



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:15 AM Oaths of Office**
2. **8:30 AM Board Photos**
3. **9:00 AM Call to Order on Tuesday, January 3, 2017**
4. **Pledge of Allegiance**
5. **Reorganization of the Board**
 - A. Election of Chairperson for 2017
 - B. Election of Vice-Chairperson for 2017
6. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

Action items will be scheduled for a future meeting date.
7. **Approval of Agenda**
8. **Consent Agenda Items**
 - A. **Approval of minutes.**

Documents:

[12-27-2016 Minutes.pdf](#)
 - B. **Approval of travel & education requests.**

Documents:

[Travel Requests.pdf](#)
 - C. **Approval of cellular allowances.**

Documents:

[Cellular Authorizations.pdf](#)
 - D. **Approval of technology stipends.**

Documents:

[Tablet Stipends.pdf](#)

E. Approval of the Human Services report.

Documents:

[HS Report.pdf](#)

9. Routine Business

A. Approval of claims.

Documents:

[2016 Claims Pd 1.03.17.PDF](#)
[2017 Claims Pd 1.04.17.PDF](#)
[Jan17 Cell Phone Reimbursements.PDF](#)

B. Department Head reports.

10. Scheduled Agenda Items

A. 9:15 AM - Todd Kays, Executive Director of First District Association of Local Governments.

1. *First District's Annual Report*

11. Regular Business

A. Action to approve the Letter of Engagement with South Dakota Legislative Audit for the FY2015 audit of Brookings County.

Documents:

[Legislative Audit Letter.pdf](#)

B. Action to approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the legal papers of Brookings County for 2017.

C. Action to approve the official depositories for Brookings County funds and moneys for 2017 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dakotah Bank, Wells Fargo, Great Western Bank, and Metabank.

D. Action to approve Resolution #17-01: a resolution setting meeting pay and per diem rates for volunteer county boards for 2017.

Documents:

[Meeting Pay, Per Diem Rates.pdf](#)

E. Action to approve Resolution #17-02: a resolution setting the pay for election workers in 2017.

Documents:

[Election Officials.pdf](#)

F. Action to approve cell phone reimbursements for 2017.

Documents:

[2017 Cell Reimbursements.pdf](#)

G. Discussion and possible action to assign \$45,000 from General Fund unreserved fund balance to East Central Behavioral Health.

H. Action to approve board assignments and department liaisons for 2017.

Documents:

[2017 Board Appointments.pdf](#)

12. Commission Department Director Report

Documents:

[Commission Report.pdf](#)

13. Deputy States Attorney's Report

14. Commissioner Reports and Discussion Items

A. Correspondence received.

Documents:

[Coordinated Response Exercise.pdf](#)

15. Adjournment

16. Public Notices

- *January 2, Monday: County offices will be closed in honor of the New Year's Day holiday.*
- *January 16, Monday: County offices will be closed in honor of Martin Luther King Jr. Day.*
- *January 18, Wednesday: Commissioners will be traveling to Pierre to participate in Brookings Day at the Legislature.*
- *January 19, Thursday: South Dakota Pipeline Association Coordinated Response Exercise, 11:30 a.m. at the Swiftel Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the American's With Disabilities Act.