Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. **8:30 AM Call to Order on THURSDAY, June 4, 2020**

2. **Pledge of Allegiance**

3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

   Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. **Approval of Agenda**

   Action: Motion to Approve, Request Comments, Voice Vote

5. **Consent Agenda Items**

   Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

   A. Approval of minutes

      Documents:

      05-19-2020 Minutes.pdf

   B. Approval of travel requests

   C. Approval of personnel action notices

      Documents:

      Personnel Action Notice Report 06042020.pdf

   D. Approval of cellular authorizations

   E. Approval of the Human Services report

      Documents:

      Human Services report.pdf

6. **Routine Business**

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

CLAIMS 6.4.2020.pdf
June Cell Phones 6.4.2020.pdf

B. Recognition of Employees' Anniversaries

i. Jennifer Beller, Finance Office - 5 years in February

ii. Michael Andresen, Highway/Weed - 5 years in March

iii. Jenna Byrd, Finance Office - 5 years in March

iv. Kevin Murfield, Sheriff's Office - 5 years in March

v. Mike Holzhauser, Veterans & Human Services - 10 years in March

vi. Richard Haugen, County Development - 15 years in March

vii. Mitchell Lang, Highway Department - 5 years in May

viii. Matt Christensen, Sheriff's Office - 10 years in June

C. Department Head reports

7. Scheduled Agenda Items

A. 9:00 AM - Presentation by Don Brown and Michael Clancy from RenoDry USA.

i. Discussion on budgeting for RenoDry to install two devices to dehydrate the courthouse building.

Documents:

RenoDry Info.pdf

8. Regular Business

A. Action to approve Resolution #20-23: a resolution authorizing the purchase of snow and ice handling equipment, supplies, and accessories through the Sourcewell, formerly National Joint Powers Alliance, bid process.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-23 Snow, Ice Equipment.pdf

B. Action to approve Resolution #20-24: a Bridge Improvement Grant Program resolution authorizing 5 year County Plan amendments.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-24 5 Year Plan Amendments.pdf

C. Action to approve Resolution #20-25: a Bridge Improvement Grant Program Resolution authorizing submission of applications for structure 06-220-089.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-25 BIG 06-220-089.pdf

D. Action to approve Resolution #20-26: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-301-110.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-26 BIG 06-301-110.pdf

E. Action to approve Resolution #20-27: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-306-110.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-27 BIG 06-306-110.pdf

F. Action to approve Resolution #20-28: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-141-090.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-28 BIG 06-141-090.pdf

G. Action to approve Resolution #20-29: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-198.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-29 BIG 06-210-198.pdf

H. Action to approve Resolution #20-30: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-170-101.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-30 BIG 06-170-101.pdf

I. Action to approve Resolution #20-31: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-190-041.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-31 BIG 06-190-041.pdf

J. Action to approve Resolution #20-32: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-209-100.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-32 BIG 06-209-100.pdf

K. Action to approve Resolution #20-33: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-098.

Action: Motion to Approve, Comment, Roll Call

Documents:

Res 20-33 BIG 06-210-098.pdf

L. Action to approve Agreement #20-25: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Oakwood Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-25 ROW Sioux Valley Energy.pdf

M. Action to approve an expense from the Fire Department Long Term Fund in the amount of $33,389.

Action: Motion to Approve, Comments, Roll Call

Documents:

Fire Dept Claim.pdf
Additional Claims 6.4.2020.pdf

N. Action to approve a funding requst in the amount of $1,500 from the Uncle Sam Jam for the annual 4th of July fireworks display in Brookings.

Action: Motion to Approve, Comments, Roll Call

Documents:

Uncle Sam Jam Request.pdf

O. Action to approve a funding request in the amount of $500 from the Elkton Special Days Committee for the annual 4th of July fireworks display in Elkton.

Action: Motion to Approve, Comments, Roll Call

Documents:

Elkton Special Days Request.pdf

P. Action to approve a fireworks display at the driving range at Meadow Creek Golf Course near Volga on June 12, 2020 at dusk.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Meadow Creek Request.pdf

Q. Canvas of June 2, 2020 Primary Election in Brookings County.

i. Action to approve the results from the June 2, 2020 Primary Election.

Action: Motion to Approve, Comments, Roll Call

9. **Commission Department Director's Report**

   Documents:

   Commission Dept Report.pdf
   Surplus Cash Analysis.pdf

10. **States Attorney's Office Report**

11. **Commissioner Reports and Discussion Items**

    A. Correspondence received

12. **Executive Session**

13. **Adjournment**

    Action: Motion to Approve, Voice Vote

14. **Public Notices**

    - *FY2021 budget hearings will be held on Thursday, June 18, 2020 starting at 8:00 AM in the Community Room (300) of the Brookings City & County Government Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING
TUESDAY, MAY 19, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 19, 2020 with the following members present: Michael Bartley, Larry Jensen, Angela Boersma and Ryan Krogman. Lee Ann Pierce was present via telephone.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Jensen, seconded by Krogman to approve the agenda for the May 19, 2020 Commission Meeting. All members presented voted "aye." Motion carried.

CONSENT AGENDA

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the May 5, 2020 Commission Meeting.

Personnel Action Notices: annual review- Richard Haugen to $27.04, effective May 1, 2020; voluntary resignation- Adrianna Hockett; effective May 1, 2020; annual review- Jeremy Kriese to $28.13, effective May 1, 2020; annual review- Manny Langstraat to $27.04, effective May 1, 2020; new hire- Temporary Election Worker Maci Law at $12.00, effective May 4, 2020; annual review- Michael Giegling to $30.45, effective June 1, 2020; annual review- Kevin Murfield to $25.48, effective June 1, 2020.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Jensen to approve the following claims. Commissioner Pierce asked is their portion of the parking lot was now paid in full. Commission Department Director Stacy Steffensen said yes. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

3-C OF BROOKINGS COUNTY, FENCING ON CULVERTS, $1,122.45; 605 CUSTOM DESIGN LLC, JACKETS/SHIRTS, $70.00; A&B BUSINESS INC, $215.94; AGFIRST FARMERS COOP, $435.76; AGTERRA TECHNOLOGIES INC, YEARLY PAYMENT, $560.00; ALLEGRA PRINT & IMAGING, COLOR PHOTOS, $2.00; ALPHAMEDIA USA LLC, BLITZ PACKAGE/PUBLIC SERVICE ANNOUNCEMENTS, $660.00; AMERICAN STAMP & MARKING, VINYL FLOOR SIGNS, $97.07; ARAGON, MARTHA A, TRANSLATION SERVICES, $50.00; AT&T MOBILITY, BILL/MOBILE WIFI, $440.44; ATCO INTERNATIONAL, BUG WIPES, $107.80; AURORA AUTO BODY &

GLASS, PATROL VEHICLE REPAIRS/TOWING/FUEL, $652.37; AVERA MCKENNAN HOSPITAL, MENTAL HEALTH HOLD, $714.00; AVERA OCCUPATIONAL MEDIC, TPA SERVICES, $121.10; JORDYN BANGASSER, COURT APPOINTED ATTORNEY, $2,037.29; BIERSCHBACH EQUIPMENT, MELTER, $999.10; BIOAG ENERGY SERVICES LL, MOLLY GREASE AND DEF, $131.52; BOWES CONSTRUCTION, ASPHALT/BASECOURSE, $7,496.92; BOYER TRUCKS, REPAIR PARTS, $2,120.84; BREHMER, JACOB, SHIPPING, $10.20; BROOKINGS AUTO MALL INC, ALTERNATER, $429.53; BROOKINGS CITY UTILITIES, WATER/SEWER/ELECTRIC/TELE/IRRIGATION, $2,474.67; BROOKINGS CITY UTILITIES, UTILITIES/COURTHOUSE IRRIGATION/1921 BDG, $3,873.47; BROOKINGS COUNTY FINANCE, DELINQUENT TAXES/ADVANCE TAX, $924.41; BROOKINGS ENGRAVING, NAME PLATE, $12.00; BROOKINGS HEALTH SYSTEM, MEDICAL EXAMINATION, $836.82; BROOKINGS REGISTER, PUBLICATIONS/SEVERE WEATHER AD/NOTICE OF RESPONSIBILITY, $2,226.58; BROOKINGS UTILITIES, WATER FOR TRUCK SHED, $104.11; BROOKINGS-DEUEL RWS, WATER@BRUCE SHOP, $26.80; BUHLS OF BROOKINGS CLEAN, RUG RENTAL, $47.40; CARQUEST AUTO, TOOLS/SUPPLIES, $4,560.07; CENTURY BUSINESS PRODUCT, COPIER CONTRACT/INK, $745.59; CHS, SHOP GAS/DIESEL, $7,246.51; CINTAS CORPORATION, SHOP COATS, $129.57; CITY OF BROOKINGS LANDFILL, GARBAGE, $13.20; CITY OF BROOKINGS, SOUTH PARKING LOT, $91,894.64; CITY OF WHITE, WATER/SEWER/ELECTRIC, $88.74; CLARK ENGINEERING, SURFACING PROJECT, $766.55; COOK'S WASTEPAPER & REC, MAY BILL/ COURTHOUSE SERVICES/MAY DET CENTER, $680.86; COURTESY PLUMBING INC, JAIL REPAIRS, $372.30; DANKO EMERGENCY EQUIPMENT, 2000GAL TANKER, $81,288.00; DEN-WIL INC, COMMUNITY HEALTH RENT, $960.00; DEPT. OF TRANSPORTATION, 216TH ST & 471ST ST, $1,396.28; DVL FIRE AND SAFETY, FIRE EXTINGUISHER COVER, $75.00; FOERSTER DISTRIBUTING, JANITORIAL SUPPLIES, $499.50; FOERSTER TESTING LIMITED, APSHALT CORES, $400.00; GASS LAW, PC, COURT APPOINTED ATTORNEY, $3,378.35; JENNIFER GOLDAMMER, MENTAL HEALTH, $4,727.40; GOVERNMENT FORMS AND SUP, GERM SHIELDS, $309.00; GRAINGER, PUMP, $451.92; PATRICIA J HARTSEL, TRANSCRIPTION, $162.20; HILLYARD/SIOUX FALLS, JANITORIAL ITEMS, $416.85; HOMETOWN SERVICE & TIRE,, TIRES, $675.00; HUNGERFORD CHIROPRACTIC, DRUG TESTING, $30.00; HY-VEE FOOD STORE, JURY MEALS/REFRESHMENTS, $5.32; I STATE TRUCK CENTER, SWITCH-ROCKER, $34.47; INDEED INC, JOB POSTINGS, $232.89; INFO CUBIC LLC, BACKGROUND CHECKS, $98.00; INTERSTATE TELECOM. COOP, PHONES/ADVERTISTING, $358.25; KIBBLE EQUIPMENT LLC, CAP & PLUG, $30.16; KINGBROOK RURAL WATER, SINAI WATER, $33.00; L&L AUTO & TRUCK PARTS, SHOP TOOLS/PATROL VEHICLE PARTS, $112.30; L.G. EVERIST INC, QUARTZITE, $7,087.22; LOWE'S, SUPPLIES/EAR PROTECTION/SUPPLIES, $537.62; MCKEEVER'S VENDING, INMATE COMMISARY, $253.32; MCLEOD'S PRINTING & OFFI, BALLOT SLEEVE/ABSENTEE ENVELOPES/ENVELOPES, $2,746.11; MEDIACOM LLC, LAW LIBRARY INTERNET, $136.90; MIDAMERICA BUSINESS SYST, SPACESAVER MOBILE STORAGE SYST, $14,416.54; MIDWEST GLASS, PATROL VEHICLE REPAIRS, $15.50; MINNEHAHA COUNTY AUDITOR, MENTAL HEALTH COSTS, $92.50; NATIONAL 4-H COUNCIL, 4-H PROGRAMMING AWARDS, $100.00; NANCY J NELSON, COURT APPOINTED ATTORNEY, $1,144.60; NEWEGG BUSINESS INC, DESKTOP/CHARG STATION/LASR PRT, $5,623.19; NORTHWESTERN ENERGY, TRUCK/HWY SHOP/HEAT IN TRUCK SHED, $277.93; OFFICE PEEPS INC, SELF SEAL MAILERS/STAPLER/OFFICE SUPPLIES/PAPER/PENSPLANNERS, $1,024.35; PETERSON MOTORS COMPANY, METALS STANDS/LEXAN, $2,250.00; PRAIRIE GRAPHICS, APPRAISER POLOS, $69.00; PROCHEM DYNAMICS LLC, JAIL CLEANING SUPPLIES, $1,510.43; PRUSSMAN CONTRACTING CO., 27B & 8G, $6,946.20; QUADIENT LEASING USA, IN, POSTAGE METER LEASE, $1,521.00; QUALIFIED PRESORT SERVIC, 4/1-4/30, $63.05; RAZORS EDGE GROUNDS KEEP, LANDSCAPE/GROUNDSKEEPING, SNOW REMOVAL&LANDSCAPE MAINT, $2,827.50; RDO EQUIPMENT CO, REPAIRS, $2,128.42; RICK RIBSTEIN, COURT APPOINTED ATTORNEY, $5,925.60; RUNNING'S SUPPLY INC, SHOP SUPPLIES/CLOTHING/RUNNING'S-JANITORIAL ITEMS/CABLE/ROPE/SHOP SUPPLIES, $517.50; RYDE INVESTMENT GROUP LL, TAX CERTIFICATE, $8,014.32; SATELLITE TRACKING OF PE, BLUTAG, $1,053.00; SCHAFFER LAW OFFICE, PRO, 3/24-4/30, $892.50; SD ATTORNEY GENERAL'S OFFICE, 24/7 DAILY MONITORING FEES, $3,436.00; SDACO, ROD MODERNIZATION&PRESERVATION, $1,084.00; SEXAUER DISCOUNT FARM SE, LAWN MIX, $141.00; SIOUX VALLEY ENERGY, ELECTRIC, $268.00; SKINNER STRIPING, STRIPING WEST PARKING LOT, $306.12; CAMERON SMITH, WORK BOOTS, $181.04; STURDEVANT'S AUTO PARTS, VISIONALL/POWER STEERING FLUID, $247.83; SWIFTEL DIRECTORY, PHONE SERVICE, 4/21-5/20, TELEPHONE/INTERNET SERVICE, $1,664.98; ANTHONY TEESDALE, COURT APPOINTED ATTORNEY, $5,062.35; THOMSON REUTERS - WEST, $350.00; TOWN & COUNTRY SHOPPER, PUBLICATION, $120.00; TOWN OF SINAI, SEWER AND GARBAGE, $64.63; TRANSOURCE, BELT & PRESSURE, $432.11; TWO WAY SOLUTIONS INC, QRTLY MAINT CONTRACT, $595.00; UNITED STATES

POSTAL SER, POSTAGE, $600.00; VAN DIEST SUPPLY COMPANY, HAZARDOUS MATERIALS, $11,650.00; VANDENBERG LAW, COURT APPOINTED ATTORNEY, $1,923.00; VANTEK COMMUNICATIONS, RADIO/SPEAKER, $4,088.00; WALBURG, DUANE, ANIMAL CONTROL, $33.18; WALMART COMMUNITY, KEURIG BREWER CARE, $13.97; WHEELCO TRUCK & TRAILER, SUPPLIES/MATERIALS, $1,331.94; KRISTIN A WOODALL, TRANSCRIPTIONS, $166.40.

Department Head Reports

Highway Superintendent Brian Gustad said a portion of road near the bridges on south highway 77 is now open. Gustad said they continue to work on culverts.

Pierce said there were many places on a county road in the Lake Campbell area where it looked like large rocks were placed to prevent problems with the road degrading. Gustad said the water has been sitting up against that grade and over time they will get those covered with dirt to get some vegetation reestablished.

Sheriff Marty Stanwick said they have 19 individuals in custody. He said there is one in quarantine and eight out of the facility on GPS.

Stanwick said they've gradually opened up the 24/7 program but the internal lobby of the Sheriff's Office remains closed. He said he's not ready to open up visitation but has audio/video machines in place when they do open.

Stanwick said they had a couple of emergency committals over the weekend. He said one had to be transported to Rapid City and one to Yankton.

Stanwick said they've started security screening at the courthouse Monday through Friday 8:00 a.m. to 5:00 p.m. He said they are not only screening for weapons but also taking people's temperatures.

County Development Director Robert Hill said a soybean spill was reported by South Dakota Department of Ag. He said the Brookings County Highway Department cleaned it up and took the contaminated product to the landfill per SD DENR's request.

Hill said they received the Building Code Effectiveness Grading Schedule. Hill discussed the different kinds of classes with the board.

Hill said the County Safety Meeting was postponed to May 27th.

Hill said he was contacted by Banner Associates about the river diversion concerns south of Brookings. Hill said they want concerned citizens who live in that area to meet as a group and create a detailed plan of what's needed. Hill said the feds will bring in an environmentalist and do a study on it. He said the decision will heavily weigh on what the study shows.

Hill said FCC notifications were submitted for the Bruce and White repeaters.

Hill said the LEPC Meeting has been scheduled for May 21st.

BCOAC Director Dustin Huber said they had a soft opening for members only on May 6th and opened to the public on May 18th. He said everyone has been very understanding and respectful with the new guidelines.

Huber said he's been working with Trane on the HVAC system.

Finance Officer Vicki Buseth said the Finance Office has been very busy with title transfers and absentee voting. Buseth said she's been working with the department heads on their budgets.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's Report for April 2020.

April 2020

Total amount of deposits in banks……..$44,179,050.41
Total amount of actual cash: Currency……..$213.00
Coins……...$2.24
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days..$2,545,300.88
Itemized list of all other items……$12,645.04
TOTAL……$46,737,211.57

Commissioner/HR: $22,449.81; Finance Officer: $22,229.80; States Attorney: $27,752.70; Equalization: $19,139.27; Register of Deeds: $8,848.54; Veterans/Welfare: $6,442.30; Sheriff's Office: $100,352.68; Coroner: $426.22; Community Health: $3,718.40; Extension: $2,524.89; Weed: $2,551.24; Planning/Zoning: $5,879.61; Highway: $51,237.44; Emergency Management: $4,022.91; BCOAC: $3,580.27; Technology: $7,162.91.

AFLAC: $3,728.72; Avesis: $1,335.98; Office of Child Support: $2,930.75; Delta Dental: $5,770.18; Flex One: $1,942.96; Principal Life Insurance: $1,731.57; Garnishments: $296.34; Local Teamsters: $1,108.00; SDRS: $45,919.16; SDRS Supplemental: $1,825.00; EFTPS: $91,004.89; Wellmark: $97,249.12; AFLAC Group/CAIC Primary: $246.66.

Be it noted, the expenditure adjustments for the month of April 2020 were presented to the board. $1,327.17 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of April 2020 in the amount of $33,015.00 was presented to the board.

Motion by Boersma, seconded by Jensen to approve the following transfers as per budget appropriations for the second quarter of 2020:

From General Fund 101-4-911-4294 to Highway and Bridge Fund 201-3-371-0000 in the amount of $750,000.00

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of $21,250.00

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

REGULAR BUSINESS

Commissioner Pierce recused herself from this action item.

Motion by Krogman, seconded by Jensen to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-21: a plat of Lot 1 of Richarz Addition in the SE ¼ of Section 35, T109N, R52W of the 5th P.M., Brookings County, South Dakota.

Background information was provided by County Development Director Robert Hill.

Roll call vote: Krogman "aye," Jensen "aye," Boersma "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-22: a resolution limiting vote center locations for the June 2, 2020 Primary Election. Background information was provided by Senior Finance Assistant Jenna Byrd.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Resolution #20-22
A Resolution Limiting Vote Center Locations for the
June 2, 2020 Primary Election

WHEREAS, the Trinity Lutheran Church located in Arlington, SD, the Sinai Fire Hall in Sinai, SD, the Swiftel Center and Holy Life Tabernacle Church both in Brookings, SD are all Vote Center locations for Brookings County for countywide elections; and

WHEREAS, the Brookings County Board of County Commissioners is required by SDCL 12-14-1 to establish the polling places for countywide elections; and

WHEREAS, due to the COVID-19 pandemic, there are not enough election workers available to use those facilities as Vote Center sites during the June 2, 2020 Primary Election.

THEREFORE BE IT RESOLVED, by the Brookings County Board of Commissioners that the Vote Center locations in Arlington, SD, Sinai, SD, the Swiftel Center and Holy Life Tabernacle Church both in Brookings, SD be closed for the June 2, 2020 Primary Election only.

ALSO THEREFORE BE IT RESOLOVED, that this Resolution replaces Resolution #20-19.

Michael Bartley
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
County Finance Officer

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Agreement #20-23: a State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement-Local Administration.

Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-24: an application for occupancy of right-of-way of county highways made by Gene & Ann Blondheim in Laketon Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve an on/off sale malt beverage and South Dakota farm wine license for Brookings Country Club, Inc. for July 1, 2020 through June 30, 2021.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve an on/off sale malt beverage and South Dakota farm wine license for Cuzbins, LLC (The Boathouse) for July 1, 2020 through June 30, 2021.
All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve an on/off sale malt beverage and South Dakota farm wine license for Danceland Campground for July 1, 2020 through June 30, 2021.
Motion by Jensen, seconded by Boersma to amend the main motion to approve the application contingent upon Danceland Campground completing the application in its entirety.
Voice vote on amendment: all members voted “aye.” Amendment Carried.
Voice vote on motion as amended: All members voted, “aye.” Main motion as amended carried.

Commissioner Pierce recused herself from this action item.
Motion by Boersma, seconded by Krogman to approve an on/off sale malt beverage and South Dakota farm wine license for Good Roots Farm & Gardens for July 1, 2020 through June 30, 2021. All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve an on/off sale malt beverage and South Dakota farm wine license for Schade Vineyard, Inc. for July 1, 2020 through June 30, 2021.
All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve an on/off sale malt beverage and South Dakota farm wine license for Skyview Junction for July 1, 2020 through June 30, 2021.
All members voted “aye.’ Motion carried.

Motion by Boersma, seconded by Krogman to approve an on/off sale malt beverage and South Dakota farm wine license for K & K Enterprises, Inc. for July 1, 2020 through June 30, 2021.
All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Boersma to approve an on/off sale malt beverage and South Dakota farm wine license for Wagon Wheel Resort, LLC for July 1, 2020 through June 30, 2021.
All members voted “aye.” Motion carried.

SCHEDULED AGENDA ITEM

Motion by Jensen, seconded by Krogman to approve an expense from the Fire Department Long Term Fund in the amount of $81,288.00.
Background information was provided by Brookings Fire Chief Darrell Hartmann.
Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

SCHEDULED AGENDA ITEM

Motion by Pierce, seconded by Boersma to approve the Alternatives to Detention Support Subgrant Application.

As scheduled at 9:05 a.m., Tim Lease with the Boys & Girls Club was present for any questions and comments that the board may have regarding the subgrant application.

Pierce said the board needs to watch this grant closely for the next three years. She said there's been conversation that at the end of the three year period, they will be asking the county to support this position and to pay for the position. She said she is hoping this program shows the impact it will have on juveniles but said it will be hard to quantify. She said she supports the project but hopes they can figure out a way to measure the impact before the end of the three year grant.

Lease said they've been in close communication with counties who have already implemented the program.

States Attorney Dan Nelson said it's not just an alternative to detention. He said he plans to refer non-violent, lower level felonies to this diversion program so it will be an expanded and more intensive teen court program. He said this program is an investment to their young people.

State JDAI Coordinator Annie Brokenleg said she is committed on helping and training the new individual at the Boys & Girls Club on what tracking the data should look like.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

REGULAR BUSINESS

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to fill Vacancy for Equipment Mechanic Fabricator/Welder in the Highway Department.

All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said she received two notices of upcoming City Council hearings on property owner-initiated annexations. She said this action will take place on May 26th at 6:00 p.m.

Steffensen discussed upcoming dates.

Bartley said the Count has filed a motion with the Circuit Court to require the City of Brookings to provide security in a form of a bond as a further condition of the City of Brookings to proceed with its appeal to this court's decision. He said the hearing has been scheduled for Thursday, May 28th at 1:30 p.m.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Public Affairs Meeting; attended the Post-Legislative Luncheon; attended the Joint Powers Board Meeting; and attended the JDAI Meeting.

Commissioner Boersma attended the jail expansion project 'page flip' and attended the Post-Legislative Luncheon.

Commissioner Krogman attended a Quarterly Strategic Planning Meeting; attended the Post-Legislative Luncheon; and attended a plat meeting with BATA.

Commissioner Jensen attended the Post-Legislative Luncheon; attended a Weed Board Meeting; and attended a BCOAC Meeting.

Commissioner Bartley attended the County Planning & Zoning Meeting; attended the jail expansion project 'page flip'; and attended the Joint Powers Board Meeting.

Chairperson declared a recess.

SCHEDULED AGENDA ITEM

Motion by Boersma, seconded by Krogman to enter into Executive Session at 10:20 a.m., in accordance with SDCL 1-25-2(4)(6), contract negotiations and security. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 12:56 p.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Thursday, June 4, 2020 at 8:30 a.m.

It is the policy of Brookings County not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

_____

Jenna Byrd
Senior Finance Assistant
Brookings County

Published once at the approximate cost of_____.

Personnel Action Notice Summary

Commission Meeting: June 4, 2020

Employee Name:	Anna Sells				
Department:	Sheriff		**Position:**	Correctional Officer	
Effective Date:	04/24/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Taylor Geerdes				
Department:	Sheriff		**Position:**	Correctional Officer	
Effective Date:	05/03/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Joseph Kretchman				
Department:	Sheriff		**Position:**	Correctional Officer	
Effective Date:	05/18/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Angela Strohfus				
Department:	Sheriff		**Position:**	Correctional Officer	
Effective Date:	05/22/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 4, 2020

Employee Name:	Rae Lynn Maher				
Department:	County Development		**Position:**	Office Manager	
Effective Date:	06/01/2020		**Salary/Wage:**	$ 22.80	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 4, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 4, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 4, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: June 4, 2020

Reference #: 20-047

Request: Rent

Amount: $ 475.00

Recommendation of County Assistance Officer: Approved Rent/Past Due Eviction Status

Reference #: 20-

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #: 20-0

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #: 20-0

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #: 20-0

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22664	PRAIRIE AQUATECH MANUFA	I-202005276360	101-1-1080000	VOLGA TIF PROPERTY TAX		21,465.01
01-22667	HEATH NOPENS	I-202005276352	101-3-3414200	REFUND CAA PAYMENT		100.00

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 21,565.01

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266266	101-4-111-4250	COPIER CONTRACT		105.60
01-10340	BROOKINGS AREA CHAMBER	I-202005276284	101-4-111-4270	LEGISLATIVE LUNCHEON		48.00
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-111-4260	FARM & HOME PUBLISHER BOOKS		171.15
01-11921	WELLS FARGO	I-202005276384	101-4-111-4260	JIMMY JOHNS		40.74
01-11921	WELLS FARGO	I-202005276384	101-4-111-4267	METER TAPES		76.79
				DEPARTMENT 111 COMMISSIONERS	TOTAL:	442.28

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02281 6/4/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10924	ELECTION SYSTEMS & SOFT	I-202005276308	101-4-120-4220	BALLOTS		7,325.90
01-11921	WELLS FARGO	I-202005276384	101-4-120-4260	HANDICAP STAND/THRESHOLD RAMP		329.84
01-19277	ALLEGRA PRINT & IMAGING	I-202005266271	101-4-120-4260	VOTER LIST		123.05
				DEPARTMENT 120 ELECTIONS	TOTAL:	7,778.79

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02281 6/4/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202005276290	101-4-130-4290	SANE KIT		517.25
01-11300	PATRICIA J HARTSEL	I-202005276320	101-4-130-4226	TRANSCRIPTS		210.80
01-11847	DONALD MCCARTY	I-202005276342	101-4-130-4222	CAA MAG19-230		305.10
01-12179	NANCY J NELSON	I-202005276347	101-4-130-4222	CAA CRI19-409		672.21
01-12179	NANCY J NELSON	I-202005276348	101-4-130-4222	CAA CRI18-656		135.80
01-12179	NANCY J NELSON	I-202005276349	101-4-130-4222	CAA CRI20-137		145.50
01-12602	RICK RIBSTEIN	I-202005276364	101-4-130-4222	CAA MAG20-045		630.50
01-12602	RICK RIBSTEIN	I-202005276365	101-4-130-4222	CAA CRI19-535		293.20
01-13262	VANDENBERG LAW	I-202005276379	101-4-130-4222	CAA CRI20-15;MAG20-119		388.00
01-13389	TERRY D WIECZOREK PC	I-202005276385	101-4-130-4222	CAA JUV19-49		533.13
01-13389	TERRY D WIECZOREK PC	I-202005276386	101-4-130-4222	CAA CRI20-200		245.19
01-13389	TERRY D WIECZOREK PC	I-202005276387	101-4-130-4222	CAA CRI19-1122		918.20
01-13389	TERRY D WIECZOREK PC	I-202005276388	101-4-130-4222	CAA CRI19-1295		352.93
01-13389	TERRY D WIECZOREK PC	I-202005276398	101-4-130-4222	CAA CRI20-76		296.03
01-17926	TIM HOGAN	I-202005276322	101-4-130-4222	CAA MAG19-575		296.05
01-17926	TIM HOGAN	I-202005276323	101-4-130-4222	CAA CRI20-187		1,556.85
01-17926	TIM HOGAN	I-202005276324	101-4-130-4222	CAA CRI19-1139		2,018.50
01-19149	SANFORD HEALTH	I-202005276368	101-4-130-4290	SANE KIT		534.18
01-19694	REED T MAHLKE	I-202005276335	101-4-130-4222	CAA CRI19-981		872.25
01-19694	REED T MAHLKE	I-202005276336	101-4-130-4222	CAA CRI18-573		1,074.65
01-19694	REED T MAHLKE	I-202005276337	101-4-130-4222	CAA CRI19-190		1,204.00
01-19694	REED T MAHLKE	I-202005276338	101-4-130-4222	CAA CRI19-863		2,143.25
01-19694	REED T MAHLKE	I-202005276339	101-4-130-4222	CAA CRI19-1040		2,086.45
01-19694	REED T MAHLKE	I-202005276340	101-4-130-4222	CAA CRI19-1083		887.25
01-20023	GASS LAW, PC	I-202005276314	101-4-130-4222	CAA CRI20-38		688.70
01-20023	GASS LAW, PC	I-202005276315	101-4-130-4222	CAAC RI20-81		243.05
01-20023	GASS LAW, PC	I-202005276316	101-4-130-4222	CAACRI19-1078		329.80
01-20023	GASS LAW, PC	I-202005276317	101-4-130-4222	CAA CRI19-791		349.20
01-20023	GASS LAW, PC	I-202005276318	101-4-130-4222	CAA CRI20-284		146.05
01-20985	FITE, PIERCE & RONNING	I-202005276312	101-4-130-4222	CAA CRI18-438		504.40
01-22102	ANTHONY TEESDALE	I-202005276372	101-4-130-4222	CAA CRI19-1028		1,505.75
01-22102	ANTHONY TEESDALE	I-202005276373	101-4-130-4222	CAA CRI19-383;JUV19-43;CRI18-		2,368.20
01-22102	ANTHONY TEESDALE	I-202005276374	101-4-130-4222	CAA CRI19-1151		1,320.70
01-22102	ANTHONY TEESDALE	I-202005276375	101-4-130-4222	CAA CRI20-096; CRI20-184		974.25
01-22102	ANTHONY TEESDALE	I-202005276376	101-4-130-4222	CAA CRI19-305		341.90
01-22522	TEREE A NESVOLD	I-202005276350	101-4-130-4222	CAA CRI20-101		1,076.70
01-22522	TEREE A NESVOLD	I-202005276351	101-4-130-4222	CAA CRI19-1155		711.10
01-22604	JORDYN BANGASSER	I-202005276276	101-4-130-4222	CAA MAG19-231		892.40
01-22604	JORDYN BANGASSER	I-202005276277	101-4-130-4222	CAA CRI20-73		873.00
01-22604	JORDYN BANGASSER	I-202005276278	101-4-130-4222	CAA CRI20-129; MAG20-69		805.10
01-22609	CHRIS ANDEREGG	I-202005276389	101-4-130-4280	GRAND JURY DUTY		50.84
01-22610	SAMUEL BJORNESTAD	I-202005276390	101-4-130-4280	GRAND JURY DUTY 5/15/2020		54.20
01-22611	CODY DRITZ	I-202005276391	101-4-130-4280	GRAND JURY DUTY 5/15/2020		52.52
01-22612	BRITTANY EDMAN	I-202005276392	101-4-130-4280	GRAND JURY DUTY 5/15/2020		56.72
01-22613	JENNIFER EVENSON	I-202005276393	101-4-130-4280	GRAND JURY DUTY 5/15/2020		71.00
01-22614	MARISSA GANCI	I-202005276394	101-4-130-4280	GRAND JURY DUTY 5/15/2020		50.84
01-22615	JENNIFER GROSS	I-202005276395	101-4-130-4280	GRAND JURY DUTY 5/15/2020		65.12
01-22617	MICHEAL MONNENS	I-202005276396	101-4-130-4280	GRAND JURY DUTY 5/15/2020		52.52
01-22618	CRAIG TOLLEY	I-202005276397	101-4-130-4280	GRAND JURY DUTY 5/15/2020		51.68

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 31,953.01

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266268	101-4-143-4250	COPIER CONTRACT		74.80
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-143-4260	FARM & HOME PUBLISHER BOOKS		68.48
01-12261	OFFICE PEEPS INC	I-202005276358	101-4-143-4260	PENS/CLOTHS		244.34
01-12727	SCHULTZ, LORI	I-202005276369	101-4-143-4291	GLOVES		22.19
01-19128	EXECUTIVE MGMT FINANCE	I-202005276309	101-4-143-4280	TECHNOLOGY ACCESS FEE-APRIL		55.00
01-19277	ALLEGRA PRINT & IMAGING	I-202005266270	101-4-143-4260	ENVELOPES		401.06

DEPARTMENT 143 FINANCE OFFICE TOTAL: 865.87

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266265	101-4-151-4260	COPIER CONTRACT		67.73
01-10340	BROOKINGS AREA CHAMBER	I-202005276284	101-4-151-4270	LEGISLATIVE LUNCHEON		12.00
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-151-4260	FARM & HOME PUBLISHER BOOKS		34.24
01-12261	OFFICE PEEPS INC	I-202005276355	101-4-151-4260	PAPER & DVDS		67.93
01-12261	OFFICE PEEPS INC	I-202005276356	101-4-151-4260	PENS		33.84
01-13370	THOMSON REUTERS - WEST	I-202005276377	101-4-151-4260	4/1/20-4/30/20 BILL		1,005.83
01-22354	INNOVATIVE OFFICE SOLUT	I-202005276328	101-4-151-4260	LABELS & PENS		56.08

DEPARTMENT 151 STATES ATTORNEY TOTAL: 1,277.65

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-202005276384	101-4-161-4260	PLASTIC SPRAY BOTTLES		39.98
01-12236	NORTHWESTERN ENERGY	I-202005276354	101-4-161-4280	NORTHWESTERN ENERGY BILL		579.23
01-12240	NORTHWESTERN ENERGY	I-202005276353	101-4-161-4280	NATURAL GAS USAGE		10.00
01-12931	SIOUX VALLEY CLEANERS I	I-202005276370	101-4-161-4250	WIC JANITORIAL		442.00
01-20143	CITY OF BROOKINGS	I-202005276296	101-4-161-4243	CITCO ADMIN BUILDING UTILITIE		10,362.45

DEPARTMENT 161 COUNTY BUILDING TOTAL: 11,433.66

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266267	101-4-162-4260	COPIER CONTRACT		69.36
01-10756	DALE'S ALIGNMENT	I-202005276300	101-4-162-4250	ALIGNMENT AND CONTROL ARM		390.49
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-162-4260	FARM & HOME PUBLISHER BOOKS		68.48
01-11078	FOERSTER DISTRIBUTING	I-202005276310	101-4-162-4260	PAPER		75.60
01-11914	MARSHALL & SWIFT/BOECKH	I-202005276341	101-4-162-4220	M&S RESIDENTIAL COST HANDBOOK		743.90

DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: 1,347.83

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02281 6/4/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 163 REGISTER OF DEEDS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-163-4260	FARM & HOME PUBLISHER BOOKS		34.24
				DEPARTMENT 163 REGISTER OF DEEDS	TOTAL:	34.24

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 171 INFORMATION TECHNOLOGY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266266	101-4-171-4250	COPIER CONTRACT		71.69
01-11921	WELLS FARGO	I-202005276384	101-4-171-4221	CRASHPLAN		9.99
01-11921	WELLS FARGO	I-202005276384	101-4-171-4260	FIRE HD TABLET		129.98

DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL: 211.66

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266266	101-4-172-4250	COPIER CONTRACT		21.12
01-12782	SD NEWSPAPER SERVICE	I-202005276371	101-4-172-4230	JOB POSTINGS		1,239.05
01-20516	AVERA MCKENNAN HOSPITAL	I-202005266275	101-4-172-4220	EAP CONTRACT FEE		4,240.80

DEPARTMENT 172 HUMAN RESOURCES TOTAL: 5,500.97

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10047	AGFIRST FARMERS COOP	I-202005266269	101-4-211-4250	PATROL CAR MAINTENANCE		36.36
01-10153	AURORA AUTO BODY & GLAS	I-202005266274	101-4-211-4250	PATROL VEHICLE REPAIRS		92.87
01-10918	EINSPAHR AUTO PLAZA	I-202005276302	101-4-211-4250	PATROL VEHICLE MAINT		69.45
01-11719	L&L AUTO & TRUCK PARTS	I-202005276331	101-4-211-4250	PATROL VEHICLE PARTS		55.64
01-12261	OFFICE PEEPS INC	I-202005276357	101-4-211-4261	PAPER		7.70
01-18134	WALBURG, DUANE	I-202005276381	101-4-211-4221	ANIMAL CONTROL		75.60
01-20016	HOMETOWN SERVICE & TIRE	I-202005276325	101-4-211-4250	ALIGNMENT/BALANCE TIRES		376.75
01-20250	BEACON HILL RIFLE & PIS	I-202005276281	101-4-211-4220	DEPUTY RANGE DUES		50.00
01-20466	AT&T MOBILITY	I-202005266273	101-4-211-4280	AT&T MOBILITY-MAY BILL		400.40
01-21166	CENTURY LINK	I-202005276294	101-4-211-4280	MAY BILL		127.20
01-22666	LIGHT AND SIREN	I-202005276333	101-4-211-4340	PATROL VEHICLE EQUIPMENT		10,650.20

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 11,942.17

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10272	BOB BARKER COMPANY	I-202005276283	101-4-212-4260	SUPPLIES		88.70
01-10350	BROOKINGS AREA CTC	I-202005276286	101-4-212-4220	CPR CERT CARDS		140.00
01-10390	BROOKINGS HEALTH SYSTEM	I-202005276289	101-4-212-4263	INMATE MEDICAL		2,788.60
01-10556	CHARM-TEX	I-202005276295	101-4-212-4260	JAIL SUPPLIES		1,007.82
01-10746	DAKOTA SERVICE	I-202005276298	101-4-212-4220	TOWING		230.00
01-11078	FOERSTER DISTRIBUTING	I-202005276313	101-4-212-4260	JANITORIAL SUPPLIES		288.85
01-11453	HY-VEE FOOD STORE	I-202005276327	101-4-212-4290	INMATE MEALS		13,053.32
01-11680	KNIGHT'S DEFENSE	I-202005276330	101-4-212-4260	SCANNER/BELT/SHIRT		455.00
01-11680	KNIGHT'S DEFENSE	I-202005276330	101-4-212-4268	SCANNER/BELT/SHIRT		395.90
01-11855	MCKEEVER'S VENDING	I-202005276343	101-4-212-4260	INMATE COMMISARY		435.84
01-12236	NORTHWESTERN ENERGY	I-202005276354	101-4-212-4280	NORTHWESTERN ENERGY BILL		193.08
01-12567	RELIANCE TELEPHONE	I-202005276363	101-4-212-4281	PHONE CARD TRANSACTIONS		2,000.00
01-20016	HOMETOWN SERVICE & TIRE	I-202005276325	101-4-212-4250	ALIGNMENT/BALANCE TIRES		185.98
01-20275	LEWIS DRUG INC	I-202005276332	101-4-212-4262	MARCH/APRIL BILLS		877.56
01-20275	LEWIS DRUG INC	I-202005276332	101-4-212-4261	MARCH/APRIL BILLS		419.61
01-21803	BUHLS OF BROOKINGS CLEA	I-202005276291	101-4-212-4260	JAIL SUPPLIES		81.80
01-22002	PROCHEM DYNAMICS LLC	I-202005276361	101-4-212-4260	CLEANING SUPPLIES		226.67
01-22471	RC FIRST AID	I-202005276362	101-4-212-4261	FIRST AID SUPPLIES		17.00
01-22530	WATER WORKS LLC	I-202005276383	101-4-212-4260	50 BAGS OF SALT		99.80

DEPARTMENT 212 COUNTY JAIL TOTAL: 22,985.53

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10915	EIDSNESS FUNERAL HOME	I-202005276301	101-4-213-4220	coroner fees		100.00
01-12656	RUDE'S FUNERAL HOME INC	I-202005276366	101-4-213-4220	CORONER		480.00
				DEPARTMENT 213 CORONER	TOTAL:	580.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266266	101-4-411-4270	COPIER CONTRACT		7.04
01-11351	HERITAGE CONDOS	I-202005276321	101-4-411-4251	RENT		475.00
				DEPARTMENT 411 WELFARE	TOTAL:	482.04

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 433 ICAP BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11486	INTER-LAKES COMMUNITY A	I-202005276329	101-4-433-4290	2ND QTR COMMUNITY SERVICE WRK		4,048.25
				DEPARTMENT 433 ICAP	TOTAL:	4,048.25

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02281 6/4/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 441 BEHAVIORAL HEALTH BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202005276288	101-4-441-4221	BROOKINGS HEALTH SYSTEM MH		4,035.95
01-11805	LINCOLN COUNTY AUDITOR	I-202005276334	101-4-441-4220	LINCOLN COUNTY MH		1,184.90
				DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL:	5,220.85

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 528 BCOAC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10541	CENTURY BUSINESS PRODUC	I-202005276293	101-4-528-4220	COPIER CONTRACT		123.30
01-11921	WELLS FARGO	I-202005276384	101-4-528-4220	GOOGLE CLOUD/CANVA INVOICE		143.40
				DEPARTMENT 528 BCOAC	TOTAL:	266.70

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-611-4260	FARM & HOME PUBLISHER BOOKS		34.24
01-12145	NATIONAL 4-H COUNCIL -	I-202005276346	101-4-611-4292	4H MATERIALS AND MERCHANDISE		358.44
01-13328	WALMART COMMUNITY	I-202005276382	101-4-611-4260	WEBCAM/SIGNHOLDER		72.54

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 465.22

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10469	C&R SUPPLY INC	I-202005276292	101-4-615-4360	WATER PUMP SEAL KIT		606.53
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-615-4250	FARM & HOME PUBLISHER BOOKS		68.48
01-12002	MIDWEST GLASS	I-202005276344	101-4-615-4260	WINDSHIELD		584.10
01-13266	VAN DIEST SUPPLY COMPAN	I-202005276380	101-4-615-4260	ALTOSID/GARLON		624.63
01-19931	OLSON, STEVE	I-202005276359	101-4-615-4270	MILEAGE		16.80
01-20308	BAUER, TIM	I-202005276280	101-4-615-4270	MILEAGE		9.24
01-21197	MOSER, MISTY	I-202005276345	101-4-615-4280	REPLACEMENT CHECK		75.00

DEPARTMENT 615 WEED CONTROL TOTAL: 1,984.78

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202005266266	101-4-711-4250	COPIER CONTRACT		7.04
01-11006	FARM & HOME PUBLISHERS	I-202005276311	101-4-711-4260	FARM & HOME PUBLISHER BOOKS		68.46
01-11453	HY-VEE FOOD STORE	I-202005276326	101-4-711-4260	ZONING MTG REFRESHMENTS		11.23
01-21502	STEVEN UST	I-202005276378	101-4-711-4221	INSPECTIONS		700.00

DEPARTMENT 711 PLANNING & ZONING TOTAL: 786.73

FUND 101 GENERAL FUND TOTAL: 131,173.24

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11921	WELLS FARGO	I-202005276384	201-4-311-4270	NACE CONF REFUND		645.00CR
				DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:		645.00CR
				FUND 201 ROAD & BRIDGE FUND TOTAL:		645.00CR

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 207 E-911 FUND

DEPARTMENT: 225 911 SERVICES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20143	CITY OF BROOKINGS	I-202005276297	207-4-225-4220	E911		74,598.47
				DEPARTMENT 225 911 SERVICES	TOTAL:	74,598.47
				FUND 207 E-911 FUND	TOTAL:	74,598.47

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11006	FARM & HOME PUBLISHERS	I-202005276311	226-4-222-4260	FARM & HOME PUBLISHER BOOKS		34.23
01-20466	AT&T MOBILITY	I-202005266272	226-4-222-4250	MOBILE WIFI		40.04
				DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:		74.27
				FUND 226 EMERGENCY MANAGEMENT TOTAL:		74.27

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 304 DETENTION CNTR EXPANSION

DEPARTMENT: 890 DETENTION CNTR EXPANSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22167	BOARMAN KROOS VOGEL GRO	I-202005276282	304-4-890-4220	DET CENTER EXPANSION		11,288.34
				DEPARTMENT 890 DETENTION CNTR EXPANSI TOTAL:		11,288.34
				FUND 304 DETENTION CNTR EXPANSI TOTAL:		11,288.34

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02281 6/4/2020 CLAIMS
FUND : 735 DELINQUENT TAXES
DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-202005276285	735-2-2090000	DELINQUENT TAXES		338.12
01-10367	BROOKINGS COUNTY FINANC	I-202005276287	735-2-2090000	DELINQUENT TAXES		2,110.63
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	2,448.75
				FUND 735 DELINQUENT TAXES	TOTAL:	2,448.75

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02281 6/4/2020 CLAIMS

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22307	RYDE INVESTMENT GROUP L	I-202005276367	770-2-2090000	CERT#18-112 XXX RED#1504		9,559.95
01-22448	EMPIRE INVESTMENTS LLC	I-202005276303	770-2-2090000	CERT#19-201 XXX RED#1505		684.62
01-22448	EMPIRE INVESTMENTS LLC	I-202005276304	770-2-2090000	CERT#19-118 XXX RED#1501		1,461.59
01-22448	EMPIRE INVESTMENTS LLC	I-202005276305	770-2-2090000	CERT#19-39 XXX RED#1502		1,794.99
01-22448	EMPIRE INVESTMENTS LLC	I-202005276307	770-2-2090000	CERT#19-143 XXX RED#1503		4,374.64

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 17,875.79

FUND 770 TAX SALE REDEMPTION TOTAL: 17,875.79

REPORT GRA TOTAL: 236,813.86

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-1-1080000	TAXES RECEIVABLE-CURRENT	21,465.01						
	101-3-3414200	CRT. APPOINT. A*NON-EXPENS	100.00	155,000-	87,416.65-				
	101-4-111-4250	REPAIR & MAINT.	105.60	4,000	3,477.16				
	101-4-111-4260	SUPPLIES & MATERIALS	211.89	4,000	3,182.70				
	101-4-111-4267	POSTAGE	76.79	32,500	14,001.53				
	101-4-111-4270	TRAVEL & CONFERENCE	48.00	15,000	12,489.11				
	101-4-120-4220	BALLOTS	7,325.90	18,000	10,674.10				
	101-4-120-4260	ELECTION SUPPLIES	452.89	15,000	9,393.09				
	101-4-130-4222	ADULT DEFENSE	30,185.34	525,000	247,685.09				
	101-4-130-4226	TRANSCRIPTS (NON)	210.80	9,000	6,596.40				
	101-4-130-4280	JURY & WITNESS	505.44	15,000	9,309.42				
	101-4-130-4290	COURT CASE EXPENSE	1,051.43	40,000	29,687.00				
	101-4-143-4250	REPAIR & MAINT.	74.80	3,400	2,835.76				
	101-4-143-4260	SUPPLIES & MATERIALS	713.88	15,000	8,605.76				
	101-4-143-4280	UTILITIES	55.00	2,800	1,792.25				
	101-4-143-4291	TREASURER EXPENSE	22.19	1,500	1,079.23				
	101-4-151-4260	SUPPLIES & MATERIALS	1,265.65	30,000	20,253.76				
	101-4-151-4270	TRAVEL & CONFERENCE	12.00	7,500	7,107.12				
	101-4-161-4243	ADMIN BUILDING OPERATION E	10,362.45	200,000	156,412.18				
	101-4-161-4250	REPAIRS AND MAINTENANCE	442.00	90,000	49,838.45				
	101-4-161-4260	SUPPLIES & MATERIALS	39.98	6,000	3,675.89				
	101-4-161-4280	UTILITIES/COURTHOUSE	589.23	53,000	36,623.94				
	101-4-162-4220	PROFESSIONAL SERV. & FEES	743.90	18,000	17,256.10				
	101-4-162-4250	REPAIRS AND MAINTENANCE	390.49	2,500	1,575.51				
	101-4-162-4260	SUPPLIES &N MATERIALS	213.44	8,500	7,131.11				
	101-4-163-4260	SUPPLIES & MATERIALS	34.24	1,500	1,108.69				
	101-4-171-4221	DATA PROCESSING/SOFTWARE	9.99	212,955	63,865.30				
	101-4-171-4250	REPAIRS AND MAINTENANCE	71.69	800	420.67				
	101-4-171-4260	SUPPLIES	129.98	28,300	5,735.21				
	101-4-172-4220	PROFESSIONAL SERVICES	4,240.80	18,000	5,226.95				
	101-4-172-4230	PUBLISHING	1,239.05	7,000	2,381.54				
	101-4-172-4250	REPAIRS AND MAINTENANCE	21.12	800	695.43				
	101-4-211-4220	PROFESSIONAL SERV. & FEES	50.00	6,000	3,292.42				
	101-4-211-4221	ANIMAL CONTROL	75.60	5,000	4,308.88				
	101-4-211-4250	REPAIRS AND MAINTENANCE	631.07	42,000	24,029.90				
	101-4-211-4261	OFFICE SUPPLIES	7.70	4,500	3,484.31				
	101-4-211-4280	UTILITIES	527.60	20,000	11,437.42				
	101-4-211-4340	MACHINERY & EQUIPMENT	10,650.20	104,500	3,981.15				
	101-4-212-4220	PROFESSIONAL SERV. & FEES	370.00	4,000	1,916.41				
	101-4-212-4250	REPAIRS AND MAINTENANCE	185.98	40,000	26,813.20				
	101-4-212-4260	SUPPLIES & MATERIALS	2,684.48	45,000	15,236.91				
	101-4-212-4261	MEDICAL (PRISONERS)	436.61	3,000	2,371.97				
	101-4-212-4262	MEDICINE/RX	877.56	24,000	19,361.92				
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	2,788.60	34,000	24,236.02				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	101-4-212-4268	TECHNOLOGY	395.90	2,960	986.97-	Y			
	101-4-212-4280	UTILITIES	193.08	42,000	27,808.99				
	101-4-212-4281	INMATE/TELEPHONE	2,000.00	15,000	6,700.00				
	101-4-212-4290	PRISONER RATION	13,053.32	275,000	166,951.21				
	101-4-213-4220	PROFESSIONAL SERV. & FEES	580.00	25,000	18,590.00				
	101-4-411-4251	RENT	475.00	30,000	19,048.00				
	101-4-411-4270	OFFICE	7.04	500	465.14				
	101-4-433-4290	COMMUNITY WORKER	4,048.25	16,193	8,096.50				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	1,184.90	50,000	26,400.30				
	101-4-441-4221	MENTAL ILLNESS MEDICAL	4,035.95	20,000	3,973.11				
	101-4-528-4220	PROFESSIONAL SERV & FEES	266.70	4,500	1,748.28				
	101-4-611-4260	SUPPLIES & MATERIALS	106.78	11,000	7,697.18				
	101-4-611-4292	4-H EVENTS & LIT.	358.44	8,250	7,360.04				
	101-4-615-4250	REPAIRS AND MAINTENANCE	68.48	17,500	17,117.95				
	101-4-615-4260	SUPPLIES & MATERIALS	1,208.73	60,000	43,637.50				
	101-4-615-4270	TRAVEL & CONFERENCE	26.04	3,300	2,467.89				
	101-4-615-4280	TELEPHONE	75.00	2,500	1,987.32				
	101-4-615-4360	MACHINERY AND TRUCKS	606.53	0	606.53-	Y			
	101-4-711-4221	INSPECTION FEES	700.00	20,430	14,030.00				
	101-4-711-4250	REPAIRS & MAINTENANCE	7.04	2,160	1,848.45				
	101-4-711-4260	SUPPLIES & MATERIALS	79.69	3,915	960.57				
	201-4-311-4270	TRAVEL & CONFERENCE	645.00-	6,750	6,534.30				
	207-4-225-4220	PROF SRVC/FEE BRK CTY DISP	74,598.47	340,000	184,293.43				
	226-4-222-4250	REPAIRS AND MAINTENANCE	40.04	2,500	623.13				
	226-4-222-4260	SUPPLIES & MATERIALS	34.23	2,000	1,743.49				
	304-4-890-4220	PROFESSIONAL SERVICES	11,288.34	150,000	69,649.76-	Y			
	735-2-2090000	AM'T HELD FOR DEL. TAXES	2,448.75						
	770-2-2090000	DUE TO CERTIFICATE HOLDER	17,875.79						
		** 2020 YEAR TOTALS	236,813.86						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	21,565.01
101-111	COMMISSIONERS	442.28
101-120	ELECTIONS	7,778.79
101-130	JUDICIAL SYSTEM	31,953.01
101-143	FINANCE OFFICE	865.87
101-151	STATES ATTORNEY	1,277.65
101-161	COUNTY BUILDING	11,433.66

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-162	DIRECTOR OF EQUALIZATION	1,347.83
101-163	REGISTER OF DEEDS	34.24
101-171	INFORMATION TECHNOLOGY	211.66
101-172	HUMAN RESOURCES	5,500.97
101-211	SHERIFF'S OFFICE	11,942.17
101-212	COUNTY JAIL	22,985.53
101-213	CORONER	580.00
101-411	WELFARE	482.04
101-433	ICAP	4,048.25
101-441	BEHAVIORAL HEALTH	5,220.85
101-528	BCOAC	266.70
101-611	COUNTY EXTENSION	465.22
101-615	WEED CONTROL	1,984.78
101-711	PLANNING & ZONING	786.73
101 TOTAL	GENERAL FUND	131,173.24
201-311	HIGHWAY ADMINISTRATION	645.00CR
201 TOTAL	ROAD & BRIDGE FUND	645.00CR
207-225	911 SERVICES	74,598.47
207 TOTAL	E-911 FUND	74,598.47
226-222	EMERGENCY & DISASTER SERV	74.27
226 TOTAL	EMERGENCY MANAGEMENT	74.27
304-890	DETENTION CNTR EXPANSION	11,288.34
304 TOTAL	DETENTION CNTR EXPANSION	11,288.34
735	NON-DEPARTMENTAL	2,448.75
735 TOTAL	DELINQUENT TAXES	2,448.75
770	NON-DEPARTMENTAL	17,875.79
770 TOTAL	TAX SALE REDEMPTION	17,875.79
	** TOTAL **	236,813.86

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11552	JENSEN, LARRY	I-20200604-11552	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-13058	STEFFENSEN, STACY	I-20200604-13058	101-4-111-4280	CELL PHONE REIMBURSEMENT		105.00
01-20230	BARTLEY, MICHAEL	I-20200604-20230	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-21131	KROGMAN, RYAN	I-20200604-21131	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-22022	LEE ANN PIERCE	I-20200604-22022	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00
01-22467	ANGELA BOERSMA	I-20200604-22467	101-4-111-4280	CELL PHONE REIMBURSEMENT		75.00

DEPARTMENT 111 COMMISSIONERS TOTAL: 480.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20200604-10451	101-4-120-4260	CELL PHONE REIMBURSEMENT		5.25
				DEPARTMENT 120 ELECTIONS	TOTAL:	5.25

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10451	BUSETH, VICKI	I-20200604-10451	101-4-143-4280	CELL PHONE REIMBURSEMENT		99.75
01-22052	JENNIFER BELLER	I-20200604-22052	101-4-143-4280	CELL PHONE REIMB.-MAY&JUNE		150.00
				DEPARTMENT 143 FINANCE OFFICE	TOTAL:	249.75

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22464	DAN C NELSON	I-20200604-22464	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22547	BENJAMIN KLEINJAN	I-20200604-22547	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
01-22561	PAIGE PETERSEN	I-20200604-22561	101-4-151-4280	CELL PHONE REIMBURSEMENT		105.00
				DEPARTMENT 151 STATES ATTORNEY	TOTAL:	315.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19787	HEIDEMANN, TERRANCE	I-20200604-19787	101-4-161-4280	CELL PHONE REIMBURSEMENT		15.00
01-22457	JUSTIN JOHNSON	I-20200604-22457	101-4-161-4280	CELL PHONE REIMBURSEMENT		30.00
				DEPARTMENT 161 COUNTY BUILDING	TOTAL:	45.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11666	LARRY KLINGBILE	I-20200604-11666	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-19564	BREHMER, JACOB	I-20200604-19564	101-4-162-4280	CELL PHONE REIMBURSEMENT		105.00
01-19565	HIEB, JERE	I-20200604-19565	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-22217	REID SQUIRES	I-20200604-22217	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00
01-22527	RUSTY BRANDSRUD	I-20200604-22527	101-4-162-4280	CELL PHONE REIMBURSEMENT		30.00

DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: 225.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10548	CHAPMAN, BEVERLY	I-20200604-10548	101-4-163-4280	CELL PHONE REIMBURSEMENT		105.00
				DEPARTMENT 163 REGISTER OF DEEDS	TOTAL:	105.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 165 VETERAN'S SERVICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20200604-20191	101-4-165-4280	CELL PHONE REIMBURSEMENT		86.10
				DEPARTMENT 165 VETERAN'S SERVICE	TOTAL:	86.10

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 171 INFORMATION TECHNOLOGY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21618	PLOWMAN, SHAWN	I-20200604-21618	101-4-171-4280	CELL PHONE REIMBURSEMENT		90.00
01-22472	ERIC METTE	I-20200604-22472	101-4-171-4280	CELL PHONE REIMBURSEMENT		75.00

DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL: 165.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-13422	WITCHEY, KRISTEN	I-20200604-13422	101-4-172-4280	CELL PHONE REIMBURSEMENT		45.00
				DEPARTMENT 172 HUMAN RESOURCES	TOTAL:	45.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11156	GIEGLING, MIKE	I-20200604-11156	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-11248	HAIDER, DARIN	I-20200604-11248	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12403	JON PIKE	I-20200604-12403	101-4-211-4280	CELL PHONE REIMBURSEMENT		60.00
01-12861	SEBRING, SCOTT	I-20200604-12861	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-13030	STANWICK, MARTIN	I-20200604-13030	101-4-211-4280	CELL PHONE REIMBURSEMENT		105.00
01-19787	HEIDEMANN, TERRANCE	I-20200604-19787	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-20493	KRIESE, JEREMY	I-20200604-20493	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21550	LANGSTRAAT, MANUAL	I-20200604-21550	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-21569	MCCREA, DON	I-20200604-21569	101-4-211-4280	CELL PHONE REIMBURSEMENT		15.00
01-22045	KEVIN MURFIELD	I-20200604-22045	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22148	SUZANNE BJORDAL	I-20200604-22148	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22363	DANE LARSEN	I-20200604-22363	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22506	JEFFREY CONRAD	I-20200604-22506	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22507	CODY SUNDERLAND	I-20200604-22507	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22508	BRYAN SCHREUR	I-20200604-22508	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22634	TARA RODRIGUEZ	I-20200604-22634	101-4-211-4280	CELL PHONE REIMBURSEMENT		30.00
01-22651	THOMAS CHESTER	I-20200604-22651	101-4-211-4280	CELL PHONE DISTRIBUTION		30.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 690.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-13118	SWEEBE, BART	I-20200604-13118	101-4-212-4280	CELL PHONE REIMBURSEMENT		105.00
01-21450	BITELER, DAVID	I-20200604-21450	101-4-212-4280	CELL PHONE REIMBURSEMENT		30.00
				DEPARTMENT 212 COUNTY JAIL	TOTAL:	135.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22019	HIEB, RICHARD	I-20200604-22019	101-4-213-4280	CELL PHONE REIMBURSEMENT		30.00
				DEPARTMENT 213 CORONER	TOTAL:	30.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20191	HOLZHAUSER, MICHAEL	I-20200604-20191	101-4-411-4280	CELL PHONE REIMBURSEMENT		18.90
01-22430	EILEEN ABERLE	I-20200604-22430	101-4-411-4280	CELL PHONE REIMBURSEMENT		45.00
				DEPARTMENT 411 WELFARE	TOTAL:	63.90

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 528 BCOAC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-20804	HUBER, DUSTIN	I-20200604-20804	101-4-528-4280	CELL PHONE REIMBURSEMENT		105.00
				DEPARTMENT 528 BCOAC	TOTAL:	105.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-14512	DENNIS CARMICHAEL	I-20200604-14512	101-4-615-4280	CELL PHONE REIMB.-MAY&JUNE		60.00
01-21197	MOSER, MISTY	I-20200604-21197	101-4-615-4280	CELL PHONE REIMBURSEMENT		75.00
				DEPARTMENT 615 WEED CONTROL	TOTAL:	135.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11308	RICHARD HAUGEN	I-20200604-11308	101-4-711-4280	CELL PHONE REIMBURSEMENT		45.00
01-11365	HILL, ROBERT	I-20200604-11365	101-4-711-4280	CELL PHONE REIMBURSEMENT		26.25
				DEPARTMENT 711 PLANNING & ZONING	TOTAL:	71.25
				FUND 101 GENERAL FUND	TOTAL:	2,951.25

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10106	ANDERSON, JEFFREY G	I-20200604-10106	201-4-311-4280	CELL PHONE REIMBURSEMENT		75.00
01-11118	FRIEDRICH, CLIFF	I-20200604-11118	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-11226	GROSS, LINDA	I-20200604-11226	201-4-311-4280	CELL PHONE REIMBURSEMENT		30.00
01-22455	DAVE BUBLITZ	I-20200604-22455	201-4-311-4280	CELL PHONE REIMBURSEMENT		45.00
01-22456	BRIAN GUSTAD	I-20200604-22456	201-4-311-4280	CELL PHONE REIMBURSEMENT		105.00

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 300.00

FUND 201 ROAD & BRIDGE FUND TOTAL: 300.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02282 JUNE CELL PHONES 6.4.2020

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11365	HILL, ROBERT	I-20200604-11365	226-4-222-4280	CELL PHONE REIMBURSEMENT		78.75
				DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:		78.75
				FUND 226 EMERGENCY MANAGEMENT TOTAL:		78.75
				REPORT GRA TOTAL:		3,330.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-4-111-4280	UTILITIES	480.00	5,760	2,880.00				
	101-4-120-4260	ELECTION SUPPLIES	5.25	15,000	9,840.73				
	101-4-143-4280	UTILITIES	249.75	2,800	1,597.50				
	101-4-151-4280	TELEPHONE	315.00	5,000	3,110.00				
	101-4-161-4280	UTILITIES/COURTHOUSE	45.00	53,000	37,168.17				
	101-4-162-4280	TELEPHONE	225.00	2,700	1,350.00				
	101-4-163-4280	TELEPHONE	105.00	1,260	630.00				
	101-4-165-4280	TELEPHONE	86.10	1,200	683.40				
	101-4-171-4280	UTILITIES & TELEPHONE	165.00	1,980	990.00				
	101-4-172-4280	UTILITIES & TELEPHONE	45.00	540	315.00				
	101-4-211-4280	UTILITIES	690.00	20,000	11,275.02				
	101-4-212-4280	UTILITIES	135.00	42,000	27,867.07				
	101-4-213-4280	TELEPHONE	30.00	360	180.00				
	101-4-411-4280	TELEPHONE	63.90	1,000	616.60				
	101-4-528-4280	UTILITIES	105.00	40,000	27,832.20				
	101-4-615-4280	TELEPHONE	135.00	2,500	1,927.32				
	101-4-711-4280	TELEPHONE	71.25	900	472.50				
	201-4-311-4280	UTILITIES	300.00	30,000	18,146.88				
	226-4-222-4280	TELEPHONE	78.75	1,000	527.50				
		** 2020 YEAR TOTALS	3,330.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	480.00
101-120	ELECTIONS	5.25
101-143	FINANCE OFFICE	249.75
101-151	STATES ATTORNEY	315.00
101-161	COUNTY BUILDING	45.00
101-162	DIRECTOR OF EQUALIZATION	225.00
101-163	REGISTER OF DEEDS	105.00
101-165	VETERAN'S SERVICE	86.10
101-171	INFORMATION TECHNOLOGY	165.00
101-172	HUMAN RESOURCES	45.00
101-211	SHERIFF'S OFFICE	690.00
101-212	COUNTY JAIL	135.00
101-213	CORONER	30.00
101-411	WELFARE	63.90
101-528	BCOAC	105.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-615	WEED CONTROL	135.00
101-711	PLANNING & ZONING	71.25
101 TOTAL	GENERAL FUND	2,951.25
201-311	HIGHWAY ADMINISTRATION	300.00
201 TOTAL	ROAD & BRIDGE FUND	300.00
226-222	EMERGENCY & DISASTER SERV	78.75
226 TOTAL	EMERGENCY MANAGEMENT	78.75
	** TOTAL **	3,330.00

NO ERRORS

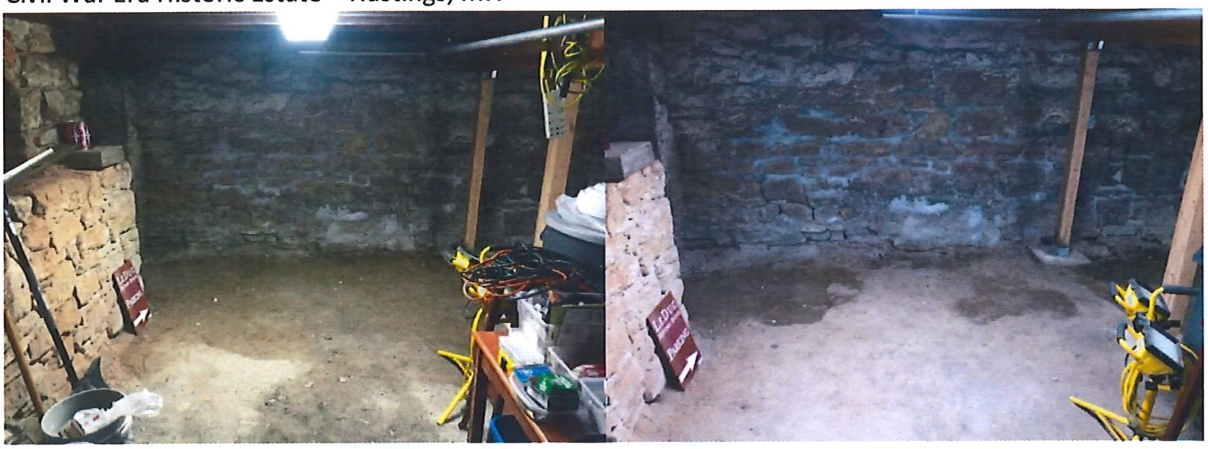
** END OF REPORT **

RENODRY
USA

We Dry Out Old Buildings – Guaranteed

- ✓ Affordable
- ✓ Lowers Heating and Cooling Costs
- ✓ Wireless
- ✓ Green
- ✓ Maintenance-Free
- ✓ PERMANENT (when system remains installed in building)
- ✓ Naturally Eliminates Musty Smells and Odors
- ✓ Stops Rising Damp Forever
- ✓ Uses No Electricity, No Construction or Chemicals Ever
- ✓ 1 Day to Install (on average)

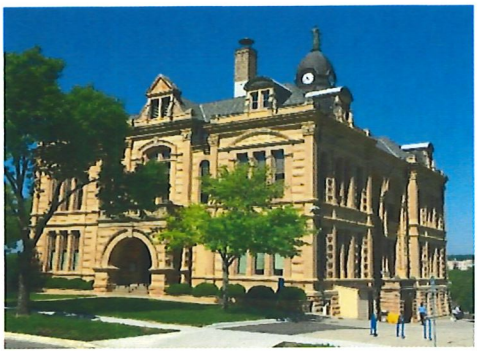
Civil War Era Historic Estate – Hastings, MN



Before

After Only 3 Months

Contact Don Brown 952-935-5640 or Michael Clancy 612-554-1863



RENODRY USA

We Dry Out Old Buildings – Guaranteed

Wet buildings are unhealthy. They can be smelly, musty and moldy.
A wet building is more expensive to heat and cool, driving up energy costs.
Maintenance expenses are higher for wet or damp buildings.

Signs of rising damp: Salt Efflorescence - Spalling Bricks - Wet Spots - Disintegrating Masonry

Musty Smells - High Humidity - Bubbling Plaster and Paint - Mold - Discoloration - Mortar Decay

Is there a solution? You betcha!

Renodry's proprietary technology permanently dehydrates buildings suffering from rising moisture, better known as rising damp. Our solution is *affordable, wireless, green, maintenance-free and* PERMANANT. It requires no electricity, construction or chemicals and takes just 1 day to install in an average-sized building.

Contact Renodry USA to discuss our dehydration solution for your building.
A veteran run company based in Minnetonka, MN
Don Brown 952-935-5640 or Michael Clancy 612-554-1863

RENODRY
USA

PROJECT ESTIMATE

CLIENT: BROOKINGS COUNTY COURTHOUSE

DATE: May 26, 2020 (Revised)

RENODRY USA CONSULTANT:

Don Brown
952-935-5640
Michael Clancy
612-554-1863

ADDRESS:

314 6th Avenue South
BROOKINGS, SD
57006

PHONE: 605-691-4784 (Justin Johnson)

EMAIL: stacysteffensen@brookingscountysd.gov

PROPERTY TYPE:

The Brookings County Courthouse is 107 years old. Like so many of these magnificent courthouses more than a century old, the building's structure has a case of rising damp and salt penetrating the limestone walls. Rising damp erodes the structural integrity of the foundation causing severe damage to the fabric of the building. Using the porous limestone channels, water plus salt is rising and destroying the base of this historical property.

PROJECT ESTIMATE:

The building has a footprint of approximately 6,600 sq. feet. The Renodry Dehydration System will rid it of rising damp and the accompanying salt, halting the erosional damage being done to the foundation. Once the building is certified dry, which can take from 1-3 years, remedial work can be done to repair any damage caused by the rising damp/salt. The dehydration system will remain in the building, keeping the building free from rising damp for many, many decades. We will install one mid-sized Renodry Device and we are adding another smaller device, to ensure complete coverage. There are no ongoing operating costs nor maintenance expense once the system is installed.

Project Estimate including the two devices to dehydrate the courthouse: $9,750.00*

*Please Note: The cost is about $1.48 per sq. foot. Price includes a Renodry USA discount of 10% as the property is listed on the National Registry of Historical Places.

TOTAL $9,750.00

TERM & CONDITIONS:

- Two free follow up services are provided, one year and three years after installation, to take comparative wall moisture measurements. Complete reports are provided.
- The installed device(s) remains the property of RenoDry USA until such time as payment is received in full.

RENODRY USA

RENODRY USA – RISING DAMP REPORT

Brookings County Courthouse

2/28
2019

Rising Damp Report

INTRODUCTION:

ON FEBRUARY 26, 2019, TECHNICIANS FROM RENODRY USA CONDUCTED A VISUAL INSPECTION AND MASONRY CONDUCTIVITY TEST IN THE BASEMENT AND LOWER LEVEL AREAS OF BROOKINGS COUNTY COURTHOUSE IN BROOKINGS, SOUTH DAKOTA.

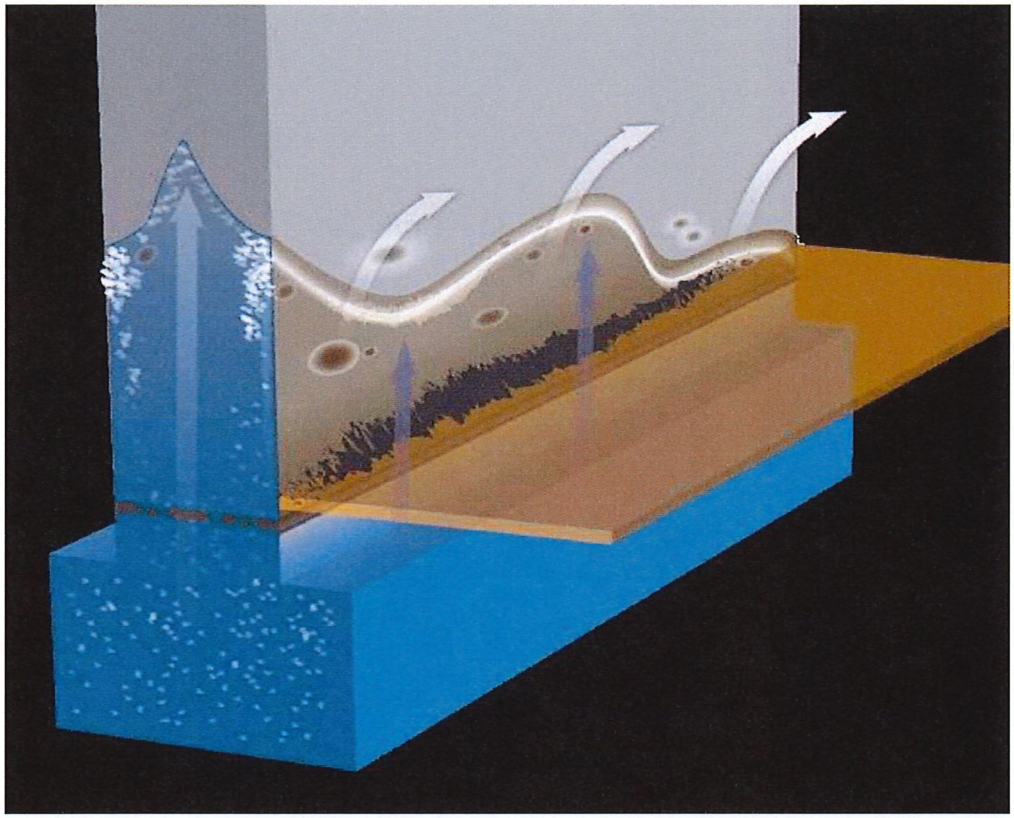
THE BROOKINGS COUNTY OFFICIAL ACCOMPANYING THE RENODRY INSPECTORS WAS JUSTIN JOHNSON – BROOKINGS COUNTY FACILITIES SUPERVISOR.

RENODRY BUILDING INSPECTORS DISCOVERED A RAPIDLY ADVANCING CASE OF RISING DAMP IN THE COUNTY COURTHOUSE. RISING DAMP IS WATER'S NATURAL TENDENCY TO RISE IN MASONRY. IT DESTROYS THE MASONRY FOUNDATION OF A BUILDING.

BUILT IN 1913, THE VERY FOUNDATION OF THIS 106 YEAR OLD COURTHOUSE BUILDING, WHICH IS ON THE NATIONAL REGISTER OF HISTORIC PLACES, IS BEING SERIOUSLY UNDERMINED. THIS REPORT WILL DEMONSTRATE THE PRELIMINARY EVIDENCE AS DISCOVERED DURING THE INSPECTION.

WHAT IS RISING DAMP AND WHY IS IT A PROBLEM?

THE FOLLOWING DIAGRAM OF A WALL CROSS-SECTION ILLUSTRATES SEVERAL EROSION INDICATORS IN THE PRESENCE OF RISING DAMP (THE DAMPNESS AND SALTS THAT MOVE UPWARDS INSIDE THE WALL, FROM THE FOUNDATION, AFFECTING THE CORE OF THE MASONRY).

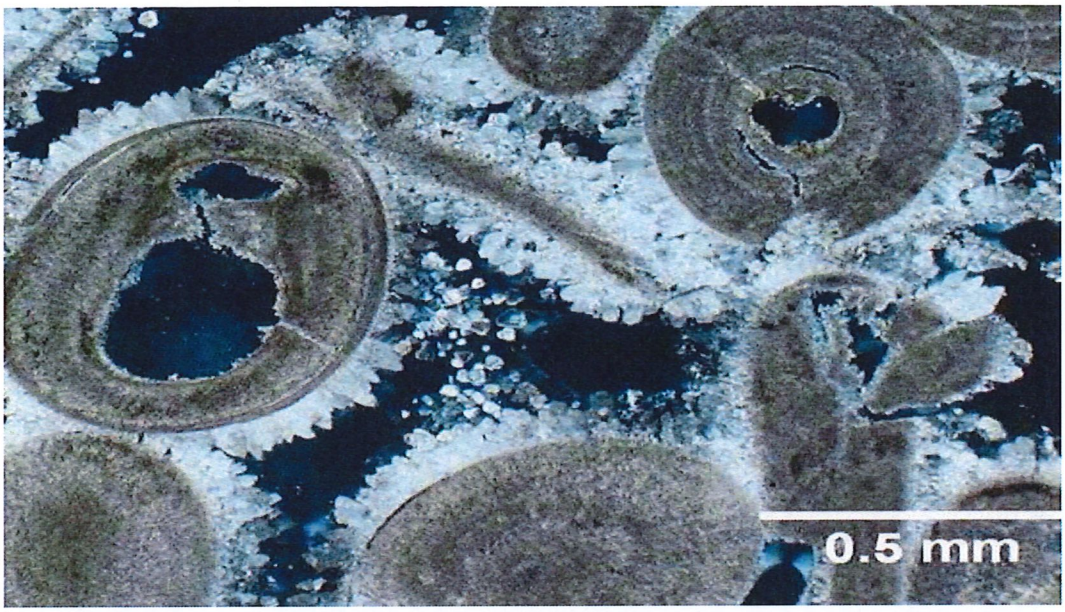


RISING DAMP IS A COMBINED PROBLEM OF DAMPNESS AND SALTS AFFECTING THE MASONRY AT DEPTH.

How Salts Destroy Masonry

The reason salts pose such a serious problem to masonry is because **they can dissolve and recrystallize**.

Changes in temperature and/or humidity cause **salt crystals to expand multiple times** within the capillary pores, which generate enough crystallization pressure – up to 2 tons per cm2 - to **crack** the fine pores, irreversibly destroying the masonry. Powdering, flaking, crumbling, delamination or cracking of masonry surfaces are typical signs of a salt attack.

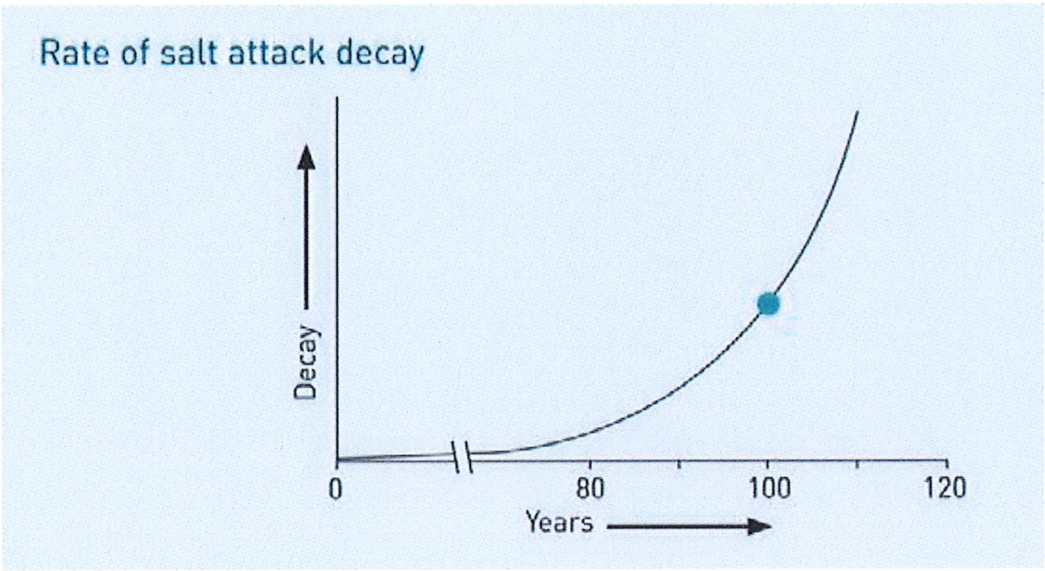


SALT DAMAGE: SALT NEST PUSHING THROUGH WALL IN COURTHOUSE

It is tempting to think that if a building has lasted for 80 years, decay will not much worsen after another 20 or 30 years. This is incorrect. According to current building research, the rate of decay is exponential[1].

There is a long initial period with almost no decay (80 years in this example) during which time salts slowly accumulate within the masonry pore structure until they reach a saturation point.

After this the **salt decay becomes accelerated**, the volume of decay over the next 10 years will be **twice as destructive** as it is has been.



Over time, once **capillary action** has drawn enough salts into the building fabric and the concentration of salts in masonry becomes higher than in the soil below, it triggers a secondary force of attraction known as **diffusion** (to spread or disperse). For example, high salinity areas from the upper part of the wall start attracting water from lower salinity areas underneath, making the masonry increasingly wetter and saltier and the capillary rise increases with the building's age. In older buildings with thick walls, 13-16 feet high capillary rise is not uncommon[2].

Brookings County Courthouse is now 106 years old and its foundation is into the advancing stages of decay.

(1) Department for Environmental and Heritage, South Australia: *Salt attack and rising damp: a guide to salt damp in historic and older buildings* – Technical Guide, 2008
(2) Bernard Feilden: *Conservation of Historic Buildings*, 3rd Edition, 2003, p. 101

RENODRY PERFORMS 2 TYPES OF TESTS:

THE FIRST TEST CONDUCTED BY THE RENODRY ENGINEER INVOLVES THE USE OF A GANN HYDROMETER B50 THAT MEASURES WALL CONDUCTIVITY (THE DEGREE TO WHICH A SPECIFIED MATERIAL CONDUCTS ELECTRICITY). A PROBE IS SET ON THE SURFACE OF THE STONE, MASONRY OR MORTAR AND GIVES A READING INDICATING THE PRESENCE OR ABSENCE OF MOISTURE. THE HIGHER THE READING, THE MORE MOISTURE IS LIKELY IN THE WALL. THIS TEST GIVES THE ENGINEER A STRONG INDICATION THAT THERE IS MOISTURE PRESENT IN THE WALLS.

GANN HYDROMETER B50 UNI 2

READINGS ON THE GANN INSTRUMENT RANGE FROM 0, AN INDICATION OF NO MOISTURE, TO 200 THE EQUIVALENT OF TOTAL SATURATION. FOR PURPOSES OF REVEALING MASONRY WALL MOISTURE, READINGS LESS THAN 70 INDICATE NORMAL TO SLIGHTLY ABOVE NORMAL LEVELS OF MOISTURE PRESENT; READINGS ABOVE 70 DEMONSTRATE EXCESSIVE LEVELS OF MOISTURE; **READINGS IN EXCESS OF 100 INDICATE EXTREME MOISTURE LEVELS IN THE MASONRY.** AS A COMPARISON, THE HUMAN BODY, ON AVERAGE WILL READ AROUND 160.

(SEE PHOTO BELOW – COURTHOUSE)

WATER SATURATED MASONRY: MOISTURE LEVEL IN LOWER FOUNDATION WALL REACHING 142.2 – NEAR HUMAN BODY LEVELS OF MOISTURE

GANN HYDROMETER B50 UNI 2

THE MASONRY WALLS OF BROOKINGS COUNTY COURTHOUSE HAVE MOISTURE TRAPPED IN THE INNER WALLS. RENODRY'S PRELIMINARY TESTS WITH THE GANN HYDROMETER INDICATED MANY OF THE EXTERIOR AND INTERIOR WALLS THAT COULD BE ACCESSED, HAD READINGS WELL OVER 100 SHOWING THE WALLS ARE BEING ERODED BY RISING DAMP.

THE SECOND SERIES OF TESTS TO BE PERFORMED AND THE MOST IMPORTANT, WILL BE MASONRY CORE SAMPLES EXTRACTED FROM LOCATIONS ON THE INTERIOR WALLS AT VARYING HEIGHTS STARTING FROM THE LOWEST POINT AND

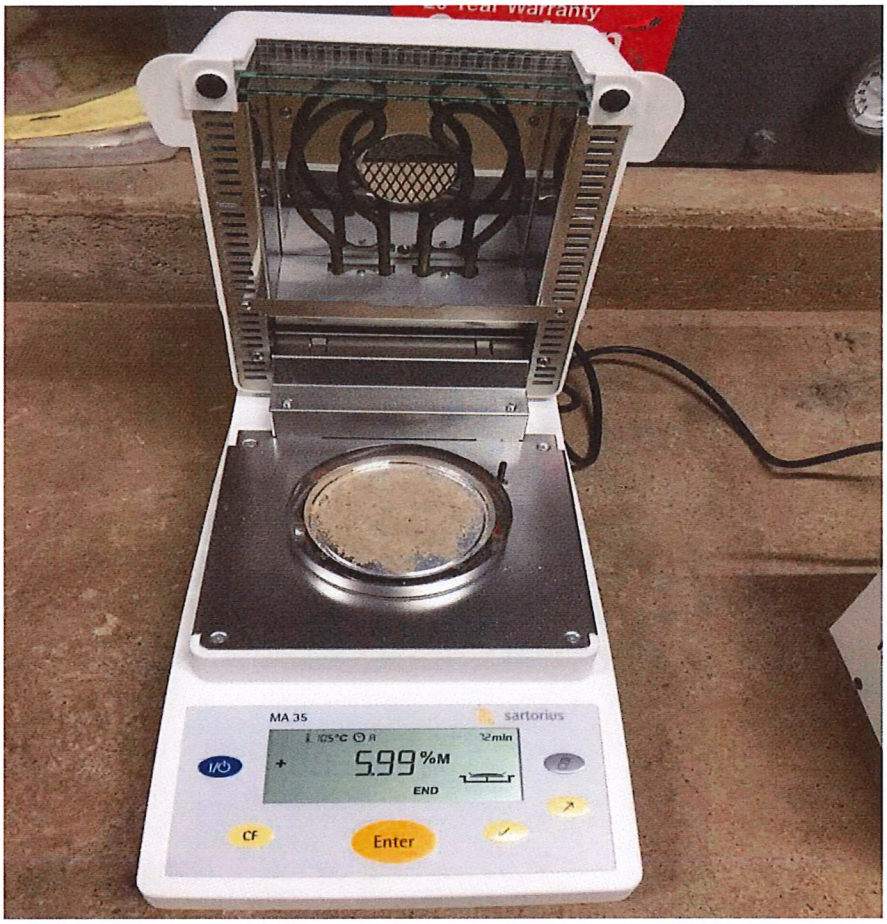
MOVING UP THE WALL TO DETERMINE HOW HIGH THE RISING DAMP HAS REACHED AS WELL AS HOW WET THE MASONRY IS.

A SLOW TURNING DRILL WILL BE USED TO PENETRATE APPROXIMATELY 4 INCHES INTO THE MASONRY WALLS TO WITHDRAW A CORE SAMPLE FROM WITHIN THE WALL.

USING THE INTERNATIONAL STANDARD FOR DETERMINING MASONRY WALL MOISTURE – THE GRAVIMETRIC METHOD-- RENODRY WILL UTILIZE A SARTORIUS MA35 MOISTURE ANALYZER TO WEIGH EACH MASONRY SAMPLE, DRY IT AT 105 DEGREES C, AND THEN RE-WEIGH THE SAMPLE, THUS DETERMINING THE EXACT WEIGHT % MOISTURE OF THE MASONRY WALLS.

SARTORIUS MA35 MOISTURE ANALYZER

EXAMPLE OF MASONRY CORE SAMPLE BEING WEIGHED, DRIED OUT AND RE-WEIGHED FOR MOISTURE ANALYSIS.



SARTORIUS MA35 MOISTURE ANALYZER

THE MEASUREMENT RECORD OF MASONRY MOISTURE AND CLIMATE REPORT WILL DEMONSTRATE THE MOISTURE FINDINGS. THE MASONRY MOISTURE MEASUREMENTS WILL VERY LIKELY CONFIRM A SERIOUS AND ADVANCED CASE OF RISING DAMP IN THE COUNTY COURTHOUSE AS INDICATED BY THE GANN HYDROMETER TESTS THAT WERE PERFORMED UPON INITIAL INSPECTION.

INDICATORS OF RISING DAMP IN THE COURTHOUSE:

The presence of salt/calcium efflorescence, crumbling mortar, disintegration of brick, masonry and mortar along with wet spots on the wall surface areas inspected accompanied by high Gann Hydrometer readings from the County Courthouse foundation, are extreme indications of the excessive penetration of rising damp. (See photos below)

Several wall structures in the lower level areas, were being eroded by the salts that have risen in the capillary systems of the masonry, brick and mortar. The salts can only rise so far up the wall, and are then pressed to the surface of the wall. This causes the paint to separate from the wall, mortar joints and masonry to crumble and disintegrate. The salt has no ability to escape; therefore it will, by high salt expansion pressures exerted, exit through the wall surface leaving ruptured paint, decayed mortar, spalling brick and disintegrated masonry on the floor.

THERE ARE SEVERAL NOTED PROBLEMS IN THE LOWER LEVELS OF THE BROOKINGS COUNTY COURTHOUSE.

- RISING DAMP SYMPTOMS VISIBLE ON EXTERNAL AND INTERNAL MASONRY WALLS THAT COULD BE SEEN TO INSPECT. WALL DISCOLORATION, SALT EFFLORESCENCE, PEALING PAINT, WET SPOTS, AND DISINTEGRATING MASONRY/ MORTAR IN THE VAULT AND MECHANICAL ROOMS.

- HIGH CONDUCTIVITY READINGS ON EXTERNAL AND INTERNAL MASONRY WALLS THAT COULD BE REACHED TO MEASURE DURING THE INSPECTION.

- HEAVY SALT/CALCIUM EFFLORESCENCE WITH AGGRESSIVE MASONRY MORTAR DECAY, CRUMBLING AND DISINTEGRATION. EVIDENCE OF SHEDDING OF BRICK AND MORTAR.

- CRACKS AND WET AREAS IN EXTERIOR BASEMENT WALLS AND FLOORS DISPLAYING LATERAL WATER INGRESS.

- RISING DAMP LEVELS 2 TO 5 FEET ABOVE BASEMENT FLOOR AND CONDUCTIVITY READINGS FAR HIGHER THAN NORMAL DUE TO HIGH WATER SATURATION LEVELS.

- MASONRY AND MORTAR DECAY EXCESSIVE IN INSPECTED BASEMENT LEVEL AREAS. INSPECTED AREAS INDICATING SIMILAR OR POSSIBLY WORSE CONDITIONS IN REST OF FOUNDATION. CRACKING AND DISINTEGRATION OF INTERNAL FREE-STANDING MASONRY WALLS AND PILLARS.

- SALT NESTS ON BRICK AREAS OF WALL SURFACES. SALT WITH RISING MOISTURE IN SEVERAL AREAS IN LOWER LEVEL AREA OF COURTHOUSE.

Conductivity Test Results with Photographic Evidence
BROOKINGS COUNTY COURTHOUSE

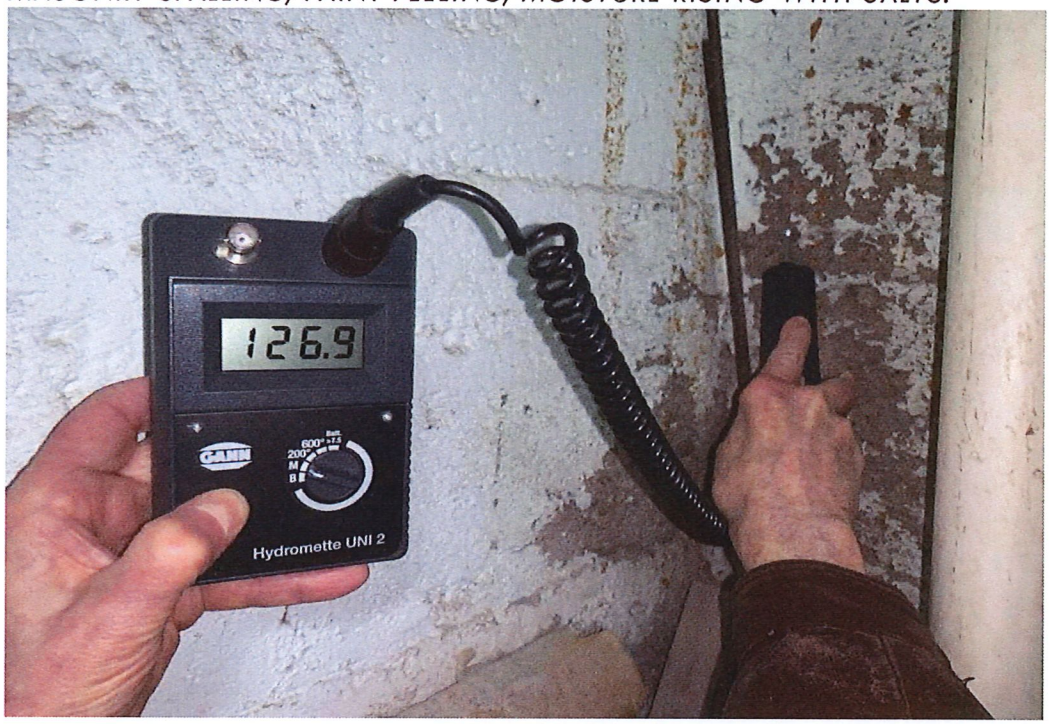
MASONRY WALL DISINTEGRATING FROM EXCESSIVE SALT PENETRATION. PAINT PEELING FROM SALT BEING PRESSED TO THE SURFACE.

FREE-STANDING INTERIOR WALL SHOWING BUBBLING, PEELING PAINT. MASONRY BEGINNING TO SPALL FROM ADVANCING RISING DAMP.

EXTREME HYDROMETER READINGS OF 139.8 FROM MOISTURE CLIMBING UP MASONRY WALL. MASONRY FOUNDATION BEING COMPROMISED BY SALTS

INTERIOR MASONRY WALL – MOISTURE RISING ABOVE GROUND LEVEL RESULTING FROM RISING DAMP. SALT NESTS THROUGHOUT WALL STRUCTURE.

A VERY HIGH MOISTURE READING 5 FEET UP FREE-STANDING WALL. MASONRY SPALLING, PAINT PEELING, MOISTURE RISING WITH SALTS.



THE SATURATING EFFECT OF RISING DAMP WHEN IN THE ADVANCED STAGES, NOTE DISINTEGRATED MASONRY ALONG BASE OF WALL.

INTERIOR FREE-STANDING BLOCK WALL SHOWING MOISTURE LEVELS ARE VERY HIGH FROM RISING DAMP WITH SALT NESTS FORMING.

SUPPORT COLUMN IN COUNTY RECORDS VAULT AREA WITH EXCESSIVE MOISTURE READINGS FROM RISING MOISTURE.

SUPPORT COLUMN FOUNDATION WITH NEW CONCRETE SLAB COVERING THE DISINTEGRATING FOUNDATION.

HYDROMETER READING OF COLUMN FOUNDATION IN ABOVE PHOTO. EXCESSIVE SALT AND MOISTURE COMPROMISING COLUMN FOUNDATION.

SOLUTION

A RENODRY DEHYDRATION SYSTEM SHOULD BE INSTALLED IN BROOKINGS COUNTY COURTHOUSE TO PERMANENTLEY HANDLE THE RISING DAMP PROBLEM AND DRY OUT THE FOUNDATION WALLS.

(SEE RENODRY PHOTO BELOW)

THE RENODRY WILL EFFECTIVELY ELIMINATE ALL RISING DAMP FROM THE COURTHOUSE EVEN THOUGH THE STRUCTURE HAS MULTIPLE THICK WALLS TO DEHYDRATE. THE APPROXIMATE GROUND LEVEL SQUARE FOOTAGE OF THE COURTHOUSE IS 6,600.

EXAMPLE OF THE LARGEST RENODRY TAKEN AT THE OLDEST OBSERVATORY IN MINNESOTA. LOCATION: NORTHFIELD

THE RENODRY DEHYDRATION SYSTEM

Rising damp is a major concern for building owners and constitutes a high percentage of humidity and moisture issues in buildings like Brookings County Courthouse. Left unresolved it will be the cause of untold structural damage, significantly reducing the value and life span of a building. It is also a well-known fact that health risks exist for the occupants of buildings which carry wall moisture causing potential liability for building owners as well as the buildings occupants.

The RENODRY wall dehydration system is a basic passive antennae apparatus based on 1950's military communication's technology. It was further developed by Sandor Levai, a Hungarian engineer, to focus frequencies collected from the broadband of frequencies that then disrupts the electrostatic attraction between water and masonry. It is a passive (not electrically connected) system of receiving and transmitting antennas. The heart of the system is a set of spiral antennas mounted inside a resonant case.

The system powers itself by harnessing stray RF (Radio Frequency) energy from the environment (from TV and radio broadcasts, Wi-Fi or mobile signals etc.). In addition, the system utilizes the Earth's magnetic field. This or similar powering methods are widely used for wireless low energy circuits such as weather sensors located in harsh environments (e.g. for climate data collection, wildfire control and detection etc.) where other energy sources are not feasible.

Renodry USA installs this rising damp solution that eradicates rising damp from any building made out of brick, stone or other masonry materials and keeps the building dry permanently from rising damp. The system is installed with relative ease by a trained Renodry engineer, taking approximately 1 day for a building the size of the Brookings County Courthouse. No construction nor wall-cutting work is needed and is never necessary. Business can carry on as usual during installation.

With the Renodry in place and working, gravity can now push the water back down into the ground establishing masonry moisture equilibrium. As this occurs, some of the water in the masonry is released through the wall in vapor form causing the wall to desalinate. There are no batteries nor electricity needed which makes the system both eco-friendly and cost-efficient. Because the Renodry has no moving parts, being a passive receiving/transmitting antennae, it requires no on-going maintenance and will keep working for decades during which time the building will continue to be free of rising damp and will remain dry. ***Remediation and repair efforts should not take place until the building is dry.***

Once the Renodry is installed, you are entitled to two free inspections over the next 3 years. A detailed report is provided by the Renodry engineer showing precise comparative measurements from the point of installation through to the complete drying out phase.

THE DEHYDRATION OF MASONRY WALLS

As the building dries out, it will go through a 1-3 year phase of dehydration. The first year or so takes place in the area called the evaporation zone or salt band. Due to the salt content of the masonry, water will evaporate upwards and sideways. This will result in even more salts (efflorescence) and the wall surfaces may temporarily look worse (damper, saltier). However, this means the walls are drying out. Amounts of salt and water can vary greatly from one wall to the next, therefore, walls dehydrate at differing rates. This typically takes 3-36 months, depending on water saturation, salt content and wall thickness.

Because of the wide variables of salt and water content in masonry walls suffering from rising damp, a full dehydration of the building can take 2 to 3 years. Most masonry moisture and dissolved salts gradually migrate back into the ground through the wall's capillary system (desalination), but may continue to push through the wall surface, as well. The more salt that is present in a particular wall, the longer the salt will continue to crystalize and push to the surface as the water exits the wall during dehydration. Periodic cleaning of the salts from the wall surface is recommended as the walls dry out. Once no more salts are seen exiting the surface, this will indicate the wall has completed its desalination. ***At this point, walls can be remediated and repaired.***

DEHYDRATION SIGNS

Dehydration may be accompanied by one or more of the following signs:

- Wet spots and salt marks on walls may increase (and often does) during all stages of dehydration
- Elimination of any unpleasant musty odors
- Walls look lighter in color
- Flaking and crumbling of paint and/or plaster in the salty wall areas
- Walls feel warmer to the touch due to lower heat loss
- Plaster feels drier and sandier to the touch

Once the Renodry Dehydration System is installed, it should be left in place and not tampered with. Allowed to perform its function, the building will dry out and eventually be free of all rising moisture for decades.

There is a 3 year drying-out guarantee with a 25 year warranty on the Renodry. This guarantee and warranty is unmatched in this industry. With 28 years international experience in dehydrating old buildings utilizing this Hungarian technology, you can be assured your buildings will remain dry, creating a healthier environment now as well as for future generations of staff and county residents at the Brookings County Courthouse.

Report submitted by Michael Clancy of Renodry USA. For any questions, please contact Michael at 612-554-1863. Email: michael.8clancy@gmail.com

RENODRY
USA

NOTES

RESOLUTION NO. 20-_____

A RESOLUTION AUTHORIZING THE PURCHASE OF
SNOW AND ICE HANDLING EQUIPMENT, SUPPLIES, AND ACCESSORIES THROUGH THE
SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, BID PROCESS

WHEREAS, Brookings County Highway Department will need one PLOW, WING, SPREADER, DUMP BODY AND HYDRAULIC SYSTEM; and

WHEREAS, SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, has recently gone through a competitive bidding process for SNOW REMOVAL EQUIPMENT, SUPPLIES, AND ACCESSORIES with such bidding process culminating in the bids being opened on OCTOBER 29, 2018 WITH THE BID CONTRACT BEING EXTENDED TO OCTOBER 29, 2022;

WHEREAS, HENKE MANUFACTURING AND SANITATION PRODUCTS INC, was the lowest responsible bidder under such SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, bid process and HENKE MANUFACTURING AND SANITATION PROCUCTS INC., is willing to provide equipment to BROOKINGS COUNTY under the same terms and options as available to SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase supplies or services from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that Brookings County Highway Department is hereby authorized and directed to contract for the purchase of a PLOW, WING, SPREADER, DUMP BODY, and HYDRAULIC SYSTEM, based upon the bid price, or less, as established through the competitive bidding process of SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE.

Adopted this _____ day of June, 2020.

_____
Chairperson, Brookings County
Board of County Commissioners

ATTEST

_____
Brookings County Finance Officer

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS

WHEREAS, Brookings County wishes to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

Addition: 06-220-089	1.4 S and 2.0 W of White	Preliminary Grant
Addition: 06-301-110	10.0 N and 1.9 W of Elkton	Preliminary Grant
Addition: 06-306-110	10.0 N and 1.4 W of Elkton	Preliminary Grant

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 6/4/2020.

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ County Auditor

_____ Chairman

*NOTE – In lieu of a formal Resolution, the County may submit their certified or approved Commission Meeting minutes, detailing the specific changes made to their existing and approved 5 Year Plan.

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-220-089
1.4 S and 2.0 W of White Preliminary Grant

and WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;
and WHEREAS, Brookings County agrees to pay the 20 % match on the Bridge Improvement Grant funds;
and WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

~~*NOTE – not applicable for cities applying for the grant – simply mark 'NA'~~
Minimum required is 20%; must match percent shown on application.

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-301-110
10.0 N and 1.9 W of Elkton Preliminary Grant

and WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;
and WHEREAS, Brookings County agrees to pay the 20 % match on the Bridge Improvement Grant funds;
and WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

*NOTE – not applicable for cities applying for the grant – simply mark 'NA'
Minimum required is 20%; must match percent shown on application.

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-306110
10.0 N and 1.4 W of Elkton Preliminary Grant

and WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Brookings County agrees to pay the 20 % match on the Bridge Improvement Grant funds;

and WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

~~*NOTE – not applicable for cities applying for the grant – simply mark 'NA'~~
Minimum required is 20%; must match percent shown on application.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-141-090**
Approx. 7.0 N and 2.9 W of Brookings on 205th Street (44.41318N, -96.84616W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **James and Suzanne Hegg, 46765 205th St., Bruce, SD 57220;**
John and Linda Vandeweerd, 46833 205th St., Bruce, SD 57220.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ____, a school bus route X, a mail route X, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 840,000
Federal Share (81.95%): $ 688,380
Local Share (18.05%): $ 151,620

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006141090	Federal Aid Route Number: NA
	Owner: Brookings County	Over: North Deer Creek
	Location: 7.0 N and 2.9 W of Brookings	Road/Street/Avenue Name: 205th Street
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the substructure. The structure is also too narrow for modern farm equipment and is posted below legal loads (22-33). The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 41.5' single-span steel pony truss bridge (no skew) with a corrugated metal deck, one reinforced concrete abutment and one steel/timber pile abutment, and a 17.9' clear roadway. For estimating purposes, a 4-12'x7' CIP Box Culvert, 0° skew and a 38' barrel (40' overall) is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-198**
Approx. 1.8 S and 1.0 W of Aurora on 475th Avenue (44.25559N, -96.70742W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **Robert and Anita Wells, 4025 44th St. South, Brookings, SD 57006; Rex Collins, 47519 214th St., Aurora, SD 57002.**

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ____, a school bus route ____, a mail route ____, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 1,450,000
Federal Share (81.95%): $ 1,188,275
Local Share (18.05%): $ 261,725

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006210198	Federal Aid Route Number: NA
	Owner: Brookings County	Over: Medary Creek
	Location: 1.8 S and 1.0 W of Aurora	Road/Street/Avenue Name: 475th Avenue
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the superstructure in combination with the condition of the substructure. The structure is also narrow and is posted below legal loads (16-26). The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 86.5' three-span steel beam bridge (no skew) with a corrugated metal deck, steel pile and timber plank abutments and steel pile bents, and a 19.4' clear roadway. For estimating purposes, a 130.0' three-span continuous concrete bridge, 0° skew, with concrete bents and abutments, and a 28.0' clear roadway, is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-170-101**
Approx. 5.9 N of Brookings on 471st Avenue/CR 77 (44.39726N, -96.78756W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **Jeanne Kneeland, PO Box 542016, Omaha, NE 68154;**
James Deniger, 20621 471st Ave., Brookings, SD 57006:
Karen Ruth Trust, 2842 Mt. Olive-Agosta Rd., New Bloomington, OH 43341;

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route X, a school bus route X, a mail route X, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 1,600,000
Federal Share (81.95%): $ 1,311,200
Local Share (18.05%): $ 288,800

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006170101	Federal Aid Route Number: 6443
	Owner: Brookings County	Over: Trib. To North Deer Creek
	Location: 5.9 N of Brookings	Road/Street/Avenue Name: 471st Avenue/CR 77
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the concrete deck and the section loss in the steel beams. The structure is posted (31-52) due to the rating factor for the SU7 being less than 1.0. The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 92.0' three-span steel beam bridge (no skew) with a concrete deck, reinforced concrete abutment and pier walls, and a 30.0' clear roadway. For estimating purposes, a 138.0' three-span continuous concrete bridge, 0° skew, with concrete bents and abutments, and a 30.0' clear roadway, is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-190-041**
Approx. 3.4 N and 5.0 W of White on 473rd Avenue (44.48352N, -96.74709W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **Red Willow Hutter Brethren, Inc., 20019 474th Ave., White, SD 57276.**

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ____, a school bus route X, a mail route X, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 680,000
Federal Share (81.95%): $ 557,260
Local Share (18.05%): $ 122,740

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006190041	Federal Aid Route Number: NA
	Owner: Brookings County	Over: Trib. to North Deer Creek
	Location: 3.4 N and 5.0 W of White	Road/Street/Avenue Name: 473rd Avenue
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the substructure. The structure is also narrow and is posted below legal loads (13-21). The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 26.5' single-span steel beam bridge (no skew) with a corrugated metal deck, timber pile abutments, and a 20.0' clear roadway. For estimating purposes, a 3-10'x7' CIP Box Culvert, 0° skew and a 38' barrel (40' overall) is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-209-100**
Approx. 2.5 S and 3.1 W of White on 206th Street (44.39808N, -96.70799W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **Klint and April Willert, 20577 475th Ave., Aurora, SD 57002;**
Charles and Diane Culver Family Trust, 20751 475th Ave., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ____, a school bus route ____, a mail route X, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 920,000
Federal Share (81.95%): $ 753,940
Local Share (18.05%): $ 166,060

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006209100	Federal Aid Route Number: NA
	Owner: Brookings County	Over: Six Mile Creek
	Location: 2.5 S and 3.1 W of White	Road/Street/Avenue Name: 206th Street
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the substructure. The structure is also narrow and is posted below legal loads (9-14). The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 34.8' single-span steel beam bridge (no skew) with a timber deck, reinforced concrete abutments, and a 15.7' clear roadway. For estimating purposes, a 4-10'x7' CIP Box Culvert, 30° LHF skew and a 44' barrel (46' overall) is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-098**
Approx. 2.3 S and 3.0 W of White on 475th Avenue (44.40005N, -96.70702W)

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): **Klint and April Willert, 20577 475th Ave., Aurora, SD 57002;**
Crystal Pochardt, et al, 20547 475th Ave., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is Poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route ____, a school bus route ____, a mail route X, a field to farm to market route ____, a lake or recreation access route ____, or other (please specify) _____.
4. The load carrying capacity of the existing bridge can ____ or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 700,000
Federal Share (81.95%): $ 573,650
Local Share (18.05%): $ 126,350

Vote of Commissioners/Council: Yes _____ No _____

Dated at _____, SD, this _____ day of _____, _____.

ATTEST:

_____ _____
County Auditor/City Finance Officer Chairman/Mayor

SDDOT (updated 4/16/20)

2020 APPLICATION FOR LOCAL FEDERAL BRIDGE REPLACEMENT FUNDS

South Dakota Department of Transportation
SUBMIT APPLICATION TO: Wade.Dahl@state.sd.us

Must be postmarked by June 12, 2020

Identification	NBI Structure # 000000006210098	Federal Aid Route Number: NA
	Owner: Brookings County	Over: Six Mile Creek
	Location: 2.3 S and 3.0 W of White	Road/Street/Avenue Name: 475th Avenue
	Preliminary Engineering: ☐ Completed by Local **OR** ☐ Completed by BIG Grant PCN _____ **OR** ☒ To be included with this program	

Eligibility

All Projects: (Provide explanation below if any of the following are False)

- ☒ True ☐ False – Bridge is on the National Bridge Inventory?
- ☒ True ☐ False – Bridge overall condition is rated as Poor? (Per list of eligible structures as provided by SDDOT)
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to provide an 18.05% match on all eligible costs?
- ☒ True ☐ False – Local Government currently has funds or ability to obtain funds to cover all in-eligible costs?
- ☒ True ☐ False – Bridge site currently has access and no issues with initiating field survey work?
- ☒ True ☐ False – Bridge site has adequate right of way or there are no concerns with acquiring adequate right of way
- ☒ True ☐ False – Structure serves multiple residences, farms, ranches or a multi-lot development?
- ☒ True ☐ False – Structure is located on a Full Maintenance Road?
- ☒ True ☐ False – Roadway does not terminate into a field entrance, driveway, single residence, farm, or ranch?
- ☒ True ☐ False – Local Public Agency (LPA) is in full compliance with Federal and State NBIS requirements?
- ☒ True ☐ False – General maintenance been performed on the structure?

For PE completed by Local: Include a Type, Size, & Location (TS&L) report with application

Work Description

The existing structure is in poor condition due largely to the condition of the substructure. The structure is also narrow and is posted below legal loads (10-16). The proposed work would include a site survey and hydraulic analysis to determine structure sizes for replacement options, selection of an acceptable structure size and layout, development of construction plans for a new structure and approach grading, and construction of the replacement structure. The existing structure is a 34.7' single-span steel beam bridge (no skew) with a timber deck, reinforced concrete abutments widened with steel piles and timber planks, and a 20.1' clear roadway. For estimating purposes, a 3-12'x8' CIP Box Culvert, 0° skew and a 38' barrel (40' overall) is being considered.

LPA Authorization

_____
LPA Contact (print)

Contact email and phone number: _____

Attach resolution from Commission/Council authorizing application for grant.

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Oakwood, Section: 25 Quarter Section: **NE NW SE SW X**

Street/Avenue of Construction: 207th Street County Road 8, Nearest Intersection:

~~Distance from nearest intersection~~: 1,183 feet east of 465th Ave & 207th St. **North South East X West**

sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage New Underground Electric Service
2. Cable Type 1/0 underground cable
3. Outside Diameter or Pipe Size 2.25"
4. Method of Installation Bore under 207th Street
5. Crossing Bituminous Roads 207th Street is gravel at the proposed bore site.

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Tim Schoolmeester Date: 5/13/20

Applicant Address: South Dakota Highway 34 Colman, SD 57017

Phone: 605-321-2630 Fax: _____

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

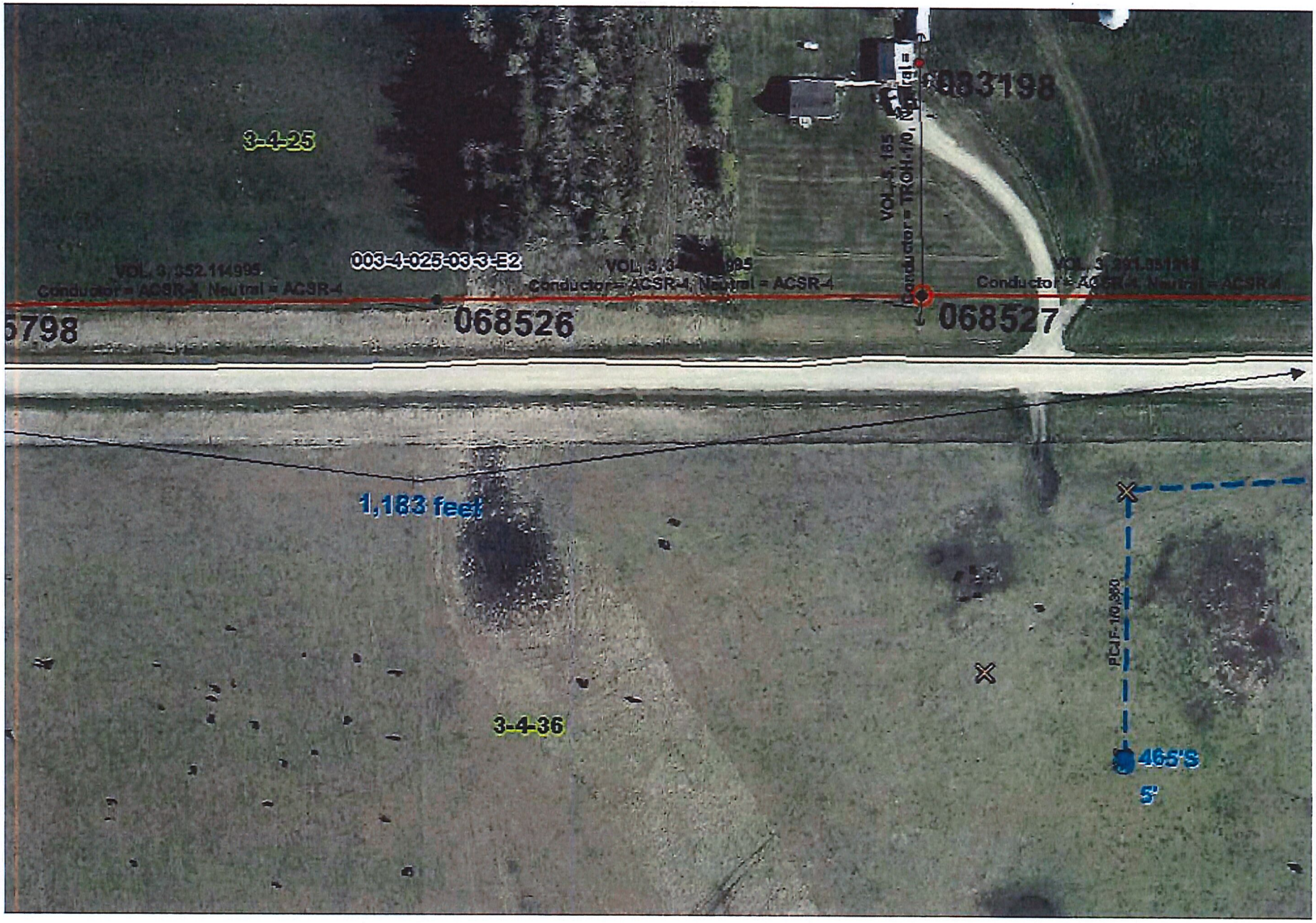
Adjacent Landowner Address: _____

Phone: _____ Fax: _____

~~Recommended for Approval~~: _____ Date: 5-14-2020
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)


3-4-25
003-4-025-03-3-E2
068526
068527
1,183 feet
3-4-36
465'S
5'

Stacy Steffensen

From: Jeremy Scott <JScott@cityofbrookings.org>
Sent: Thursday, May 28, 2020 9:21 AM
To: Stacy Steffensen
Subject: White Fire Department request

Good morning Stacy,

The White Fire Department is requesting funds to build a new brush truck. There are two separate bills included in this request to be paid to the White Fire Department. The first bill is for the truck chassis and the second is for the skid unit (that contains the tank, pump and hose reel) which will be mounted in the bed of the truck. If additional information on the new brush truck is needed Trevor Schwartz, White Fire Chief can be contacted at 605-695-0076.

Thank you,

Jeremy Scott
Fire and Life Safety Technician
Brookings Fire Department
607 20th Ave
Brookings, SD 57006
Phone: (605) 692-6323
E-mail: jscott@cityofbrookings.org

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended individual(s) or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original.

BROOKINGS COUNTY

Vendor No.
Claim No.
Check No.
Total Due 33,389-
Date 5-18-2020
Fund

759-1-101-0001

Name of person or firm to whom warrant shall be drawn must appear here.

Name or Firm White Fire Dept
P.O. Box 699

City, State, ZIP White, SD 57276

1	2015 Ford F350		18,300			
1	Skid unit / lights / hose reel		15089			
			33,389	-		

I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct (SDCL 4-9-4)

Please sign here

Approved by the Brookings County Board of County Commissioners on this _____ Day of _____ 2019.

Chairman, Board of County Commissioners

NO:

PURCHASE ORDER FOR A MOTOR VEHICLE

DATE: 5/12/20

DEALER: B&B Auto Sales & Rentals
STREET ADDRESS: 532 Main Ave. S
CITY / STATE / ZIP CODE: Brookings, SD 57008
SALESMAN: Dirk B.

PURCHASER'S NAME: White Fire Department
STREET ADDRESS: Box 399
CITY / STATE / ZIP CODE: White SD 57276
RESIDENCE PHONE:
BUSINESS PHONE:

This Order includes all the terms and conditions on ***BOTH THE FACE SIDE AND REVERSE SIDE,*** *supersedes any prior agreements, including oral agreements and, with any retail installment contract, is the complete and exclusive statement of all terms and conditions.*

PLEASE SUBMIT BUYERS ORDER FOR THE FOLLOWING: ☐ *NEW* ☒ *USED* ☐ *DEMONSTRATOR* ☐ *CAR* ☐ *TRUCK* ☐ *MOTORCYCLE*

YEAR	MAKE	MODEL OR SERIES	BODY TYPE	COLOR	TRIM	MILEAGE
2015	Ford	F-350 Super Duty Crew	Pickup	White		100,327

VIN OR SERIAL NO.	STOCK NO.	LAST PLATE NO. - STATE - YEAR	DELIVERED ON OR ABOUT
1FT8W3B63FEB65489	12619		5/12/20

PRICE OF VEHICLE		$ 18,250.00
OTHER CHARGES		$ 0.00
Sales Tax		$ 0.00
Dealer & Official Fees		$ 50.00
(A) TOTAL CASH DELIVERED PRICE		$ 18,300.00
TRADE IN ALLOWANCE	$ 0.00	TRADE DIFFERENCE
LESS: BALANCE DUE ON TRADE IN	$ [0.00]	
NET ALLOWANCE ON TRADE IN	$ 0.00	
CASH DOWN PAYMENT / DEPOSIT	$	
	$	
(B) TOTAL DOWN PAYMENT		$ 0.00
UNPAID CASH BALANCE [A] MINUS [B]		$ 18,300.00
EXTENDED SERVICE AGREEMENT ☐ YES ☐ NO		$ 0.00
TOTAL BALANCE DUE ON DELIVERY		$ 18,300.00
LIEN PAYOFF TO:		

USED CAR RULE NOTICE:

For Used Vehicles: *The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.*

Spanish Translation: *Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrarió contenida en el contrato de venta.*

MODIFICATION LANGUAGE: *HOW THIS CONTRACT CAN BE CHANGED. This Order contains the entire agreement between you and us relating to this Order. Any change to the Order must be in writing and both you and we must sign it. No oral changes are binding.*

X _____ BUYER SIGNS X _____ CO-BUYER SIGNS

You agree to allow representing dealerships and any of their agents to disclose your name and phone number to customers interested in purchasing your trade(s).

☐ YES ☐ NO X _____

Does the title(s) to your trade in vehicles(s) indicate any prior damage or have any other type of brand notation?

☐ YES ☐ NO X _____

DESCRIPTION TRADE IN #1

YEAR / MAKE / MODEL / TYPE / COLOR: N/A N/A N/A
VIN OR SERIAL # / STOCK #:
TITLE # / REBUILT/SALVAGE ☐ YES ☐ NO / LAST PLATE # / STATE / YEAR:
MILEAGE / BRAND NOTATION ON TITLE ☐ YES ☐ NO:

DESCRIPTION TRADE IN #2

YEAR / MAKE / MODEL / TYPE / COLOR: N/A N/A N/A
VIN OR SERIAL # / STOCK #:
TITLE # / REBUILT/SALVAGE ☐ YES ☐ NO / LAST PLATE # / STATE / YEAR:
MILEAGE / BRAND NOTATION ON TITLE ☐ YES ☐ NO:

NOTICE TO THE PURCHASER: *Do not sign this order before you have read the terms and conditions on* ***BOTH THE FACE SIDE AND REVERSE SIDE*** *of this form. You are entitled to an exact copy of the order you sign.* ***YOU ACKNOWLEDGE*** *you have received and read a complete copy of this order and, if applicable, the window form.* ***YOU CERTIFY*** *you are of majority age.*

THIS ORDER IS NOT VALID UNLESS SIGNED AS ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.

SALESMAN: Dirk B. | PURCHASER'S SIGNATURE X | CO-PURCHASER'S ADDRESS

ACCEPTED BY | CO-PURCHASER'S SIGNATURE X | CITY, STATE, ZIP

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[redacted]

M & T Fire and Safety
111 Kasan Ave
PO Box 167
Volga, SD 57071
(605) 627-5165
acct@mtfiresafety.com
mtfiresafety.com

ADDRESS
White Fire Department
PO Box 699
White, SD 57276

SHIP TO
White Fire Department
Fire Hall
10 Main St
White, SD 57276

Estimate 5786

DATE 05/15/2020

SALESMAN
jb

ACTIVITY	QTY	RATE	AMOUNT
MWD 11.2741PCH ARAB Able 2, 41" Chameleon LED Signal Stick with Controller, Waterproof, Permanent Mount, 25' cable, Red/Amber/Blue	2	605.00	1,210.00T
***** To INCLUDE***** 500 gallon custom tank with Platform, pump with primer, no foam, SS manifold, valves, inlet, drafting valve, gas tank, hose reel, 1" x100' hose, nozzle			
G3 Custom Tank* G3 Fire, Custom Tank (per Approved Drawing) 500 gallon tank with Pump platform	1	13,879.00	13,879.00T
SM-PFP-20hpHND-MR CET, Skid Mount Portable Fire Pump, Mid-Range, 20 hp Honda Motor, Control Panel, Quiet Muffler, Low Oil Alert System, Oil Drain Tube & Valve, Bronze Casing, Manual Exhaust Primer, 2.5" Victaulic Inlet, No Discharge Flange, NO BATTERY	1	0.00	0.00T
Fuel Tank Attwood 5806LF2S Portable Fuel Tank - 6 Gallon Capacity	1	0.00	0.00T
AL-6Gal-Tray Mackstee!, Gas Tank Trays for Skid Units	1	0.00	0.00T
MT SS Standard Manifold & Inlet Kit M&T Fire, SS Manifold with Stainless Steel Fittings 1- 1.5" Discharge 1- 1" Discharge 1- 1" Return 1- 1" Hose Reel 1- 1" Capped M&T Fire, SS Inlet Kit Includes: SS Inlet, Tank to Pump Valve, 3" Rubber Boot	1	0.00	0.00T

ACTIVITY	QTY	RATE	AMOUNT
EF4030-17-18-RT Hannay F4000 Series Steel Fire Hose Reel with 12V 227 Motor, 3/4"x150' or 1"x75' Hose Capacity, Electric Rewind with Comet Brake, Standard inlet: 90° ball bearing swivel joint with 1" female NPT threads, Standard outlet riser: 1" male NST threads (1.375" x 8 threads per inch), Motor on Right Bottom Rear Position. ***Paint Red, Hose to Roll from the Top*** SPECIFY QTY AND POSITION FOR FH-3 ROLLERS: One High Roller, One Low Roller, Two High Rollers, Two Low Rollers, One High and One Low Roller.	1	0.00	0.00T
002-0161-0299 JGB, Goodyear Red 300# Wingfoot Booster Hose 1", uncoupled, sold by foot	100	0.00	0.00T
380 Moon American, Protek 1" Selectable Gallonage Nozzle with Pistol Grip, 5-10-24-40gpm	1	0.00	0.00T

Estimates are good for 30 days unless specified otherwise.

Returned items are subject to restocking fees.

SUBTOTAL	15,089.00
TAX (0%)	0.00
TOTAL	**$15,089.00**

Accepted By

Accepted Date

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02280 6/4/2020 ADDITTIONAL CLAI

FUND : 759 BROOKINGS FIRE ASSOC

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19902	WHITE FIRE DEPT	I-202005266258	759-1-1010001	2015 FORD F350		33,389.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	33,389.00
				FUND 759 BROOKINGS FIRE ASSOC	TOTAL:	33,389.00
					REPORT GRA TOTAL:	33,389.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	759-1-1010001	CLAIM ON CASH	33,389.00						
		** 2020 YEAR TOTALS	33,389.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
759	NON-DEPARTMENTAL	33,389.00
759 TOTAL	BROOKINGS FIRE ASSOC	33,389.00
	** TOTAL **	33,389.00

NO ERRORS

** END OF REPORT **

Stacy Steffensen

From: Natalie Page <npage@swiftelcenter.com>
Sent: Wednesday, May 20, 2020 2:56 PM
To: Stacy Steffensen
Subject: Uncle Sam Jam - Sponsorship
Attachments: 2020_USJ_Ask-Letter(Brookings County).pdf

Hello Stacy –

I hope you're doing well amidst the current chaos! I wanted to reach out regarding our annual Uncle Sam Jam event; due to the COVID-19 Virus we are limiting this year's Uncle Sam Jam to the Fireworks Display only. Rather than mailing letters this year, attached is a sponsorship letter - the Brookings County contribution of $1,500 would go towards the purchase of the Fireworks and would allow us to have this event for the community.

Let me know if you have questions – we appreciate your support!
Thanks,

Natalie Page
EVENT MANAGER

SWIFTEL CENTER | MANAGED BY VENUWORKS
824 32nd Avenue, Brookings, SD 57006 | DIRECT 605-697-8870 | CELL 605-695-8630
www.swiftelcenter.com | facebook | twitter | instagram

Swiftel CENTER

IAVM VENUE EXCELLENCE AWARD WINNER 2015

2015 SHOW SAVER GREAT SERVICE AWARD

JULY FOURTH / SWIFTEL CENTER / BROOKINGS, SD

UNCLE SAM JAM

Brookings County
520 3rd Street
Brookings, SD 57006

We invite you to become a sponsor of the 19th annual **UNCLE SAM JAM** held Saturday, July 4 at the Swiftel Center. This festival is a unique opportunity for all members of the Brookings and surrounding communities to celebrate.

Uncle Sam Jam is made possible thanks to donations from community partners like you. Help make the holiday shine bright for the entire Brookings community!

PLEASE CONSIDER A DONATION OF **$1500**

Any contribution will be greatly appreciated. Please make your donation payable to:

UNCLE SAM JAM / 824 32ND AVENUE / BROOKINGS, SD 57006

Questions? Feel free to call 605-692-7539 or email npage@swiftelcenter.com. Our deadline for confirming sponsorship is June 4th. Thank you in advance for supporting this FREE community event.

Sincerely,

Tom Richter
Executive Director / Swiftel Center

Natalie Page
Event Manager / Swiftel Center

0

Date: May 20, 2020

To: Brookings County Commissioners

From: Elkton Special Days Committee

On behalf of the Special Days Committee for the City of Elkton, we are requesting a donation of $500.00 for the annual Fireworks display for the Fourth of July. Your contribution will be greatly appreciated. The Firemen from Elkton do a great job setting off the display starting at dusk on the Fourth. You all are invited to come and see the spectacular show.

Thank you for your time and consideration, we are unable to attend the meeting today as we both work.

Please mail donations to: BankStar Financial
Attn: Special Days Committee
PO Box A
Elkton, SD 57026

Thanks again for your time.

Sincerely,

Melanie Kuehl and Kristie Thompson
Special Days Committee Members

Stacy Steffensen

From: Jameson Berreth <jameson@volgacity.com>
Sent: Friday, May 1, 2020 1:18 PM
To: Stacy Steffensen
Subject: RE: Fireworks Display

Follow Up Flag: Follow up
Flag Status: Flagged

It would be Friday, June 12th at the Meadow Creek Golf Course driving range. Lew's Fireworks will be doing the show once again.

Jameson

From: Stacy Steffensen <SSteffensen@brookingscountysd.gov>
Sent: Friday, May 1, 2020 1:03 PM
To: Jameson Berreth <jameson@volgacity.com>
Subject: RE: Fireworks Display

Sounds good –

She would just email me the date, location, who was hired to do the show (Lew's Fireworks).
I don't need much and I just handled things on my end with the board. No one needs to be at the meeting.

Stacy Steffensen
Commission Department Director
520 3rd Street, Suite 210
Brookings, SD 57006
605-696-8205

From: Jameson Berreth [mailto:jameson@volgacity.com]
Sent: Friday, May 1, 2020 12:55 PM
To: Stacy Steffensen <SSteffensen@brookingscountysd.gov>
Subject: RE: Fireworks Display

Ok, I'll handle it this year. Once Krista is more settled in as finance officer, I'll have her start taking over things like this as well. Is there a form or something you need?

Jameson

Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Scheduled Agenda Items

- *9:00 AM – RenoDry Presentation:* RenoDry inspected the Courthouse in February 2019. It was decided at that time to not proceed. Now, RenoDry has reached out again with an updated quote and asked to talk to the Commission about their services. The packet includes their quote and report from February 2019. As for budgeting – there is money in the budget this year, however I'm looking at replacing the courthouse air conditioning unit which is continuously having issues. That would take up most of the budget for this year. Depending on where costs come in, there may be dollars available. Otherwise it would need to be a budgeted item for FY2021 if the Commission wants to do this.

Regular Business Items

- *Highway Resolutions:* There are a number of highway resolutions that Brian Gustad will be able to speak to.
  - The first resolution would authorize the purchase of equipment off Sourcewell's bid for snow and ice handling equipment, supplies, and accessories.
  - The next resolution amends the 5-Year Plan to add three structures and allowing submission of preliminary grant applications.
  - The next three resolutions are for those preliminary grant applications referenced in the 5-Year Plan amending resolution.
  - There are six resolutions for Federal Aid Bridge Replacement Program application submissions. These do not fall under the BIG program, but would qualify for Local Federal Bridge Replacement funds. We are not guaranteed approval – but this request would be using $5,171,045 of federal dollars with a $1,138, 955 county match. I will be reviewing the highway budget prior to Thursday and will have a recommendation on available funds.
- *Right-of-Way Agreement:* There is one routine right of way agreement with Sioux Valley Energy.
- *Fire Dept. Long Term Fund Request:* The Fire Department Association has submitted another request from the Fire Department long term fund. The request is for $33,389 for the White Fire Department. Fire & Life Safety Technician with the Brookings Fire Department Jeremy Scott submitted an email explaining the purchase. I did not ask anyone to come to the meeting since Darrell Hartmann was here and explained what that fund is at the last meeting.
- *Fireworks Funding Requests:* We did receive two requests for fireworks funding.
  - The first is a $1,500 request from the Uncle Sam Jam. The Swiftel Center will not be holding the annual event this year, however they are still going to do the fireworks display on the 4th of July. This amount is budgeted in the Commission – public relations line and the requested amount is the same as it has been the last five years.
  - The second request is for $500 from the Elkton Special Days Committee for the fireworks display in Elkton. This amount is also budgeted in the Commission – public relations line and the requested amount is the same as it has been the last five years.

- *City of Volga – Fireworks Display Request:* The City of Volga is requesting permission to conduct a fireworks display just outside of city limits on the driving range at Meadow Creek Golf Course. This usually coincides with their Old Timer's Day festivities, but due to COVID-19 the city is not holding that event this year. However, they still plan to do the fireworks display on Friday, June 12th at dusk.
- *Canvas:* The Commission will canvas the votes from the June 2, 2020 Primary Election.

Director's Report

- The General Fund surplus comparison information is included with my report. At just under 43%, we are well above the average of 39% for the end of April.
- I attended the E911 meeting on May 21st. The City did not have an exact FY2021 budget request/dollar amount from the County yet. I am expecting that before budget hearings on June 18th.
- The County's Safety Committee met on May 27th. This year's Safety Week is scheduled for July 20th – 24th. The picnic will be Thursday, June 23rd from 11:00 AM – 2:00 PM and will be at the BCOAC. We are making plans to allow for social-distancing and added cleaning protocols.

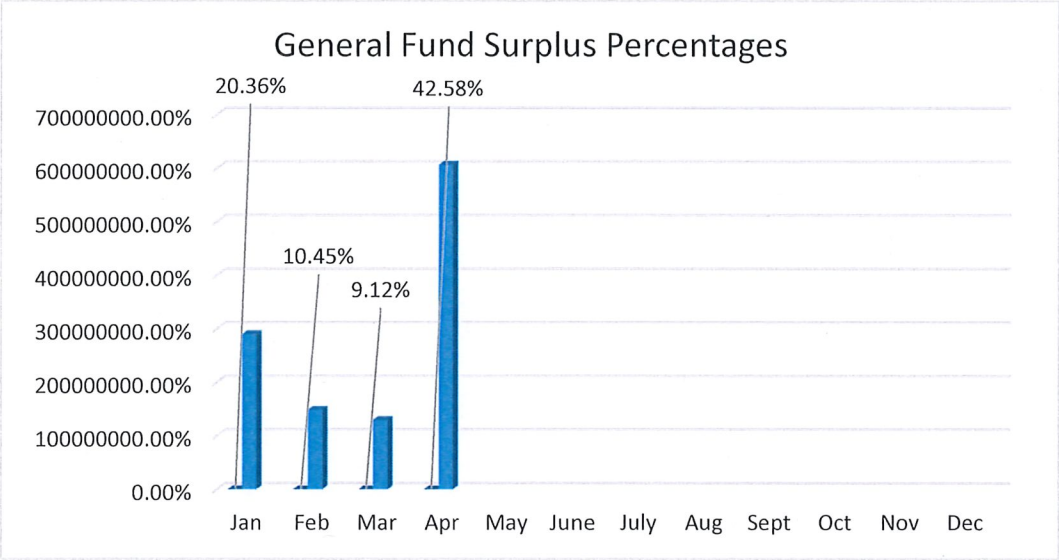
Public Notices

- ✓ FY2021 budget hearings will be held on Thursday, June 18, 2020 starting at 8:00 AM in the Community Room (Rm 300) of the Government Center.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

Surplus Cash Analysis- 2020

Month	Percentage		Amount
Jan	20.36%	$	2,898,594.77
Feb	10.45%	$	1,487,337.70
Mar	9.12%	$	1,298,407.66
Apr	42.58%	$	6,060,846.47
May			
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			



General Fund Surplus Cash Analysis Yearly Comparisons

2020

Jan	20%
Feb	10%
Mar	9%
Apr	43%
May	
June	
July	
Aug	
Sept	
Oct	
Nov	
Dec	

2019

Jan	22%
Feb	12%
Mar	11%
Apr	42%
May	40%
June	36%
July	27%
Aug	23%
Sept	19%
Oct	46%
Nov	46%
Dec	25%

2018

Jan	24%
Feb	14%
Mar	11%
Apr	42%
May	39%
June	34%
July	34%
Aug	25%
Sept	23%
Oct	51%
Nov	46%
Dec	25%

2017

Jan	25%
Feb	16%
Mar	15%
Apr	45%
May	53%
June	42%
July	33%
Aug	29%
Sept	20%
Oct	47%
Nov	36%
Dec	23%

2016

Jan	14%
Feb	5%
Mar	5%
Apr	30%
May	36%
June	31%
July	20%
Aug	15%
Sept	21%
Oct	43%
Nov	46%
Dec	30%

2015

Jan	22%
Feb	20%
Mar	11%
Apr	25%
May	30%
June	33%
July	13%
Aug	3%
Sept	6%
Oct	48%
Nov	58%
Dec	24%

2014

Jan	25%
Feb	15%
Mar	14%
Apr	39%
May	44%
June	41%
July	30%
Aug	24%
Sept	17%
Oct	35%
Nov	37%
Dec	26%

2013

Jan	28%
Feb	17%
Mar	15%
Apr	42%
May	44%
June	45%
July	35%
Aug	28%
Sept	24%
Oct	47%
Nov	48%
Dec	28%

2012

Jan	15%
Feb	12%
Mar	10%
Apr	39%
May	38%
June	35%
July	26%
Aug	26%
Sept	21%
Oct	45%
Nov	47%
Dec	29%

2011

Jan	-
Feb	19%
Mar	18%
Apr	46%
May	43%
June	40%
July	28%
Aug	26%
Sept	19%
Oct	44%
Nov	33%
Dec	23%