



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, February 4, 2020**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[01-21-2020 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 20200402.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

**6. Routine Business**

A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Claims Payable 2.4.20.pdf](#)  
[Feb Cell Phones 2.04.20.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

**7. Scheduled Agenda Items**

**8. Regular Business**

- A. Action to approve Abatement #20-05: an abatement request made by the City of Brookings/Brookings Municipal Utilities for parcel #06000-11050-132-00 in the amount of \$4,938.23.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-05 City of Brookings, BMU.pdf](#)

- B. Action to approve Abatement #20-09: an abatement request made by the City of Aurora for parcel #31183-00600-000-01 in the amount of \$244.70.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-09 City of Aurora.pdf](#)

- C. Action to approve Abatement #20-10: an abatement request for a property tax exemption for parcel #22980-11051-202-10 in the amount of \$1,322.47.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-10.pdf](#)

- D. Action to approve Abatement #20-11: an abatement request for a property tax exemption for parcel #34960-10947-211-15 and parcel #34960-10947-211-85 in the amount of \$899.94 for 2018 pay 2019 and in the amount of \$197.98 for 2019 pay 2020.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-11.pdf](#)

- E. Action to approve Abatement #20-15: an abatement request for a property tax exemption for parcel #40090-00800-009-00 in the amount of \$242.34.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-15.pdf](#)

- F. Action to approve Abatement #20-16: an abatement request for a property tax exemption for parcel #12000-10950-141-20 in the amount of \$325.96.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-16.pdf](#)

- G. Action to approve Abatement #20-18: an abatement request for a property tax exemption for parcel #31960-10949-031-40 in the amount of \$1,179.28.

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[Abatement Letter.pdf](#)  
[Abatement 20-18.pdf](#)

- H. Action to create an ad hoc committee to review drainage issues in the county.

*Action: Motion to Approve, Comments, Voice Vote*

- I. Action to approve a Request to Fill Vacancy for a Director at the Brookings County Outdoor Adventure Center.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[RFV - BCOAC Director.pdf](#)

- J. Action to approve a Request to Fill Vacancy for a Patrol Deputy Sheriff in the Sheriff's Office.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[RFV - Sheriff Deputy.pdf](#)

- K. Action to declare items as surplus property to be donated or destroyed.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[4-H Surplus List.pdf](#)

- L. Review of the Brookings County Strategic Plan

Documents:

M. Review of updated Brookings County Work Plan

Documents:

[Feb 2020 Work Plan Topics.pdf](#)

**9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Weed, Pest Annual Meeting Agenda.pdf](#)  
[Storm Spotter Training.pdf](#)

**10. States Attorney's Office Report**

**11. Commissioner Reports and Discussion Items**

A. Correspondence received

Documents:

[Boys Girls Club Thank You.pdf](#)  
[Wildlife Damage Management Annual Report.pdf](#)

**12. Executive Session - in accordance with SDCL §1-25-2(4): contract negotiations.**

*Action: Motion to Enter into Executive Session, Voice Vote*  
*Action: Motion to Come Out of Executive Session, Voice Vote*

**13. Adjournment**

*Action: Motion to Approve, Voice Vote*

**14. Public Notices**

- *February 5, Wednesday: SD Resilient Community working meeting, 8:30 AM, Research Park, Brookings.*
- *February 11, Tuesday: Youth in Government Day, Optimist Club breakfast at 7:00 AM at Prairie Cafe, Brookings.*
- *February 15, Saturday: District 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *February 17, Monday: County offices closed in honor of the Presidents Day holiday.*
- *February 18, Tuesday: Meeting with Russian delegation, 1:30 - 3:00 PM, Community Room of the Brookings City & County Government Center.*
- *February 22, Saturday: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *February 29, Saturday: District 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *March 5, Thursday: Towns & Townships Annual Meeting, 10:00 AM, BCOAC, Brookings.*
- *March 19, Thursday: Brookings Area Chamber of Commerce Annual Meeting.*

arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, JANUARY 21, 2020**

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 21, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

### **CALL TO ORDER**

Chairperson Bartley called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

Motion by Pierce, seconded by Krogman to approve the agenda for the January 21, 2020 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(3), consulting with counsel was added to the Executive Session.

### **CONSENT AGENDA**

Motion by Krogman, seconded by Boersma to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the January 7, 2020 Commission Meeting.

Travel Requests: Jacob Brehmer & Reid Squires to go pick up new vehicle at Lab Chevrolet on January 22<sup>nd</sup> in Onida, SD; Robert Hill to attend the South Dakota Office of Emergency Management Spring Flood Outlook Meeting on January 29<sup>th</sup> in Mitchell; Jeff Conrad & Bryan Schreur to attend Basic SWAT Training on April 26<sup>th</sup>-May 1<sup>st</sup> in Rapid City.

Personnel Action Notices: Promotion- Fill-time Corrections Sergeant Dave Biteler at \$30.24, effective January 4, 2020; Hourly Wage Grade- Part-time Jail Nurse Tara Rodriguez at \$30.00, effective January 4, 2020; Hourly Wage Grade- Part-time Jail Nurse Susan Bjordal at \$30.00, effective January 4, 2020; routine step increase- Dane Larsen to \$25.48, effective February 1, 2020; routine step increase- Jeff Conrad to \$24.98, effective February 1, 2020.

Human Services Report: #20-001 for rent was approved; case #20-002 for utilities was approved; case #20-003 for utilities was approved; case #20-004 for rent was approved; case #19-160 for funeral was approved.

### **ROUTINE BUSINESS**

#### ***Approval of Claims***

Motion by Boersma, seconded by Jensen to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A to Z World Languages Inc, Translation Services, \$360.00; A&B Business Inc, Copier Contract, \$299.49; AgFirst Farmers Coop, Patrol Car Maintenance, \$57.52; Alphamedia USA Llc, Operation Snow/Thunderstorm, \$1,600.00; Anderson Oil, Diesel, DEF, \$1,294.92; Aragon, Antonio, Translation Services, \$37.50; Archeology Laboratory, Records Search, \$2,627.24; AT&T Mobility, Wireless Service, \$534.17; Aurora Auto Body & Glass Inc, Patrol Vehicle Fuel, \$1,226.25; Auto Body Specialists, Paint, \$129.04; Avera McKennan Hospital, Inmate Medical, \$22,331.79; Avera Medical Group, Inmate Medical, \$106.84; Avera Medical Group - ABS, Inmate Medical, \$506.42; Avera Occupational Medicine, TPA Services-December, \$423.30; Banner Associates, Bridge Work, \$24,220.50; BCYMP, 2020 Budget Allocation, \$5,000.00; Bierschbach Equipment, Air Hose Assy, Switch, \$281.54; Blackstrap Inc, Salt, \$4,673.58; Bobcat of Brookings, Auger Rent, Work Order, \$3,306.51; Bowes Construction, BCOAC Parking Lot Project, \$170,580.25; Boyer Trucks, Repair Rear End, \$1,805.86; Boys & Girls Club, 2020 Budget Teen Court, \$25,000.00; Bozied Oil Co Inc, Car Washes, Tow, \$1,511.00; BRBA, 2020 BRBA Exhibitor Reg, \$450.00; Brock White Company, Road Mat, Carbide Cutters, \$29,424.00; Brookings Area Transit, 2020 Budget Allocation, \$55,000.00; Brookings Area Chamber, 2020 Chamber Membership Dues, \$600.00; Brookings Area Chamber, Sustainer Bundle Up Membership, \$900.00; Brookings Area Crime Stoppers, 2020 Budget Allocation, \$500.00; Brookings Auto Mall Inc, Sensor, Switch, \$245.27; Brookings City Utilities, Utilities, \$8,789.46; Brookings Co Conservation, 2020 Budget Allocation, \$25,000.00; Brookings County Finance, Advance Tax, \$289.35; Brookings Domestic Abuse Shelter, Nov/Dec 2019, \$630.50; Brookings Engraving, Clock, Name Plate, \$72.00; Brookings Health System, Inmate Medical, \$13,790.12; Brookings Property Management, COP Rent, \$650.00; Brookings Register, Publishing, \$1,148.44; Brookings-Deuel RWS, Bruce Shop Water Invoice, \$21.30; Brothers Pharmacy, Inmate Medical, \$3,162.09; Buffalo Ridge Newspapers Llc, Conditional Use Permit Notice, \$55.90; Buhls of Brookings Cleaner, Rug Rental, Cleaning, \$220.60; Butler Machinery Co, Repair, \$827.80; Carquest Auto, Shop Supplies, Parts, \$1,375.73; Century Business Products, Copier Contracts, \$431.46; CHS, Brookings Shop Diesel, \$17,617.50; Cintas Corporation, Laundry Services, \$564.25; City of Brookings, Animal Control, Unclaimed Fee, \$120.00; City of Brookings, Joint Bldg Expenses, \$28,472.09; City of White, White Shop Utilities, \$172.13; Clark Engineering, Engineering for 2020 Overlay, \$12,540.75; Clark Equipment Co, Tax Credit, 84" Broom, \$72.95; Clean Slate, Letterhead, Envelopes, \$276.00; Complete Plumbing, Flush Valve, Vacuum Breaker, \$82.11; Concrete Materials Inc, Cold Mix, Pea Rock, \$7,639.15; Cook's Wastepaper & Recycling, Commercial Service, \$918.51; Courtesy Plumbing Inc, Plumbing Parts, \$18.50; Dakota Data Shred, Equipment Rental, Pickup, \$259.31; Dataspec Inc, State Solution Yearly Fee, \$449.00; Dean Schaefer Court Reporting, Inv Mental Illness Crt Reporting, \$204.00; Debeer Small Engine, Saw Repair, \$16.32; Den-Wil Inc, Comm Health Rent - January, \$895.00; DVL Fire and Safety, Fire Extinguisher Repair, \$369.15; Ekern Plumbing Heating & AC, Repair Furnace, Drain, \$441.41; Empire Investments 4 Llc, Tax Certificate, \$19,839.15; Empire Investments Llc, Tax Certificate, \$33,684.54; Empire Investments Llc, Tax Certificate, \$3,217.88; Empire Investments Llc, Tax Certificate, \$12,595.70; Empire Investments Llc, Tax Certificate, \$976.66; Empire Investments Llc, Tax Certificate, \$407.97; Executive Mgmt Finance Office, Microfilm Storage State Archive, \$5.40; Fastenal Company, Filters for Sheriff's Office, \$241.54; First Bank & Trust, Credit Card Charges, \$576.69; Fite, Pierce & Ronning Law, Crt Appt Attorney, \$1,881.00; Heavy Metal Automotive Llc, Service Truck, \$51,000.00; Helpline Center Inc, 2020 Budget Allocation, \$2,500.00; Tim Hogan, Crt Appt Attorney, \$5,009.05; Hometown Service & Tire, Llc, Tires, \$324.50; Hungerford Chiropractic PC, Instant Drug Testing, \$30.00; I State Truck Center, Parts, Supplies, \$367.21; Indeed Inc, Job Postings, \$100.00; Info Cubic Llc,

Background Checks, \$130.00; Interstate Telecom. Coop, Phone Service, \$374.19; Katterhagen, Mark, Inv Mental Illness Hearing, \$33.00; Kennedy Pier Knoff Loftus, Llp, CAA Inv Mental Illness Hearing, \$233.40; Kibble Equipment Llc, Supplies, \$1,091.16; Kimball Midwest, Shop Supplies, \$394.15; Kingbrook Rural Water, Sinai Water Utilities, \$33.00; Knapp Electric, Service Call, \$106.08; L&L Auto & Truck Parts, Shop Supplies, \$115.25; Lamb Chevrolet & Implement, 2020 Chevrolet Equinox, \$22,739.00; Lewis & Clark Behavioral Health, Behavioral MI Intake, \$178.00; Lewno, Lucy, Inv Mental Illness Hearings, \$343.00; L. G. Everist, Inc, Sand, \$1,271.88; Light & Siren, Light, \$560.00; Locators & Supplies, Barricade Lights, \$314.88; Darcy Lockwood, Inv Mental Illness Hearings, \$33.00; Lowe's, Shop Supplies, Sink, \$798.76; M&T Fire & Safety Inc, Patrol Car Speaker, \$378.00; Matheson Tri-Gas Inc, Supplies, \$191.00; Donald McCarty, Crt Appt Attorney, \$494.00; McKeever's Vending, Inmate Commissary, \$951.88; Midco Business, Advertisting, \$925.60; Mills Development Corporation, COP Rent, \$650.00; Minnehaha County Auditor, Reimburse Crt App Attorney, \$1,065.72; Minnehaha County JDC, JDC Charges, \$17,940.00; Mr. V's Professional Body, Partol Vehicle Repairs, \$479.99; National Sheriff's Association, Sheriff's Association Dues, \$1,458.95; Dan C Nelson, Mileage to Sioux Falls, \$48.72; Nancy J Nelson, Crt Appt Attorney, \$2,399.70; Northwestern Energy, Natural Gas Utilities, \$2,585.31; Office Peeps Inc, Office Supplies, \$680.90; Parnell Township, Reimburse 25% Total Damage, \$2,659.25; Pennington County Jail, Inmate Transport, \$226.20; Pharmchem Inc, Sweat Patch Analysis, \$114.20; Prochem Dynamics Llc, Supplies, \$1,391.01; Professional Development Academy, NACO Leadership Program, \$495.00; Qualified Presort Service, Mail Service, \$36.65; Razors Edge Grounds Keeping, Snow Removal, \$7,090.00; RC First Aid, First Aid Kit Supplies, \$15.50; RDO Equipment Co, Supplies, Parts, \$13,140.55; Reliance Telephone, Phone Card Transactions, \$1,800.00; RFD Newspapers Inc, Publishing, \$3,378.84; Rude's Funeral Home Inc, County Burial, \$3,000.00; Running's Supply Inc, Shop Supplies, Parts, \$737.30; Satellite Tracking of People, GPS Services, \$949.00; Schaffer Law Office, Prof, Legal Services, \$3,062.50; SD Assn of Co Weed & Pest, Association Membership, \$50.00; SD Dept of Public Safety, Teletype Service, \$2,590.00; SD Public Assurance Alliance, Addition of JD Motor Grader, \$491.53; SDACO, ROD Relief Fund, \$904.00; Sinai Coop Elevator, Sinai Diesel, \$1,253.32; Sioux City Foundry, Cutting Edge, \$14,784.55; Sioux Valley Energy, Electric Utilities, \$244.00; Southpaw Defense, Concealed Carry Class, \$360.00; Sterling Township, 25% Total Damage Reimbursement, \$605.40; Sterzinger Construction, 1" Base Course 3/4 Gravel, \$142,500.00; Sturdevant's Auto Parts, Supplies, Parts, \$284.56; Tiffany Sylvers, Boot Reimbursement, \$36.00; Thomson Reuters - West, West Info Charges, \$1,443.83; Town of Sinai, Sewer & Garbage Service, \$64.00; Transource, Parts, \$459.16; Tri-State Emergency Management, Association Membership Dues, \$40.00; Uline, Mats, Eyewash Station, \$401.95; Steven Ust, Building Inspections, \$600.00; Vitality Psychological Services Llc, Record Review, Intake, Testing, \$1,250.00; Walburg, Duane, Animal Control Mileage, \$26.88; Walmart Community, Supplies, \$207.83; WW Tire Service Inc, Tires, \$21.40; Yankton County Sheriff, Service of Process, \$150.00; SD Dept of Revenue, January Remittance, \$382,368.11.

### ***Department Head Reports***

Highway Superintendent Brian Gustad discussed a claim referencing SDCL 31-32-3.1, Intentional Dumping on Right-of-Ways. He said they've been receiving a lot of complaints and it's prohibited.

Gustad said due to the weather conditions and the no travel advisories this past weekend, his department did not go out and plow until early Sunday morning.

Gustad said they would like to purchase a used Mechanic Service Truck for \$49,500. He said he originally budgeted \$100,000 for a truck.

Gustad said he met with Sioux Equipment in regards to the tank monitoring system. He said the current software system and hardware is obsolete and no longer supported. He said they would need to do the electrical work, which is vital to ensure everything is functioning properly. He said the pump itself is working, but the leak detection and inventory level is not functioning. Gustad said the cost would be \$19,759.32, which does not include the electrical work. Because it's not operational, Bartley asked if it's a liability issue with the EPA. Gustad said yes, there would be some liability. Bartley said the fine alone could be a lot more than the cost to purchase a new one.

By consensus, the board agreed to purchase a new tank monitoring system.

Gustad said the 2020 Brookings County Surfacing Project bid opening was January 14<sup>th</sup> at 11:00 a.m.

Gustad said he spoke with SDDOT Engineer John Ritterhaus in regards to the progress on the bridges south on Highway 77. He said the work has been hit and miss, but they've been progressing when the temperatures are not so low and the water level stabilizes. He said the river levels have been shifting up and down daily.

Gustad said he anticipates opening bids for the annual supplies and materials on February 25<sup>th</sup> at 11:00 a.m.

Community Health RN Jen Burns presented the 2019 Bi-Annual Stats for the South Dakota Department of Health. Burns said they, along with the state, have seen a decrease in numbers across the board. She said the numbers being down could be a good thing, but they've been collaborating closely with other entities to try and get the word out about the WIC program.

Pierce asked Burns if her department would provide a 5-year statistics report.

### **SCHUEDLED AGENDA ITEM**

As scheduled at 9:00 a.m., Clark Engineering Adam Polley presented to the 2020 Asphalt Bids.

Motion by Pierce, seconded by Boersma to approve Bowes Construction as the low asphalt bidder at \$2,396,784.54.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."  
Motion carried.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:05 a.m., Brookings County States Attorney Dan Nelson presented the State's Attorney's 2019 Annual Report.

### ***Department Head Reports Continued***

Sheriff Martin Stanwick said there are 43 inmates in jail and 164 individuals participating on the 24/7 program. He said if it wasn't for the 24/7 program, the jail would definitely be overcrowded.

Stanwick said they had minimum emergency problems from the winter storm over the weekend so that was good.

4-H Youth Advisor Sonia Mack said they had their winter calf show, which featured about 40 head of cattle and different contests. Mack said shooting sports have started.

Mack said they had a Youth for the Quality Care of Animals Training.

Mack said the robotics program will start this weekend.

### **SCHEDULED AGENDA ITEM**

Chairperson Bartley declared a recess as the Brookings County Board of County Commissioners and convened as the Brookings County Drainage Board.

County Development Director Robert Hill said per SDCL, they are required to hold two drainage board meetings during the year. Hill gave a recap on why Brookings County floods. He said there are six named streams located within Brookings County; Sixmile Creek, North Deer Creek, Big Sioux River, Deer Creek, Medary Creek and Spring Creek. He said Peg Munky Run flows in from Duel and Hamlin County.

Hill presented the flood plain map to the board. He said FEMA will be releasing updated flood plain maps sometime next year.

Hill updated the board on the Big Sioux River in Medary Township. He said he contacted Medary Township Supervisor Marc Richards, and per Richards they had a meeting with State Mitigation Officer Jim Poppen. Hill said he contacted East Dakota Water Development District Manager Jay Gilbertson and Gilbertson said the river is too high for any work to be done.

Brookings County resident Lyle Bowes said he's been in Brookings County for over 50 years and drainage has been an issue ever since he's lived here. Bowes said the water ways are plugged. Bowes said he would like to advocate a learning session on the condition of the existing drainage. Bowes said he would gladly help with that.

Bartley said he doesn't know who would grant the city or county the authority to go on private property to look at and clear water ways. States Attorney Dan Nelson said he would have to look into it.

Pierce said she likes the idea of putting together a committee who would look at the waterways and report back to the county commission on what they're findings. She said now would be the time to do it. Jensen said they've had a water issues for years; it's not able to flow out. Pierce said she would be willing to help form a committee to look at some of the drainage issues and propose that action to the Brookings County Commission. Pierce asked Hill if he would help reach out to potential committee members.

Motion by Krogman, seconded by Boersma to adjourn as the Brookings County Drainage Board. All members voted "aye." Motion carried.

The board convened as the Brookings County Board of County Commissioners.

### ***Department Head Reports Continued***

Weed & Pest Supervisor Misty Moser said she will be working at the Farm & Home Show in Sioux Falls and in Watertown. Moser said the Annual Towns and Township Weed & Pest Meeting is scheduled for March 5<sup>th</sup> at 10:00 a.m. at the Brookings County Outdoor Adventure Center.

Finance Officer Vicki Buseth said she will report back on what each department had left in their budgets and what the fund balance is now.

### ***Finance Officer's Report***

Finance Officer Vicki Buseth presented the Finance Officer's Report for December 2019.

*December 2019*

*Total amount of deposits in banks.....\$28,421,413.17*  
*Total amount of actual cash: Currency.....\$1,552.00*  
*Coins..... \$0.40*  
*Total amount of checks/drafts in Treasurer's possession not exceeding 3 days....\$51,307.75*  
*Itemized list of all other items..... \$35,601.17*  
*TOTAL.....\$28,509,856.49*

Commissioner/HR: \$18,757.14; Finance Office: \$20,858.03; States Attorney: \$26,944.10; Equalization: \$18,376.44; Register of Deeds: \$8,535.00; Veterans/Welfare: \$6,289.26; Sheriff's Office: \$102,559.15; Coroner: \$426.22; Community Health: \$3,458.77; Extension: \$2,590.30; Weed: \$2,468.46; Planning/Zoning: \$5,894.05; Highway: \$51,048.26; Emergency Management: \$3,916.74; BCOAC: \$6,684.94; Technology: \$6,834.72.

AFLAC: \$3,294.40; Avesis: \$1,362.79; Office of Child Support: \$1,861.04; Delta Dental: \$6,108.08; Flex One: \$1,658.56; Principal Life Insurance: \$1,761.05; Garnishments: \$296.34; Local Teamsters: \$1,245.00; SDRS: \$45,460.04; SDRS Supplemental: \$2,125.00; Wellmark: \$100,298.04; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$30,893.28; AFLAC Group/CAIC Primary: \$295.78.

Be it noted, the expenditure adjustments for the month of December 2019 were presented to the board. #3,321.58 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of December 2019 in the amount of \$36,265.00 was presented to the board.

County Development Director Robert Hill said FEMA has finished the individual assistance, but citizens still have until January 31<sup>st</sup> to call and file. Hill said FEMA has allocated \$501,457.98 in Brookings County for individual assistance.

Hill said he attended Lowes to visit FEMA; attended a PPCC Meeting; attended an E-911 Meeting; and attended a Census Meeting.

Hill discussed upcoming dates with the board.

Jensen asked if all of the townships have received checks for their damages. Hill said not all of the townships have received their checks yet.

***Be It Noted Item***

The following volunteers with the Brookings County Outdoor Adventure Center and severe weather storm spotters are to be listed in the minutes for work comp purposes.

BCOAC Volunteers: Jon Anderson, Earl Biggers, Marilyn Bombeck, Ken Brandt, David Clark, David Cook, Luke Dailey, Leah Dailey, Jim Doolittle, Cole Dummermuth, Mike Eichelberg, Larry Emmett, Gary Englund, David Erickson, Drew Garry, Jay Goudhorn, Martin Grove, Steve Haskell,

Bob Hesse, Dennis Hetrick, Mark Jenson, David Johnson, Mike Kilmer, Tom Krier, Jim Krogh, Don Langum, Alex Luke, Gail Markham, Bobby Markham, Ross McDougall, Randy McLagan, Tim Mulvey, Tom Nelson, Bob Ohlsen, Brad Olson, Allen Schroeder, Brandon Schultz, Nick Shirley, Shawn Siemonama, Arden Sigl, Brad Skyberg, Nick Smith, Laurie Smith, Adam Steinhauer, Andrew Sterud, Leo Stirling, Dave Swisher, Rex Weimer, Troy White, Darrick Wika, Chris Winniger, Lindsay Wollmann, Brett Woolworth and Fabian Ysker.

Severe Weather Storm Spotters: Roger Bommersbach, Greg Moir, Dave Larson, Allan Jones, Wayne Williams, Dick Canaday, Harlan Feldhus, Bruce Bortnem, Bob Jones, Darel Palm, Don De Greef, Dave Larson, Arend Schuurman, Rollie Thompson, Dave Peterson, Art Wilber, Dave Robinson, Dick Sandvold, Debora Sandvold, Dave Wiesner, Kurt Narveson, Cathy Narveson, Duane Martin and Perry Johnson.

## **REGULAR BUSINESS**

First Reading on Ordinance #2020-01: an ordinance authorizing rezoning of “S150’ of the E165’ of Lot 1 Krogman 1<sup>st</sup> Addition in the SE ¼ of SE ¼ of Section 16, T110N, R50W (Brookings Township)” from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

The Second Reading and Public Hearing will be Tuesday, February 18, 2020 at 9:00 a.m.

Motion by Krogman, seconded by Pierce to remove Resolution #20-02: a resolution setting pay for election officials in 2020 from the table. All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve Resolution #20-02 as presented at the January 7, 2020 Commission Meeting. Background information was provided by Deputy Finance Officer Kristen Witchey.

Motion by Krogman, seconded by Boersma to amend Resolution #20-02 to pay Precinct Deputies at \$14.00/hour, Precinct Superintendents at \$14.50/hour and Election School Attendance at \$25.00. Roll call vote on amendment: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.” Motion carried. Roll call vote on main motion as amended: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.” Main motion as amended carried.

### **RESOLUTION #20-02**

#### **A RESOLUTION SETTING PAY FOR ELECTION OFFICIALS IN 2020**

WHEREAS, it may be necessary to appoint election officials in 2020, and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the Board of County Commissioners at its first meeting of the year.

NOW THEREFORE BE IT RESOLVED by the Brookings County Board of County Commissioners, that for the year 2020, election officials shall be paid as follows:

Precinct Deputy	\$14.00 per hour
Precinct Superintendent	\$14.50 per hour
Election School Attendance	\$25.00

Passed and approved this 21<sup>st</sup> day of January, 2020.

Michael Bartley  
Chairperson  
Brookings County Commission

ATTEST:



Motion by Krogman, seconded by Jensen to appoint Mary Anne Krogh to the Brookings Health System Board, filling an unexpired term through December 31, 2020.

Krogman said Mary Ann Krogh is the Dean of Nursing and the Brookings Health System feels it's very important to have that tie with the nursing program. Boersma said it's important to recognize that the Mental Health Task Force specifically asked and discussed the idea of having someone with a background in mental health on the board. Krogman thanked Craig Pahl for submitting his application and willingness to serve on the board.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve the 4-H Promotion and Expansion Committee Roster. 4-H Teens: Brinleigh Mack & Lane Thompson; 4-H Adults: Kenny Larson & Tania Bjerke; Non-4H Teens: Brooklyn Benthin; Cade Christianson; Non-4-H Adults: Amy Christopherson & Joshua Johnson; Ag Producers: Deb Ford & Joel Foster; County Commissioner Liaison: Angela Boersma.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for an Equipment Operator in the Highway Department. Background information was provided by Highway Superintendent Brian Gustad.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Courtroom Deputy Sheriff in the Sheriff's Office.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Jensen to declare 16- 4 drawer file cabinets and 2- 3 drawer file cabinets as surplus property to be transferred from the State's Attorney's Office to the Sheriff's Office and to declare a Ricoh MP C3501 with Finisher, a Ricoh MP C4002SP, 9 printers (GR0ZPL1, GROYPL2, 2C3OXG1, 5F67691, BJD91J1, GROYPL1, BTK1PM1, 5D7CCP1, 4ZLWQ61), 2- rolling chairs, 2 humidifiers, and 3- 3 hole punch as surplus property to be destroyed.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve the following cell phone reimbursements for 2020.

All members voted "aye." Commissioner Pierce voted "nay."

#### County Cell Phone Reimbursements

Name	Amount	Department
Aberle, Eileen	\$45.00	Human Services
Anderson, Jeff	\$75.00	Highway
Bartley, Mike	\$75.00	Commission
Biteler, David	\$30.00	Sheriff
Bjordal, Suzanne	\$30.00	Sheriff
Boersma, Angela	\$75.00	Commission

Brandsrud, Rusty	\$30.00	Equalization
Brehmer, Jacob	\$105.00	Equalization
Bublitz, Dave	\$45.00	Highway
Buseth, Vicki	\$105.00	95% Finance
		5% Elections
Chapman, Bev	\$105.00	Register of Deeds
Conrad, Jeffrey	\$30.00	Sheriff
Friedrich, Cliff	\$45.00	Highway
Giegling, Mike	\$30.00	Sheriff
Gross, Linda	\$30.00	Highway
Gustad, Brian	\$105.00	Highway
Haider, Darin	\$60.00	Sheriff
Haugen, Richard	\$45.00	Zoning
Heidemann, Terry	\$30.00	50% Detention Center
		50% Building
Heismeyer, Kristin	\$75.00	BCOAC
Hieb, Jere	\$30.00	Equalization
Hieb, Richard	\$30.00	Coroner
Hill, Robert	\$105.00	75% Emergency Management
		25% Zoning
Holzhauser, Michael	\$105.00	82% Veteran's
		18% Welfare
Jensen, Larry	\$75.00	Commission
Johnson, Justin	\$30.00	Building
Kleinjan, Benjamin	\$105.00	State's Attorney
Klingbille, Larry	\$30.00	Equalization
Kriese, Jeremy	\$30.00	Sheriff
Krogman, Ryan	\$75.00	Commission
Langstraat, Manual	\$30.00	Sheriff
Larsen, Dane	\$30.00	Sheriff
Littlecott, Laura	\$45.00	Commission
McCrea, Don	\$15.00	Sheriff
Mette, Eric	\$75.00	Technology
Moser, Misty	\$75.00	Weed & Pest
Murfield, Kevin	\$30.00	Sheriff
Nelson, Dan	\$105.00	State's Attorney
Petersen, Paige	\$105.00	State's Attorney
Pierce, LeeAnn	\$75.00	Commission
Pike, Jon	\$60.00	Sheriff
Plowman, Shawn	\$90.00	Technology
Sebring, Scott	\$105.00	Sheriff
Schreur, Bryan	\$30.00	Sheriff
Squires, Reid	\$30.00	Equalization
Stanwick, Martin	\$105.00	Sheriff
Steffensen, Stacy	\$105.00	Commission
Sunderland, Cody	\$30.00	Sheriff

Sweebe, Bart	\$105.00	Jail
Witchey, Kristen	\$75.00	80% Finance
		20% Elections

\$3,105.00

Motion by Boersma, seconded by Krogman to approve and publish the rates/salaries for county employees for fiscal year 2020.

All members voted "aye." Motion carried.

### 2020 Brookings County Employee Wages

Aberle, Eileen M.	\$22.20	Holzhauser, Michael J.	\$74,653.80	Stoebner, B. Jean	\$21.63
Anderson, Jeffery G.	\$31.05	Jensen, Abigail R.	\$18.34	Stuefen, Alex M.	\$18.34
Andresen, Michael J.	\$17.18	Jensen, Larry D.	\$18,276.70	Sunderland, Cody J.	\$24.49
Austin, Johnathon J.	\$18.34	Johnson, Justin O.	\$16.19	Sweebe, Bart M.	\$74,653.80
Bartley, Michael D.	\$18,276.70	Kindt, Melanie K.	\$17.40	Sylvers, Tiffany M.	\$19.08
Beller, Jennifer J.	\$23.24	Kleinjan, Benjamin L.	\$90,923.82	Taylor, Susan H.	\$18.83
Berkness, Alexander M.	\$20.92	Klingbille, Larry J.	\$25.00	Thompson, Connor R.	\$18.34
Biteler, David D.	\$30.24	Klitzke, Anita L.	\$21.92	Thor, Danica A.	\$18.70
Bjordal, Suzanne M.	\$30.00	Kneebone, Dale L.	\$25.00	Thornton, Tonia A.	\$20.25
Boersma, Angela R.	\$18,276.70	Knutson, David K.	\$20.11	Tolley, Sally	\$19.21
Brandsrud, Rusty A.	\$19.71	Kretchman, Joseph M.	\$18.34	Vandewiele, Kalea M.	\$18.34
Brehmer, Jacob E.	\$60,006.96	Kriese, Jeremy	\$27.58	Walburg, Duane H.	\$25.83
Bublitz, David T.	\$21.62	Krogman, Ryan	\$18,276.70	Walsh, Melissa J.	\$19.21
Bucher, Makenna E.	\$18.34	Kruger, Samantha J.	\$18.34	Walterman, Lisa M.	\$18.34
Buseth, Vicki L.	\$80,252.90	Kruse, Kristi M.	\$17.40	Walth, Colin D.	\$15.41
Byrd, Jenna L.	\$20.65	Laabs, Kimberly L.	\$17.40	Wiehr, Paige M.	\$18.34
Chapman, Beverly K.	\$74,653.80	Lang, Mitchell A.	\$19.08	Williams, Samantha R.	\$18.70
Chapman, Craig M.	\$22.64	Lange, Alex B.	15.87	Witchey, Kristen L.	\$27.58
Christensen, Amy L.	\$21.62	Langstraat, Manuel J.	\$26.51		
Christensen, Matt	\$22.35	Larsen, Dane D.	\$24.98		
Cofell, Richard P.	\$23.26	Lenander, Shelly L.	\$11.50		
Conrad, Jeffrey L.	\$24.49	Littlecott, Laura H.	\$28.33		
Cramer, Lynn	\$24.34	Luke, Alexander D.	\$15.87		
Cramer, Mandi L.	\$21.19	Maher, Rae Lynn	\$22.35		
Delaney, Michelle L.	\$21.06	McCrea, Don A.	\$24.98		
Dixon, Wesley J.	\$18.70	Mette, Eric W.	\$20.11		
Dummermuth, Cole A.	\$15.87	Miller, Amanda M.	\$15.87		
Ellingson, Kimberly J.	\$18.70	Miller, Dennis W.	\$26.88		
Enz, Gregory J.	\$22.35	Moser, Misty D.	\$48,664.98		
Erickson, Andrew	\$18.70	Mulhair, Christopher A.	\$22.20		
Erickson, Michael A.	\$25.00	Murfield, Heather R.	\$19.99		
Erickson, Zachary G.	\$18.34	Murfield, Kevin M.	\$24.98		
Fee, Matthew D.	\$18.34	Nelson, Daniel C.	\$107,020.94		
Fletcher, Carlee R.	\$15.87	Ness, Paul R.	\$20.65		
Fraser, Daniel D.	\$18.34	Petersen, Paige M.	\$26.33		
Friedrich, Clifford A.	\$28.89	Peterson, Holly J.	\$18.34		
Gay, James P.	\$18.34	Pierce, Lee Ann	\$18,276.70		
Geerdes, Taylor M.	\$18.34	Pike, Jon R.	\$33.39		
Giegling, Michael L.	\$29.85	Plowman, Shawn R.	\$30.85		
Gross, Linda E.	\$23.62	Radtke, Lisa M.	\$22.05		
Gustad, Brian D.	\$75,062.00	Reker, Donald J.	\$15.87		
Haider, Darin R.	\$32.73	Richards, Anthony M.	\$18.34		
Hansen, Jessica L.	\$18.34	Rodriguez, Tara	\$30.00		
Hanson, Tammy L.	\$25.00	Rue, Devlin M.	\$18.70		

Harkness, Margaret E.	\$18.70	Sampson, James D.	\$27.04
Haugen, Richard L.	\$26.51	Schreur, Bryan S.	\$24.49
Hazzard II, William C.	\$19.08	Schultz, Lori A.	\$25.00
Heidemann, Terrance L.	\$16.19	Sebring, Scott N.	\$80,252.90
Heismeyer, Christopher L.	\$18.34	Sells, Anna P.	\$18.34
Heismeyer, Kristin M.	\$56,937.14	Smith, Cameron L.	\$15.87
Hertling, Desirae J.	\$18.34	Squires, Reid H.	\$24.49
Hieb, Jere D.	\$24.03	Stanwick, Martin E.	\$99,697.78
Hieb, Richard S.	\$6,000.00	Steen, Peggy J.	\$21.21
Hill, Robert W.	\$74,653.80	Steffensen, Stacy P.	\$77,729.86

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen updated the board on the surplus cash analysis. She said the county ended December at about 24.5%. Steffensen said the NACo Legislative Conference is February 29<sup>th</sup>-March 4<sup>th</sup> in Washington D.C.

Steffensen said the commission has been invited to attend a working meeting regarding the South Dakota Resilient Community status through the Center for the Prevention of Childhood Maltreatment.

Steffensen included information on the legislative session from the SDACC, as well as a draft copy of the bill regarding funding for county infrastructure construction with a proposed sales tax.

Steffensen also included information from the Census Bureau regarding the release of the census survey content.

Steffensen discussed upcoming dates with the board.

States Attorney Dan Nelson had nothing to report.

## **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended the Joint City & County Planning & Zoning Meeting; attended the Public Affairs Committee Meeting; attended a BKV Group Meeting; attended the Volga Fire Department Feed; attended the Census Meeting; attended Brookings Day at the Capitol; and attended the Chamber Mixer.

Commissioner Boersma attended the Volga Fire Department Feed; conducted a presentation with the Mayor Corbett at the Connect 2140 Lunch & Learn; attended Brookings Day at the Capitol; and attended a Brookings Behavioral Health & Wellness Meeting.

Commissioner Krogman attended the Joint Jurisdiction Meeting; attended a Growth Partnership Meeting; and attended a BATA Meeting.

Commissioner Jensen attended the Joint Jurisdiction Meeting; attended the County Planning & Zoning Meeting; attended a 20<sup>th</sup> Street Overpass Meeting; and attended an E-911 Meeting;

Commissioner Bartley attended the Joint Jurisdiction Meeting; attended the County Planning & Zoning Meeting; attended the BKV Group Meeting; attended the Volga Fire Department Feed; attended a PPCC Meeting; attended the US Highway 14 Corridor Study; attended Brookings Day at the Capitol; and attended the E-911 Meeting.

## **EXECUTIVE SESSION**

Motion by Boersma, seconded by Krogman to enter into Executive Session at 11:00 a.m., in accordance with SDCL 1-25-2(3)(4), consulting with legal counsel and contract negotiations. All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Boersma to come out of Executive Session at 1:12 p.m. All members voted “aye.” Motion carried. No action was taken.

**ADJOURNMENT**

Motion by Boersma, seconded by Pierce to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, February 4, 2020 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative Formats and accessible locations consistent with the Americans with Disabilities Act.

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Jenna Byrd  
Finance Assistant II  
Brookings County

Published once at the approximate cost of \_\_\_\_.

Brookings County

# Travel / Education Request Form

Name(s) Jennifer Beller

Department Finance Position(s) \_\_\_\_\_

## Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
<u>1-29-2020</u>			<u>Mitchell</u>

Reason for Travel Annual Report training

Passengers \_\_\_\_\_

## Estimated Expenses

- Method of Travel:  County Vehicle  Private Auto  
106 <sup>X2</sup> miles @ \$ 42/per mile = \$ 89.04
- Meals:  Breakfast @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Lunch @ \$ \_\_\_\_\_ = \$ 14.00  
 Dinner @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- Additional Expenses (taxi, parking, etc)  
Please list \_\_\_\_\_ = \$ \_\_\_\_\_
- Lodging: \_\_\_\_\_ Estimated number of days/nights \_\_\_\_\_ = \$ \_\_\_\_\_
- Registration: \_\_\_\_\_ Estimated cost \_\_\_\_\_ = \$ \_\_\_\_\_
- Total Cost Estimate = \$ 103.04

Department Head designated mileage rate: \$ 42/per mile

Kirk Buseeth  
Department Head Signature

1-29-2020  
Date

Brookings County  
**Travel / Education Request Form**

Name(s): Misty Moser

Department: Weed & Pest Position(s): Supervisor

Date(s)	Beginning Odometer	Ending Odometer	Destination
01/31/2020			Mitchell SD

**Reason for Travel:**

recertification classes to update Commercial applicator's license

**Passengers:**

Misty Moser

**Estimated Expenses:**

- Method of Travel:  County Vehicle  Private Auto

116 Miles @ \$ \_\_\_\_\_ /per mile = \$ 0

- Meals: 0 Breakfast(s) @ \$ \_\_\_\_\_ = \$ 0

0 Lunch(s) @ \$ \_\_\_\_\_ = \$ 0

0 Dinner(s) @ \$ \_\_\_\_\_ = \$ 0

- Additional Expenses (taxi, parking, etc.):

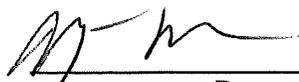
Please list: \_\_\_\_\_ = \$ 0

- Lodging (Estimated number of nights): \_\_\_\_\_ = \$ 0

- Registration (Estimated cost): \_\_\_\_\_ = \$ 0

**Total Cost Estimate:** = \$ 0

Department Head designated mileage rate: \$ \_\_\_\_\_ /per mile

  
 \_\_\_\_\_  
 Department Head Signature

01/29/2020  
 \_\_\_\_\_  
 Date

## Category 6, G – Aquatic Commercial Pesticide Applicator Recertification

**January 31, 2020**

1:30 (CST) / 12:30 (MST) Regulatory Update – Valerie Mitchell

2:15 / 1:15 Permit Procedures for Aquatic Vegetation Control – Rhet Russell

2:35 / 1:35 BREAK

2:45 / 1:45 Aquatic Pesticide Application Management Considerations

3:30 / 2:30 SD NPDES – General Permit Information

4:00 / 3:00 Conclude

**Speakers**

Amanda Bachmann  
Pesticide Ed. & Urban Entomology Field Specialist – SDSU

TBD  
SD DENR

Rhet Russell  
SD GFP

Valerie Mitchell  
Ag Program Specialist – SDDA

**Locations**

Aberdeen Regional Center  
13 2<sup>nd</sup> Ave SE

Pierre Regional Center  
412 W Missouri Ave

Rapid City Regional Center  
711 N Creek Drive

Sioux Falls Regional Center  
4101 W 38<sup>th</sup> St, Suite 103

Watertown Regional Center  
1910 W Kemp Ave

Sponsored by SDSU Extension and the South Dakota Department of Agriculture  
**Please pre-register by January 24, 2020 to ensure that there are materials and spaces available. Seating is limited at some locations. Locations may be dropped if no one is registered for a site. You must attend the entire session to get credit.**

Pre-register on-line at: [apps.sd.gov/doa/ecat3/index.htm](https://apps.sd.gov/doa/ecat3/index.htm)

Please have a government issued photo ID available at check-in.

If you have questions regarding the on-line pre-registration and licensing system, please call the SD Department of Agriculture at (605) 773-4432 or email: [SDDAagronomy@state.sd.us](mailto:SDDAagronomy@state.sd.us)

If you have questions regarding content of this program, please contact Amanda Bachmann, (605) 773-8120 or [amanda.bachmann@sdstate.edu](mailto:amanda.bachmann@sdstate.edu)

South Dakota State University, South Dakota counties, and USDA cooperating. South Dakota State University adheres to AA/EEO guidelines in offering educational programs and services.





To: Stacy Steffensen  
From: Jim Sampson

**Re: 2020 Esri User Conference Proposal**

I would like to attend the Esri User Conference July 12 - 17, 2019, in San Diego, California. It's the best way to ensure we're getting the most from our GIS investment.

For five days, this conference provides over 450 hours of training, hundreds of user presentations that share best practices, and opportunities for me to get our specific technical questions answered one-on-one by Esri subject matter experts, developers, industry leaders, and more! The UC also includes an EXPO full of vendor exhibits featuring innovative GIS solutions and special interest group meetings that will connect me with GIS users from our region and industry.

Over 19,000 professionals across industries attend the Esri UC, representing nearly every commercial sector, government organization, and non-profit field. This abundance of user-to-user communication and collaboration is essential to learning about real-life GIS experiences, best practices, tips and tricks, and more.

This is an especially important year for me to learn about the latest advances in geospatial technology because of rapid transformation in the field. With GIS becoming more powerful and accessible, I need to know how we can leverage its capabilities to make the most of our resources and stay ahead of the digital curve. These are three projects that could benefit from my attendance:

- 1) Investigating methods of sharing data with the city and BMU and administration of our new ESRI agreement
- 2) Discover new methods at workshops to make my work day more productive
- 3) Learn how to build mobile and online applications for transportation and the public

I'm looking at ways to reduce expenses through complimentary registration, special hotel and airfare rates, ride sharing, and meals with vendors. Here's an approximate breakdown of conference costs:

Registration: Complimentary  
Airfare: \$750  
Transportation: (Trolley passes) \$25  
Hotel: (Five nights at \$150) \$650  
Meals: \$159  
Total: \$1584

If I attend, I would submit a post-conference summary, including a set of recommended actions to further our GIS work. I'd also be more than happy to share relevant information with other staff members and departments.

Thank you for your consideration in this matter. I look forward to your reply.

Brookings County

# Travel / Education Request Form

Name(s): Bryan Schreur

Department: Sheriff's Office

Position(s): Deputy Sheriff

Date(s)	Beginning Odometer	Ending Odometer	Destination
Thursday, 11/05/20			Yankton, SD

**Reason for Travel:**

Glock Armorer's Course

**Passengers:**

**Estimated Expenses:**

- Method of Travel:  County Vehicle  Private Auto

\_\_\_\_\_ Miles @ \$ \_\_\_\_\_ /per mile = \$ 100<sup>00</sup>

- Meals: 1 Breakfast(s) @ \$ 6.00 = \$ 6.00
- 0 Lunch(s) @ \$ 14.00 = \$ 0.00
- 0 Dinner(s) @ \$ 20.00 = \$ 0.00

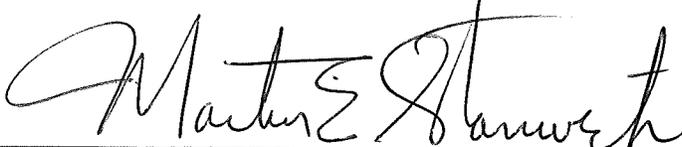
- Additional Expenses (taxi, parking, etc.):  
Please list: \_\_\_\_\_ = \$ 0.00

- Lodging (Estimated number of nights): \_\_\_\_\_ = \$ 0.00

- Registration (Estimated cost): 250.00 = \$ 250.00

**Total Cost Estimate:** = \$ 356<sup>00</sup>

Department Head designated mileage rate: \$ \_\_\_\_\_ /per mile

  
Department Head Signature

\_\_\_\_\_  
Date

**Event Name:** Glock Armorer's Course (1 Day)

**Event Location:** Yankton Firestation #2  
201 W 23<sup>rd</sup> Street

**Event City:** Yankton, SD

**Start Date:** 11/05/2020 **Start Time:** 8:00 am

**End Date:** 11/05/2020 **End Time:** 5:00 pm

### **Glock Armorer's Course**

**When:** November 5<sup>th</sup>, 2020

**Location:** Hosted by Yankton Police Department to be held at

Yankton Fire Station # 2

201 W 23<sup>rd</sup> Street

Yankton, SD 57078

**Description:** Learn how to safely use and maintain your weapon in a one day (8 hour) class.  
(To be eligible to take the Armorers Course you must be an active/retired law enforcement or military officer, private security, GLOCK Stocking Dealer/Range Program Employee or current GSSF member.)

Lunch provided on-site and paid for by Glock.

Register On-line at

<https://glocktraining.com/RegWizard.aspx?classid=108103>

**Fee Description:** \$250.00 per person paid to Glock on their website.

## Personnel Action Notice Summary

Commission Meeting: February 4, 2020

<b>Employee Name:</b>	Kristin Heismeyer				
<b>Department:</b>	BCOAC		<b>Position:</b>	Director	
<b>Effective Date:</b>	01/27/2020		<b>Salary/Wage:</b>		
<b>Status:</b>	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
<b>Reason:</b>	Performance Review	New Hire	Resignation or Termination	Status Change	

<b>Employee Name:</b>	Cody Sunderland				
<b>Department:</b>	Sheriff		<b>Position:</b>	Court Security Deputy	
<b>Effective Date:</b>	02/10/2020		<b>Salary/Wage:</b>	\$ 24.49	
<b>Status:</b>	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
<b>Reason:</b>	Performance Review	New Hire	Resignation or Termination	Status Change	

<b>Employee Name:</b>					
<b>Department:</b>			<b>Position:</b>		
<b>Effective Date:</b>			<b>Salary/Wage:</b>		
<b>Status:</b>	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
<b>Reason:</b>	Performance Review	New Hire	Resignation or Termination	Status Change	

<b>Employee Name:</b>					
<b>Department:</b>			<b>Position:</b>		
<b>Effective Date:</b>			<b>Salary/Wage:</b>		
<b>Status:</b>	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
<b>Reason:</b>	Performance Review	New Hire	Resignation or Termination	Status Change	

## For Commission Use Only

Date Submitted to Board of County Commissioners: February 4, 2020

**Reference #:** 20-005

**Request:** Rent

**Amount:** \$ 650.00

**Recommendation of County Assistance Officer:** Approved Rent/Past Due Eviction Status

**Reference #:** 20-006

**Request:** Utilities

**Amount:** \$ 402.51

**Recommendation of County Assistance Officer:** Denied alternate funds used

**Reference #:** 20-007

**Request:** Rent

**Amount:** \$ 650.00

**Recommendation of County Assistance Officer:** Approved Rent/Past Due Eviction Status

**Reference #:**

**Request:**

**Amount:**

**Recommendation of County Assistance Officer:**

**Reference #:**

**Request:**

**Amount:**

**Recommendation of County Assistance Officer:**

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 111 COMMISSIONERS

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284636	101-4-111-4250	COPIER MAINTENANCE CONTRACT		96.00
01-11921	WELLS FARGO	I-202001284772	101-4-111-4267	POSTAGE		31.65
01-12503	QUALIFIED PRESORT SERVI	I-202001284748	101-4-111-4267	2020 ASSESSMENT NOTICE MAILIN		3,800.00
DEPARTMENT 111 COMMISSIONERS					TOTAL:	3,927.65

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202001284654	101-4-130-4230	NOV/DEC BLOOD ALCOHOL TESTING		11,556.00
01-10390	BROOKINGS HEALTH SYSTEM	I-202001284656	101-4-130-4290	ER SANE KIT		341.50
01-11847	DONALD MCCARTY	I-202001284714	101-4-130-4222	CRT APPT ATTORNEY CRI19-346		1,541.39
01-11847	DONALD MCCARTY	I-202001284715	101-4-130-4222	CRT APPT ATTORNEY CRI19-69		883.50
01-11847	DONALD MCCARTY	I-202001284716	101-4-130-4222	CRT APPT ATTORNEY MAG19-87		209.00
01-11847	DONALD MCCARTY	I-202001284717	101-4-130-4222	CRT APPT ATTORNEY CRI19-598		451.25
01-11847	DONALD MCCARTY	I-202001284718	101-4-130-4222	CRT APPT ATTORNEY CRI18-523		744.50
01-11847	DONALD MCCARTY	I-202001284786	101-4-130-4222	CRT APPT ATTORNEY CRI19-617		470.25
01-11847	DONALD MCCARTY	I-202001284787	101-4-130-4222	CRT APPT ATTORNEY CRI19-613		646.00
01-12179	NANCY J NELSON	I-202001284724	101-4-130-4222	CRT APPT ATTORNEY CRI19-479		934.75
01-12179	NANCY J NELSON	I-202001284725	101-4-130-4222	CRT APPT ATTORNEY CRI18-359		486.70
01-12179	NANCY J NELSON	I-202001284726	101-4-130-4222	CRT APPT ATTORNEY CRI19-1204		505.02
01-12179	NANCY J NELSON	I-202001284727	101-4-130-4222	CRT APPT ATTORNEY CRI19-1274		151.32
01-12179	NANCY J NELSON	I-202001284728	101-4-130-4222	CRT APPT ATTORNEY CRI19-1098		611.10
01-12179	NANCY J NELSON	I-202001284729	101-4-130-4222	CRT APPT ATTORNEY CRI19-1039		740.65
01-12602	RICK RIBSTEIN	I-202001284754	101-4-130-4222	CRT APPT ATTORNEY CRI18-1098		941.30
01-13262	VANDENBERG LAW	I-202001284766	101-4-130-4222	CRT APPT ATTORNEY CRI19-1075		525.00
01-13262	VANDENBERG LAW	I-202001284791	101-4-130-4222	CRT APPT ATTORNEY CRI19-1079		620.50
01-13389	TERRY D WIECZOREK PC	I-202001284774	101-4-130-4222	CRT APPT ATTORNEY CRI19-1206		330.27
01-13389	TERRY D WIECZOREK PC	I-202001284775	101-4-130-4222	CRT APPT ATTORNEY CRI19-615		772.65
01-13389	TERRY D WIECZOREK PC	I-202001284776	101-4-130-4222	CRT APPT ATTORNEY MAG18-179		143.91
01-17926	TIM HOGAN	I-202001284693	101-4-130-4222	CRT APPT ATTORNEY CRI18-1090		781.65
01-17926	TIM HOGAN	I-202001284694	101-4-130-4222	CRT APPT ATTORNEY CRI19-881		731.50
01-17926	TIM HOGAN	I-202001284695	101-4-130-4222	CRT APPT ATTORNEY CRI19-610		935.75
01-17926	TIM HOGAN	I-202001284696	101-4-130-4222	CRT APPT ATTORNEY CRI19-1217		565.75
01-20023	GASS LAW, PC	I-202001284687	101-4-130-4222	CRT APPT ATTORNEY CRI19-882		576.60
01-20214	ADAMS, JASON R.	I-202001284639	101-4-130-4222	CRT APPT ATTORNEY CIV19-241		804.74
01-20985	FITE, PIERCE & RONNING	I-202001284679	101-4-130-4222	CRT APT ATTORNEY CRI17-303		836.60
01-20985	FITE, PIERCE & RONNING	I-202001284680	101-4-130-4222	CRT APPT ATTORNEY CRI19-1201		475.00
01-20985	FITE, PIERCE & RONNING	I-202001284681	101-4-130-4222	CRT APPT ATTORNEY CRI19-549		636.50
01-20985	FITE, PIERCE & RONNING	I-202001284682	101-4-130-4222	CRT APPT ATTORNEY CRI18-533		4,921.00
01-20985	FITE, PIERCE & RONNING	I-202001284781	101-4-130-4222	CRT APPT ATTORNEY CRI19-1027		788.50
01-22039	JENNIFER GOLDAMMER	I-202001284688	101-4-130-4222	CRT APPT ATTORNEY JUV19-38		1,211.25
01-22039	JENNIFER GOLDAMMER	I-202001284689	101-4-130-4222	CRT APPT ATTORNEY CRI19-326		1,007.00
01-22039	JENNIFER GOLDAMMER	I-202001284690	101-4-130-4222	CRT APPT ATTORNEY CRI19-280		1,900.00
01-22039	JENNIFER GOLDAMMER	I-202001284691	101-4-130-4222	CRT APPT ATTORNEY CRI19-54		3,564.45
01-22039	JENNIFER GOLDAMMER	I-202001284782	101-4-130-4222	CRT APPT ATTORNEY CRI19-893		627.60
01-22039	JENNIFER GOLDAMMER	I-202001284783	101-4-130-4222	CRT APPT ATTORNEY CRI19-466		1,008.30
01-22039	JENNIFER GOLDAMMER	I-202001284784	101-4-130-4222	CRT APPT ATTORNEY CRI19-745		510.55
01-22039	JENNIFER GOLDAMMER	I-202001284785	101-4-130-4222	CRT APPT ATTORNEY JUV18-207		1,239.75
01-22102	ANTHONY TEESDALE	I-202001284758	101-4-130-4222	CRT APPT ATTORNEY MAG18-626		282.45
01-22102	ANTHONY TEESDALE	I-202001284759	101-4-130-4222	CRT APPT ATTORNEY CRI19-855		636.50
01-22102	ANTHONY TEESDALE	I-202001284760	101-4-130-4222	CRT APPT ATTORNEY CRI19-778		342.00
01-22102	ANTHONY TEESDALE	I-202001284790	101-4-130-4222	CRT APPT ATTORNEY CRI19-333		1,478.60
01-22127	KRISTIN A WOODALL	I-202001284777	101-4-130-4226	GRAND JURY TRANSCRIPS 1/10		530.80
01-22522	TEREE A NESVOLD	I-202001284730	101-4-130-4222	CRT APPT ATTORNEY CRI19-753		771.00
01-22522	TEREE A NESVOLD	I-202001284731	101-4-130-4222	CRT APPT ATTORNEY CRI19-196		850.25
01-22522	TEREE A NESVOLD	I-202001284732	101-4-130-4222	CRT APPT ATTORNEY CRI19-594		636.50
01-22522	TEREE A NESVOLD	I-202001284788	101-4-130-4222	CRT APPT ATTORNEY CRI19-655		1,071.05

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 130 JUDICIAL SYSTEM

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22522	TEREE A NESVOLD	I-202001284789	101-4-130-4222	CRT APPT ATTORNEY CRI19-547		460.75
01-22604	JORDYN BANGASSER	I-202001284646	101-4-130-4222	CRT APPT ATTORNEY CRI19-725		1,534.70
DEPARTMENT 130 JUDICIAL SYSTEM					TOTAL:	55,323.65

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 143 FINANCE OFFICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284637	101-4-143-4250	COPIER MAINTENANCE CONTRACT		68.00
01-10091	AMERICAN STAMP & MARKIN	I-202001284642	101-4-143-4260	SELF INKING STAMP		158.67
01-10784	DELL MARKETING LP	I-202001284667	101-4-143-4260	DELL COMPUTERS		1,404.64
01-11863	MCLEOD'S PRINTING & OFF	I-202001284720	101-4-143-4260	TOWNSHIP PACKETS		679.92
01-12261	OFFICE PEEPS INC	I-202001284743	101-4-143-4260	TONER, BOXES, PAPER		1,149.72
01-12503	QUALIFIED PRESORT SERVI	I-202001284749	101-4-143-4290	BALANCE OF TAX NOTICE MAILING		531.27
01-19128	EXECUTIVE MGMT FINANCE	I-202001284675	101-4-143-4280	DEC 2019 TECH ACCESS FEE		53.00
01-22008	NEWEGG BUSINESS INC	I-202001284733	101-4-143-4260	COMPUTERS PRINTER, IT SUPPLIE		299.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	4,344.22

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 151 STATES ATTORNEY

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284635	101-4-151-4260	COPIER MAINTENANCE CONTRACT		120.09
01-10784	DELL MARKETING LP	I-202001284667	101-4-151-4260	DELL COMPUTERS		3,511.60
01-12261	OFFICE PEEPS INC	I-202001284737	101-4-151-4260	OFFICE SUPPLIES		109.02
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	3,740.71

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11016	FASTENAL COMPANY	I-202001284676	101-4-161-4260	COURTHOUSE FILTERS		130.73
01-11078	FOERSTER DISTRIBUTING	I-202001284686	101-4-161-4260	COURTHOUSE SUPPLIES		223.50
01-12236	NORTHWESTERN ENERGY	I-202001284735	101-4-161-4280	NATURAL GAS USAGE		10.00
01-12931	SIOUX VALLEY CLEANERS I	I-202001284757	101-4-161-4250	WIC JANUARY JANITORIAL		460.00
01-21901	AMP ELECTRIC CONSTRUCTI	I-202001284640	101-4-161-4243	CHECK 3RD FLOOR CRTHOUSE LIGH		88.59
01-22471	RC FIRST AID	I-202001284751	101-4-161-4243	FIRST AID KIT REFILLS		99.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	1,011.82

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12309	OUTLAW GRAPHICS	I-202001284744	101-4-162-4260	VEHICLE GRAPHICS & INSTALL		39.00
01-19564	BREHMER, JACOB	I-202001284650	101-4-162-4270	FUEL REIMBURSEMENT		74.03
01-20016	HOMETOWN SERVICE & TIRE	I-202001284697	101-4-162-4250	SUBURBAN OIL CHANGE		34.00
01-20310	DEPARTMENT OF MOTOR VEH	I-202001284668	101-4-162-4260	TITLE TRANSFER/PLATES		16.20
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						163.23

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 163 REGISTER OF DEEDS

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-202001284772	101-4-163-4220	INTNL ASSOC OF GOVT OFFICIALS		200.00
01-11921	WELLS FARGO	I-202001284772	101-4-163-4260	OFFICE SUPPLIES		54.41
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	254.41

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 171 INFORMATION TECHNOLOGY

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284636	101-4-171-4250	COPIER MAINTENANCE CONTRACT		71.69
01-11921	WELLS FARGO	I-202001284772	101-4-171-4221	CRASHPLAN		9.99
01-22008	NEWEGG BUSINESS INC	I-202001284733	101-4-171-4260	COMPUTERS PRINTER, IT SUPPLIE		2,252.93
DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL:						2,334.61

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284636	101-4-172-4250	COPIER MAINTENANCE CONTRACT		19.20
DEPARTMENT 172 HUMAN RESOURCES					TOTAL:	19.20

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10153	AURORA AUTO BODY & GLAS	I-202001284645	101-4-211-4250	PATROL VEHICLE MAINTENANCE		68.99
01-10312	BOZIED OIL CO INC	I-202001284649	101-4-211-4250	PATROL CAR WASHES, TOW		45.00
01-10312	BOZIED OIL CO INC	I-202001284649	101-4-211-4220	PATROL CAR WASHES, TOW		220.00
01-10918	EINSPAHR AUTO PLAZA	I-202001284670	101-4-211-4250	PATROL VEHICLE MAINTENANCE		68.08
01-11921	WELLS FARGO	I-202001284772	101-4-211-4220	WHEN I WORK - SCHEDULING		63.11
01-12403	JON PIKE	I-202001284745	101-4-211-4260	BOOT REIMBURSEMENT		100.00
01-18134	WALBURG, DUANE	I-202001284768	101-4-211-4221	ANIMAL CONTROL MILEAGE		92.40
01-20016	HOMETOWN SERVICE & TIRE	I-202001284698	101-4-211-4250	VEHICLE SERVICE		53.99
01-21166	CENTURY LINK	I-202001284663	101-4-211-4280	LONG DISTANCE SERVICE		142.24
01-22045	KEVIN MURFIELD	I-202001284723	101-4-211-4270	MEAL REIMBURSEMENT-TRAINING		94.00
01-22506	JEFFREY CONRAD	I-202001284666	101-4-211-4260	BOOT REIMBURSEMENT		100.00
01-22601	WHEN I WORK INC	I-202001284773	101-4-211-4220	SCHEDULING PROGRAM - 1YR		741.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 1,788.81

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10895	ECOLAB PEST ELIMINATION	I-202001284669	101-4-212-4250	PEST CONTROL		87.87
01-11017	FAULK COUNTY SHERIFF	I-202001284677	101-4-212-4272	INMATE HOUSING/TRANSPORT		5,270.00
01-11078	FOERSTER DISTRIBUTING	I-202001284685	101-4-212-4260	JAIL JANITORIAL SUPPLIES		439.70
01-11453	HY-VEE FOOD STORE	I-202001284699	101-4-212-4290	INMATE MEALS		23,191.34
01-11855	MCKEEVER'S VENDING	I-202001284719	101-4-212-4260	INMATE COMMISARY		195.76
01-11921	WELLS FARGO	I-202001284772	101-4-212-4220	WHEN I WORK - SCHEDULING		63.11
01-13328	WALMART COMMUNITY	I-202001284769	101-4-212-4260	PHONE CARDS, JAIL SUPPLIES		219.82
01-21803	BUHLS OF BROOKINGS CLEA	I-202001284661	101-4-212-4250	JAIL SUPPLIES- RUG RENTAL		81.80
01-22002	PROCHEM DYNAMICS LLC	I-202001284747	101-4-212-4260	SUPPLIES		433.14
01-22471	RC FIRST AID	I-202001284750	101-4-212-4261	JAIL MEDICAL SUPPLIES		68.50
01-22530	WATER WORKS LLC	I-202001284771	101-4-212-4250	REPLACE O RINGS		105.00
01-22601	WHEN I WORK INC	I-202001284773	101-4-212-4220	SCHEDULING PROGRAM - 1YR		741.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	30,897.04

1/29/2020 8:09 AM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 219 HUMANE SOCIETY

PAGE: 13  
ITEMS PRINTED: PAID, UNPAID  
BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22032	BROOKINGS REGIONAL HUMA	I-202001284659	101-4-219-4290	2020 BUDGET ALLOCATION		10,000.00
DEPARTMENT 219 HUMANE SOCIETY					TOTAL:	10,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 221 FIRE DEPARTMENT TRUST

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12910	TWO WAY SOLUTIONS INC	I-202001284763	101-4-221-4291	WHITE FIRE DEPT		5,118.00
DEPARTMENT 221 FIRE DEPARTMENT TRUST TOTAL:						5,118.00

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 223 DRAINAGE COMMISSION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10087	APA	I-202001284641	101-4-223-4220	1YR APA MEMBERSHIP		169.00
01-12261	OFFICE PEEPS INC	I-202001284738	101-4-223-4260	BINDERS		1.85
01-12261	OFFICE PEEPS INC	I-202001284742	101-4-223-4260	SHELVING UNIT		133.81
DEPARTMENT 223 DRAINAGE COMMISSION					TOTAL:	304.66

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 225 E-911

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20143	CITY OF BROOKINGS	I-202001284664	101-4-225-4290	CNTY1/3 SHARE E911 CALL DEMAN		144,865.00
DEPARTMENT 225 E-911						TOTAL: 144,865.00

1/29/2020 8:09 AM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 411 WELFARE

PAGE: 17  
ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284636	101-4-411-4270	COPIER MAINTENANCE CONTRACT		6.40
01-12027	MILLS PROPERTY MANAGEME	I-202001284722	101-4-411-4251	COP RENT		650.00
01-21005	BROOKINGS PROPERTY MANA	I-202001284657	101-4-411-4251	COP RENT		650.00
DEPARTMENT 411 WELFARE					TOTAL:	1,306.40

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 433 ICAP

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11486	INTER-LAKES COMMUNITY A	I-202001284702	101-4-433-4290	1ST QTR COMM SERVICE WORKER		4,048.25
DEPARTMENT 433 ICAP						TOTAL: 4,048.25

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202001284655	101-4-441-4221	MENTAL HEALTH HOLDS		8,420.94
01-11634	KENNEDY PIER KNOFF LOFT	I-202001284706	101-4-441-4290	CAA INV MENTAL ILLNESS HEARIN		390.00
01-13441	YANKTON COUNTY SHERIFF	I-202001284779	101-4-441-4270	SERVICE OF PROCESS		50.00
01-13442	YANKTON COUNTY TREASURE	I-202001284778	101-4-441-4220	MENTAL ILLNESS CHARGES		120.00
01-20920	LEWNO, LUCY	I-202001284709	101-4-441-4220	INV MENTAL ILLNESS HEARING		331.50
01-21605	KATTERHAGEN, MARK	I-202001284705	101-4-441-4220	INV MENTAL ILLNESS HEARING		30.00
01-22147	DARCY LOCKWOOD	I-202001284711	101-4-441-4220	INV MENTAL ILLNESS HEARING		30.00
DEPARTMENT 441 BEHAVIORAL HEALTH					TOTAL:	9,372.44

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 511 PUBLIC LIBRARIES

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10402	BROOKINGS PUBLIC LIBRAR	I-202001284658	101-4-511-4290	1ST QTR 2020 LIBRARY SERVICES		4,375.00
01-10936	ELKTON COMMUNITY LIBRAR	I-202001284671	101-4-511-4292	2020 BUDGET ALLOCATION		3,200.00
DEPARTMENT 511 PUBLIC LIBRARIES					TOTAL:	7,575.00

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 512 HISTORICAL MUSEUM

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10365	BROOKINGS COUNTY HISTOR	I-202001284653	101-4-512-4290	2020 BUDGET ALLOCATION		5,000.00
DEPARTMENT 512 HISTORICAL MUSEUM					TOTAL:	5,000.00

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 528 BCOAC

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11827	LOWE'S	I-202001284712	101-4-528-4250	DRY WALL		51.44
01-11921	WELLS FARGO	I-202001284772	101-4-528-4260	BCOAC SUPPLIES		419.95
01-11921	WELLS FARGO	I-202001284772	101-4-528-4220	GOOGLE		24.00
01-12236	NORTHWESTERN ENERGY	I-202001284735	101-4-528-4280	NATURAL GAS USAGE		1,047.40
01-12261	OFFICE PEEPS INC	I-202001284736	101-4-528-4260	OFFICE SUPPLIES		223.28
01-12666	RUNNING'S SUPPLY INC	I-202001284756	101-4-528-4293	BASEBOARD HEATER, ICE MELT		291.86
01-12666	RUNNING'S SUPPLY INC	I-202001284756	101-4-528-4250	BASEBOARD HEATER, ICE MELT		12.99
01-13254	UPS STORE	I-202001284764	101-4-528-4230	SDSU WRESTLING PROMO MATERIAL		54.00
01-22008	NEWEGG BUSINESS INC	I-202001284733	101-4-528-4260	COMPUTERS PRINTER, IT SUPPLIE		818.99
01-22327	ACTION TARGET	I-202001284638	101-4-528-4293	GUN CLEANING SUPPLIES		838.38
01-22476	TRI TECHNICAL SYSTEMS	I-202001284762	101-4-528-4220	GENERAL LEDGER MODULE &SUPPORT		885.75
DEPARTMENT 528 BCOAC					TOTAL:	4,668.04

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10784	DELL MARKETING LP	I-202001284667	101-4-611-4350	DELL COMPUTERS		702.32
01-11921	WELLS FARGO	I-202001284772	101-4-611-4260	3D FILAMENT, SUPPLIES		1,774.55
01-12261	OFFICE PEEPS INC	I-202001284740	101-4-611-4260	OFFICE SUPPLIES		51.53
01-12261	OFFICE PEEPS INC	I-202001284741	101-4-611-4260	OFFICE SUPPLIES		29.55
01-13328	WALMART COMMUNITY	I-202001284770	101-4-611-4260	OFFICE SUPPLIES, TAPE		97.81
01-22008	NEWEGG BUSINESS INC	I-202001284733	101-4-611-4350	COMPUTERS PRINTER, IT SUPPLIE		297.68
01-22008	NEWEGG BUSINESS INC	I-202001284733	101-4-611-4260	COMPUTERS PRINTER, IT SUPPLIE		32.29
DEPARTMENT 611 COUNTY EXTENSION					TOTAL:	2,985.73

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284636	101-4-711-4250	COPIER MAINTENANCE CONTRACT		6.40
01-10087	APA	I-202001284641	101-4-711-4220	1YR APA MEMBERSHIP		169.00
01-10371	BROOKINGS REGISTER	I-202001284660	101-4-711-4230	YEARLY SUBSCRIPTION &E-EDITIO		188.00
01-10784	DELL MARKETING LP	I-202001284667	101-4-711-4260	DELL COMPUTERS		1,404.64
01-11453	HY-VEE FOOD STORE	I-202001284700	101-4-711-4260	ZONING MTG REFRESHMENTS		7.98
01-11490	INTERNATIONAL CODE COUN	I-202001284703	101-4-711-4260	2020 MEMBERSHIP		135.00
01-12261	OFFICE PEEPS INC	I-202001284738	101-4-711-4260	BINDERS		5.53
01-12261	OFFICE PEEPS INC	I-202001284742	101-4-711-4260	SHELVING UNIT		401.42
01-21502	STEVEN UST	I-202001284765	101-4-711-4221	BUILDING INSPECTIONS		600.00
DEPARTMENT 711 PLANNING & ZONING					TOTAL:	2,917.97

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 712 1ST DISTRICT

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11042	FIRST DISTRICT ASSOCIAT	I-202001284678	101-4-712-4290	2ND QTR PAYMENT DUES		11,376.34
DEPARTMENT 712 1ST DISTRICT					TOTAL:	11,376.34

VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 721 ECONOMIC DEVELOPMENT

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21674	RESEARCH PARK AT SDSU	I-202001284753	101-4-721-4292	2020 BUDGET ALLOCATION		65,000.00
DEPARTMENT 721 ECONOMIC DEVELOPMENT TOTAL:						65,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 729 OTHER ECONOMIC DEVELOPMEN

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10340	BROOKINGS AREA CHAMBER	I-202001284652	101-4-729-4290	2020 BROOKINGS DAY DONATION		600.00
DEPARTMENT 729 OTHER ECONOMIC DEVELOP TOTAL:						600.00
FUND 101 GENERAL FUND TOTAL:						378,943.18

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 201 ROAD & BRIDGE FUND  
 DEPARTMENT: 311 HIGHWAY ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202001284634	201-4-311-4250	COPIER MAINTENANCE CONTRACT		122.23
01-10111	ANDERSON OIL	I-202001284643	201-4-311-4265	DIESEL FOR WHITE		993.20
01-10328	BROCK WHITE COMPANY	I-202001284651	201-4-311-4250	RENT ROUTER		1,715.00
01-10985	L. G. EVERIST, INC	I-202001284708	201-4-311-4290	ICING SAND		1,380.30
01-11078	FOERSTER DISTRIBUTING	I-202001284684	201-4-311-4260	JANITOR SUPPLIES		126.00
01-11210	GRAYBAR ELECTRIC CO INC	I-202001284692	201-4-311-4260	SHOP LIGHT BULB		17.74
01-11815	LOCATORS & SUPPLIES	I-202001284710	201-4-311-4260	GLOVES		76.89
01-11909	MARTIN OIL COMPANY	I-202001284713	201-4-311-4260	GREASE, WINTER DYED DIESEL		150.00
01-11909	MARTIN OIL COMPANY	I-202001284713	201-4-311-4265	GREASE, WINTER DYED DIESEL		1,978.21
01-11921	WELLS FARGO	I-202001284772	201-4-311-4270	LODGING DEPOSIT		213.57
01-11921	WELLS FARGO	I-202001284772	201-4-311-4260	FUEL		55.15
01-11921	WELLS FARGO	I-202001284772	201-4-311-4260	KIBBLE - PARTS		24.44
01-12002	MIDWEST GLASS	I-202001284721	201-4-311-4250	WINDSHIELDS		994.76
01-12202	NIELSEN'S	I-202001284734	201-4-311-4260	SHOP CORD		15.46
01-12261	OFFICE PEEPS INC	I-202001284739	201-4-311-4260	PAPER		50.63
01-12666	RUNNING'S SUPPLY INC	I-202001284755	201-4-311-4260	SHOP SUPPLIES		170.86
01-13291	VERIZON WIRELESS	I-202001284767	201-4-311-4280	WIRELESS SERVICE		40.01
01-13379	CITY OF WHITE	I-202001284665	201-4-311-4280	WHITE SHOP UTILITIES		96.60
01-19941	FIX IT SHOP LOCKSMITH	I-202001284683	201-4-311-4250	UNLOCK PICK UP DOOR		50.00
01-20513	INTERSTATE POWER SYSTEM	I-202001284704	201-4-311-4250	REPAIRS 0599, 0585		7,857.85
01-21966	BLACKSTRAP INC	I-202001284647	201-4-311-4290	SALT		16,377.38
01-22301	TRANSOURCE	I-202001284761	201-4-311-4260	SWITCH, WIPER, U JOIN		337.81
01-22531	CAPITAL I INDUSTRIES IN	I-202001284662	201-4-311-4340	QUICK ATTACH ONE WAY SNOW PLO		23,600.00
01-22569	INFINITE WELDING AND MA	I-202001284701	201-4-311-4260	PIPE		27.50
01-22603	KYLE'S TOOLS	I-202001284707	201-4-311-4260	SHOP TOOL		60.85

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 56,532.44

FUND 201 ROAD & BRIDGE FUND TOTAL: 56,532.44

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20466	AT&T MOBILITY	I-202001284644	226-4-222-4250	NIGHTHAWK MIFI MOBILE WIFI		40.04
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						40.04
FUND 226 EMERGENCY MANAGEMENT TOTAL:						40.04

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02214 Claims Payable 2/4/20

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20731	REDWOOD TOXICOLOGY LABO	I-202001284752	248-4-212-4260	DRUG PATCHES/ SUPPLIES		914.06
DEPARTMENT 212 24/7 PROGRAM						TOTAL: 914.06
FUND 248 24/7 PROGRAM						TOTAL: 914.06

1/29/2020 8:09 AM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 Brookings County  
PACKET: 02214 Claims Payable 2/4/20  
FUND : 304 DETENTION CNTR EXPANSION  
DEPARTMENT: 890 DETENTION CNTR EXPANSION

PAGE: 31  
ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22167	BOARMAN KROOS VOGEL GRO	I-202001284648	304-4-890-4220	DETENTION CENTER EXPANSION		27,672.71
01-22602	PRAIRIE ENVIRONMENTAL C	I-202001284746	304-4-890-4220	ASBESTOS INSPECTION - DET CNT		1,136.00
DEPARTMENT 890 DETENTION CNTR EXPANSI TOTAL:						28,808.71
FUND 304 DETENTION CNTR EXPANSI TOTAL:						28,808.71

VENDOR SET: 01 Brookings County  
 PACKET: 02214 Claims Payable 2/4/20  
 FUND : 770 TAX SALE REDEMPTION  
 DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
01-22448	EMPIRE INVESTMENTS LLC	I-202001284672	770-2-2090000	CERT#19-173 XXXX 1447		3,133.73	
01-22448	EMPIRE INVESTMENTS LLC	I-202001284673	770-2-2090000	CERT#19-145 XXXX 1445		2,328.11	
01-22448	EMPIRE INVESTMENTS LLC	I-202001284674	770-2-2090000	CERT#19-103 XXXX 1446		884.68	
01-22448	EMPIRE INVESTMENTS LLC	I-202001284780	770-2-2090000	CERT#19-139 XXXX 1448		525.25	
					DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	6,871.77
					FUND 770 TAX SALE REDEMPTION	TOTAL:	6,871.77
						REPORT GRA TOTAL:	472,110.20

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	101-4-111-4250	REPAIR & MAINT.	96.00	4,000	1,814.89				
	101-4-111-4267	POSTAGE	3,831.65	0	3,831.65	-	Y		
	101-4-130-4222	ADULT DEFENSE	42,895.35	200,000	155,544.93				
	101-4-130-4226	TRANSCRIPTS (NON)	530.80	6,000	5,469.20				
	101-4-130-4230	BLOOD TESTS	11,556.00	45,000	30,584.00				
	101-4-130-4290	COURT CASE EXPENSE	341.50	16,000	15,621.00				
	101-4-143-4250	REPAIR & MAINT.	68.00	4,000	3,932.00				
	101-4-143-4260	SUPPLIES & MATERIALS	3,691.95	16,000	12,308.05				
	101-4-143-4280	UTILITIES	53.00	5,000	4,787.25				
	101-4-143-4290	MV NOTICES/TAX NOTICES	531.27	6,000	5,468.73				
	101-4-151-4260	SUPPLIES & MATERIALS	3,740.71	18,700	14,822.39				
	101-4-161-4243	ADMIN BUILDING OPERATION E	187.59	77,985	77,797.41				
	101-4-161-4250	REPAIRS AND MAINTENANCE	460.00	67,000	49,894.08				
	101-4-161-4260	SUPPLIES & MATERIALS	354.23	13,000	12,645.77				
	101-4-161-4280	UTILITIES/COURTHOUSE	10.00	50,100	47,518.71				
	101-4-162-4250	REPAIRS AND MAINTENANCE	34.00	2,000	1,966.00				
	101-4-162-4260	SUPPLIES & N MATERIALS	55.20	7,500	7,380.04				
	101-4-162-4270	TRAVEL & CONFERENCE	74.03	11,500	11,425.97				
	101-4-163-4220	PROFESSIONAL SERV. & FEES	200.00	1,200	1,000.00				
	101-4-163-4260	SUPPLIES & MATERIALS	54.41	4,500	4,445.59				
	101-4-171-4221	DATA PROCESSING/SOFTWARE	9.99	0	82,389.23	-	Y		
	101-4-171-4250	REPAIRS AND MAINTENANCE	71.69	0	71.69	-	Y		
	101-4-171-4260	SUPPLIES	2,252.93	0	2,252.93	-	Y		
	101-4-172-4250	REPAIRS AND MAINTENANCE	19.20	0	19.20	-	Y		
	101-4-211-4220	PROFESSIONAL SERV. & FEES	1,024.11	4,800	2,896.42				
	101-4-211-4221	ANIMAL CONTROL	92.40	5,000	4,880.72				
	101-4-211-4250	REPAIRS AND MAINTENANCE	236.06	17,500	16,809.45				
	101-4-211-4260	SUPPLIES & MATERIALS	200.00	8,980	8,402.00				
	101-4-211-4270	TRAVEL & CONFERENCE	94.00	2,000	1,906.00				
	101-4-211-4280	UTILITIES	142.24	17,355	16,582.76				
	101-4-212-4220	PROFESSIONAL SERV. & FEES	804.11	4,000	2,466.41				
	101-4-212-4250	REPAIRS AND MAINTENANCE	274.67	17,000	16,725.33				
	101-4-212-4260	SUPPLIES & MATERIALS	1,288.42	46,000	42,979.57				
	101-4-212-4261	MEDICAL (PRISONERS)	68.50	2,500	2,431.50				
	101-4-212-4272	PRISONER HOUSING	5,270.00	500	4,770.00	-	Y		
	101-4-212-4290	PRISONER RATION	23,191.34	118,000	94,808.66				
	101-4-219-4290	HUMANE SOCIETY	10,000.00	0	10,000.00	-	Y		
	101-4-221-4291	EMERGENCY TRUCK-LONG TERM	5,118.00	90,000	84,882.00				
	101-4-223-4220	PROFESSIONAL SERV. & FEES	169.00	300	131.00				
	101-4-223-4260	SUPPLIES & MATERIALS	135.66	600	464.34				
	101-4-225-4290	OTHERS	144,865.00	600	144,265.00	-	Y		
	101-4-411-4251	RENT	1,300.00	7,000	4,400.00				
	101-4-411-4270	OFFICE	6.40	7,000	6,993.60				
	101-4-433-4290	COMMUNITY WORKER	4,048.25	9,000	4,951.75				

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
101-4-441-4220		PROFESSIONAL SERV. & FEES	511.50	34,000	30,977.59				
101-4-441-4221		MENTAL ILLNESS MEDICAL	8,420.94	5,400	3,020.94-	Y			
101-4-441-4270		TRAVEL	50.00	400	200.00				
101-4-441-4290		CRT APPORT. ATT'Y/M.I.	390.00	7,000	6,610.00				
101-4-511-4290		OTHERS (BRKGS. LIBRARY)	4,375.00	25,000	20,625.00				
101-4-511-4292		OTHERS (ELKTON LIB.)	3,200.00	3,200	0.00				
101-4-512-4290		OTHERS	5,000.00	4,000	1,000.00-	Y			
101-4-528-4220		PROFESSIONAL SERV & FEES	909.75	0	1,269.75-	Y			
101-4-528-4230		PUBLISHING	54.00	0	1,579.60-	Y			
101-4-528-4250		REPAIR & MAINT	64.43	0	131.83-	Y			
101-4-528-4260		SUPPLIES & MATERIALS	1,462.22	0	1,698.91-	Y			
101-4-528-4280		UTILITIES	1,047.40	0	1,501.74-	Y			
101-4-528-4293		FIREARM RANGE UPKEEP	1,130.24	0	1,130.24-	Y			
101-4-611-4260		SUPPLIES & MATERIALS	1,985.73	6,000	4,014.27				
101-4-611-4350		FURNITURE & MINOR EQUIP.	1,000.00	6,000	5,000.00				
101-4-711-4220		PROFESSIONAL SERV. & FEES	169.00	1,000	831.00				
101-4-711-4221		INSPECTION FEES	600.00	20,000	19,000.00				
101-4-711-4230		PUBLISHING	188.00	2,000	1,720.80				
101-4-711-4250		REPAIRS & MAINTENANCE	6.40	500	438.26				
101-4-711-4260		SUPPLIES & MATERIALS	1,954.57	4,000	2,033.43				
101-4-712-4290		OTHERS	11,376.34	35,953	13,200.32				
101-4-721-4292		SDSU INNOVATION CAMPUS	65,000.00	50,000	15,000.00-	Y			
101-4-729-4290		OTHER ECONOMIC DEVELOPMENT	600.00	0	600.00-	Y			
201-4-311-4250		REPAIRS & MAINT.	10,739.84	1,355,000	1342,590.92				
201-4-311-4260		SUPPLIES & MATERIALS	1,113.33	846,210	830,312.12				
201-4-311-4265		FUEL/GASOLINE	2,971.41	250,000	229,411.09				
201-4-311-4270		TRAVEL & CONFERENCE	213.57	4,000	3,786.43				
201-4-311-4280		UTILITIES	136.61	34,000	32,967.74				
201-4-311-4290		SNOW REMOVAL	17,757.68	158,600	139,570.44				
201-4-311-4340		MACHINERY & EQUIPMENT	23,600.00	644,630	571,530.00				
226-4-222-4250		REPAIRS AND MAINTENANCE	40.04	4,000	3,906.27				
248-4-212-4260		SUPPLIES & MATERIALS	914.06	4,500	3,585.94				
304-4-890-4220		PROFESSIONAL SERVICES	28,808.71	125,000	96,191.29				
770-2-2090000		DUE TO CERTIFICATE HOLDER	6,871.77						
		** 2020 YEAR TOTALS	472,110.20						

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## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	3,927.65
101-130	JUDICIAL SYSTEM	55,323.65
101-143	FINANCE OFFICE	4,344.22
101-151	STATES ATTORNEY	3,740.71
101-161	COUNTY BUILDING	1,011.82
101-162	DIRECTOR OF EQUALIZATION	163.23
101-163	REGISTER OF DEEDS	254.41
101-171	INFORMATION TECHNOLOGY	2,334.61
101-172	HUMAN RESOURCES	19.20
101-211	SHERIFF'S OFFICE	1,788.81
101-212	COUNTY JAIL	30,897.04
101-219	HUMANE SOCIETY	10,000.00
101-221	FIRE DEPARTMENT TRUST	5,118.00
101-223	DRAINAGE COMMISSION	304.66
101-225	E-911	144,865.00
101-411	WELFARE	1,306.40
101-433	ICAP	4,048.25
101-441	BEHAVIORAL HEALTH	9,372.44
101-511	PUBLIC LIBRARIES	7,575.00
101-512	HISTORICAL MUSEUM	5,000.00
101-528	BCOAC	4,668.04
101-611	COUNTY EXTENSION	2,985.73
101-711	PLANNING & ZONING	2,917.97
101-712	1ST DISTRICT	11,376.34
101-721	ECONOMIC DEVELOPMENT	65,000.00
101-729	OTHER ECONOMIC DEVELOPMEN	600.00
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101 TOTAL	GENERAL FUND	378,943.18
201-311	HIGHWAY ADMINISTRATION	56,532.44
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201 TOTAL	ROAD & BRIDGE FUND	56,532.44
226-222	EMERGENCY & DISASTER SERV	40.04
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226 TOTAL	EMERGENCY MANAGEMENT	40.04
248-212	24/7 PROGRAM	914.06
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248 TOTAL	24/7 PROGRAM	914.06
304-890	DETENTION CNTR EXPANSION	28,808.71
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304 TOTAL	DETENTION CNTR EXPANSION	28,808.71

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
770	NON-DEPARTMENTAL	6,871.77
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770 TOTAL	TAX SALE REDEMPTION	6,871.77
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	** TOTAL **	472,110.20

NO ERRORS

\*\* END OF REPORT \*\*

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11552	JENSEN, LARRY	I-20200128-11552	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-13058	STEFFENSEN, STACY	I-20200128-13058	101-4-111-4280	CELL PHONE REIMBURSEMENT		105.00
01-20230	BARTLEY, MICHAEL	I-20200128-20230	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21131	KROGMAN, RYAN	I-20200128-21131	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-22022	LEE ANN PIERCE	I-20200128-22022	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-22467	ANGELA BOERSMA	I-20200128-22467	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 111 COMMISSIONERS					TOTAL:	480.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02213 Feb Cell Phones 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20200128-10451	101-4-120-4260	CELL PHONE REIMBURSEMENT		5.25
01-13422	WITCHEY, KRISTEN	I-20200128-13422	101-4-120-4260	CELL PHONE REIMBURSEMENT		15.00
DEPARTMENT 120 ELECTIONS					TOTAL:	20.25

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20200128-10451	101-4-143-4280	CELL PHONE REIMBURSEMENT		99.75
01-13422	WITCHEY, KRISTEN	I-20200128-13422	101-4-143-4280	CELL PHONE REIMBURSEMENT		60.00
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	159.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02213 Feb Cell Phones 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22464	DAN C NELSON	I-20200128-22464	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22547	BENJAMIN KLEINJAN	I-20200128-22547	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22561	PAIGE PETERSEN	I-20200128-22561	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 151 STATES ATTORNEY					TOTAL:	315.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02213 Feb Cell Phones 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19787	HEIDEMANN, TERRANCE	I-20200128-19787	101-4-161-4280	CELL PHONE REIMBURSEMENT		15.00
01-22457	JUSTIN JOHNSON	I-20200128-22457	101-4-161-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	45.00

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11666	LARRY KLINGBILE	I-20200128-11666	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-19564	BREHMER, JACOB	I-20200128-19564	101-4-162-4280	CELL PHONE REIMBURSEMENT		105.00
01-19565	HIEB, JERE	I-20200128-19565	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-22217	REID SQUIRES	I-20200128-22217	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-22527	RUSTY BRANDSRUD	I-20200128-22527	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						225.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02213 Feb Cell Phones 2/4/20

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10548	CHAPMAN, BEVERLY	I-20200128-10548	101-4-163-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	105.00

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 165 VETERAN'S SERVICE

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20200128-20191	101-4-165-4280	CELL PHONE REIMBURSEMENT		86.10
DEPARTMENT 165 VETERAN'S SERVICE					TOTAL:	86.10

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 171 INFORMATION TECHNOLOGY

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21618	PLOWMAN, SHAWN	I-20200128-21618	101-4-171-4280	CELL PHONE REIMBURSEMENT		90.00
01-22472	ERIC METTE	I-20200128-22472	101-4-171-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL:						165.00

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 172 HUMAN RESOURCES

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21600	LITTLECOTT, LAURA	I-20200128-21600	101-4-172-4280	CELL PHONE REIMBURSEMENT		45.00
DEPARTMENT 172 HUMAN RESOURCES					TOTAL:	45.00

VENDOR SET: 01 Brookings County  
 PACKET: 02213 Feb Cell Phones 2/4/20  
 FUND : 101 GENERAL FUND  
 DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11156	GIEGLING, MIKE	I-20200128-11156	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-11248	HAIDER, DARIN	I-20200128-11248	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12403	JON PIKE	I-20200128-12403	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12861	SEBRING, SCOTT	I-20200128-12861	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13030	STANWICK, MARTIN	I-20200128-13030	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-19787	HEIDEMANN, TERRANCE	I-20200128-19787	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-20493	KRIESE, JEREMY	I-20200128-20493	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-20200128-21550	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21569	MCCREA, DON	I-20200128-21569	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22045	KEVIN MURFIELD	I-20200128-22045	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22148	SUZANNE BJORDAL	I-20200128-22148	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22363	DANE LARSEN	I-20200128-22363	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22506	JEFFREY CONRAD	I-20200128-22506	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22507	CODY SUNDERLAND	I-20200128-22507	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22508	BRYAN SCHREUR	I-20200128-22508	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 630.00

1/28/2020 2:24 PM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 212 COUNTY JAIL

PAGE: 12  
ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-13118	SWEEBE, BART	I-20200128-13118	101-4-212-4280	CELL PHONE REIMBURSEMENT		105.00
01-21450	BITELER, DAVID	I-20200128-21450	101-4-212-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 212 COUNTY JAIL					TOTAL:	135.00

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 213 CORONER

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22019	HIEB, RICHARD	I-20200128-22019	101-4-213-4280	CELL PHONE REIMBURSEMENT		30.00
DEPARTMENT 213 CORONER					TOTAL:	30.00

1/28/2020 2:24 PM DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER  
VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 411 WELFARE

PAGE: 14  
ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20200128-20191	101-4-411-4280	CELL PHONE REIMBURSEMENT		18.90
01-22430	EILEEN ABERLE	I-20200128-22430	101-4-411-4280	CELL PHONE REIMBURSEMENT		45.00
DEPARTMENT 411 WELFARE					TOTAL:	63.90

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 615 WEED CONTROL

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21197	MOSEY, MISTY	I-20200128-21197	101-4-615-4280	CELL PHONE REIMBURSEMENT		75.00
DEPARTMENT 615 WEED CONTROL					TOTAL:	75.00

VENDOR SET: 01 Brookings County  
PACKET: 02213 Feb Cell Phones 2/4/20  
FUND : 101 GENERAL FUND  
DEPARTMENT: 711 PLANNING & ZONING

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11308	RICHARD HAUGEN	I-20200128-11308	101-4-711-4280	CELL PHONE REIMBURSEMENT		45.00
01-11365	HILL, ROBERT	I-20200128-11365	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
DEPARTMENT 711 PLANNING & ZONING						TOTAL: 71.25
FUND 101 GENERAL FUND						TOTAL: 2,651.25

VENDOR SET: 01 Brookings County  
 PACKET: 02213 Feb Cell Phones 2/4/20  
 FUND : 201 ROAD & BRIDGE FUND  
 DEPARTMENT: 311 HIGHWAY ADMINISTRATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-20200128-10106	201-4-311-4280	CELL PHONE REIMBURSEMENT		75.00
01-11118	FRIEDRICH, CLIFF	I-20200128-11118	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-11226	GROSS, LINDA	I-20200128-11226	201-4-311-4280	CELL PHONE REIMBURSEMENT		30.00
01-22455	DAVE BUBLITZ	I-20200128-22455	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-22456	BRIAN GUSTAD	I-20200128-22456	201-4-311-4280	CELL PHONE REIMBURSEMENT		105.00
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						300.00
-----						
FUND 201 ROAD & BRIDGE FUND TOTAL:						300.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02213 Feb Cell Phones 2/4/20

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11365	HILL, ROBERT	I-20200128-11365	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:						78.75
FUND 226 EMERGENCY MANAGEMENT TOTAL:						78.75
REPORT GRA TOTAL:						3,030.00

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	101-4-111-4280	UTILITIES	480.00	5,760	480.00-	Y			
	101-4-120-4260	ELECTION SUPPLIES	20.25	7,500	7,459.50				
	101-4-143-4280	UTILITIES	159.75	5,000	4,680.50				
	101-4-151-4280	TELEPHONE	315.00	3,500	2,870.00				
	101-4-161-4280	UTILITIES/COURTHOUSE	45.00	50,100	47,483.71				
	101-4-162-4280	TELEPHONE	225.00	1,800	1,350.00				
	101-4-163-4280	TELEPHONE	105.00	1,200	990.00				
	101-4-165-4280	TELEPHONE	86.10	1,200	1,027.80				
	101-4-171-4280	UTILITIES & TELEPHONE	165.00	0	330.00-	Y			
	101-4-172-4280	UTILITIES & TELEPHONE	45.00	0	90.00-	Y			
	101-4-211-4280	UTILITIES	630.00	17,355	16,095.00				
	101-4-212-4280	UTILITIES	135.00	30,000	28,999.76				
	101-4-213-4280	TELEPHONE	30.00	360	300.00				
	101-4-411-4280	TELEPHONE	63.90	2,200	2,072.20				
	101-4-615-4280	TELEPHONE	75.00	2,500	2,350.00				
	101-4-711-4280	TELEPHONE	71.25	1,600	1,457.50				
	201-4-311-4280	UTILITIES	300.00	34,000	32,804.35				
	226-4-222-4280	TELEPHONE	78.75	1,600	1,442.50				
		** 2020 YEAR TOTALS	3,030.00						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	480.00
101-120	ELECTIONS	20.25
101-143	FINANCE OFFICE	159.75
101-151	STATES ATTORNEY	315.00
101-161	COUNTY BUILDING	45.00
101-162	DIRECTOR OF EQUALIZATION	225.00
101-163	REGISTER OF DEEDS	105.00
101-165	VETERAN'S SERVICE	86.10
101-171	INFORMATION TECHNOLOGY	165.00
101-172	HUMAN RESOURCES	45.00
101-211	SHERIFF'S OFFICE	630.00
101-212	COUNTY JAIL	135.00
101-213	CORONER	30.00
101-411	WELFARE	63.90
101-615	WEED CONTROL	75.00
101-711	PLANNING & ZONING	71.25

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
101 TOTAL	GENERAL FUND	2,651.25
201-311	HIGHWAY ADMINISTRATION	300.00
201 TOTAL	ROAD & BRIDGE FUND	300.00
226-222	EMERGENCY & DISASTER SERV	78.75
226 TOTAL	EMERGENCY MANAGEMENT	78.75
	** TOTAL **	3,030.00

NO ERRORS

\*\* END OF REPORT \*\*



January 22, 2020 thru February 3, 2020

### **Highway**

- January 27, 2020 met City of Volga and Brookings County Official's in regards to BC5 or Samara Avenue through Volga.
- January 28, 2020 John Ritterhaas updated the Highway Department of progress on the bridges south on BC77, work is being done on the south bridge to prepare for the deck pour in February and the north bridge removals were being commenced to prepare for the new structure.
- January 29, 2020 the Highway Department staff were able to get out and perform crack sealing maintenance on BC9 just outside of Brookings. We will continue to try and get out and do these types of maintenance items as weather permits.
- February 3, 2020 met with City Volga officials and Banner & Associates staff in regards to the BC5 or Samara Avenue project through Volga.
- The Highway Department shall advertise for our annual supplies and materials bids February 13 and 20th, opening of the above mentioned bids will be on February 25, 2020 at 11:00 am. March 10, 2020 the Brookings Commission will be presented the recommendations for award of the annual supplies.

Attached is a copy of the advertisements.

- Tree Removal within Brookings County ROW and abatement of nuisance trees likely to fall on public ROW. The Highway Department will work with property owners and offer to remove trees we deem necessary to ensure the safety of the travelling public. Attached is a location map of areas where the Highway Department has responded to issues with trees falling on the roads. Please note the attached South Dakota Codified laws in regards to tree removal with in Brookings County ROW and abatement of nuisance issues.

Vermeer Equipment of Sioux Falls has offered to demonstrate one or two of their wood chippers when we start this process.

## **ADVERTISEMENT**

### **2020 Brookings County Chip Seal Project Brookings County, South Dakota**

Sealed Bids will be received by Brookings County, South Dakota until 11:00 AM local time on Tuesday the 25<sup>th</sup> day of February 2020 for the above referenced project. Bids shall be prepared and submitted in accordance with the Bidding Documents. Brookings County reserves the right to accept or reject any and/or all Bids as set forth in the Bidding Documents.

At or shortly after the time named above and within the Brookings City & County Government Center 520 3<sup>rd</sup> Street, Suite 210, Room 221, such Bids will be publicly opened and read aloud. Bids will be reviewed by Brookings County at a subsequent meeting of the Brookings County Commissioners.

The Project includes the following Work:

- Chip Seal Brookings County 4; +/- 60,707 square yards or +/- 3.9 miles
- Chip Seal Brookings County 4 (Bruce); +/- 6,151 square yards or +/- 0.5 miles
- Chip Seal Brookings County 5; +/- 154,027 square yards or +/- 10.0 miles
- Chip Seal Brookings County 7; +/- 283,155 square yards or +/- 15.2 miles
- Chip Seal Brookings County 9; +/- 103,896 square yards or +/- 7.0 miles
- Chip Seal Brookings County 35; +/- 53,230 square yards or +/- 3.5 miles
- Additional items as set forth in the Contract Documents.

Each bid shall be accompanied by a Bid Security as described in the Bidding Documents. The Successful Bidder will be required to provide Payment and Performance Bonds as described in the Bidding Documents.

Bidding Documents may be examined at the locations listed:

Brookings County  
Highway Department  
422 Western Avenue

Brookings, SD 57006  
Ph: (605) 696-8270

A pre-bid conference will not be held.

BY: Vicki Buseth  
County Finance Officer

PUBLISHING DATES: February 13 and 20, 2020

## CALL FOR BIDS

Notice is hereby given that sealed bids for materials or services will be received by the Board of County Commissioners of Brookings County, South Dakota, 520 3<sup>rd</sup> St. Suite 210, room 221 until **11:00 A.M. on Tuesday the 25th Day of February 2020**, for the purchase of the following:

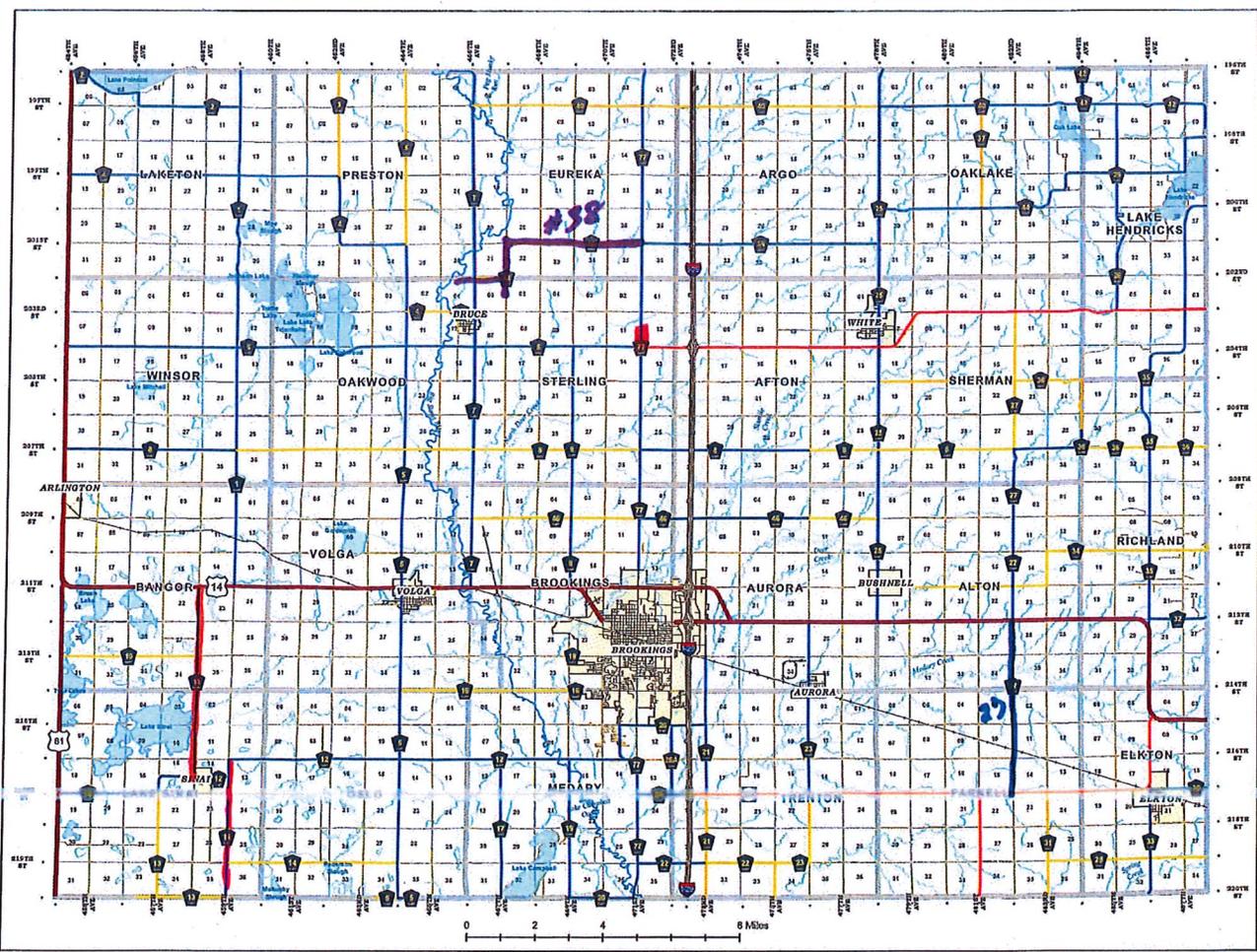
**(All bids must be mailed or delivered to the above address)**

1. ¾" Crushed gravel
  2. HR Class Asphalt
  3. Asphalt Patching
  4. 3/8" Granite Cover Aggregate  
Material shall conform to Section 881.2,  
Type 1A, 2015 Standard Specifications for  
Asphalt Surface Treatment Aggregate.
  5. 3/8" Natural Cover Aggregate  
Material shall conform to Section 881.2,  
Type 1B, 2015 Standard Specifications for  
Asphalt Surface Treatment Aggregate.
  6. Road Oil
  7. Equipment rental
- Such bids will be publicly opened and read aloud at the Brookings City & County Government Center 520 3<sup>rd</sup> St. Suite 210, Room 221, Brookings, South Dakota, at the time specified on the Call for Bids.
  - By virtue of statutory authority preference will be given to materials and supplies found or produced within the State of South Dakota.
  - The County Commissioners reserve the right to accept or reject any or all bids, or to accept any bids which it deems to be in the best interest of the county.
  - The successful bidder will be required to sign a contract with Brookings County for annual supplies.
  - Specifications are available at the office of the Highway Superintendent and on Brookings County web site at [www.brookingscountysd.gov](http://www.brookingscountysd.gov).

PUBLISHING DATES: February 13 and 20, 2020

BY: Vicki Buseth  
County Finance Officer

Brookings County  
 2020 Tree/shrub  
 Removal of R/S/T of Way



- Legend**
- Interstate 29
  - US Highways
  - State Highways
  - County Roads
  - County Gravel
  - County Paved
  - Township Roads
  - City Streets
  - Railroad
  - Rivers, Streams
  - Cities
  - Townships
  - Lakes

- 1st - ●
- 2nd - ●
- 3rd - ●
- 4th - ●



March 2018





**Highway  
Department**

**Memorandum**

Removal of Trees within ROW:

31-31-1. Weed removal on state or county roads. The Department of Transportation and board of county commissioners of the various counties shall cut or remove, or cause to be cut or removed, grass, weeds, and brush growing within the right-of-way of all public highways within their respective jurisdiction and over which such department and boards exercise control as to repair and maintenance. A violation of this section is a petty offense.

**Source:** SL 1939, ch 295, § 1; SDC Supp 1960, § 62.0201; SDCL, § 31-31-7; SL 1985, ch 15, § 37.

31-31-4. Employment of assistance in weed removal. The Department of Transportation and any board of county commissioners may employ the necessary assistance to carry out the necessary provisions of this chapter or may have the work done by the employees regularly employed by the department or the board. The department and the board may fix the compensation and expenses of persons employed by them for the purpose of carrying out the provisions of this chapter. The department and board may be paid out of any fund or funds available to the department or board for the maintenance and repair of the highway.

**Source:** SL 1939, ch 295, § 2; SDC Supp 1960, § 62.0202; SL 2010, ch 145, § 174.

31-32-16. Objects likely to fall on highway as public nuisance. Any tree, structure, or other object, that, because of its location and because of its age, infirmity, angle of stance, or other condition, is likely to fall, in whole or in part, upon any public highway within the State of South Dakota, so that any person using the highway at the time of the fall might be injured thereby, is a public nuisance against which the remedies prescribed by § 21-10-5 may be employed.

**Source:** SL 1945, ch 123, § 1; SDC Supp 1960, § 28.0917; SL 2010, ch 145, § 178.

31-32-17. Negotiation with owner for abatement of nuisance. If it appears to the satisfaction of any department, board, or governing body charged with the duty of the maintenance of any highway in this state, that a nuisance as defined by § 31-32-16 exists along any highway in respect to which highway the department, board, or governing body has the duty of maintaining, the department, board, or governing body shall negotiate with the owner of the property on which the nuisance exists for the voluntary abatement of the nuisance.

**Source:** SL 1945, ch 123, § 2; SDC Supp 1960, § 28.0917; SL 2010, ch 145, § 179.

31-32-18. Failure of owner to abate nuisance--Civil action--Cost charged against owner. If the owner of the property referred to in § 31-32-17 or of the nuisance refuses or fails to voluntarily abate the nuisance within a reasonable time, the department, board, or governing body, shall bring a civil action on behalf of the public, in the proper court, to abate the nuisance. If abatement is ordered in the suit, the cost of the action shall be charged against the owner of the land on which the nuisance was maintained and against whom the action in abatement was brought.

**Source:** SL 1945, ch 123, § 2; SDC Supp 1960, § 28.0917; SL 2010, ch 145, § 180.



*Brookings County Finance Office*

Vicki Buseth, Finance Officer

520 3<sup>rd</sup> Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

January 28, 2020

TO: Brookings County Commission  
FROM: Vicki Buseth, Finance Officer  
RE: Tax Abatements

The following Tax Abatements are on the February 4<sup>th</sup> agenda.

- **Abatement 20-5** City of Brookings BMU applied for abatement owned all of 2019 and are exempt from tax Amount **\$4938.23**
- **Abatement 20-9** Aurora City applied for this abatement and they are tax exempt and owned the property for the entire 2019 year. Amount **\$244.70**
- **Abatement 20-10** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption Amount **\$1322.47**
- **Abatement 20-11** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption Amount 2018 pay 2019 **\$899.94** and 2019 pay 2020 **\$917.98**
- **Abatement 20-15** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$242.34**
- **Abatement 20-16** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$325.96**
- **Abatement 20-18** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$1179.28**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-5 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME City of Brookings Brookings Municipal Utilities

MAILING ADDRESS 520 3rd St / Po Box 588

CITY Brookings State SD Zip Code 57006

Legal Description of Property NW 1/4 Exc 5 860' of N 1,970' of W 628' & Exc N 1110' & Exc Lot H-2; NE 1/4 Exc N 1110' of W 478' & Exc N 584' of E 524' Sec 13-110-50 219.37 Acres Parcel # 06000-11050-132-00

Amount of abatement being requested \$4,938.23

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax; City BMU purchased on 1-3-2019
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss \_\_\_\_\_
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed \_\_\_\_\_
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments \_\_\_\_\_

Assessor Recommendation: Approve Deny

Signature Tacob Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 13th day of January, 2020

Kauro Julius, Finance & Accounting  
Applicant's Signature

Dean Stoeber  
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____

Auditor Tax Records Maintenance

File Edit Options Help

Plog VCS P-View

Parcel Number: 06000-11050-132-00 Type: RE Year: 2019 Bill #: 2414.0  
 CITY OF BROOKINGS Net Acres: 309.95 06

Names: Legal Info Taxes Accounts Receivable Values Specials Comments

Class	AGA	AGA1	NAA1S	Totals
Assessed	659200	20400	39300	718900
Equalized	560320	17340	36275	613935
Assessor Final	659200	20400	39300	718900

Acres	309.95	.00	.00	309.95	ACR
Units	.00	1.00	1.00	2.00	UNIT
				0	

Exempt Value	0	8500	0	8500
Equalized	560320	8840	36275	605435
Taxes	7015.72	110.68	528.74	7655.14

Comments:

Exemptions: AG

\*\*Notes  Exit

Key Entry | jbrehmer | MNTTAX

Land Taxes

$\$7,015.72 / 309.95 \text{ Acres} = \$22.635 \text{ per Acre Tax}$

Parcel # 06000-11050-132-00 City of Brookings purchased 219.37 Acres on 1-3-2019  
BMU

Parcel # 06000-11050-132-05 Craig D + Munla J Hoyer, purchased 78.18 Acres on 2-1-2019

Parcel # 06980-11050-132-00 Warren Hickey purchase 12.4 Acre building site on 2-1-2019

↓  
over

City of Brookings  
BMU

Per Acre Tax  
 $\$22.635 \times 219.37 \text{ Acres} = \$4,965.44 / 365 \text{ days} =$   
 $\$13.6039 \text{ per day} \times 363 \text{ days owned} = \$4,938.23$   
(abatement)

Craig + Marla Hoyer

Per Acre Tax  
 $\$22.635 \times 78.18 \text{ Acres} = \$1,769.60 / 365 \text{ days} =$   
 $4.848230 \text{ per day} \times 333 \text{ days owned} = \$1,614.46$

Warren Hickey

Per Acre Tax  
 $\$22.635 \times 12.4 \text{ Acres} = \$280.674 + 110.68 + 528.74 = \$920.094$   
buildings house

$\$920.094 / 365 = 2,52080 \times 333 \text{ days owned} = \$839.43$

Kathryn Hill  $\$263.02$  for owning all property up to dates of closing

Total Tax Billed

$$\#2,546.22 / 365 \text{ days} =$$

$$6.729 \text{ per day tax} \times 210 \text{ days}$$

#1,413.17



*Brookings County Finance Office*

Vicki Buseth, Finance Officer

520 3<sup>rd</sup> Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

January 28, 2020

TO: Brookings County Commission  
FROM: Vicki Buseth, Finance Officer  
RE: Tax Abatements

The following Tax Abatements are on the February 4<sup>th</sup> agenda.

- **Abatement 20-5** City of Brookings BMU applied for abatement owned all of 2019 and are exempt from tax Amount **\$4938.23**
- **Abatement 20-9** Aurora City applied for this abatement and they are tax exempt and owned the property for the entire 2019 year. Amount **\$244.70**
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- **Abatement 20-16** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$325.96**
- **Abatement 20-18** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$1179.28**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-9 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Aurora City

MAILING ADDRESS Po Box 335

CITY Aurora State SD Zip Code 57002

Legal Description of Property Park in Block 6 Milpore Central Addition Aurora City  
Parcel # 31183-00600-000-01

Amount of abatement being requested \$244.70

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The property is exempt from the tax; Aurora City had possession 1-1-2019

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss \_\_\_\_\_

Structures have been removed after the assessment date (upon verification by the director of equalization)  
Date structures removed \_\_\_\_\_

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments \_\_\_\_\_

Assessor Recommendation:

Approve Deny

Signature

Tarob Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding -- Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 15th day of January, 2020

[Signature]  
Applicant's Signature

[Signature]  
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____



*Brookings County Finance Office*

Vicki Buseth, Finance Officer

520 3<sup>rd</sup> Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

January 28, 2020

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FROM: Vicki Buseth, Finance Officer  
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- **Abatement 20-18** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$1179.28**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-10

Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Legal Description of Property Parcel 1 & Parcel 2 in S 1/2 NW 1/4, & N 1/2 SW 1/4 Except Nelson Farms Addition & Except Lot 1 Addition Sec 20-110-51 Parcel # 22980-11051-202-10

Amount of abatement being requested \$1,322.47

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss \_\_\_\_\_
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed \_\_\_\_\_
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments Applicant, having otherwise qualified for Disabled Veteran Property Tax Exemption, but missed deadline as prescribed in 10-4-40 SDC

Assessor Recommendation: Approve Deny Signature Tarot Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 17th day of January, 2020

Applicant's Signature \_\_\_\_\_

Notary / Auditor / Deputy Auditor Dean Staelen

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____



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Vicki Buseth, Finance Officer

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Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

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FROM: Vicki Buseth, Finance Officer  
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- **Abatement 20-18** Applicant missed deadline for a property tax exemption but otherwise qualifies for the exemption. Amount **\$1179.28**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-11

Assessment year 2018+19 Payable Year 2019+20

Board of County Commissioners of Brookings County, South Dakota

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Legal Description of Property E 100' of W 125' of N 315.5' of NW 1/2 NE 1/4 & 02' x  
of NW 1/4 NE 1/4 Elkton City  
Parcels 34960-10947-211-15 & 34960-10947-211-85

Amount of abatement being requested 2018 pay 2019 \$899.94 2019 pay 2020 \$917.98

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
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- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss \_\_\_\_\_
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed \_\_\_\_\_
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments Applicant having otherwise qualified for Disabled Veteran Property Tax Exemption, but missed deadline as prescribed in 10-4-40 SDCL

Assessor Recommendation: Approve Deny Signature Jacob Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons. Subscribed and sworn to, before me this 22nd day of January, 2020

Applicant's Signature \_\_\_\_\_ Notary / Auditor / Deputy Auditor \_\_\_\_\_

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____



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vbuseth@brookingscountysd.gov

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Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-15 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Legal Description of Property Lot 9 Block 8 Camelot Sq.  
Addr.

40090-00800-009-00

Amount of abatement being requested \$242.34

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
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- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
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Date structures removed \_\_\_\_\_
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments \_\_\_\_\_

Assessor Recommendation: Approve Deny Signature Jacob Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons. Subscribed and sworn to, before me this \_\_\_\_\_ day of \_\_\_\_\_  
(Finance Office has completed app.)  
Applicant's Signature \_\_\_\_\_ Notary / Auditor / Deputy Auditor \_\_\_\_\_

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Amount Abated _____	Amount Refunded _____
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Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 2016

Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Legal Description of Property S 1/2 NE 1/4 N 1/2 SE 1/4 Medary Trwp

12000-10950-141-20

Amount of abatement being requested \$ 325.96

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

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- Other / Comments \_\_\_\_\_

Assessor Recommendation: Approve Deny Signature Torb Blum

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I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

(Finance Office has completed)  
Applicant's Signature app

Notary / Auditor / Deputy Auditor \_\_\_\_\_

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____



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Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-18

Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Legal Description of Property Outlots E1/2 of S 189.4 OL "D"  
Aurora Town  
31960-10949-031-40

Amount of abatement being requested \_\_\_\_\_

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

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Date structures removed \_\_\_\_\_
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- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments \_\_\_\_\_

Assessor Recommendation: Approve Deny

Signature Jacob Blum

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I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this \_\_\_\_\_ day of \_\_\_\_\_

(Finance Off. has completed App)  
Applicant's Signature

Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____

**REQUEST TO FILL VACANCY**

**Position Vacancy**    Director, Brookings County Outdoor Adventure Center  
**Department**        BCOAC  
**Vacancy Result of:** Employment Ending

**Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.**

- 1.    **Job Description:** see attached
- 2.    **Departmental Organizational Chart**
- 3.    **Severance Payout Calculations for Terminating Employee**

Vacation	\$	<u>983.24</u>
Sick Leave	\$	<u>0</u>
Employee Retirement Recognition	\$	<u>0</u>
Other	\$	<u>0</u>
<b>Total</b>	\$	<u>983.24</u>

- 4.    **Explain the effects of leaving the vacancy until severance is accumulated.**

Full-time management is needed at the facility as soon as possible.

- 5.    **Explain the effects of leaving the vacancy permanent or discussion of alternatives.**

This is the only full-time position in this department.

- 6.    **Provide description of departmental discussions about the vacancy.**

- 7.    **Estimated length of time to fill the position after approval.**

6-8 weeks

- 8.    **Any additional comments?**

\_\_\_\_\_  
**Department Manager**

\_\_\_\_\_  
**Date**

**Request for filling of vacancy:**           **Approved**

       **Denied**

\_\_\_\_\_  
**Chairman, Brookings County Commission**

\_\_\_\_\_  
**Date**

**POSITION TITLE:** Director, Brookings County Outdoor Adventure Center  
**DEPARTMENT:** Outdoor Adventure Center  
**REPORTS TO:** Brookings County Commission & Brookings County  
Outdoor Adventure Center Advisory Board  
**FLSA STATUS:** Exempt  
**GRADE:** E-10

### **DESCRIPTION OF WORK**

#### **General Statement of Duties**

Responsible for the direct administration and operation, including all business and accounting roles, of the Brookings County Outdoor Adventure Center. Performs planning, organizing, and directing functions as well as marketing and supervisory work associated with all aspects of the operation of the Brookings County Outdoor Adventure Center (BCOAC). The Brookings County Outdoor Adventure Center is a county-owned and operated facility. Therefore, it is required to be administered following the applicable state statutes and established county policies.

#### **Supervision Received**

Works under the broad supervision of the County Commission and the Brookings County Outdoor Adventure Center Advisory Board, an advisory board to the County Commission.

#### **Supervision Exercised**

Exercises general and direct supervision over full time, part time and volunteer staff.

**Examples of Duties:** (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade)

- Develops and directs high quality member engagement strategies and programs which support BCOAC goals and strategies.
- Responsible for all business and financial operations of the BCOAC.
- Directs BCOAC marketing and communication efforts.
- Recruits, hires, trains, develops and directs employees and volunteers. Reviews and evaluates staff performance. Develops strategies to motivate staff and achieve goals.
- Develops, manages, and monitors assigned operating budgets to meet or exceed targets. Recommends adjustments to the budget to assure a balanced operation and submits reports on current operations.
- Oversees the maintenance of the BCOAC facility to ensure high standards of maintenance, safety, cleanliness and to ensure the requirements of regulatory codes are met.
- Develops and maintains a positive working relationship with 4-H and South Dakota Game, Fish and Parks staff on the scheduling, promotion and maintenance of the building.
- Performs administrative duties for the BCOAC Advisory Board to include agenda creation and meeting attendance.
- Represents and promotes the BCOAC in the local community and develops positive working relationships with other organizations, businesses, and governmental entities.
- Identifies opportunities to apply for grants that would enhance the goals and strategies of the BCOAC.
- Performs other duties as deemed necessary by the hiring authority

### **QUALIFICATION FOR APPOINTMENT**

#### **Required Knowledge, Skills, Abilities**

- Ability to direct assigned operations including supervision of staff, tracking and managing finances, development and monitoring of budgets, volunteer management, marketing and public relations, identifying grant opportunities, program development and facility management.
- Ability to establish and maintain collaborations with community organizations.

- Excellent verbal and written communication skills
- Proficient with Microsoft Office suite. Previous Point-of-Sale (POS) experience preferred.
- CPR and First Aid certifications may be required.
- Pistol Range Safety Officer and Archery Range Safety Officer certification required within 6 months of hire date.

**Education**

- Graduation from high school or GED Certificate required.
- Bachelor's degree in business administration, management or related field preferred.

**Experience**

Five or more years of operations and fiscal management experience. Previous background in recreation preferred.

**OR**

Any equivalent combination of education and experience as is acceptable to the hiring authority and state statutes.

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*Commission Chairperson*

---

*Date*

REQUEST TO CREATE & FILL VACANCY

Position Vacancy PATROL Deputy SHERIFF  
Department SHERIFF 211  
Vacancy Result of: PATROL Deputy Sunderland transferring to COURT SECURITY Deputy

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	\$	<u>N/A</u>
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

- 4. Explain the effects of leaving the vacancy until severance is accumulated.  
Difficult to maintain 24 hour patrol coverage.
- 5. Explain the effects of not filling the position or discussion of alternatives.  
Difficult to maintain 24 hour coverage. Resulting in over-time.
- 6. Provide description of departmental discussions about the position.
- 7. Estimated length of time to fill the position after approval.  
THIRTY DAYS

8. Any additional comments?

Matthew Stawick  
Department Manager

01-28-2020  
Date

Request for creating & filling of vacancy: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

\_\_\_\_\_  
Chair, Brookings County Commission Date

**POSITION TITLE:** Deputy Sheriff  
**DEPARTMENT:** Sheriff Department  
**REPORTS TO:** Sheriff  
**FLSA STATUS:** Non-Exempt  
**WAGE GRADE:** 9

## **DESCRIPTION OF WORK**

### **General Statement of Duties**

The fundamental reason this position exists is to provide general legal guidance to the Sheriff, protecting the law-abiding citizen and enforcing the law through ongoing work in the County. Incumbent is responsible for serving the legal process of the courts.

**\*Note--**Often working alone, the Deputy must exercise independent judgment and discretion and must act decisively during crises and emergencies. Deputy positions may be assigned to specific or special projects and job assignments related to law enforcement operations.

**Examples of Duties:** (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade.)

- Patrol designated area in patrol car to control traffic, prevent crime or disturbance of peace, and arrest violations.
- Investigate illegal and/or suspicious activities and persons. Arrest violators, sign complaints, prevent disturbances.
- Direct and reroute traffic around fire, accidents, or any other disruption of normal activity.
- Issue tickets to traffic violators. Report any hazards and render first aid at accidents, and investigate causes and results of accidents.
- Warn and arrest persons violating animal ordinances.
- Respond to and investigate domestic calls and other disturbances.
- Obtain legal documents to serve criminal process-such as a warrant, subpoenas, extradition papers- for proper search and seizure, return of fugitives, etc.
- Transport prisoners to courtrooms, prison, medical facility and other locations as needed. Testify in court. Maintain courtroom security as deemed necessary.
- Carry out orders and enforce directions from State and Federal Court System.
- Review files and records to develop possible leads, such as previous addresses and/or aliases.
- Comply with all orders, policies and regulations governing the activities of the Sheriff's Department.
- Compile information and prepare accurate reports involving any and all types of Operations.
- Maintain and promote positive public relations. Deal promptly and courteously with the public when responding to a call for service.
- Assist with any calls assigned by dispatch.
- Maintain confidentiality.
- Attend various workshops, seminars, and training as deemed necessary.
- Perform duties in a manner consistent with safe practices and policies established by the County.
- Perform such other duties as deemed necessary.

### **Minimum Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **Experience and Education**

- High School Diploma or G.E.D. Certification.
- Experience in law enforcement preferred or an equivalent combination of experience and education may be acceptable to the hiring authority.
- South Dakota Law Enforcement Officers Training Academy Certification preferred.
- Ability to obtain South Dakota Law Enforcement Officers Training Academy Certification within 12 months upon hire if currently do not possess the certification.
- Extensive knowledge of the principles, policies, codes, laws, and statutes relating to law enforcement operations.
- Ability to maintain a professional relationship with the general public and other employees.

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to communicate.
- The employee frequently is required to sit and use hands to finger, handle, or feel.
- The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to employees own body weight.
- Ability to handle stressful situations.
- Ability to work odd shifts, holidays and during emergencies.

## **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to outside weather conditions.
- The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock; explosives; risk of radiation; and vibration.
- The noise level in the work environment is usually moderate but may be occasionally loud.

## **Examination, Testing, and Certification**

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid South Dakota Drivers License.
- Valid South Dakota Law Enforcement Certification or ability to possess.
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Sheriff and/or County.

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*Commission Chairperson*

---

*Date*



**County Commission**

January 24, 2020

Commissioners,

The Brookings County 4-H would like to surplus the following items and either donate them to the Brookings Habitat for Humanity ReStore or have them destroyed:

- Nine sets of 6-foot by 3-foot metal shelving units
- One 5.5-foot by 5-foot wooden brochure rack
- One 29" x 20" x 28" metal hanging file cupboard on wheels

Sincerely,

A handwritten signature in black ink that reads "Michelle Delaney".

Michelle Delaney  
Office Coordinator  
Brookings County Commission Department

# **BROOKINGS COUNTY STRATEGIC PLAN**

## **VISION STATEMENT:**

Meeting today's needs and preparing for tomorrow's challenges in Brookings County.

## **MISSION STATEMENT:**

To provide efficient, quality customer service, fiscally responsible public policies, and strategic future planning to enhance the quality of life of all Brookings County citizens.

## **PRINCIPLES & VALUES WE WILL FOLLOW IN ACHIEVING OUR MISSION:**

Integrity – be honest and have strong moral and ethical standards

Respect – hold one another in high regard

Empowerment – give others the necessary authority and responsibility, be accountable

Excellence – carry out the work of the county with professionalism and high standards

Teamwork – work together to build strong communities and maximize resources

Service – commitment to family, community, state and nation

## **GOALS & OBJECTIVES:**

GOAL 1: To provide quality county infrastructure, equipment and technology.

Objective 1: Develop and implement a short-range (1-5 year) capital improvement/purchase plan for each department as part of the budgeting process each year using a priority list based on current conditions. This will include:

- i. Facilities
- ii. Equipment
- iii. Technology
- iv. Vehicles
- v. Roads
- vi. Bridges
- vii. Other

Objective 2: Develop and implement a long-range (5-10 year) capital improvement/purchase plan for each department as part of the budgeting process each year using a priority list based on current conditions. This will include:

- i. Facilities
- ii. Equipment
- iii. Technology
- iv. Vehicles
- v. Roads
- vi. Bridges
- vii. Other

Objective 3: Approve the 5-Year Highway Road and Bridge Improvement Plan on an annual basis, taking the Master Transportation Plan into consideration, and implement any recommended changes.

GOAL 2: Staff county government with a competent, well-trained, efficient work force.

Objective 1: Provide training opportunities for all county employees.

- i. Job Training
  - a. Mandatory
  - b. Non-Mandatory
- ii. Safety Training
  - a. Mandatory
  - b. Non-Mandatory

Objective 2: Review the salary study conducted by the First District Association of Local Governments when it is complete (approximately every two years). Research staffing and wage information of comparable counties on a case by case basis when needed for individual county positions.

Objective 3: Review the employee handbook on an annual basis, implement recommended changes, and follow the procedures set forth.

Objective 4: Evaluate employees on an annual basis and implement work-improvement plans where necessary.

- i. Appointed Department Heads will have annual reviews by October 31<sup>st</sup> of each year.
- ii. Department Heads will provide annual performance reviews for their employees on their anniversary dates.

GOAL 3: Provide quality public safety for all Brookings County citizens.

Objective 1: Develop and update a responsive, countywide Emergency Management/Disaster Plan by March 31<sup>st</sup> of each year.

- i. Local Emergency Operations Plan (LEOP)

- ii. Hazardous Materials (HAZMAT) Plan
- iii. Emergency Management State and Local Agreement between the State of South Dakota and Brookings County (SLA)
- iv. Pre-Disaster Mitigation Plan (PDM), reviewed every 5 years

Objective 2: Provide adequate funding and resources for law enforcement and the State's Attorney.

- i. By April 30<sup>th</sup>, the State's Attorney will provide an annual report for the previous years' activities.
- ii. By April 30<sup>th</sup>, the Sheriff will provide an annual report for the previous years' activities.
- iii. By April 30<sup>th</sup>, the Detention Center will provide an annual report for the previous years' activities.

GOAL 4: Create a visionary, long-term plan for county growth.

Objective 1: Implement the 2016 Brookings County Comprehensive Land Use Plan.

Objective 2: Develop and implement ordinances that reflect the 2016 Comprehensive Plan.

Objective 3: Discuss a water/drainage master plan for Brookings County.

Objective 4: Schedule and host a minimum of one annual meeting between county agencies and resources, to include the municipalities and school districts in Brookings County. Continue to attend the quarterly intergovernmental meetings hosted by the Mayor of Brookings, the annual Brookings Chamber of Commerce Intergovernmental Meeting and the annual Towns and Townships Meeting.

Objective 5: Provide a long-term plan and funding for a vibrant 4-H program.

Objective 6: Provide a long-term plan, funding and programming for a vibrant Brookings County Outdoor Adventure Center facility.

GOAL 5: Provide exceptional customer service for Brookings County citizens.

Objective 1: Seek and encourage citizen input and feedback while informing and educating citizens about the county's obligations and services.

Objective 2: Respond to citizens' requests in a respectful, timely manner.

Objective 3: Continue to enhance and expand the county's website, the use of e-alerts, text alerts and other interactive communication tools with Brookings County citizens.

GOAL 6: To continue to be good stewards of Brookings County taxpayer resources.

Objective 1: Conduct an annual review of the County's Strategic Plan in February of each year and review the plan for progress in August of each year.

Objective 2: Provide a balanced budget in accordance with state statutes each year.

Objective 3: Review the process on collecting county liens.

Objective 4: Department Heads will research and identify federal and state grants to meet needs within their departments.

GOAL 7: Department Heads will create a work plan to carry out the goals and objectives of the Strategic Plan each year.

# Work Plan Topics

February 2020

1. Roads & Bridges
  - a. BIG program projects
    - i. River Bridges – Construction update at 11/05/19 meeting with SDDOT on construction timeline
    - ii. Sinai Bridge – bid late 2019, construction to take place in 2020
    - iii. Amended 5-Year Plan to add bridges for submission of Preservation/Engineering grants
    - iv. 01/02/2020 submitted application to the SDDOT for river bridge north of Bruce
    - v. Work continues on river bridges on South Hwy 77 has weather and river levels allow
    - vi. County had 7 successful and 1 unsuccessful Preliminary Engineering grant applications in August 2019.
  - b. 5-year plan - 2021
    - i. Brian will present the draft 2021-2025 5-year plan at budget time.
  - c. Basin Electric Bridge/Co Rd 27
    - i. Finished and open. Completed aside from some incidental items such as fence work and to ensure seeding is established.
  - d. Bruce structure under 20'
    - i. Finished and open. Completed aside from some incidental items such as fence work and to ensure seeding is established.
  - e. Sinai structure under 20'
    - i. Finished and open. Completed aside from some incidental items such as fence work and to ensure seeding is established.
  - f. Working with Banner and Associates for preliminary work on structures under 20'
    - i. 06-100-122U, 2.8 miles north of Volga on CR 5 for construction in 2020
    - ii. 06-100-159U, 0.9 miles south of Volga on CR 5 for construction in 2020
  - g. 2020 Budget
    - i. Township Grant Dollars: \$100,000 approved for 2020
    - ii. Brian would like to meet with the Township Grant Committee (Krogman, Jensen, Steffensen, Gustad) to refine the application process.
    - iii. Committee to present changes to the County Commission for approval on 02/18/2020.
    - iv. Packets to be sent to each township after Commission approval.
    - v. Brian will update townships on application process and answer questions at the 03/05/2020 Towns & Townships Meeting at the BCOAC.
  - h. Future planning – Assigned dollars in the fund balance for county's match of BIG program projects.
2. Jail Expansion
  - a. Working with BKV on finalizing Design Development & starting construction documents
  - b. Waiting on court resolution on disputes with the City of Brookings
  - c. In contract negotiations with CMAR candidate
3. Joint Jurisdiction Committee
  - a. Ordinance was approved by the Joint Jurisdiction Committee on 09/19/19 and send to City & County Planning & Zoning Commissions for review and approval.
  - b. City & County Planning & Zoning Commissions, in joint sessions, are reviewing the draft ordinance.
4. Mental Health Task Force
  - a. Last meeting was 7/22/19. Representatives from the group will be presenting recommendations at a future Commission meeting. Would like to have a Commissioner appointed to the Community Coalition.
  - b. Commissioner Boersma has been appointed to the Community Coalition.

5. BCOAC
  - a. Parking lot project is almost finished; need to have contractor back in the spring to address issues.
6. BATA space at Highway/storage concerns:
  - a. Continue discussions on a potential new location for BATA/purchase of BATA building
  - b. Commission assigned \$200,000 for future purchase of BATA bus garage building.
  - c. BATA is working/in discussions with the Brookings School District on finding a new, joint location for both BATA and the school's bus barn.
7. Union negotiations – take place in 2019
  - a. Union contracts were approved/signed by Commission on 7/23/19.
  - b. New contracts took effect on 01/01/2020; 3-year contracts through 12/31/22.
8. 2019 budget discussion on bike trail between Brookings and Aurora, 213<sup>th</sup> Street
9. I-29 Overpass
  - a. Passed a resolution supporting the city's grant application for the project and up to \$2 million in funding.
  - b. Grant application was denied. Assigned \$1 M for this project.
  - c. Commission approved spending \$5,000 toward a cost/benefit survey for the 2019 20<sup>th</sup> Street Interchange grant application on 6/18/19.
  - d. Federal Government, Transportation Dept – reviewing grant applications. Should know results of that review in the next couple of weeks.
  - e. BUILD grant was approved. Commissioner Jensen, Highway Superintendent Gustad, Commission Dept. Director Steffensen are attending meetings to get updates on the project. City is working with SDDOT to help administer the project. County working with city on MOU for funding the project.
10. Analyze/Update Ordinances
  - a. All ordinances were updated on the county website so only the most current version is posted. Done per new state statute that went into effect on 7/1/19.
11. Meetings with small towns and school districts in the county
  - a. Ryan and I met – would like county to be at the table when discussing potential economic development projects. But question what county participation/assistance looks like.
  - b. Send a notice to each city and school district in the county that a commissioner could attend a future meeting – specifically to discuss projects that may impact (or move out into) the county.
  - c. Letter sent to city councils and school boards on 04/26/19.
  - d. Did not receive any responses from letters sent.
12. Self-evaluation of county's organization
  - a. Working through the Communities of Excellence program
  - b. Review how Commission Department operates.
  - c. Stacy is now attending the Communities of Excellence weekly meetings.
13. Humane Society Task Force
  - a. \$10,000 budgeted in FY2020 Annual Budget
14. Drainage Concerns – Medary Township
  - a. Meeting held at BCOAC February 2019
  - b. Drainage meeting held on 01/21/20 – discussion on creating an ad hoc committee to look at blocked drainage-ways and other potential issues.

15. Medary Monument

- a. County owns monument and is working on repairs/maintenance and upkeep with Daughters of the American Revolution Brookings Chapter.

16. Samara Avenue – through Volga

- a. Request from City of Volga to take over a portion of Samara Avenue through the city and to do a renovation project on that stretch of road. Committee of Commissioners Bartley and Jensen, as well as Highway Superintendent Brian Gustad will continue to work with Volga city representatives.
- b. A meeting was held on 1/27/20 – discussion on county keeping the road and doing the project jointly with the City of Volga. County would pay to upgrade the road; City of Volga would pay for curb/gutter, utility, sidewalk, etc... improvements.



Stacy Steffensen, Commission Department Director  
Brookings County  
520 3<sup>rd</sup> St., Suite 210  
Brookings, SD 57006  
605-696-8205  
ssteffensen@brookingscountysd.gov

## STAFF REPORT:

### Regular Business Items

- ❖ Abatements: Vicki Buseth provided a staff report on several abatement requests.
- ❖ Ad Hoc Committee: As part of the drainage board meeting held on 01/21/2020, there was discussion on forming a committee to look into drainage concerns in the county. This action would be to officially create that committee.
- ❖ Requests to Fill Vacancies: There are two requests on the agenda. Both are budgeted and established positions on the county's 2020 pay plan.
- ❖ Surplus: There are several items 4-H would like to surplus. We will donate the Restore. If they do not want the items, they will be disposed of.
- ❖ Strategic Plan: The Strategic Plan is to be reviewed in February each year. I have no updates at this time.
- ❖ Work Plan: Updates to the Work Plan are noted in red.

### Director's Report

- The agenda for the Towns & Townships Meeting, Tuesday, March 5, 2020 is included with my report.
- Also included with my report is information on storm spotter training on March 24, 2020.
- I am working on a year-end report. But, as is similar to the Finance Office doing the annual report for auditing purposes, I need to wait until 2019 is officially closed out. I think we're getting close to that. I'm hoping to have something to you by the second meeting in February or the first meeting in March.

## Upcoming Dates

- Wednesday, February 5: SD Resilient Community working meeting, 8:30 AM, Research Park
- Tuesday, February 11: Youth in Government Day, breakfast at 7:00 AM at Prairie Café
- Saturday, February 15: District 7 Legislative Forum, 9:00 AM, Chambers of the Government Center
- Monday, February 17: County offices closed in honor of the President's Day holiday
- Tuesday, February 18: Meeting with Russian delegation, 1:30-3:00 PM, Community Room of the Government Center
- Saturday, February 22: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Government Center.
- Saturday, February 29: District 7 Legislative Forum, 9:00 AM, Chambers of the Government Center
- Thursday, March 5: Towns & Townships Annual Meeting, 10:00 AM, BCOAC



Stacy Steffensen  
Commission Department Director  
Brookings County, South Dakota

Brookings County Annual Weed & Pest Board Meeting  
In conjunction with The Towns and Townships  
March 5, 2020  
BCOAC 2810 22<sup>nd</sup> Ave S  
Brookings, SD  
10:00 AM

**Agenda:**

1. Call meeting to order

10:00 AM

2. Jacob Brehmer- Presentation of Brookings County Board of Equalization

10:30 AM

3. Terry Pritchard -Township Presentation

11:10 AM

4. Brian Gustad Highway Superintendent- Culvert programs

11:30 AM

5. Dan Nelson- Open meeting Laws

11:50 AM

6. Jeff Grendler- GF&P

## 12:00 Lunch

12:30 PM

7. Tami Schwebach

1:00 PM

8. Weed board presentation – Misty Moser

1:30PM

9. Brenda Sievers State Department of Ag- (Procedure of Enforcements)

2:00 PM

10. Marty Brookings County Sheriff – Brookings County Info

2:30 PM

11. Bob Hill Emergency Management- Emergency info

2:40 PM Door Prizes

12. Meeting Adjourned @ 3pm Thank you for coming see you all next Year!



## 2020 Weather Awareness Training Session

# STORM SPOTTER TRAINING

East Fire Station  
(Next to Burger King)  
607 20<sup>th</sup> Avenue  
Brookings, SD 57006

March 24, 2020  
7 p.m. to 9 p.m. CDT

Anyone with access to a telephone or HAM radio can join the SKYWARN program. Spotters can also submit reports through the internet on their local NWS Forecast Office web site or through social media.

Spotters include police and fire personnel, dispatchers, EMS workers, public utility workers and other citizens interested in weather. NWS encourages staff at hospitals, schools, churches, nursing homes and other key locales to become a spotter.



For local Information  
Call:  
605-692-5212





**BOYS & GIRLS CLUB  
OF THE NORTHERN PLAINS**

605.692.3333 | 1126 Southland Lane | Brookings, South Dakota 57006 | [www.greatfuturesd.org](http://www.greatfuturesd.org)

January 24, 2020

Brookings County  
520 3rd Street  
Brookings, SD 57006

Dear Stacy,

Thank you for your pledge payment to the Boys & Girls Club on 1/24/2020.

Amount	Fund	Pledge Balance
\$25,000.00	Brookings Operating	\$0.00

Every pledge payment helps us further our mission. Your gift will ensure hundreds of youth in our community have a safe and positive place to go.

Unless you give us other directions, your gift will be listed as *Brookings County* in upcoming publications.

Once again, thank you for your generous gift that will enable us to continue the work of inspiring youth to realize their full potential and shape the future of hundreds of youth who attend the Club each year.

Sincerely,

Nicole Bieber  
Chief Development Officer

*This letter serves as an official tax-deductible receipt, and states that no goods or services were provided by the Boys & Girls Club of the Northern Plains, Inc. in exchange for this contribution.*

*Thank you for your  
Commitment to the  
kids of Brookings  
County!*



# WILDLIFE DAMAGE MANAGEMENT

## 2019 ANNUAL REPORT



SOUTH DAKOTA GAME, FISH AND PARKS

# INTRODUCTION



Greetings! Game, Fish and Park's (GFP) Wildlife Damage Management (WDM) staff has been working hard this past year to resolve wildlife damage issues that impact South Dakota's landowners and producers. Every year our dedicated professionals respond to a large number of requests for assistance from landowners and producers with all types of wildlife damage. In 2019, deer, elk and coyotes, combined with some challenging weather, created a significant workload for GFP, which also meant a record level of program expenditures. This past year, GFP spent over \$3.5 million to operate the WDM programs in South Dakota and responded to nearly 2,700 requests for assistance, directly impacting almost 2,000 landowners and producers.

With more than 85 percent of South Dakota held in private ownership, partnerships with landowners and producers are critical to GFP's ability to manage the wildlife resources of this state. These private lands produce most of the wildlife and provide places for most hunting opportunities and activities to occur, which many South Dakotans and visitors enjoy every year. Working side by side with landowners and producers to resolve wildlife damage conflicts is a top priority for GFP. It is because of these important considerations that GFP operates such an active and comprehensive WDM program.

Cooperative partnerships are vital components to the success of our programs, and they would not be as successful without the assistance and cooperation of landowners, producers, predator control districts, and other state and federal agencies. By working together, our cooperative efforts impact many South Dakotans and their operations and continue to build lasting relationships.

As the agency responsible for managing the wildlife resources in South Dakota, GFP relies on a science-based approach. However, interactions with landowners and producers, as well as social tolerances and landowner concerns, all play an integral role in wildlife management and the delivery of our program services. GFP has a proven history of collaboration with landowners and producers to resolve wildlife damage concerns and remains committed to working with landowners and producers to address the impacts wildlife can have to private property into the future. I hope this summary gives you a better understanding of these important services.

Sincerely,

Keith Fisk

Wildlife Damage Program Administrator

# WILDLIFE DIVISION REPORT

## NUMBER: 2019-08

2	Introduction
4	History of Wildlife Damage Management in South Dakota
8	Wildlife Damage Management Program Goals
10	Division of Wildlife – Administrative Regions
12	Statewide – Program Report and Summary
24	Region 1 – Program Report
27	Region 2 – Program Report
30	Region 3 – Program Report
33	Region 4 – Program Report

*The South Dakota Game, Fish and Parks provides sustainable outdoor recreational opportunities through responsible management of our state's parks, fisheries and wildlife by fostering partnerships, cultivating stewardship and safely connecting people with the outdoors.*

# HISTORY OF WILDLIFE DAMAGE MANAGEMENT IN SOUTH DAKOTA



South Dakota has a very diverse landscape and land use varies greatly across the state. This diversity, as well as local wildlife populations, weather conditions, changes to local habitat, social tolerances, and stakeholder feedback all help determine the services the Wildlife Damage Management (WDM) program offer. Game, Fish and Parks (GFP) operates a multi-faceted WDM program designed to address human-wildlife conflicts involving most species of wildlife that occur throughout South Dakota.

## ANIMAL DAMAGE CONTROL (ADC)

Initially, GFP operated only the Animal Damage Control (ADC) program, which was mandated by state law in 1939. This program was then more formalized in 1974 by the South Dakota Legislature. The passage of this legislation established the program and funding which allowed GFP to employ personnel to control coyotes, fox, prairie dogs, and other wild animals injurious to landowners. This legislation developed a system to fund the program wherein state law provided for an assessment to each county based upon livestock numbers (i.e. cattle and sheep) located within the county. While the assessment amount is generated using the numbers of livestock, all taxpayers within a county contribute. This law also mandated that GFP match those county monies on a 1:1 basis initially, and beginning in 1999 the GFP match increased to a 2:1 rate. The county assessments generate approximately \$300,000 and coupled with the GFP match of 2:1, another \$600,000 is added.

In 2013, the South Dakota Legislature enacted legislation that added an additional \$1 surcharge to most hunting



licenses. This \$1 surcharge adds approximately another \$300,000 for ADC program funding. During the legislative session of 2017, the South Dakota Legislature increased the transaction fee for the sale of licenses purchased online. This increase allocated another \$200,000 for the program. Finally, the SD Department of Agriculture provides additional funding to the ADC program each year to assist with prairie dog control.

Initially, GFP employed a number of “Extension Trappers,” who were responsible for specific work districts and responded to requests for service from South Dakota’s landowners and producers. Over the years, GFP also operated an aerial predator control program to control coyotes and fox in local areas during this time period. Most requests for assistance involved problems with coyotes, fox, beaver, raccoon, and prairie dogs. Since 2000, GFP has expended over \$25 million on ADC program services in South Dakota.

## WILDLIFE DAMAGE MANAGEMENT (WDM)

As the populations of other wildlife species (i.e. deer, elk, turkey, and Canada geese) increased, they began to impact more South Dakota landowners and producers. The South Dakota Legislature adopted legislation in 1999 which attached a \$5 surcharge to most hunting licenses in South Dakota to provide additional funding to help landowners and producers. One-half of the monies raised from this surcharge go towards hunter access programs and the other one-half is used to support the WDM program. This surcharge generates approximately \$1.7 million annually, again split 50:50 between WDM and hunter access.



It has also been GFP’s position to utilize the proceeds from Special Buck licenses to help fund WDM program services, which generates an additional \$400,000 each year. During the legislative session of 2017, the South Dakota Legislature increased the transaction fee for the sale of licenses. This increase allocated another \$200,000 for the program. Combined, the WDM portion of the program receives approximately \$1.5 million annually in funding support. These funds are used to alleviate or reduce impacts to agricultural and livestock producers as a direct result from wildlife depredation. In 2001, four wildlife damage specialists (one within each administrative region) were hired to help implement the initial program services. In addition, assistance is provided by wildlife conservation officers and other field staff across the state when needed.





As a condition to receive assistance, landowners and producers are asked to sign an agreement with GFP that states they do not charge for hunting access (for the species they are requesting assistance with), and they agree to allow reasonable free hunting access to people who obtain proper permission.

## WILDLIFE DAMAGE MANAGEMENT PROGRAM

In 2009, these two programs (ADC and WDM) were formally consolidated and the comprehensive WDM program that GFP operates today was created. At the same time, GFP also entered into a cooperative agreement with USDA-Wildlife Services (USDA-WS) in regards to aerial predator control in South Dakota. Currently, USDA-WS is responsible for most aerial predator control operations while GFP provides predator control services via ground-control methods. Additionally, GFP provides USDA-WS with funding for the operation of a second aircraft for central and eastern South Dakota.

Under the consolidated program, extension trappers were reclassified as wildlife damage specialists and are now responsible for providing assistance to producers with all types of requests for service within their respective work district. Dependent upon their location and demand from local producers, some wildlife damage specialists work primarily with deer and Canada geese while others work primarily on predator control. Obviously, weather and local wildlife populations dictate the amount and types of services that wildlife damage staff provides.

As the demand for program services has increased, GFP has been responsive in assuring that maximum services are provided to our producers and landowners in South Dakota, within the limits of available funding. As an example, for many years GFP provided only very limited services in regards to Canada goose depredation assistance. However, as the resident Canada goose population increased in eastern South Dakota as well as the demand from producers and landowners, GFP's services increased accordingly. For example, in fiscal year 2002 GFP spent \$243,857 on Canada goose depredation assistance and in fiscal year 2012, GFP spent \$717,262. Again, demonstrating that as the demand for services increased, so did GFP's efforts to reduce or alleviate the corresponding crop damage.

Since 2000, GFP has spent over \$24 million on resolving game species depredation (primarily deer, elk, and Canada geese) on private land. As we move forward, GFP remains committed to adapting services and programs to best meet the needs of our partners in wildlife management, South Dakota's landowners and producers.

# NEW FOR 2019

- The Office of the Governor initiated an external review of GFP's WDM and ADC programs and services to evaluate effectiveness and determine possible adjustments to provide South Dakota landowners and producers more effective wildlife damage services.
- GFP received \$20,000 from USDA-Wildlife Services' Aviation Training Operations Center to be utilized for the new aerial gunner position due to the safety benefits associated with this position.
- GFP hired two new staff members within the WDM program to fill two vacancies. The duty stations for these positions are Bison and Mitchell.
- GFP initiated the Nest Predator Bounty Program and Live Trap Give-Away Program which are part of Governor Noem's Second Century Initiative. These two programs were designed to engage people and youth into the outdoors and expose them to the rich tradition of trapping. A secondary benefit was to lower nest predator numbers in local areas to boost nest success of pheasants and ducks.

# WILDLIFE DAMAGE MANAGEMENT PROGRAM GOALS

*When someone thinks of a Wildlife Damage Specialist (WDS), several thoughts may come to mind — a GFP staff member assisting with trapping a coyote that has killed livestock; assisting with the construction of electric fence to protect growing crops from Canada goose damage; or assistance regarding deer damage to stored-feed supplies. These answers are all correct. Wildlife damage specialists play an important role within GFP and provide the people of South Dakota with many valuable services.*

## PRIMARY PURPOSE

With more than 85 percent of South Dakota in private ownership, private landowners play a pivotal role in wildlife management. Wildlife damage specialists cooperatively work with landowners and producers to alleviate or reduce all types of wildlife damage to private property. This includes:

- Alleviating livestock loss caused by coyotes and fox;
- Reducing damage to stored-feed supplies from deer, elk, and turkeys;
- Reducing damage to growing crops from Canada geese;
- Alleviating livestock loss and protecting the general public from mountain lions;
- Reducing damage to commercial melon growers from raccoons and deer;
- Controlling prairie dogs on lands adjacent to public land; and
- Reducing damage to crops, dams, trees, roads and other property from beaver.

Wildlife damage specialists assist landowners with a diversity of other human-wildlife conflicts such as pronghorn antelope and pheasant depredation as well as hawk and owl control to protect poultry.

There are also certain situations where wildlife damage staff assists with public safety such as the protection of levees and dikes from wildlife (during the flooding events in 2011), wildlife threats on or near airports, human-wildlife conflicts with aggressive wildlife species and other situations that arise. Some staff members also train and supervise a large number of seasonal employees and interns which provide the primary workforce for many wildlife damage management activities.

Wildlife damage specialists interact with thousands of landowners and producers each year and GFP relies on these staff members for agency communications with the citizens of South Dakota at the grass-roots level.

## WILDLIFE DAMAGE SPECIALIST OF THE YEAR

South Dakota Game, Fish and Parks (GFP) named Brad Janecke its 2018 Wildlife Damage Specialist of the Year. Janecke is stationed in Fort Pierre and serves producers in Stanley, Jones, and Western Lyman Counties. He has been with GFP since February of 2018.

“Brad has been an invaluable addition to GFP and the Wildlife Damage Management program. His work ethic and dedication to his position have earned him a high level of respect by both his co-workers and the producers he works with,” said Nathan Baker, Regional Terrestrial Resource Supervisor. GFP relies on its wildlife damage specialists to cooperatively work with landowners to address all types of wildlife damage issues and they serve an important role within the agency. “Our wildlife damage specialists play a



critical role in our efforts to work with landowners to address complex wildlife issues and build important relationships,” said Keith Fisk, the program’s statewide administrator. “I’m proud to have employees like Brad work in this program, exhibiting professionalism and dedication with each and every landowner interaction.”

In receiving the award, Janecke was applauded for his willingness to take on additional responsibilities, such as becoming certified as an Aerial Gunner, attending professional level trapping training, and educating GFP staff on the use of thermal imaging for coyote control and livestock protection.

“The professionalism that Brad exhibits in the field and office, and his ability to communicate well with producers, members of the public, and provide professional level presentations really makes him stand out in his position. Although Brad has only worked for GFP for a little over a year and a half, he has made a tremendous positive impact with GFP and the landowners he works with,” added Baker.

This award is presented annually to a Wildlife Damage Specialist who has shown exemplary public service and work ethic over the past year. Congratulations to Brad!

## WILDLIFE MANAGEMENT

Wildlife damage specialists assist with many different wildlife surveys and disease monitoring efforts that GFP conducts throughout the year. They assist with surveys such as deer classification and aerial surveys, fawn captures, pheasant brood routes, pronghorn antelope surveys, elk surveys, grouse surveys and turkey counts. They help with duck and goose banding, bobcat tagging, and walleye spawning when time allows. They are also called upon to work with other GFP staff on disease monitoring efforts such as Chronic Wasting Disease (CWD), Epizootic Hemorrhagic Disease (EHD), Avian Influenza, and Tuberculosis (TB) sampling in wildlife. They assist with wildlife research projects when projects demand certain skills or personnel and play a vital role in the success of many projects. Wildlife damage specialists also provide input on recommendations for the many different seasons and licenses that South Dakota administers.

## PUBLIC OUTREACH AND EDUCATION

Another important role that wildlife damage specialists play is to provide educational seminars and demonstrations to sportsmen’s groups, schools, and others to promote the sport of hunting and trapping furbearers. Wildlife damage staff participates in events throughout South Dakota such as the Step-Outside Program and other GFP-sponsored public outreach events.

Wildlife damage specialists present information regarding the WDM program to county commissions, predator control districts, and appear at numerous other public meetings throughout the year. Administrators routinely interact with stakeholder groups such as the WDM Working Group, ADC Policy Advisory Committee, SD Stockgrowers, SD Sheepgrowers, SD Cattlemen, SD Ag Unity, GFP Commission, and many other organizations, policy-makers, and groups. They also coordinate management activities and operations with other partners such as USDA-WS, USDA Forest Service, US Fish and Wildlife Service, Bureau of Land Management, South Dakota Department of Agriculture, South Dakota School and Public Lands office and other state and federal agencies as well as cooperate on wildlife damage research with South Dakota State University and USDA National Wildlife Research Center.

Program accountability is an important element for GFP, and it’s critical that our constituents’ needs are being met by our programs and services as well as providing accountability to the sportsmen and women who provide funding for these important programs. Over the past five years, GFP has made a considerable effort to demonstrate accountability and transparency through enhanced public communication efforts.

Staff drove more than 88,000 miles and worked more than 6,000 hours to address these requests for assistance with deer depredation. In total, GFP spent nearly \$1 million to provide assistance to landowners with deer damage. By working cooperatively with these 344 landowners, wildlife damage staff were able to resolve or minimize these conflicts in most cases. Over the past 15 years, GFP has spent considerable resources (nearly \$10 million) providing long-term solutions (i.e. protective stackyards and panels which permanently protect hay and stored-feed supplies) to address deer damage in many situations. These previous efforts combined with lower deer populations in many areas of eastern South Dakota, kept expenditures from reaching the record-levels of the winter of 2011 where GFP expended well over \$1 million to address deer damage issues. Deer depredation and the associated conflicts will continue to affect landowners now and into the future. However, GFP is committed to cooperatively working with private landowners to implement reasonable solutions to address future deer depredation conflicts.

## ELK

Local elk population levels and weather play an important role in the demands of the WDM program. At the same time, social acceptance levels of elk populations on the landscape also play a critical role in wildlife management. These dynamics certainly exist in the Black Hills and in several areas on the prairies of western South Dakota. GFP has worked hard to cooperatively work with landowners to reduce elk impacts to private property whenever possible.

Wildlife damage staff responded to 103 requests for service regarding elk damage, primarily in and around the Black Hills area and in Bennett County. Staff drove more than 10,000 miles and worked over 800 hours to address these landowner concerns. Many of these requests were addressed by utilizing food plot contracts or hayland contracts, where cooperating landowners are

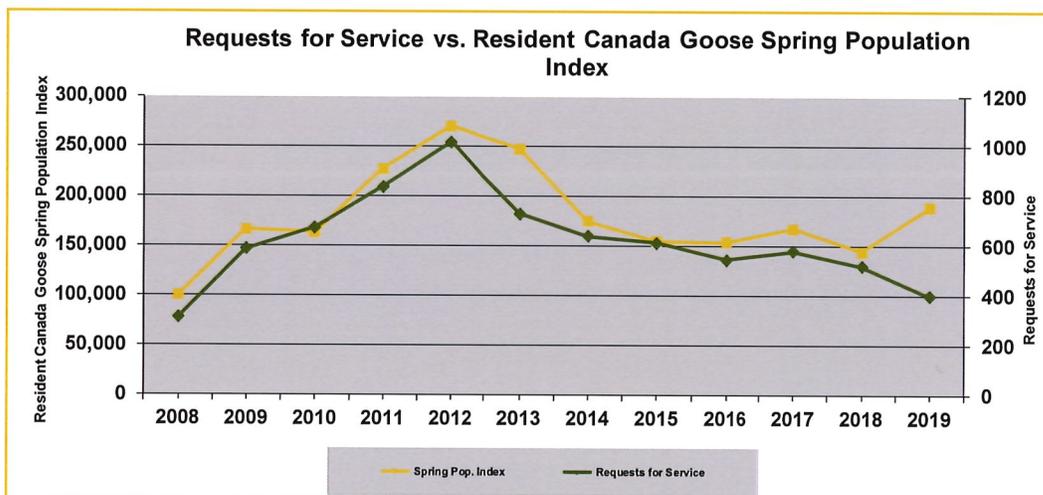
partially compensated for elk usage. There were 67 food plot and hayland contracts initiated in 2019 primarily to reduce elk depredation to growing alfalfa and other crops. There were also six protective fencing projects where GFP provided cost share for fence materials and elk cable to reduce damage to fences from crossing elk. Additionally, there were six access contracts initiated, where elk hunting access on over 14,000 acres of private property was provided for hunters as well as assistance to landowners which are experiencing elk depredation. There were 43 elk harvested by hunters on these areas. Overall, GFP spent over \$298,000 for elk depredation assistance, statewide. This level of expenditure was nearly 33% higher than the previous year. Since 2000, GFP has spent more than \$3.7 million working cooperatively with private landowners to address elk depredation. While many of the current damage abatement practices have proven successful over the past 20 years, elk depredation and the associated conflicts will continue to affect landowners and challenge GFP. These matters are complex and not only involve the management of elk but also include social, economic, and political dynamics as well. However, GFP has a proven history of working with private landowners and is committed to cooperatively work with private landowners to implement reasonable solutions to address future elk depredation conflicts.

## CANADA GOOSE

The spring weather in 2019 was cold and much of eastern South Dakota experienced a very late spring with very wet conditions, which delayed the planting of crops. This cold weather (including several major blizzards in April) likely resulted in lower brood sizes with fewer Canada goose goslings. Due to the lower number of goslings and extended winter, GFP responded to 399 requests for assistance which was down nearly 25% from the previous year. However, with an estimated resident Canada goose spring population index of approximately

188,000 birds, GFP still had a large workload to reduce crop damage caused from Canada geese.

There is a strong link between the resident Canada goose population and the level of Canada goose damage abatement services that GFP provides to landowners. This relationship demonstrates that when high Canada goose numbers occur, a larger number of producers are impacted. However, in 2019

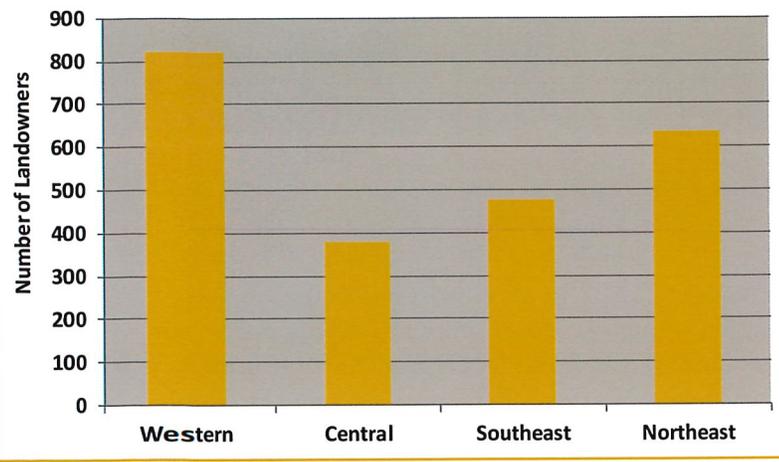


many of the requests for assistance with crop damage didn't come to GFP until after July 1, so were not included in this fiscal year's report. Due to the overall lower number of birds in eastern South Dakota and the additional depredation tools that GFP has offered to landowners, such as permits to kill small numbers of Canada geese that are causing crop damage, social tolerance levels for these birds has increased over the past five to ten years. Cooperating landowners have a tool in hand that allows them to protect their crops when these birds cause damage.

Three hundred and ninety-eight private landowners worked cooperatively with GFP to haze and remove Canada geese from areas where crop damage was occurring. These actions were authorized by GFP through the USFWS Special Canada Goose Permit. These permitted landowners took nearly 800 Canada geese during this cooperative effort. While the number of birds removed by permitted landowners does not have an impact on the overall population, this management tool is critical to successfully engage landowners and assist GFP with hazing efforts. Additionally, by having this tool available it has greatly assisted in the ability to increase the population objective to a range of 115,000 to 165,000 birds in the 2016 Canada Goose Management Plan.

While landowner permits greatly help to reduce Canada goose damage to crops in some areas, there are still many situations which require additional damage abatement techniques implemented by GFP staff to reduce crop damage. All requests for assistance involved damage to growing-season crops (primarily soybeans). GFP staff worked with 314 landowners to provide crop protection from Canada goose damage. Staff drove over 37,000 miles and worked more than 4,000 hours to respond to these

### Number of Landowners Receiving WDM/ADC Program Services - FY 2019



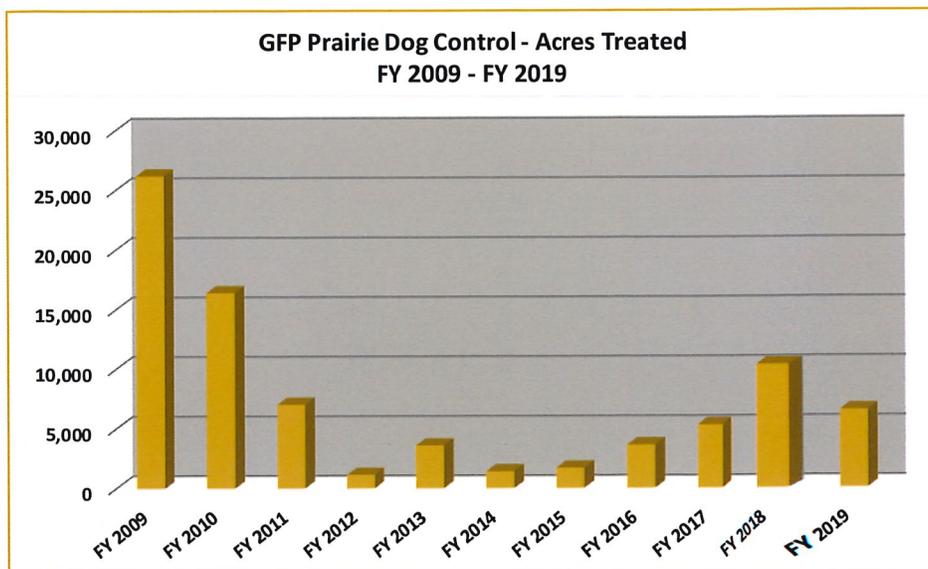
concerns. Wildlife damage staff also added 144 Canada goose nests which greatly reduced crop damage in several localized areas as well as reduced staff time and effort. GFP initiated four buffer-strip contracts which are designed to minimize goose damage to cropfields located near edges of wetlands. Overall, the total program expenditures for Canada goose depredation assistance was more than \$159,000 in 2019. Since 2000, GFP has spent more than \$6.2 million cooperatively working with private landowners to address Canada goose damage to growing crops.

### BEAVER

Requests from producers and landowners with beaver damage were similar when compared to last year. Beaver can cause large amounts of damage in certain situations and landowners and producers rely on GFP in many cases to remove the offending animal so that the damage can be repaired. Wildlife damage staff responded to 382 requests for assistance with beaver damage where they removed a total of 997 beaver across South Dakota. Most of this

work occurred in the eastern one-third of South Dakota where many riparian areas exist as well as lakes and other wetlands. Most types of beaver damage consisted of flooding crops, damage to trees used as wind-breaks for over-wintering livestock, ornamental trees near homes, and damage to roads and livestock dams. Staff assisted 316 different landowners with beaver damage concerns and drove nearly 110,000 miles and worked more than 6,300 hours to handle these problems throughout South Dakota. Total program expenditures were over \$236,000.

### GFP Prairie Dog Control - Acres Treated FY 2009 - FY 2019



## PRAIRIE DOG

Moist conditions and abundant grass and vegetation growth kept prairie dog colonies from expanding in western South Dakota. GFP staff and hired contractors still controlled over 6,000 acres of prairie dogs that had encroached on to private land from adjacent public land. This workload was a 40% decrease from the previous year. This assistance with prairie dog encroachment from adjacent public land resulted in a program expenditure of over \$143,000 of which the South Dakota Department of Agriculture provided \$25,000 of assistance. GFP also works closely with federal agencies and other partners to ensure efficient and effective prairie dog control whenever possible. Prairie dog management is a controversial topic and GFP remains committed to working with landowners to address encroachment issues from public lands.

## NUISANCE SPECIES

Wildlife damage staff also responded to 42 requests for assistance with nuisance species such as raccoons, badger, skunk, and mink. Most requests were handled with technical advice or loaner-traps. However, staff did provide direct control in some situations. GFP staff drove over 9,000 miles and worked over 250 hours to address these complaints.

## TURKEY

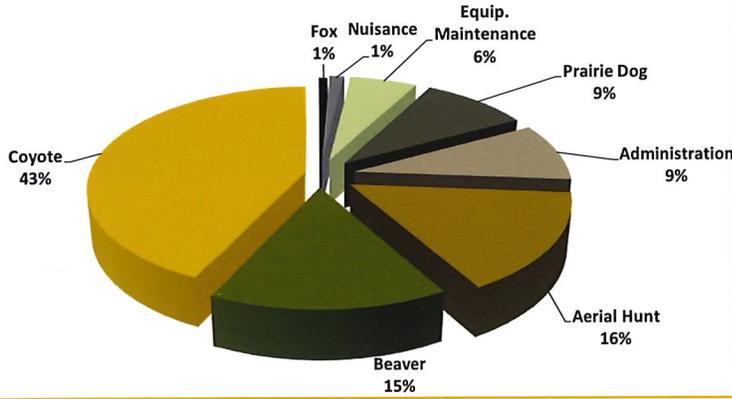
Wildlife damage staff responded to 18 requests for assistance involving turkey issues across South Dakota. Turkey numbers throughout South Dakota are at or below management objectives in most areas and as such, the demand for turkey depredation services was lower than previous year's efforts. GFP staff worked more than 600 hours to address these concerns. Statewide, program expenditures for staff time, mileage, materials and equipment totaled nearly \$30,000.

## OTHER REQUESTS

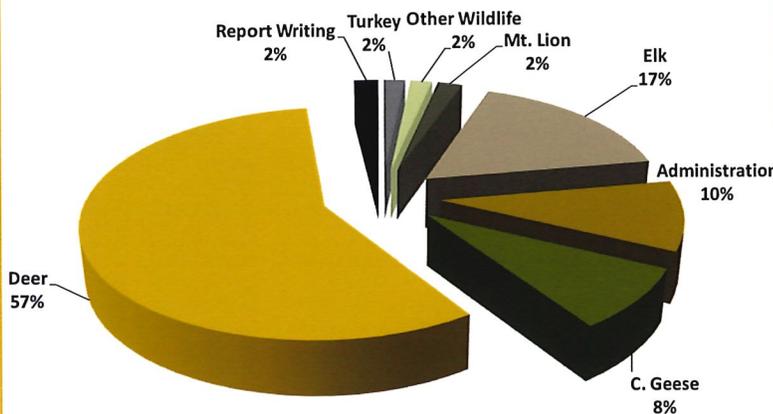
Wildlife damage staff responded to many other requests for assistance involving other wildlife species (i.e. turkey vultures, owls, black bears, raptors, etc). Additionally, wildlife damage staff responded to 20 reports of livestock loss as well as public safety threats due to mountain lions. Wildlife damage staff worked over 600 hours to address these concerns. The statewide total program expenditure for mountain lion control was more than \$34,000 which is comparable to the past several years.



### ADC Expenditures - FY 2019



### WDM Expenditures - FY 2019



**GFP RESPONDED TO 2,659 REQUESTS  
FOR ASSISTANCE IMPACTING  
1,946 LANDOWNERS AND PRODUCERS.  
PROGRAM EXPENDITURES TOTALED  
\$3,581,056.**

### SUMMARY

Partnerships are an extremely important component of the WDM program and are critical to the program's success. Each year, GFP's wildlife damage staff works cooperatively with landowners and producers to reduce or alleviate most human-wildlife conflicts. Partnerships also exist with other state and federal agencies as well as local predator control districts and all play an important role in the work that GFP accomplishes. Overall, the ADC portion of the WDM program had a total expenditure of approximately \$1.5 million, statewide. Wildlife damage staff drove more than 470,000 miles and worked more than 33,000 hours to address these 1,704 requests for assistance, which directly impacted 1,198 producers and landowners.

Overall, the statewide WDM portion of the program had a total expenditure of approximately \$1.9 million. GFP staff worked more than 19,000 hours to address these 955 requests for assistance, which directly impacted 748 producers and landowners.

The WDM program also put in motion operations and administration of Governor Noem's Second Century Initiative, specifically the Nest Predator Bounty Program and the Live Trap Give-Away Program. These two programs were designed to engage people and youth in the outdoors and expose them to the rich tradition of trapping. A secondary benefit was to lower nest predator numbers in local areas to boost the nest success of pheasants and ducks.

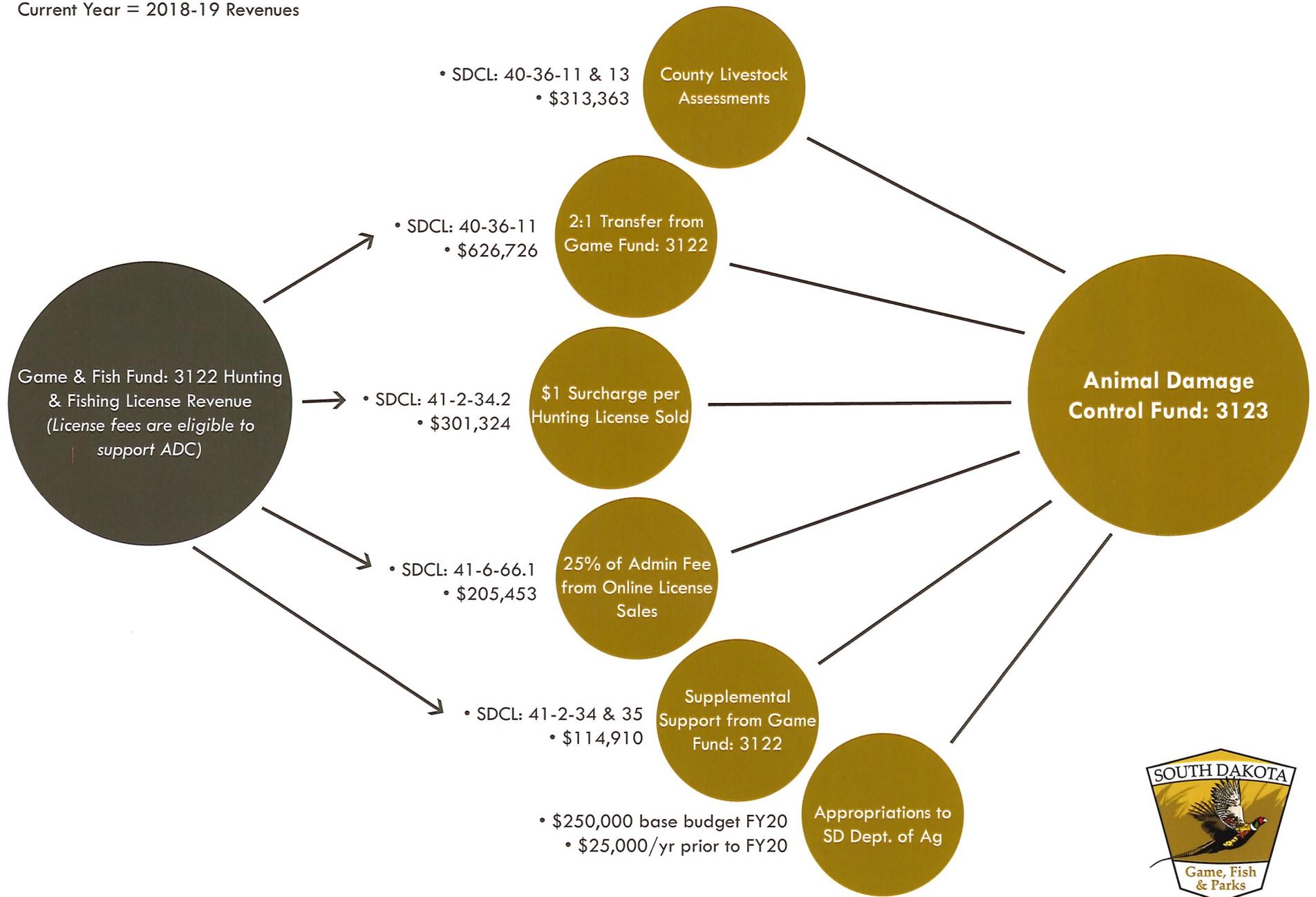
GFP gave away over 16,000 live traps for this program. The Nest Predator Bounty Program ran from April 1 through August 12. Over 3,100 participants removed 54,460 nest predators (raccoon, striped skunk, opossum, badger and red fox) primarily in eastern South Dakota. The top five counties for these predator removal efforts were: Minnehaha, Beadle, Yankton, Turner, and Grant counties and participants ranged in age from 3 years old to 92 years old. These two programs took a great deal of coordination and nearly every Division of Wildlife employee across the state assisted to make them successful.

In summary, GFP responded to a total of 2,659 requests for assistance within both program components (i.e. ADC and WDM combined) during fiscal year 2019, which directly impacted 1,946 landowners and producers in South Dakota. The total program expenditures including staff time, mileage, equipment and materials totaled \$3,581,056.

# SD DEPARTMENT OF GAME, FISH & PARKS

## Summary of Animal Damage Control Fund Revenue Sources

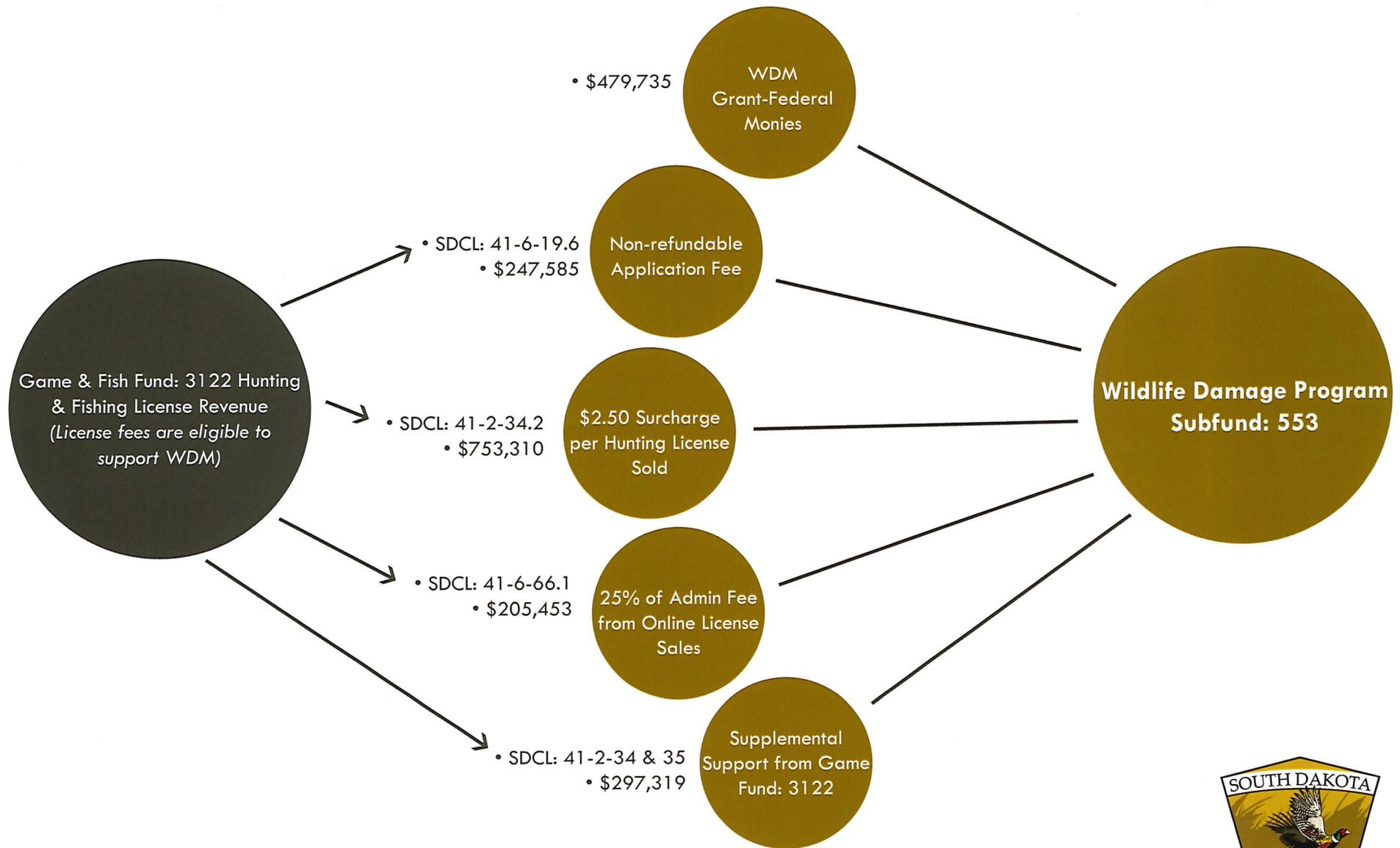
Current Year = 2018-19 Revenues



# SD DEPARTMENT OF GAME, FISH & PARKS

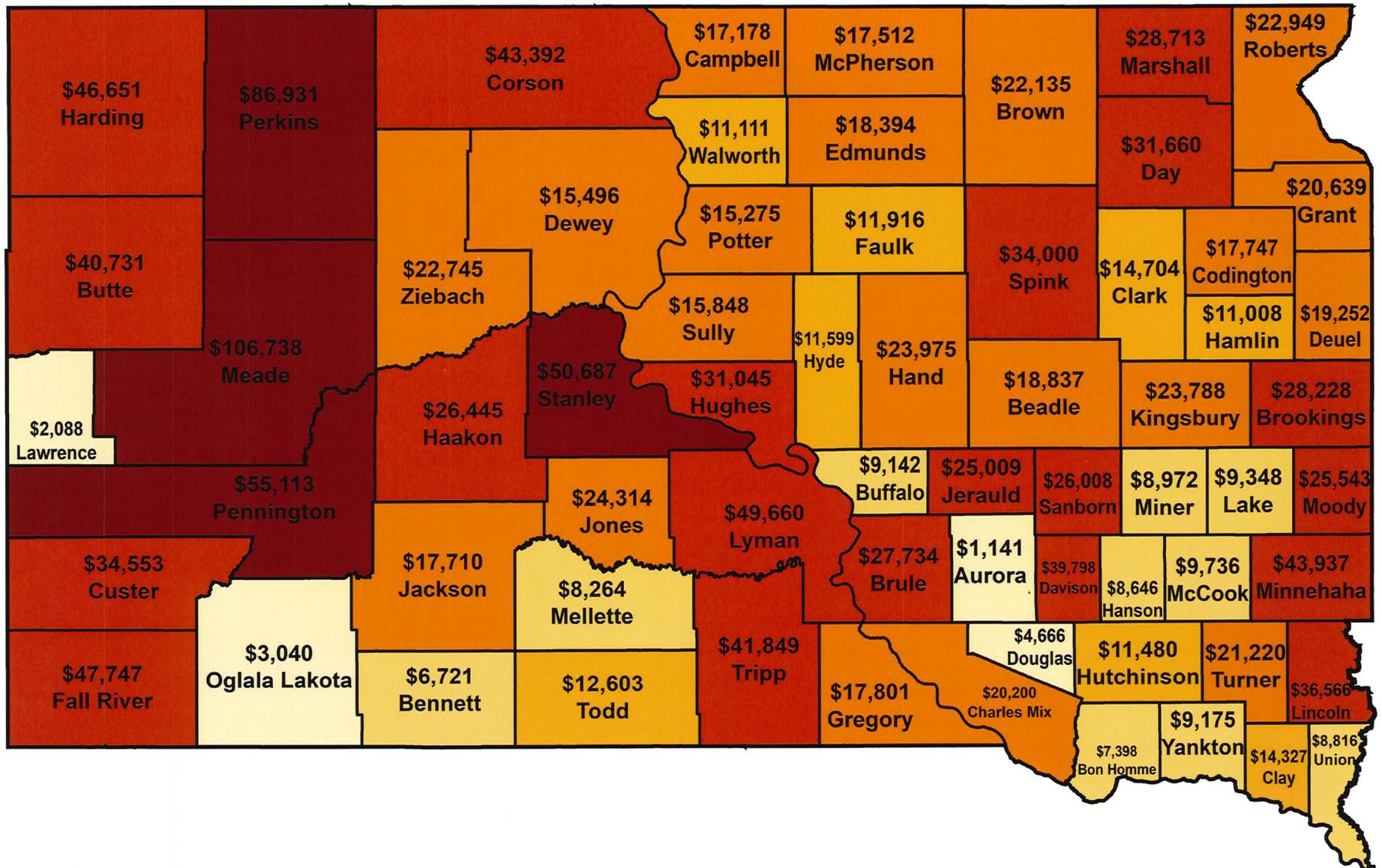
## Summary of Wildlife Damage Program Subfund Revenue Sources

Current Year = 2018-19 Revenues





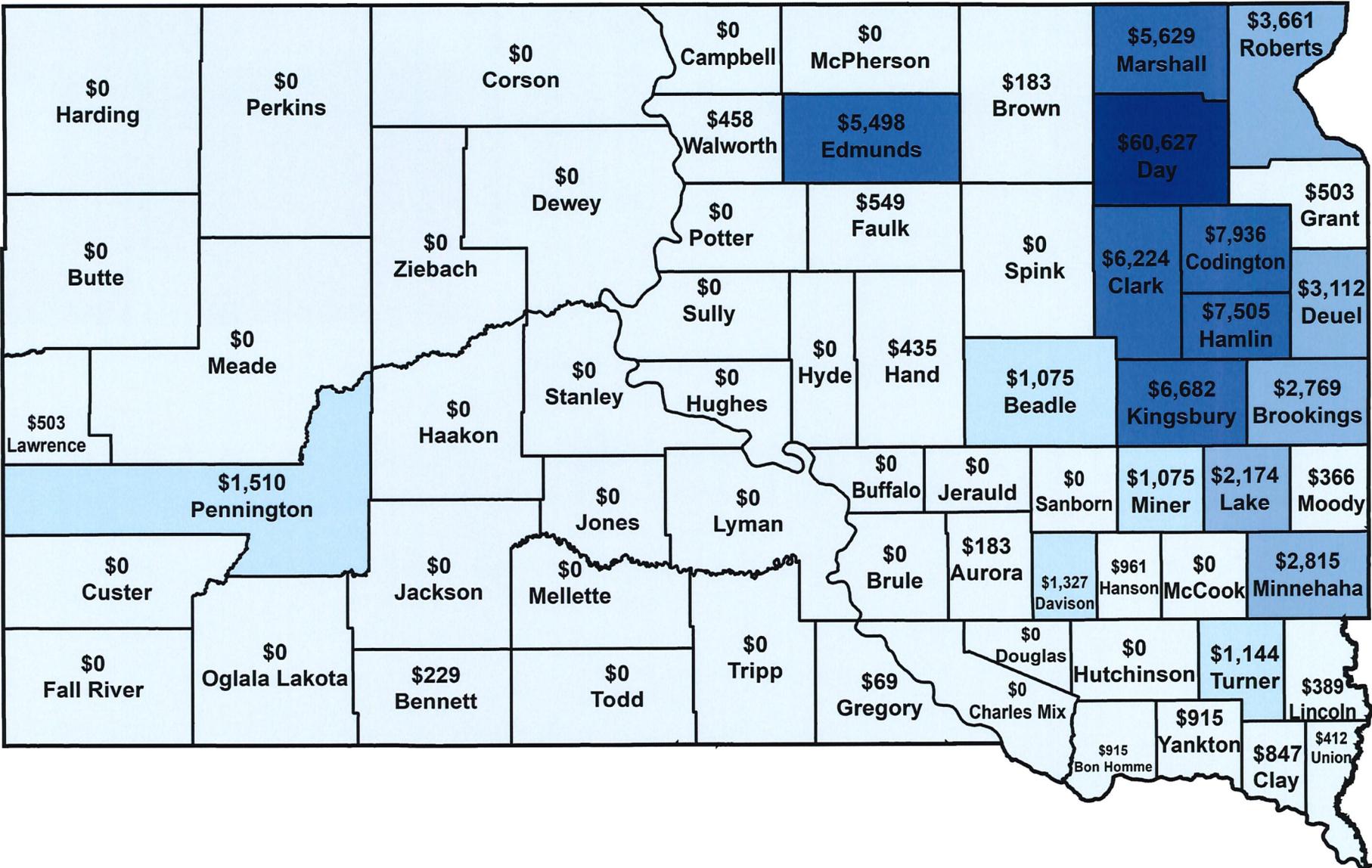
# ADC Expenditures - FY 2019



Statewide Expenditures = \$1,597,654



# FY 2019 - Canada Goose Depredation Expenditures



Statewide Expenditures = \$159,646

# REGION 1 PROGRAM REPORT

Region 1 encompasses roughly the western one-third of South Dakota. The landscape is very diverse and consists of expansive rolling grasslands with buttes, the Black Hills National Forest, rugged river drainages, the Badlands National Park, as well as some croplands. Wildlife species are abundant and include most big game species, furbearers, upland game species as well as waterfowl. The region consists of 13 counties and has eight wildlife damage specialists field positions and one supervisory position.

With a large percentage of South Dakota's sheep producers occurring within this region, the primary job duties for most field staff revolve around the protection of livestock from predators. Field staff also devote significant time to beaver control and assistance with deer, elk, pronghorn and turkey depredation. Game, Fish and Parks (GFP) also works with several private contractors to control prairie dogs on private lands that have been encroached from adjacent public lands.

## PREDATORS

Coyote populations in Region 1 have remained strong the past few years based upon the number of coyotes removed as well as field reports. There are large numbers of livestock operations in western South Dakota and the demand for predator control from livestock producers was significant. The total number of requests for assistance with predator control was very close to the previous year. Wildlife damage staff responded to 537 requests for assistance due to livestock losses caused from predators (i.e. coyote and fox) and worked with 280 livestock producers across the region to address these concerns. GFP has a great relationship with several predator control districts in western South Dakota and works cooperatively to address livestock loss situations.

GFP provided a total of \$2,000 of cooperative funding to the Perkins County Predator Control District and the Multi-County Predator Control District (Harding, Butte, and part of Lawrence and Meade counties) for additional aerial predator control services. These funds provided additional hours of aerial predator control within these counties, which were directed by local GFP wildlife damage staff. Wildlife damage staff, in cooperation with USDA-Wildlife Services, took 3,711 coyotes and fox and drove more than 121,000 miles and worked more than 7,800 hours to address these concerns. The total cost of predator control in Region 1 was more than \$283,000.

## BEAVER

The demand for beaver control in 2019 was stable from 2018 in western South Dakota. Wildlife damage staff responded to 40 requests for assistance regarding beaver damage where they removed 139 beaver and assisted 35 different landowners. Requests for assistance primarily involved damage to trees used as wind-breaks to over-winter cattle and dams used for livestock watering.

## NUISANCE SPECIES

GFP responded to several nuisance species (i.e. raccoon and skunk) requests for assistance and continues to maintain a large inventory of live-traps to loan out to people looking for assistance with nuisance animals. Wildlife damage staff drove over 12,000 miles and worked nearly 800 hours to address these issues. Total program expenditures were over \$28,000.

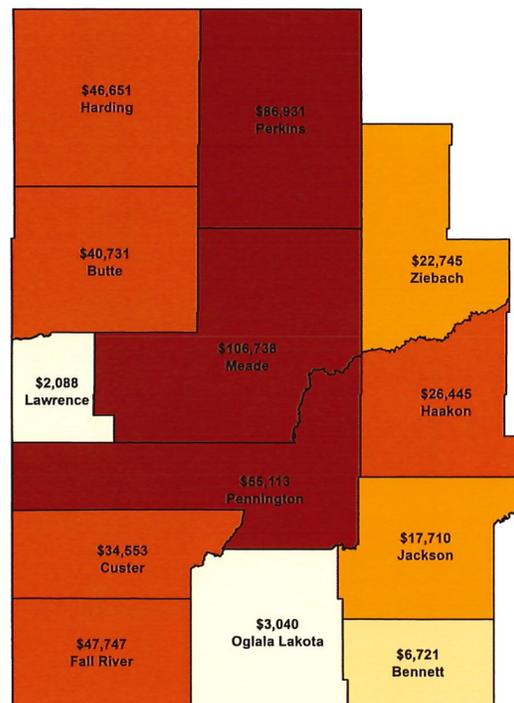
## PRAIRIE DOGS

Western South Dakota experienced moist conditions during the summer and fall months which decreased the expansion of prairie dog colonies. GFP saw a large decrease from last year in regard to the number of landowners requesting assistance as well as the overall number of acres of prairie dog colonies that were controlled. GFP controlled nearly 6,000 acres of prairie dogs which was a 40 percent decrease over the previous year. Plague is still prevalent in many areas and the effects of previous control efforts have kept overall encroachment issues much lower than the record levels of the late-2000s. GFP spent over \$106,000 to control prairie dog expansion with 72 different landowners where private lands were encroached from public land. The utilization of zinc-phosphide treated oats (i.e. poison oats) was the primary control technique.

## ANIMAL DAMAGE CONTROL SUMMARY

Overall, the ADC portion of the WDM program had a total expenditure of \$497,214 in Region 1. Wildlife damage staff drove more than 153,000 miles and worked more than 10,000 hours to address the 650 requests for assistance, which directly impacted 375 producers and landowners.

FY 2019 - ADC Expenditures



## DEER

The winter during 2019 was severe in many areas of Region 1 and the demand for wildlife depredation assistance for deer and elk depredation was substantial. White-tailed deer populations continue to be at or slightly above management objectives in the northern one-half of Region 1 and slightly below in the southern one-half. These higher populations coupled with deep snow and extreme cold forced deer to move into farmyards for shelter and food. The areas along the Belle Fourche River were some of the hardest impacted areas in the state. Staff responded to 46 requests for assistance with deer damage throughout the region and worked over 1,000 hours to address these concerns. For comparison, in 2016, GFP staff only responded to 16 requests for assistance with deer damage. There were also 27 stackyard contracts implemented where stored feed supplies are permanently protected with panels or protective fencing. Several of these projects were carry-over projects from the previous severe winter. GFP spent a total of \$286,000 working with 41 different landowners and producers within the region to provide deer damage assistance regarding white-tailed deer and mule deer.

One important element in reducing deer damage is the ability to harvest deer during the hunting seasons. Several hunting units that are above management objectives had higher tag allocations in an effort to reduce the white-tailed deer population in these areas.

## ELK

Many elk hunting units in the Black Hills are at or near management objectives and GFP has responded by increasing antlerless license allocations to the highest levels since 2007. In a 2013 survey of landowners, GFP found that 38 percent of landowners indicated that their tolerance levels for more elk would increase if GFP enhanced its depredation abatement services. GFP responded to this survey by implementing modifications to many of its programs available to address elk damage issues and better meet the demand of landowners and producers that experience impacts from elk. The changes included increased payments for cooperative food plots, stackyards, fence protection, and offering hayland contracts for damage to hay fields. Staff responded to 103 requests for service regarding elk, primarily in and around the Black Hills area and Bennett County. Staff drove over 10,000 miles and worked over 700 hours to address these landowner concerns. Many of these requests were addressed by utilizing contracts for food plots and hayland areas that experience elk usage. There were 67 food plot contracts and hayland contracts initiated in 2019 primarily to address elk depredation to actively growing alfalfa, growing crops and hayland areas. This was higher than the past few years and largely linked to GFP's effort to better manage social tolerance as we maintain elk numbers in most hunting units. Additionally, there were eight elk access contracts initiated, where elk hunting access on nearly 15,000 acres of private property was provided for hunters (there were 43 elk harvested on these areas) as well as assistance to landowners which were experiencing elk depredation. Overall, GFP spent a total of nearly \$285,000 for elk depredation assistance in Region 1.

## TURKEY

Lower turkey populations in the Black Hills and most hunting units on the prairie resulted in a decreased workload regarding assistance with turkey depredation. However, turkeys still find themselves in

areas where there are conflicts with people. Many of these areas are near urban areas where managing turkeys is difficult. Region 1 wildlife damage staff responded to only six requests for assistance with turkey depredation. In most cases, these requests were related to damage to stored-feed supplies or personal property which involved large concentrations of turkeys. Total program costs were just over \$6,500. GFP utilized trap and relocation efforts as a management approach in several situations and relocated nine turkeys. There are large amounts of public land in the Black Hills with many areas that are suitable for release sites that will not impact private properties and allow harvest via hunting.

## MOUNTAIN LION

Region 1 has one wildlife damage specialist specifically responsible for responding to calls regarding mountain lions and livestock loss as well as public safety threats. Wildlife damage staff responded to 18 calls and worked almost 600 hours with a total program cost of \$33,600.

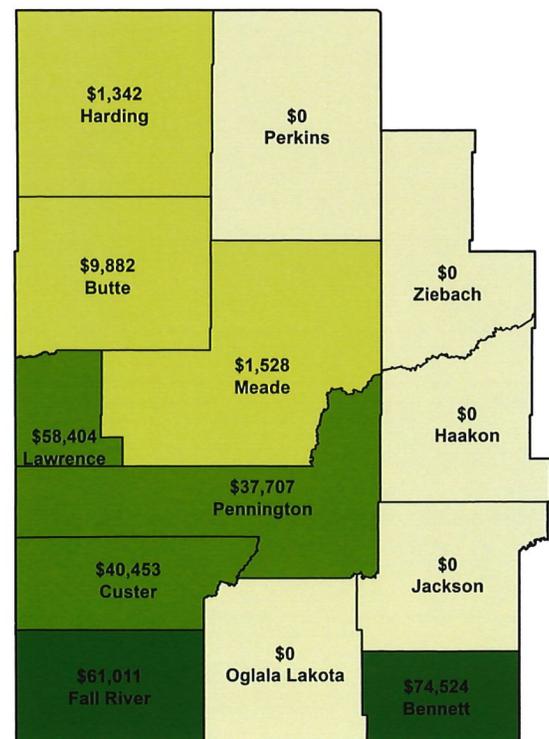
## OTHER CONFLICTS

GFP also worked with the city of Rapid City to implement several management techniques regarding urban Canada geese at Canyon Lake Park and the Rapid City airport. Staff also cooperated with several municipalities around the Black Hills and Ellsworth Air Force Base to address urban deer issues.

## SUMMARY

In summary, GFP responded to a total of 823 requests for assistance within the entire WDM program which directly impacted 522 landowners and producers in Region 1. The total program expenditures including staff time, mileage, equipment and materials totaled \$1,172,195.

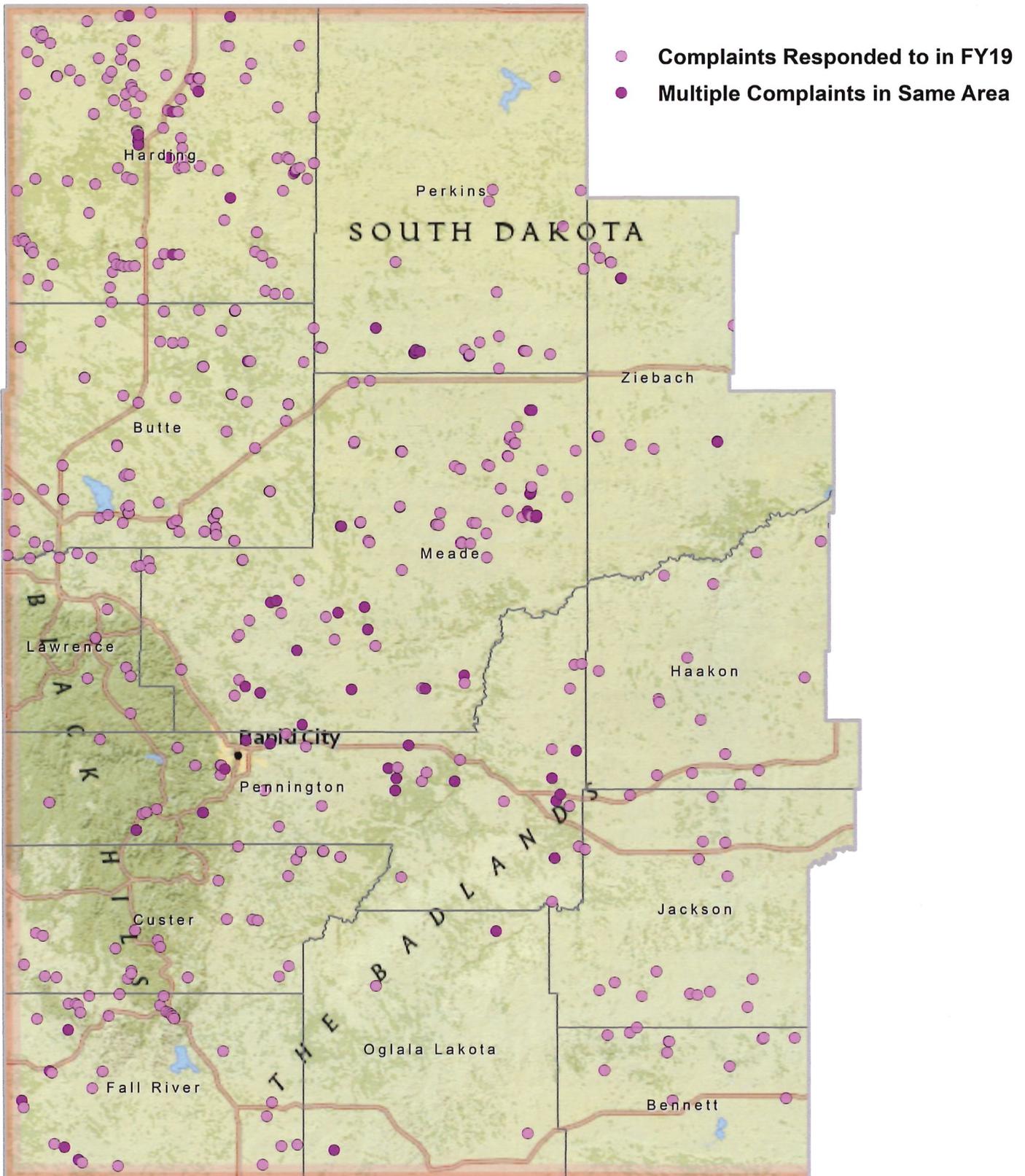
**FY 2019 - Elk Depredation Expenditures**



# REGION 1

## WILDLIFE DAMAGE MANAGEMENT ACTIVITIES

### FY2019



# REGION 2 PROGRAM REPORT

Region 2 is located within the central portion of South Dakota and consists of 20 counties, most of which border the Missouri River. The terrain varies greatly and includes rough river breaks, expansive grasslands, and significant acreages of cropland. Wildlife species are abundant and include white-tailed deer, mule deer, pronghorn, upland game, waterfowl, turkeys, furbearers, and a few elk. Region 2 has eight wildlife damage specialists field positions and one supervisory position. One staff member serves as the full-time gunner for statewide aerial predator control activities. Primary job duties for most field staff revolve around the protection of livestock from predators and assistance with deer depredation. Additionally, these duties include beaver and prairie dog control, as well as assistance with turkey, Canada geese, and elk depredation.

## DEER

The winter weather during 2019 was severe with deep snow lasting until mid-April in the northern portion of Region 2. Deer populations were at or below management objectives in most areas, as a result of impacts from Epizootic Hemorrhagic Disease (EHD) a few years ago. Nonetheless, these harsh winter conditions congregated deer into large herds in several areas and the deer moved into farmyards for food and shelter in some areas. Wildlife damage staff responded to 55 requests for assistance dealing with white-tailed deer (48) and mule deer (7) throughout the region. The volume of requests for service was substantially more than 2018. Most requests from landowners involved the protection of stored-feed supplies. Wildlife damage staff worked more than 1,000 hours to address these concerns. Staff also initiated 12 stackyard contracts and one protective fencing contract with landowners to protect stored-feed supplies and a commercial garden. Overall, the total program expenditures were nearly \$150,000 which was nearly double the previous year. Lower deer numbers across the region and previous efforts put forth in constructing protective stackyards likely kept damage to stored-feed supplies at a minimum.

## PREDATORS

The coyote population in central South Dakota seemed to be lower from the previous year as wildlife damage staff responded to substantially

fewer requests for service than the previous year. Nonetheless, large numbers of livestock occur throughout the region and the demand for predator control from livestock producers is present. Wildlife damage staff responded to 194 requests for assistance due to livestock loss from predators (i.e. coyote and fox). Staff worked with 165 livestock producers across the region to address these concerns. Additionally, GFP provided \$1,000 of cooperative funding to the Campbell County Predator Control District for increased aerial predator control which was directed by local GFP wildlife damage staff. In cooperation with USDA-Wildlife Services, wildlife damage staff took 1,255 coyotes and fox. They drove over 78,000 miles and worked 5,089 hours to address these concerns. Total expenditures for predator control in Region 2 were over \$267,000.

## BEAVER

Wildlife damage staff also responded to 68 requests for assistance regarding beaver control where staff removed 168 beaver. Most beaver damage occurred near larger riparian areas and the volume of workload was similar to last year. Most calls involved damage to trees used as wind-breaks for livestock protection and damage to livestock dams. Wildlife damage staff drove almost 30,000 miles and worked 1,262 hours to address these concerns which directly impacted 56 different landowners in Region 2. Total program expenditures were over \$47,000.

## NUISANCE SPECIES

GFP responded to eight requests for assistance involving nuisance species (i.e. raccoon, skunk, and badger). Most requests were handled with technical assistance; however, staff did provide direct assistance with some requests. Wildlife damage staff drove a total of 2,500 miles and worked 145 hours to address these issues. Total program expenditures were over \$5,300. Region 2 wildlife damage staff also controlled prairie dogs on 264 acres of private land which were encroached from adjacent public land.

Overall, the ADC portion of the WDM program had a total expenditure of \$451,839 in Region 2. Wildlife damage staff drove more than 121,000 miles and worked more than 9,300 hours to address the 277 requests for assistance, which directly impacted 229 producers and landowners.

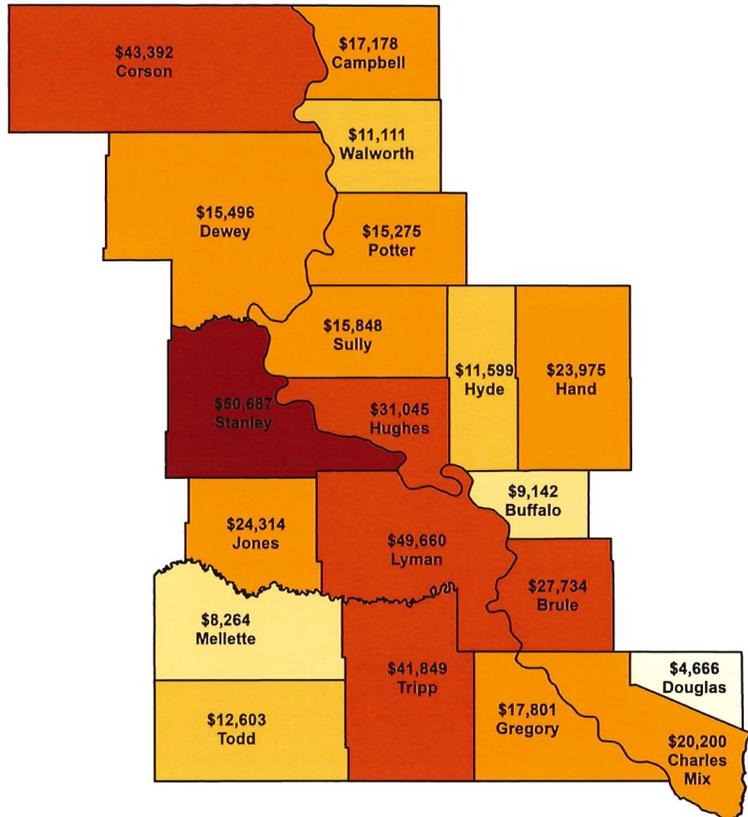
## FY 2019 - ADC Expenditures

### CANADA GOOSE AND TURKEY

As Canada geese and row crops continue to expand westward in South Dakota, Region 2 wildlife damage specialists have seen an increased demand for assistance over previous years. However, Region 2 wildlife damage staff only responded to a single request for assistance with Canada goose damage to growing crops. This request occurred on the eastern edge of Region 2, where more wetland and crop interspersion occur. Wildlife damage staff responded to only a handful of requests for assistance involving turkey damage to stored-feed supplies due to lower turkey numbers throughout the area.

### SUMMARY

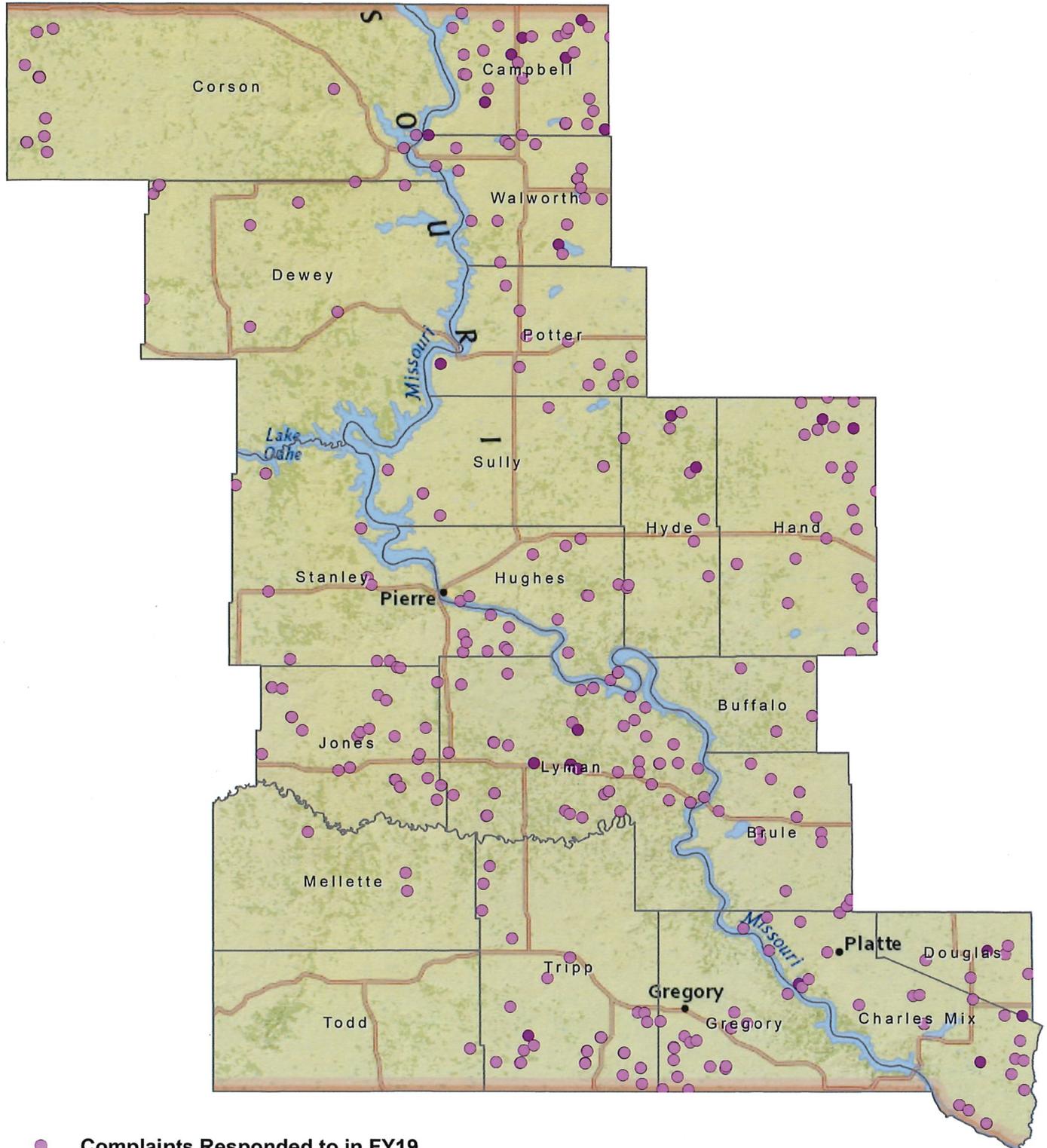
In summary, GFP responded to a total of 381 requests for assistance within the entire WDM program which directly impacted 311 landowners and producers in Region 2. The total program expenditures including staff time, mileage, and equipment and materials totaled \$651,083.



# REGION 2

## WILDLIFE DAMAGE MANAGEMENT ACTIVITIES

### FY2019



- Complaints Responded to in FY19
- Multiple Complaints in Same Area

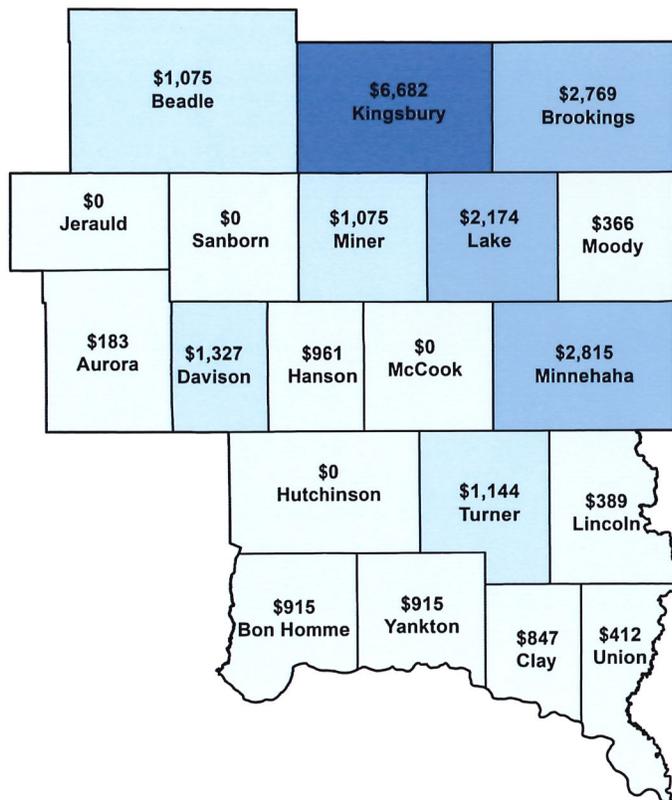
# REGION 3 PROGRAM REPORT

Region 3 represents southeastern South Dakota and includes 20 counties. The landscape here is dominated by croplands consisting of corn and soybeans, but also includes grasslands, wetlands, and the river drainages of the Big Sioux, James, and Vermillion Rivers, and is bordered to the south by the Missouri River. Wildlife species are abundant and include white-tailed deer, a few mule deer, upland game, waterfowl, furbearers, and turkeys. Regional responsibilities for responding to wildlife damage complaints fall directly on six field staff (wildlife damage specialists), with regional oversight of these programs coming from the Wildlife Manager and Terrestrial Resource Supervisor. The Wildlife Manager acts as a field manager and works between field staff and administration. Primary job duties for most field staff revolve around assistance with Canada goose crop depredation, the protection of livestock from predators, beaver control, as well as deer and turkey depredation assistance.

## CANADA GOOSE

The weather during the spring of 2019 was snowy and cold and several areas experienced late winter storms (in mid-April) affecting the goose nesting season. As a result, resident Canada goose numbers were lower and broods in most areas were very low because of nest failure. These conditions combined with lower commodity prices, produced a smaller number of requests for assistance from landowners compared to previous years. GFP staff worked directly with 149 landowners and responded to 165 requests for assistance regarding Canada goose damage to growing-season crops (primarily soybeans). This workload has decreased from previous years. A critical management tool that has had a substantial affect on that decrease has been the issuance of 160 landowner permits to remove small numbers of geese from specific areas of crop damage. Staff worked over 800 hours to respond to these requests. Wildlife damage staff also added 131 Canada goose nests, which reduced crop damage in those localized areas and resulted in reduced staff time and effort that would have been spent on implementing other management tools. Overall, the total program expenditure was over \$24,000 and was the second lowest in over a decade.

**FY 2019 - Canada Goose Depredation Expenditures**



## PREDATORS

Abundant coyote populations and large numbers of livestock created a high demand for predator control in the region. The number of requests for assistance with coyotes was lower than 2018. Staff worked with 121 livestock producers to reduce or alleviate livestock loss due to coyotes and responded to 150 requests for assistance. Wildlife damage staff, in cooperation with USDA-Wildlife Services, removed 501 coyotes and fox. Wildlife damage staff worked 3,500 hours and drove nearly 55,000 miles to address these concerns. Total program expenditures for predator control were \$366,493.

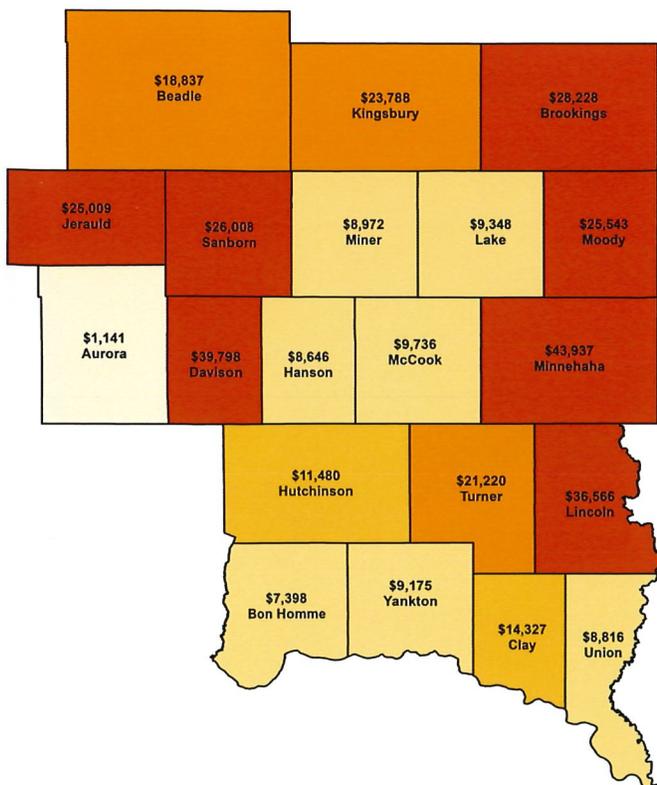
## BEAVER

Wildlife damage staff saw a slight decrease in the number of requests from producers with beaver damage. As a result, staff responded to 168 requests for assistance with beaver damage and removed 414 beaver. Most types of damage consisted of flooded crops, damage to trees in planted wind-breaks or near homes, and damage to roads. Staff assisted 139 different landowners with beaver damage concerns. They drove over 43,000 miles and worked 2,626 hours to address these problems. Total program expenditures were just over \$97,000.

## NUISANCE SPECIES

Due to a large number of small towns and cities in southeastern South Dakota, wildlife damage staff respond to a higher number of requests for nuisance species than other parts of the state. Staff responded to 28 requests for assistance with nuisance species such as raccoons, badger, skunk, and mink. Most requests were handled with technical advice or loaner traps. However, staff did provide direct control for commercial melon producers suffering damage from raccoons as well as a few other circumstances. GFP staff drove over 6,000 miles and worked 342 hours to address these complaints. Overall, the ADC portion of the WDM program had a total expenditure of \$366,493 in Region 3. Wildlife damage staff drove over 108,000 miles and worked more than 7,100 hours to address these 347 requests for assistance, which directly impacted 277 producers and landowners.

**FY 2019 - ADC Expenditures**



## DEER

With severe winter weather in eastern South Dakota for several months a large number of landowners (72) requested service for assistance with deer damage. However, in many areas of Region 3 the deer populations are at or below management objectives. In addition, previous impacts from Epizootic Hemorrhagic Disease (EHD) in 2013 and 2016, lessened the number of landowners who saw deer damage to stored-feed supplies. Most of the requests were handled with loaner panels to protect stored livestock feeds and the use of hazing techniques. These services benefited 72 different landowners. Wildlife damage staff also initiated two protective fencing contracts to protect commercial tree nurseries and orchards. Along the Missouri River in the southern portion of the region, local deer populations are typically higher. GFP has worked with several producers on significant growing-season crop damage issues and have developed specific hunting access programs for them. The results have been very positive and have benefited the producers as well as the hunting community. Staff worked over 1,500 hours to address these requests for assistance with deer. Overall, the total program expenditures were \$179,906, which was a substantial increase from 2018, where the expenditures were only \$41,000.

## OTHER CONFLICTS

Wildlife damage staff responded to several turkey issues as well as several requests for assistance involving other wildlife species. In addition, GFP assisted the city of Sioux Falls with management strategies to address several different species. Urban Canada geese cause problems and concerns in the community, and cause the biggest issues near the Sioux Falls Regional Airport. During seasonal migrations and during the winter, large numbers of geese roost and feed near the runways and are a significant safety concern. They also cause many problems at golf courses, city parks, and some private properties. GFP assisted with an overabundant deer population, and several turkey issues in several areas of the city. Staff have coordinated multiple archery hunting opportunities for deer and turkey within city limits that have been well-received in the area. Additionally, staff field receive many calls from local citizens and provide advice and technical support in these situations, as well as occasional support to the city's animal control workers and many communities within the area.

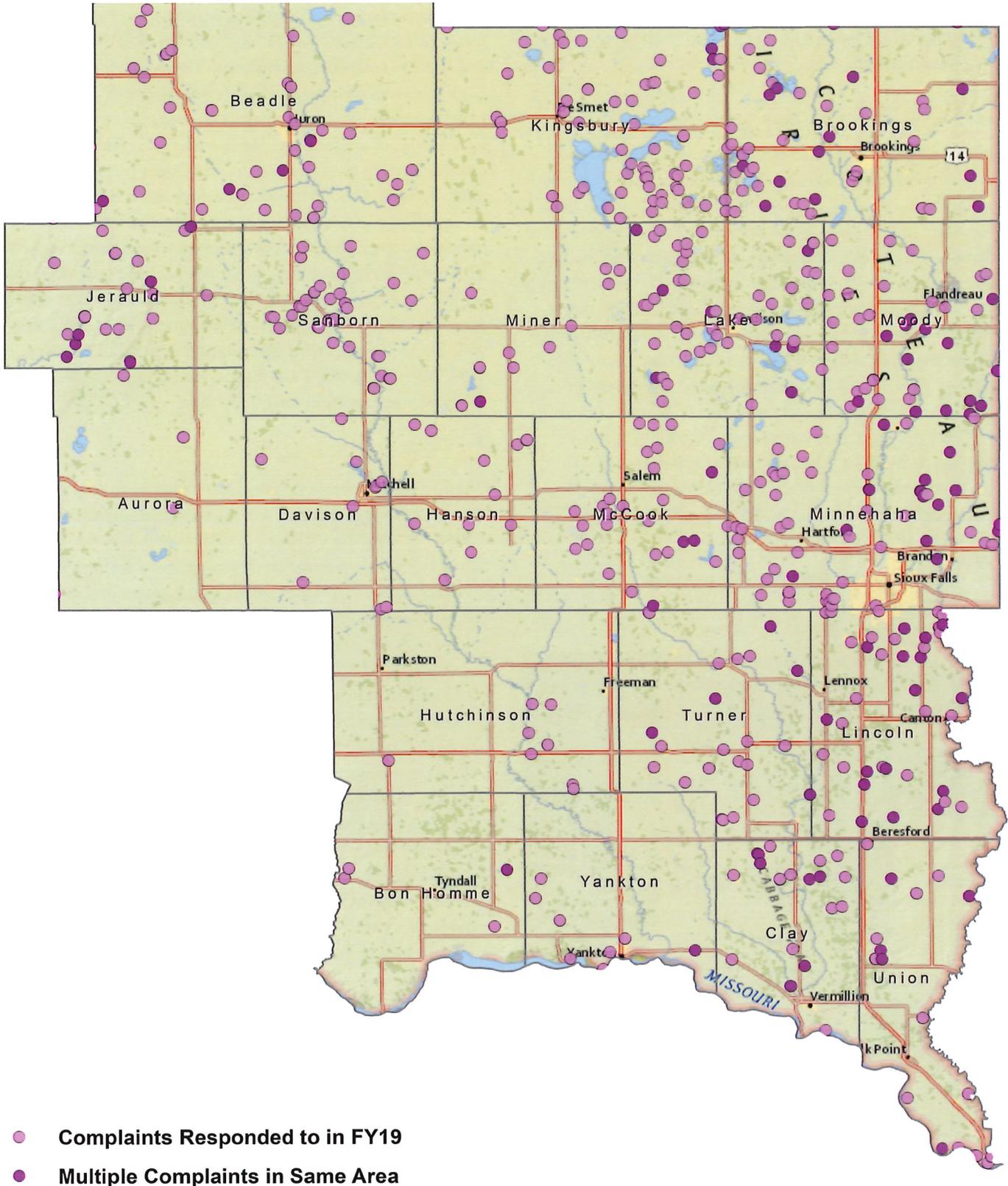
## SUMMARY

In summary, GFP responded to a total of 600 requests for assistance within the entire WDM program which directly impacted 478 landowners and producers in Region 3. The total program expenditures including staff time, mileage, equipment and materials totaled \$696,026.

# REGION 3

## WILDLIFE DAMAGE MANAGEMENT ACTIVITIES

### FY2019



# REGION 4 PROGRAM REPORT

Region 4 is located in the northeastern portion of South Dakota and consists of 13 counties. The landscape varies greatly and includes croplands, rolling grasslands, many wetlands and lakes, and river drainages, but croplands dominate the majority of the counties within Region 4. Wildlife species are abundant and include white-tailed deer, waterfowl, upland game, furbearers, and turkeys. It has six wildlife damage specialists field positions and one supervisory position. Primary job duties for most field staff revolve around the protection of livestock from predators, beaver control, and assistance with Canada goose and deer depredation.

## PREDATORS

Stable coyote populations, as well as large numbers of livestock, had wildlife damage staff busy in regard to requests for assistance with coyote depredation. Staff worked with 232 livestock producers to reduce or alleviate livestock losses caused from predators and addressed 317 requests for assistance, which was a slight decrease from 2018. This region has three very active predator control districts (Edmunds, Faulk, and McPherson counties), and their cooperative efforts are a great asset regarding predator control. GFP provided \$3,000 of cooperative funding to these districts for enhanced aerial predator control efforts, which were directed by local GFP wildlife

damage staff. In addition to the efforts of the predator control districts, wildlife damage staff also utilized USDA-Wildlife Services and a volunteer pilot to alleviate damage to livestock via aerial predator control. As a result, wildlife damage staff in cooperation with those predator control districts, volunteer pilot, and USDA-Wildlife Services took 1,752 coyotes and fox. Wildlife damage staff worked over 3,500 hours and drove over 60,000 miles to address these concerns. Total program expenditures for predator control were \$165,667 in Region 4.

## BEAVER

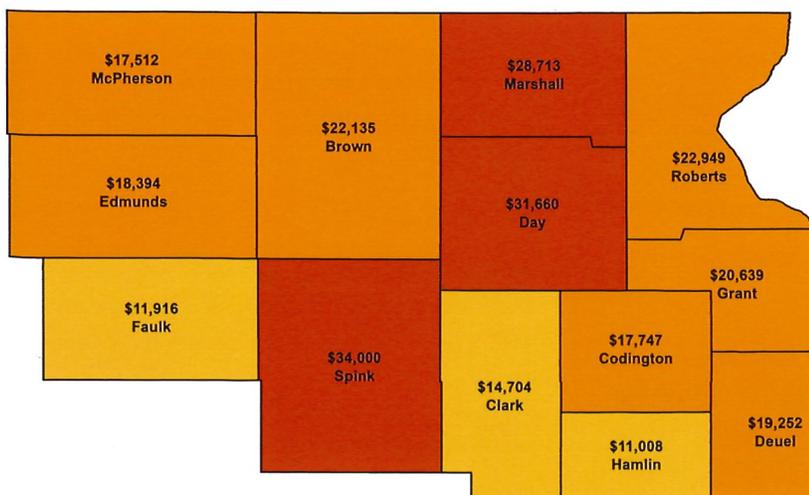
Wildlife damage staff also responded to 107 requests for assistance with beaver damage where they removed 282 beaver. This workload was similar to last year and kept staff busy. Most types of damage consisted of the flooding of crops, damage to trees in planted wind-breaks or near homes, and damage to roads. Staff assisted 87 different landowners with beaver damage concerns. They drove over 24,000 miles and worked 1,686 hours to handle these problems within the region. Total program expenditures were \$62,697.

## NUISANCE SPECIES

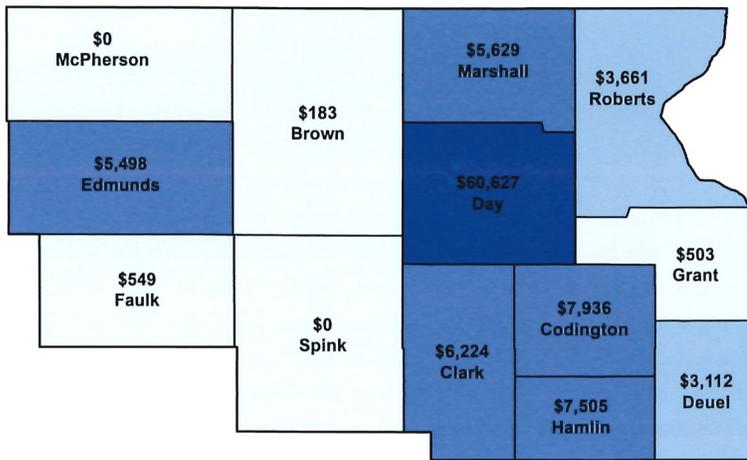
Wildlife damage staff responded to a handful of requests for assistance with nuisance species such as raccoons, badger, skunk, and mink. Most requests were handled with technical advice or loaner traps. However, staff did provide direct control in a few circumstances. GFP staff drove less than 1,000 miles and worked 50 hours to address these complaints.

Overall, the ADC portion of the WDM program had a total expenditure of \$282,108 in Region 4. Wildlife damage staff drove nearly 90,000 miles and worked more than 6,000 hours to address these 430 requests for assistance, which directly impacted 317 producers and landowners.

FY 2019 - ADC Expenditures



## FY 2019 - Canada Goose Depredation Expenditures



### DEER

The winter weather of 2018-19 was severe with deep snow and cold temperatures throughout the region until late April. These winter conditions were the most extreme seen in this region since the record snowfall of the winter of 1996-97. The demand for assistance with deer depredation was significant as most available resources (habitat and food) throughout the region were completely covered with snow and deer formed large herds. Due to these harsh conditions, deer moved to farmyards for winter protection. Due to the high volume of requests for assistance (181) regarding deer damage to stored-feed supplies, all available GFP staff assisted with providing these services. In most cases, assistance consisted of providing protective panels, covering corn bags with secure covers, intercept feeding deer and hazing deer away from problem areas. As a way to demonstrate the severity of the harsh conditions, GFP responded to only 28 requests during the winter of 2017-18. This assistance impacted 177 different landowners. Wildlife damage staff also initiated six permanent stackyard contracts to protect stored-feed supplies. Staff worked over 5,000 hours to address these concerns with the total program expenditures of \$423,595.

### CANADA GOOSE

The northeast experienced a very late spring with snowy and freezing conditions into May which likely affected the nesting resident Canada geese. In the northern portions of

Region 4, geese seemed to initiate nesting later which likely led to less broods and smaller clutches. Lower numbers of resident Canada geese numbers and lower commodity prices combined with a late planting season due to flooding conditions and fewer acres planted, produced a reduced number of requests for assistance from landowners overall. GFP staff responded to 233 requests for assistance regarding Canada goose damage to growing-season crops (primarily soybeans). GFP staff worked with 164 different landowners to provide crop protection from Canada goose damage; mainly through the use of electric fence and hazing techniques. Staff worked over 3,166 hours to respond to these concerns. GFP also permitted 236 landowners to haze and remove Canada geese to alleviate damage to growing crops in specific areas. GFP initiated four buffer-strip contracts which are designed to alleviate goose damage around wetland edges by creating an alternate food source or barrier to the growing crops. Overall, total program expenditures were slightly over \$125,000 in this region.

### OTHER CONFLICTS

Wildlife damage staff responded to eight turkey issues within Region 4 where large flocks of birds were causing damage to stored-feed supplies. These requests for assistance were handled primarily with persistent hazing techniques and utilizing hunters during the fall turkey season.

Overall, the game species (e.g. deer, Canada geese, and turkey) portion of the WDM program had a total expenditure of \$658,903. GFP staff worked more than 9,500 hours to address these requests for assistance, which directly impacted 343 producers and landowners.

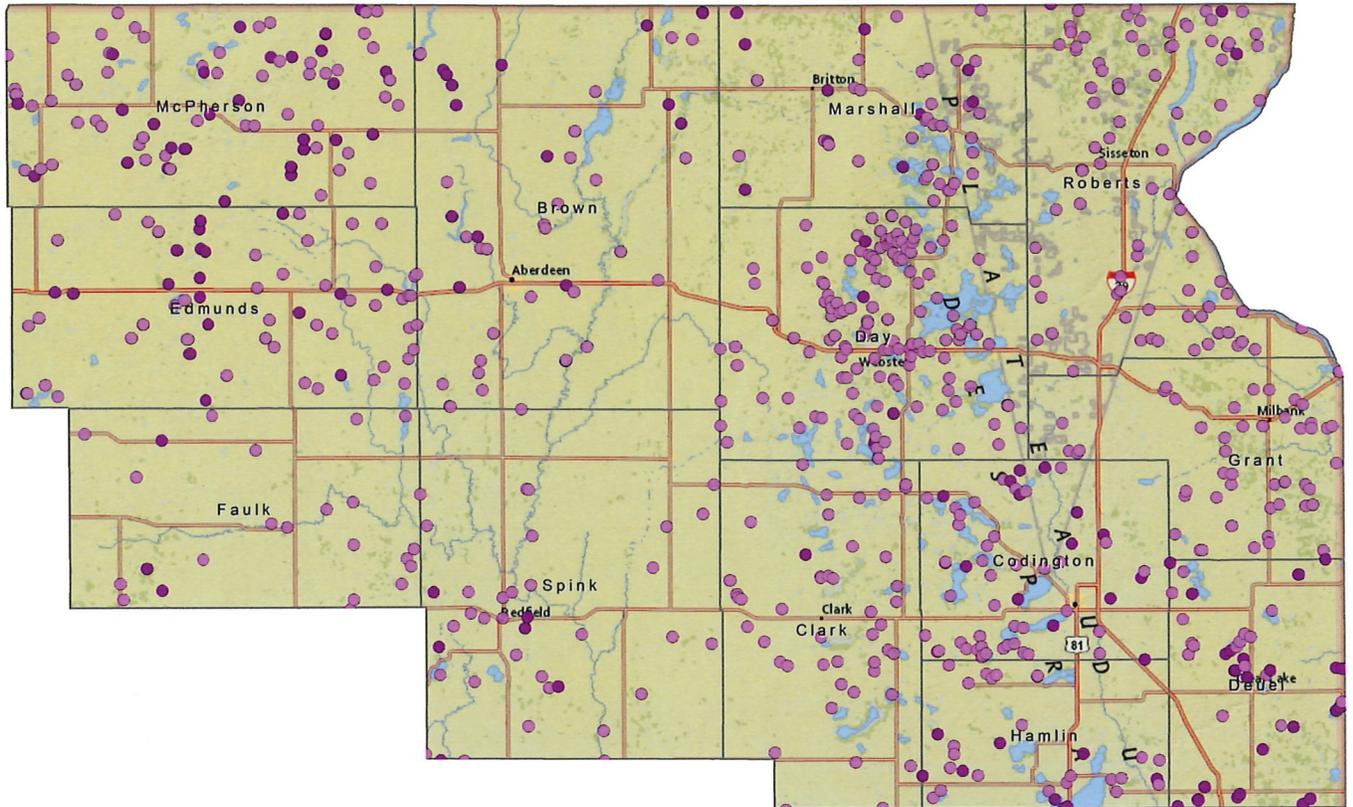
### SUMMARY

GFP responded to a total of 855 requests for assistance within the entire WDM program which directly impacted 635 landowners and producers in Region 4. The total program expenditures including staff time, mileage, equipment and materials totaled \$941,011.

# REGION 4

## WILDLIFE DAMAGE MANAGEMENT ACTIVITIES

### FY2019



**Complaints Responded to in FY19**  
**Multiple Complaints in Same Area**





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