



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 7:45 AM Tuesday, January 3, 2023**

- a. Pictures - Department Heads & Commissioners

**2. 8:15 AM: Oaths of Office**

**3. Call to Order**

Finance Officer, Lori Schultz

**4. Pledge of Allegiance**

**5. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

There is a five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. No commission action will be taken during this agenda item. Any requested action item may be scheduled for a future meeting date.

**6. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**7. Reorganization of the Board**

Action: Nomination/Second, Comments, Voice Vote

- o Appointment of a Chairperson for 2023
- o Appointment of a Vice-Chairperson for 2023

**8. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Minutes

Documents:

[Minutes 12-20-22 Commission Meeting.pdf](#)  
[Minutes 12-20-22 Joint City County Meeting.pdf](#)

B. Travel & Education Requests

Documents:

[Travel Requests.pdf](#)

C. Personnel Action Notices

Documents:

[Personnel Action Notices.pdf](#)

D. Cellular Authorizations

E. Human Services Report

**9. Routine Business**

A. Approval of Claims

*Action: Motion to approve, Comments, Roll Call*

Documents:

[1.3.23 claims.pdf](#)

B. Department Head Reports

i. County Development

Documents:

[County Development Report.pdf](#)

**10. Scheduled Agenda Items**

A. 9:00 AM: Annual update from First District Association of Local Governments

Todd Kays, Executive Director

Documents:

[First District Presentation.pdf](#)  
[2022 Brookings County Activities.pdf](#)  
[Brookings 08 to 22.pdf](#)

**11. Regular Business**

A. Action to Approve Resolution #23-01: a Resolution Setting Meeting Pay and Per Diem Rates for Volunteer County Boards for 2023

Action: Motion to approve, Comments, Roll Call

Documents:

[Res 23-01 Meeting Pay and Per Diem.pdf](#)

B. Action to Approve Resolution #23-02: a Resolution Setting the Pay for Election Workers for 2023.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 23-02 Election Worker Pay.pdf](#)

C. Action to Approve Resolution #23-03: a Resolution for Compromise and Settlement of a County Aid Lien

Action: Motion to approve, Comments, Roll Call

Documents:

[Res 23-03 Lien Settlement.pdf](#)

D. Action to Approve Rural Access Infrastructure Funding Applications

Documents:

[RAIF 2023.pdf](#)

i. Bangor Township - 1

Action: Motion to approve, Comments, Roll Call

Documents:

[Bangor Township - 1.pdf](#)

ii. Bangor Township - 2

Action: Motion to approve, Comments, Roll Call

Documents:

[Bangor Township - 2.pdf](#)

iii. Brookings Township

Action: Motion to approve, Comments, Roll Call

Documents:

[Brookings Township.pdf](#)

iv. Eureka Township - 1

Action: Motion to approve, Comments, Roll Call

Documents:

[Eureka Township - 1.pdf](#)

v. Eureka Township - 2

Action: Motion to approve, Comments, Roll Call

Documents:

[Eureka Township - 2.pdf](#)

vi. Medary Township

*Action: Motion to approve, Comments, Roll Call*

Documents:

[Medary Township.pdf](#)

vii. Oakwood Township - 1

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 1.pdf](#)

viii. Oakwood Township - 2

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 2.pdf](#)

ix. Oakwood Township - 3

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 3.pdf](#)

x. Oakwood Township - 4

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 4.pdf](#)

xi. Oakwood Township - 5

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 5.pdf](#)

xii. Oakwood Township - 6

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 6.pdf](#)

xiii. Oakwood Township - 7

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 7.pdf](#)

xiv. Oakwood Township - 8

*Action: Motion to approve, Comments, Roll Call*

Documents:

[Oakwood Township - 8.pdf](#)

xv. Oakwood Township - 9

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 9.pdf](#)

xvi. Oakwood Township - 10

Action: Motion to approve, Comments, Roll Call

Documents:

[Oakwood Township - 10.pdf](#)

xvii. Oslo Township

Action: Motion to approve, Comments, Roll Call

Documents:

[Oslo Township.pdf](#)

xviii. Trenton Township

Action: Motion to approve, Comments, Roll Call

Documents:

[Trenton Township.pdf](#)

xix. Volga Township - 1

Action: Motion to approve, Comments, Roll Call

Documents:

[Volga Township - 1.pdf](#)

xx. Volga Township - 2

Action: Motion to approve, Comments, Roll Call

Documents:

[Volga Township - 2.pdf](#)

xxi. Volga Township - 3

Action: Motion to approve, Comments, Roll Call

Documents:

[Volga Township - 3.pdf](#)

E. Action to Approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the Legal Papers of Brookings County for 2023.

Action: Motion to Approve, Comments, Voice Vote

F. Action to Approve the Official Depositories for Brookings County Funds and Moneys for 2023 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dacotah Bank, First Interstate Bank, and Central Bank.

Action: Motion to Approve, Comments, Voice Vote

G. Action to Approve Cell Phone Reimbursements for 2023.

Action: Motion to approve, Comments, Roll Call

Documents:

[Cell Phone Reimbursement List.pdf](#)

H. Action to Approve Board Assignments and Department Liaisons for 2023.

Action: Motion to approve, Comments, Voice Vote

Documents:

[Board Appointment List.pdf](#)

## 12. Commission Department Director's Report

Documents:

[Commission Dept Director Report.pdf](#)  
[General Fund Surplus Analysis.pdf](#)  
[Brookings Day at the Capitol Info.pdf](#)

## 13. States Attorney's Office Report

## 14. Commissioner Reports and Discussion Items

A. Correspondence Received

Documents:

[DANR General Permits.pdf](#)

## 15. Executive Session - in accordance with SDCL 1-25-2:

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

## 16. Adjournment

*Action: Motion to Approve, Voice Vote*

## 17. Public Notices

- a. January 2, Monday - County Offices closed for the New Year's holiday
- b. January 12, Thursday - PPCC Tabletop Exercise, 12:00 PM - 2:00 PM, East Fire Station, Brookings
- c. January 16, Monday - County Offices closed for the Martin Luther King Jr. holiday
- d. January 18, Wednesday - Brookings Day at the Capitol, Pierre
- e. February 11, Saturday - February 14, Tuesday - NACo Legislative Conference, Washington DC
- f. February 20, Monday - County Offices closed for the President's Day holiday
- g. March 2, Thursday - Annual Township Meeting, 10:00 AM, BCOAC

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.