



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you would like to attend this meeting, please come to the west doors of the Government Center where a staff member will be stationed to allow you entry to the building. If you would like to call in, dial 605-697-8255 and enter code 6056968205 when prompted. Please, if you have any symptoms of COVID-19 or believe you may have been exposed, consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel, and call if you have any comments or questions.

1. 8:30 AM Call to Order on Tuesday, April 21, 2020

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[04-07-2020 Minutes.pdf](#)

B. Approval of travel requests

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04212020.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Authorizations.pdf](#)

E. Approval of the Human Services report

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 4.21.20.pdf](#)
[APR Dept of Revenue 4.09.20.pdf](#)

B. Department Head reports

i. Highway Department

Documents:

[Highway Report.pdf](#)

C. Finance Officer's Report

Be it Noted Items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

8. Regular Business

A. Action to approve Resolution #20-14: a plat of Lot 1A, Block 2, Sunset Point Addition in Government Lots 3 & 4 of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 20-14 2020plat005.pdf](#)

B. Action to approve Resolution #20-15: a plat of East Water Tower Addition in the E ½ of the SE ¼, except the S880' thereof, and except the North 33 feet (N33') Highway Right of Way thereof, in Section 23-T110N-R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 20-15 2020plat006.pdf](#)

C. Action to approve Resolution #20-16: a plat of Lots 1, 2, 3, 4, 5, 6, 7, 8A and 9A in Cedar Pointe Addition in Government Lot 3 of the NW ¼ of Section 28-T109N-R50W

of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 20-16 2020plat007.pdf](#)

- D. Action to approve Resolution #20-17: a plat of Block 21; Block 22; Block 23; Silverthorne Circle; and Castle Rock Circle of Timberline Addition, in the East 1635 feet of the N ½ of the NW ¼, except Clites Addition, and except the East 264 feet thereof, in Section 34-T110-R50W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 20-17 2020plat008.pdf](#)

- E. Action to approve Abatement #20-28: an abatement application made by Dustin Nelson for parcel #31026-00100-003-05 in the amount of \$1,473.16.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement Info.pdf](#)
[Abatement 20-28 Nelson.pdf](#)

- F. Action to approve Abatement #20-29: an abatement application made by Dustin Nelson for parcel #31026-00100-004-05 in the amount of \$487.46.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Abatement 20-29 Nelson.pdf](#)

- G. Action to approve Agreement #20-16: an application for occupancy of right-of-way of county highways made by Big Sioux Community Water System in Trenton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 20-16 ROW.pdf](#)

- H. Action to approve Agreement #20-17: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Sterling Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 20-17 ROW.pdf](#)

- I. Action to approve a Request to Fill Vacancy for two Temporary Seasonal Laborers in the Highway Department.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Highway.pdf](#)

- J. Action to approve a Request to Fill Vacancy for a Finance Assistant II in the Finance Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Finance Asst II.pdf](#)

- K. Action to approve a Request to Fill Vacancy for a Finance Assistant I in the Finance Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Finance Asst I.pdf](#)

- L. Action to approve a Request to Fill Vacancy for Temporary Election Workers in the Finance Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Election Workers.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[Staffing Update.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

[DENR to Hilltop 03-30.pdf](#)
[DENR to Hilltop 04-07.pdf](#)
[DENR to Luze, Sons.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(6): Security Information

Action: Motion to Enter Into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need

to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, APRIL 7, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 7, 2020 with the following members present: Michael Bartley, Larry Jensen, Angela Boersma and Ryan Krogman. Lee Ann Pierce was present via telephone.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Jensen, seconded by Krogman to approve the agenda for the April 7, 2020 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Boersma, seconded by Jensen to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

The consent agenda consisted of the minutes from the March 24, 2020 Commission Meeting and the minutes from the March 25, 2020 Commission Meeting.

Travel Requests: Vicki Buseth, Jenna Byrd, Jennifer Beller, Lori Schultz, Peggy Steen, Susan Taylor, Kim Laabs, Shawn Plowman and Eric Mette to help election workers at the polls on June 2nd and November 3rd in Brookings County.

Personnel Action Notices: annual review- Desirae Hertling to \$18.70, effective February 1, 2020; annual review- Rusty Brandsrud to \$20.11, effective April 1, 2020; new hire- Full Time Truck Driver for Highway/Weed Department Jay Wulf at \$15.87, effective March 30, 2020; retirement- Dennis Miller, effective April 15, 2020; new hire- Full-time BCOAC Director Dustin Huber at \$59,271/year, effective April 20, 2020; new hire- Full-time HR Specialist Kristen Witchey at \$27.77, effective April 27, 2020.

Human Services Report: case #20-018 for rent was approved; case #20-021 for utilities was approved; case #20-022 for rent was approved; case #20-023 for rent was approved; case #20-024 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$318.01; Action Target, Targets, \$84.91; AMP Electric Construction, Add TV Outlets, Repair Switches, \$362.63; Anderson, Jeff, Boot Reimbursement, \$144.99; Anthony Teesdale, Crt Appt Attorney, \$2,033.85; AT&T Mobility, Mobile Service, \$607.32; Avera McKennan Hospital, Mental Health Holds, \$2,142.00; Avera Medical Group, Inmate Medical, \$106.84; Barnett, Rita, 1/2 Pmt Yearly Storage Rent, \$200.00; Bierschbach Equipment, Swivel Head, Oil Sepeartion Kit, \$344.96; Birmingham & Cwach Law Office, CAA Inv Mental Illness Hearing, \$296.10; Blackstrap Inc, Road Salt, \$2,349.51; Boarman Kroos Vogel Group, Detention Center Prof Services, \$21,499.68; Bobcat of Brookings, Harness for Crack Machine, \$67.80; Brock White Company, Road Saver, \$57,288.00; Brookings Area CTC, Jail CPR Cert Cards, \$40.00; Brookings Auto Mall Inc, Pipe, \$70.40; Brookings City Utilities, COP Utilities, \$140.56; Brookings County Finance, Advance Taxes, \$460.30; Brookings County Finance, Delinquent Taxes, \$3,125.31; Brookings County Finance, Delinquent Taxes, \$422.69; Brookings County Finance, Delinquent Taxes, \$1,332.98; Brookings Domestic Abuse, 2020 Budget Allocation, \$45,000.00; Brookings Health System, Inmate Medical, \$3,233.32; Brookings Register, 12mo Subscription, \$188.00; Buhls of Brookings Cleaners, Rug Rental, \$172.90; Century Business Products, Copier Contract, \$732.67; Century Link, Long Distance Service, \$139.26; Cintas Corporation, Laundry Services, \$212.10; City of Brookings, 2019 Build Grant:Cost Analysis, \$5,000.00; City of Brookings, Joint Building Expenditures, \$5,411.37; City of White, Shop Utilities, \$95.00; Clean Slate, Letterhead, \$165.00; Comfort Inn, Safety & Loss Conference, \$185.00; Complete Plumbing, Labor-Drains, \$76.53; Courtesy Plumbing Inc, Plumbing Parts, \$24.10; Cummins Sales & Service, Generator Contract, Service, \$3,276.99; Dakota Fluid Power Inc, Parts, \$234.67; Darcy Lockwood, Inv Mental Illness Hearing, \$6.00; Den-Wil Inc, April Comm Health Rent, \$960.00; Department of Health, Lab Testing, \$550.00; Department of Motor Vehicles, Exempt License Plates 2018, \$528.57; Donald McCarty, Crt Appt Attorney, \$6,661.70; Einspahr Auto Plaza, Patrol Vehicle Maintenance, \$113.73; Elenkiwich, Kimberly, Zoning Mtg Mileage, \$7.22; Empire Investments Llc, Tax Certificates, \$27,756.56; Executive Mgmt Finance Office, Tech Access Fee, \$53.00; Fite, Pierce & Ronning Law, Crt Appt Attorney, \$22,966.60; Fix It Shop Locksmith, Courthouse Keys, \$45.00; Foerster Distributing, Janitor Supplies, \$2,169.75; Gass Law, Pc, Crt Appt Attorney, \$2,063.95; Grainger, Gauge, \$50.50; Helpline Center Inc, 2020 National Volunteer Wk Ad, \$55.00; Hometown Service & Tire, Vehicle Maintenance, \$233.90; Hy-Vee Food Store, Jury Meals/Refreshments, \$53.44; I State Truck Center, Repair, \$251.53; Jackrabbit Sports Property, Advertising Package, \$1,000.00; Johnson Controls, Jail Fire Alarms, \$542.03; Jordyn Bangasser, Crt Appt Attorney, \$2,275.38; Katterhagen, Mark, Inv Mental Illness Hearing, \$6.00; Kimball Midwest, Shop Supplies, \$3,012.82; Kristin A Woodall, Grand Jury Transcripts, \$739.80; L. G. Everist, Inc, Icing Sand, Sand Bags, \$630.89; Lewno, Lucy, Inv Mental Illness Hearing, \$112.25; Lincoln County Auditor, Mental Illness Hearing Charges, \$899.75; Lincoln County Sheriff, Sheriff's Fees for Returns, \$85.00; Locators & Supplies, Traffic Cones, \$427.76; McKeever's Vending, Inmate Commisary, \$734.80; Medary Village, COP Rent, \$595.00; Midwest Fresh Catering, Annual Mtg Dinner, \$222.48; Midwest Glass, Fix Door at BCOAC, \$169.91; Mills Construction, Drywall Patches, \$537.83; Moriarty Rentals, COP Rent, \$595.00; Mr. V's Professional Body, Patrol Vehicle Rock Chip, \$50.00; Nancy J Nelson, Crt Appt Attorney, \$5,497.45; Northwestern Energy, Natural Gas Utilities, \$1,084.52; Office Peeps Inc, Office Supplies, \$1,133.05; Olson, Steve, Board Mtg Mileage, \$16.80; Outlaw Graphics, Security Signs, \$360.00; Patricia J Hartsel, Transcripts, \$10.20; Prochem Dynamics Llc, Supplies, \$3,217.69; Rick Ribstein, Crt Appt Attorney, \$3,760.10; Running's Supply Inc, Supplies, \$330.09; Schaffer Law Office, Professional Services, \$4,017.10; SD Attorney General's Office, 24/7, Scram, RBT Fees, \$3,368.00; SD

Newspaper Service, Job Postings, \$370.55; SDAAO, 2020 Mid-Yr School Registration, \$350.00; SDACES, 2020 Membership, \$60.00; Sioux Valley Cleaners Inc, March WIC Janitorial, \$460.00; Stan Houston Company, Parts, \$520.62; Statesmen Llc, COP Rent, \$600.00; Teree A Nesvold, Crt Appt Attorney, \$3,005.35; Terry Swenson, Abatement 20-13 Refund, \$360.25; Tim Hogan, Crt Appt Attorney, \$1,472.20; Travs Outfitter, Outer Vest Cover, \$265.00; Tritech Software Systems, Jail/SO Computer System Contract, \$16,244.01; Vandenberg Law, Crt Appt Attorney, \$751.75; Vander Haag's Inc, Work Lights, \$955.52; Verizon Wireless, Wireless Service, \$40.01; Walburg, Duane, Animal Control Mileage, \$38.22; Walmart Community, Shelf Liner, \$25.96; Water Works Llc, Service, \$99.80; Wellmark, Cobra Admin Service Fee, \$250.00; Wells Fargo, Wells Fargo CC Charges, \$1,397.19; April Cell Phones: Bartley, Michael, \$75.00; Eileen Aberle, \$45.00; Anderson, Jeffrey G, \$75.00; Biteler, David, \$30.00; Suzanne Bjordal, \$30.00; Angela Boersma, \$75.00; Rusty Brandsrud, \$30.00; Brehmer, Jacob, \$105.00; Dave Bublitz, \$45.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Jeffrey Conrad, \$30.00; Friedrich, Cliff, \$45.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Brian Gustad, \$105.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Heidemann, Terrance, \$30.00; Hieb, Jere, \$30.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Jensen, Larry, \$75.00; Justin Johnson, \$30.00; Benjamin Kleinjan, \$105.00; Larry Klingbile, \$30.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Dane Larsen, \$30.00; Mccrea, Don, \$15.00; Eric Mette, \$75.00; Moser, Misty, \$75.00; Kevin Murfield, \$30.00; Dan C Nelson, \$105.00; Paige Petersen, \$105.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Tara Rodriguez, \$60.00; Bryan Schreur, \$30.00; Sebring, Scott, \$105.00; Reid Squires, \$30.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Cody Sunderland, \$30.00; Sweebe, Bart, \$105.00; Witchey, Kristen, \$75.00.

Department Head Reports

Sheriff Marty Stanwick said he has two employees being self-quarantined. Stanwick said his nurse has been a god-send because she's been able to do everything in-house and not take anyone out of the facility.

Stanwick said calls for service numbers have been down.

Stanwick said a new Deputy Thomas Chester started this week. Stanwick said they've been doing a lot of tele-conferencing.

Finance Officer Vicki Buseth said they've been utilizing the drop box located on the west side of the City/County building. Buseth said they are doing a public service announcement for property taxes and the state will be doing a public service announcement for absentee voting. Buseth said absentee voting begins Friday, April 17th.

REGULAR BUSINESS

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-13: a bridge inspection program resolution for use with SDDOT retainer contracts.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

RESOLUTION #20-13
A BRIDGE INSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 7th day of April, 2020, at Brookings, South Dakota

Board of County Commissioners
Of Brookings County

Michael Bartley
Chairman of the Board

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Krogman to transfer a 2015 Chevrolet Traverse from the Commission Department to the Sheriff's Office.

All members voted "aye." Motion carried.

Chairperson Bartley discussed the FY2018 Audit Report with the board. Bartley said there were no deficiencies noted. The board thanked Finance Officer Vicki Buseth for another successful audit.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said she needs consensus from the board to advertise for a supplemental budget hearing. She said the County did not get the bill from the City for the new parking lot until March 27, 2020. Because this was a budgeted item in FY2019, Steffensen said a supplemental budget hearing is needed to move those budgeted dollars that rolled into fund balance back into the FY2020 budget to reimburse the City.

By consensus, the board gave approval to advertise for a supplemental budget hearing.

Steffensen said they've been going through the process of designating the Brookings County Outdoor Adventure Center as a Red Cross shelter. She said the last item needed are hookups for a generator. Pierce asked if anyone has spoken to County Development Director Robert Hill because there could be a grant for this. Steffensen said she would touch base with Hill.

Steffensen said they are now broadcasting directly to the You-Tube channel so the meetings are now live. Pierce said a member of the Public Affairs board asked about the possibility of sharing the meetings on Facebook.

Steffensen said the city has closed their facilities until May 6th, including the city/county building. She asked the board for their thoughts on that date. Krogman suggested that the board

make decisions sooner than a day before the building is supposed to open when deciding whether or not to open the doors on May 6th.

By consensus, the board approved closing the building to the public until May 6th.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Public Affairs Meeting telephonically.

Commissioner Boersma attended the ICAP Board Meeting.

Commissioner Krogman attended a Brookings Health Board Meeting.

Commissioner Jensen attended a Conservation District Meeting telephonically. Jensen said he spoke with a Township Supervisor regarding the culvert grant that they were awarded last year. He said the township was unable to complete the project. After speaking with Commission Department Director Stacy Steffensen and Highway Superintendent Brian Gustad, Jensen said it would be best for that township to re-apply for the culvert grant this year. Jensen said he hopes the board takes into consideration that the culvert was qualified, approved and awarded last year.

Commissioner Bartley attended several tele-conferences.

EXECUTIVE SESSION

Motion by Pierce, seconded by Boersma to enter into Executive Session at 9:07 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and consulting with legal counsel. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 10:41 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Boersma, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, April 21, 2020. The Brookings County Board of Equalization will meet Tuesday, April 14, 2020 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II
Brookings County

Personnel Action Notice Summary

Commission Meeting: April 21, 2020

Employee Name:	Mike Andresen				
Department:	Highway	Position:	Truck Driver		
Effective Date:	03/01/2020	Salary/Wage:	\$	17.52	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	John Austin				
Department:	Highway	Position:	Equipment Operator		
Effective Date:	03/01/2020	Salary/Wage:	\$	18.70	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Craig Chapman				
Department:	Highway	Position:	Heavy Equipment Operator		
Effective Date:	04/01/2020	Salary/Wage:	\$	23.10	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Cody Sunderland				
Department:	Sheriff	Position:	Courthouse Deputy		
Effective Date:	04/01/2020	Salary/Wage:	\$	24.98	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: April 21, 2020

Employee Name:	Thomas Chester				
Department:	Sheriff		Position:	Deputy	
Effective Date:	04/06/2020		Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Dennis Carmichael				
Department:	Weed & Pest		Position:	Weed Enforcement Officer	
Effective Date:	04/13/2020		Salary/Wage:	\$ 17.06	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Keanu Phumipraphat				
Department:	Weed & Pest		Position:	ATV Driver	
Effective Date:	04/13/2020		Salary/Wage:	\$ 15.87	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Sawyer Schwebach				
Department:	Weed & Pest		Position:	ATV Driver	
Effective Date:	04/13/2020		Salary/Wage:	\$ 15.87	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: April 21, 2020

Employee Name:	Paige Peterson				
Department:	State's Attorney		Position:	Deputy State's Attorney I	
Effective Date:	04/13/2020		Salary/Wage:	Grade 13, Step 1	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Paulette Heesch				
Department:	Finance		Position:	Election Worker	
Effective Date:	04/15/2020		Salary/Wage:	\$ 12.00	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Adrianna Hockett				
Department:	Finance		Position:	Election Worker	
Effective Date:	04/15/2020		Salary/Wage:	\$ 12.00	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Jonathon Sundet				
Department:	Finance		Position:	Election Worker	
Effective Date:	04/15/2020		Salary/Wage:	\$ 12.00	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: April 21, 2020

Employee Name:	Desirae Hertling				
Department:	Sheriff		Position:	Correctional Officer	
Effective Date:	04/21/2020		Salary/Wage:	\$ 18.70	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Jennifer Beller				
Department:	Finance		Position:	Deputy Finance Officer	
Effective Date:	04/27/2020		Salary/Wage:	\$ 24.49	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Jenna Byrd				
Department:	Finance		Position:	Sr. Finance Officer	
Effective Date:	04/27/2020		Salary/Wage:	\$ 21.19	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Lori Schultz				
Department:	Finance		Position:	Sr. Finance Officer	
Effective Date:	04/27/2020		Salary/Wage:	\$ 25.33	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: April 21, 2020

Employee Name:	Michelle Delaney				
Department:	Commission		Position:	Office Coordinator	
Effective Date:	05/01/2020		Salary/Wage:	\$ 21.49	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			Position:		
Effective Date:			Salary/Wage:		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Cellular Authorization Form

Employee Name: Thomas Chester

Employee Position: Sheriff's Deputy

Employee Phone Number: [REDACTED]

Cellular Service Allowance Tier:

Basic Usage \$30 monthly allowance. *This tier is to be used by individuals who need cellular service during their regularly scheduled hours for Brookings County. They would have limited, infrequent need for use outside of their regularly scheduled shift, but do need access to cell phone service during scheduled work hours as a requirement for the position. This tier cannot be used if the need can be met by the loaner phone program.*

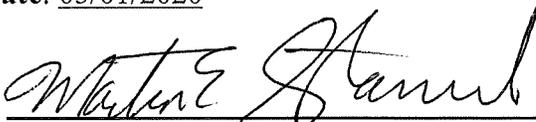
High Usage \$45 monthly allowance. *This tier must meet the qualifications of the previous tier and in addition, is to be used by employees who are regularly contacted outside of regularly scheduled working hours for business specific purposes.*

Extensive Usage \$60 monthly allowance. *This tier must meet the qualifications of the previous tiers. This tier is for management and exempt level employees who are essentially on call to the public, the board, or their staff whether at or away from work.*

Data Plan \$45 monthly allowance. *This allowance is available to exempt level employees, department heads, or other IT staff that have a business-need to be in direct communication with email and other technology capabilities whether on or off duty.*

Total Allowance Requested: \$30

Payroll Start Date: 05/01/2020

Authorized by: 
Department Head Signature

Date: 4-8-20

Board Approval: _____
Commission Chairperson/ Designee

Date: _____

~~HR Received: _____~~

Date: _____

F.O.

Cellular Authorization Form

Employee Name: Dustin Huber

Employee Position: BCOAC Director

Employee Phone Number: [REDACTED]

Cellular Service Allowance Tier:

Basic Usage \$30 monthly allowance. *This tier is to be used by individuals who need cellular service during their regularly scheduled hours for Brookings County. They would have limited, infrequent need for use outside of their regularly scheduled shift, but do need access to cell phone service during scheduled work hours as a requirement for the position. This tier cannot be used if the need can be met by the loaner phone program.*

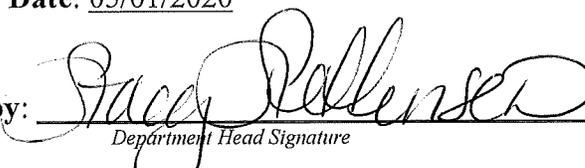
High Usage \$45 monthly allowance. *This tier must meet the qualifications of the previous tier and in addition, is to be used by employees who are regularly contacted outside of regularly scheduled working hours for business specific purposes.*

Extensive Usage \$60 monthly allowance. *This tier must meet the qualifications of the previous tiers. This tier is for management and exempt level employees who are essentially on call to the public, the board, or their staff whether at or away from work.*

Data Plan \$45 monthly allowance. *This allowance is available to exempt level employees, department heads, or other IT staff that have a business-need to be in direct communication with email and other technology capabilities whether on or off duty.*

Total Allowance Requested: \$105

Payroll Start Date: 05/01/2020

Authorized by: 
Department Head Signature

Date: 4/9/2020

Board Approval: _____
Commission Chairperson/ Designee

Date: _____

 HR Received: _____

Date: _____

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1	HEIDI WIECZOREK	I-202004145834	101-3-3427000	HEIDI WIECZOREK:GPS REFUND		100.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	100.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202004145742	101-4-111-4230	PUBLISHING		784.41
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-111-4267	CREDIT CARD CHARGES		10.20
01-12261	OFFICE PEEPS INC	I-202004145847	101-4-111-4260	PAPER, PHONE CORDS		107.50
01-12503	QUALIFIED PRESORT SERVI	I-202004155853	101-4-111-4267	MAIL SERVICE 3/1-3/31		51.27
01-13254	UPS STORE	I-202004155880	101-4-111-4260	FOAM BOARD-JAIL EXPANSION		30.72
DEPARTMENT 111 COMMISSIONERS					TOTAL:	984.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202004145739	101-4-130-4290	ER SANE KIT		2,069.00
01-11300	PATRICIA J HARTSEL	I-202004145779	101-4-130-4226	GRAND JURY TRANSCRIPTS		192.80
01-12179	NANCY J NELSON	I-202004145835	101-4-130-4222	CRT APPT ATTORNEY CRI20-137		436.50
01-12179	NANCY J NELSON	I-202004145836	101-4-130-4222	CRT APPT ATTORNEY CRI18-656		388.97
01-12179	NANCY J NELSON	I-202004145837	101-4-130-4222	CRT APPT ATTORNEY REC16-09		293.91
01-12746	SDACC	I-202004155869	101-4-130-4210	1ST QTR CLERP		14,111.00
01-13262	VANDENBERG LAW	I-202004155884	101-4-130-4222	CRT APPT ATTORNEY CRI19-960		2,478.65
01-13370	THOMSON REUTERS - WEST	I-202004155876	101-4-130-4340	WEST INFO CHARGES INV84207690		350.00
01-17926	TIM HOGAN	I-202004145781	101-4-130-4222	CRT APPT ATTORNEY CRI18-725		865.67
01-17926	TIM HOGAN	I-202004145782	101-4-130-4222	CRT APPT ATTORNEY CRI19-759		870.90
01-20023	GASS LAW, PC	I-202004145772	101-4-130-4222	CRT APPT ATTORNEY CRI19-796		1,562.25
01-20023	GASS LAW, PC	I-202004145773	101-4-130-4222	CRT APPT ATTORNEY CRI19-284		1,656.25
01-20985	FITE, PIERCE & RONNING	I-202004145766	101-4-130-4222	CRT APPT ATTORNEY CRI17-910		636.50
01-20985	FITE, PIERCE & RONNING	I-202004145767	101-4-130-4222	CRT APPT ATTORNEY CRI19-1148		408.50
01-20985	FITE, PIERCE & RONNING	I-202004145768	101-4-130-4222	CRT APPT ATTORNEY CRI19-1095		627.00
01-22039	JENNIFER GOLDAMMER	I-202004145775	101-4-130-4222	CRT APPT ATTORNEY MAG19-469		619.15
01-22039	JENNIFER GOLDAMMER	I-202004145776	101-4-130-4222	CRT APPT ATTORNEY MAG19-582		247.35
01-22039	JENNIFER GOLDAMMER	I-202004145777	101-4-130-4222	CRT APPT ATTORNEY CRI19-1140		430.75
01-22039	JENNIFER GOLDAMMER	I-202004145778	101-4-130-4223	CRT APPT ATTORNEY JUV19-49		681.95
01-22102	ANTHONY TEESDALE	I-202004155875	101-4-130-4222	CRT APPT ATTORNEY CRI19-642		1,083.00
01-22269	AVERA BEHAVIORAL HEALTH	I-202004145722	101-4-130-4290	FORENSIC EVAL CRI19-960		3,000.00
01-22604	JORDYN BANGASSER	I-202004145725	101-4-130-4222	CRT APPT ATTORNEY CRI19-913		947.40
01-22610	SAMUEL BJORNSTAD	I-202004155888	101-4-130-4280	GRAND JURY 4/3/20		54.20
01-22611	CODY DRITZ	I-202004155889	101-4-130-4280	GRAND JURY 4/3/20		52.52
01-22612	BRITTANY EDMAN	I-202004155890	101-4-130-4280	GRAND JURY 4/3/20		56.72
01-22613	JENNIFER EVENSON	I-202004155891	101-4-130-4280	GRAND JURY 4/3/20		71.00
01-22614	MARISSA GANCI	I-202004155892	101-4-130-4280	GRAND JURY 4/3/20		50.84
01-22615	JENNIFER GROSS	I-202004155893	101-4-130-4280	GRAND JURY 4/3/20		65.12
01-22617	MICHEAL MONNENS	I-202004155894	101-4-130-4280	GRAND JURY 4/3/20		52.52
01-22618	CRAIG TOLLEY	I-202004155895	101-4-130-4280	GRAND JURY 4/3/20		51.68

DEPARTMENT 130 JUDICIAL SYSTEM

TOTAL:

34,412.10

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202004145742	101-4-143-4230	PUBLISHING		47.00
01-12261	OFFICE PEEPS INC	I-202004145846	101-4-143-4260	INK CARTRIDGE, TAPE		178.78
DEPARTMENT 143 FINANCE OFFICE					TOTAL:	225.78

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19152	DAKOTA DATA SHRED	I-202004145755	101-4-151-4260	PICKUP, SHRED SERVICE		275.90
01-19603	MEDIACOM LLC	I-202004145802	101-4-151-4260	LAW LIBRARY INTERNET SERVICE		136.90
01-22008	NEWEGG BUSINESS INC	I-202004145838	101-4-151-4260	IT SUPPLIES		13.39
DEPARTMENT 151 STATES ATTORNEY						TOTAL: 426.19

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202004145729	101-4-161-4280	UTILITIES		1,169.00
01-10354	BROOKINGS CITY UTILITIE	I-202004145730	101-4-161-4280	UTILITIES		1,231.00
01-10354	BROOKINGS CITY UTILITIE	I-202004145730	101-4-161-4282	UTILITIES		80.41
01-10354	BROOKINGS CITY UTILITIE	I-202004145730	101-4-161-4283	UTILITIES		280.00
01-10670	COOK'S WASTEPAPER & REC	I-202004145752	101-4-161-4250	COMMERCIAL SERVICE		251.42
01-11078	FOERSTER DISTRIBUTING	I-202004145771	101-4-161-4260	SUPPLIES		148.00
01-12236	NORTHWESTERN ENERGY	I-202004145841	101-4-161-4280	UTILITIES		830.13
01-12236	NORTHWESTERN ENERGY	I-202004145843	101-4-161-4280	UTILITIES		10.00
01-19152	DAKOTA DATA SHRED	I-202004145755	101-4-161-4260	PICKUP, SHRED SERVICE		219.78
01-22431	RAZORS EDGE GROUNDS KEE	I-202004155854	101-4-161-4250	COURTHOUSE SNOW REMOVAL		350.00
DEPARTMENT 161 COUNTY BUILDING					TOTAL:	4,569.74

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145715	101-4-162-4260	COPIER CONTRACT		64.76
01-10035	ADVANCE AUTO PARTS	I-202004145717	101-4-162-4260	VEHICLE DETAILING KIT/FLUID		33.08
01-10371	BROOKINGS REGISTER	I-202004145742	101-4-162-4230	PUBLISHING		474.08
DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:						571.92

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11827	LOWE'S	I-202004145794	101-4-163-4250	LIGHT BULBS, TAPE, SUPPLIES		17.06
01-13328	WALMART COMMUNITY	I-202004155887	101-4-163-4260	LABELS, CLEANING SUPPLIES		55.53
DEPARTMENT 163 REGISTER OF DEEDS					TOTAL:	72.59

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10718	SD DAV BROOKINGS CHAPTE	I-202004155868	101-4-165-4340	2020 COUNTY DONATION		7,000.00
DEPARTMENT 165 VETERAN'S SERVICE					TOTAL:	7,000.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 171 INFORMATION TECHNOLOGY

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-13328	WALMART COMMUNITY	I-202004155887	101-4-171-4260	CHARGERS		84.85
01-22008	NEWEGG BUSINESS INC	I-202004145838	101-4-171-4260	IT SUPPLIES		2.99
DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL:						87.84

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10162	AVERA OCCUPATIONAL MEDI	I-202004145723	101-4-172-4220	TPA SERVICES - MARCH		201.65
01-12261	OFFICE PEEPS INC	I-202004145847	101-4-172-4260	PAPER, PHONE CORDS		7.98
01-19517	MCGRATH NORTH MULLIN &	I-202004145800	101-4-172-4220	PROFESSIONAL SERVICES 3/31		186.00
01-19570	HUNGERFORD CHIROPRACTIC	I-202004145784	101-4-172-4220	INSTANT DRUG TESTING 3/5-4/1		120.00
01-22334	INDEED INC	I-202004145786	101-4-172-4230	JOB POSTING #31476142		413.07
01-22588	INFO CUBIC LLC	I-202004145787	101-4-172-4220	BACKGROUND CHECKS		1,250.30
DEPARTMENT 172 HUMAN RESOURCES					TOTAL:	2,179.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10153	AURORA AUTO BODY & GLAS	I-202004145720	101-4-211-4220	PATROL VEHICLE TOW/REPAIR		300.00
01-10153	AURORA AUTO BODY & GLAS	I-202004145721	101-4-211-4265	PATROL VEHICLE FUEL		304.41
01-10354	BROOKINGS CITY UTILITIE	I-202004145734	101-4-211-4280	UTILITIES		442.56
01-10541	CENTURY BUSINESS PRODUC	I-202004145746	101-4-211-4250	COPIER MAINTENANCE CONTRACT		130.00
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-211-4250	CREDIT CARD CHARGES		5.00
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-211-4260	CREDIT CARD CHARGES		363.40
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-211-4340	CREDIT CARD CHARGES		4,378.91
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-211-4270	CREDIT CARD CHARGES		495.00
01-11827	LOWE'S	I-202004145794	101-4-211-4260	LIGHT BULBS, TAPE, SUPPLIES		98.75
01-12261	OFFICE PEEPS INC	I-202004145845	101-4-211-4260	OFFICE SUPPLIES		24.10
01-12666	RUNNING'S SUPPLY INC	I-202004155859	101-4-211-4260	CHEMICAL SPRAYER		16.99
01-18134	WALBURG, DUANE	I-202004155886	101-4-211-4221	ANIMAL CONTROL MILEAGE - 122		51.24
01-20016	HOMETOWN SERVICE & TIRE	I-202004145783	101-4-211-4250	VEHICLE SERVICE		327.99
01-20143	CITY OF BROOKINGS	I-202004145748	101-4-211-4221	UNCLAIMED PET FEES		60.00
01-21092	BROTHERS PHARMACY	I-202004145743	101-4-211-4260	HAND SANITIZER-COVID 19		37.08
01-21740	ESEind, INC	I-202004145761	101-4-211-4250	DOOR SERVICE		122.40
01-22093	ONE OFFICE SOLUTION	I-202004145848	101-4-211-4261	OFFICE SUPPLIES		37.72
01-22242	AXON ENTERPRISE INC	I-202004145724	101-4-211-4350	FLEET 2 UNLIMITED 2YR PMT		3,126.00
01-22471	RC FIRST AID	I-202004155855	101-4-211-4260	SAFETY GLASSES-COVID19		120.00
01-22551	M&M SERVICE	I-202004145796	101-4-211-4250	PATROL VEHICLE REPAIRS		21.25
01-22623	ROBBY'S AUTO SHOP	I-202004155858	101-4-211-4250	PATROL VEHICLE MAINT/REPAIR		66.73

DEPARTMENT 211 SHERIFF'S OFFICE

TOTAL:

10,529.53

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10350	BROOKINGS AREA CTC	I-202004145728	101-4-212-4220	JAIL CPR CERT CARDS		60.00
01-10354	BROOKINGS CITY UTILITIE	I-202004145735	101-4-212-4280	UTILITIES		2,558.01
01-10670	COOK'S WASTEPAPER & REC	I-202004145750	101-4-212-4280	COMMERCIAL SERVICE		273.70
01-10684	COURTESY PLUMBING INC	I-202004145753	101-4-212-4250	JAIL REPAIRS		1,344.95
01-11017	FAULK COUNTY SHERIFF	I-202004145763	101-4-212-4272	INMATE HOUSING/TRANSPORT COST		2,635.00
01-11038	FIRST BANK & TRUST	I-202004145764	101-4-212-4260	CREDIT CARD CHARGES		79.07
01-11038	FIRSTER BANK & TRUST	I-202004145764	101-4-212-4265	CREDIT CARD CHARGES		26.71
01-11078	FOERSTER DISTRIBUTING	I-202004145770	101-4-212-4260	JAIL JANITORIAL SUPPLIES		172.90
01-11311	HAWLEY INSURANCE SERVIC	I-202004145780	101-4-212-4220	NOTARY RENEWAL		30.00
01-11827	LOWE'S	I-202004145794	101-4-212-4260	LIGHT BULBS, TAPE, SUPPLIES		16.59
01-11855	MCKEEVER'S VENDING	I-202004145801	101-4-212-4260	INMATE COMMISARY		679.24
01-12236	NORTHWESTERN ENERGY	I-202004145841	101-4-212-4280	UTILITIES		276.71
01-12261	OFFICE PEEPS INC	I-202004145845	101-4-212-4260	OFFICE SUPPLIES		211.91
01-12864	SECRETARY OF STATE	I-202004155866	101-4-212-4220	NOTARY RENEWAL		50.00
01-15350	ERICKSON, PAULA	I-202004145760	101-4-212-4260	HAND MADE MASKS COVID-19		110.00
01-20016	HOMETOWN SERVICE & TIRE	I-202004145783	101-4-212-4250	VEHICLE SERVICE		99.00
01-20275	LEWIS DRUG INC	I-202004145790	101-4-212-4262	INMATE MEDICAL		754.42
01-20275	LEWIS DRUG INC	I-202004145790	101-4-212-4261	INMATE MEDICAL		8.99
01-21803	BUHLS OF BROOKINGS CLEA	I-202004145744	101-4-212-4250	JAIL SUPPLIES		81.80
01-22002	PROCHEM DYNAMICS LLC	I-202004155851	101-4-212-4260	CLEANING SUPPLIES		413.36
01-22002	PROCHEM DYNAMICS LLC	I-202004155852	101-4-212-4260	CLEANING SUPPLIES		623.56
01-22093	ONE OFFICE SOLUTION	I-202004145848	101-4-212-4260	OFFICE SUPPLIES		63.45
01-22141	SATELLITE TRACKING OF P	I-202004155860	101-4-212-4273	GPS TRACKING INV#67565		1,215.50
01-22465	IDEMIA IDENTITY & SECUR	I-202004145785	101-4-212-4341	FINGERPRINT MACHINE MAINT		4,940.00

DEPARTMENT 212 COUNTY JAIL

TOTAL:

16,724.87

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10915	EIDSNESS FUNERAL HOME	I-202004145757	101-4-213-4221	TRANSPORT		340.00
01-11152	GEORGE BOOM FUNERAL HOM	I-202004145774	101-4-213-4220	TRANSPORT		675.00
DEPARTMENT 213 CORONER					TOTAL:	1,015.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145716	101-4-223-4250	COPIER CONTRACT		18.45
01-12261	OFFICE PEEPS INC	I-202004145844	101-4-223-4260	TAPE, PHONE MESSAGE BOOK		5.70
DEPARTMENT 223 DRAINAGE COMMISSION TOTAL:						24.15

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202004145847	101-4-411-4272	PAPER, PHONE CORDS		11.97
01-12328	PARK APARTMENTS	I-202004155849	101-4-411-4251	COP RENT		625.00
01-21005	BROOKINGS PROPERTY MANA	I-202004145740	101-4-411-4251	COP RENT		500.00
01-22332	TERRY SCHWENK	I-202004155862	101-4-411-4251	COP RENT		325.00
01-22647	TODD DEWULF	I-202004145756	101-4-411-4251	COP RENT		650.00
DEPARTMENT 411 WELFARE					TOTAL:	2,111.97

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145712	101-4-421-4250	COPIER CONTRACT		50.75

DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL: 50.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11634	KENNEDY PIER KNOFF LOFT	I-202004145788	101-4-441-4290	CAA INV MENTAL ILLNESS HEARIN		346.50
01-12033	MINNEHAHA COUNTY AUDITO	I-202004145803	101-4-441-4220	INV MENTAL ILLNESS REIMBURSEM		251.50
01-21581	DEAN SCHAEFER COURT REP	I-202004155861	101-4-441-4290	INV MENTAL ILLNESS CRT RPT		126.00
01-22548	VER BEEK LAW PROF, LLC	I-202004155885	101-4-441-4290	CAA INV MENTAL ILLNESS HEARIN		333.73
DEPARTMENT 441 BEHAVIORAL HEALTH						TOTAL: 1,057.73

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 525 SENIOR COMPANION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12870	SENIOR COMPANIONS OF SD I-202004155871		101-4-525-4290	2020 BUDGET ALLOCATION		2,300.00
DEPARTMENT 525 SENIOR COMPANION					TOTAL:	2,300.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 528 BCOAC

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10670	COOK'S WASTEPAPER & REC	I-202004145752	101-4-528-4280	COMMERCIAL SERVICE		144.44
01-13328	WALMART COMMUNITY	I-202004155887	101-4-528-4260	CLEANING SUPPLIES		12.29
01-22283	TRANE US INC	I-202004155878	101-4-528-4250	SERVICE, FILTERS		575.00
01-22292	605 CUSTOM DESIGN LLC	I-202004145711	101-4-528-4260	COUNTY APPAREL		90.00
DEPARTMENT 528 BCOAC					TOTAL:	821.73

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19152	DAKOTA DATA SHRED	I-202004145754	101-4-611-4280	EQUIPMENT RENTAL 4/1-6/30		84.45
01-19736	MACK, SONIA	I-202004145797	101-4-611-4270	MARCH TRAVEL		58.80
01-20143	CITY OF BROOKINGS	I-202004145749	101-4-611-4292	2020 PARK & REC BROCHURE AD		230.00
DEPARTMENT 611 COUNTY EXTENSION TOTAL:						373.25

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202004145731	101-4-615-4280	PHONE SERVICE		34.42
01-10354	BROOKINGS CITY UTILITIE	I-202004145732	101-4-615-4260	UTILITIES		94.61
01-12236	NORTHWESTERN ENERGY	I-202004145842	101-4-615-4260	UTILITIES-TRUCK SHED		161.08
DEPARTMENT 615 WEED CONTROL						TOTAL: 290.11

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145716	101-4-711-4250	COPIER CONTRACT		55.34
01-12261	OFFICE PEEPS INC	I-202004145844	101-4-711-4260	TAPE, PHONE MESSAGE BOOK		17.08
01-21502	STEVEN UST	I-202004155881	101-4-711-4221	BUILDING INSPECTIONS		800.00
01-21502	STEVEN UST	I-202004155882	101-4-711-4221	BUILDING INSPECTIONS		800.00
01-21502	STEVEN UST	I-202004155883	101-4-711-4221	BUILDING INSPECTIONS		800.00
DEPARTMENT 711 PLANNING & ZONING TOTAL:						2,472.42

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 101 GENERAL FUND

DEPARTMENT: 712 1ST DISTRICT

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11042	FIRST DISTRICT ASSOCIAT	I-202004145765	101-4-712-4290	3RD QTR PAYMENT		11,376.34
DEPARTMENT 712 1ST DISTRICT						TOTAL: 11,376.34
FUND 101 GENERAL FUND						TOTAL: 99,777.11

VENDOR SET: 01 Brookings County
 PACKET: 02258 Claims Payable 4/21/20
 FUND : 201 ROAD & BRIDGE FUND
 DEPARTMENT: 311 HIGHWAY ADMINISTRATION

ITEMS PRINTED: PAID, UNPAID

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145714	201-4-311-4250	COPIER CONTRACT		130.83
01-10047	AGFIRST FARMERS COOP	I-202004145718	201-4-311-4280	LP FILLS		36.63
01-10204	BANNER ASSOCIATES	I-202004145726	201-4-311-4220	DESIGN & BID SERVICES 100-159		1,040.00
01-10204	BANNER ASSOCIATES	I-202004145726	201-4-311-4220	DESIGN & BID SERVICES 100-122		780.00
01-10247	BIERSCHBACH EQUIPMENT	I-202004145727	201-4-311-4250	RENTAL DIESEL MELTER		3,940.00
01-10354	BROOKINGS CITY UTILITIE	I-202004145733	201-4-311-4280	UTILITIES		1,193.82
01-10371	BROOKINGS REGISTER	I-202004145741	201-4-311-4230	LOAD LIMITS ADVERTISING		216.00
01-10372	BROOKINGS-DEUEL RWS	I-202004145737	201-4-311-4280	SHOP UTILITIES		26.80
01-10376	BROOKINGS ENGRAVING	I-202004145738	201-4-311-4260	RETIREMENT PLAQUE		75.00
01-10508	CARQUEST AUTO	I-202004145745	201-4-311-4260	SHOP SUPPLIES		2,966.81
01-10670	COOK'S WASTEPAPER & REC	I-202004145751	201-4-311-4250	COMMERCIAL SERVICE		155.74
01-10799	SD DEPT OF TRANSPORTATI	I-202004155870	201-4-311-4221	BRIDGE PROJECT CNTY 12		46.98
01-10799	SD DEPT OF TRANSPORTATI	I-202004155870	201-4-311-4221	BRIDGE PROJECT 77 SOUTH		38,688.84
01-11800	LIGHT & SIREN	I-202004145791	201-4-311-4260	LIGHTS 0599, 0585		759.00
01-11815	LOCATORS & SUPPLIES	I-202004145792	201-4-311-4260	CLOTHING, JACKET		223.58
01-11827	LOWE'S	I-202004145793	201-4-311-4260	SHOP SUPPLIES		45.22
01-11842	LYLE SIGNS INC	I-202004145795	201-4-311-4260	OBJECT MARKERS		3,131.02
01-11909	MARTIN OIL COMPANY	I-202004145798	201-4-311-4260	PURUS, HEAT TRANSFER OIL		740.00
01-12227	NORTHERN TRUCK EQUIPMEN	I-202004145839	201-4-311-4260	MOTOR, SPINNE, DISC, SUPPLIES		1,461.70
01-12236	NORTHWESTERN ENERGY	I-202004145840	201-4-311-4280	UTILITIES		354.83
01-12579	RENTAL DEPOT	I-202004155857	201-4-311-4250	BLOWER		239.92
01-12898	TOWN OF SINAI	I-202004155877	201-4-311-4280	UTILITIES		64.00
01-12917	SIOUX VALLEY ENERGY	I-202004155872	201-4-311-4280	ELECTRIC UTILITIES		272.00
01-13027	STAN HOUSTON COMPANY	I-202004155873	201-4-311-4260	SHOP SUPPLIES		944.97
01-13089	STURDEVANT'S AUTO PARTS	I-202004155874	201-4-311-4260	SHOP SUPPLIES		173.36
01-19941	FIX IT SHOP LOCKSMITH	I-202004145769	201-4-311-4250	LOCKS & REPAIRS 3 OUTSIDE SHO		1,180.00
01-20236	RDO EQUIPMENT CO	I-202004155856	201-4-311-4260	SHOP, INVENTORY SUPPLIES		7,811.95
01-20241	MATHESON TRI-GAS INC	I-202004145799	201-4-311-4260	WELDING SUPPLIES		255.04
01-20512	CHS	I-202004145747	201-4-311-4265	DIESEL		605.59
01-20514	KINGBROOK RURAL WATER	I-202004145789	201-4-311-4280	SINAI UTILITIES		33.00
01-22301	TRANSOURCE	I-202004155879	201-4-311-4260	LEVEL, PARTS		770.17
DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:						68,362.80
FUND 201 ROAD & BRIDGE FUND TOTAL:						68,362.80

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 248 24/7 PROGRAM

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1	CODY COLTON	I-202004145804	248-3-3423000	CODY COLTON:24/7 REFUND		78.00
01-1	CHRIS BROWN	I-202004145805	248-3-3423000	CHRIS BROWN:24/7 REFUND		15.00
01-1	TAYLOR VIRCHOW	I-202004145806	248-3-3423000	TAYLOR VIRCHOW:24/7 REFUND		9.00
01-1	RYAN ELSEN	I-202004145807	248-3-3423000	RYAN ELSEN:24/7 REFUND		17.00
01-1	EVAN TOLZIN	I-202004145808	248-3-3423000	EVAN TOLZIN:24/7 REFUND		2.00
01-1	BRIAN VOHLKEN	I-202004145809	248-3-3423000	BRIAN VOHLKEN:24/7 REFUND		14.00
01-1	DAN GERJETS	I-202004145810	248-3-3423000	DAN GERJETS:24/7 REFUND		63.00
01-1	MARKETTE HUBIN	I-202004145811	248-3-3423000	MARKETTE HUBIN:24/7 REFUND		11.00
01-1	MANDY MYERS	I-202004145812	248-3-3423000	MANDY MYERS:24/7 REFUND		103.00
01-1	SARAH SCHOTT	I-202004145813	248-3-3423000	SARAH SCHOTT:24/7 REFUND		29.00
01-1	STEVE FLUTE	I-202004145814	248-3-3423000	STEVE FLUTE:24/7 REFUND		7.00
01-1	JOHN RIEDY	I-202004145815	248-3-3423000	JOHN RIEDY:24/7 REFUND		6.00
01-1	ALEX ESCHENBAUM	I-202004145816	248-3-3423000	ALEX ESCHENBAUM:24/7 REFUND		102.00
01-1	TYLER BICKETT	I-202004145817	248-3-3423000	TYLER BICKETT:24/7 REFUND		338.00
01-1	BRENDEN WEISKE	I-202004145818	248-3-3423000	BRENDEN WEISKE:24/7 REFUND		42.00
01-1	ZACHARY HILT	I-202004145819	248-3-3423000	ZACHARY HILT:24/7 REFUND		36.00
01-1	JIBIN BABU GEORGE	I-202004145820	248-3-3423000	JIBIN BABU GEORGE:24/7 REFUND		69.00
01-1	BRIAN SAVAGE	I-202004145821	248-3-3423000	BRIAN SAVAGE:24/7 REFUND		20.00
01-1	TROY ALFSON	I-202004145822	248-3-3423000	TROY ALFSON:24/7 REFUND		20.00
01-1	ISAAC HANSEN	I-202004145823	248-3-3423000	ISAAC HANSEN:24/7 REFUND		51.00
01-1	BRYAN ZACHER	I-202004145824	248-3-3423000	BRYAN ZACHER:24/7 REFUND		43.00
01-1	THOMAS DOOLEY	I-202004145825	248-3-3423000	THOMAS DOOLEY:24/7 REFUND		13.00
01-1	KENNY FRANK	I-202004145826	248-3-3423000	KENNY FRANK:24/7 REFUND		48.00
01-1	TRISH HARRISON	I-202004145827	248-3-3423000	TRISH HARRISON:24/7 REFUND		44.00
01-1	JAMES VIRCHOW	I-202004145828	248-3-3423000	JAMES VIRCHOW:24/7 REFUND		2.00
01-1	ALLEN DODD	I-202004145829	248-3-3423000	ALLEN DODD:24/7 REFUND		197.00
01-1	SHANE TORGRUDE	I-202004145830	248-3-3423000	SHANE TORGRUDE:24/7 REFUND		12.00
01-1	JOHN IVERSON	I-202004145831	248-3-3423000	JOHN IVERSON:24/7 REFUND		54.00
01-1	TIM MORRISSEY	I-202004145832	248-3-3423000	TIM MORRISSEY:24/7 REFUND		29.00
01-1	CRAIG NIEMANN	I-202004145833	248-3-3423000	CRAIG NIEMANN:24/7 REFUND		688.00
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	2,162.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 248 24/7 PROGRAM

DEPARTMENT: 212 24/7 PROGRAM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21649	PHARMCHEM INC	I-202004155850	248-4-212-4260	SWEAT PATCH ANALYSIS		142.75
DEPARTMENT 212 24/7 PROGRAM						TOTAL: 142.75
FUND 248 24/7 PROGRAM						TOTAL: 2,304.75

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202004145713	250-4-163-4250	COPIER CONTRACT		54.79
01-19128	EXECUTIVE MGMT FINANCE	I-202004145762	250-4-163-4250	MICROFILM DOCS & STORAGE		459.00
DEPARTMENT 163 ROD Relief Fund						TOTAL: 513.79
FUND 250 ROD RELIEF FUND						TOTAL: 513.79

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 301 COUNTY BUILDING FUND

DEPARTMENT: 161 COUNTY BUILDING

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21901	AMP ELECTRIC CONSTRUCTI	I-202004145719	301-4-161-4292	CANOPY LIGHTS		1,130.00
DEPARTMENT 161 COUNTY BUILDING						TOTAL: 1,130.00
FUND 301 COUNTY BUILDING FUND						TOTAL: 1,130.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10370	BROOKINGS CREDIT BUREAU	I-202004145736	761-2-2090000	EXECUTION COLLECTION		1,373.46
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 1,373.46
FUND 761 SHERIFF TRUST						TOTAL: 1,373.46

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21563	SD ATTORNEY GENERAL'S O I-202004155863		768-2-2092000	24/7 RBT FEES 3/1-3/31		244.00
01-21563	SD ATTORNEY GENERAL'S O I-202004155864		768-2-2091000	24/7 SCRAM FEES 3/1-3/31		3,237.00
01-21563	SD ATTORNEY GENERAL'S O I-202004155865		768-2-2090000	24/7 PARTICIPATION FEE3/1-3/3		293.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						3,774.00
FUND 768 STATEWIDE 24/7 SOBRIET TOTAL:						3,774.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22448	EMPIRE INVESTMENTS LLC	I-202004145758	770-2-2090000	CERT#19-3 XXXX 1491		1,806.09
01-22448	EMPIRE INVESTMENTS LLC	I-202004145759	770-2-2090000	CERT#19-117 XXXX 1487		5,667.59
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 7,473.68
FUND 770 TAX SALE REDEMPTION						TOTAL: 7,473.68

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02258 Claims Payable 4/21/20

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12747	SDACO	I-202004155867	775-2-2090000	ROD RELIEF FUND MARCH 2020		816.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						816.00
FUND 775 ROD Relief Flow-Thru F TOTAL:						816.00
REPORT GRA TOTAL:						185,525.59

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020	101-3-3427000	ELECTRONIC MONI*NON-EXPENS	100.00	12,000-	4,470.00-		
	101-4-111-4230	PUBLISHING	784.41	40,000	32,250.96		
	101-4-111-4260	SUPPLIES & MATERIALS	138.22	4,000	3,547.52		
	101-4-111-4267	POSTAGE	61.47	32,500	15,693.17		
	101-4-130-4210	CATASTROPHIC LEGAL	14,111.00	48,000	33,889.00		
	101-4-130-4222	ADULT DEFENSE	13,552.75	525,000	321,063.29		
	101-4-130-4223	JUVENILE DEFENSE	681.95	30,000	12,866.35		
	101-4-130-4226	TRANSCRIPTS (NON)	192.80	9,000	6,973.80		
	101-4-130-4280	JURY & WITNESS	454.60	15,000	10,459.28		
	101-4-130-4290	COURT CASE EXPENSE	5,069.00	40,000	31,664.75		
	101-4-130-4340	LAW LIBRARY	350.00	20,000	19,265.00		
	101-4-143-4230	PUBLISHING	47.00	4,500	4,453.00		
	101-4-143-4260	SUPPLIES & MATERIALS	178.78	15,000	10,119.15		
	101-4-151-4260	SUPPLIES & MATERIALS	426.19	30,000	22,780.34		
	101-4-161-4250	REPAIRS AND MAINTENANCE	601.42	90,000	59,700.73		
	101-4-161-4260	SUPPLIES & MATERIALS	367.78	6,000	4,213.40		
	101-4-161-4280	UTILITIES/COURTHOUSE	3,240.13	53,000	39,540.75		
	101-4-161-4282	UTILITIES/1921 BLDG.	80.41	725	467.82		
	101-4-161-4283	UTILITIES/COMM. HEALTH	280.00	3,000	2,057.40		
	101-4-162-4230	PUBLISHING	474.08	1,800	1,325.92		
	101-4-162-4260	SUPPLIES &N MATERIALS	97.84	8,500	7,655.16		
	101-4-163-4250	REPAIRS AND MAINTENANCE	17.06	1,000	982.94		
	101-4-163-4260	SUPPLIES & MATERIALS	55.53	1,500	1,182.83		
	101-4-165-4340	MACHINERY & MINOR EQUIPMEN	7,000.00	7,000	0.00		
	101-4-171-4260	SUPPLIES	87.84	28,300	11,595.01		
	101-4-172-4220	PROFESSIONAL SERVICES	1,757.95	18,000	9,716.85		
	101-4-172-4230	PUBLISHING	413.07	7,000	3,853.48		
	101-4-172-4260	SUPPLIES & MATERIALS	7.98	1,000	755.04		
	101-4-211-4220	PROFESSIONAL SERV. & FEES	300.00	6,000	3,642.42		
	101-4-211-4221	ANIMAL CONTROL	111.24	5,000	4,417.66		
	101-4-211-4250	REPAIRS AND MAINTENANCE	673.37	42,000	27,109.49		
	101-4-211-4260	SUPPLIES & MATERIALS	660.32	20,000	18,381.02		
	101-4-211-4261	OFFICE SUPPLIES	37.72	4,500	3,492.01		
	101-4-211-4265	FUEL/GASOLINE	304.41	52,000	42,872.71		
	101-4-211-4270	TRAVEL & CONFERENCE	495.00	3,000	1,418.10		
	101-4-211-4280	UTILITIES	442.56	20,000	13,642.93		
	101-4-211-4340	MACHINERY & EQUIPMENT	4,378.91	104,500	14,631.35		
	101-4-211-4350	FURNITURE & MINOR EQUIP.	3,126.00	22,932	5,874.00		
	101-4-212-4220	PROFESSIONAL SERV. & FEES	140.00	4,000	2,286.41		
	101-4-212-4250	REPAIRS AND MAINTENANCE	1,525.75	40,000	27,909.76		
	101-4-212-4260	SUPPLIES & MATERIALS	2,370.08	45,000	25,712.56		
	101-4-212-4261	MEDICAL (PRISONERS)	8.99	3,000	2,808.58		
	101-4-212-4262	MEDICINE/RX	754.42	24,000	20,239.48		
	101-4-212-4265	FUEL/GASOLINE	26.71	12,000	10,272.89		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-4-212-4272	PRISONER HOUSING	2,635.00	3,000	5,585.00-	Y			
	101-4-212-4273	ELECTRONIC MONITOR	1,215.50	12,000	8,717.50				
	101-4-212-4280	UTILITIES	3,108.42	42,000	30,845.31				
	101-4-212-4341	MAINT. CONTRACT/AVIS	4,940.00	5,000	60.00				
	101-4-213-4220	PROFESSIONAL SERV. & FEES	675.00	25,000	22,000.00				
	101-4-213-4221	CORONER FEES	340.00	0	340.00-	Y			
	101-4-223-4250	REPAIRS AND MAINTENANCE	18.45	200	126.20				
	101-4-223-4260	SUPPLIES & MATERIALS	5.70	200	85.76-	Y			
	101-4-411-4251	RENT	2,100.00	30,000	20,013.00				
	101-4-411-4272	SUPPLIES & MATERIALS	11.97	1,000	976.06				
	101-4-421-4250	REPAIRS AND MAINTENANCE	50.75	1,101	888.37				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	251.50	50,000	32,657.96				
	101-4-441-4290	CRT APPORT. ATT'Y/M.I.	806.23	20,000	17,359.82				
	101-4-525-4290	OTHERS	2,300.00	2,300	0.00				
	101-4-528-4250	REPAIR & MAINT	575.00	45,000	37,992.90				
	101-4-528-4260	SUPPLIES & MATERIALS	102.29	35,000	30,808.35				
	101-4-528-4280	UTILITIES	144.44	40,000	31,985.27				
	101-4-611-4270	TRAVEL & CONFERENCE	58.80	5,000	4,731.62				
	101-4-611-4280	UTILITIES	84.45	3,500	2,804.28				
	101-4-611-4292	4-H EVENTS & LIT.	230.00	8,250	7,718.48				
	101-4-615-4260	SUPPLIES & MATERIALS	255.69	60,000	58,071.77				
	101-4-615-4280	TELEPHONE	34.42	2,500	2,096.74				
	101-4-711-4221	INSPECTION FEES	2,400.00	20,430	14,730.00				
	101-4-711-4250	REPAIRS & MAINTENANCE	55.34	2,160	1,918.01				
	101-4-711-4260	SUPPLIES & MATERIALS	17.08	3,915	1,079.05				
	101-4-712-4290	OTHERS	11,376.34	45,506	11,376.98				
	201-4-311-4220	PROFESSIONAL SERVICES	1,820.00	250,000	211,425.25				
	201-4-311-4221	BIG MATCHING GRANT	38,735.82	2,146,739	2007,889.69				
	201-4-311-4230	PUBLISHING	216.00	1,600	559.78				
	201-4-311-4250	REPAIRS & MAINT.	5,646.49	2,000,000	1920,943.11				
	201-4-311-4260	SUPPLIES & MATERIALS	19,357.82	1,100,000	922,488.29				
	201-4-311-4265	FUEL/GASOLINE	605.59	200,000	157,436.54				
	201-4-311-4280	UTILITIES	1,981.08	30,000	20,988.29				
	248-3-3423000	SOBRIETY TESTIN*NON-EXPENS	2,162.00	60,000-	40,235.00-				
	248-4-212-4260	SUPPLIES & MATERIALS	142.75	30,000	28,771.89				
	250-4-163-4250	REPAIRS & MAINTENANCE	513.79	2,500	1,826.82				
	301-4-161-4292	DETENTION CENTER	1,130.00	15,000	13,870.00				
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	1,373.46						
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	293.00						
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	3,237.00						
	768-2-2092000	AMT HELD FOR 24/7 RBT FEES	244.00						
	770-2-2090000	DUE TO CERTIFICATE HOLDER	7,473.68						
	775-2-2090000	Amt Held for ROD Relief Fu	816.00						
		** 2020 YEAR TOTALS	185,525.59						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	100.00
101-111	COMMISSIONERS	984.10
101-130	JUDICIAL SYSTEM	34,412.10
101-143	FINANCE OFFICE	225.78
101-151	STATES ATTORNEY	426.19
101-161	COUNTY BUILDING	4,569.74
101-162	DIRECTOR OF EQUALIZATION	571.92
101-163	REGISTER OF DEEDS	72.59
101-165	VETERAN'S SERVICE	7,000.00
101-171	INFORMATION TECHNOLOGY	87.84
101-172	HUMAN RESOURCES	2,179.00
101-211	SHERIFF'S OFFICE	10,529.53
101-212	COUNTY JAIL	16,724.87
101-213	CORONER	1,015.00
101-223	DRAINAGE COMMISSION	24.15
101-411	WELFARE	2,111.97
101-421	COMMUNITY HEALTH NURSE	50.75
101-441	BEHAVIORAL HEALTH	1,057.73
101-525	SENIOR COMPANION	2,300.00
101-528	BCOAC	821.73
101-611	COUNTY EXTENSION	373.25
101-615	WEED CONTROL	290.11
101-711	PLANNING & ZONING	2,472.42
101-712	1ST DISTRICT	11,376.34

101 TOTAL	GENERAL FUND	99,777.11
201-311	HIGHWAY ADMINISTRATION	68,362.80

201 TOTAL	ROAD & BRIDGE FUND	68,362.80
248	NON-DEPARTMENTAL	2,162.00
248-212	24/7 PROGRAM	142.75

248 TOTAL	24/7 PROGRAM	2,304.75
250-163	ROD Relief Fund	513.79

250 TOTAL	ROD RELIEF FUND	513.79
301-161	COUNTY BUILDING	1,130.00

301 TOTAL	COUNTY BUILDING FUND	1,130.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
761	NON-DEPARTMENTAL	1,373.46

761 TOTAL	SHERIFF TRUST	1,373.46
768	NON-DEPARTMENTAL	3,774.00

768 TOTAL	STATEWIDE 24/7 SOBRIETY	3,774.00
770	NON-DEPARTMENTAL	7,473.68

770 TOTAL	TAX SALE REDEMPTION	7,473.68
775	NON-DEPARTMENTAL	816.00

775 TOTAL	ROD Relief Flow-Thru Fund	816.00

	** TOTAL **	185,525.59

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02255 Dept of Revenue 4/9/20

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202004095710	101-4-130-4230	BLOOD TESTS		4,505.00
DEPARTMENT 130 JUDICIAL SYSTEM					TOTAL:	4,505.00

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02255 Dept of Revenue 4/9/20

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202004095710	101-4-441-4220	MENTAL HEALTH COSTS		3,763.80
DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL:						3,763.80
FUND 101 GENERAL FUND TOTAL:						8,268.80

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02255 Dept of Revenue 4/9/20

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202004095710	742-2-2090000	MOTOR VEHICLE		356,189.84
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL: 356,189.84
FUND 742 MOTOR VEHICLE						TOTAL: 356,189.84

VENDOR SET: 01 Brookings County

ITEMS PRINTED: PAID, UNPAID

PACKET: 02255 Dept of Revenue 4/9/20

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202004095710	763-2-2090000	BIRTH/DEATH RECORDS		1,200.00
DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL:						1,200.00
FUND 763 REGISTER OF DEEDS TOTAL:						1,200.00
REPORT GRA TOTAL:						365,658.64

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020	101-4-130-4230	BLOOD TESTS	4,505.00	95,000	53,447.00		
	101-4-441-4220	PROFESSIONAL SERV. & FEES	3,763.80	50,000	32,909.46		
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	356,189.84				
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,200.00				
		** 2020 YEAR TOTALS	365,658.64				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	4,505.00
101-441	BEHAVIORAL HEALTH	3,763.80

101 TOTAL	GENERAL FUND	8,268.80

742	NON-DEPARTMENTAL	356,189.84

742 TOTAL	MOTOR VEHICLE	356,189.84

763	NON-DEPARTMENTAL	1,200.00

763 TOTAL	REGISTER OF DEEDS	1,200.00

	** TOTAL **	365,658.64

NO ERRORS

** END OF REPORT **



**Highway
Department**

March 24, 2020 thru April 21, 2020

- I have been meeting or discussing with a few townships in regards to the culvert program.
 - * Oak Lake Township
 - * Trenton Township
 - * Oslo Township
 - * Volga Township

- 06-169-138 & 06-169-139, Bridges south on BC 77. Prahm Construction is looking to return to site as river levels have now neared the flood stage of 8.0', as of 04/15/2020 the river level is setting at 8.1' so they are looking to return on 04/20/2020 to recommence working.

- 04/13/2020 the Highway Department department reached out to local contractors in an effort to all but limit traffic on BC 21 or 34th Avenue between BC 26 or 32nd Street and SD 324 due to road break up in that area, we also posted "No Thru Truck" signs at either end of that stretch.

- 04/14/2020 Brookings County crews completed our crack sealing for the 2020 chip seal routes which consist of 40.1 miles, so that has been the main focus of the crews time this last month.
 - Brookings County 4
 - Brookings County 5
 - Brookings County 7
 - Brookings County 9
 - Brookings County 35

- 04/14/2020 looked at a semi-truck that would suit our needs at the highway department, I was planning on purchasing a multi-use semi-truck/plow truck but due to the COVID-19 issues I was informed by our Trans Source Mack dealer due to their plant shut down and the unknowns we most likely wouldn't receive our budgeted truck until late this year or early next if they get their plant back on line soon.
 - \$230,000 Budgeted in 2020 for semi-truck/plow truck
 - Would like to get an additional semi-truck to improve efficiency this year
 - We would still have a functional use for the used semi-truck in the future
 - \$47,000 is the price of the used semi-truck
 - If we did happen to receive our budgeted truck at \$230,000 we would still have budgeted dollars left in my current budget to absorb the \$47,000 as the Mechanic Service Truck that was budgeted at \$100,000 was purchased at \$49,500 leaving us a total of \$50,500 for that budgeted item.
 - I have attached some comparable semi-truck prices.
 - We will be looking at surplus 1 if not 2 units with the purchase of this used truck

- 04/15/2020 after hearing about severe erosion issues from locals on BC Structure #06-132-140 on 210th Street approximately 1 mile east of the cement bubble, we will be determining a more permanent solution but in the mean time we will ensure safe travel over that series of pipe.

Brookings County Projects Plan 2020

Work Type	Road #	Road Information	(Township)	Funding	Miles	Estimated Cost	
						per mile	Estimated Total Cost
Chip Seal	CoRd 7	466 Ave. from 196-211			16	\$21,500.00	\$344,000.00
	CoRd 4	199 St. from 459-464			7	\$21,500.00	\$150,500.00
	CoRd 5	464 Ave. from 201-211			10	\$21,500.00	\$215,000.00
	CoRd 9	469 Ave. from 204-211			7	\$21,500.00	\$150,500.00
					4-311-4250	40	\$860,000.00
Overlay/Patch	CoRd 6 (2" mat)	204 St. from 466 - 471 Ave	Sterling		5	\$115,000.00	\$575,000.00
	CoRd 38 (2" mat)	201 St. from 471-478 Ave.	Argo Township		7	\$115,000.00	\$805,000.00
	CoRd 4 (thin lift)	199 St. from 454-462 Ave.	Laketon and Preston Township		8	\$60,000.00	\$480,000.00
					4-311-4250	20	\$1,860,000.00
	Equipment	Relaces	Year				Estimated Cost
Equipment	Dump Truck	Freightliner	2012				\$230,000.00
	pick up	1/2 ton Chevy	2004				\$45,000.00
	Mechanic Service truck	Chevy	2004				\$100,000.00
	loader	CAT	2003				\$250,000.00
					4-311-4340		\$625,000.00
Gravel	80,000	ton		4-311-4260		\$6.00	\$480,000.00

The Road Guy Const. Co., Inc.

Statement

3206 E. Hwy 50
Yankton, SD 57078

DATE	INVOICE #
4/14/2020	4060

BILL TO
Brookings County 520 3rd Street Brookings, SD 57006

TERMS	PROJECT
Net 15	

DATE	QTY	ITEM	DESCRIPTION	RATE	AMOUNT
4/14/2020	1	Equipment Sale	2006 Kenworth T-800, VIN #1XKDDDB9X96J40394	47,000.00	47,000.00
				Total	\$47,000.00

If you have any questions call the business office at: 605-665-4468 or the financial office at 712-737-3663.

Payment is due in 15 days. A 2 % (24% annual) finance charge will be added to overdue accounts. There will be an \$8.00 minimum charge.

General Bill of Sale

This agreement has been made on November 19th, 2019 (Hereinafter the "Agreement Date") in the County of Yankton, in the State of South Dakota between the following:

Purchaser: The entity Brookings County, 520 3rd Street, Brookings, South Dakota, 57078 (Hereinafter the "Buyer")

Seller: The entity The Road Guy Construction Co., Inc. of 3206 E. Hwy 50, Yankton, South Dakota, 57078 (Hereinafter the "Seller")

Purchase Price: The Buyer agrees to pay \$47,000.00.

Property Description: 2006 Kenworth T-800, VIN #1XKDDB9X96J140394

Additional Terms and Conditions: Buyer and Seller acknowledge that the Property is being sold without any representations ("AS-IS") and that after the sale the Seller shall not have any liability other than the details in this Bill of Sale.

Buyer Signature _____

Brookings County

Seller Signature _____

The Road Guy Construction Co., Inc.

2003 KENWORTH T800 For Sale In Rapid City, South Dakota

For Sale Price: \$44,900



Contact Information

18 WHEELER TRUCK & TRAILER

📍 Rapid City, South Dakota 57703

Phone: (605) 624-5782

Contact: Jerry Miller



Description

2003 T-800 KW PUSHER-AXLE 245 INCH WHEELBASE, 500 HP. ISX CUMMINS 13 SPD. 907,988 MILES. \$44,900.00

Specifications

Quantity	1	Year	2003
Manufacturer	KENWORTH	Model	T800
Condition	Used	Horsepower	500 hp
Transmssion	Manual	Engine Manufacturer	Cummins
Engine Brake	Yes	Suspension	Air Ride
Ratio	3.55	Tires	11R22.5
Wheels	Aluminum/Steel	Wheelbase	245 In
Color	WHITE/BLUE	Number of Rear Axles	Tri
Engine Type	ISX	Overdrive	Yes
Cab	Standard Cab	Mileage	907,988 mi
Differential Lock	Yes	A/C	Yes
A/C Condition	Good	Exhaust Type	Single
Lift Axle	Yes	Power Locks	Yes
Drive Side	Left Hand Drive	State DOT	Yes
Fuel Capacity	220 gal	Odometer	Accurate / Verified
Number of Speeds	13 Spd	Retread Tires	Yes
VIN	1NKDX40XX3R393988		

2007 KENWORTH T800 For Sale In Billings, Montana



For Sale Price: Call

Contact Information

K R Rauch Company

📍 Billings, Montana 59101

📞 Phone: (406) 670-5210

👤 Contact: Kevin Rauch



Description

2007 KENWORTH T800 - ISX CUMMINS 18 SPEED - STEERABLE LIFT - NEW PASSENGER FUEL TANK - SPLIT WINDSHIELD - VERY COMPLETE SET OF MAINTANACE RECORDS AND RECENT WORK DONE -

Specifications

Quantity	1	Year	2007
Manufacturer	KENWORTH	Model	T800
Condition	Used	Horsepower	475 hp
Transmission	Manual	Engine Manufacturer	Cummins
Suspension	Air Ride	Wheels	All Aluminum
Wheelbase	275 in	Number of Rear Axles	Tri
Engine Type	DIESEL	Mileage	0 mi
Transmission Type	Ultrashift	Drive Side	Left Hand Drive
State DOT	Yes	Odometer	Accurate / Verified
Number of Speeds	18 Spd	Gross Vehicle Weight Rating	Class 7: 26,001 - 33,000 pounds

2007 KENWORTH T800 For Sale In Salem, Wisconsin



For Sale Price: \$64,900

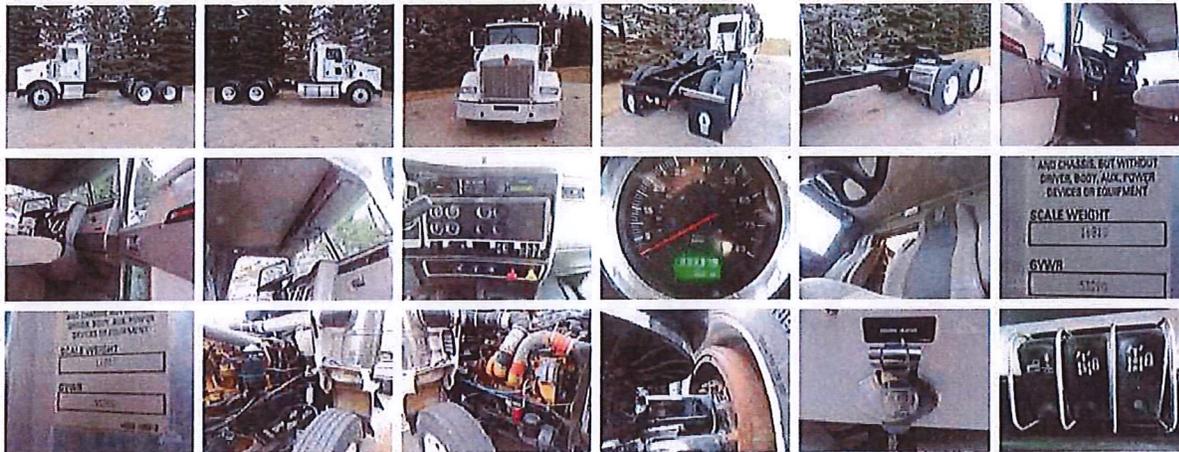
Contact Information

Miles Truck Inc

📍 Salem, Wisconsin 53168

📞 Phone: (262) 537-4442

👤 Contact: Sales Team



Description

Transmission FRO 16210C, Full Locking Rears, Rears DSP41, Suspension AG400, Full Screw, Air Ride Dump Valve, New Steers, New Driver Tires, P/S, A/C, Aluminum Bumper, Aluminum Fuel Tank, Single Chrome Stack, Dual Stainless Air Cleaners, Exterior Visor, Air Ride Cab, Splendor Interior, Tilt and Telescoping Steering Wheel, Cruise Control, Full Instrumentation Panel, Power Right Hand Window, Dual High Back Air Ride Seats, Engine Block Heater, Air Dryer, Aluminum Deck Plate, Stationary 5th Wheel, Southern Truck.

Specifications

Quantity	1	Stock Number	UT3911
Year	2007	Manufacturer	KENWORTH
Model	T800	Condition	Used
Horsepower	435 hp	Engine Manufacturer	Caterpillar
Suspension	Air Ride	Ratio	3.90
Tires	11R24.5	Wheels	Aluminum/Steel
Wheelbase	212 in	Color	WHITE
Number of Rear Axles	Tandem	Engine Type	C-15
Mileage	333,342 mi	Fuel Type	Diesel
Front Axle Weight	12,000 lb	Rear Axle Weight	40,000 lb
Drive Side	Left Hand Drive	Number of Speeds	10 Spd



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

April 10, 2020

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Finance Officers Report March 2020

Table of Contents:

- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

Thank you,

A handwritten signature in blue ink that reads "Vicki Buseth".

Vicki Buseth

Brookings County Finance Officer

MARCH 2020 ADDITIVES	
AFLAC	\$3,728.72
AVESIS	\$1,310.80
OFFICE OF CHILD SUPPORT	\$2,949.50
DELTA DENTAL	\$5,676.78
FLEX ONE	\$1,942.96
PRINCIPAL LIFE INSURANCE	\$1,714.89
GARNISHMENTS	\$296.34
LOCAL TEAMSTERS	\$1,173.00
SDRS	\$45,766.62
SDRS SUPPLEMENTAL	\$2,325.00
EFTPS	\$89,929.52
WELLMARK	\$95,710.04
SDRS SPECIAL PAY PLAN FEE	\$0.00
SDRS SPECIAL PAY PLAN	\$0.00
AFLAC GROUP/CAIC PRIMARY	\$246.66
TOTAL:	\$252,770.83

MARCH 2020 PAYROLL	
COMMISSION/HR	\$20,129.04
ELECTIONS	\$0.00
FINANCE OFFICE	\$22,130.41
STATES ATTORNEY	\$25,302.67
EQUALIZATION	\$19,092.52
REGISTER OF DEEDS	\$8,848.54
VETERANS/WELFARE	\$6,440.42
SHERIFF'S OFFICE	\$102,039.00
CORONER	\$426.22
COMMUNITY HEALTH	\$3,319.27
EXTENSION	\$2,599.18
WEED	\$2,745.16
PLANNING/ZONING	\$5,930.51
HIGHWAY	\$49,981.65
EMERGENCY MANAGEMENT	\$4,021.26
BCOAC	\$6,184.68
TECHNOLOGY	\$7,105.00
TOTAL:	\$286,295.53

Be it noted, the expenditure adjustments for the month of March 2020 were presented to the board.

\$3993.49 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Brookings County Highway
Expenditure Corrections March 2020

Weed	426.5/fuel	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
<i>Misc Expenses</i>					\$ -	\$2.255/gas
<i>Trailer</i>					\$ -	\$2.032/diesel
258					\$ -	
259					\$ -	
260					\$ -	
265					\$ -	
284					\$ -	
289					\$ -	
290					\$ -	
291					\$ -	
292					\$ -	
293					\$ -	
294					\$ -	
299					\$ -	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	

Sheriff	426.5/fuel	426supply	411/salaries	425/equip	Totals	\$ Per Gal
A1	\$ 98.68				\$ 98.68	\$2.255/gas
A2	\$ 76.39				\$ 76.39	
A3	\$ 57.31				\$ 57.31	
A6	\$ 142.82				\$ 142.82	
A9	\$ 54.18				\$ 54.18	
A12	\$ 249.64				\$ 249.64	
A14					\$ -	
A25	\$ 273.57				\$ 273.57	
A26	\$ 269.46				\$ 269.46	
A27					\$ -	
A28	\$ 492.29				\$ 492.29	
A29					\$ -	
A30	\$ 118.41				\$ 118.41	
A31					\$ -	
A32	\$ 194.49				\$ 194.49	
A33	\$ 344.05				\$ 344.05	
A34	\$ 368.82				\$ 368.82	
A35	\$ 159.08				\$ 159.08	
A36					\$ -	
AE	\$ 51.70				\$ 51.70	
AF	\$ 114.17				\$ 114.17	
UTV					\$ -	
TOTAL	\$ 3,065.06	\$ -	\$ -	\$ -	\$ 3,065.06	

Zoning	426.5/fuel	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
Vehicle #0187	\$ 32.93				\$ 32.93	\$2.255/gas
TOTAL	\$ 32.93	\$ -	\$ -	\$ -	\$ 32.93	

Emergency Man	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0186	\$ 18.40	\$ 514.57			\$ 532.97
TOTAL	\$ 18.40	\$ 514.57	\$ -	\$ -	\$ 532.97

Emergency Man	426.5/fuel	426/supply	411/salaries	425/repairs	Totals
CERT trailer		\$ 201.69			\$ 201.69
TOTAL	\$ -	\$ 201.69	\$ -	\$ -	\$ 201.69

Commission	426.5/fuel	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
#17 commission van					\$ -	\$2.255/gas
#84 janitor pick up					\$ -	
Court House	426.5/fuel	426/supply	411/salaries	425/equip	Totals	
Court house bld/yd	\$ -				\$ -	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	
Finance	426.5	426/supply	411/salaries	425/equip	Totals	\$ Per Gal

Brookings County Highway
Expenditure Corrections March 2020

Misc work					0	\$2.255/gas
#17 commission van					\$ -	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	

Equalization	426.5/fuel	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
0116	\$ 46.96				\$ 46.96	\$2.255/gas
0122	\$ 22.28				\$ 22.28	
0123	\$ 24.72				\$ 24.72	
0124	\$ 40.33				\$ 40.33	
0125	\$ 26.55				\$ 26.55	
TOTAL	\$ 160.84	\$ -	\$ -	\$ -	\$ 160.84	

States Attorney	426.5/fuel	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
Traverse					\$ -	\$2.255/gas
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	

BCOAC	426.5	426/supply	411/salaries	425/equip	Totals	\$ Per Gal
gravel					0	\$2.255/gas
Maintenance					\$ -	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	

	426.5/fuel	426/supply	411/salaries	425/equip	TOTALS
TOTAL	\$ 3,277.23	\$ 716.26	\$ -	\$ -	\$ 3,993.49

Be it noted, the Register of Deeds Statement of Fees collected for the month of March 2020 in the amount \$30,081.00 was presented to the board.

Register of Deeds' Statement of Fees Collected during the month of March, 2020

Brookings County, State of South Dakota

The sum of \$30,081.00 in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volumn. 37 on pages 253 & 267

STATE OF SOUTH DAKOTA,

FB_281812 - FB_282244

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of March 2020.

Beverly Chapman
Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of \$30,081.00

Dated this 3 day of April, 2020.

Beverly Chapman

Register of Deeds

Subscribed and sworn to before me this 3rd day of April, 2020.



Wikki Buseth

Title of Officer

NO. _____

Register of Deeds'
Statement of Fees
Collected during the

Month of _____

Filed _____

County Finance Officer

By _____

Deputy

Amount of Fees, \$ _____

	A	B	C	D	E	F
1		BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT				
2			MARCH	2020		
3						
4		TRANSFER FEE		\$14,497.00		
5						
6		GENERAL FEES				
7		GENERAL FEES	\$12,940.00			
8		FINANCING STATEMENT	\$60.00			
9		LOCATION NOTICE	\$0.00			
10		TOTAL		\$13,000.00		
11						
12						
13		MARRIAGE LICENSE				
14		4 X \$40.00=		\$160.00		
15						
16						
17		VITAL RECORDS				
18		CERTIFIED COPIES				
19						
20		BIRTH 50 X \$15=	\$750.00			
21		DEATH 70 X \$15=	\$1,050.00			
22		MARRIAGE 16 X \$15=	\$240.00			
23		TOTAL		\$2,040.00		
24						
25						
26		XEROX COPIES & DISC		\$384.00		
27						
28						
29						
30		GRAND TOTAL		\$30,081.00		

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>101-GENERAL FUND</u>					
	101-1-1010001	CLAIM ON CASH	14,332,635.82	(189,114.66)	14,143,521.16
	101-1-1020000	CASH CHANGE/ROD	45.00	0.00	45.00
	101-1-1021000	CASH CHANGE/24-7 SOBRIETY	50.00	0.00	50.00
	101-1-1022000	CASH CHANGE/SHERIFF COMMISSARY	200.00	0.00	200.00
	101-1-1023000	cashchange/sheriff front offic	60.00	0.00	60.00
	101-1-1024000	CASH CHANGE/BCOAC	650.00	0.00	650.00
	101-1-1030000	PETTY CASH/ZONING	100.00	0.00	100.00
	101-1-1031000	PETTY CASH/SHERIFF	100.00	0.00	100.00
	101-1-1032000	Petty Cash/States Attorney	200.00	0.00	200.00
	101-1-1033000	PETTY CASH/WAGE WORKS	7,140.00	0.00	7,140.00
	101-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 101-GENERAL FUND	14,341,180.82	(189,114.66)	14,152,066.16
<u>201-ROAD & BRIDGE FUND</u>					
	201-1-1010001	CLAIM ON CASH	5,848,034.24	(122,013.80)	5,726,020.44
	201-1-1070000	RESTRICTED CASH/ROAD & BRIDGE	0.00	0.00	0.00
		TOTAL 201-ROAD & BRIDGE FUND	5,848,034.24	(122,013.80)	5,726,020.44
<u>202-SNOW REMOVAL</u>					
	202-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 202-SNOW REMOVAL	0.00	0.00	0.00
<u>203-HIGHWAY & BRIDGE RESERVE</u>					
	203-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 203-HIGHWAY & BRIDGE RESERVE	0.00	0.00	0.00
<u>205-WHEEL TAX</u>					
	205-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 205-WHEEL TAX	0.00	0.00	0.00
<u>207-E-911 FUND</u>					
	207-1-1010001	CLAIM ON CASH	88,582.62	(61,103.48)	27,479.14
	207-1-1070000	RESTRICTED CASH IN BANKS	0.00	0.00	0.00
		TOTAL 207-E-911 FUND	88,582.62	(61,103.48)	27,479.14
<u>226-EMERGENCY MANAGEMENT</u>					
	226-1-1010001	CLAIM ON CASH	(22,890.44)	(19,582.12)	(42,472.56)
	226-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
		TOTAL 226-EMERGENCY MANAGEMENT	(22,890.44)	(19,582.12)	(42,472.56)
<u>229-DOMESTIC ABUSE FUND</u>					
	229-1-1010001	CLAIM ON CASH	2,678.50	295.00	2,973.50
		TOTAL 229-DOMESTIC ABUSE FUND	2,678.50	295.00	2,973.50

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>231-WIC FUND</u>					
	231-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 231-WIC FUND		0.00	0.00	0.00
<u>237-CONTRACT LAW ENFORCE</u>					
	237-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 237-CONTRACT LAW ENFORCE		0.00	0.00	0.00
<u>248-24/7 PROGRAM</u>					
	248-1-1010001	CLAIM ON CASH	86,787.14	1,049.35	87,836.49
	248-1-1020000	CASH CHANGE	0.00	0.00	0.00
	TOTAL 248-24/7 PROGRAM		86,787.14	1,049.35	87,836.49
<u>250-ROD RELIEF FUND</u>					
	250-1-1010001	CLAIM ON CASH	84,753.10	704.21	85,457.31
	TOTAL 250-ROD RELIEF FUND		84,753.10	704.21	85,457.31
<u>301-COUNTY BUILDING FUND</u>					
	301-1-1010001	CLAIM ON CASH	3,409,598.02	21,092.00	3,430,690.02
	301-1-1060000	CASH WITH FISCAL AGENT	0.00	0.00	0.00
	301-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 301-COUNTY BUILDING FUND		3,409,598.02	21,092.00	3,430,690.02
<u>302-ADM BLDG PROJECT FUND</u>					
	302-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 302-ADM BLDG PROJECT FUND		0.00	0.00	0.00
<u>303-TIF CAPITAL PROJECT FUND</u>					
	303-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 303-TIF CAPITAL PROJECT FUND		0.00	0.00	0.00
<u>304-DETENTION CNTR EXPANSION</u>					
	304-1-1010001	CLAIM ON CASH	710,006.30	(56,129.35)	653,876.95
	304-1-1060000	Cash with Fiscal Agent	0.00	0.00	0.00
	TOTAL 304-DETENTION CNTR EXPANSION		710,006.30	(56,129.35)	653,876.95
<u>401-DEBT SERVICE</u>					
	401-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	401-1-1060000	CASH WITH FISCAL AGENT	0.00	0.00	0.00
	TOTAL 401-DEBT SERVICE		0.00	0.00	0.00
<u>701-BROOKINGS SCHOOL (5-1)</u>					
	701-1-1010001	CLAIM ON CASH	290,089.51	298,759.43	588,848.94
	TOTAL 701-BROOKINGS SCHOOL (5-1)		290,089.51	298,759.43	588,848.94

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>702-SIOUX VALLEY SCHOOL 5-5</u>					
	702-1-1010001	CLAIM ON CASH	60,242.26	47,212.64	107,454.90
		TOTAL 702-SIOUX VALLEY SCHOOL 5-5	<u>60,242.26</u>	<u>47,212.64</u>	<u>107,454.90</u>
<u>703-DEUBROOK (5-2)</u>					
	703-1-1010001	CLAIM ON CASH	41,667.74	53,633.99	95,301.73
		TOTAL 703-DEUBROOK (5-2)	<u>41,667.74</u>	<u>53,633.99</u>	<u>95,301.73</u>
<u>704-LAW LIBRARY - NOT USED</u>					
	704-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 704-LAW LIBRARY - NOT USED	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>705-ELKTON (5-3)</u>					
	705-1-1010001	CLAIM ON CASH	43,883.87	(2,677.33)	41,206.54
		TOTAL 705-ELKTON (5-3)	<u>43,883.87</u>	<u>(2,677.33)</u>	<u>41,206.54</u>
<u>706-LAKE HENDRICKS (5-4)</u>					
	706-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 706-LAKE HENDRICKS (5-4)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>707-ASTORIA (19-1)</u>					
	707-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 707-ASTORIA (19-1)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>708-ESTELLINE (28-2)</u>					
	708-1-1010001	CLAIM ON CASH	13,639.62	14,113.03	27,752.65
		TOTAL 708-ESTELLINE (28-2)	<u>13,639.62</u>	<u>14,113.03</u>	<u>27,752.65</u>
<u>709-ARLINGTON (38-1)</u>					
	709-1-1010001	CLAIM ON CASH	41,349.65	40,427.93	81,777.58
		TOTAL 709-ARLINGTON (38-1)	<u>41,349.65</u>	<u>40,427.93</u>	<u>81,777.58</u>
<u>711-WETLAND PMT TRUST</u>					
	711-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 711-WETLAND PMT TRUST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>712-ARLINGTON CITY</u>					
	712-1-1010001	CLAIM ON CASH	1,037.15	(714.37)	322.78
		TOTAL 712-ARLINGTON CITY	<u>1,037.15</u>	<u>(714.37)</u>	<u>322.78</u>
<u>713-AURORA CITY</u>					
	713-1-1010001	CLAIM ON CASH	2,459.75	4,149.99	6,609.74
		TOTAL 713-AURORA CITY	<u>2,459.75</u>	<u>4,149.99</u>	<u>6,609.74</u>
<u>714-BROOKINGS CITY</u>					
	714-1-1010001	CLAIM ON CASH	77,985.27	491,934.84	569,920.11
		TOTAL 714-BROOKINGS CITY	<u>77,985.27</u>	<u>491,934.84</u>	<u>569,920.11</u>

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>715-BRUCE CITY</u>					
	715-1-1010001	CLAIM ON CASH	2,198.41	(317.10)	1,881.31
		TOTAL 715-BRUCE CITY	2,198.41	(317.10)	1,881.31
<u>716-BUSHNELL CITY</u>					
	716-1-1010001	CLAIM ON CASH	431.10	(353.50)	77.60
		TOTAL 716-BUSHNELL CITY	431.10	(353.50)	77.60
<u>717-ELKTON CITY</u>					
	717-1-1010001	CLAIM ON CASH	8,733.75	(4,295.70)	4,438.05
		TOTAL 717-ELKTON CITY	8,733.75	(4,295.70)	4,438.05
<u>718-SINAI CITY</u>					
	718-1-1010001	CLAIM ON CASH	1,208.34	234.12	1,442.46
		TOTAL 718-SINAI CITY	1,208.34	234.12	1,442.46
<u>719-VOLGA CITY</u>					
	719-1-1010001	CLAIM ON CASH	6,674.64	16,791.90	23,466.54
		TOTAL 719-VOLGA CITY	6,674.64	16,791.90	23,466.54
<u>720-WHITE CITY</u>					
	720-1-1010001	CLAIM ON CASH	1,922.01	6,385.66	8,307.67
		TOTAL 720-WHITE CITY	1,922.01	6,385.66	8,307.67
<u>721-AFTON TOWNSHIP</u>					
	721-1-1010001	CLAIM ON CASH	329.06	748.48	1,077.54
		TOTAL 721-AFTON TOWNSHIP	329.06	748.48	1,077.54
<u>722-ALTON TOWNSHIP</u>					
	722-1-1010001	CLAIM ON CASH	541.61	862.79	1,404.40
		TOTAL 722-ALTON TOWNSHIP	541.61	862.79	1,404.40
<u>723-ARGO TOWNSHIP</u>					
	723-1-1010001	CLAIM ON CASH	282.14	1,560.15	1,842.29
		TOTAL 723-ARGO TOWNSHIP	282.14	1,560.15	1,842.29
<u>724-WATER CONSERVANCY</u>					
	724-1-1010001	CLAIM ON CASH	1,404.22	1,163.32	2,567.54
		TOTAL 724-WATER CONSERVANCY	1,404.22	1,163.32	2,567.54
<u>725-ADVANCE TAXES</u>					
	725-1-1010001	CLAIM ON CASH	461.00	777.32	1,238.32
		TOTAL 725-ADVANCE TAXES	461.00	777.32	1,238.32
<u>726-FLEX ONE</u>					
	726-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 726-FLEX ONE	0.00	0.00	0.00

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>727-AURORA TOWNSHIP</u>					
	727-1-1010001	CLAIM ON CASH	2,250.89	(776.67)	1,474.22
	TOTAL 727-AURORA TOWNSHIP		<u>2,250.89</u>	<u>(776.67)</u>	<u>1,474.22</u>
<u>728-BANGOR TOWNSHIP</u>					
	728-1-1010001	CLAIM ON CASH	689.07	479.84	1,168.91
	TOTAL 728-BANGOR TOWNSHIP		<u>689.07</u>	<u>479.84</u>	<u>1,168.91</u>
<u>729-BROOKINGS TOWNSHIP</u>					
	729-1-1010001	CLAIM ON CASH	2,008.62	(669.16)	1,339.46
	TOTAL 729-BROOKINGS TOWNSHIP		<u>2,008.62</u>	<u>(669.16)</u>	<u>1,339.46</u>
<u>730-ELKTON TOWNSHIP</u>					
	730-1-1010001	CLAIM ON CASH	1,121.09	192.85	1,313.94
	TOTAL 730-ELKTON TOWNSHIP		<u>1,121.09</u>	<u>192.85</u>	<u>1,313.94</u>
<u>731-U & B SANITARY</u>					
	731-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 731-U & B SANITARY		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>732-BIG SIOUX WATERSHED</u>					
	732-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 732-BIG SIOUX WATERSHED		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>733-LP SANITARY SEWER</u>					
	733-1-1010001	CLAIM ON CASH	454.03	1,579.25	2,033.28
	TOTAL 733-LP SANITARY SEWER		<u>454.03</u>	<u>1,579.25</u>	<u>2,033.28</u>
<u>734-L.P. WATER</u>					
	734-1-1010001	CLAIM ON CASH	203.20	375.42	578.62
	TOTAL 734-L.P. WATER		<u>203.20</u>	<u>375.42</u>	<u>578.62</u>
<u>735-DELINQUENT TAXES</u>					
	735-1-1010001	CLAIM ON CASH	3,859.40	1,999.49	5,858.89
	TOTAL 735-DELINQUENT TAXES		<u>3,859.40</u>	<u>1,999.49</u>	<u>5,858.89</u>
<u>736-MUNICIPALITIES 5%</u>					
	736-1-1010001	CLAIM ON CASH	(35,826.96)	0.01	(35,826.95)
	TOTAL 736-MUNICIPALITIES 5%		<u>(35,826.96)</u>	<u>0.01</u>	<u>(35,826.95)</u>
<u>737-EUREKA TOWNSHIP</u>					
	737-1-1010001	CLAIM ON CASH	1,678.90	685.43	2,364.33
	TOTAL 737-EUREKA TOWNSHIP		<u>1,678.90</u>	<u>685.43</u>	<u>2,364.33</u>
<u>738-LAKE HENDRICKS TOWNSHIP</u>					
	738-1-1010001	CLAIM ON CASH	633.62	795.95	1,429.57
	TOTAL 738-LAKE HENDRICKS TOWNSHIP		<u>633.62</u>	<u>795.95</u>	<u>1,429.57</u>

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>739-LAKE SINAI TOWNSHIP</u>					
	739-1-1010001	CLAIM ON CASH	437.73	2,954.36	3,392.09
		TOTAL 739-LAKE SINAI TOWNSHIP	<u>437.73</u>	<u>2,954.36</u>	<u>3,392.09</u>
<u>740-LAKETON TOWNSHIP</u>					
	740-1-1010001	CLAIM ON CASH	2,503.85	(827.31)	1,676.54
		TOTAL 740-LAKETON TOWNSHIP	<u>2,503.85</u>	<u>(827.31)</u>	<u>1,676.54</u>
<u>741-MEDARY TOWNSHIP</u>					
	741-1-1010001	CLAIM ON CASH	813.54	2,263.86	3,077.40
		TOTAL 741-MEDARY TOWNSHIP	<u>813.54</u>	<u>2,263.86</u>	<u>3,077.40</u>
<u>742-MOTOR VEHICLE</u>					
	742-1-1010001	CLAIM ON CASH	1,625,759.05	(135,889.29)	1,489,869.76
		TOTAL 742-MOTOR VEHICLE	<u>1,625,759.05</u>	<u>(135,889.29)</u>	<u>1,489,869.76</u>
<u>743-LK HENDRICKS SANITARY</u>					
	743-1-1010001	CLAIM ON CASH	210.94	32.29	243.23
		TOTAL 743-LK HENDRICKS SANITARY	<u>210.94</u>	<u>32.29</u>	<u>243.23</u>
<u>744-OAKLAKE TOWNSHIP</u>					
	744-1-1010001	CLAIM ON CASH	113.38	(51.50)	61.88
		TOTAL 744-OAKLAKE TOWNSHIP	<u>113.38</u>	<u>(51.50)</u>	<u>61.88</u>
<u>745-OAKWOOD TOWNSHIP</u>					
	745-1-1010001	CLAIM ON CASH	505.77	1,123.11	1,628.88
		TOTAL 745-OAKWOOD TOWNSHIP	<u>505.77</u>	<u>1,123.11</u>	<u>1,628.88</u>
<u>746-OSLO TOWNSHIP</u>					
	746-1-1010001	CLAIM ON CASH	1,037.28	(112.30)	924.98
		TOTAL 746-OSLO TOWNSHIP	<u>1,037.28</u>	<u>(112.30)</u>	<u>924.98</u>
<u>747-PARNELL</u>					
	747-1-1010001	CLAIM ON CASH	1,076.24	(897.12)	179.12
		TOTAL 747-PARNELL	<u>1,076.24</u>	<u>(897.12)</u>	<u>179.12</u>
<u>748-PRESTON TOWNSHIP</u>					
	748-1-1010001	CLAIM ON CASH	1,717.47	(388.02)	1,329.45
		TOTAL 748-PRESTON TOWNSHIP	<u>1,717.47</u>	<u>(388.02)</u>	<u>1,329.45</u>
<u>749-RICHLAND TOWNSHIP</u>					
	749-1-1010001	CLAIM ON CASH	435.86	318.58	754.44
		TOTAL 749-RICHLAND TOWNSHIP	<u>435.86</u>	<u>318.58</u>	<u>754.44</u>
<u>750-STATE FINES</u>					
	750-1-1010001	CLAIM ON CASH	40,184.55	(208.67)	39,975.88
		TOTAL 750-STATE FINES	<u>40,184.55</u>	<u>(208.67)</u>	<u>39,975.88</u>

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>751-CONTRACT LAW FUND</u>					
	751-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 751-CONTRACT LAW FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>752-CONTRACT LAW FUND</u>					
	752-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 752-CONTRACT LAW FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>753-SHERMAN TOWNSHIP</u>					
	753-1-1010001	CLAIM ON CASH	97.05	(33.89)	63.16
		TOTAL 753-SHERMAN TOWNSHIP	<u>97.05</u>	<u>(33.89)</u>	<u>63.16</u>
<u>754-BIG SIOUX</u>					
	754-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 754-BIG SIOUX	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>755-SALES TAX</u>					
	755-1-1010001	CLAIM ON CASH	1,105.17	(549.94)	555.23
		TOTAL 755-SALES TAX	<u>1,105.17</u>	<u>(549.94)</u>	<u>555.23</u>
<u>756-FIRE INSURANCE</u>					
	756-1-1010001	CLAIM ON CASH	0.04	0.00	0.04
		TOTAL 756-FIRE INSURANCE	<u>0.04</u>	<u>0.00</u>	<u>0.04</u>
<u>757-SPECIAL HIWAY (14%)</u>					
	757-1-1010001	CLAIM ON CASH	(107,682.63)	0.02	(107,682.61)
		TOTAL 757-SPECIAL HIWAY (14%)	<u>(107,682.63)</u>	<u>0.02</u>	<u>(107,682.61)</u>
<u>758-UPPER DEER</u>					
	758-1-1010001	CLAIM ON CASH	39.43	28.45	67.88
		TOTAL 758-UPPER DEER	<u>39.43</u>	<u>28.45</u>	<u>67.88</u>
<u>759-BROOKINGS FIRE ASSOC</u>					
	759-1-1010001	CLAIM ON CASH	367,170.98	58.22	367,229.20
		TOTAL 759-BROOKINGS FIRE ASSOC	<u>367,170.98</u>	<u>58.22</u>	<u>367,229.20</u>
<u>760-STERLING TOWNSHIP</u>					
	760-1-1010001	CLAIM ON CASH	415.81	2,188.91	2,604.72
		TOTAL 760-STERLING TOWNSHIP	<u>415.81</u>	<u>2,188.91</u>	<u>2,604.72</u>
<u>761-SHERIFF TRUST</u>					
	761-1-1010001	CLAIM ON CASH	4,962.18	(1,517.60)	3,444.58
		TOTAL 761-SHERIFF TRUST	<u>4,962.18</u>	<u>(1,517.60)</u>	<u>3,444.58</u>
<u>762-WETLAND</u>					
	762-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
		TOTAL 762-WETLAND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>763-REGISTER OF DEEDS</u>					
	763-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 763-REGISTER OF DEEDS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>764-TRENTON TOWNSHIP</u>					
	764-1-1010001	CLAIM ON CASH	1,835.20	1,087.03	2,922.23
	TOTAL 764-TRENTON TOWNSHIP		<u>1,835.20</u>	<u>1,087.03</u>	<u>2,922.23</u>
<u>765-VOLGA TOWNSHIP</u>					
	765-1-1010001	CLAIM ON CASH	2,656.82	9.82	2,666.64
	TOTAL 765-VOLGA TOWNSHIP		<u>2,656.82</u>	<u>9.82</u>	<u>2,666.64</u>
<u>766-LAW LIBRARY FUND</u>					
	766-1-1010001	CLAIM ON CASH	24,863.78	323.00	25,186.78
	TOTAL 766-LAW LIBRARY FUND		<u>24,863.78</u>	<u>323.00</u>	<u>25,186.78</u>
<u>767-WINSOR TOWNSHIP</u>					
	767-1-1010001	CLAIM ON CASH	154.24	1,122.45	1,276.69
	TOTAL 767-WINSOR TOWNSHIP		<u>154.24</u>	<u>1,122.45</u>	<u>1,276.69</u>
<u>768-STATEWIDE 24/7 SOBRIETY</u>					
	768-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 768-STATEWIDE 24/7 SOBRIETY		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>769-BANK FRANCHISE</u>					
	769-1-1010001	CLAIM ON CASH	857,899.78	(856,502.43)	1,397.35
	TOTAL 769-BANK FRANCHISE		<u>857,899.78</u>	<u>(856,502.43)</u>	<u>1,397.35</u>
<u>770-TAX SALE REDEMPTION</u>					
	770-1-1010001	CLAIM ON CASH	33,649.29	(5,892.73)	27,756.56
	TOTAL 770-TAX SALE REDEMPTION		<u>33,649.29</u>	<u>(5,892.73)</u>	<u>27,756.56</u>
<u>771-WIND TOWERS</u>					
	771-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 771-WIND TOWERS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>775-ROD Relief Flow-Thru Fund</u>					
	775-1-1010001	Claim on Cash	0.00	0.00	0.00
	775-1-1010010	Claim on Cash	0.00	0.00	0.00
	TOTAL 775-ROD Relief Flow-Thru Fund		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>780-DAKOTACARE</u>					
	780-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 780-DAKOTACARE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

BROOKINGS COUNTY
 CASH BALANCES REPORT
 AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>781-River Ridge</u>					
		781-1-1010001 claim on cash	0.00	403.39	403.39
		TOTAL 781-River Ridge	0.00	403.39	403.39
<u>782-Meyer's Second Addition</u>					
		782-1-1010001 Claim on Cash	0.00	156.34	156.34
		TOTAL 782-Meyer's Second Addition	0.00	156.34	156.34
<u>783-BRIDLE ESTATES SANT</u>					
		783-1-1010001 CLAIM ON CASH	30.00	(30.00)	0.00
		TOTAL 783-BRIDLE ESTATES SANT	30.00	(30.00)	0.00
<u>784-Lake Hendricks Road</u>					
		784-1-1010001 Claim on Cash	0.00	782.25	782.25
		TOTAL 784-Lake Hendricks Road	0.00	782.25	782.25
<u>785-Bortnem Beach Road Dist</u>					
		785-1-1010001 CLAIM ON CASH	446.60	709.16	1,155.76
		TOTAL 785-Bortnem Beach Road Dist	446.60	709.16	1,155.76
<u>990-TREASURER'S CHECKS</u>					
		990-1-1010001 CLAIM ON CASH	38.26	0.00	38.26
		TOTAL 990-TREASURER'S CHECKS	38.26	0.00	38.26
<u>TOTAL CASH BALANCES</u>			27,984,820.92	(439,082.41)	27,545,738.51
			=====	=====	=====

*** END OF REPORT ***

Fund Balance

March, 2020

101-General Fund

Nonspendable Fund Balance-Inventory	\$139,574.60
Restricted Fund Balance-Debt Service	\$0.00
Committed Fund Balance	\$0.00
Operating Transfer In	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	\$0.00
Assigned Fund Balance	\$0.00
Assigned Fund Balance-Administration Building	\$500,000.00
Assigned Fund Balance-Highway Projects	\$614,101.00
Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts	\$3,750,000.00
20th Street overpass/interchange	\$2,000,000.00
Assigned Fund Balance-Detention Center	\$5,470,000.00
Assigned Sheriff Radios	\$30,000.00
Unassigned Fund Balance	\$3,251,942.57
Total	\$15,755,618.17

201-Road & Bridge Fund

"Big" River Bridge	\$1,300,000.00
"Big" Sinai Bridge	\$800,000.00
Basin Bridge	\$660,000.00
Nonspendable Fund Balance-Inventory	\$221,186.13
Restricted Fund Balance-Road Purposes	\$360,421.40
Restricted Fund Balance-Snow Removal	\$0.00
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Road Purposes	\$1,948,020.95
Total	\$5,289,628.48

207-E911 Fund

Restricted Fund Balance-911 Purposes	\$34,117.94
Assigned Fund Balance-911 Purposes	
Total	\$34,117.94

226-Emergency Management

Restricted Fund Balance-Emergency Management	
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Emergency Management	\$911.20
Total	\$911.20

229-Domestic Abuse Fund

Restricted Fund Balance-Domestic Abuse	\$2,398.50
Assigned Fund Balance-Domestic Abuse	\$0.00
Total	\$2,398.50

248-24/7 Program

Restricted Fund Balance-24/7 Sobriety	\$84,976.56
Assigned Fund Balance-24/7 Sobriety	\$0.00
Total	\$84,976.56

250-Register of Deeds Relief Fund

Restricted for ROD Relief Fund	\$ 71,945.55
Assigned Fund Balance	\$12,957.00
Total	\$84,902.55

301-County Building Fund

Restricted Fund Balance-County Building	\$924,323.22
Assigned Fund Balance-Courthouse Building Purposes	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Bata Garage	\$200,000.00
Assigned Fund Balance-Detention Center	\$2,463,985.00
Total	\$3,588,308.22

304-Detention Center Expansion

Restricted Fund Balance-Projects	\$718,428.85
Assigned Fund Balance-Courthouse Building Purposes	\$0.00
Assigned Fund Balance-Administration Building	\$0.00
Assigned Fund Balance-Future 4-H	\$0.00
Assigned Fund Balance-Detention Center	
Total	\$718,428.85

**BROOKINGS COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE March 31, 2020**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:

Assets:

10100 Cash	\$ 14,143,521.16
10200 Cash Change	\$ 355.00
10300 Petty Cash	\$ 8,190.00
10400 Interest Bearing Accounts	_____
10500 Savings Certificates	_____
10600 Cash with Fiscal Agent	_____
10700 Restricted Cash in Banks	_____
10800 Taxes Receivable--Current	\$ 11,566,842.98
11000 Taxes Receivable--Delinquent	\$ 22,520.08
11XXX Other Receivables	\$ 142,714.03
12800 Notes Receivable	_____
13100 Due from Other fund	_____
13200 Due from Other Government	_____
13300 Advance to Other Fund	_____
14100 Inventory of Supplies	_____
15100 Investments	_____
1XXXX Other Assets	_____

Deferred Outflows of Resources:

19800 Other Deferred Outflows of Resources	_____
--	-------

TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

\$ 25,884,143.25 *

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:

Liabilities:

20100 Claims Payable	_____
20200 Accounts Payable	_____
20800 Due to Other Funds	_____
20900 Due to Other Governments	_____

GENERAL FUND SURPLUS ANALYSIS

21600 Accrued Wages Payable	\$ 30.96
21700 Payroll Withholding Payable	\$ 542,716.79
22300 Unearned Revenue	\$ 542,716.79
2XXXX Other liabilities	\$ 542,716.79

Deferred Inflows of Resources:

25000 Unavailable Revenue--Property Taxes	\$ 11,588,991.24
25100 Unavailable Revenue--Special Assessments	
25200 Other Deferred Inflows of Resources	

Fund Balances:

27300 Nonspendable	\$ 139,574.60
27400 Restricted	\$ 12,364,101.00
27500 Committed	\$ 12,364,101.00
27600 Assigned	\$ 12,364,101.00
27601 Subsequent Year's Budget (GF Budget's Cash Applied amount) <i>(choose one of the following amounts based on filing date)</i>	
March = 75% of GF's cash applied in current budget	
September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget.	\$ (49,679.00)
December = 100% of GF's cash applied in next year's budget.	
27602 Capital Outlay Accumulations	
276XX _____	
276XX _____	
27700 Unassigned	\$ 1,298,407.66 **

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

\$ 25,884,143.25 *

Following Year's General Fund Budget (use current year for March analysis)	\$ 14,233,683.00
---	------------------

The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage	9.12%
--	-------

*Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

**Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

MARCH 2020 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected \$507,361.73

Motor Vehicle Monies Sent to State \$356,189.84

Monies That Get Apportioned \$151,171.89

Breakdown of MV Fees within the County

	County	Townships	Towns	Total
Wheel Tax	\$33,473.75	\$4,184.22	\$4,184.22	\$41,842.19
14% Special Highway to Townships		\$32,616.92		\$32,616.92
5% Municipal to Cities			\$11,040.06	\$11,040.06
22.5% MV to County Road & Bridge Fund	\$59,157.33			\$59,157.33
Title Fees	\$2,800.00			\$2,800.00
Lien Fees And Misc Fees to County General Fund	\$3,715.39			\$3,715.39
63.75% Mobile Home Revenue				\$0.00
Total	\$99,146.47	\$36,801.14	\$15,224.28	\$151,171.89

March Internet/Terminal Renewals	Collected	County's Portion
200 Internet Renewals & SS Terminals (included in totals above)	\$16,633.00	\$8,244.36

OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

County				
Townships				
Cities				
School Districts				
Water District				
TOTALS	\$0.00	\$0.00	\$0.00	\$0.00

Fine Monies \$39,645.57 Divided among schools based on enrollment

March 2020 Tax Breakdowns

Tax Dollars Stay With County	\$449,078.73
Distress Warrant Fees	\$1,350.00
Advertising & Tax Cert Fees	\$365.50
Total County	\$450,794.23
Townships	\$35,523.46
Cities	\$151,706.01
Schools	\$943,369.04
East Dakota Water	\$2,569.78
Special Assessments	\$64,612.64
TIF Collections	\$406,621.89
GRAND TOTAL TAX \$\$ COLLECTED	\$2,055,197.05

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

101-GENERAL FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	12,523,676.00	418,669.90	931,505.04	7.44	11,592,170.96
LICENSES & PERMITS	71,300.00	1,786.00	4,509.00	6.32	66,791.00
INTERGOVERNMENTAL	869,660.93	65,538.96	79,326.82	9.12	790,334.11
CHARGES FOR GOODS & SERV	1,243,499.00	74,876.05	227,811.70	18.32	1,015,687.30
FINES & FORFEITS	50,000.00	7,714.45	12,844.59	25.69	37,155.41
MISC. REVENUE	226,350.00	22,301.23	66,520.83	29.39	159,829.17
OTHER FINANCING SOURCES	36,500.00	0.00	2,946.00	8.07	33,554.00
TOTAL REVENUES	15,020,985.93	590,886.59	1,325,463.98	8.82	13,695,521.95
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

COMMISSIONERS	615,667.78	68,101.19	143,473.03	23.30	472,194.75
CONTINGENCY	730,000.00	0.00	0.00	0.00	730,000.00
ELECTIONS	163,702.56	11,053.95	11,924.67	7.28	151,777.89
JUDICIAL SYSTEM	813,000.00	74,989.70	201,659.38	24.80	611,340.62
FINANCE OFFICE	627,743.56	44,582.10	132,965.57	21.18	494,777.99
STATES ATTORNEY	736,519.98	46,737.48	141,990.10	19.28	594,529.88
TEEN COURT	25,000.00	0.00	25,000.00	100.00	0.00
COUNTY BUILDING	459,562.23	19,654.12	73,148.42	15.92	386,413.81
DIRECTOR OF EQUALIZATION	594,464.01	37,812.69	132,606.11	22.31	461,857.90
REGISTER OF DEEDS	233,517.86	17,882.18	53,485.68	22.90	180,032.18
VETERAN'S SERVICE	103,829.02	6,390.76	19,996.64	19.26	83,832.38
PREDATORY ANIMAL CONTROL	7,825.00	0.00	0.00	0.00	7,825.00
INFORMATION TECHNOLOGY	477,894.94	48,429.03	203,873.10	42.66	274,021.84
HUMAN RESOURCES	114,494.91	7,769.64	25,925.62	22.64	88,569.29
SHERIFF'S OFFICE	1,725,663.16	217,056.92	446,963.57	25.90	1,278,699.59
COUNTY JAIL	1,449,815.55	144,375.62	351,640.78	24.25	1,098,174.77
CORONER	32,069.00	526.86	3,905.58	12.18	28,163.42
JUVENILE DETENTION	118,000.00	10,897.40	10,897.40	9.24	107,102.60
CRIME STOPPERS	500.00	0.00	500.00	100.00	0.00
HUMANE SOCIETY	10,000.00	0.00	10,000.00	100.00	0.00
FIRE DEPARTMENT TRUST	110,000.00	597.00	5,715.00	5.20	104,285.00
DRAINAGE COMMISSION	1,300.00	45.62	387.18	29.78	912.82
E-911	144,865.00	0.00	144,865.00	100.00	0.00
POOR RELIEF	229,753.24	12,270.48	27,955.61	12.17	201,797.63
FOOD PANTRY	6,000.00	0.00	0.00	0.00	6,000.00
COMMUNITY HEALTH NURSE	76,347.08	4,404.83	14,799.44	19.38	61,547.64
WIC	24,712.24	1,265.60	4,333.30	17.54	20,378.94
MOSQUITO DEPARTMENT	0.00	0.00	0.00	0.00	0.00
BATA	55,000.00	0.00	55,000.00	100.00	0.00
ICAP	16,193.00	0.00	4,048.25	25.00	12,144.75
DOMESTIC ABUSE	45,000.00	0.00	0.00	0.00	45,000.00
211 CALL CENTER	2,500.00	0.00	2,500.00	100.00	0.00
BEHAVIORAL HEALTH	91,200.00	5,392.30	23,325.53	25.58	67,874.47
ADVANCE	35,000.00	0.00	35,000.00	100.00	0.00

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

101-GENERAL FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECMH-CD	150,000.00	150,000.00	150,000.00	100.00	0.00
BROOKINGS EMPOWERMENT	500.00	0.00	0.00	0.00	500.00
PUBLIC LIBRARIES	23,700.00	0.00	7,575.00	31.96	16,125.00
HISTORICAL MUSEUM	5,000.00	0.00	5,000.00	100.00	0.00
SENIOR COMPANION	2,300.00	0.00	0.00	0.00	2,300.00
MENTORING	5,000.00	0.00	5,000.00	100.00	0.00
BCOAC	330,145.13	17,038.90	55,679.93	16.87	274,465.20
COUNTY EXTENSION	131,154.90	4,354.40	34,061.37	25.97	97,093.53
BROOKINGS CONS DISTRICT	25,000.00	0.00	25,000.00	100.00	0.00
WEED CONTROL	295,294.68	9,240.29	32,218.39	10.91	263,076.29
PLANNING & ZONING	205,201.63	16,423.73	44,131.72	21.51	161,069.91
1ST DISTRICT	45,506.00	0.00	22,752.68	50.00	22,753.32
ECONOMIC DEVELOPMENT	85,600.00	20,600.00	85,600.00	100.00	0.00
OTHER ECONOMIC DEVELOPME	600.00	0.00	600.00	100.00	0.00
TRANSFERS OUT	3,085,000.00	0.00	771,250.00	25.00	2,313,750.00
TOTAL EXPENDITURES	14,267,142.46	997,892.79	3,546,754.05	24.86	10,720,388.41
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	753,843.47	(407,006.20)	(2,221,290.07)		2,975,133.54

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

201-ROAD & BRIDGE FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	600,000.00	59,373.13	152,347.95	25.39	447,652.05
LICENSES & PERMITS	8,000.00	2,010.00	2,010.00	25.13	5,990.00
INTERGOVERNMENTAL	2,753,597.93	115,530.99	589,702.11	21.42	2,163,895.82
CHARGES FOR GOODS & SERV	1,186,609.00	311.42	311.42	0.03	1,186,297.58
MISC. REVENUE	90,000.00	8,037.28	21,798.73	24.22	68,201.27
OTHER FINANCING SOURCES	3,045,000.00	0.00	750,000.00	24.63	2,295,000.00
TOTAL REVENUES	7,683,206.93	185,262.82	1,516,170.21	19.73	6,167,036.72
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
HIGHWAY ADMINISTRATION	8,033,345.93	295,401.97	1,030,045.50	12.82	7,003,300.43
	125,000.00	11,874.65	30,469.56	24.38	94,530.44
TOTAL EXPENDITURES	8,158,345.93	307,276.62	1,060,515.06	13.00	7,097,830.87
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(475,139.00)	(122,013.80)	455,655.15		(930,794.15)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

207-E-911 FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	340,000.00	20,169.04	74,493.02	21.91	265,506.98
MISC. REVENUE	1,000.00 (164.42) (23.72)	2.37-	1,023.72
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	341,000.00	20,004.62	74,469.30	21.84	266,530.70
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
911 SERVICES	341,000.00	81,108.10	81,108.10	23.79	259,891.90
TOTAL EXPENDITURES	341,000.00	81,108.10	81,108.10	23.79	259,891.90
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (61,103.48) (6,638.80)		6,638.80

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

226-EMERGENCY MANAGEMENT
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	43,715.00	0.00	2,089.85	4.78	41,625.15
CHARGES FOR GOODS & SERV	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	100.00	0.00	0.00	0.00	100.00
OTHER FINANCING SOURCES	<u>85,000.00</u>	<u>0.00</u>	<u>21,250.00</u>	<u>25.00</u>	<u>63,750.00</u>
TOTAL REVENUES	<u>128,815.00</u>	<u>0.00</u>	<u>23,339.85</u>	<u>18.12</u>	<u>105,475.15</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
EMERGENCY & DISASTER SERV	<u>128,815.41</u>	<u>19,582.12</u>	<u>41,151.69</u>	<u>31.95</u>	<u>87,663.72</u>
TOTAL EXPENDITURES	<u>128,815.41</u>	<u>19,582.12</u>	<u>41,151.69</u>	<u>31.95</u>	<u>87,663.72</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(0.41)	(19,582.12)	(17,811.84)		17,811.43

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

229-DOMESTIC ABUSE FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LICENSES & PERMITS	8,500.00	120.00	300.00	3.53	8,200.00
CHARGES FOR GOODS & SERV	<u>3,500.00</u>	<u>175.00</u>	<u>275.00</u>	<u>7.86</u>	<u>3,225.00</u>
TOTAL REVENUES	<u>12,000.00</u>	<u>295.00</u>	<u>575.00</u>	<u>4.79</u>	<u>11,425.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DOMESTIC ABUSE	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>
TOTAL EXPENDITURES	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	295.00	575.00	(575.00)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

248-24/7 PROGRAM
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
CHARGES FOR GOODS & SERV	60,000.00	8,038.00	17,995.00	29.99	42,005.00
MISC. REVENUE	0.00	123.13	345.56	0.00	(345.56)
TOTAL REVENUES	60,000.00	8,161.13	18,340.56	30.57	41,659.44
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNTY JAIL	111,785.00	7,111.78	19,867.47	17.77	91,917.53
TOTAL EXPENDITURES	111,785.00	7,111.78	19,867.47	17.77	91,917.53
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(51,785.00)	1,049.35	(1,526.91)		(50,258.09)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

250-ROD RELIEF FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CHARGES FOR GOODS & SERV	20,500.00	759.00	1,779.00	8.68	18,721.00
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	20,500.00	759.00	1,779.00	8.68	18,721.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ROD RELIEF FUND	32,500.00	54.79	1,224.24	3.77	31,275.76
TOTAL EXPENDITURES	32,500.00	54.79	1,224.24	3.77	31,275.76
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,000.00)	704.21	554.76		(12,554.76)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

301-COUNTY BUILDING FUND
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	318,667.00	10,705.09	23,686.47	7.43	294,980.53
INTERGOVERNMENTAL	111,800.00	0.00	0.00	0.00	111,800.00
MISC. REVENUE	46,002.00	4,810.65	13,119.07	28.52	32,882.93
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	476,469.00	15,515.74	36,805.54	7.72	439,663.46
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNTY BUILDING	330,999.00	0.00	0.00	0.00	330,999.00
DEBT SERVICE	121,647.02	0.00	0.00	0.00	121,647.02
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	452,646.02	0.00	0.00	0.00	452,646.02
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	23,822.98	15,515.74	36,805.54	(12,982.56)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2020

304-DETENTION CNTR EXPANSION
 FINANCIAL SUMMARY

25.00% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	0.00	16,718.50	37,104.66	0.00	(37,104.66)
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES	<u>7,400,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,400,000.00</u>
TOTAL REVENUES	<u>7,400,000.00</u>	<u>16,718.50</u>	<u>37,104.66</u>	<u>0.50</u>	<u>7,362,895.34</u>
<u>EXPENDITURE SUMMARY</u>					
DETENTION CENTER BLDG	<u>7,400,000.00</u>	<u>81,909.73</u>	<u>110,718.44</u>	<u>1.50</u>	<u>7,289,281.56</u>
TRANSFERS OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>7,400,000.00</u>	<u>81,909.73</u>	<u>110,718.44</u>	<u>1.50</u>	<u>7,289,281.56</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(65,191.23)	(73,613.78)		73,613.78

Aged Accounts Receivable Report - March 2020

County Liens

7,548 Accounts in the Report

Current	\$158,798.05
30 days	\$30,632.09
60 days	\$67,656.64
90 days	\$41,176.68
over 120 days	\$7,330,510.55
Total	\$7,628,774.01

Court Appointed Attorney Fees	\$4,413,582.65
Civil Judgement Lien	\$191,625.49
Care of Poor	\$2,526,598.07
Involuntary Mental Illness	\$12,799.42
Voluntary Mental Illness	\$313,347.34
Prisoner Meds	\$147,034.76
Restitution (psycho sexual evals)	\$196.00
Transcripts	\$24,490.30
Other	(\$900.02)
Total	\$7,628,774.01

Jail Costs

2,360 Accounts in the Report

Current	\$45,402.32
30 days	\$43,765.41
60 days	\$7,631.94
90 days	\$48,848.19
over 120 days	\$1,391,860.54
Total	\$1,537,508.40

CAA	\$0.00
Jail Costs	\$1,140,676.66
Prison Meds	\$396,881.74
Other	(\$50.00)
Total	\$1,537,508.40

Juvenile Detention

558 Accounts in the Report

Current	\$0.00
30 days	\$0.00
60 days	\$0.00
90 days	\$0.00
over 120 days	\$816,176.06
Total	\$816,176.06

Juveniles	\$816,176.06
Other	\$0.00
Total	\$816,176.06

BROOKINGS COUNTY DEVELOPMENT

Planning, Zoning and Drainage / Emergency Management

Brookings City & County Government Center

520 3rd Street, Suite 200

Brookings, SD 57006

(605) 696-8350

E-Mail: zoning@brookingscountysd.gov

Brookings County Commission

April 21, 2020 meeting.

April 8, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat005 with a unanimous vote of 9-ayes and 0-nays, at their April 7, 2020 meeting.

Brookings County Planning and Zoning Commission.

April 7, 2020 – 8:00PM meeting.

2020plat005 – April 7, 2020

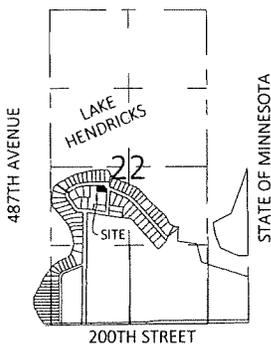
Prepared by Richard Haugen,

Applicant/Owner: Lake Dreams LLC, Preston Mettler & Jim Breckenridge 2809 E 51st St, Sioux Falls, SD 57103

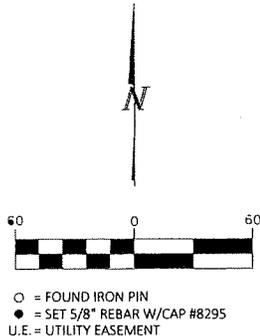
Legal Description: "Plat of Lot 1A, Block 2 of Sunset Point Addition in Govt Lots 3 & 4 of Section 22, T112N, R47W of the 5th Principal Meridian, Brookings County, South Dakota."

2019plat005: This is a plat of "Lot 1A in Block 2 of Sunset Point Addition." Sunset Point Addition is located at Lake Hendricks, it was originally platted and approved by the Zoning Commission on November 1st, 2005, into lake lots meeting the 20,000 sq ft requirement. On October 2nd, 2012 all the lots that were platted in 2005 that were not sold were re-platted into larger lots for tax purposes. They have sold a lot and it is being re-platted into an individual lake lot, like it was originally platted.

PLAT OF
LOT 1A, BLOCK 2, SUNSET POINT ADDITION
 IN GOVERNMENT LOTS 3 & 4
 OF SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN,
 BROOKINGS COUNTY, SOUTH DAKOTA



VICINITY MAP
 SEC 22, T112N, R47W



- = FOUND IRON PIN
- = SET 5/8" REBAR W/CAP #8295
- U.E. = UTILITY EASEMENT

NOTES:
 1.) DRAINFIELD EASEMENT RECORDED IN MISC. BOOK 138
 ON PAGES 133-134
 LOCATION OF EASEMENT SOUTHWESTERLY FROM LOT 1
 OF WEST LAWDELL BAY ADDITION AND LOT H-1, THE
 ACCESS ROAD

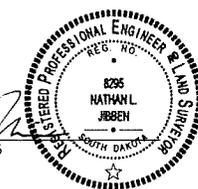
SURVEYOR'S CERTIFICATE

I, NATHAN L. JIBBEN, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE MARCH 2, 2020, SURVEY A PORTION OF TRACT 4 OF LAKE DREAMS ADDITION IN THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN, BROOKINGS COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT 1A, BLOCK 2, SUNSET POINT ADDITION IN GOVERNMENT LOTS 3 & 4 OF SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN, BROOKINGS COUNTY, SOUTH DAKOTA CONTAINING 0.46 ACRES±.

I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS 3RD DAY OF March, 2020

NATHAN L. JIBBEN, RLS #295





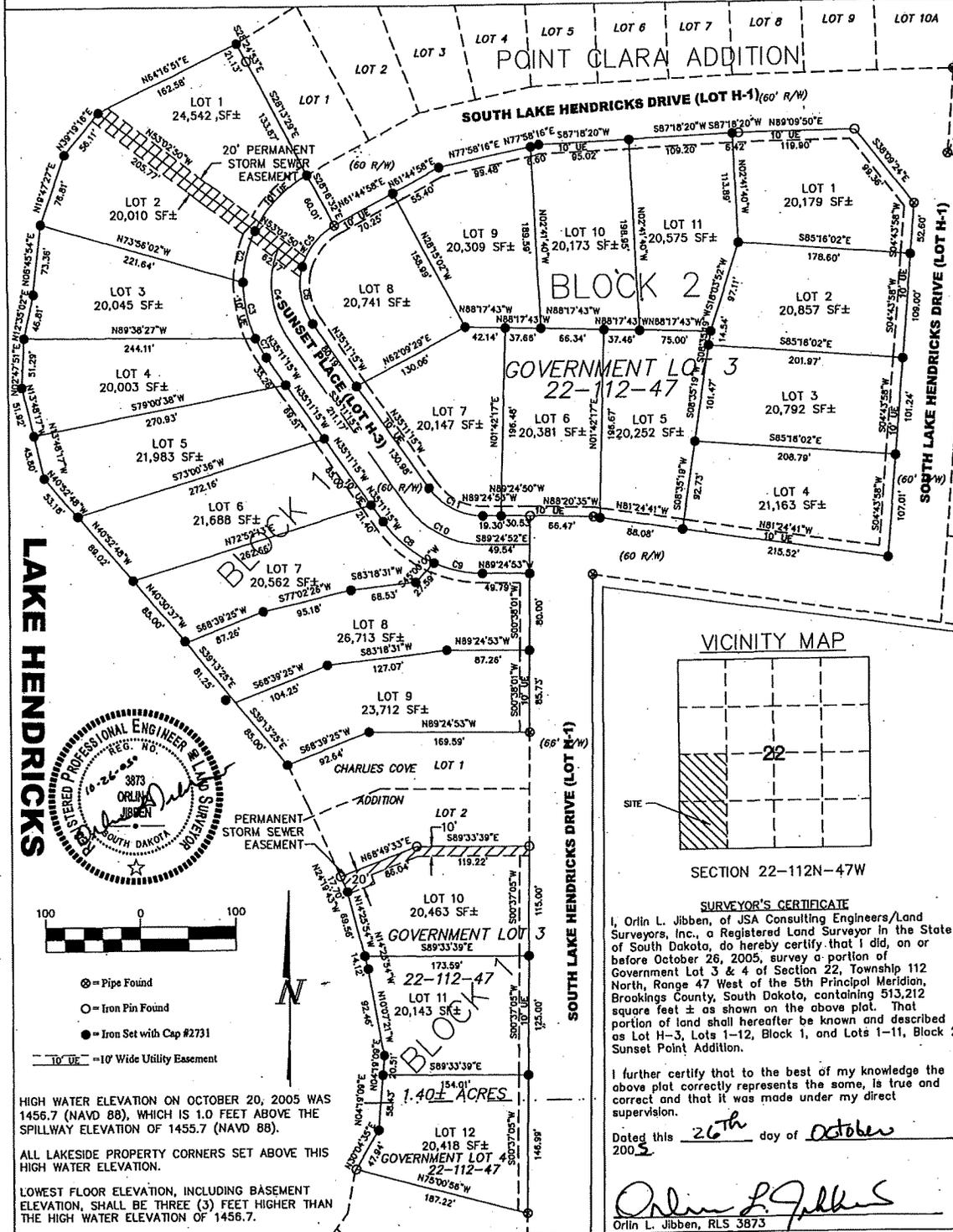
Lot 1A - Block 2 - Sunset Point Addition



PLAT OF
**LOT H-3; AND LOTS 1-12, BLOCK 1;
 AND LOTS 1-11, BLOCK 2;
 IN SUNSET POINT ADDITION**

IN GOVERNMENT LOT 3 & 4
 OF SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN,
 BROOKINGS COUNTY, SOUTH DAKOTA

#195901 Filed: December 14, 2005 at 9:30 A.M., recorded in Book 24 of Plats, page 77.



LAKE HENDRICKS



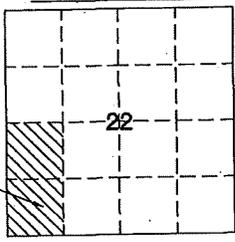
- ⊗ = Pipe Found
- = Iron Pin Found
- = Iron Set with Cap #2731
- - - = 10' Wide Utility Easement

HIGH WATER ELEVATION ON OCTOBER 20, 2005 WAS 1456.7 (NAVD 88), WHICH IS 1.0 FEET ABOVE THE SPILLWAY ELEVATION OF 1455.7 (NAVD 88).

ALL LAKESIDE PROPERTY CORNERS SET ABOVE THIS HIGH WATER ELEVATION.

LOWEST FLOOR ELEVATION, INCLUDING BASEMENT ELEVATION, SHALL BE THREE (3) FEET HIGHER THAN THE HIGH WATER ELEVATION OF 1456.7.

VICINITY MAP



SECTION 22-112N-47W

SURVEYOR'S CERTIFICATE

I, Orlin L. Jibben, of JSA Consulting Engineers/Land Surveyors, Inc., a Registered Land Surveyor in the State of South Dakota, do hereby certify that I did, on or before October 26, 2005, survey a portion of Government Lot 3 & 4 of Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota, containing 513,212 square feet ± as shown on the above plat. That portion of land shall hereafter be known and described as Lot H-3, Lots 1-12, Block 1, and Lots 1-11, Block 2, Sunset Point Addition.

I further certify that to the best of my knowledge the above plat correctly represents the same, is true and correct and that it was made under my direct supervision.

Dated this 26th day of October 2005

Orlin L. Jibben
 Orlin L. Jibben, RLS 3873

#195901

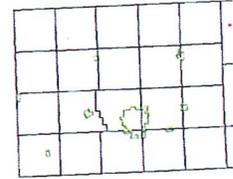


Beacon™

2070 plat 005
Brookings County, SD



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads
- County Roads
- Gravel Roads
- Paved Roads

Parcel ID	092301124722304	Alternate ID	n/a	Owner Address	LAKE DREAMS LLC
Sec/Twp/Rng	22-112-47	Class	AGC		2809 E 51ST ST
Property Address		Acreage	2.36		SIOUX FALLS SD 57103
District	.0910A				
Brief Tax Description	LAKE DREAMS ADDN TRACT 4 EXC LOT 4A & 10A BLK 2 SUNSET POINT ADDN SEC 22-112-47 2.36 ACRES				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 3/13/2020
Last Data Uploaded: 3/13/2020 8:19:41 AM

Developed by Schneider
GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT

Planning, Zoning and Drainage / Emergency Management

Brookings City & County Government Center

520 3rd Street, Suite 200

Brookings, SD 57006

(605) 696-8350

E-Mail: zoning@brookingscountysd.gov

Brookings County Commission

April 21, 2020 meeting.

April 8, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat006 with a unanimous vote of 9-ayes and 0-nays, at their April 7, 2020 meeting.

Brookings County Planning and Zoning Commission.

April 7, 2020 – 8:00PM meeting.

2020plat006 – April 7, 2020

Prepared by Richard Haugen, Brookings County Development Deputy Director

Applicant/Owner: Gary W. Jensen, PO Box 529, Brookings, SD 57006

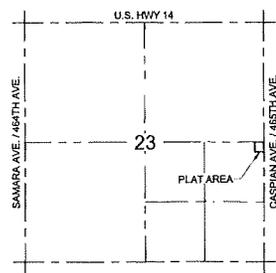
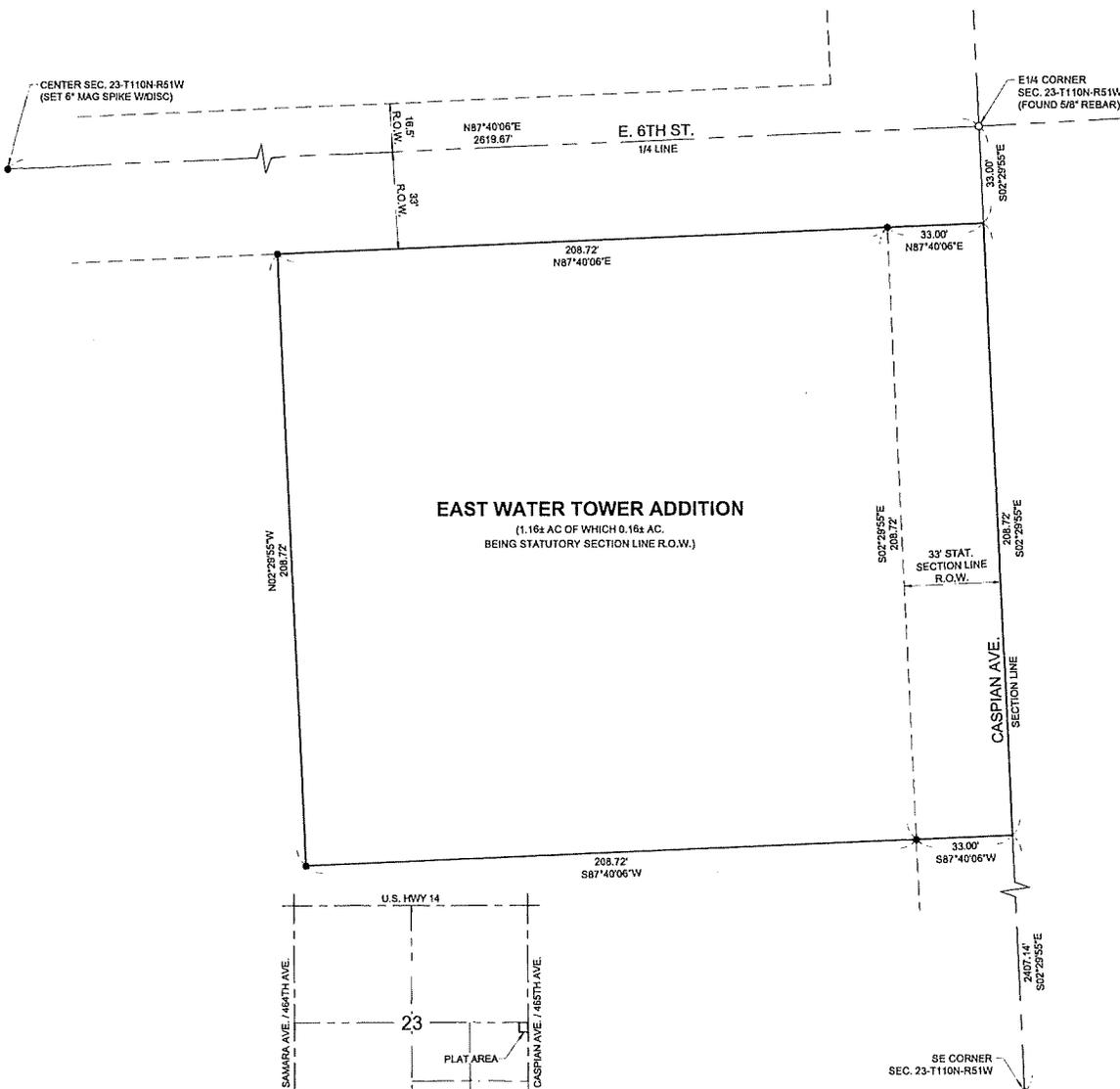
Legal Description: "Plat of East Water Tower Addition in the East ½ of the Southeast ¼, Except the South 880 feet thereof, and Except the North 33 feet Highway Right of Way thereof, in Section 23, T110N, R51W of the 5th P.M., Brookings County, South Dakota."

2020plat006: Gary Jensen is platting off a 1.16 acre parcel. The property adjoins the south city limits of Volga and will be annexed into the City of Volga in the near future. Platting of property is the first step in that process, giving the property a legal description. If for some reason the annexation does not proceed, a residence cannot be built on the property as it does not meet the size requirement.

PLAT OF
EAST WATER TOWER ADDITION
IN THE E1/2 OF THE SE1/4, EXCEPT THE S880' THEREOF, AND EXCEPT THE NORTH 33 FEET (N33') HIGHWAY RIGHT OF WAY THEREOF, IN SECTION 23-T110N-R51W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA

LEGEND

- MONUMENT FOUND
- MONUMENT SET THIS SURVEY (5/8" REBAR WITH STAMPED PLASTIC CAP)



VICINITY MAP
SECTION 23-110-51

PREPARED BY:
BANNER ASSOCIATES, INC.
409 22nd AVE. S.
BROOKINGS, SD 57006
(605) 692-6342
AUGUST 2019

SURVEYOR'S CERTIFICATE

I, Austin L. Johnson, a Professional Land Surveyor in the State of South Dakota, do hereby certify that I did, on or before August 2, 2019, at the request of the owner(s) listed hereon, survey a portion of that parcel of land described as the E1/2 OF THE SE1/4, EXCEPT THE S880' THEREOF OF SECTION 23-T110N-R51W, IN BROOKINGS COUNTY, SOUTH DAKOTA, and platted the same as shown on the above plat.

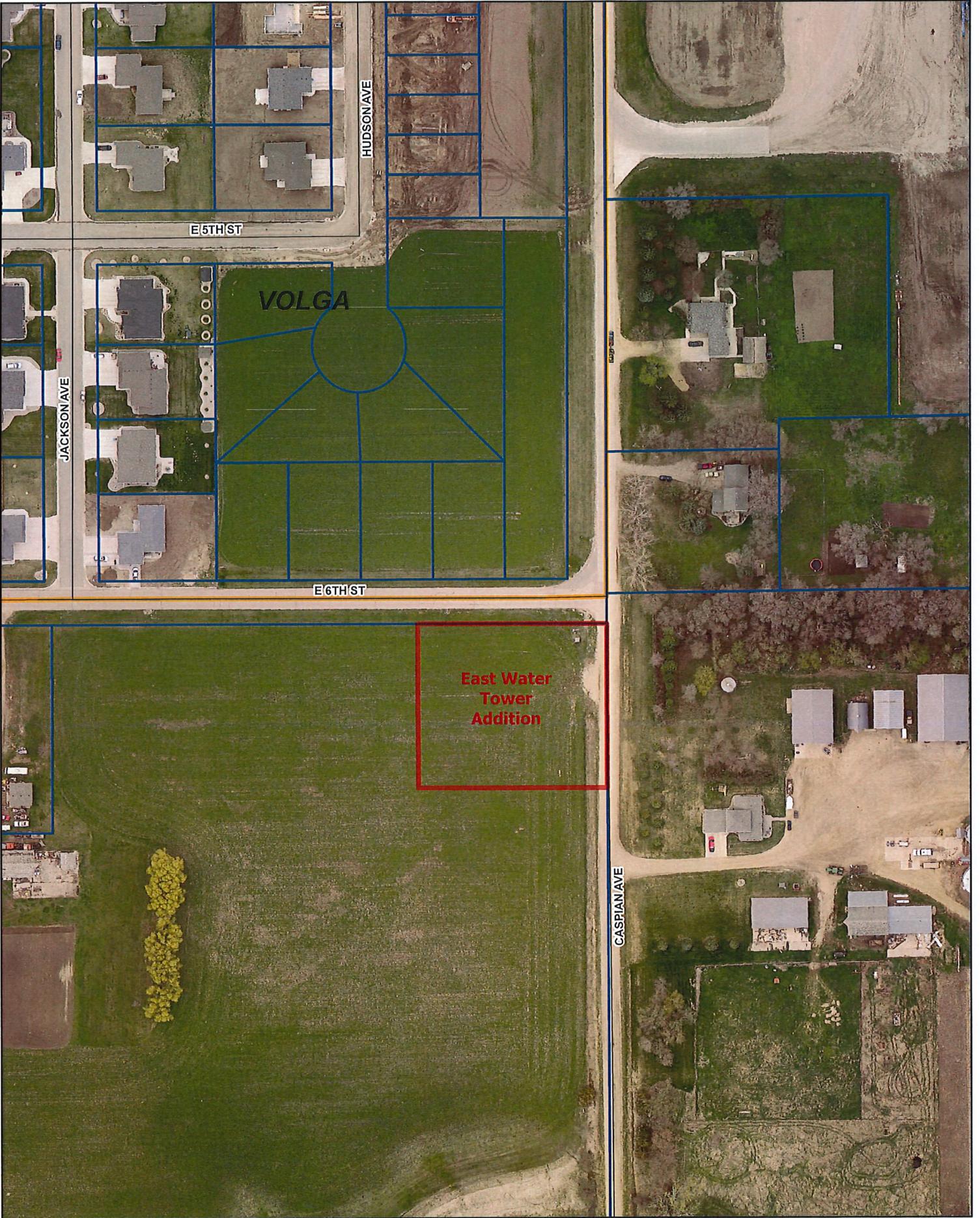
The same shall hereafter be known and described as **EAST WATER TOWER ADDITION IN THE E1/2 OF THE SE1/4, EXCEPT THE S880' THEREOF, AND EXCEPT THE NORTH 33 FEET (N33') HIGHWAY RIGHT OF WAY THEREOF, IN SECTION 23-T110N-R51W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA.**

I have surveyed the tract of land shown, and to the best of my knowledge and belief, said plat is an accurate representation of said survey.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 5TH day of AUGUST, 20 19.



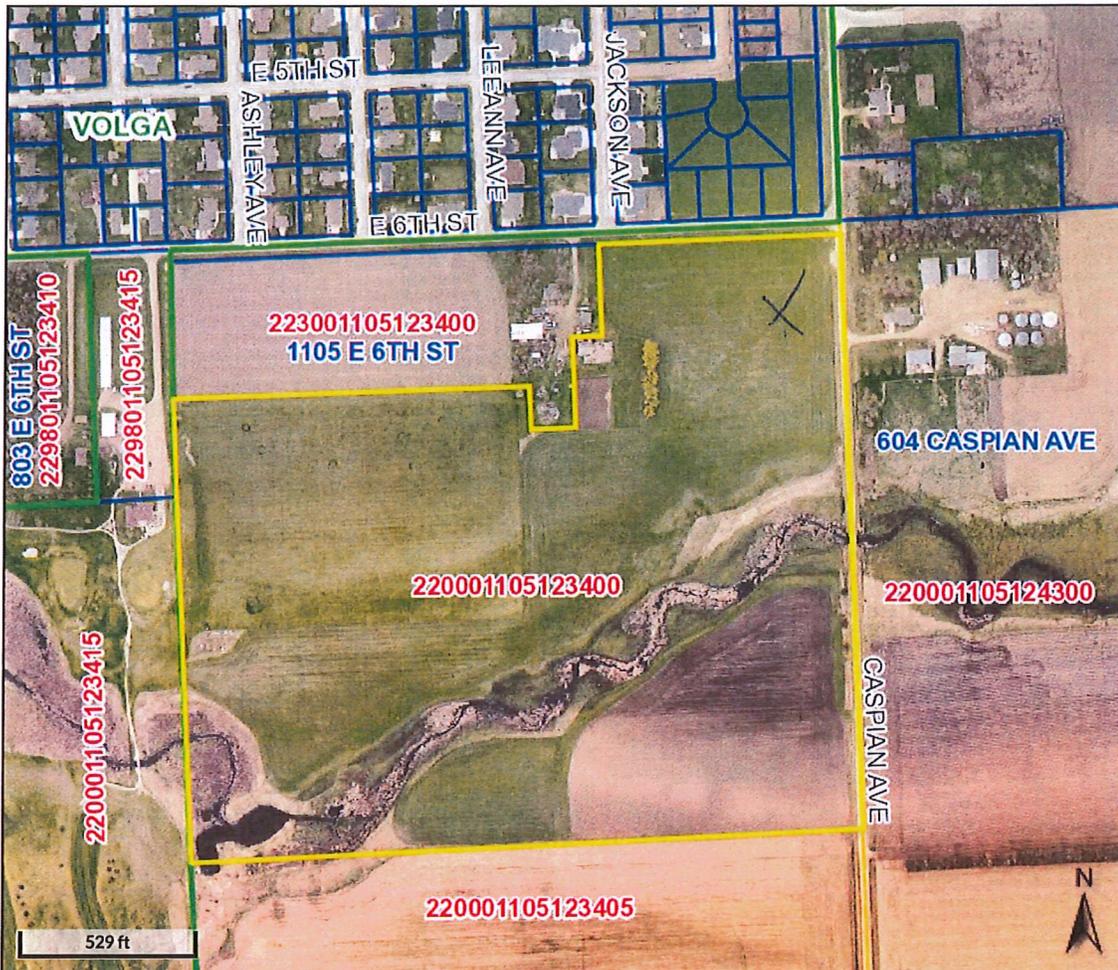
Austin L. Johnson
 Austin L. Johnson
 Banner Associates, Inc.
 Professional Land Surveyor
 Registration No. 10957
 409 22nd Ave. S.
 Brookings, South Dakota 57006
 Telephone (605) 692-6342



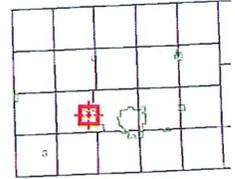
East Water Tower Addition



2020 plat 006



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads
- County Roads
- Gravel Roads
- Paved Roads

Parcel ID	220001105123400	Alternate ID	n/a	Owner Address	JENSEN, GARY W
Sec/Twp/Rng	23-110-51	Class	AGA		PO BOX 529
Property Address		Acreage	66.87		BROOKINGS SD 57006
District	2205				
Brief Tax Description	E 1/2 SE 1/4 EXC S 880'; E 1/2 W 1/2 SE 1/4 EXC OL "A" & EXC S 880' SEC 23-110- 51 66.87 AC				
	(Note: Not to be used on legal documents)				

Date created: 3/13/2020
 Last Data Uploaded: 3/13/2020 8:19:41 AM

Developed by Schneider
 GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT

Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center

520 3rd Street, Suite 200

Brookings, SD 57006

(605) 696-8350

E-Mail: zoning@brookingscountysd.gov

Brookings County Commission

April 21, 2020 meeting.

April 8, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat007 with a unanimous vote of 9-ayes and 0-nays, at their April 7, 2020 meeting.

Brookings County Planning and Zoning Commission

April 7, 2020 – 8:00 PM meeting.

2020plat007 – April 7, 2020

Prepared by Richard Haugen

Applicant/Owner: Keith Rounds Living Trust, PO Box 458, Brookings, SD 57006

Legal Description: “Plat of Lots 1,2,3,4,5,6,7, 8A & 9A in Cedar Pointe Addition in Government Lot 3 of the NW1/4 of Section 28-T109N-R50W of the 5th P. M., Brookings County, South Dakota.”

2020plat007: Keith Rounds is platting off Lots 1,2,3,4,5,6,7, 8A & 9A in Cedar Pointe Addition, located on the northwest side of Lake Campbell. The Preliminary Plat was approved by this board on June 2, 2009, which is included with this report. The land was sold and Mr. Rounds and he is proceeding with development as planned with minor adjustments. All the lots exceed our 20,000 sq. feet lot size requirement for the Lake-Park District. The plat meets our Brookings County Subdivision Ordinance and Lake Park requirements. Mr. Rounds has increased the Utility Easement from the required 10 feet in our Subdivision Ordinance to 30 feet in width on lots 1-7 and lots 8A and 9A. Lots 8A and 9A are being re-plated to show the increase of the 30 feet utility easement. Application plans have been submitted for Historical, Corp of Engineers and Game, Fish and Parks for review and approval.

PLAT OF
LOTS 1, 2, 3, 4, 5, 6, 7, 8A AND 9A IN CEDAR POINT ADDITION
 IN GOVERNMENT LOT 3 OF THE NW1/4 OF SECTION 28-T109N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA

VACATION NOTICE:
 THIS PLAT WILL VACATE LOTS 8 & 9 AS SHOWN IN THE PLAT OF LOTS 8, 9, 10 AND 11; AND CEDAR POINT CIRCLE RIGHT-OF-WAY; ALL IN CEDAR POINT ADDITION IN GOVERNMENT LOT 3 OF THE NW1/4 OF SECTION 28-T109N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA. FILED OCTOBER 8TH, 2019. FILED IN BOOK 37 ON PAGE 43 THEREOF.

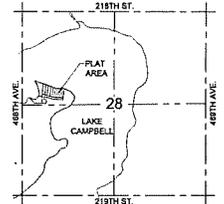
LAKE CAMPBELL

CURVE TABLE				
CURVE #	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING
C18	84.87'	100.00'	82.36'	S62°38'42"W



LEGEND

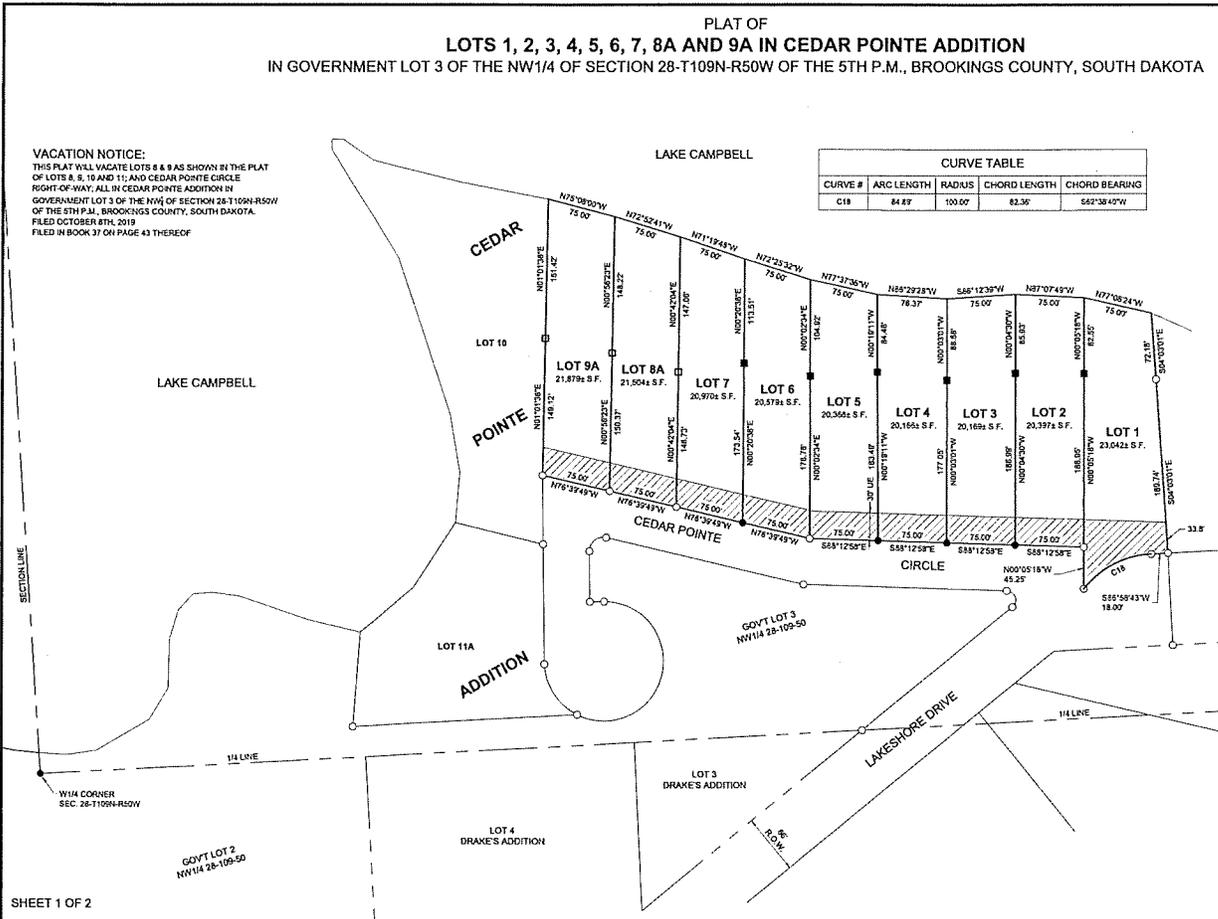
- MONUMENT FOUND
- MONUMENT SET THIS SURVEY (5" REBAR WITH STAMPED PLASTIC CAP)
- WITNESS CORNER SET THIS SURVEY (5" REBAR WITH STAMPED PLASTIC CAP)
- ▨ UTILITY EASEMENT (UE)



VICINITY MAP
 SECTION 28-109-50



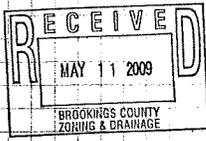
PREPARED BY:
 BANNER ASSOCIATES, INC.
 409 22nd AVE. S.
 BROOKINGS, SD 57006
 (605) 692-6342
 MARCH 2020





Cedar Pointe Addition - Lots 1-7, 8A, 9A





0 100
1" = 100 FT

TENTATIVE PRELIMINARY PLAN FOR
LOTS 2-10, ETC., BISHMAN ADDN,
IN GOVERNMENT LOT 3 OF NW 1/4 S28-T109N-R50W
OF 5TH PM, BROOKINGS COUNTY, SD

FIELD WORK & DRAWING
PREPARED BY:

CHARLES A. TILTRUM
101 TRUMAN DRIVE
AURORA, SD 57002-2017
PHONE: 605-693-3400

CONTACT:
MIKE McCLEMAN
690-1860

X NAILS SET TO MARK
APPROXIMATE LOCATIONS.
NOTE: APPROXIMATELY 50-100'±
BETWEEN NAILS (& LATHE) TO
EXISTING WATER.

LAKE CAMPBELL

LAKE CAMPBELL

LAKE CAMPBELL SHORELINE
IS NOT DRAWN TO SCALE
(DISTANCES SHOWN ARE TO TOP OF BANK NEAR
EDGE OF EXISTING TREES)

NOT TO SCALE

OWNED
BY OTHERS

PROPOSED
LOTS TO
DEVELOP
ACCORDING TO
PROSPECTIVE
BUYERS INTERESTS
& COUNTY REGULATIONS

SECTION
LINE

1/4 LINE

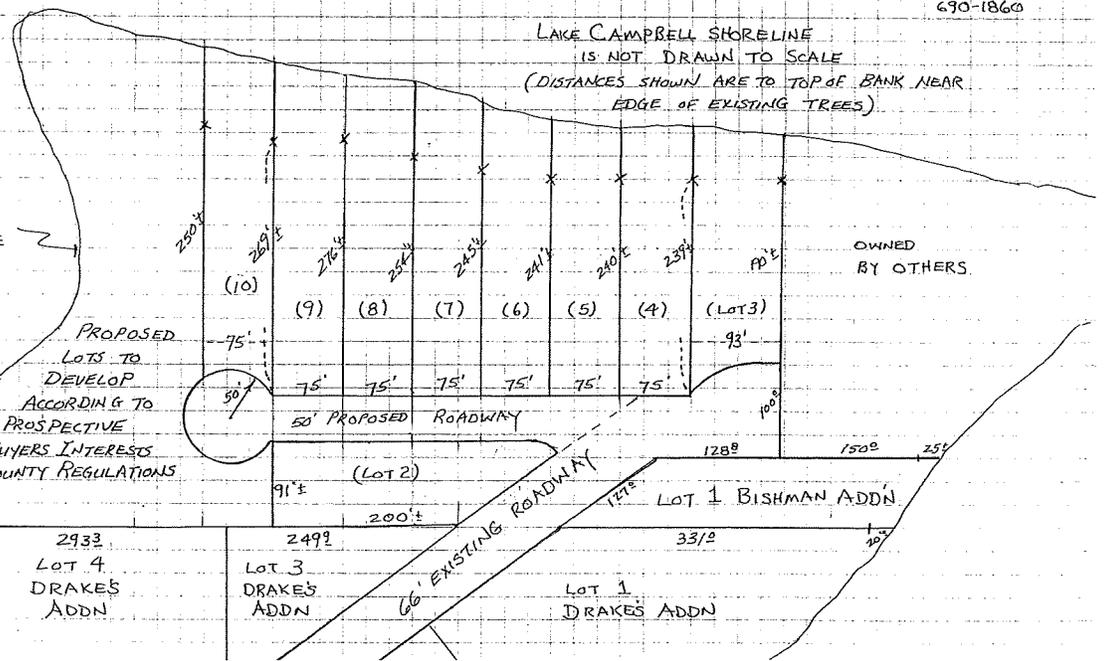
355±
WEST 1/4 CORNER
S28-T109N-R50W

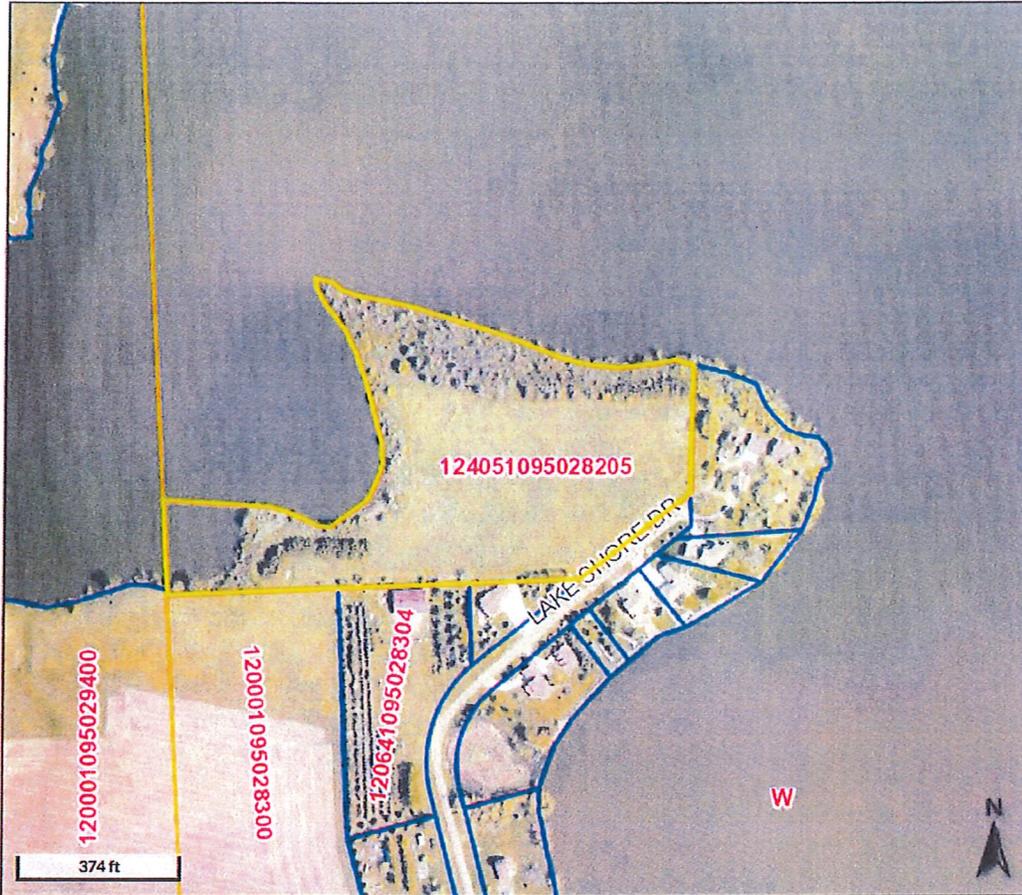
293±
LOT 4
DRAKES
ADDN

249±
LOT 3
DRAKES
ADDN

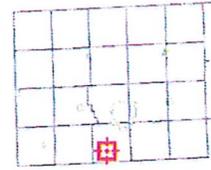
33±
LOT 1
DRAKES
ADDN

LOT 1 BISHMAN ADDN





Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	124051095028205	Alternate ID	n/a	Owner Address	CEDAR POINTE LLC
Sec/Twp/Rng	28-109-50	Class	NAC		1119 COPPER MT RD
Property Address		Acreage	n/a		BROOKINGS SD 57006
District	12014				
Brief Tax Description	LOT 3 EXC. E 260' OF W 1503' & EXC LOT 1 BISHMAN ADDN (LOT 1 BISHMANS - REPLATTED IN 2009 TO BIRD'S ADDITION & EXC LOTS 8-9-10-11 CEDAR				
	(Note: Not to be used on legal documents)				

Date created: 12/12/2019
 Last Data Uploaded: 12/12/2019 8:02:09 AM

Developed by Schneider
 GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT

Planning, Zoning and Drainage / Emergency Management

Brookings City & County Government Center

520 3rd Street, Suite 200

Brookings, SD 57006

(605) 696-8350

E-Mail: zoning@brookingscountysd.gov

Brookings County Commission

April 21, 2020 meeting.

April 8, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat008 with a unanimous vote of 9-ayes and 0-nays, at their April 7, 2020 meeting.

Brookings County Planning and Zoning Commission

April 7, 2020 – 8:00 PM meeting

2020plat008 – April 7, 2020

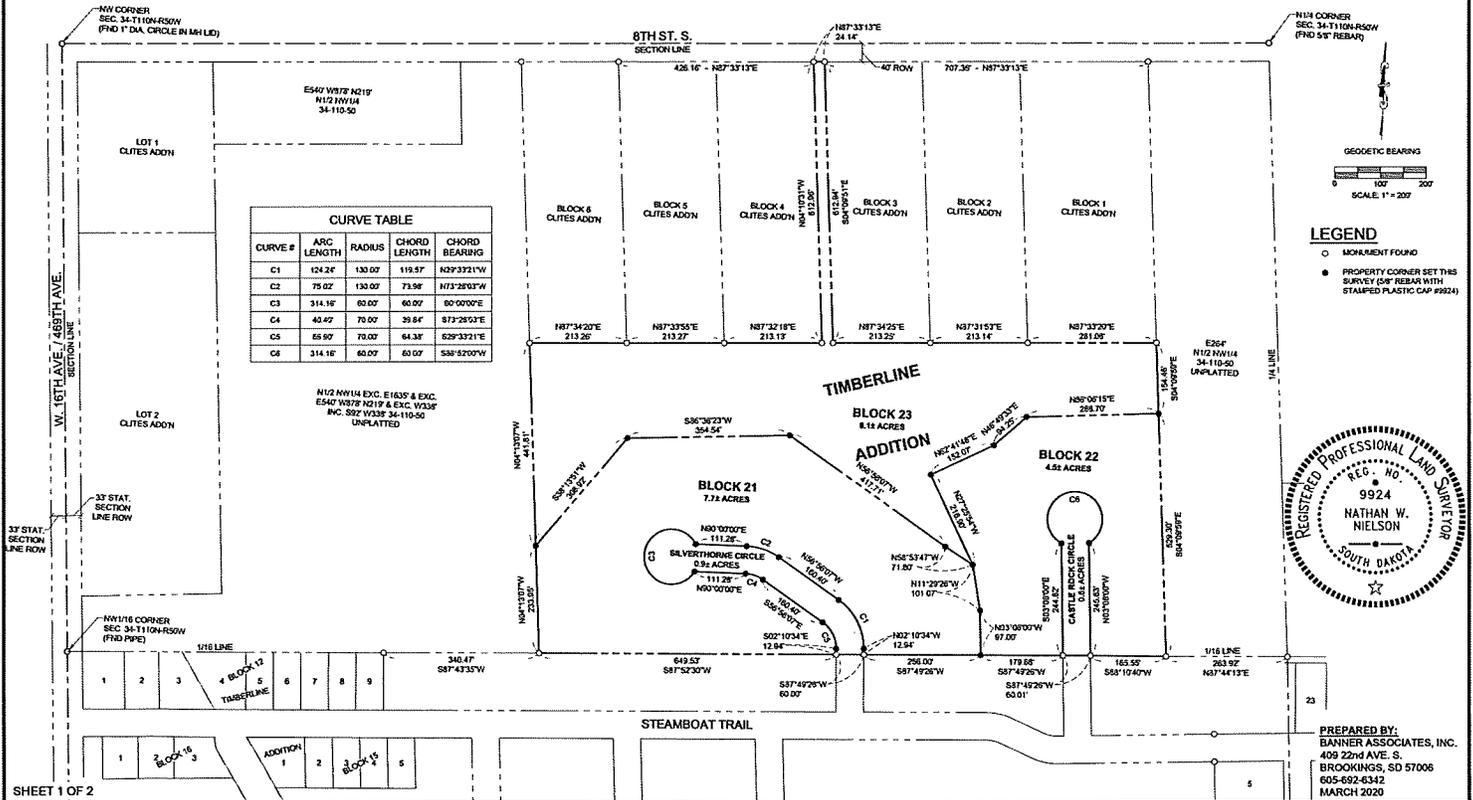
Prepared by Richard Haugen, Brookings County Development Deputy Director

Applicant/Owner: Gerard and Jean Moriarty, 1405 W 8th St S, Brookings, SD 57006

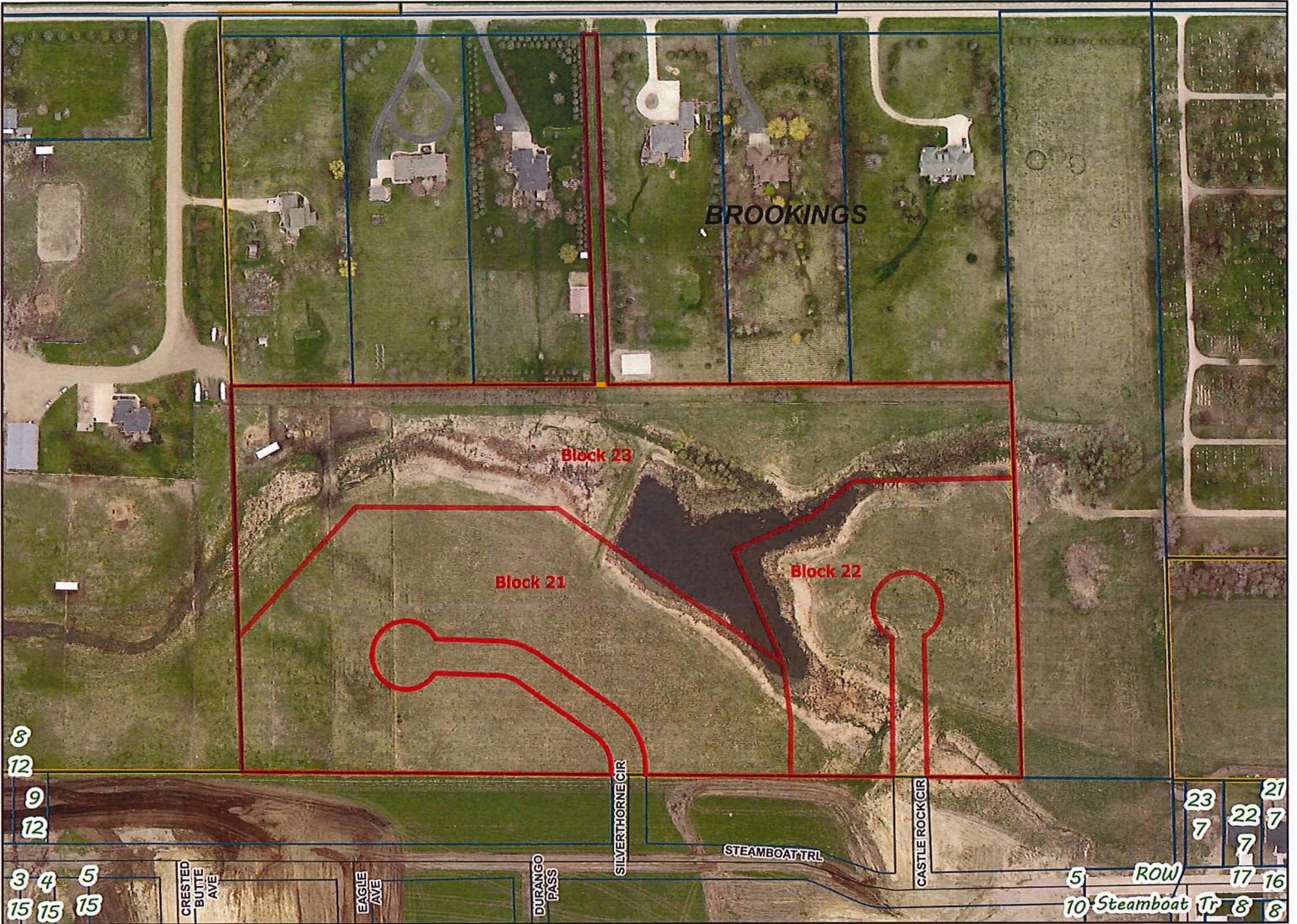
Legal Description: "Plat of Block 21; Block 22; Block 23; Silverthorne Circle; and Castle Rock Circle of Timberline Addition, in the East 1,635 feet of the N1/2 of the NW1/4, Except Clites Addition, and Except the East 264 Feet thereof, in Section 34, T110N, R50W of the 5th P.M., Brookings County, South Dakota."

2020plat008: Gerard Moriarty is platting off a 20.7acre parcel into three tracts. The property adjoins Timberline Addition located in southwest city limits of Brookings. The property owners will be submitting an application to be annexed into the City of Brookings in the near future. Platting of property is the first step in that process, giving the property a legal description. If for some reason the annexation does not proceed, a residence cannot be built on any of the blocks, as it they do not meet the acreage size requirement.

**PLAT OF
BLOCK 21; BLOCK 22; BLOCK 23; SILVERTHORNE CIRCLE; AND CASTLE ROCK CIRCLE OF TIMBERLINE ADDITION,
IN THE EAST 1635 FEET OF THE N 1/2 OF THE NW 1/4, EXCEPT CLITES ADDITION, AND EXCEPT THE EAST 264 FEET THEREOF,
IN SECTION 34-T110-R50W OF THE 5TH P.M., BROOKINGS COUNTY SOUTH DAKOTA.**

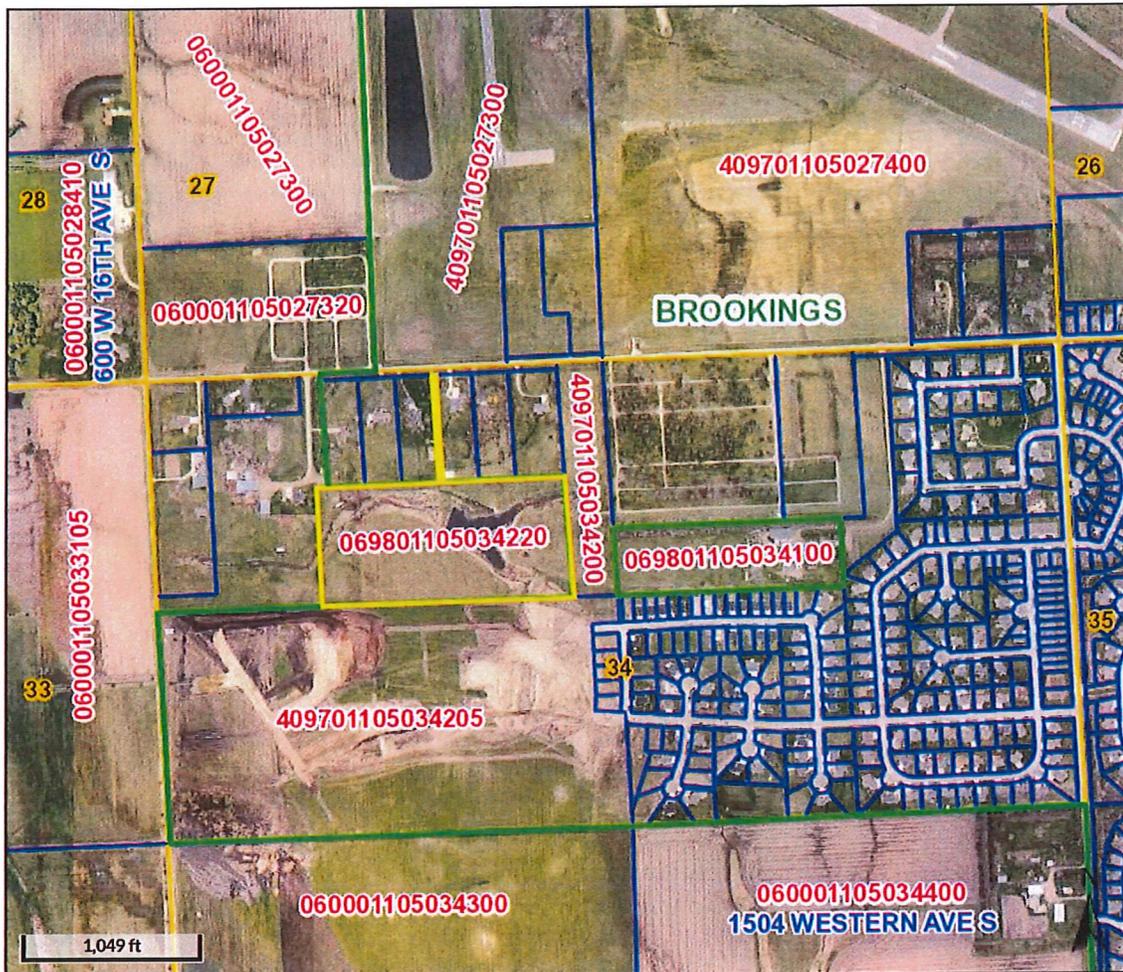


PREPARED BY:
BANNER ASSOCIATES, INC.
409 22nd AVE. S.
BROOKINGS, SD 57006
605-692-4312
MARCH 2020

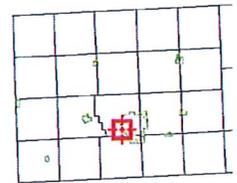


Timberline Addition - Blocks 21 - 23





Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels

Parcel ID	069801105034220	Alternate ID	n/a	Owner Address	SIOUX EMPIRE DEVELOPMENT CORP
Sec/Twp/Rng	34-110-50	Class	AGC		PO BOX 705
Property Address		Acreage	20.77		BROOKINGS SD 57006
District	0601				
Brief Tax Description	E 1635' OF N 1/2 NW 1/4 EXC CLITES ADDN & EXC E 264' BUT INCL A PARCEL OF LAND ABUTTING BLK 3 CLITES ADDN ON WEST & ABUTTING BLK 4				
	(Note: Not to be used on legal documents)				

Date created: 3/17/2020
Last Data Uploaded: 3/17/2020 8:08:07 AM

Developed by Schneider
GEO SPATIAL



Brookings County Finance Office

Vicki Buseth, Finance Officer

520 3rd Street Suite 100 ♦ Brookings, SD 57006

Phone: (605) 696-8250

vbuseth@brookingscountysd.gov

April 7, 2020

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Tax Abatements

The following Tax Abatements are on the April 21st agenda.

● **Abatement 20-28** Dustin Nelson property was on the tax rolls twice due to office error Amount **\$1473.16**

● **Abatement 20-29** Dustin Nelson property was on the tax rolls twice due to office error Amount **\$487.46**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-28 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Dustin Nelson

MAILING ADDRESS 1751 Orchard Dr

CITY Brookings State SD Zip Code 57006

Legal Description of Property Aurora Investment 2nd Addn, Lot 3A Blk 1

Amount of abatement being requested 31026-00100-003-05 (1473.16)

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____
- Structures have been removed after the assessment date (upon verification by the director of equalization)
Date structures removed _____
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments _____

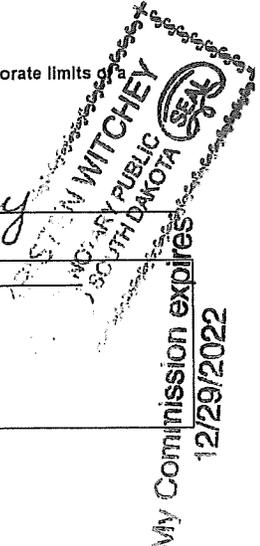
Assessor Recommendation: Approve Deny

Signature Rae Squaw Deputy Director

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding -- Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.
Alibi Buseck
Applicant's Signature

Subscribed and sworn to, before me this 3rd day of April, 2020
Kristen Witchey
Notary / Auditor / Deputy Auditor



DATE RECEIVED in the County Auditor's office _____	Received by _____
Total Valuation _____	Total Taxes on Property _____
Amount Abated _____	Amount Refunded _____
Date Approved _____	Check Number _____

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-29 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Dustin Nelson

MAILING ADDRESS 1791 Orchard Dr

CITY Brookings State SD Zip Code 57006

Legal Description of Property Aurora Investment Tract Addn, Lot 4A Blk 1

Amount of abatement being requested 31026-00100-004-05 (487.46)

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

- An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- The property is exempt from the tax;
- The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;
- Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;
- The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____
- Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____
- Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4
- Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- Other / Comments _____

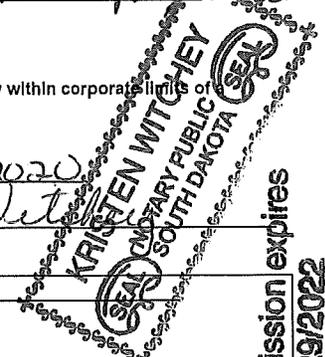
Assessor Recommendation: Approve Deny

Signature Reid Sauer Deputy Director

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding -- Any abatement on property within corporate limits of municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.
Alison Gusek
Applicant's Signature

Subscribed and sworn to, before me this 3rd day of April, 2020
Kristen Witzel
Notary / Auditor / Deputy Auditor



DATE RECEIVED in the County Auditor's office _____

Received by _____

Total Valuation _____

Total Taxes on Property _____

Amount Abated _____

Amount Refunded _____

Date Approved _____

Check Number _____

My Commission expires 12/29/2022

**APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS**

Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.
Application is made by Big Sioux Community Water System for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Trenton Twp., Section: 1# Quarter Section: NE NW SE (SW)
Street/Avenue of Construction: 476 Ave., Nearest Intersection: SD Hwy 324
Distance from nearest intersection:

from Intersection for 1550' (North) South East West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage: Potable water carrier
2. Cable Type: 2" PVC carrier w/ 3" PVC casing
3. Outside Diameter or Pipe Size: 2" PVC carrier w/ 3" casing under 476 Ave
4. Method of Installation: Directional boring, backhoe excavator
5. Crossing Bituminous Roads: new boring under 476 Ave @ 21663

*This installation will comply with the National Safety Code and all Federal Guidelines.

*Warning signs will be installed where appropriate.

*Ditches will be restored back to present condition.

*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Michael Headrick BSCIDS, Date: 4-15-2020

Applicant Address: 23343-479 Ave, Trenton SD 57074

Phone: 605-997-2098 Fax: 605-997-3236

I Approve of this Application:

Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: [Signature] Date: 4/15/2020

(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____

(Commission Chairman)

W.O. 28112

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sisay Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Sisay Valley, Section: 11 Quarter Section: NE NW SE SW

Street/Avenue of Construction: 471 Ave, Nearest Intersection: 203 ST

Distance from nearest intersection: 1680' North South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage Service Drop to House Replacement do to bad wire
2. Cable Type 4/0 Triplex underground
3. Outside Diameter or Pipe Size NA
4. Method of Installation Trenching, Piling, Arch box
5. Crossing Bituminous Roads NA

- *This installation will comply with the National Safety Code and all Federal Guidelines.
- *Warning signs will be installed where appropriate.
- *Ditches will be restored back to present condition.
- *Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
- *Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the utilities.

Signature of Applicant: [Signature] Date: 3-18-20

Applicant Address: P.O. Box 216 Columbia, SD 57017

Phone: 605-256-1638 Fax: 605-256-1960

I Approve of this Application:

Signature of Adjacent Landowner: _____ Date: _____

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: [Signature]
(Brookings County Superintendent)

Date: 4/16/2020

Approved: Board of County Commissioners

By: _____
(Commission Chairman)

Date: _____

2-3-11

W.O.28112
SYSTEM IMP
002-3-011-01-0

9' W

1-22

471 AVE

2-3-12

80'

SUN, 8, 186
Conductor = ACSR-4/0, Neutral = ACSR-4/0

SUN, 8, 186
Conductor = ACSR-4/0, Neutral = ACSR-4/0

TRUC 2075

G-41030



REQUEST TO FILL VACANCY

Position Vacancy 2 Part Time Seasonal Laborer
Department Highway
Vacancy Result of: Summer help

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description: Temporary Seasonal Laborer
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

- 4. Explain the effects of leaving the vacancy until severance is accumulated.
NA
- 5. Explain the effects of not filling the position or discussion of alternatives.
The Highway Department will be short 1 FTE due to deployment for guard duty, and filling these positions will help fill that void temporarily without hiring a FTE. Around the time these employees depart from these positions we will have the help of the weed/highway department workers coming back over to the highway department.
- 6. Provide description of departmental discussions about the vacancy.
Cliff, Jeff, and myself along with the crew all agreed Colin Walth was very easy to work with and would like to see him come back to fill 1 of these positions for the summer.
- 7. Estimated length of time to fill the position after approval.
2 weeks
- 8. Any additional comments?
We have last year's Temporary Seasonal Laborer interested in coming back to help us out this summer.



Department Manager

4/15/2020

Date

Request for filling of vacancy: _____ Approved _____ Denied

County Commission Date _____ Chairman, Brookings

POSITION TITLE: Temporary Seasonal Laborer
DEPARTMENT: Highway
REPORTS TO: Highway Superintendent, Lead Foreman & Foreman
FLSA STATUS: Non-Exempt
WAGE GRADE: 3

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this classification exists is to operate safely and efficiently pick-up trucks, lawn mowers, or other small equipment of the Highway Department. Work in progress is often performed without immediate supervision. Work is evaluated based on the care exercised in driving and the degree of effectiveness in staying on task, loading, transporting, and unloading materials.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties, which may be found in positions of this grade.)

Highway Department Duties

Perform skilled activities on specialty crew, maintenance crew or construction crew. Work depends on crew assignment but may include: project inspection activities, flagging, repairing fences and signs, striping highways, repairing bridges and concrete, Right-of-Way clean-up, hand or machine mowing, driving pick-up truck, asphalt patching, sealing, painting, general clean up, transporting, loading and unloading materials.

Other Duties

- Communicate any unsafe conditions or accidents/injuries in a timely manner to the Supervisor in order to facilitate prompt correction or reporting.
- Prepare and keep records related to work order requests, labor expenditures, job status, estimates, and proposed or completed projects.
- Attend training sessions and meetings as required.
- Perform work in a manner consistent with safe practices.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Ability to safely drive pick-up truck, passenger vehicle, and/or small equipment.
- Ability to perform manual labor, withstand variable weather conditions, and work extended hours if necessary.
- Ability to understand and follow both written and verbal instructions.
- Valid driver's license – Class 1 Car/Light Truck/Moped/Non-CDL Vehicles.
- Ability to obtain the South Dakota Department of Transportation Traffic Flagging Certification.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to communicate with co-workers, supervisory staff, citizens, etc.
- The employee is regularly required to sit and use hands to finger, handle, or feel.
- The employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds with assistance.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles; toxic or caustic chemicals; employee is exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Examination, Testing, and Certification

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Superintendent and/or County.

Requirements

Must be age 18. Valid driver's license – Class 1 Car/Light Truck/Moped/Non-CDL Vehicles.

Education

- High School Diploma or GED Certificate preferred

Any equivalent combination of education and experience as is acceptable to the hiring authority.

Commission Chairperson

Date

REQUEST TO FILL VACANCY

Position Vacancy Finance Assistant II

Department Finance

Vacancy Result of: Reorganization of office

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description
2. Departmental Organizational Chart
3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

5. Explain the effects of not filling the position or discussion of alternatives.

We have to fill this position to be able to get all of our work completed

6. Provide description of departmental discussions about the vacancy.

7. Estimated length of time to fill the position after approval.

8. Any additional comments?

Winki Busch
Department Manager

4-14-2020
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date

REQUEST TO FILL VACANCY

Position Vacancy Finance Assistant I

Department Finance

Vacancy Result of: Reorganization of office

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description
2. Departmental Organizational Chart
3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

5. Explain the effects of not filling the position or discussion of alternatives.

We have to fill this position to be able to get all of our work completed

6. Provide description of departmental discussions about the vacancy.

7. Estimated length of time to fill the position after approval.

8. Any additional comments?

Miki Buseck
Department Manager

4-14-2020
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date

REQUEST TO FILL VACANCY

Position Vacancy Temporary Election Worker (2)

Department Finance

Vacancy Result of: COVID 2 people decided not to work

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

5. Explain the effects of not filling the position or discussion of alternatives.

We have to fill this position to be able to get all of our work completed

6. Provide description of departmental discussions about the vacancy.

7. Estimated length of time to fill the position after approval.

8. Any additional comments?

Wicki Busech
Department Manager

4-14-2020
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date



Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Regular Business Items

- ❖ Plats: Richard Haugen submitted four plats for approval. All were approved unanimously by the Planning Commission at their April 7, 2020 meeting.
- ❖ Abatements: There are two abatements, both for Dustin Nelson. Vicki Buseth provided a staff report.
- ❖ Right of Way Applications: There are two routine right-of-way applications.
- ❖ Requests to Fill Vacancies:
 - The Highway Department is asking for two temporary seasonal laborers for the summer months. They did have one position last year and due to a National Guard deployment, they are asking for a second position this summer.
 - The Finance Office has three requests. These are positions that are being advertised due to reorganization in the Finance Office and the upcoming Primary Election.

Director's Report

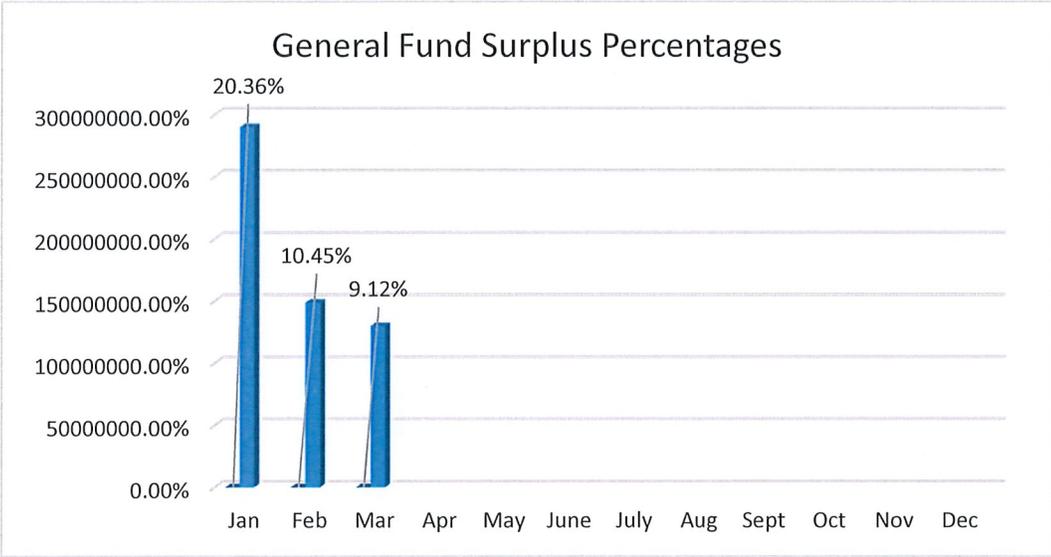
- ✓ The March month-end surplus information is included with my report. At approximately 9% we are lower than the 10-year average, which is closer to 12%. I anticipate that getting closer to average in April after first-half taxes have come in.
- ✓ Also attached to my report is an update on how departments are being staffed during this time.

A handwritten signature in black ink that reads "Stacy Steffensen". The signature is written in a cursive, flowing style.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

Surplus Cash Analysis- 2020

Month	Percentage	Amount
Jan	20.36%	\$ 2,898,594.77
Feb	10.45%	\$ 1,487,337.70
Mar	9.12%	\$ 1,298,407.66
Apr		
May		
June		
July		
Aug		
Sept		
Oct		
Nov		
Dec		



General Fund Surplus Cash Analysis Yearly Comparisons

2020

Jan	20%
Feb	10%
Mar	9%
Apr	
May	
June	
July	
Aug	
Sept	
Oct	
Nov	
Dec	

2019

Jan	22%
Feb	12%
Mar	11%
Apr	42%
May	40%
June	36%
July	27%
Aug	23%
Sept	19%
Oct	46%
Nov	46%
Dec	25%

2018

Jan	24%
Feb	14%
Mar	11%
Apr	42%
May	39%
June	34%
July	34%
Aug	25%
Sept	23%
Oct	51%
Nov	46%
Dec	25%

2017

Jan	25%
Feb	16%
Mar	15%
Apr	45%
May	53%
June	42%
July	33%
Aug	29%
Sept	20%
Oct	47%
Nov	36%
Dec	23%

2016

Jan	14%
Feb	5%
Mar	5%
Apr	30%
May	36%
June	31%
July	20%
Aug	15%
Sept	21%
Oct	43%
Nov	46%
Dec	30%

2015

Jan	22%
Feb	20%
Mar	11%
Apr	25%
May	30%
June	33%
July	13%
Aug	3%
Sept	6%
Oct	48%
Nov	58%
Dec	24%

2014

Jan	25%
Feb	15%
Mar	14%
Apr	39%
May	44%
June	41%
July	30%
Aug	24%
Sept	17%
Oct	35%
Nov	37%
Dec	26%

2013

Jan	28%
Feb	17%
Mar	15%
Apr	42%
May	44%
June	45%
July	35%
Aug	28%
Sept	24%
Oct	47%
Nov	48%
Dec	28%

2012

Jan	15%
Feb	12%
Mar	10%
Apr	39%
May	38%
June	35%
July	26%
Aug	26%
Sept	21%
Oct	45%
Nov	47%
Dec	29%

2011

Jan	-
Feb	19%
Mar	18%
Apr	46%
May	43%
June	40%
July	28%
Aug	26%
Sept	19%
Oct	44%
Nov	33%
Dec	23%

STAFFING UPDATE FOR COUNTY DEPARTMENTS

COMMISSION:

We have three of us coming in at least 4 days a week. Two in the office are working from home. Maintenance workers are in every day. The intent is to staff the office with at least one person every day from 8:00 – 5:00.

COMMUNITY HEALTH:

We continue to be operational with services under guidance from the State and teamwork within our region. Our clerical staff continue to work their normal duties in office, with adjustment in specifics of how those duties are completed (ie. a phone intake versus an in-person intake).

COUNTY DEVELOPMENT:

Rae Lynn has worked from home twice since the incident started. It worked well. Richard has the capability to work from home but hasn't yet. He has taken a couple of days of vacation because of a use or lose situation. I have been here every day.

EQUALIZATION:

The Equalization office has been fully staffed during this time, with the exception that I have been working remotely whenever possible, to be with kids. Also, Reid started working from home 1 day per week, for the next month, until the school year is over, again to help with kids. I know for myself, that I do not have BASE for my daughter at least until at least August 1, so I plan to continue working remotely for the most part until at least that time.

FINANCE OFFICE:

The Finance Office staff is all at the office working except one Finance Assistant who is off taking care of children. She has been coming in on Fridays.

HIGHWAY:

We will be finishing up crack sealing, and the men in the out shops are beginning to work on their routine grading tasks. We have opened up the stall nearest the breakroom to meet out in the shop instead of in the breakroom. We are doing more tasks now as far as being able to separate the men, we will begin hauling gravel and replacing culverts within the next week and will be able to separate the men more easily.

REGISTER OF DEEDS:

We have been here almost every day. There aren't many things we can do from home. So much of our business is searching records by using our records room, recording and processing the documents that come in everyday and doing vitals through the mail. Shawn did set us up to work from home. If the need to work at home comes we will take turns coming in and keeping up with business the best we can.

I allow one person from each of the title companies in each day. I am setting up appointments for any marriages that are still taking place. I will meet them in the entry of the building. I will not let them in the building but will take the information and fee back to our office, enter in computer and get their marriage license. We have been doing research for the surveyors which usually they do themselves in our office. There has been one project that I felt was too large for us to do. I let the surveyor in the records room to do that. He did have stipulations to use hand sanitizer etc. I plan to use my judgement per request on that matter.

When Vicki makes deposits each day, she brings documents back from First Bank & Trust for us. And returns the recorded documents to the bank the next day. That helps us a lot.

Our vital records requests come in the mail even if they are requested by someone in Brookings. The exception is the funeral homes, they call us with the information and check number. We issue the death

certificates and the funeral directors come to our south windows, beep their car horn and we take their application and fee! We have an unofficial drive up window! The title company employees knock on our window when they arrive, also!!

SHERIFF/JAIL:

The Sheriff's Office and Jail continue to be fully staffed. They've implemented policies and procedures to protect employees and inmates. Sheriff Marty is looking at possible schedule rotations to try to limit person to person contact.

STATE'S ATTORNEY:

Dan is in the office every day. The other two attorneys are working remotely. There are five additional staff members and each of them comes in one day per week. The other days they work remotely.

VETERANS/HUMAN SERVICES:

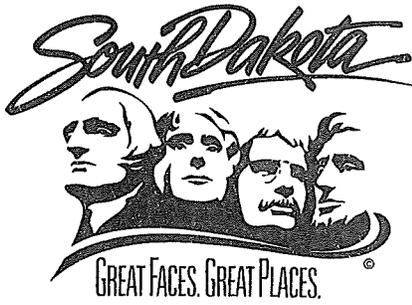
Veterans and Human services will have one person in the office to answer the phone and one working remote. I currently have Eileen doing hospital notices and collections work from home on Tuesday, Wednesday and Thursday. She comes in on Fridays to print notices and do mailings and Mondays for answering the phone and finish mailings.

WEED:

I have talked to the guys in the weed department about social distancing they do not have a problem with sitting at the table to do paperwork or morning meetings. We will have 2 people in a pickup and they don't have a problem with that either. I have hand sanitizer at the shop they have hand wipes also. If they feel sick they are to let me know and go to the doc. All in all they are all ok with how we are doing things.

4-H:

The Brookings County Extension Office/Brookings County 4-H has 2 employees that are both allowed 19.5 hours per week. Kim Ellingson and Jessica Hansen have varied schedules and hours that provide service to our clientele for a minimum of 4 hours each day. They currently are the sole providers of office services as I have been working remotely since being directed to do so on March 13, 2020. We communicate regularly via Zoom or Microsoft Teams in order to continue preparing for upcoming events as well as discussing options for how we might shift and transition to a 'new way' of doing 4-H and youth development programming for the spring and summer of 2020. Kim and Jessica take on a majority of the social media presence responsibilities, answer all incoming phone calls, coordinate drop off & pick-up of items/materials that were unexpectedly placed on hold, in addition to the responsibilities and tasks they handled prior to the pandemic and remote work for myself.



**DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES**

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

March 30, 2020

Wilfried Reuvekamp
Hilltop Dairy
48514 US Hwy 14
Elkton, SD 57026-6703

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Reuvekamp:

The Department of Environment and Natural Resources (DENR) has received a request to remove the fields listed in the following table from the approved phosphorus-based nutrient management plan (NMP) for Hilltop Dairy. Your existing phosphorus-based NMP is part of your application for coverage under the *2003 General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on June 2, 1998, and permitted on October 16, 1998, (**general permit # SDG-0100007**). The permit was transferred to you on March 31, 2006.

Fields Being Removed from NMP						
CPA-7 Line #	Field or Tract #	County	Legal Description	Available Acres	Soil Sampling Requirements	
					0-2 feet	Additional
20	1722 F10, 11, 13	Brookings	SW ¼, Section 17, T110N, R47W	104.8	Yes	No
22	4788 F1-2, 4	Brookings	NE ¼, Section 18, T110N, R47W	95.3	Yes	No
23	4787 F3	Brookings	NE ¼ of the NE ¼, Section 18, T110N, R47W	7.3	Yes	No

The department is removing *Fields (20)1722 F10, 11, 13, (22)4788 F1-2, 4, and (23)4787 F3* from your approved phosphorus-based NMP because the landowner who signed your manure application agreement no longer owns the land, and the current landowner is adding the fields to another facilities NMP. It is also the department's understanding that your crop consultant has already discussed this with you. With the removal of these fields, you still have adequate land available in your NMP to meet the permit requirements. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

We have received your permit application for state permit coverage under the *2017 General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (2017 general permit) and your application is currently under review.

Wilfried Reuvekamp
Hilltop Dairy
March 30, 2020
Page 2 of 2

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Dan Gerhardt, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Brookings County Commissioners
Joe Guenther, Nutrient Advisors, West Point, NE
Luke Muller, F.D.A.L.G., Watertown, SD

Enclosures: Field List
Field Map



**DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES**

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

April 7, 2020

Wilfried Reuvekamp
Hilltop Dairy
48514 US Hwy 14
Elkton, SD 57026-6703

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Reuvekamp:

The Department of Environment and Natural Resources (DENR) received your request to revise and re-approve the fields listed in the following table. These fields were previously in your approved phosphorus-based nutrient management plan (NMP) but when the manure application agreement with the landowner of these fields expired, the fields were no longer approved. An updated manure application agreement with the landowner has now been submitted. Your existing phosphorus-based NMP is part of your application for coverage under the *2003 General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on June 2, 1998, and permitted on October 16, 1998, (general permit # SDG-0100007). The permit was transferred to you on March 31, 2006.

NMP Fields Being Revised and Re-Approved						
Line #	Field or Tract #	County	Legal Description	Available Acres	Soil Sampling Requirements	
					0-2 feet	Additional
64	1043 F1,2	Brookings	W 1/2 of NW 1/4, Section 25, T110N, R48W	64.8	Yes	No
68	1043 F3-6	Brookings	NE 1/4, Section 25, T110N, R48W	129.2	Yes	No

The revisions to these fields consist of combining the fields previously identified as *Fields 1043 F1* (line #64) and *1043 F2* (line #65) into *Field 1043 F1,2* (line # 64) and the fields previously identified as *Fields 1043 F3,6* (line #68), *Fields 1043 F4,6* (line #69), and *1043 F5,6* (line #70) into *Field 1043 F3-6* (line #68).

We are approving the modifications and are including *Field 1043 F1,2* (line # 64) and *Field 1043 F3-6* (line #68) in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

We have received your permit application for state permit coverage under the *2017 General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (2017 general permit). Your application is currently under review. Until permit coverage is issued under the 2017 general permit, you may continue to use your currently approved NMP for the land application of manure and wastewater from your operation in compliance with your coverage under the 2003 general permit.



**DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES**

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

March 30, 2020

Dan Luze
Luze & Sons Feedlot
21040 480th Avenue
White, SD 57276

Re: Revised Phosphorus-Based Nutrient Management Plan (NMP)

Dear Mr. Luze:

The Department of Environment and Natural Resources (DENR) received your request to add the fields listed in the following table to your approved phosphorus-based nutrient management plan (NMP). Your existing phosphorus-based NMP is part of your application for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on August 12, 2009, and permitted on November 30, 2009 (**general permit # SDG-0100467**).

CPA-7 Line #	Field #	County	Legal Description	Available Acres	Soil Sampling Requirements	
					0-2 feet	Additional
11	11	Brookings	SW ¼, Section 15, T110N, R48W	107.5	Yes	No
17	17	Brookings	NE ¼, Section 18, T110N, R47W	123.4	Yes	No
18	18	Brookings	SW ¼, Section 17, T110N, R47W	130.8	Yes	No

We are approving the modifications and including *Fields 11, 17, and 18* in your approved phosphorus-based NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

All of the new fields will require soil tests from zero to two feet prior to manure application.

The application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields

Dan Luze
Luze & Sons Feedlot
March 30, 2020
Page 2 of 2

to your approved phosphorus-based NMP may be obtained from your local Natural resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at <http://denr.sd.gov/des/fp/fieldadditions.aspx> for instructions on adding fields. **You may not apply manure to any fields not included in your approved phosphorus-based NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

The 2017 *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (2017 general permit) became effective on April 15, 2017. You currently have coverage under the 2003 general permit and will need to submit an application for coverage under the 2017 general permit by **April 15, 2021**. Please note that certain modifications may require operations to submit a permit application for coverage under the reissued 2017 permit prior to this deadline. We recommend when crafting your NMP under the reissued general permit that you consider writing your plan to maximize your flexibility and minimize the amount of modifications that you may need to make to your NMP.

One copy of the field information is being retained for our files. The enclosed table is an updated listing of the fields that are currently approved for manure or wastewater application. The enclosed map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed table and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Dan Gerhardt, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,



Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol Crop Consulting, Brookings, SD
Brookings County Commissioners
Luke Muller, F.D.A.L.G., Watertown, SD

Enclosures: Field List
Field Map