



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, February 4, 2020

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[01-21-2020 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 20200402.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 2.4.20.pdf](#)
[Feb Cell Phones 2.04.20.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

- A. Action to approve Abatement #20-05: an abatement request made by the City of Brookings/Brookings Municipal Utilities for parcel #06000-11050-132-00 in the amount of \$4,938.23.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-05 City of Brookings, BMU.pdf](#)

- B. Action to approve Abatement #20-09: an abatement request made by the City of Aurora for parcel #31183-00600-000-01 in the amount of \$244.70.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-09 City of Aurora.pdf](#)

- C. Action to approve Abatement #20-10: an abatement request for a property tax exemption for parcel #22980-11051-202-10 in the amount of \$1,322.47.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-10.pdf](#)

- D. Action to approve Abatement #20-11: an abatement request for a property tax exemption for parcel #34960-10947-211-15 and parcel #34960-10947-211-85 in the amount of \$899.94 for 2018 pay 2019 and in the amount of \$197.98 for 2019 pay 2020.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-11.pdf](#)

- E. Action to approve Abatement #20-15: an abatement request for a property tax exemption for parcel #40090-00800-009-00 in the amount of \$242.34.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-15.pdf](#)

- F. Action to approve Abatement #20-16: an abatement request for a property tax exemption for parcel #12000-10950-141-20 in the amount of \$325.96.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-16.pdf](#)

- G. Action to approve Abatement #20-18: an abatement request for a property tax exemption for parcel #31960-10949-031-40 in the amount of \$1,179.28.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Letter.pdf](#)
[Abatement 20-18.pdf](#)

- H. Action to create an ad hoc committee to review drainage issues in the county.

Action: Motion to Approve, Comments, Voice Vote

- I. Action to approve a Request to Fill Vacancy for a Director at the Brookings County Outdoor Adventure Center.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - BCOAC Director.pdf](#)

- J. Action to approve a Request to Fill Vacancy for a Patrol Deputy Sheriff in the Sheriff's Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Sheriff Deputy.pdf](#)

- K. Action to declare items as surplus property to be donated or destroyed.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[4-H Surplus List.pdf](#)

- L. Review of the Brookings County Strategic Plan

Documents:

M. Review of updated Brookings County Work Plan

Documents:

[Feb 2020 Work Plan Topics.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Weed, Pest Annual Meeting Agenda.pdf](#)
[Storm Spotter Training.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

[Boys Girls Club Thank You.pdf](#)
[Wildlife Damage Management Annual Report.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(4): contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote
Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *February 5, Wednesday: SD Resilient Community working meeting, 8:30 AM, Research Park, Brookings.*
- *February 11, Tuesday: Youth in Government Day, Optimist Club breakfast at 7:00 AM at Prairie Cafe, Brookings.*
- *February 15, Saturday: District 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *February 17, Monday: County offices closed in honor of the Presidents Day holiday.*
- *February 18, Tuesday: Meeting with Russian delegation, 1:30 - 3:00 PM, Community Room of the Brookings City & County Government Center.*
- *February 22, Saturday: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *February 29, Saturday: District 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *March 5, Thursday: Towns & Townships Annual Meeting, 10:00 AM, BCOAC, Brookings.*
- *March 19, Thursday: Brookings Area Chamber of Commerce Annual Meeting.*

arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.