Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. **8:30 AM Call to Order on Tuesday, February 18, 2020**

2. **Pledge of Allegiance**

3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

   Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. **Approval of Agenda**

   Action: Motion to Approve, Request Comments, Voice Vote

5. **Consent Agenda Items**

   Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

   A. Approval of minutes

      Documents:

      02-04-2020 Minutes.pdf

   B. Approval of travel requests

      Documents:

      Travel Requests.pdf

   C. Approval of personnel action notices

      Documents:

      Personnel Action Notice Report 02182020.pdf

   D. Approval of cellular authorizations

   E. Approval of the Human Services report

      Documents:

      Human Service Report.pdf

6. **Routine Business**

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

Claims Payable 2.18.20.pdf
Feb Dept of Revenue 2.11.20.pdf
Health Reimbursement 1.31.20.pdf

B. Department Head reports

i. County Development - Emergency Management 2020 Briefing

Documents:

County Dev Report.pdf

C. Finance Officer's Report

Be it Noted Items:

- *Auditor's Account with the Treasurer*
- *Payroll & Additive Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*

i. Action to approve the following transfers as per budget appropriations for the first quarter of 2020:

Action: Motion to Approve, Comments, Roll Call

a. From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of $750,000.

b. From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of $21,250.

7. Scheduled Agenda Items

A. 9:00 AM - Second Reading & Public Hearing on Ordinance #2020-01: an ordinance authorizing rezoning of "S150' of E165' of Lot 1 Krogman 1st Addition in the SE 1/4 SE 1/4 of Section 16, T110N, R50W (Brookings Township)" from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

Action: Second Reading

Documents:

Ordinance 2020-01 Rezoning.pdf

i. Action to approve Ordinance #2020-01: an ordinance authorizing rezoning of "S150' of E165' of Lot 1 Krogman 1st Addition in the SE 1/4 SE 1/4 of Section 16, T110N, R50W (Brookings Township)" from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

Action: Motion to Approve, Open/Close Public Hearing, Board Comments, Roll Call

B. 9:15 AM - Action to approve Agreement #20-02: an application for occupancy of right-of-way of county highways made by the City of Elkton in Elkton Township. SPN & Associates will be in attendance.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-02 ROW City of Elkton.pdf

8. Regular Business

A. Action to approve Resolution #20-04: a plat of Lot 10 in Block 1 in Paradise Point Addition in Government Lot 2, Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-04 2020plat002.pdf

B. Action to approve Resolution #20-05: a plat of Lots 1 and 2 Converse Addition in the SE 1/4 of Section 6, T111N, R52W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-05 2020plat004.pdf

C. Action to approve Resolution #20-06: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades based upon the price established through the County of Beadle, South Dakota, bid process.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-06 Purchase of Highway materials.pdf

D. Action to approve Abatement #20-14: an abatement application made by Lawrence Jensen for parcel #02000-11048-322-00 in the amount of $181.70

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatements Overview.pdf
Abatement 20-14.pdf

E. Action to approve Abatement #20-17: an abatement application made by the City of Elkton for parcel #34425-02200-004-00 in the amount of $655.78.

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatement 20-17.pdf

F. Action to approve Abatement #20-19: an abatement application made by the City of Elkton for parcel #34250-00300-021-00 in the amount of $60.77.

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatement 20-19.pdf

G. Action to approve Abatement #20-20: an abatement application made by the City of Elkton for parcel #34250-00300-023-00 in the amount of $54.90.

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatement 20-20.pdf

H. Action to approve Abatement #20-21: an abatement application made by Karen Baumberger for parcel #11025-11252-061-25 in the amount of $867.44.

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatement 20-21.pdf

I. Action to approve Agreement #20-03: an application for occupancy of right-of-way of count highways made by Ronald Langner in Aurora Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-03 ROW Langner.pdf

J. Action to approve an Automatic Supplement for the Sheriff's Office, GL #101-4-211-4340, receipt #490902, in the amount of $30,500.

Action: Motion to Approve, Comments, Roll Call

Documents:

Automatic Supplement - Sheriff.pdf

K. Action to approve the appointment of Dr. Richard Hieb to a one-year term as Brookings County Coroner and to appoint the Sheriff, Assistant Sheriff, and all Sheriff's Deputies as Deputy Coroners in Brookings County.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Coroner Appointments.pdf

L. Action to approve a Request to Fill Vacancy for a Truck Driver in the Weed & Pest and Highway Departments.

Action: Motion to Approve, Comments, Voice Vote

Documents:

RFV - Truck Driver, Weed Pest, Highway.pdf

M. Action to approve a Request to Fill Vacancy for a part-time Weed Enforcement/Bio Control Officer in the Weed & Pest Department.

Action: Motion to Approve, Comments, Voice Vote

Documents:

RFV - Weed Enforcement, Weed Pest.pdf

N. Action to approve a Request to Fill Vacancy for three seasonal ATV Drivers in the Weed & Pest Department.

Action: Motion to Approve, Comments, Voice Vote

Documents:

RFV - ATV Drivers, Weed Pest.pdf

O. Action to declare a Quasar camera as surplus property to be destroyed.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Surplus - Quasar Camera.pdf

9. Commission Department Director's Report

Documents:

Commission Dept Report.pdf

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

County Dev 2019 Annual Report.pdf
Boys Girls Club Thank You.pdf
ICAP 2019 Annual Report.pdf
DENR Notice - KC Dairies.pdf

12. Executive Session - in accordance with SDCL §1-25-2(1)(4)(6): personnel, contract negotiations, and security.

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *February 17, Monday: County offices closed in honor of the Presidents Day holiday.*
- *February 18, Tuesday: Meeting with Russian delegation, 3:15-4:00 PM, Community Room of the Brookings City & County Government Center.*
- *February 22, Saturday: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *February 29, Saturday: District 7 Legislative Forum, 9:00 AM, Chambers of the Brookings City & County Government Center.*
- *March 5, Thursday: Towns & Townships Annual Meeting, 10:00 AM, BCOAC, Brookings*
- *March 10-12, Tuesday-Thursday: SDACC Spring Workshop, Pierre, SD*
- *March 19, Thursday: Brookings Area Chamber of Commerce Annual Meeting*
- *March 24, Tuesday: Storm Spotter Training, 7:00 PM, East Fire Station, 607 20th Ave, Brookings*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING
TUESDAY, FEBRUARY 4, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 4, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Jensen, seconded by Pierce to approve the agenda for the February 4, 2020 Commission Meeting as amended. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Be it noted, SDCL 1-25-2(1), personnel was added to the Executive Session.

CONSENT AGENDA

Motion Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the January 21, 2020 Commission Meeting.

Travel Requests: Jennifer Beller to attend an Annual Report Training on January 29th in Mitchell; Misty Moser to attend recertification classes to update Commercial applicator's license on January 31st in Mitchell; Jim Sampson to attend the ESRI National GIS User Conference on July 12th-17th in San Diego, CA; Bryan Schreur to attend a Glock Armorer's Course on November 5th in Yankton.

Personnel Action Notices: termination- Kristin Heismeyer, effective January 27, 2020; position change-Cody Sunderland to full-time Courthouse Security Deputy at $24.49, effective February 10, 2020.

Human Services Report: case #20-005 for rent was approved; case #20-006 for utilities was denied; case #20-007 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Jensen, seconded by Krogman to approve the following claims. Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.” Motion carried.

A&B Business Inc, Copier Maintenance Contract, $510.01; Action Target, Gun Cleaning Supplies, $838.38; Adams, Jason, Court Appt Attorney, $804.74; American Stamp & Marking, Self Inking Stamp, $158.67; AMP Electric Construction, Check 3rd Floor Crthouse Light, $88.59; Anderson Oil, Diesel for White, $993.20; Anthony Teesdale, Court Appt Attorney, $2,739.55; APA, 1yr APA Membership, $338.00; AT&T Mobility, Nighthawk MIFI Mobile WIFI, $40.04; Aurora Auto Body & Glass Inc, Patrol Vehicle Maintenance, $68.99; Blackstrap Inc, Salt, $16,377.38; Boarman Kroos Vogel Group, Detention Center Expansion, $27,672.71; Bozied Oil Co Inc, Patrol Car Washes, Tow, $265.00; Brehmer, Jacob, Fuel Reimbursement, $74.03; Brock White Company, Rent Router, $1,715.00; Brookings Area Chamber, 2020 Brookings Day Donation, $600.00; Brookings County Historic Society, 2020 Budget Allocation, $5,000.00; Brookings Health System, Blood Alcohol Testing, $11,556.00; Brookings Health System, ER SANE Kit, $341.50; Brookings Health System, Mental Health Holds, $8,420.94; Brookings Property Management, COP Rent, $650.00; Brookings Public Library, 1st Qtr 2020 Library Services, $4,375.00; Brookings Regional Humane Society, 2020 Budget Allocation, $10,000.00; Brookings Register, Yearly Subscription & E-Edition, $188.00; Buhls of Brookings Cleaners, Jail Supplies- Rug Rental, $81.80; Capital I Industries Inc, Quick Attach One Way Snow Plow, $23,600.00; Century Link, Long Distance Service, $142.24; City of Brookings, Cnty Share E911 Call Demand, $144,865.00; City of White, White Shop Utilities, $96.60; Darcy Lockwood, Inv Mental Illness Hearing, $30.00; Dell Marketing LP, Dell Computers, $7,023.20; Department of Motor Vehicles, Title Transfer/Plates, $16.20; Donald McCarty, Court Appt Attorney, $4,945.89; Ecolab Pest Elimination, Pest Control, $87.87; Einspahr Auto Plaza, Patrol Vehicle Maintenance, $68.08; Elkton Community Library, 2020 Budget Allocation, $3,200.00; Empire Investments Llc, Tax Certificate, $3,133.73; Empire Investments Llc, Tax Certificate, $2,328.11; Empire Investments Llc, Tax Certificate, $884.68; Empire Investments Llc, Tax Certificate, $525.25; Executive Mgmt Finance Office, Dec 2019 Tech Access Fee, $53.00; Fastenal Company, Courthouse Filters, $130.73; Faulk County Sheriff, Inmate Housing/Transport, $5,270.00; First District Association, 2nd Qtr Payment Dues, $11,376.34; Fite, Pierce & Ronning Law Office, Court Appt Attorney, $7,657.60; Fix It Shop Locksmith, Unlock Pick Up Door, $50.00; Foerster Distributing, Janitor Supplies, $789.20; Gass Law, Pc, Court Appt Attorney, $576.60; Graybar Electric Co Inc, Shop Light Bulb, $17.74; Hometown Service & Tire, Llc, Vehicle Service, $87.99; Hy-Vee Food Store, Inmate Meals, Mtg Supplies, $23,199.32; Infinite Welding and Machine, Pipe, $27.50; Inter-Lakes Community Action, 1st Qtr Comm Service Worker, $4,048.25; International Code Council, 2020 Membership, $135.00; Interstate Power Systems Inc, Repairs, $7,857.85; Jeffrey Conrad, Boot Reimbursement, $100.00; Jennifer Goldammer, Court Appt Attorney, $11,068.90; Jon Pike, Boot Reimbursement, $100.00; Jordyn Bangasser, Court Appt Attorney, $1,534.70; Katterhagen, Mark, Inv Mental Illness Hearing, $30.00; Kennedy Pier Knoff Loftus, Llp, CAA Inv Mental Illness Hearing, $390.00; Kevin Murfield, Meal Reimbursement-Training, $94.00; Kristin A Woodall, Grand Jury Transcrips, $530.80; Kyle's Tools, Shop Tool, $60.85; L.G. Everist, Inc, Icing Sand, $1,380.30; Lewno, Lucy, Inv Mental Illness Hearing, $331.50; Locators & Supplies, Gloves, $76.89; Lowe's, Dry Wall, $51.44; Martin Oil Company, Grease, Winter Dyed Diesel, $2,128.21; McKeever's Vending, Inmate Commisary, $195.76; Mcleod's Printing & Office, Township Packets, $679.92; Midwest Glass, Windshields, $994.76; Mills Property Management, COP Rent, $650.00; Nancy J Nelson, Court Appt Attorney, $3,429.54; Newegg Business Inc, Computers Printer, IT Supplies, $3,700.89; Nielsen's, Shop Cord, $15.46; Northwestern Energy, Natural Gas Usage, $1,057.40; Office Peeps Inc, Office Supplies, $2,156.34; Outlaw Graphics, Vehicle Graphics & Install, $39.00; Prairie Environmental Consulting, Asbestos Inspection - Det Cntr, $1,136.00;

Prochem Dynamics Llc, Supplies, $433.14; Qualified Presort Service, 2020 Assessment Notice Mailing, $3,800.00; Qualified Presort Service, Balance of Tax Notice Mailing, $531.27; RC First Aid, First Ait Kit Refills, Supplies, $167.50; Redwood Toxicology Laboratory, Drug Patches/ Supplies, $914.06; Research Park at SDSU, 2020 Budget Allocation, $65,000.00; Rick Ribstein, Court Appt Attorney, $941.30; Running's Supply Inc, Shop Supplies, Heater, $475.71; Sioux Valley Cleaners Inc, WIC January Janitorial, $460.00; Steven Ust, Building Inspections, $600.00; Teree A Nesvold, Court Appt Attorney, $3,789.55; Terry D Wieczorek PC, Court Appt Attorney, $1,246.83; Tim Hogan, Court Appt Attorney, $3,014.65; Transource, Switch, Wiper, U Joint, $337.81; Tri Technical Systems, General Ledger Module &Support, $885.75; Two Way Solutions Inc, White Fire Dept, $5,118.00; UPS Store, SDSU Wrestling Promo Material, $54.00; Vandenberg Law, Court Appt Attorney, $1,145.50; Verizon Wireless, Wireless Service, $40.01; Walburg, Duane, Animal Control Mileage, $92.40; Walmart Community, Phone Cards, Supplies, $317.63; Water Works Llc, Replace O Rings, $105.00; Wells Fargo, Wells Fargo CC Charges, $2,933.93; When I Work Inc, Scheduling Program, $1,482.00; Yankton County Sheriff, Service of Process, $50.00; Yankton County Treasurer, Mental Illness Charges, $120.00; February Cell Phone Reimbursements: Bartley, Michael, $75.00; Eileen Aberle, $45.00; Anderson, Jeffrey, $75.00; Biteler, David, $30.00; Suzanne Bjordal, $30.00; Angela Boersma, $75.00; Rusty Brandsrud, $30.00; Brehmer, Jacob, $105.00; Dave Bublitz, $45.00; Buseth, Vicki, $105.00; Chapman, Beverly, $105.00; Jeffrey Conrad, $30.00; Friedrich, Cliff, $45.00; Giegling, Mike, $30.00; Gross, Linda, $30.00; Brian Gustad, $105.00; Haider, Darin, $60.00; Richard Haugen, $45.00; Heidemann, Terrance, $30.00; Hieb, Jere, $30.00; Hieb, Richard, $30.00; Hill, Robert, $105.00; Holzhauser, Michael, $105.00; Jensen, Larry, $75.00; Justin Johnson, $30.00; Benjamin Kleinjan, $105.00; Larry Klingbile, $30.00; Kriese, Jeremy, $30.00; Krogman, Ryan, $75.00; Langstraat, Manual, $30.00; Dane Larsen, $30.00; Littlecott, Laura, $45.00; Mccrea, Don, $15.00; Eric Mette, $75.00; Moser, Misty, $75.00; Kevin Murfield, $30.00; Dan C Nelson, $105.00; Paige Petersen, $105.00; Lee Ann Pierce, $75.00; Jon Pike, $60.00; Plowman, Shawn, $90.00; Bryan Schreur, $30.00; Sebring, Scott, $105.00; Reid Squires, $30.00; Stanwick, Martin, $105.00; Steffensen, Stacy, $105.00; Cody Sunderland, $30.00; Sweebe, Bart, $105.00; Witchey, Kristen, $75.00.

Department Head Reports

Weed & Pest Supervisor Misty Moser discussed upcoming dates with the board. Moser said the Towns and Townships Meeting is Thursday, March 5th.

Sheriff Martin Stanwick said there are 38 inmates in jail and 137 individuals participating on the 24/7 program. Krogman said the number of individuals participating on the 24/7 program stays pretty consistent; he asked Stanwick if those are new individuals or if those are people who are relapsing. States Attorney Dan Nelson said the 24/7 program is often a pre-trial bond condition so those are people who have to be on the program before and while they await their sentence.

Stanwick said they've had three emergency committals in the month of January and two yesterday. He said they did utilize Telehealth, but had problems with the connection.

Stanwick said his department continues to watch the bills going through legislation.

Stanwick said there's an upcoming Courthouse Security meeting to discuss the needs of the courthouse. He said he did apply for a grant to help cover the cost of a new television for the judges and new wands.

Finance Officer Vicki Buseth said the CPI for next year will be 1.7%, which is down from last year's 2.1% but still at a good rate. Buseth said the 2006 Dodge Durango that was listed for sale was

sold for $1,625.00. Buseth said Brookings County will have seven liquor licenses available for 2021. Buseth informed the board that they may see a notice in the newspaper for an available liquor license for the remainder of this year. She said Meadow Creek was recently annexed into the City of Volga leaving their liquor license with the county available.

Director of Equalization Jacob Brehmer said his office has wrapped up assessments and notices will be mailed in the next couple of weeks.

County Development Director Robert Hill said he met with Jay Gilbertson, East Dakota Water Development, about the formation of a Drainage Ad Hoc Committee; had Sioux Falls Solutions install an EM1 truck radio; picked up 12,000 more sandbags out of Federal Surplus; dropped off 1,000 sandbags to Volga; and attended a Flood Meeting in Mitchell. Hill said right now, Brookings has a 95% chance of the Big Sioux River basin flooding which is based off the National Weather's hydrology website. He said it has to do with the depth of the frost line.

Hill attended the Volga City Council Meeting to discuss EM matters and the census and attended the Pipeline Safety Program.

Hill discussed upcoming dates with the board.

Pierce asked when the Big Sioux basin will flood. Hill said the projected date is April 20th. Pierce asked Hill if he would share that information with the Lake Associations.

Hill reviewed the 2019 year end Planning & Zoning Report.

Veterans & Human Services Director Michael Holzhauser said USD Law School will be at the VFW helping veterans with any legal questions that they might have.

Holzhauser said he continues to go up on campus to meet with the veterans.

Holzhauser said welfare numbers continue to decline.

REGULAR BUSINESS

Motion by Krogman, seconded by Jensen to approve Abatement #20-05: an abatement request made by the City of Brookings/Brookings Municipal Utilities for parcel #06000-11050-132-00 in the amount of $4,938.23. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve Abatement #20-09: an abatement request made by the City of Aurora for parcel #31183-00600-000-01 in the amount of #244.70. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "abstain," Jensen "aye," Bartley "aye." Motion carried.

Motion by Pierce, seconded by Boersma to approve Abatement #20-10: an abatement request for a property tax exemption for parcel #22980-11051-202-10 in the amount of $1,322.47. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve Abatement #20-11: an abatement request for a property tax exemption for parcel #34960-10947-211-15 and parcel #34960-10947-211-85 in the amount of $899.94 for 2018 pay 2019 and in the amount of $197.98 for 2019 pay 2020.

Commission Department Director Stacy Steffensen said two numbers were transposed for the 2019 pay 2020 amount.

Motion by Krogman, seconded by Boersma to amend the main motion to read $917.98 instead of $197.98 for 2019 pay 2020. Roll call vote on amendment: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Amendment carried. Roll call vote on main motion as amended: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion main as amended carried.

Motion by Krogman, seconded by Boersma to approve Abatement #20-15: an abatement request for a property tax exemption for parcel #40090-00800-009-00 in the amount of $242.34. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Motion by Jensen, seconded by Boersma to approve Abatement #20-16: an abatement request for a property tax exemption for parcel #12000-10950-11-20 in the amount of $325.96.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve Abatement #20-18: an abatement request for a property tax exemption for parcel #31960-10949-031-40 in the amount of $1,179.28.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

Motion by Pierce, seconded by Boersma to create an ad hoc committee to review drainage issues in the county.

County Development Director Robert Hill said he talked with Jay Gilbertson with East Dakota Water Development and former Representative Spence Hawley and both have agreed to serve on the committee. Hill said he talked with City Manager Paul Briseno about having someone from the city on the committee and Briseno said he would like a 'Statement of Focus' from the county before he assigns someone to the committee. Commissioner Pierce said after discussing it with Bartley after the last meeting, she would be willing to serve on the committee. Bartley asked if this committee would be seven or nine members. Pierce said Lyle Bowes expressed interest in serving as well.

Commissioner Krogman said his thoughts for this committee would be for them too look at the before and after photos and identify the areas that have been impacted the most, bring back the list of areas that are prone to flooding to the board. Steffensen suggested adding GIS Technician Jim Sampson to the committee as a representative because he is familiar with the imagery. Pierce said Deputy States Attorney Ben Kleinjan was also recommended to be on the committee so there is someone looking at the statutes that could already be in place that the County Commission can start reinforcing. Bartley said the board needs to decide what exactly the committee is going to study and how many members would serve.

Motion by Pierce, seconded by Krogman to amend the main motion to appoint Jay Gilbertson, Spence Hawley, Lyle Bowes, Lee Ann Pierce, Robert Hill, GIS Technician Jim Sampson and Deputy States Attorney Benjamin Kleinjan to the ad hoc committee to review drainage issues and report back their findings within 12 months.

Hill asked about funding. Pierce asked if the committee could just come back to the board if and when they need funds. Jensen said after this committee reports back on their findings, what is it going to lead to. He wondered if the county would be able to do anything about it. Krogman said there will be opportunities within the county's capabilities; whether it be to replace some culverts, make them bigger, paying for it or even talking to landowners.

Bartley asked what the focus of the group will be. Krogman said the committee could look at the pictures of different areas of the county and then see if there are areas where something could get done and make recommendations back to the board. Boersma said as a whole, she supports this as a concept, but the board shouldn't be establishing ad hoc committees that don't have a clear purpose, mission and timeline. Boersma said she would like to see a written document that clearly states that at the next commission meeting.

Roll call vote on amendment: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Bartley asked how often the committee would report back to the board. Bartley suggested quarterly.

Roll call vote on main motion as amended. Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Director at the Brookings County Outdoor Adventure Center.

All members voted "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Patrol Deputy Sheriff in the Sheriff's Office.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Boersma to declare nine sets of 6' x 3' metal shelving units, 1- 5.5' x 5' wooden brochure rack and 1- 29" x 20" x 28" metal hanging file cupboard on wheels as surplus property to be donated or destroyed.

All members voted "aye." Motion carried.

The board reviewed of the Brookings County Strategic Plan with Commission Department Director Stacy Steffensen.

The board reviewed the updated Brookings County Work Plan with Commission Department Directory Stacy Steffensen.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen asked for consensus from the board to start advertising for a Supplemental Budget hearing for the Register of Deeds Tech Fund. Steffensen said Register of Deeds Bev Chapman wants to purchase a new file system for $14,500.00, which includes the removal of the old system, the purchase of the new file system and the installation. By consensus, the board agreed to start advertising for a Supplemental Budget hearing.

Steffensen said there was an internal promotion leaving a truck driver position open. Steffensen asked the board for permission to start advertising for that position. By consensus, the board agreed to start advertising for the open position.

Steffensen said Kimberly Elenkiwich resigned her position from the Planning & Zoning Commission. Steffensen asked the board for permission to publish that vacancy. By consensus, the board agreed to start advertising for that position.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the BEDC Meeting; attended the County Holiday Party; attended the Chamber's Gear up Summit; attended the Brookings Juvenile Justice Meeting; and attended the Homeless Housing Ad Hoc Committee Meeting.

Pierce discussed bills going through the legislature.

Commissioner Boersma facilitated a retreat for Brookings Behavioral Health and Wellness; attended the County Holiday Party; attended the 20th Street Overpass Meeting; participated in the WILL Summit; attended a Domestic Abuse Meeting; attended the Brookings Juvenile Justice Meeting; and attended the Homeless Housing Ad Hoc Committee Meeting.

Commissioner Krogman attended a BATA Meeting; attended the County Holiday Party; attended a BCOAC Meeting; attended the BCOAC Advisory Board Meeting; attended a Brookings Health Board Meeting; and met with Commission Department Director Stacy Steffensen to discuss the vacant BCOAC Director position.

Commissioner Jensen attended the County Holiday Party; met with representatives from the City of Volga to discuss Samara Avenue; met with Highway Superintendent Brian Gustad and Commission Department Director Stacy Steffensen; and attended the BCOAC Advisory Board Meeting.

Commissioner Bartley attended the County Holiday Party; attended a discussion on how joint meetings would be handled with the City of Brookings; met with representatives from the City of Volga to discuss Samara Avenue; met with City Manager Paul Briseno and his staff about the MOU on the 20th Street Overpass project.

Bartley discussed bills going through the legislature.

EXECUTIVE SESSION

Motion by Pierce, seconded by Jensen to enter into Executive Session at 9:52 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. All members voted "aye." Motion carried.

Motion by Jensen, seconded by Krogman to come out of Executive Session at 12:29 p.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, February 18, 2020 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

_____

Jenna Byrd
Finance Assistant II
Brookings County

Published once at the approximate cost of____.

Brookings County

Travel/Education Request Form

Name(s) Commissioners, Department Heads and/or their designees

Department All Position

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
Legislative Session			Pierre, SD

Reason for Travel:

Travel during 2020 legislative session for any county commissioner, department head or county employee to participate in the legislative process in Pierre, SD.

Passengers:

Estimated Expenses:

•Method of Travel: ☑ County Vehicle ☑ Private Auto ☐ Air

382 Miles $ 0.42 /mile =$ 160.44

•Meals:

Breakfast @ $ =$ 0.00

Lunch @ $ =$ 0.00

Dinner @ $ =$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):

Please list =$

•Lodging: Estimated number of days/nights =$

•Registration: Estimated Cost =$

Total Cost Estimate =$ 160.44

•Department Head designated mileage rate: $ /mile

•A travel advance form is attached to this request ☐ Yes ☐ No

Stacy Steffensen

Department Head Signature

02/12/20

Date

Brookings County

Travel / Education Request Form

Name(s): Misty Moser

Department: Weed & Pest **Position(s):** Supervisor

Date(s)	Beginning Odometer	Ending Odometer	Destination
Jan 18-21,2020			Aberdeen SD

Reason for Travel:
Annual Weed and Pest Conference

Passengers:
Misty Moser Tim Bauer

Estimated Expenses:

- Method of Travel: ○ County Vehicle ⊙ Private Auto

  312 Miles @ $ 0.42 /per mile = $ 131.04

- Meals: 6 Breakfast(s) @ $ 6.00 = $ 36.00

  2 Lunch(s) @ $ 14.00 = $ 28.00

  4 Dinner(s) @ $ 20.00 = $ 80.00

- Additional Expenses (taxi, parking, etc.):

  Please list: none = $ 0.00

- Lodging (Estimated number of nights): 3 = $ 539.94
- Registration (Estimated cost): Already paid = $ 360.00

Total Cost Estimate: = $ 1,174.98

Department Head designated mileage rate: $ /per mile

Department Head Signature

2/07/2020
Date

2020
WEED AND PEST CONFERENCE AGENDA
Best Western Ramkota Hotel and Convention Center

February 18, 2020
Tuesday

5:00 - 7:00 PM Early Arrival Registration, Foyer
5:00 Hospitality Room Open, Room 181 & indoor courtyard

February 19, 2020
Wednesday

Supervisors Training
Arikara Room
7:00 - 8:30 AM Registration, Foyer

8:00 AM Welcome – Association
8:15 AM **Enforcement Basics-** Mike Stenson-SDDA W & P Management Specialist, Export Certification
8:45 AM **Recordkeeping Requirements-** JD Farley, SDDA Compliance & Enforcement Specialist
9:30 AM **First Aid Basics- TBA**
10:15 AM **Break: Visit Early Exhibitors,** Northern Rooms
10:30 AM **Herbicide Updates-**Paul Johnson-SDSU Extension Weed Science Coordinator
11:30 AM **Supervisor's Assn Meeting-** Dennis Ganschow
NOON **Lunch,** Dakota Rooms
1:00 PM **Weed & Pest Commission Meeting 1,** Prairie
1:30 PM **Weed & Pest Commission Meeting 2,** Prairie
2:30 PM **Break, Northern Room**

5:00 – 7:00 PM Registration, Foyer
Dinner on your own
5:30 PM **Hospitality Room Open,** Room 181 & Indoor courtyard
6:00 PM **Assoc. Exec. Board Meeting,** Board Room

February 20, 2020
Thursday

7:00 – 8:30 AM Registration, Foyer
The Following Sessions will be held in Arikara/P.O.P. Rooms
Moderator: Darwin Kurtenbach

8:00 AM **Welcome – Darwin**
8:15 AM **Exhibitor Introductions**
8:45 AM **AgTerra-Jason Hodges**
9:30 AM **Exhibitor Introductions**
10:15 AM **Break – Visit Exhibitors**
10:30 AM **Diffusing Difficult & Hostile Customers-Chastity Ruffatto-** SD Bureau of Human Resources
11:15 AM **Organic Standards 101-Tessa Tripp** International Certification Services, Inc.

NOON **Lunch-Dakota Rooms**

Moderator: Lynn Deibert
1:00 PM **Diffusing Difficult & Hostile Customers-Chastity Ruffatto**
1:45 PM **Making the Journey Great - Dee Dee Raap**
2:30 PM **Break: Visit Exhibitors**
3:00PM **Drones - Brian Scott** (SDDA RC&F, Conservation Specialist) **& Dennis Ganschow** (Clay Co)
3:45 PM **All-Noxious Weed Round Table – Deb Schultz**
5:30 PM **Done ...Get ready for the Awards Banquet...Visit Exhibitors...Last Chance for Silent Auction Bids & Gun & 50/50 Raffle**
6:00 PM **Awards Banquet,** Dakota Rooms
Guest Speaker-
Following Banquet – Hospitality Room Open, Room 181 & indoor courtyard

February 21, 2020
Friday

The Following Sessions will be held in Arikara/P.O.P. Rooms
Moderator: Dennis Ganschow

8:00 AM **Annual Association Meeting**
8:45 AM **Weed Issues- Paul Johnson** SDSU
9:30 AM **Break: Last Chance to Visit Exhibitors and Thank Them**
10:00 AM **Labor Laws-Brian Mundahl** US Dept of Labor
10:45 AM **Self Care of Real Life- Dee Dee Raap**
11:45 AM **Wrap up**
NOON **Adjourn...**on your own from here out. **Thank you and travel safe!**

Brookings County

Travel/Education Request Form

Name(s) Mike Bartley, Larry Jensen, Lee Ann Pierce, Stacy Steffensen, Mike Holzhauser

Department Commission & Veterans/Human Services Position

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
March 10-12, 2020			Ramkota - Pierre, SD

Reason for Travel:

SDACC Spring Workshop and SDACWO Spring Workshop

Passengers:

Estimated Expenses:

•Method of Travel: ☑ County Vehicle ☑ Private Auto ☐ Air

382 Miles $ 0.42 /mile =$ 160.44

•Meals:

2 Breakfast @ $ 6.00 =$ 12.00

2 Lunch @ $ 14.00 =$ 28.00

2 Dinner @ $ 20.00 =$ 40.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):

Please list =$

•Lodging: 2 Estimated number of days/nights =$ 200.00

•Registration: 100 Estimated Cost =$ 100.00

Total Cost Estimate =$ 540.44

•Department Head designated mileage rate: $ /mile

•A travel advance form is attached to this request ☐ Yes ☐ No

Stacy Steffensen

Department Head Signature

2/12/20

Date

Brookings County

Travel / Education Request Form

Name(s): Brian Gustad

Department: Highway **Position(s):** Superintendent

Date(s)	Beginning Odometer	Ending Odometer	Destination
March 24-26, 2020			Deadwood

Reason for Travel:
2020 Short Course

Passengers:

Estimated Expenses:

- Method of Travel: ◉ County Vehicle ○ Private Auto

  758 Miles @ $ _____ /per mile = $ _____

- Meals: _____ Breakfast(s) @ $ _____ = $ _____

  _____ Lunch(s) @ $ _____ = $ _____

  _____ Dinner(s) @ $ _____ = $ _____

- Additional Expenses (taxi, parking, etc.):

  Please list: _____ = $ _____

- Lodging (Estimated number of nights): _____ = $ _____

- Registration (Estimated cost): 1 = $ 100.00

Total Cost Estimate: = $ _____

Department Head designated mileage rate: $ /per mile

Department Head Signature

2/7/2020
Date

2020 SHORT COURSE REGISTRATION FORM
THE LODGE AT DEADWOOD - MARCH 24-26, 2020

EARLY-REGISTRATION
DEADLINE IS POSTMARKED BY MARCH 13, 2020

CONTACT INFORMATION

BUSINESS NAME Brookings County Highway
PHONE 605-696-8270
PRIMARY CONTACT Brian Gustad
EMAIL bgustad@brookingscountysd.gov
ADDRESS 422 Western Ave.
CITY/STATE/ZIP Brookings, SD 57006

REGISTRATION

REGISTRATION TYPE	QUANTITY	PAID BY 3/13/2020	PAID AFTER 3/13/2020	TOTAL
COUNTY HIGHWAY EMPLOYEES	1	$100 each	$150 each	100.00
GOVERNMENT (DOT, LTAP EMPLOYEES)		$100 each	$150 each	
8-FT VENDOR BOOTH (INCLUDES ONE FREE CONFERENCE BADGE)		$400 each	$500 each	
VENDOR / CONSULTANT / CONTRACTOR		$150 each	$200 each	
SPOUSE / SIGNIFICANT OTHER		$20 each	$50 each	

Attendance at conference functions requires registration. *Registrants will be issued name badges, which are required for admittance to all functions.*

NAMES FOR CONFERENCE BADGES

1. Brian Gustad
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.

PAYMENT TYPE

☐ Credit Card ☑ Check - Make payable to SDACHS ☐ Purchase Order No. _____

Credit Card Number | Exp. Date | Security Code

Name on Card | Signature | Phone Number

Address | City, State | Billing Zip Code

* A 3.5% convenience fee will be assessed to each credit card transaction.

Mail Completed Registration Form and payment to: SDACHS, DJ Buthe, Secretary/Treasurer, 2124 E. 60th St. North, Sioux Falls, SD 57104

Registration forms with credit card or purchase order payment method may be emailed to dbuthe@minnehahacounty.org

SOUTH DAKOTA ASSOCIATION OF COUNTY HIGHWAY SUPERINTENDENTS
2124 E. 60TH STREET NORTH
SIOUX FALLS, SD 57104

January 21, 2020

RE: 43rd Annual SDACHS "Short Course" Registration

Dear Highway Superintendent,

The SDACHS will be hosting the 2020 "Short Course" in Deadwood at The Lodge at Deadwood Gaming Resort on March 24-26, 2020. We are expecting 225-250 in attendance this year which will consist of Highway Superintendents, County Commissioners, SDDOT and LTAP Officials, Spouses, and Vendors!

SDACHS members rely on the annual Short Course for information on the latest innovations in bridge and roadway construction, engineering technology, safety, computer software, and many other products affiliated with Counties and transportation. The Short Course delivers 9 technical sessions and an exhibitor expo with over 50 vendors. Our vendors know that our members manage over 3,700 bridges and 35,000 miles of roadway. In 2020 alone, our members have over $215 million of combined budget to maintain our equipment and infrastructure. By attending the Short Course, you will have plenty of networking opportunities to learn about products, equipment, or services!

SDACHS encourages your participation in our signature event by completing the enclosed Registration Form and mailing it to: DJ Buthe, SDACHS, 2124 East 60th Street North, Sioux Falls, SD 57104.

Hope to see you soon in Deadwood,

DJ Buthe
Secretary-Treasurer

Brookings County

Travel / Education Request Form

Name(s): Brian Gustad

Department: Highway **Position(s):** Superintendent

Date(s)	Beginning Odometer	Ending Odometer	Destination
April 17-24, 2020			Orange Beach, Atlanta

Reason for Travel:
NACE Conference

Passengers:

Estimated Expenses:

- Method of Travel: ○ County Vehicle ○ Private Auto

  _____ Miles @ $ _____ /per mile = $ _____

- Meals: _____ Breakfast(s) @ $ _____ = $ _____

  _____ Lunch(s) @ $ _____ = $ _____

  _____ Dinner(s) @ $ _____ = $ _____

- Additional Expenses (taxi, parking, etc.):

  Please list: Air fare = $ 485.70

- Lodging (Estimated number of nights): 1 = $ 189.00
- Registration (Estimated cost): _____ = $ 645.00

Total Cost Estimate: = $ 1319.70

Department Head designated mileage rate: $ /per mile

Department Head Signature

2/7/2020
Date

Schedule of Events Orange Beach

Preliminary Schedul

Location: Perdido Beach Resort

Equipment Space move in: Tuesday

Exhibitor Move-In: Monday (4/20) Noon- 5:00 pm

Saturday, April 18

Executive Committee Meeting	8:00 am – 11:00 am
Executive Committee Reception	6:00 pm -- 7:00 pm
Executive Committee Dinner	8:00 pm -- 9:30 pm

Sunday, April 19

Registration	8:00 am – 4:00 pm
Board of Directors Meeting	8:00 am – 11:00 am
Golf Tournament	Noon – 6:00 pm
NACE Former Leader Dinner (Invitation Only)	7:00 pm – 9:00 pm
Welcome Reception	6:00 pm – 9:00 pm
Hospitality	9:00 pm – 11:00 pm

Monday, April 20

Registration	7:00 am – 5:00 pm
Delegate Opening Session Breakfast	8:00 am – 9:50 am
Exhibitor Move-In	9:00 am -- 2:00 pm
Concurrent Technical Sessions	10:00 am – 10:50 am
Concurrent Sessions Sessions	11:00 am – 11:50 am
Delegate Luncheon	12:00 pm – 1:15 pm
Corporate Member Spotlight Sessions	1:30 pm -- 2:30 pm
Concurrent Technical Sessions	1:30 pm – 2:30 pm
Corporate Member Spotlight Sessions	2:45 pm – 3:45 pm
Concurrent Technical Sessions	2:45 pm -- 3:45 pm
NACE Committee Meetings	4:00 pm – 5:00 pm
Corporate Member/New Member Reception	5:30 pm -- 6:30 pm
State Affiliate Dinners	7:00 pm – 10:00 pm

Hospitality	9:00 pm – 11:00 pm

Tuesday, April 21

Registration	7:00 am – 10:00 am
Guest/Delegate Joint Breakfast	7:30 am – 8:30 am
Motivational/Guest Speaker	8:45 am – 10:00 am
Bus Transportation to Wharf/Orange Beach Event Center	10:00 am – 12:00 pm
Exhibit Hall	10:30 am -- 4:00 pm
Registration	11:00 am -- 4:00 pm
Strolling Lunch with Exhibitors	12:00 pm – 1:00 pm
Vendor Reception/Welcome	5:00 pm – 6:15 pm
Conference-Wide Event	6:30 pm – 10:00 pm

Wednesday, April 22

Snap-E Tom Reception	7:30 am – 7:45 am
Guest Breakfast	8:30 am – 9:30 pm

General Session	8:30 am – 9:45 am
California 2021 Meet and Greet	10:00 am -- 11:30 am
Concurrent Technical Sessions	10:00 am – 10:50 am
Concurrent Technical Sessions	11:00 am – 11:50 am
NACE Annual Business Meeting Luncheon	12:00 pm – 1:30 pm
Concurrent Technical Sessions	1:45 pm – 2:30 pm
Concurrent Technical Sessions	2:45 pm – 3:30 pm
Committee Meetings	3:45 pm -- 4:45 pm
President's Reception	6:00 pm – 7:00 pm
NACE Annual Awards Banquet	7:00 pm – 9:00 pm
Hospitality	9:00 pm – 11:00 pm

Thursday, April 23

Board of Directors Breakfast Meeting	8:30 am – 10:00 am
Executive Committee Meeting	10:00 am – 11:00 am

Brookings County

Travel / Education Request Form

Name(s): Jacob Brehmer, Reid Squires, Larry Klingbile, Jere Hieb, Rusty Brandsrud

Department: Equalization **Position(s):** Appraisal Staff

Date(s)	Beginning Odometer	Ending Odometer	Destination
June 23-26, 2020			Sioux Falls, SD

Reason for Travel:
2020 SDAAO/NCRAAO Conference

Passengers:

Estimated Expenses:

- Method of Travel: ⦿ County Vehicle ○ Private Auto

  _____ Miles @ $ _____ /per mile = $ 0.00

- Meals: _____ Breakfast(s) @ $ _____ = $ 0.00

  5 Lunch(s) @ $ 14.00 = $ 70.00

  10 Dinner(s) @ $ 20.00 = $ 200.00

- Additional Expenses (taxi, parking, etc.):

  Please list: _____ = $ _____

- Lodging (Estimated number of nights): 5 rooms, 3 nights @ $96 per night = $ 1,440.00

- Registration (Estimated cost): 5 @ $275 each = $ 1,375.00

Total Cost Estimate: = $ **3,085.00**

Department Head designated mileage rate: $ /per mile

Jacob Brehmer
Department Head Signature

2-11-2020
Date

Personnel Action Notice Summary

Commission Meeting: February 18, 2020

Employee Name:	Colin Walth				
Department:	Highway		**Position:**	Temporary Laborer	
Effective Date:	12/31/2019		**Salary/Wage:**	$	15.41
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Megan Guss				
Department:	Sheriff		**Position:**	Correctional Officer	
Effective Date:	01/16/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Cameron Smith				
Department:	Highway		**Position:**	Equipment Operator	
Effective Date:	02/03/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Maggie Stanwick				
Department:	BCOAC		**Position:**	Membership Assistant	
Effective Date:	02/06/2020		**Salary/Wage:**	$	15.87
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: February 18, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: February 18, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: February 18, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: February 18, 2020

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: February 18, 2020

Reference #: 20-007

Request: Rent

Amount: $ 650.00

Recommendation of County Assistance Officer: Approved Disconnect Amount

Reference #: 20-008

Request: Utilities

Amount: $ 59.91

Recommendation of County Assistance Officer: Approved Rent/Past Due Eviction Status

Reference #: 20-009

Request: Rent

Amount: $ 650.00

Recommendation of County Assistance Officer: Approved Disconnect Amount

Reference #: 20-010

Request: Utilities

Amount: $ 85.23

Recommendation of County Assistance Officer: Approved Rent/Past Due Eviction Status

Reference #: 20-011

Request: Rent

Amount: $ 327.00

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-202002114876	101-3-3411200	TAX ENTERED AS CERT IN ERROR		50.00
01-22620	SARANTIS THEODOUSOUPOLO	I-202002115016	101-3-3411200	OVERPAYMENT TAX CERT & TAXES		50.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	100.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202002114870	101-4-111-4230	MTG MINUTES, NOTICES		1,144.43
01-12119	NACO	I-202002114959	101-4-111-4270	2020 CONFERENCE REGISTRATION		515.00
01-12261	OFFICE PEEPS INC	I-202002114973	101-4-111-4260	BATTERIES, ID HOLDER		170.32
01-12503	QUALIFIED PRESORT SERVI	I-202002114978	101-4-111-4267	MAIL SERVICE 1/2-1/31		46.48
01-20763	MAILFINANCE	I-202002114940	101-4-111-4267	POSTAGE MACHINE LEASE 3/1-5/3		1,632.12
01-22073	RFD NEWSPAPERS INC	I-202002115056	101-4-111-4230	NOTICES, MEETING MINUTES		3,469.08
01-22458	NEOPOST USA INC	I-202002114963	101-4-111-4267	POSTAGE METER INK		175.00
				DEPARTMENT 111 COMMISSIONERS	TOTAL:	7,152.43

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202002114870	101-4-120-4230	MTG MINUTES, NOTICES		46.44
01-11863	MCLEOD'S PRINTING & OFF	I-202002114944	101-4-120-4260	PROVISIONAL BALLOT ENVELOPES		108.42
01-12261	OFFICE PEEPS INC	I-202002114972	101-4-120-4260	TABLE & INSTALL ELECTION ROOM		564.09
01-22073	RFD NEWSPAPERS INC	I-202002115056	101-4-120-4230	NOTICE OF DEADLINE		111.27
				DEPARTMENT 120 ELECTIONS	TOTAL:	830.22

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-1	AMY CHRISTENSEN	I-202002114948	101-4-130-4280	JUROR FEES		16.72
01-1	JILL COOPER	I-202002114949	101-4-130-4280	JUROR FEES		18.40
01-1	BRUCE FERDIG	I-202002114950	101-4-130-4280	JUROR FEES		22.60
01-1	LUANN FESER	I-202002114951	101-4-130-4280	JUROR FEES		15.04
01-1	MELISSA KASUSKE	I-202002114952	101-4-130-4280	JUROR FEES		10.84
01-1	STEPHANIE REICKS	I-202002114953	101-4-130-4280	JUROR FEES		11.68
01-1	LAURA SHOUP	I-202002114954	101-4-130-4280	JUROR FEES		16.72
01-1	ARTHUR SLYTER	I-202002114955	101-4-130-4280	JUROR FEES		16.72
01-1	ETHAN VANDERWAL	I-202002114956	101-4-130-4280	JUROR FEES		19.24
01-1	KESMOND WILLERT	I-202002114957	101-4-130-4280	JUROR FEES		19.24
01-1	LAURIE WOJAHN	I-202002114958	101-4-130-4280	JUROR FEES		12.52
01-10125	ARAGON, ANTONIO	I-202002114835	101-4-130-4290	TRANSLATION SERVICES		50.00
01-11300	PATRICIA J HARTSEL	I-202002114911	101-4-130-4226	TRANSCRIPTS CRI19-300		34.00
01-12179	NANCY J NELSON	I-202002114961	101-4-130-4222	CRT APPT ATTORNEY JUV12-22		173.80
01-12179	NANCY J NELSON	I-202002114962	101-4-130-4222	CRT APPT ATTORNEY CRI19-967		977.55
01-12602	RICK RIBSTEIN	I-202002114985	101-4-130-4222	CRT APPT ATTORNEY CRI19-715		669.95
01-12602	RICK RIBSTEIN	I-202002114986	101-4-130-4222	CRT APPT ATTORNEY CRI17-067		31,377.86
01-12602	RICK RIBSTEIN	I-202002114987	101-4-130-4222	CRT APPT ATTORNEY CRI19-1033		695.20
01-12602	RICK RIBSTEIN	I-202002114988	101-4-130-4222	CRT APPT ATTORNEY CRI19-512		282.55
01-12602	RICK RIBSTEIN	I-202002114989	101-4-130-4222	CRT APPT ATTORNEY JUV18-178		2,678.48
01-12602	RICK RIBSTEIN	I-202002114990	101-4-130-4222	CRT APPT ATTORNEY CRI18-426		1,126.75
01-13262	VANDENBERG LAW	I-202002115023	101-4-130-4222	CRT APPT ATTORNEY CRI19-916		871.50
01-13262	VANDENBERG LAW	I-202002115024	101-4-130-4222	CRT APPT ATTORNEY CRI19-777		1,363.75
01-13262	VANDENBERG LAW	I-202002115025	101-4-130-4222	CRT APPT ATTORNEY CRI19-993		576.50
01-13389	TERRY D WIECZOREK PC	I-202002115032	101-4-130-4222	CRT APPT ATTORNEY CRI19-1262		261.55
01-17926	TIM HOGAN	I-202002114912	101-4-130-4222	CRT APPT ATTORNEY CRI18-52		1,639.11
01-17926	TIM HOGAN	I-202002114913	101-4-130-4222	CRT APPT ATTORNEY CRI19-405		2,637.40
01-20023	GASS LAW, PC	I-202002114903	101-4-130-4222	CRT APPT ATTORNEY CRI19-963		161.50
01-20023	GASS LAW, PC	I-202002114904	101-4-130-4222	CRT APPT ATTORNEY CRI19-808		528.10
01-20023	GASS LAW, PC	I-202002114905	101-4-130-4222	CRT APPT ATTORNEY		237.50
01-20023	GASS LAW, PC	I-202002114906	101-4-130-4222	CRT APPT ATTORNEY CRI19-956		603.90
01-20985	FITE, PIERCE & RONNING	I-202002114898	101-4-130-4222	CRT APPT ATTORNEY CRI19-64		2,128.00
01-22039	JENNIFER GOLDAMMER	I-202002114907	101-4-130-4223	CRT APPT ATTORNEY JUV18-186		8,293.40
01-22102	ANTHONY TEESDALE	I-202002115012	101-4-130-4222	CRT APPT ATTORNEY CRI16-863		479.35
01-22102	ANTHONY TEESDALE	I-202002115013	101-4-130-4222	CRT APPT ATTORNEY CRI19-917		636.50
01-22102	ANTHONY TEESDALE	I-202002115014	101-4-130-4222	CRT APPT ATTORNEY MAG19-211		283.45
01-22102	ANTHONY TEESDALE	I-202002115015	101-4-130-4222	CRT APPT ATTORNEY CRI18-1146		617.12
01-22604	JORDYN BANGASSER	I-202002114843	101-4-130-4222	CRT APPT ATTORNEY CRI19-1073		798.00
01-22604	JORDYN BANGASSER	I-202002114844	101-4-130-4222	CRT APPT ATTORNEY CRI19-1096		560.50
01-22609	CHRIS ANDEREGG	I-202002115035	101-4-130-4280	JUROR FEES		50.84
01-22609	CHRIS ANDEREGG	I-202002115045	101-4-130-4280	GRAND JUROR 2/7		50.84
01-22610	SAMUEL BJORNESTAD	I-202002115036	101-4-130-4280	JUROR FEES		54.20
01-22610	SAMUEL BJORNESTAD	I-202002115046	101-4-130-4280	GRAND JUROR 2/7		54.20
01-22611	CODY DRITZ	I-202002115037	101-4-130-4280	JUROR FEES		52.52
01-22611	CODY DRITZ	I-202002115047	101-4-130-4280	GRAND JUROR 2/7		52.52
01-22612	BRITTANY EDMAN	I-202002115038	101-4-130-4280	JUROR FEES		56.72
01-22612	BRITTANY EDMAN	I-202002115048	101-4-130-4280	GRAND JUROR 2/7		56.72
01-22613	JENNIFER EVENSON	I-202002115039	101-4-130-4280	JUROR FEES		71.00
01-22613	JENNIFER EVENSON	I-202002115049	101-4-130-4280	GRAND JUROR 2/7		71.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22614	MARISSA GANCI	I-202002115040	101-4-130-4280	JUROR FEES		50.84
01-22614	MARISSA GANCI	I-202002115050	101-4-130-4280	GRAND JUROR 2/7		50.84
01-22615	JENNIFER GROSS	I-202002115041	101-4-130-4280	JUROR FEES		65.12
01-22615	JENNIFER GROSS	I-202002115051	101-4-130-4280	GRAND JUROR 2/7		65.12
01-22616	PAULINE MCKNIGHT	I-202002115042	101-4-130-4280	JUROR FEES		51.68
01-22616	PAULINE MCKNIGHT	I-202002115052	101-4-130-4280	GRAND JUROR 2/7		51.68
01-22617	MICHEAL MONNENS	I-202002115043	101-4-130-4280	JUROR FEES		52.52
01-22617	MICHEAL MONNENS	I-202002115053	101-4-130-4280	GRAND JUROR 2/7		52.52
01-22618	CRAIG TOLLEY	I-202002115044	101-4-130-4280	JUROR FEES		51.68
01-22618	CRAIG TOLLEY	I-202002115054	101-4-130-4280	GRAND JUROR 2/7		51.68

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 62,037.23

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10091	AMERICAN STAMP & MARKIN	I-202002114833	101-4-143-4260	SELF INKING STAMP		158.67
01-10541	CENTURY BUSINESS PRODUC	I-202002114881	101-4-143-4250	COPIER CONTRACT		61.80
01-22052	JENNIFER BELLER	I-202002114845	101-4-143-4270	MILEAGE - ANNUAL RPT WORKSHOP		89.04
				DEPARTMENT 143 FINANCE OFFICE	TOTAL:	309.51

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202002114974	101-4-151-4260	FOLDER		20.56
01-19603	MEDIACOM LLC	I-202002114945	101-4-151-4260	LAW LIBRARY INTERNET-FEB		136.90
				DEPARTMENT 151 STATES ATTORNEY	TOTAL:	157.46

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202002114852	101-4-161-4280	PHONE SERVICE		1,169.00
01-10354	BROOKINGS CITY UTILITIE	I-202002114856	101-4-161-4280	UTILITIES		1,309.61
01-10354	BROOKINGS CITY UTILITIE	I-202002114856	101-4-161-4282	UTILITIES		95.13
01-10354	BROOKINGS CITY UTILITIE	I-202002114856	101-4-161-4283	UTILITIES		367.40
01-10670	COOK'S WASTEPAPER & REC	I-202002114889	101-4-161-4250	COMMERCIAL SERVICE		274.92
01-10792	DEN-WIL INC	I-202002114891	101-4-161-4241	COMMUNITY HEALTH RENT-FEBRUAR		1,090.00
01-11078	FOERSTER DISTRIBUTING	I-202002114901	101-4-161-4260	KLEENEX FOR GOV CENTER		116.00
01-11827	LOWE'S	I-202002114936	101-4-161-4260	SUPPLIES, BULBS		9.49
01-20143	CITY OF BROOKINGS	I-202002114883	101-4-161-4243	JOINT BUILDING COSTS		11,112.01
01-22431	RAZORS EDGE GROUNDS KEE	I-202002114980	101-4-161-4250	SNOW REMOVAL, ICE MELT, SAND		5,150.00

DEPARTMENT 161 COUNTY BUILDING TOTAL: 20,693.56

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202002114826	101-4-162-4260	COPIER CONTRACT		71.24
01-10035	ADVANCE AUTO PARTS	I-202002114830	101-4-162-4260	RUBBER FLOOR MATS		28.51
01-10371	BROOKINGS REGISTER	I-202002114868	101-4-162-4260	SUBSCRIPTION RENEWAL		188.00

DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: 287.75

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 171 INFORMATION TECHNOLOGY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10973	ESRI	I-202002114896	101-4-171-4221	ENT AGREEMENT FEE SOFTWARE/MA		32,370.41
01-22247	VAR TECHNOLOGY FINANCE	I-202002115026	101-4-171-4221	BACKUP SYSTEM		2,597.09
01-22474	BOX INC	I-202002114848	101-4-171-4221	BOX BUSINESS PLUS ACCT LICENS		5,040.00

DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL: 40,007.50

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10162	AVERA OCCUPATIONAL MEDI	I-202002114842	101-4-172-4220	TPA SERVICES - DECEMBER		40.00
01-12261	OFFICE PEEPS INC	I-202002114973	101-4-172-4260	PAPER, TONER		236.98
01-19383	WELLMARK BLUE CROSS BLU	I-202002115029	101-4-172-4220	CLAIMS PROCESSING FEES		5,227.20
01-19570	HUNGERFORD CHIROPRACTIC	I-202002114915	101-4-172-4220	INSTANT DRUG TESTING 1/4-2/1		60.00
01-22588	INFO CUBIC LLC	I-202002114920	101-4-172-4220	BACKGROUND CHECKS		870.00

DEPARTMENT 172 HUMAN RESOURCES TOTAL: 6,434.18

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10047	AGFIRST FARMERS COOP	I-202002114831	101-4-211-4250	PATROL CAR MAINTENANCE		58.95
01-10145	AT&T	I-202002114836	101-4-211-4280	WIRELESS SERVICES		625.08
01-10153	AURORA AUTO BODY & GLAS	I-202002114837	101-4-211-4265	PATROL VEHICLE FUEL		753.24
01-10153	AURORA AUTO BODY & GLAS	I-202002114838	101-4-211-4250	PATROL VEHICLE REPAIR/MAINT		159.87
01-10354	BROOKINGS CITY UTILITIE	I-202002114854	101-4-211-4280	PHONE SERVICE		442.56
01-10367	BROOKINGS COUNTY FINANC	I-202002114862	101-4-211-4260	DUPLICATE TITLE - SHERIFF		10.00
01-10541	CENTURY BUSINESS PRODUC	I-202002114878	101-4-211-4250	COPIER CONTRACT		383.23
01-11038	FIRST BANK & TRUST	I-202002114897	101-4-211-4220	FEES		25.00
01-11038	FIRST BANK & TRUST	I-202002114897	101-4-211-4270	TRAVEL		167.90
01-11038	FIRST BANK & TRUST	I-202002114897	101-4-211-4265	FUEL		126.48
01-11038	FIRST BANK & TRUST	I-202002114897	101-4-211-4250	CAR WASH		5.00
01-11038	FIRST BANK & TRUST	I-202002114897	101-4-211-4270	LODGING/TRAVEL		250.00
01-11800	LIGHT & SIREN	I-202002114933	101-4-211-4340	PATROL CAR EQUIPMENT		1,119.86
01-11827	LOWE'S	I-202002114936	101-4-211-4260	SUPPLIES, BULBS		32.31
01-12261	OFFICE PEEPS INC	I-202002114968	101-4-211-4261	OFFICE SUPPLIES		341.74
01-12444	PRAIRIE GRAPHICS	I-202002114975	101-4-211-4221	ANIMAL CONTROL JACKET		73.00
01-12798	SD SHERIFF'S ASSOCIATIO	I-202002115004	101-4-211-4220	SD SHERIFF'S ASSOCIATION DUES		729.47
01-18134	WALBURG, DUANE	I-202002115027	101-4-211-4221	ANIMAL CONTROL MILEAGE		30.24
01-19958	CLEAN SLATE	I-202002114884	101-4-211-4261	ENVELOPES		456.00
01-20016	HOMETOWN SERVICE & TIRE	I-202002114914	101-4-211-4250	VEHICLE SERVICE		670.68

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 6,460.61

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202002114853	101-4-212-4280	UTILITIES		2,858.34
01-10357	AVERA MEDICAL GROUP	I-202002114841	101-4-212-4263	INMATE MEDICAL		41.15
01-10541	CENTURY BUSINESS PRODUC	I-202002114878	101-4-212-4250	COPIER CONTRACT		252.51
01-10670	COOK'S WASTEPAPER & REC	I-202002114888	101-4-212-4280	COMMERCIAL SERVICE		273.70
01-11078	FOERSTER DISTRIBUTING	I-202002114900	101-4-212-4260	JAIL JANITORIAL SUPPLIES		418.35
01-11719	L&L AUTO & TRUCK PARTS	I-202002114931	101-4-212-4260	JAIL VEHICLE PARTS		52.53
01-11827	LOWE'S	I-202002114936	101-4-212-4260	SUPPLIES, BULBS		37.46
01-11855	MCKEEVER'S VENDING	I-202002114943	101-4-212-4260	INMATE COMMISARY		1,184.60
01-12261	OFFICE PEEPS INC	I-202002114968	101-4-212-4260	OFFICE SUPPLIES		272.75
01-12567	RELIANCE TELEPHONE	I-202002114982	101-4-212-4281	PHONE CARD TRANSACTIONS		2,000.00
01-12798	SD SHERIFF'S ASSOCIATIO	I-202002115004	101-4-212-4220	SD SHERIFF'S ASSOCIATION DUES		729.48
01-19149	SANFORD HEALTH	I-202002114992	101-4-212-4263	INMATE MEDICAL		69.75
01-20275	LEWIS DRUG INC	I-202002114932	101-4-212-4261	INMATE COMMISARY		31.08
01-21092	BROTHERS PHARMACY	I-202002114873	101-4-212-4261	INMATE MEDICAL		29.10
01-21092	BROTHERS PHARMACY	I-202002114873	101-4-212-4262	INMATE MEDICAL		3,006.10
01-22002	PROCHEM DYNAMICS LLC	I-202002114976	101-4-212-4260	SUPPLIES		1,194.79
01-22141	SATELLITE TRACKING OF P	I-202002114994	101-4-212-4273	GPS TRACKING SERVICES		975.00
01-22436	MAGGIE HARKNESS	I-202002114910	101-4-212-4271	MILEAGE REIMBURSEMENT		146.16

DEPARTMENT 212 COUNTY JAIL TOTAL: 13,572.85

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 213 CORONER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19149	SANFORD HEALTH	I-202002114993	101-4-213-4220	AUTOPSY		2,325.00
				DEPARTMENT 213 CORONER	TOTAL:	2,325.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202002114827	101-4-223-4250	COPIER CONTRACT		18.45
				DEPARTMENT 223 DRAINAGE COMMISSION	TOTAL:	18.45

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202002114859	101-4-411-4252	COP UTILITIES		85.23
01-10354	BROOKINGS CITY UTILITIE	I-202002114860	101-4-411-4252	COP UTILITIES		59.91
01-12261	OFFICE PEEPS INC	I-202002114973	101-4-411-4272	PAPER		11.97
01-13361	WESTERN ESTATES MHP LLC	I-202002115030	101-4-411-4251	COP RENT		327.00
01-22088	MISTY BOTHE	I-202002114847	101-4-411-4251	COP RENT		650.00

DEPARTMENT 411 WELFARE TOTAL: 1,134.11

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10168	AVERA MCKENNAN HOSPITAL	I-202002114840	101-4-441-4221	MENTAL HEALTH HOLD		714.00
01-11634	KENNEDY PIER KNOFF LOFT	I-202002114925	101-4-441-4290	CAA INV MENTAL ILLNESS HEARIN		118.00
01-11805	LINCOLN COUNTY AUDITOR	I-202002114934	101-4-441-4220	MENTAL ILLNESS CHARGES		549.00
01-13442	YANKTON COUNTY TREASURE	I-202002115034	101-4-441-4220	MENTAL ILLNESS CHARGES		499.70
01-22571	MCCLURE & HARDY, PROF L	I-202002114942	101-4-441-4290	CAA INV MENTAL ILLNESS HEARIN		366.70

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 2,247.40

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 442 ADVANCE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10034	ADVANCE	I-202002114829	101-4-442-4290	2020 BUDGET ALLOCATION		35,000.00
				DEPARTMENT 442 ADVANCE	TOTAL:	35,000.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 528 BCOAC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202002114855	101-4-528-4280	UTILITIES		1,539.21
01-10541	CENTURY BUSINESS PRODUC	I-202002114879	101-4-528-4220	COPIER CONTRACT		126.90
01-10670	COOK'S WASTEPAPER & REC	I-202002114889	101-4-528-4280	COMMERCIAL SERVICE		144.44
01-11498	INTERSTATE TELECOM. COO	I-202002114922	101-4-528-4280	BCOAC, EXTENSION PHONE SERVIC		182.04
01-11827	LOWE'S	I-202002114937	101-4-528-4260	TOWER HEATERS		94.96
01-12666	RUNNING'S SUPPLY INC	I-202002114991	101-4-528-4260	HOUSEWARES, ICE MELT, SUPPLIE		543.97
01-13254	UPS STORE	I-202002115021	101-4-528-4260	COLOR COPIES, COPIES		54.00
01-13328	WALMART COMMUNITY	I-202002115028	101-4-528-4260	CLOCKS, BATTERIES, SUPPLIES		229.49
01-19941	FIX IT SHOP LOCKSMITH	I-202002114899	101-4-528-4250	BCOAC LOCKS		211.00
01-22221	ALPHAMEDIA USA LLC	I-202002114832	101-4-528-4230	SALES BLITZ PACKAGE BCOAC		420.00
01-22283	TRANE US INC	I-202002115018	101-4-528-4250	HVAC SERVICE		580.32
01-22327	ACTION TARGET	I-202002114828	101-4-528-4260	TARGETS, LEAD WIPES		748.48
01-22431	RAZORS EDGE GROUNDS KEE	I-202002114979	101-4-528-4250	SNOW REMOVAL, ICE MELT, SAND		2,690.00
01-22459	JACKRABBIT SPORTS PROPE	I-202002114923	101-4-528-4230	2019-2020 ADVERTISING		1,000.00
01-22494	MIDCO BUSINESS	I-202002114946	101-4-528-4230	BCOAC ADVERTISING		363.40
01-22608	FOOTPRINTS MEDIA	I-202002114902	101-4-528-4230	1/2 PAGE FULL COLOR AD		575.00

DEPARTMENT 528 BCOAC TOTAL: 9,503.21

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10541	CENTURY BUSINESS PRODUC	I-202002114880	101-4-611-4250	COPIER CONTRACT		182.23
01-10670	COOK'S WASTEPAPER & REC	I-202002114887	101-4-611-4280	SINGLE STREAM SERVICE		7.50
01-11498	INTERSTATE TELECOM. COO	I-202002114922	101-4-611-4280	BCOAC, EXTENSION PHONE SERVIC		184.19
01-12145	NATIONAL 4-H COUNCIL -	I-202002114960	101-4-611-4292	RECOGNITION EVENT SUPPLIES		133.02
01-12261	OFFICE PEEPS INC	I-202002114966	101-4-611-4260	ENVELOPES		40.97
01-12261	OFFICE PEEPS INC	I-202002114967	101-4-611-4260	METAL MAGAZINE DISPLAYS		85.91
01-12834	SDSU EXTENSION SERVICE	I-202002115006	101-4-611-4220	4H ADVISOR SALARY		20,621.00
01-12834	SDSU EXTENSION SERVICE	I-202002115009	101-4-611-4292	GREEN TAGS, POULTRY BANDS		168.50
01-19152	DAKOTA DATA SHRED	I-202002114890	101-4-611-4280	RENTAL 1/1-3/31		16.00
01-19736	MACK, SONIA	I-202002114939	101-4-611-4270	JANUARY TRAVEL - 201 MILES		84.42

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 21,523.74

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202002114857	101-4-615-4260	TRUCK SHED WATER UTILITIES		101.23
01-10354	BROOKINGS CITY UTILITIE	I-202002114858	101-4-615-4280	PHONE/INTERNET SERVICE		34.42
01-10371	BROOKINGS REGISTER	I-202002114867	101-4-615-4230	CALL FOR BIDS - LEGALS		252.00
01-12236	NORTHWESTERN ENERGY	I-202002114964	101-4-615-4260	TRUCK SHED HEAT		254.65
01-13258	VALLEY MOTORSPORTS	I-202002115022	101-4-615-4260	BATTERY TENDER		39.95
01-22073	RFD NEWSPAPERS INC	I-202002115056	101-4-615-4230	NOTICE OF DEADLINE		60.18
				DEPARTMENT 615 WEED CONTROL	TOTAL:	742.43

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202002114827	101-4-711-4250	COPIER CONTRACT		55.34
01-10371	BROOKINGS REGISTER	I-202002114872	101-4-711-4230	LEGAL NOTICES		86.00
01-20008	BUFFALO RIDGE NEWSPAPER	I-202002114874	101-4-711-4230	PUBLIC NOTICES		86.00
01-22073	RFD NEWSPAPERS INC	I-202002114983	101-4-711-4230	LEGAL NOTICES		66.87

DEPARTMENT 711 PLANNING & ZONING TOTAL: 294.21

FUND 101 GENERAL FUND TOTAL: 230,831.85

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 201 ROAD & BRIDGE FUND

DEPARTMENT: 311 HIGHWAY ADMINISTRATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202002114824	201-4-311-4250	COPIER CONTRACT		158.89
01-10111	ANDERSON OIL	I-202002114834	201-4-311-4265	DIESEL INV#58418		805.65
01-10159	AUTO BODY SPECIALISTS	I-202002114839	201-4-311-4260	DEGREASER-SHOP		41.77
01-10303	BOYER TRUCKS	I-202002114849	201-4-311-4260	PANEL & SWITCH ASSY		164.95
01-10339	BROOKINGS AUTO MALL INC	I-202002114850	201-4-311-4260	VEHICLE SERVICE		648.71
01-10354	BROOKINGS CITY UTILITIE	I-202002114851	201-4-311-4280	UTILITIES		1,356.62
01-10371	BROOKINGS REGISTER	I-202002114871	201-4-311-4230	NOTICES - DETRIMENTAL USE		300.00
01-10372	BROOKINGS-DEUEL RWS	I-202002114865	201-4-311-4280	BRUCE SHOP WATER UTILITIES		23.40
01-10457	BUTLER MACHINERY CO	I-202002114875	201-4-311-4260	CUTTING EDGE		1,992.90
01-10508	CARQUEST AUTO	I-202002114877	201-4-311-4260	PARTS, SUPPLIES		1,572.21
01-10670	COOK'S WASTEPAPER & REC	I-202002114886	201-4-311-4250	COMMERCIAL SERVICE		169.24
01-10799	SD DEPT OF TRANSPORTATI	I-202002115005	201-4-311-4221	ENGINEERING SERVICES		89,890.86
01-10832	DIVISION OF MOTOR VEHIC	I-202002114892	201-4-311-4260	2012 FORD PLATES, TITLE		21.20
01-10985	L. G. EVERIST, INC	I-202002114929	201-4-311-4290	ICING SAND		363.00
01-11193	GRAHAM TIRE NORTH	I-202002114908	201-4-311-4260	TIRES 2513, 2512, 0923		11,331.30
01-11495	INTERSTATE BATTERY SYST	I-202002114921	201-4-311-4260	BATTERIES FOR BARICADES169-23		137.94
01-11539	JCL SOLUTIONS	I-202002114924	201-4-311-4260	ORANGE TOUGH 1185375-1		644.60
01-11636	KENNER PLUMBING COMPANY	I-202002114926	201-4-311-4260	SHOP SUPPLIES		123.70
01-11719	L&L AUTO & TRUCK PARTS	I-202002114930	201-4-311-4260	PARTS, SUPPLIES		494.83
01-11815	LOCATORS & SUPPLIES	I-202002114935	201-4-311-4260	GLOVES		285.28
01-11827	LOWE'S	I-202002114938	201-4-311-4260	MAILBOXES, TOOLS		79.49
01-12236	NORTHWESTERN ENERGY	I-202002114965	201-4-311-4280	NATURAL GAS UTILITIES		694.32
01-12261	OFFICE PEEPS INC	I-202002114971	201-4-311-4260	JOURNAL FOR JEFF		27.34
01-12484	PRUSSMAN CONTRACTING CO	I-202002114977	201-4-311-4250	TRANSPORT FO SUIOX FALLS 0950		612.00
01-12778	SDACHS	I-202002115002	201-4-311-4270	SHORT COURSE, NACE DUES		375.00
01-12898	TOWN OF SINAI	I-202002115017	201-4-311-4280	SERWER & GARBAGE SERVICE		64.00
01-12906	SINAI COOP ELEVATOR	I-202002115007	201-4-311-4265	FUEL INV#15498, 15509		2,173.60
01-12917	SIOUX VALLEY ENERGY	I-202002115008	201-4-311-4280	ELECTRIC UTILITIES		308.00
01-13089	STURDEVANT'S AUTO PARTS	I-202002115011	201-4-311-4260	SHOP SUPPLIES		117.95
01-13375	WHEELCO TRUCK & TRAILER	I-202002115031	201-4-311-4260	INVENTORY FILTERS		73.88
01-20186	DVL FIRE AND SAFETY	I-202002114893	201-4-311-4260	FIRE EXTINQUISHER CABINET		164.95
01-20236	RDO EQUIPMENT CO	I-202002114981	201-4-311-4340	PAYLOADER		234,704.26
01-20236	RDO EQUIPMENT CO	I-202002114981	201-4-311-4250	SHOP/VEHICLE SUPPLIES		140.25
01-20236	RDO EQUIPMENT CO	I-202002114981	201-4-311-4260	SHOP/VEHICLE SUPPLIES		3,033.13
01-20241	MATHESON TRI-GAS INC	I-202002114941	201-4-311-4260	SUPPLIES		207.45
01-20514	KINGBROOK RURAL WATER	I-202002114927	201-4-311-4280	SINAI SHOP WATER UTLITIES		33.00
01-21966	BLACKSTRAP INC	I-202002114846	201-4-311-4290	ROAD SALT		7,113.68
01-22073	RFD NEWSPAPERS INC	I-202002114984	201-4-311-4230	ADVERTISING		250.00
01-22144	WINTER EQUIPMENT COMPAN	I-202002115033	201-4-311-4260	CUTTING EDGE		18,246.00
01-22331	COLONIAL RESEARCH	I-202002114885	201-4-311-4260	CITRA BURST		420.18
01-22342	CINTAS CORPORATION	I-202002114882	201-4-311-4250	LAUNDRY SERVICES		228.38
01-22469	KIMBALL MIDWEST	I-202002114928	201-4-311-4260	SHOP PARTS, SUPPLIES		2,178.48

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 381,772.39

FUND 201 ROAD & BRIDGE FUND TOTAL: 381,772.39

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12776	SD FEDERAL PROP. AGENCY	I-202002115003	226-4-222-4293	SAND BAGS, SHOVELS, BLANKETS		1,280.00
01-12910	TWO WAY SOLUTIONS INC	I-202002115019	226-4-222-4250	QUARTERLY MAINT CONTRACT		595.00
01-12910	TWO WAY SOLUTIONS INC	I-202002115020	226-4-222-4250	PROGRAMMED/INSTALL RADIO		432.98

DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL: 2,307.98

FUND 226 EMERGENCY MANAGEMENT TOTAL: 2,307.98

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 248 24/7 PROGRAM

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22607	NATHANIEL GUTHMILLER	I-202002114909	248-3-3423000	24/7 REIMBURSEMENT-OVERPAYMEN		86.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	86.00
				FUND 248 24/7 PROGRAM	TOTAL:	86.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202002114825	250-4-163-4250	COPIER CONTRACT		54.79
01-12261	OFFICE PEEPS INC	I-202002114969	250-4-163-4260	LONG REACH STAPLER		26.90
01-12261	OFFICE PEEPS INC	I-202002114970	250-4-163-4260	PAPER TRIMMER		111.70

DEPARTMENT 163 ROD Relief Fund TOTAL: 193.39

FUND 250 ROD RELIEF FUND TOTAL: 193.39

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 725 ADVANCE TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22619	EMILY STRUCK	I-202002115010	725-2-2090000	OVERPAYMENT - ESCROWED		275.75
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	275.75
				FUND 725 ADVANCE TAXES	TOTAL:	275.75

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 735 DELINQUENT TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-202002114861	735-2-2090000	DELINQUENT TAXES XXXX		302.11
01-10367	BROOKINGS COUNTY FINANC	I-202002114863	735-2-2090000	DELINQUENT TAXES XXXX		1,706.76
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	2,008.87
				FUND 735 DELINQUENT TAXES	TOTAL:	2,008.87

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 761 SHERIFF TRUST

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10002	AAA COLLECTIONS, INC	I-202002114823	761-2-2090000	AAA COLLECTIONS VS XXXX		9,102.96
01-10370	BROOKINGS CREDIT BUREAU	I-202002114864	761-2-2090000	EXECUTION VS XXXX		804.95
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	9,907.91
				FUND 761 SHERIFF TRUST	TOTAL:	9,907.91

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21563	SD ATTORNEY GENERAL'S O	I-202002114996	768-2-2092000	24/7 DAILY FEES RBT 1/1-1/31		124.00
01-21563	SD ATTORNEY GENERAL'S O	I-202002114997	768-2-2090000	24/7 PARTICIPATION FEE1/1-1/3		263.00
01-21563	SD ATTORNEY GENERAL'S O	I-202002114998	768-2-2091000	24/7 SCRAM FEES 1/1-1/31		3,515.00
01-21563	SD ATTORNEY GENERAL'S O	I-202002114999	768-2-2092000	24/7 RBT DAILY FEES 12/-12/31		48.00
01-21563	SD ATTORNEY GENERAL'S O	I-202002115000	768-2-2091000	24/7 SCRAM DAILY FEES 12/1-31		3,484.00
01-21563	SD ATTORNEY GENERAL'S O	I-202002115001	768-2-2090000	24/7 PARTICIPATION FEE 12/1-3		238.00

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 7,672.00

FUND 768 STATEWIDE 24/7 SOBRIET TOTAL: 7,672.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-202002114876	770-2-2090000	TAX ENTERED AS CERT IN ERROR		719.18
01-21016	INA GROUP LLC	I-202002114919	770-2-2090000	CERT 17-30 XXXX 1449		6,826.93
01-22448	EMPIRE INVESTMENTS LLC	I-202002114894	770-2-2090000	CERT#18-209 XXXX 1450		1,548.79
01-22448	EMPIRE INVESTMENTS LLC	I-202002114916	770-2-2090000	CERT 19-62 XXXX 1466		7,374.96
01-22448	EMPIRE INVESTMENTS LLC	I-202002114917	770-2-2090000	CERT19-205 XXXX 1461		53,122.83
01-22448	EMPIRE INVESTMENTS LLC	I-202002114918	770-2-2090000	CERT19-153 XXXX 1456		58,384.92
01-22451	EMPIRE INVESTMENTS 5 LL	I-202002114895	770-2-2090000	CERT#18-8 XXXX 1451		5,951.61
01-22620	SARANTIS THEODOUSOUPOLO	I-202002115016	770-2-2090000	OVERPAYMENT TAX CERT & TAXES		5,488.28

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 139,417.50

FUND 770 TAX SALE REDEMPTION TOTAL: 139,417.50

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02227 Claims Paid 2/18/20

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12747	SDACO	I-202002114995	775-2-2090000	ROD RELIEF FUND-JAN 2020		680.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	680.00
				FUND 775 ROD Relief Flow-Thru F	TOTAL:	680.00
					REPORT GRA TOTAL:	775,153.64

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-3-3411200	Tax Cert Money *NON-EXPENS	100.00	4,500-	2,552.37-				
	101-4-111-4230	PUBLISHING	4,613.51	40,000	35,386.49				
	101-4-111-4260	SUPPLIES & MATERIALS	170.32	4,000	3,829.68				
	101-4-111-4267	POSTAGE	1,853.60	32,500	26,814.75				
	101-4-111-4270	TRAVEL & CONFERENCE	515.00	15,000	14,485.00				
	101-4-120-4230	PUBLISHING	157.71	18,000	17,842.29				
	101-4-120-4260	ELECTION SUPPLIES	672.51	15,000	14,286.99				
	101-4-130-4222	ADULT DEFENSE	52,365.87	525,000	428,179.06				
	101-4-130-4223	JUVENILE DEFENSE	8,293.40	30,000	20,333.70				
	101-4-130-4226	TRANSCRIPTS (NON)	34.00	9,000	8,435.20				
	101-4-130-4280	JURY & WITNESS	1,293.96	15,000	13,292.36				
	101-4-130-4290	COURT CASE EXPENSE	50.00	40,000	39,571.00				
	101-4-143-4250	REPAIR & MAINT.	61.80	3,400	3,270.20				
	101-4-143-4260	SUPPLIES & MATERIALS	158.67	15,000	11,149.38				
	101-4-143-4270	TRAVEL & CONFERENCE	89.04	6,000	5,910.96				
	101-4-151-4260	SUPPLIES & MATERIALS	157.46	30,000	25,964.93				
	101-4-161-4241	RENTAL/COMM. HEALTH	1,090.00	11,000	9,910.00				
	101-4-161-4243	ADMIN BUILDING OPERATION E	11,112.01	200,000	188,700.40				
	101-4-161-4250	REPAIRS AND MAINTENANCE	5,424.92	90,000	67,469.16				
	101-4-161-4260	SUPPLIES & MATERIALS	125.49	6,000	5,520.28				
	101-4-161-4280	UTILITIES/COURTHOUSE	2,478.61	53,000	47,895.10				
	101-4-161-4282	UTILITIES/1921 BLDG.	95.13	725	629.87				
	101-4-161-4283	UTILITIES/COMM. HEALTH	367.40	3,000	2,632.60				
	101-4-162-4260	SUPPLIES &N MATERIALS	287.75	8,500	8,092.29				
	101-4-171-4221	DATA PROCESSING/SOFTWARE	40,007.50	212,955	90,558.27				
	101-4-172-4220	PROFESSIONAL SERVICES	6,197.20	18,000	11,802.80				
	101-4-172-4260	SUPPLIES & MATERIALS	236.98	1,000	763.02				
	101-4-211-4220	PROFESSIONAL SERV. & FEES	754.47	6,000	4,071.42				
	101-4-211-4221	ANIMAL CONTROL	103.24	5,000	4,777.48				
	101-4-211-4250	REPAIRS AND MAINTENANCE	1,277.73	42,000	40,089.24				
	101-4-211-4260	SUPPLIES & MATERIALS	42.31	20,000	19,379.69				
	101-4-211-4261	OFFICE SUPPLIES	797.74	4,500	3,702.26				
	101-4-211-4265	FUEL/GASOLINE	879.72	52,000	48,665.97				
	101-4-211-4270	TRAVEL & CONFERENCE	417.90	3,000	2,488.10				
	101-4-211-4280	UTILITIES	1,067.64	20,000	17,530.12				
	101-4-211-4340	MACHINERY & EQUIPMENT	1,119.86	74,000	72,880.14				
	101-4-212-4220	PROFESSIONAL SERV. & FEES	729.48	4,000	2,466.41				
	101-4-212-4250	REPAIRS AND MAINTENANCE	252.51	40,000	39,472.82				
	101-4-212-4260	SUPPLIES & MATERIALS	3,160.48	45,000	38,819.09				
	101-4-212-4261	MEDICAL (PRISONERS)	60.18	3,000	2,871.32				
	101-4-212-4262	MEDICINE/RX	3,006.10	24,000	20,993.90				
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	110.90	34,000	33,889.10				
	101-4-212-4271	TRANSPORT PRISONER	146.16	8,000	7,853.84				
	101-4-212-4273	ELECTRONIC MONITOR	975.00	12,000	11,025.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-4-212-4280	UTILITIES	3,132.04	42,000	37,867.72				
	101-4-212-4281	INMATE/TELEPHONE	2,000.00	15,000	11,200.00				
	101-4-213-4220	PROFESSIONAL SERV. & FEES	2,325.00	25,000	22,675.00				
	101-4-223-4250	REPAIRS AND MAINTENANCE	18.45	200	163.10				
	101-4-411-4251	RENT	977.00	30,000	26,423.00				
	101-4-411-4252	UTILITIES	145.14	8,000	7,425.28				
	101-4-411-4272	SUPPLIES & MATERIALS	11.97	1,000	988.03				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	1,048.70	50,000	42,276.41				
	101-4-441-4221	MENTAL ILLNESS MEDICAL	714.00	20,000	10,865.06				
	101-4-441-4290	CRT APPORT. ATT'Y/M.I.	484.70	20,000	19,125.30				
	101-4-442-4290	OTHERS	35,000.00	35,000	0.00				
	101-4-528-4220	PROFESSIONAL SERV & FEES	126.90	4,500	3,103.35				
	101-4-528-4230	PUBLISHING	2,358.40	20,000	16,062.00				
	101-4-528-4250	REPAIR & MAINT	3,481.32	45,000	41,386.85				
	101-4-528-4260	SUPPLIES & MATERIALS	1,670.90	35,000	31,630.19				
	101-4-528-4280	UTILITIES	1,865.69	40,000	36,632.57				
	101-4-611-4220	Payment to SDSU for 4-H	20,621.00	20,621	0.00				
	101-4-611-4250	REPAIRS AND MAINTENANCE	182.23	6,000	5,817.77				
	101-4-611-4260	SUPPLIES & MATERIALS	126.88	11,000	8,887.39				
	101-4-611-4270	TRAVEL & CONFERENCE	84.42	5,000	4,915.58				
	101-4-611-4280	UTILITIES	207.69	3,500	3,100.92				
	101-4-611-4292	4-H EVENTS & LIT.	301.52	8,250	7,948.48				
	101-4-615-4230	PUBLISHING	312.18	1,100	787.82				
	101-4-615-4260	SUPPLIES & MATERIALS	395.83	60,000	59,014.23				
	101-4-615-4280	TELEPHONE	34.42	2,500	2,315.58				
	101-4-711-4230	PUBLISHING	238.87	2,300	1,781.93				
	101-4-711-4250	REPAIRS & MAINTENANCE	55.34	2,160	2,042.92				
	201-4-311-4221	BIG MATCHING GRANT	89,890.86	2,146,739	2056,848.14				
	201-4-311-4230	PUBLISHING	550.00	1,600	1,050.00				
	201-4-311-4250	REPAIRS & MAINT.	1,308.76	2,000,000	1986,282.16				
	201-4-311-4260	SUPPLIES & MATERIALS	42,008.24	1,100,000	1042,093.88				
	201-4-311-4265	FUEL/GASOLINE	2,979.25	200,000	179,651.50				
	201-4-311-4270	TRAVEL & CONFERENCE	375.00	6,750	6,161.43				
	201-4-311-4280	UTILITIES	2,479.34	30,000	26,188.40				
	201-4-311-4290	SNOW REMOVAL	7,476.68	60,000	33,493.76				
	201-4-311-4340	MACHINERY & EQUIPMENT	234,704.26	625,000	317,195.74				
	226-4-222-4250	REPAIRS AND MAINTENANCE	1,027.98	2,500	1,378.29				
	226-4-222-4293	DISASTER RECOVERY	1,280.00	16,310	15,030.00				
	248-3-3423000	SOBRIETY TESTIN*NON-EXPENS	86.00	60,000-	42,371.00-				
	250-4-163-4250	REPAIRS & MAINTENANCE	54.79	2,500	2,395.40				
	250-4-163-4260	SUPPLIES	138.60	7,000	6,861.40				
	725-2-2090000	AMOUNT HELD FOR ADVANCE TA	275.75						
	735-2-2090000	AM'T HELD FOR DEL. TAXES	2,008.87						
	761-2-2090000	AM'T HELD FOR SHERIFF TRUS	9,907.91						
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	501.00						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	6,999.00						
	768-2-2092000	AMT HELD FOR 24/7 RBT FEES	172.00						
	770-2-2090000	DUE TO CERTIFICATE HOLDER	139,417.50						
	775-2-2090000	Amt Held for ROD Relief Fu	680.00						
		** 2020 YEAR TOTALS	775,153.64						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	100.00
101-111	COMMISSIONERS	7,152.43
101-120	ELECTIONS	830.22
101-130	JUDICIAL SYSTEM	62,037.23
101-143	FINANCE OFFICE	309.51
101-151	STATES ATTORNEY	157.46
101-161	COUNTY BUILDING	20,693.56
101-162	DIRECTOR OF EQUALIZATION	287.75
101-171	INFORMATION TECHNOLOGY	40,007.50
101-172	HUMAN RESOURCES	6,434.18
101-211	SHERIFF'S OFFICE	6,460.61
101-212	COUNTY JAIL	13,572.85
101-213	CORONER	2,325.00
101-223	DRAINAGE COMMISSION	18.45
101-411	WELFARE	1,134.11
101-441	BEHAVIORAL HEALTH	2,247.40
101-442	ADVANCE	35,000.00
101-528	BCOAC	9,503.21
101-611	COUNTY EXTENSION	21,523.74
101-615	WEED CONTROL	742.43
101-711	PLANNING & ZONING	294.21
101 TOTAL	GENERAL FUND	230,831.85
201-311	HIGHWAY ADMINISTRATION	381,772.39
201 TOTAL	ROAD & BRIDGE FUND	381,772.39

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
226-222	EMERGENCY & DISASTER SERV	2,307.98
226 TOTAL	EMERGENCY MANAGEMENT	2,307.98
248	NON-DEPARTMENTAL	86.00
248 TOTAL	24/7 PROGRAM	86.00
250-163	ROD Relief Fund	193.39
250 TOTAL	ROD RELIEF FUND	193.39
725	NON-DEPARTMENTAL	275.75
725 TOTAL	ADVANCE TAXES	275.75
735	NON-DEPARTMENTAL	2,008.87
735 TOTAL	DELINQUENT TAXES	2,008.87
761	NON-DEPARTMENTAL	9,907.91
761 TOTAL	SHERIFF TRUST	9,907.91
768	NON-DEPARTMENTAL	7,672.00
768 TOTAL	STATEWIDE 24/7 SOBRIETY	7,672.00
770	NON-DEPARTMENTAL	139,417.50
770 TOTAL	TAX SALE REDEMPTION	139,417.50
775	NON-DEPARTMENTAL	680.00
775 TOTAL	ROD Relief Flow-Thru Fund	680.00
	** TOTAL **	775,153.64

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02226 Feb Dept of Revenue 2/11/

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202002114822	101-4-130-4230	BLOOD TESTS		3,065.00
				DEPARTMENT 130 JUDICIAL SYSTEM	TOTAL:	3,065.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02226 Feb Dept of Revenue 2/11/

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22563	OFFICE OF CHILD & FAMIL	I-202002114821	101-4-421-4290	COMM HEALTH NURSE QTRLY PMT		2,671.05
				DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:		2,671.05

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02226 Feb Dept of Revenue 2/11/

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202002114822	101-4-441-4220	MENTAL ILLNESS COSTS		3,652.48
				DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL:	3,652.48
				FUND 101 GENERAL FUND	TOTAL:	9,388.53

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02226 Feb Dept of Revenue 2/11/

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202002114822	742-2-2090000	MONTHLY MV		479,499.98
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	479,499.98
				FUND 742 MOTOR VEHICLE	TOTAL:	479,499.98

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02226 Feb Dept of Revenue 2/11/

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202002114822	763-2-2090000	BIRTH/DEATH FEES, RECORDS		1,450.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	1,450.00
				FUND 763 REGISTER OF DEEDS	TOTAL:	1,450.00
					REPORT GRA TOTAL:	490,338.51

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-4-130-4230	BLOOD TESTS	3,065.00	95,000	77,519.00				
	101-4-421-4290	REIMB. TO STATE/NURSE PYMT	2,671.05	10,300	7,628.95				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	3,652.48	50,000	43,325.11				
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	479,499.98						
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,450.00						
		** 2020 YEAR TOTALS	490,338.51						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	3,065.00
101-421	COMMUNITY HEALTH NURSE	2,671.05
101-441	BEHAVIORAL HEALTH	3,652.48
101 TOTAL	GENERAL FUND	9,388.53
742	NON-DEPARTMENTAL	479,499.98
742 TOTAL	MOTOR VEHICLE	479,499.98
763	NON-DEPARTMENTAL	1,450.00
763 TOTAL	REGISTER OF DEEDS	1,450.00
	** TOTAL **	490,338.51

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-111-4154	HEALTH REIMBURSEMENT		7,000.00
				DEPARTMENT 111 COMMISSIONERS	TOTAL:	7,000.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 143 FINANCE OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-143-4154	HEALTH REIMBURSEMENT		7,700.00
				DEPARTMENT 143 FINANCE OFFICE	TOTAL:	7,700.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-151-4154	HEALTH REIMBURSEMENT		5,600.00
				DEPARTMENT 151 STATES ATTORNEY	TOTAL:	5,600.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 161 COUNTY BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-161-4154	HEALTH REIMBURSEMENT		1,400.00
				DEPARTMENT 161 COUNTY BUILDING	TOTAL:	1,400.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-162-4154	HEALTH REIMBURSEMENT		6,300.00
				DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:		6,300.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 163 REGISTER OF DEEDS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-163-4154	HEALTH REIMBURSEMENT		3,500.00
				DEPARTMENT 163 REGISTER OF DEEDS	TOTAL:	3,500.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 165 VETERAN'S SERVICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-165-4154	HEALTH REIMBURSEMENT		574.00
				DEPARTMENT 165 VETERAN'S SERVICE	TOTAL:	574.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 171 INFORMATION TECHNOLOGY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-171-4154	HEALTH REIMBURSEMENT		2,800.00
				DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL:		2,800.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 172 HUMAN RESOURCES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-172-4154	HEALTH REIMBURSEMENT		1,400.00
				DEPARTMENT 172 HUMAN RESOURCES	TOTAL:	1,400.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 211 SHERIFF'S OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-211-4154	HEALTH REIMBURSEMENT		15,400.00
				DEPARTMENT 211 SHERIFF'S OFFICE	TOTAL:	15,400.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-212-4154	HEALTH REIMBURSEMENT		6,475.00
				DEPARTMENT 212 COUNTY JAIL	TOTAL:	6,475.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 411 WELFARE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-411-4154	HEALTH REIMBURSEMENT		826.00
				DEPARTMENT 411 WELFARE	TOTAL:	826.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 421 COMMUNITY HEALTH NURSE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-421-4154	HEALTH REIMBURSEMENT		700.00
				DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:		700.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 528 BCOAC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-528-4154	HEALTH REIMBURSEMENT		1,400.00
				DEPARTMENT 528 BCOAC	TOTAL:	1,400.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 615 WEED CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-615-4154	HEALTH REIMBURSEMENT		2,100.00
				DEPARTMENT 615 WEED CONTROL	TOTAL:	2,100.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 101 GENERAL FUND
DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	101-4-711-4154	HEALTH REIMBURSEMENT		2,800.00
				DEPARTMENT 711 PLANNING & ZONING	TOTAL:	2,800.00
				FUND 101 GENERAL FUND	TOTAL:	65,975.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 201 ROAD & BRIDGE FUND
DEPARTMENT: 311 HIGHWAY ADMINISTRATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	201-4-311-4154	HEALTH REIMBURSEMENT		18,900.00
				DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL:		18,900.00
				FUND 201 ROAD & BRIDGE FUND TOTAL:		18,900.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 226 EMERGENCY MANAGEMENT
DEPARTMENT: 222 EMERGENCY & DISASTER SERV BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	226-4-222-4154	HEALTH REIMBURSEMENT		700.00
				DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:		700.00
				FUND 226 EMERGENCY MANAGEMENT TOTAL:		700.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02220 Health Reimbursement 1/31
FUND : 248 24/7 PROGRAM
DEPARTMENT: 212 24/7 PROGRAM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22606	HEALTH REIMBURSEMENT	I-202001314820	248-4-212-4154	HEALTH REIMBURSEMENT		525.00
				DEPARTMENT 212 24/7 PROGRAM	TOTAL:	525.00
				FUND 248 24/7 PROGRAM	TOTAL:	525.00
					REPORT GRA TOTAL:	86,100.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	101-4-111-4154	RISK	7,000.00	0	7,000.00-	Y			
	101-4-143-4154	RISK	7,700.00	0	7,700.00-	Y			
	101-4-151-4154	RISK	5,600.00	0	5,600.00-	Y			
	101-4-161-4154	RISK	1,400.00	0	1,400.00-	Y			
	101-4-162-4154	RISK	6,300.00	0	6,300.00-	Y			
	101-4-163-4154	RISK	3,500.00	0	3,500.00-	Y			
	101-4-165-4154	RISK	574.00	0	574.00-	Y			
	101-4-171-4154	RISK	2,800.00	0	2,800.00-	Y			
	101-4-172-4154	RISK	1,400.00	0	1,400.00-	Y			
	101-4-211-4154	RISK	15,400.00	0	15,400.00-	Y			
	101-4-212-4154	RISK	6,475.00	0	6,475.00-	Y			
	101-4-411-4154	RISK	826.00	0	826.00-	Y			
	101-4-421-4154	RISK	700.00	0	700.00-	Y			
	101-4-528-4154	RISK	1,400.00	0	1,400.00-	Y			
	101-4-615-4154	RISK	2,100.00	0	2,100.00-	Y			
	101-4-711-4154	RISK	2,800.00	0	2,800.00-	Y			
	201-4-311-4154	RISK	18,900.00	0	18,900.00-	Y			
	226-4-222-4154	RISK	700.00	0	700.00-	Y			
	248-4-212-4154	RISK	525.00	0	525.00-	Y			
		** 2020 YEAR TOTALS	86,100.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	7,000.00
101-143	FINANCE OFFICE	7,700.00
101-151	STATES ATTORNEY	5,600.00
101-161	COUNTY BUILDING	1,400.00
101-162	DIRECTOR OF EQUALIZATION	6,300.00
101-163	REGISTER OF DEEDS	3,500.00
101-165	VETERAN'S SERVICE	574.00
101-171	INFORMATION TECHNOLOGY	2,800.00
101-172	HUMAN RESOURCES	1,400.00
101-211	SHERIFF'S OFFICE	15,400.00
101-212	COUNTY JAIL	6,475.00
101-411	WELFARE	826.00
101-421	COMMUNITY HEALTH NURSE	700.00
101-528	BCOAC	1,400.00
101-615	WEED CONTROL	2,100.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-711	PLANNING & ZONING	2,800.00
101 TOTAL	GENERAL FUND	65,975.00
201-311	HIGHWAY ADMINISTRATION	18,900.00
201 TOTAL	ROAD & BRIDGE FUND	18,900.00
226-222	EMERGENCY & DISASTER SERV	700.00
226 TOTAL	EMERGENCY MANAGEMENT	700.00
248-212	24/7 PROGRAM	525.00
248 TOTAL	24/7 PROGRAM	525.00
	** TOTAL **	86,100.00

NO ERRORS

** END OF REPORT **

BROOKINGS COUNTY DEVELOPMENT DEPARTMENT
Emergency Management / Planning, Zoning and Drainage
Brookings City/County Government Center
520 3rd Street, Suite 210
BROOKINGS, SOUTH DAKOTA 57006

ELECTED OFFICALS BRIEFING 2020

I. Disaster Declaration Process / Response & Recovery Procedures
2019 FEMA-4440-DR June 6, 2019: Severe Winter Storm, Snowstorm, and Flooding for March 13 – April 26, 2019
2019 FEMA-4469-DR November 17, 2019: Severe Storms, Tornadoes, and Flooding for September 9 – September 26, 2019
   a. Response & Recovery Flow Chart
   b. Accurate Record Keeping
   c. Declaration Process (Emergency, Disaster)
      i. Resolution
      ii. Supporting Documentation
   d. Assistance

II. Emergency Management Overview
   a. Overview
   b. South Dakota Codified Laws (SDCL)
   c. Homeland Security Interface

III. Emergency Planning
   a. LEPC (Local Emergency Planning Committee)
   b. LEOP (Local Emergency operations Plan)

IV. NIMS (National Incident Management System)
   a. Why is it important?
   b. Requirements
   c. Training Subjects & Requirements

V. POD/PPCC
   a. Points of Dispensing (POD)
   b. Pandemic Planning Coordinating Committee (PPCC)

Points of Contact:

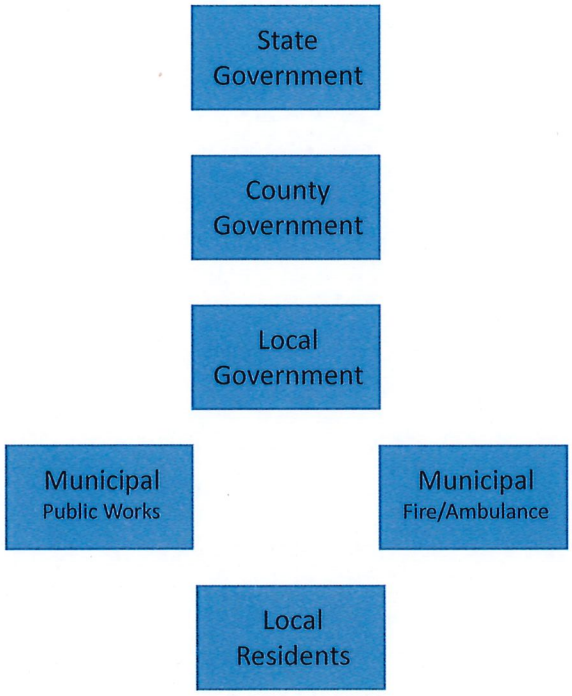
Emergency Manager Bob Hill, 605-690-5041, rhill@brookingscountysd.gov

Deputy Emergency Manager Richard Haugen, 605-530-0193, rhaugen@brookingscountysd.gov

Office Manager Rae Lynn Maher, 605-696-8351, rmaher@brookingscountysd.gov

www.brookingscountysd.gov

Brookings County Response and Recovery Process



Census 2020
Key Messages and Talking Points December 2019

The next decennial census will occur in April 2020. Brookings County is working closely with cities, civic organizations, nonprofits, businesses, and community leaders to ensure that ALL residents are counted. Below are key messages with talking points about Census 2020 that can be shared with county residents.

1. Every 10 years, the federal government is required to count ALL people residing in the United States through a national census.

- Article I, Section 2 of the U.S. Constitution establishes the basis for a complete population count (actual Enumeration) every 10 years to determine the number of Congressional representatives that each state gets.
- Both citizens and noncitizens and residents of all ages must be counted.

2. Ensuring an accurate count in the national Census is essential for many reasons.

- Decision-making: Census responses provide the official statistics for the County and will be the main source of data for decisions made at the national, state, and local levels. Government, businesses, nonprofits, and foundations use Census data to allocate funding, define where services are delivered, and promote economic development.
- Federal Funding: Census data informs how the federal government allocates $800 billion per year in funding to state and local governments based on the number of people living there. These funds go towards critical programs that support education, housing, health, and transportation services.
- Political Representation: The Census data also determines the number of U.S. representatives each state sends to Congress and sets district boundaries for congressional, state senator, assembly member, county supervisor, and city council elections.
- Democracy: It is important for everyone to be counted in the Census to ensure all voices are heard and fairly represented. When census information is not accurate, it suppresses the voices of undercounted groups and regions, and undermines the basic political equality that is central to our democracy.

3. It's designed to be easy to fill out in 2020.

- You get to choose how to do it: You can respond online, by paper or over the phone.
  - The census will be printed in English and Spanish. Telephone assistance and the online census questionnaire will be available in 13 languages. Guides and glossaries will be available in 59 non-English languages and Braille. Census day is April 1, 2020, however online responses will start being accepted in March 2020.
- New Challenges: In 2020, there will be additional new challenges.
  - Internet Response: For the first time, there is an expectation that most households will complete the Census survey online. This presents barriers for those with limited digital access, lack of digital literacy, or cybersecurity concerns.
  - Distrust & Data Privacy: There is a widening distrust of government among diverse segments of the population (immigrant and nonimmigrant alike), raising concerns about how census data will be used and whether it will remain confidential.

4. Census answers are confidential. The Census Bureau is legally bound to handle all data confidentially, and answers are not shared with anyone. Confidentiality violation is a federal crime that may include a prison sentence, a fine or both.

5. An undercount in Census 2020 will negatively affect all residents in our County.

- Funding: An incomplete count will hinder our County from getting it's fair and sufficient share of federal funds that support critical programs, including:
  - Foster care and child care
  - Special education
  - School nutrition and Supplemental Nutrition Assistance Program
  - Highway planning and construction
- Decision-Making: An inaccurate count will also impact many other important decisions that affect our County. For example:
  - City governments use census data to decide where to provide utilities and build parks, schools, libraries, and other community buildings.
  - Businesses use census data to decide where to open facilities and what types of services/products to provide.
  - Developers use census data to build new homes and revitalize old neighborhoods.
  - Transportation planners use census data to decide on public transit routes.
  - Citizen organizations rely on census data to identify community needs, request and fund programs, monitor trends and assess program effectiveness.
  - Residents use census data to support community initiatives involving legislation, quality-of-life, and consumer advocacy.
- Representation: Census data is used to draw boundaries for every level of government in SD down to the school districts. If segments of our County are not counted in 2020, their voices and needs will not be considered when making important policy, program, and budget decisions.

6. Brookings County is taking steps to ensure that ALL residents get counted in Census 2020.

- Complete Count Committee: Brookings County, in partnership with the City of Brookings and various county organizations and citizens, have formed a committee of civic, nonprofit, business, and community leaders to guide the development and implementation of strategies to reduce undercount.
- Community Engagement: The County will collaborate with trusted community organizations and institutions that can educate residents about Census 2020, motivate them to participate, and support them in completing the survey.

FEMA-4469-DR

As of: 2/03/2020

Disaster	Designated County	City	Zip Code	Total Registrations	IHP Amount	HA Amount	ONA Amount
4469	Brookings (County)	AURORA	57002	108	$339,629.37	$330,033.91	$9,595.46
		BROOKINGS	57006	47	$74,500.32	$69,725.33	$4,774.99
		BRUCE	57220	4	$1,879.63	$1,329.63	$550.00
		ELKTON	57026	38	$64,597.31	$59,221.96	$5,375.35
		VOLGA	57071	17	$29,404.15	$26,354.19	$3,049.96
		WHITE	57276	2	$5,907.85	$5,907.85	$0.00
	Brookings (County)		**Total**	**216**	**$515,918.63**	**$492,572.87**	**$23,345.76**

ONA Personal property, Childcare, Medical and dental expenses, Funeral and burial costs, Transportation, Moving and storage, Miscellaneous and other expenses, Critical needs assistance, Group flood insurance program

HA Home Repairs, Rental Assistance

IHP The total amount of ONA + HA

Ordinance 2020 - 01

An Ordinance Authorizing Rezoning of "S150' of the E165' of Lot 1 Krogman 1st Addition in the SE1/4 SE1/4 of Section 16, T110N, R50W (Brookings Township)" from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

WHEREAS, Caleb Svartoien made an application to the Brookings County Zoning Board to rezone property from Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

WHEREAS, the Brookings County Planning Commission recommended approval to rezone the property on December 2, 2019;

WHEREAS SDCL 11-2-30 requires the Brookings County Commission to adopt or reject the change;

THEREFORE BE IT ORDAINED, BY BROOKINGS COUNTY, SOUTH DAKOTA, in accordance with Section 800 of Article VIII of Appendix C-Joint Jurisdiction Area Zoning Ordinance, of the City of Brookings and County of Brookings, South Dakota, that the following property be rezoned from Joint Jurisdiction R-1B to Joint Jurisdiction B-3,

"S150' of the E165' of Lot 1 Krogman 1st Addition in the SE1/4 SE1/4 of Section 16, T110N, R50W (Brookings Township)"

Dated this _____day of _____, 2020.

_____
Michael Bartley, Chairman
Brookings County Commission

ATTEST:

_____
Vickie Buseth, Finance Officer
Brookings County

First Reading: January 21, 2020

Second Reading: February 18, 2020

Adopted: February 18, 2020

Publication Date: February 27, 2020

Effective Date: March 19, 2020

PETITION FOR REZONING

To the Brookings County Commissioners
And County Planning Commissioners

Gentlemen:

We (I), the undersigned, owner (s) of the property described in paragraph 1 below, do hereby respectfully petition your Honorable Body to amend the present Brookings County Zoning Ordinance as hereinafter designated, and in support thereof, the following facts are presented:

1. That the area to be rezoned is contained in the following legal description:
South 150' of East 165' of Lot 1, Krogman First Addition SE 1/4 of SE 1/4 Section 16 T110N R50W also known as 1806 US Highway 14, Brookings, SD

2. That it is requested and desired that the foregoing property be rezoned from the JJR-1B District to the JJB-3 District.

3. That the reasons for requesting the change are as follows:
Remove residence and use land consistent with Joint B-3 District.

4. That the undersigned below own (s) property within the area which is requested to be rezoned.

5. That the undersigned have been fully appraised and acquainted with the uses to which the area to be rezoned may be put if the rezoning takes place.

6. That in addition to the name (s) given below, there is also attached a plat and the names and mailing addresses of abutting landowners. (Property shall be considered as abutting even though it may be separated from the property of the petitioner by a public road or highway.)

7. That the undersigned shall notify all abutting landowners by registered or certified mail of the petitioned zoning change at least one week prior to any public hearing held thereon by the County Commissioners or County Planning Commission. (see attached map & list)

Respectfully,

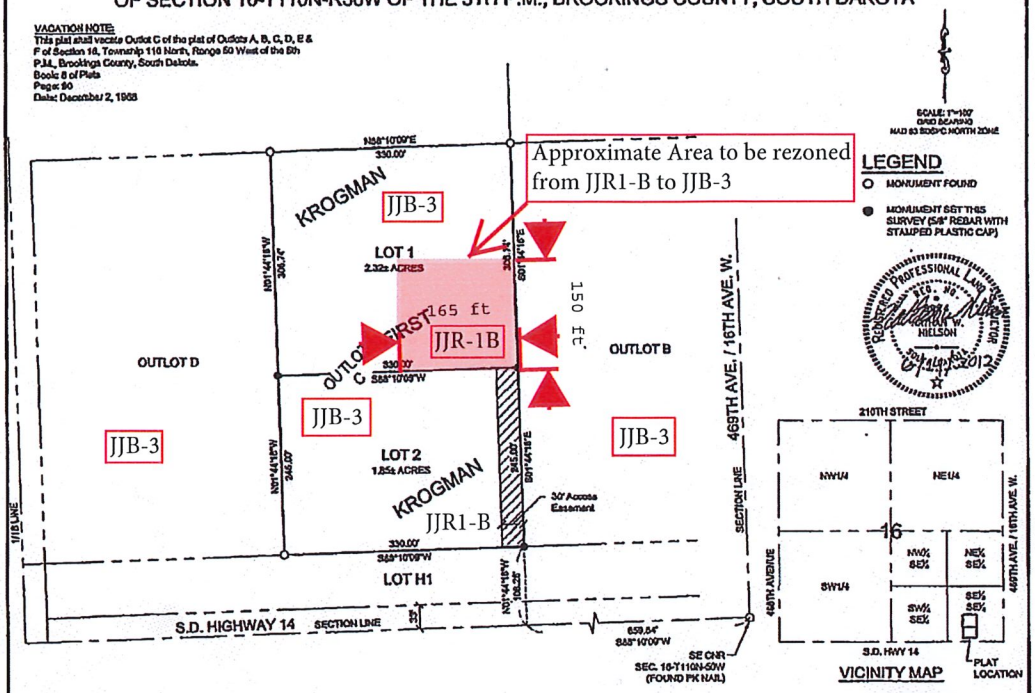
Signed	(Date)	(Name)	(Address)	(Phone)	Description of Property
[signature]	11-13-19	Caleb Svartsien	1523 King Arthur Ct Brookings SD 57006	605-661-6872	see above

FB240415 Filed September 25, 2012 @2:30 PM Recorded in Book 30 Plats Page 55 214780

PLAT OF

LOT 1 AND LOT 2 OF KROGMAN FIRST ADDITION IN THE SE¼ OF THE SE¼ QUARTER (SE¼ SE¼) OF SECTION 16-T110N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA

VACATION NOTE:
This plat shall vacate Outlot C of the plat of Outlots A, B, C, D, E & F of Section 16, Township 110 North, Range 50 West of the 5th P.M., Brookings County, South Dakota.
Book 8 of Plats
Page: 90
Date: December 2, 1968



NOTES:
1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A COMPLETE TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.

PREPARED BY:
BANNER ASSOCIATES, INC.
BROOKINGS, SOUTH DAKOTA
(605) 692-6342
JUNE 2012

SURVEYOR'S CERTIFICATE

I, Nathan W. Nielson, a Registered Land Surveyor in the State of South Dakota, do hereby certify that at the request of the owner, I have surveyed and platted a parcel of land in the SE ¼ OF THE SE¼ QUARTER OF SECTION 16-T110N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA, as shown on the attached plat and marked upon the ground the boundaries thereof in the manner shown on said plat, and that the parcel of land shall be known and described as LOT 1 AND LOT 2 OF KROGMAN FIRST ADDITION IN THE SE ¼ OF THE SE¼ QUARTER OF SECTION 16-T110N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA, the locations and dimensions of which are represented on said plat. This plat shall vacate Outlot C of the plat of Outlots A, B, C, D, E & F of Section 16, Township 110 North, Range 50 West of the 5th P.M., Brookings County, South Dakota, filed December 2, 1968 in Book 8 of Plats on page 90 thereof.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS 14TH DAY OF JUNE, 20 12.

Nathan W. Nielson
Registered Land Surveyor
Registration No. 8924

Banner Associates, Inc.
409 22nd Ave. S.
Brookings, South Dakota 57006
Telephone (605) 692-6342

CERTIFICATE OF OWNER

We ROBERT D. KROGMAN AND SHARON KROGMAN, owners of the tract of land shown in the above plat, hereby certify that we did authorize and do join in and approve the above survey and plat, and that said tract of land is free of any encumbrance, and that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. There is hereby granted to the holder of any utility franchise, an easement at the locations shown in the above plat for the purpose of installing and maintaining any utility line. Any land shown in the above plat and designated as a street or court is hereby dedicated to public use as such forever, but such dedication shall not be construed to be a donation of the fee of such land.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS 14 DAY OF June, 20 12.

ROBERT D. KROGMAN

SHARON KROGMAN

ACKNOWLEDGMENT OF OWNER

STATE OF South Dakota
COUNTY OF Brookings } SS

On this day, before me, the undersigned, a Notary Public, within and for the State and County aforesaid, personally appeared ROBERT D. KROGMAN AND SHARON KROGMAN, known to me to be the persons who executed the foregoing Certificate of Owner, and acknowledged to me that they executed the same.

IN WITNESS MY HAND AND SEAL THIS 14th DAY OF June, 20 12.

Chuck A May
Notary Public
My Commission Expires 3-20-2013

CERTIFICATE OF COUNTY PLANNING COMMISSION

Approved by the Brookings County Planning Commission on the 10 day of July, 20 12.

Chairman, Brookings County Planning Commission

RESOLUTION NO. 12-37

It was moved by Miller, seconded by Gregg, motion carried that the plat of LOT 1 AND LOT 2 OF KROGMAN FIRST ADDITION IN THE SE¼ OF THE SE¼ QUARTER OF SECTION 16-T110N-R50W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

ATTEST:

Chairman, Board of Commissioners
Brookings County, South Dakota

DIRECTOR OF EQUALIZATION

I, Joyce Dreggsth, Director of Equalization, Brookings County, South Dakota, do hereby certify that a copy of the above plat has been filed at my office.

Director of Equalization, Brookings County, South Dakota

COUNTY FINANCE CERTIFICATE

I, Lori Schultz sfa, Finance Officer of Brookings County, South Dakota, do hereby certify that all taxes which are liens upon the land shown in the above plat, as shown by the records of my office, have been paid in full.

Lori Schultz sfa
Finance Officer, Brookings County, South Dakota

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA
COUNTY OF BROOKINGS } SS

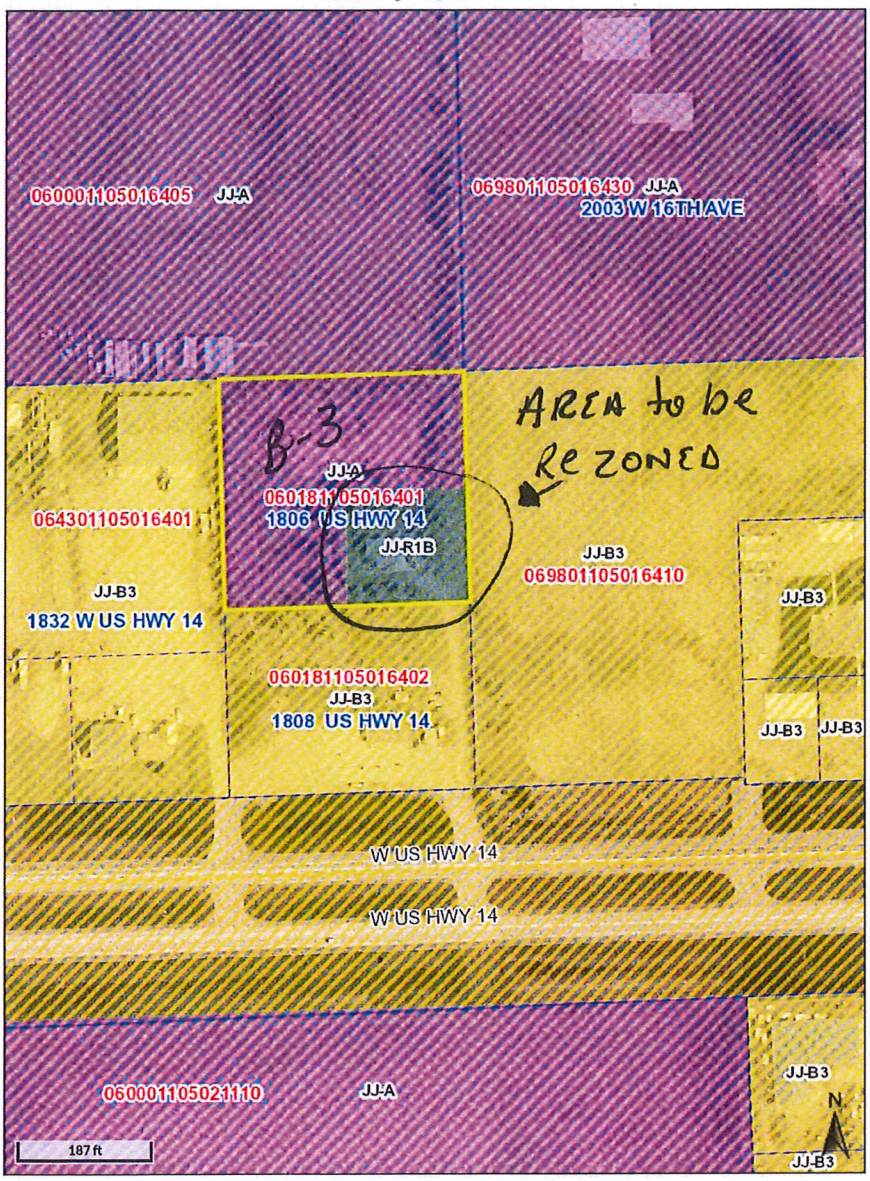
Filed for record this 25TH day of September, A.D., 20 12 at 2:30 o'clock P.M., and recorded in book 30 of Plats on page 55 therein.

Register of Deeds — Deputy

240415

Beacon™ Brookings County, SD

2019 RZ 001



Overview

Legend

- Brookings City Limits
- City Limits

City Zoning

- A
- AP
- B-1
- B-2
- B-2A
- B-3
- B-4
- B-5
- I-1
- I-1R
- I-2
- JJ-A
- JJ-B3
- JJ-I1
- JJ-I1R
- JJ-R1A
- JJ-R1B
- JJ-R3A
- PDD
- R-1
- R-1A
- R-1B
- R-1C
- R-2
- R-3
- R-3A
- RB-4
- RMH
- Township Boundar
- Sections
- Joint Jurisdiction Area
- Parcels

Roads

County Roads

- Gravel Roads
- Paved Roads

Parcel ID	060181105016401	**Alternate ID**	n/a	**Owner Address**	EC PROPERTIES LLC
Sec/Twp/Rng	16-110-50	**Class**	NACS		1523 KING ARTHUR CT
Property Address	1806 US HWY 14	**Acreage**	n/a		BROOKINGS SD 57006
	BROOKINGS				

District 0601

Brief Tax Description KROGMAN 1ST ADDN LOT 1 IN SE 1/4 SE 1/4 SEC 16-110-50 2.32 AC

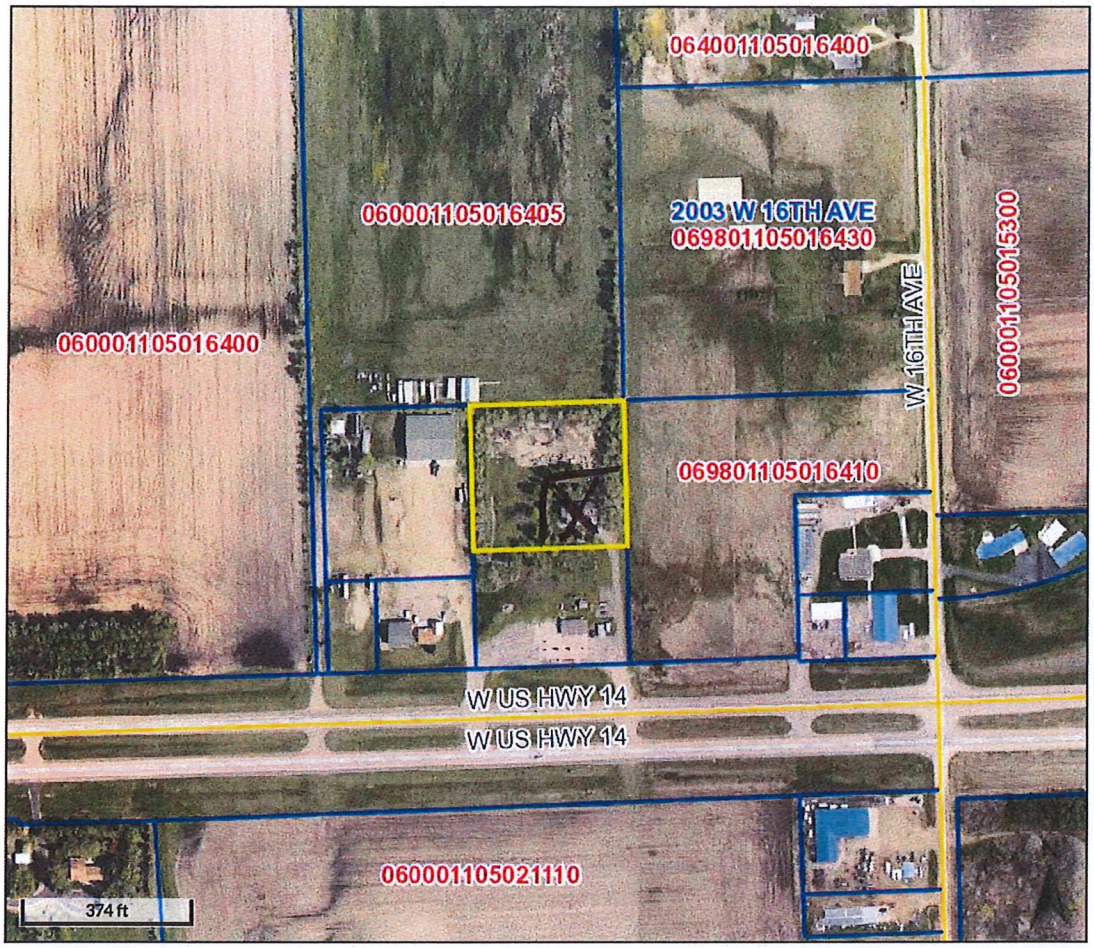
(Note: Not to be used on legal documents)

Date created: 11/20/2019
Last Data Uploaded: 11/20/2019 8:05:02 AM

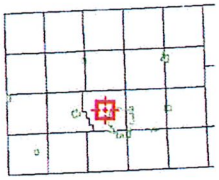
Developed by Schneider GEOSPATIAL

Beacon™ Brookings County, SD

2019 RZ 001



Overview



Legend

- Brookings City Limits
- City Limits
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- Sections
- Parcels
- Roads

Parcel ID	060181105016401	**Alternate ID**	n/a	**Owner Address**	EC PROPERTIES LLC
Sec/Twp/Rng	16-110-50	**Class**	NACS		1523 KING ARTHUR CT
Property Address	1806 US HWY 14 BROOKINGS	**Acreage**	n/a		BROOKINGS SD 57006
District	0601				
Brief Tax Description	KROGMAN 1ST ADDN LOT 1 IN SE 1/4 SE 1/4 SEC 16-110-50 2.32 AC (Note: Not to be used on legal documents)				

Date created: 11/20/2019
Last Data Uploaded: 11/20/2019 8:05:02 AM

Developed by Schneider GEOSPATIAL

Entrance off US Hwy 14

30 feet access easement driveway on Lot 2 for Lot 1 access off US Hwy 14.
2019rz001: Caleb Svartoien for EC Properties LLC.

House to be moved off.

Current B-3 Zoned area north of house used for landscape business
GEHL

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Christina Weimer, Mayor for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Elkton (T109N R47W), Section: 20 Quarter Section: **NE** **NW** **SE** **SW**

Street/Avenue of Construction: Cornell Avenue/486th Avenue, Nearest Intersection: Cornell/1st to Cornell/4th

Distance from nearest intersection: Construction goes through intersection **North** **South** **East** **West**

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage Municipal water distribution and wastewater collection piping
2. Cable Type PVC
3. Outside Diameter or Pipe Size Water main= 6" Wastewater pipe = 8"
4. Method of Installation Open trench installation
5. Crossing Bituminous Roads Cornell/1st to Cornell/4th

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: _____ Date: _____

Applicant Address: PO Box 308 Elkton, SD 57026

Phone: 605-542-5411 Fax: 605-542-8141

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

REMOVALS

Mill & Salvage Asphalt Surfacing and Granular Base		
Station	Offset	Area (SqYd)
24+14 to 27+89	14' L to 11' R	983
27+89 to 28+53	24' L to 30' R	336

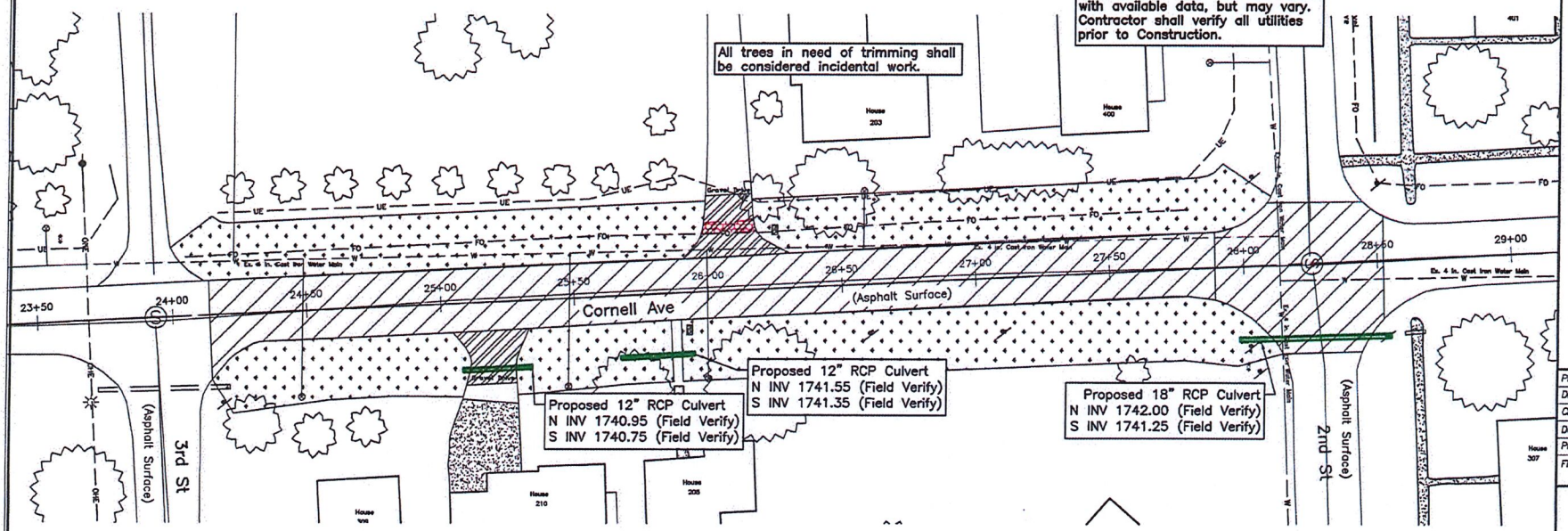
Remove and Dispose of Culvert		
Station	Offset	Length (LF)
25+08 to 25+34	25' to 26' R	26
25+67 to 25+95	23' to 24' R	28
27+98 to 28+55	27' to 29' R	57

Remove Replace Gravel Surfacing 3" Depth Minimum (Match Existing)		
Station	Offset	Area (SqYd)
25+05 to 25+33	12' to 31' L	45
25+91 to 26+31	13' to 36' R	59

Remove, Salvage, & Reset Mailbox with New Post		
Station	Offset	Quantity (Ea)
25+93	R	1
26+26	L	1

Remove, Salvage, & Reset Sign		
Station	Offset	Quantity (Ea)
26+60	R	1
27+09	R	1
28+01	R	1

Tree Removal		
Station	Offset	Quantity (Ea)
24+26	L	1



INSTALLS

4" Asphalt Surfacing with 8" Granular Base with Geotextile Fabric		
Station	Offset	Area (SqYd)
24+14 to 27+89	14' L to 11' R	983
27+89 to 28+53	24' L to 30' R	336

4' Wide Concrete Valley Gutter		
Station	Offset	Area (SqYd)
25+98 to 26+19	22' to 26' R	9

Install 12" RCP Culvert		
Station	Offset	Length (LF)
25+08 to 25+34	25' to 26' R	26
25+67 to 25+95	23' to 24' R	28

Install 18" RCP Culvert		
Station	Offset	Length (LF)
27+98 to 28+55	27' to 29' R	57

Seed, Fertilize, and Mulch		
Length (Ft)	Width (Ft)	Area (SqYd)
938	23	1833

SPN & Associates
Engineers - Planners - Surveyors
2100 North Sanborn Boulevard - P.O. Box 398
Mitchell, South Dakota - Zip 57301-0398
Phone: (605) 996-7761 - Fax: (605) 996-0015

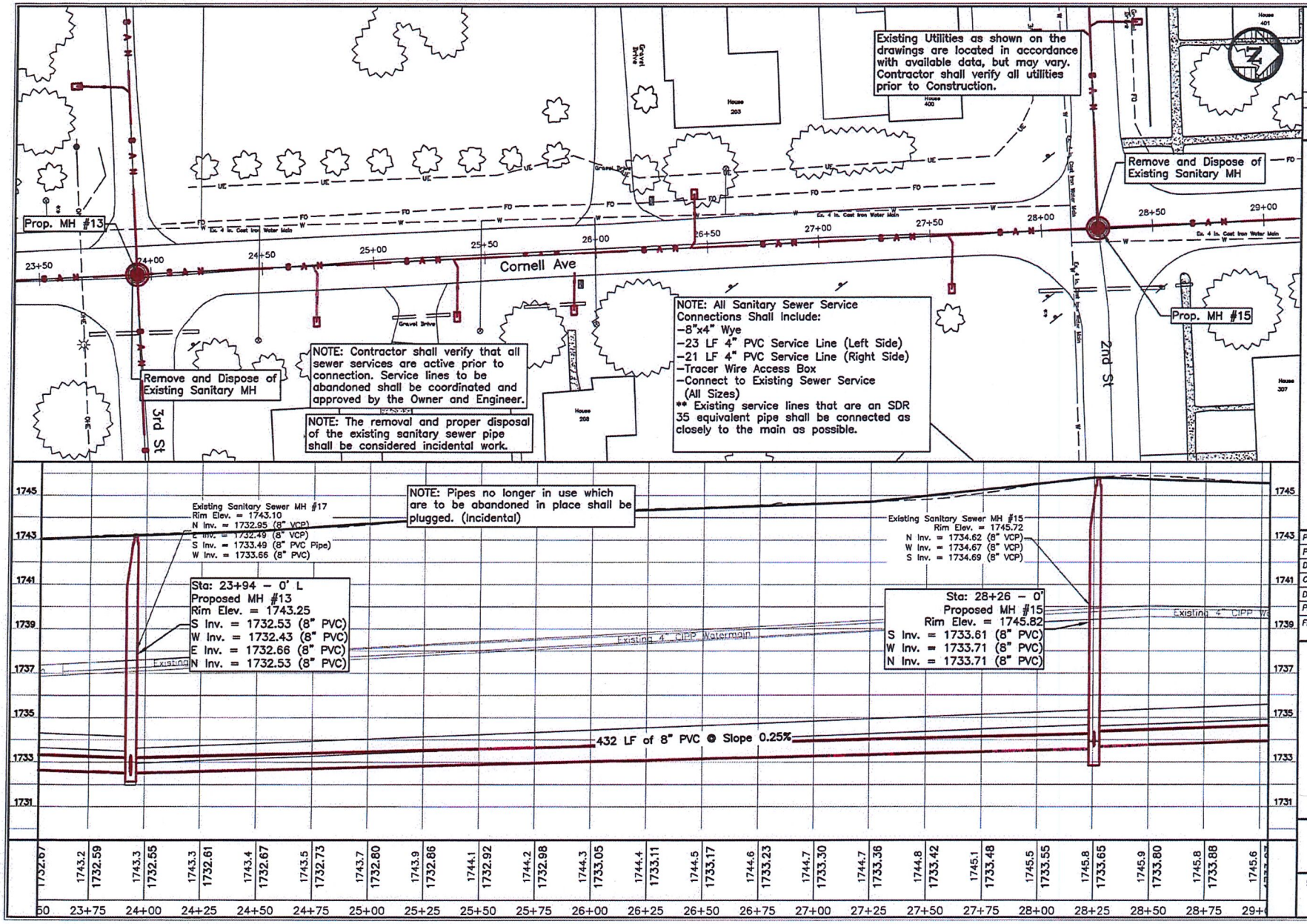
Plan Horiz. Scale:	1" = 40'
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Removals and Installs

Sheet Number:	Total Sheets:
6	119



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Plan Horiz. Scale:	1" = 40'
Plan Vert. Scale:	1" = 4'
Drawn By:	MED
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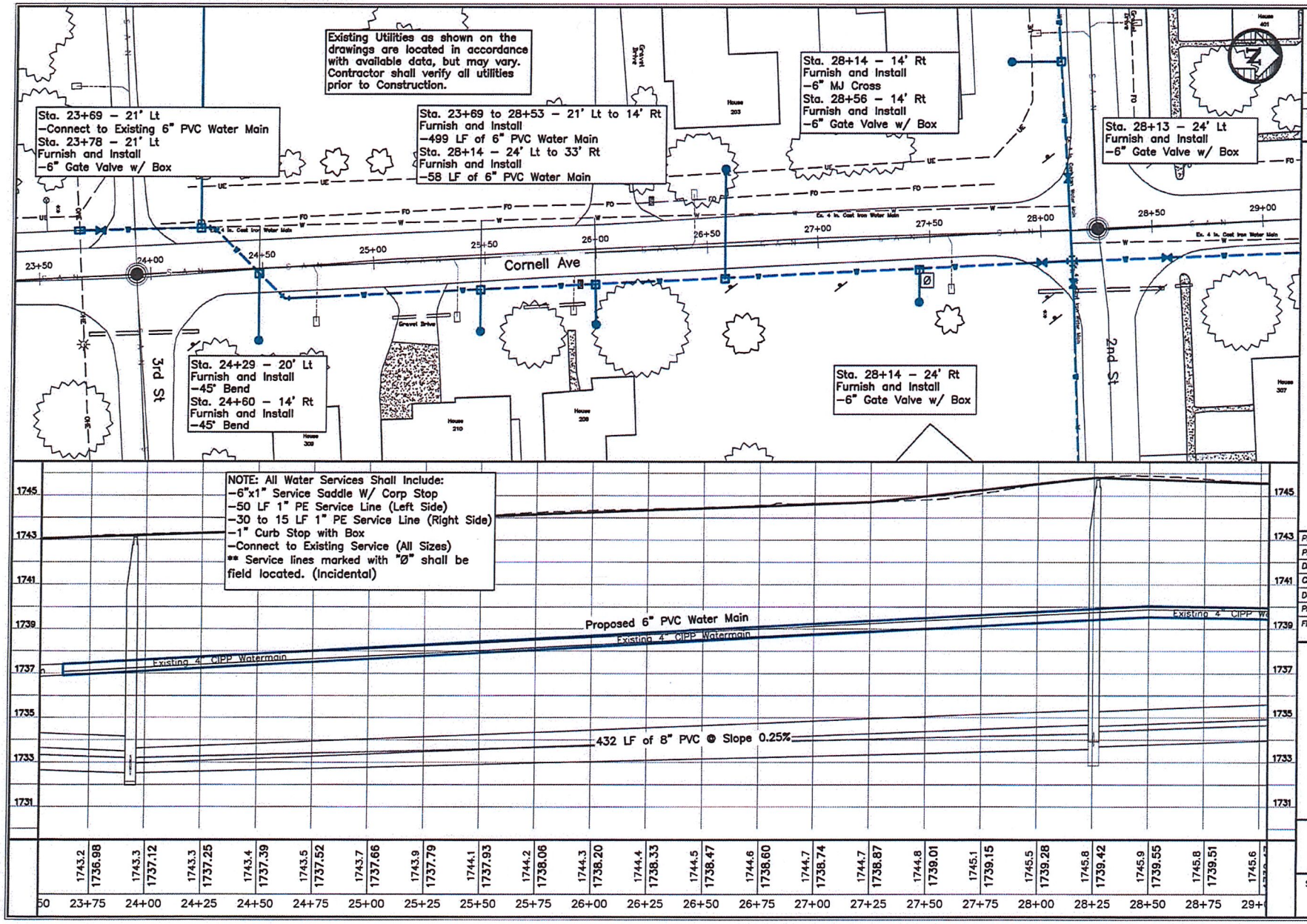
Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Sanitary Sewer

Sheet Number:	Total Sheets:
8	119



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File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Water

Sheet Number:	Total Sheets:
9	119

REMOVALS

Mill & Salvage Asphalt Surfacing and Granular Base		
Station	Offset	Area (SqYd)
28+52 to 32+27	14' L to 12' R	1009
32+27 to 32+78	31' L to 31' R	283

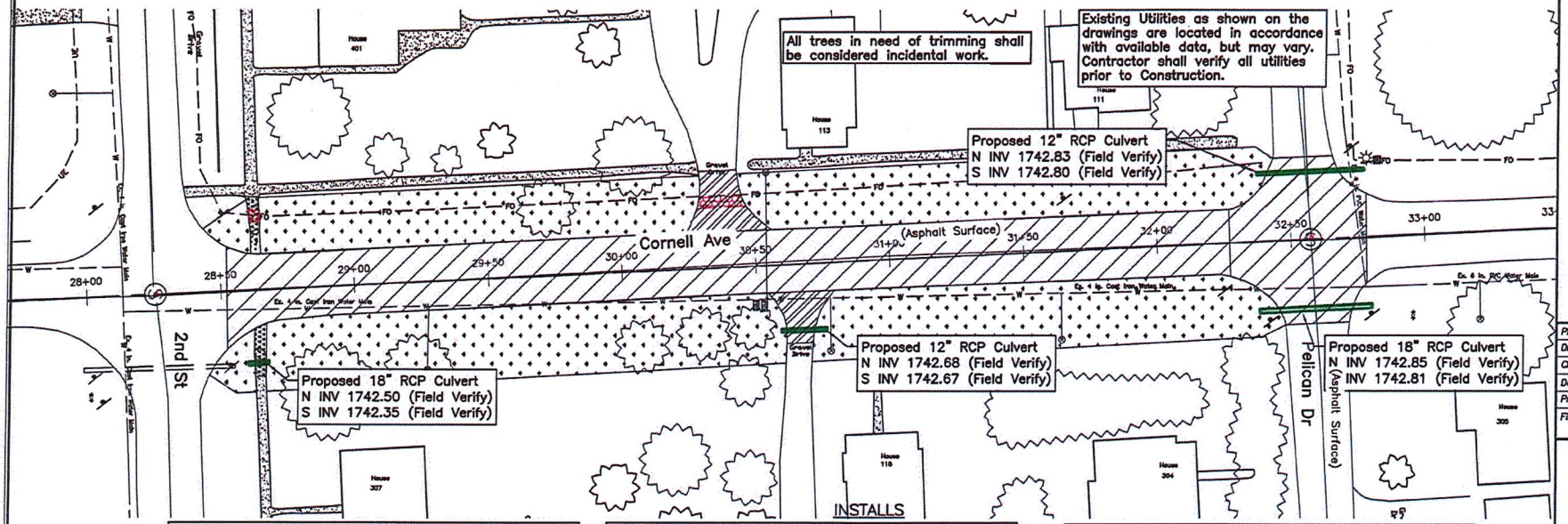
Remove and Dispose of Concrete Sidewalk		
Station	Offset	Area (SqYd)
28+62 to 28+66	21' to 35' L	4
28+62 to 28+65	13' to 33' R	8

Remove and Dispose of Culvert		
Station	Offset	Length (LF)
28+59 to 28+67	27' to 29' R	8
30+59 to 30+76	24' to 25' R	17
32+38 to 32+80	25' to 27' R	43
32+38 to 32+79	25' to 26' L	40

Remove, Salvage, & Reset Mailbox with New Post		
Station	Offset	Quantity (Ea)
30+49	L	1
30+52	L	1

Remove, Salvage, & Reset Sign		
Station	Offset	Quantity (Ea)
28+52	R	1
31+65	L	1
32+24	R	1
32+33	L	1
32+41	R	1

Remove and Replace Gravel Surfacing 3" Depth Minimum (Match Existing)		
Station	Offset	Area (SqYd)
30+25 to 30+57	14' to 37' L	48
30+54 to 30+79	11' to 30' R	31



INSTALLS

4" Asphalt Surfacing with 8" Granular Base with Geotextile Fabric		
Station	Offset	Area (SqYd)
28+52 to 32+27	14' L to 12' R	1009
32+27 to 32+78	31' L to 31' R	283

Install 12" RCP Culvert		
Station	Offset	Length (LF)
30+59 to 30+76	24' to 25' R	17
32+38 to 32+79	25' to 26' L	40

4' Wide Concrete Valley Gutter		
Station	Offset	Area (SqYd)
28+62 to 28+65	26' to 30' L	1
30+29 to 30+47	23' to 27' L	8

Install 18" RCP Culvert		
Station	Offset	Length (LF)
28+59 to 28+67	27' to 29' R	8
32+38 to 32+80	25' to 27' R	43

4" Concrete Sidewalk		
Station	Offset	Area (SqFt)
28+62 to 28+66	14' to 33' L	82
28+62 to 28+65	13' to 33' R	82

See, Fertilize, and Mulch		
Length (Ft)	Width (Ft)	Area (SqYd)
402	27	1941

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Phone: (605) 996-7761 - Fax: (605) 996-0015

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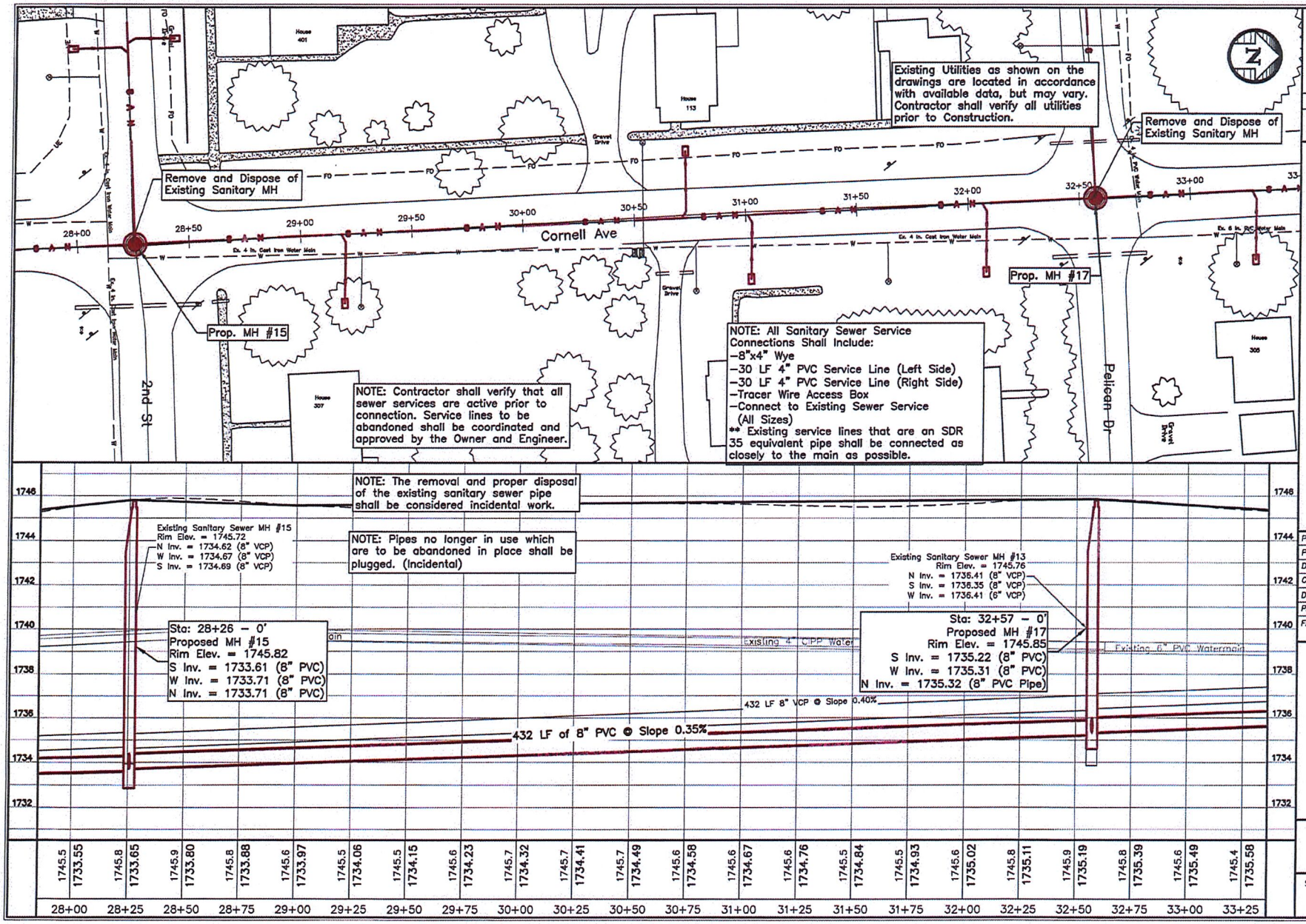
Sheet Number:	Total Sheets:
10	119



SPN & Associates
Engineers - Planners - Surveyors
2100 North Sanborn Boulevard - P.O. Box 398
Mitchell, South Dakota - Zip 57301-0398
Phone: (605) 996-7761 - Fax: (605) 996-0015

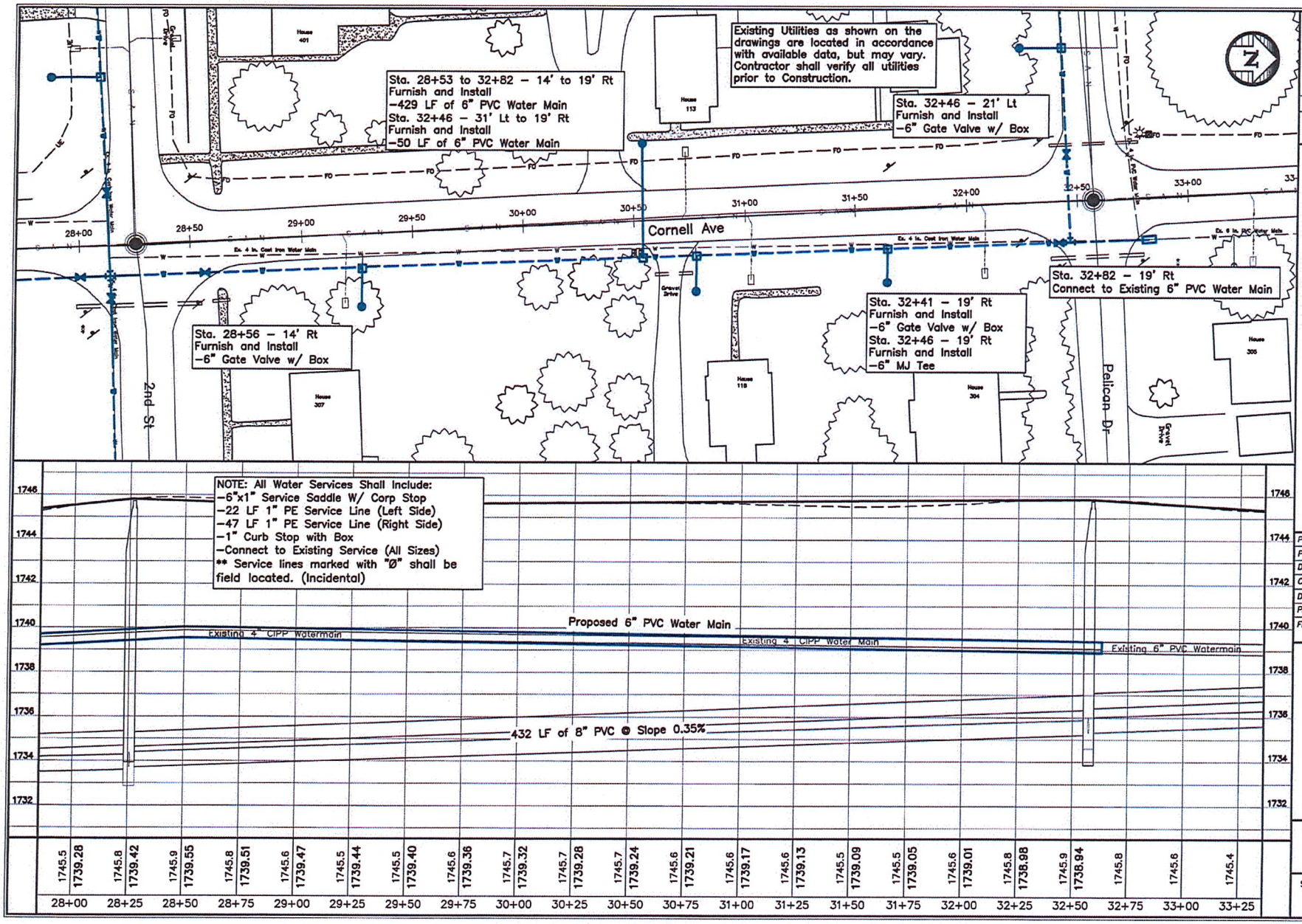
Plan Horiz. Scale:	1" = 40'
Plan Vert. Scale:	1" = 4'
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Sanitary Sewer

Sheet Number:	Total Sheets:
12	119



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Plan Horiz. Scale:	1" = 40'
Plan Vert. Scale:	1" = 4'
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Water

Sheet Number:	Total Sheets:
13	119

REMOVALS

Mill & Salvage Asphalt Surfacing and Granular Base		
Station	Offset	Area (SqYd)
32+78 to 36+58	12' L to 12' R	1015

Remove and Dispose of Asphalt Approach Pavement		
Station	Offset	Area (SqYd)
35+41 to 35+66	11' to 37' L	55

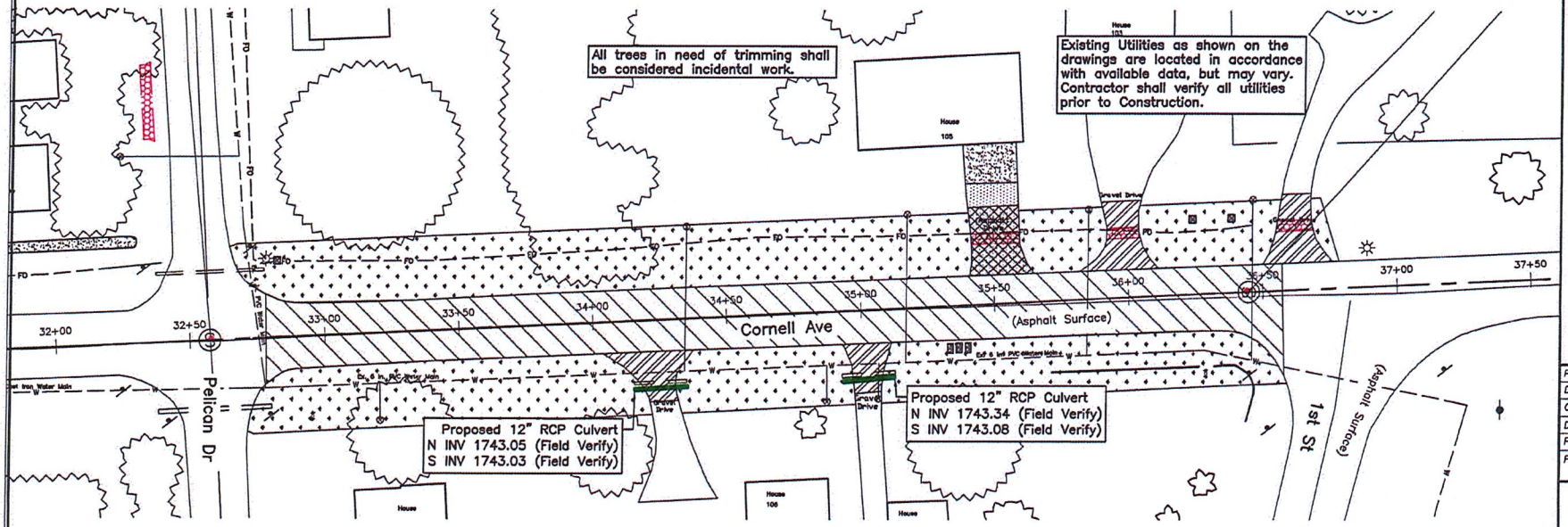
Full Depth Asphalt / Blotter Saw Cut		
Station	Offset	Length (LF)
35+41 to 35+60	37' L	19
36+58	10' L to 32' R	42

Remove and Dispose of Culvert		
Station	Offset	Length (LF)
34+15 to 34+35	23' to 24' R	20
34+15 to 34+35	25' to 26' R	20
34+93 to 35+12	25' to 26' R	20
34+92 to 35+12	24' to 25' R	20

Remove, Salvage, & Reset Mailbox with New Post		
Station	Offset	Quantity (Ea)
35+33	R	1
35+36	R	1
35+39	R	1

Remove and Replace Gravel Surfacing 3" Depth Minimum (Match Existing)		
Station	Offset	Area (SqYd)
34+04 to 34+38	12' to 31' R	38
34+93 to 35+11	13' to 31' R	27
35+82 to 36+12	11' to 37' L	45
36+51 to 36+77	11' to 36' L	45

Remove, Salvage, & Reset Sign		
Station	Offset	Quantity (Ea)
32+73	L	1
32+79	R	1
36+43	R	1



INSTALLS

4" Asphalt Surfacing with 8" Granular Base with Geotextile Fabric		
Station	Offset	Area (SqYd)
32+78 to 36+58	12' L to 12' R	1015

3" Asphalt Approach w/ 8" Granular Base		
Station	Offset	Area (SqYd)
35+41 to 35+66	11' to 37' L	47

4' Wide Concrete Valley Gutter		
Station	Offset	Area (SqYd)
35+42 to 35+61	23' to 27' L	8
35+93 to 36+06	23' to 27' L	6
36+56 to 36+70	22' to 26' L	6

Install 12" RCP Culvert		
Station	Offset	Length (LF)
34+15 to 34+35	25' to 26' R	20
34+93 to 35+12	25' to 26' R	20

Seed, Fertilize, and Mulch		
Length (Ft)	Width (Ft)	Area (SqYd)
407	24	1802

SPN & Associates
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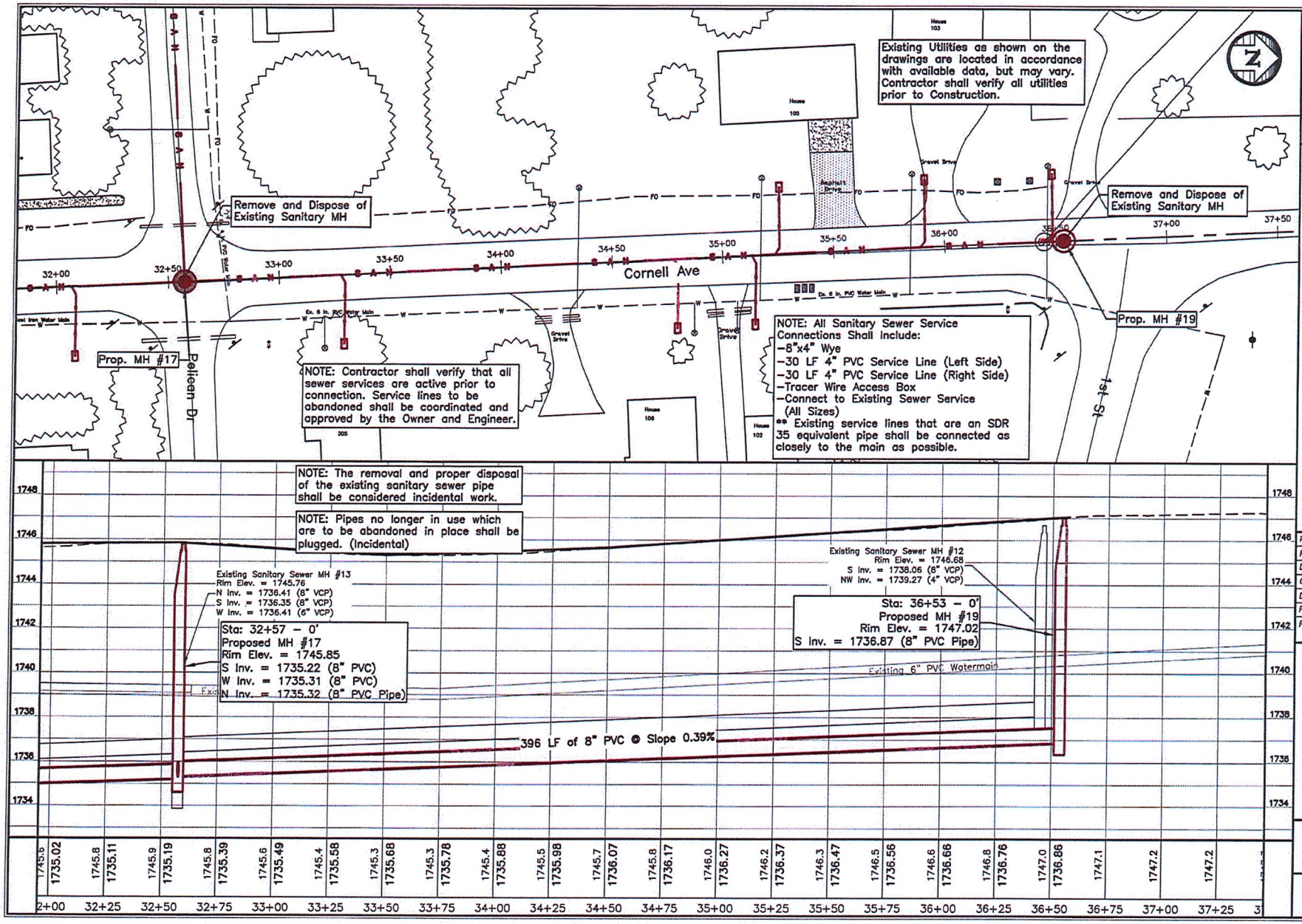
Plan Horiz. Scale:	1" = 40'
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located In:
Elkton, South Dakota

Sheet Name:
Cornell Ave Removals and Installs

Sheet Number:	Total Sheets:
14	119



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Plan Horiz. Scale:	1" = 40'
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Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

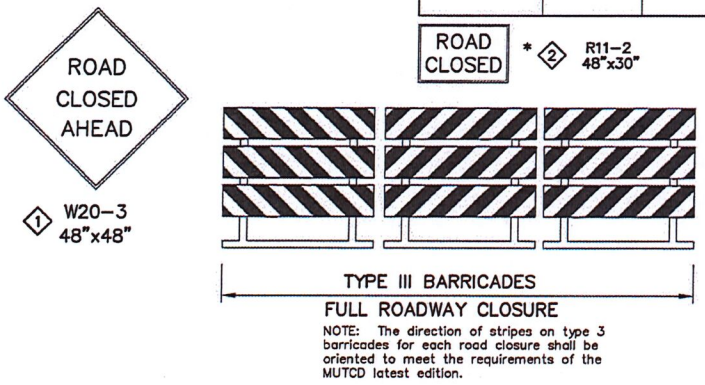
Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Cornell Ave Sanitary Sewer

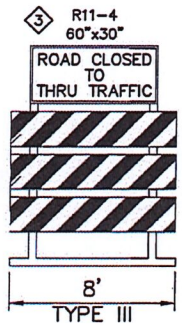
Sheet Number:	Total Sheets:
16	119

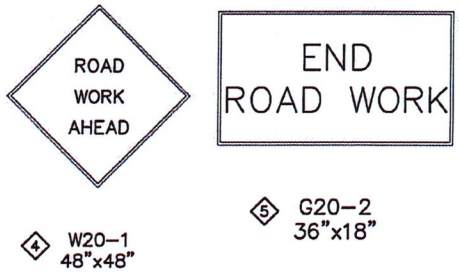
	Traffic Control Signs For Cornell Ave Detour						
	Sign Number	Sign Size	Description	Amount Reqd.	SqFt	Project Traffic Control Signs SqFt	Specialty Signs SqFt
1	W20-3	48" x 48"	Road Closed Ahead	3	16	48	
2	R11-2	48" x 30"	Road Closed	8	10	80	
3	R11-4	60" x 30"	Road Closed To Thru Traffic	8	12.5	100	
4	W20-1	48" x 48"	Road Work Ahead	–	16	–	
5	G20-2	36" x 18"	End Road Work	–	4.5	–	
8	W20-2	48" x 48"	Detour Ahead	2	16		32
9	M4-9R	24" x 30"	Detour Right	4	5		20
10	M4-9L	24" x 30"	Detour Left	4	5		20
11	M4-8a	24" x 18"	End Detour	2	3	–	
12		24" x 30"	Cornell Detour	–	5		–
13		24" x 30"	Cornell Truck Detour	–	5		–
14		36" x 60"	Cornell Ave Closed From 1st St to 5th St	–	15		–
			Type III Barricades	47			
				Total SqFt		228	72

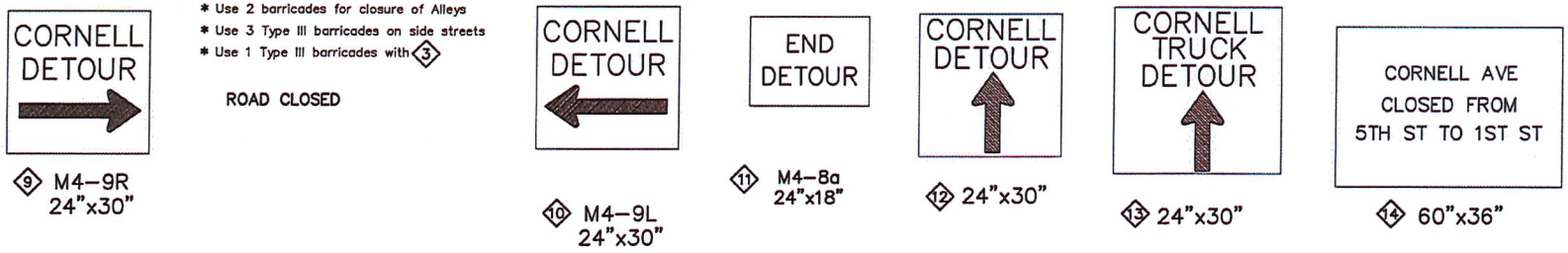


NOTE: The direction of stripes on type 3 barricades for each road closure shall be oriented to meet the requirements of the MUTCD latest edition.

* Use 2 barricades for closure of Alleys
* Use 3 Type III barricades on side streets
* Use 1 Type III barricades with 3







ROAD CLOSED

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2100 North Sanborn Boulevard - P.O. Box 398
Mitchell, South Dakota - Zip 57301-0398
Phone: (605) 996-7761 - Fax: (605) 996-0015

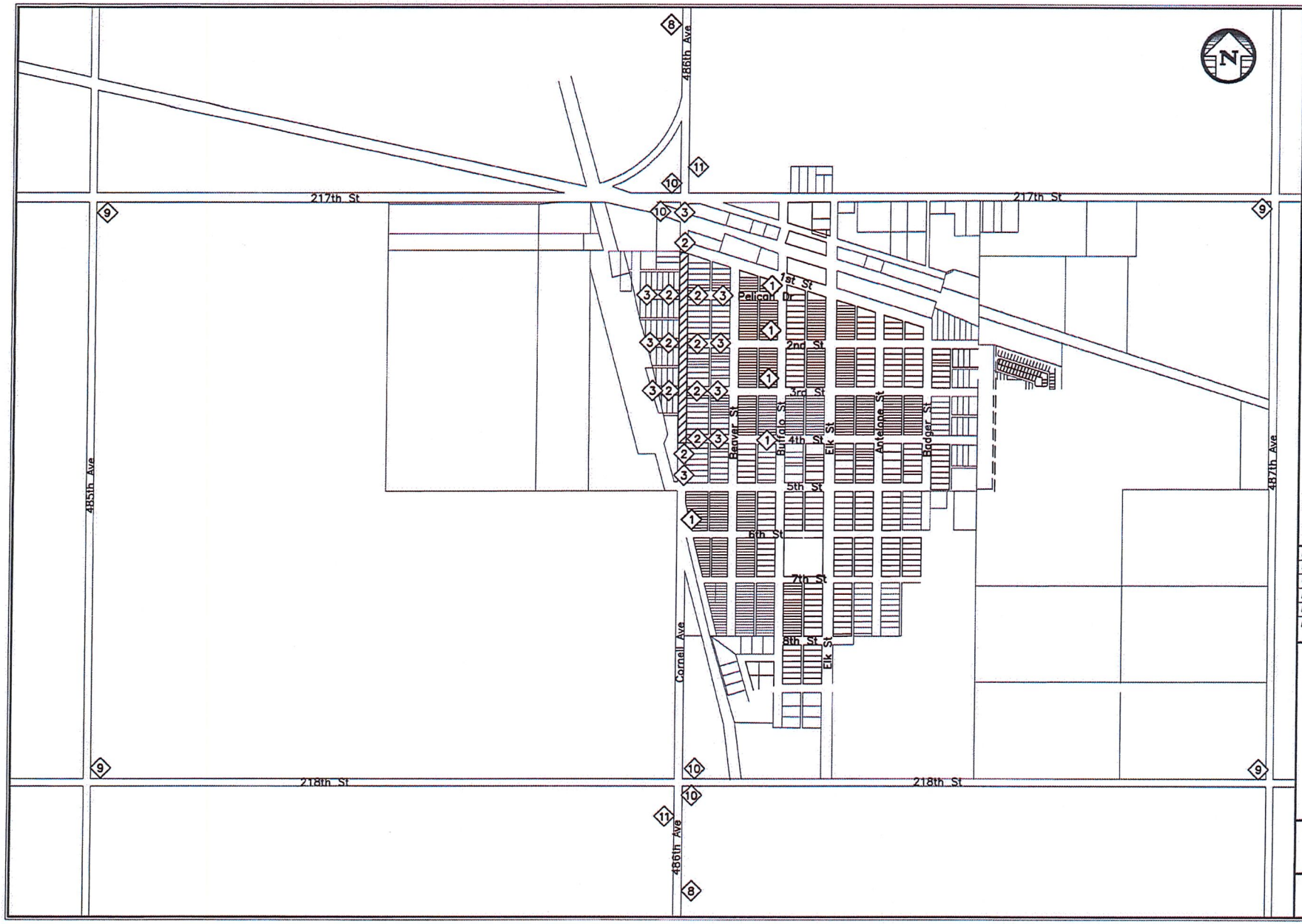
Plan Hortz. Scale:	None
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Traffic Control Cornell Ave Detour

Sheet Number:	Total Sheets:
102	119



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Mitchell, South Dakota - Zip 57301-0398
Phone: (605) 996-7761 - Fax: (605) 996-0015

Plan Horiz. Scale:	None
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Traffic Control Detour for Cornell Ave

Sheet Number:	Total Sheets:
103	119

GENERAL TRAFFIC CONTROL NOTES:

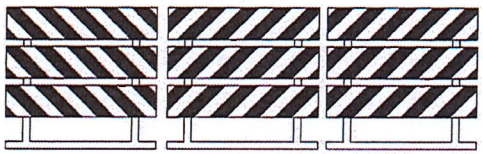
1.) Traffic control and safety of the traveling public shall be the responsibility of the contractor. The traffic control signage as shown on the following sheets shows what is expected to be the most signage required for each portion of the project at one time. Actual site conditions and the Contractor's method of operations shall dictate whether additional or fewer signs will be required. Any additional closures, traffic control equipment, or materials if necessary shall be at no additional cost to the Owner. Miscellaneous traffic control devices such as but not limited to cones, barrels, flashers, Type I and Type II barricades shall be placed by the contractor as needed to direct traffic around the construction site.

2.) The Contractor shall provide at least 24 hours advanced notice of road closures to the City of Elkton Utility Manager, the local fire department and all residents and businesses located in the Construction area.

3.) The Contractor shall notify the City of Elkton and the local fire department when roads are reopened.

4.) Temporary crossings of closed areas shall be provided for minimum of every other intersection along the project area. Access to businesses shall remain open whenever possible.

1 W20-3 48"x48"



TYPE III BARRICADES

FULL ROADWAY CLOSURE

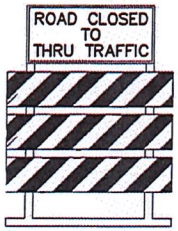
NOTE: The direction of stripes on type 3 barricades for each road closure shall be oriented to meet the requirements of the MUTCD latest edition.

* Use 2 barricades for closure of Alleys
* Use 3 Type III barricades on side streets
* Use 1 Type III barricades with 3

ROAD CLOSED

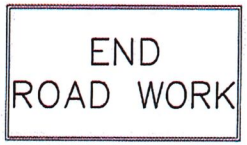
* 2 R11-2 48"x30"

3 R11-4 60"x30"



8'
TYPE III

4 W20-1 48"x48"



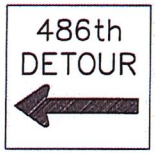
5 G20-2 36"x18"

6 R3-1 24"x24"

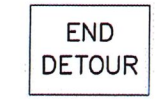
7 R3-2 24"x24"

8 W20-2 48"x48"

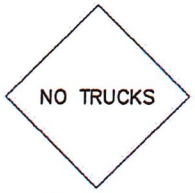
9 M4-9R 24"x30"



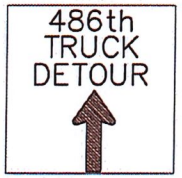
10 M4-9L 24"x30"



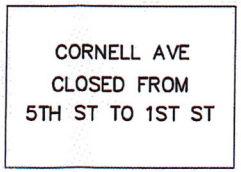
12 M4-8a 24"x18"



13 W20-2 48"x48"



11 24"x30"



14 60"x36"

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Mitchell, South Dakota - Zip 57301-0398
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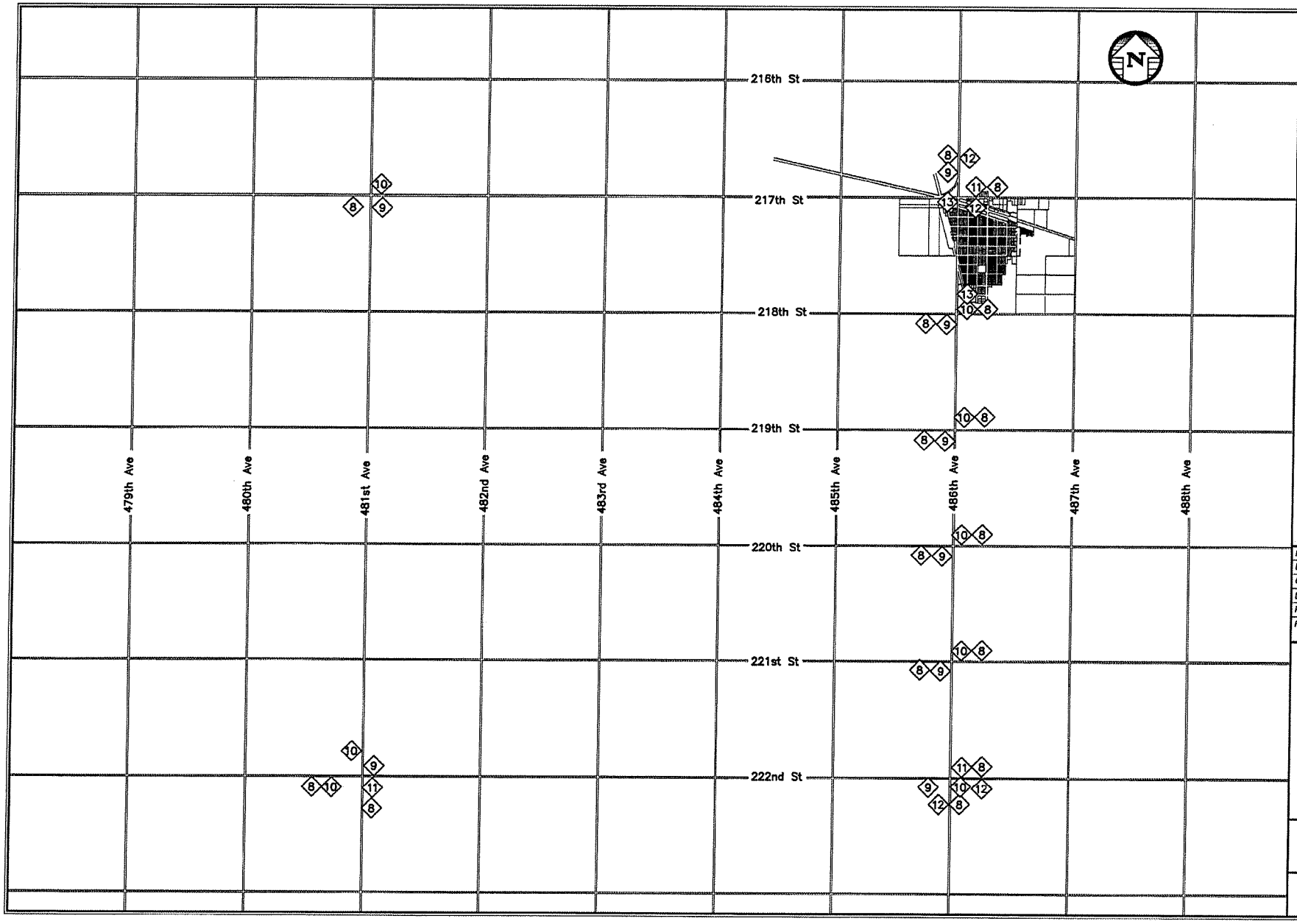
Plan Horiz. Scale:	None
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Traffic Control
**

Sheet Number:	Total Sheets:
104	119



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Plan Horiz. Scale:	None
Drawn By:	MED
Checked By:	**
Date:	1/16/2020
Project No.:	15244
File Name:	** **

Project Name:
Utility Improvements Phase I

Located in:
Elkton, South Dakota

Sheet Name:
Traffic Control Detour for 486th Ave

Sheet Number:	Total Sheets:
105	119

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
February 18, 2020 meeting.

February 5, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat002 with a unanimous vote of 9-ayes and 0-nays, at their February 4, 2020 meeting.

Brookings County Planning and Zoning Commission
February 4, 2020 – 7:30 PM meeting

2020plat002 – February 4, 2020

Prepared by Richard Haugen

Applicant/Owner: Lake Dreams LLC, 2809 E 51st St, Sioux Falls, SD 57103

Legal Description: "Plat of Lot 10 in Block 1 in Paradise Point Addition in Government Lot 2, Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota."

2020plat002: Lake Dreams is platting off Lot 10 in Paradise Point, located on the east side of Lake Hendricks, right along the South Dakota/Minnesota state line. The Preliminary Plat for Paradise Point was approved by this board on August 7th, 2007, which I have included with this report. They have been platting lots as they are sold. The lots are lake front lots and Lot 10 contains 40,687 square feet, exceeding our 20,000 sq feet minimum lot size requirement. The plat meets our Brookings County Subdivision Ordinance and Lake Park requirements.

PLAT OF

LOT 10 IN BLOCK 1
IN PARADISE POINT ADDITION

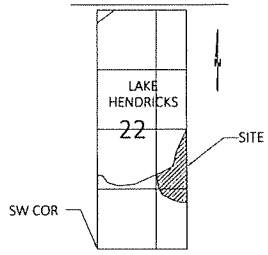
IN GOVERNMENT LOT 2, SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN, BROOKINGS COUNTY, SOUTH DAKOTA

N

200 0 200

○ = FOUND IRON PIN
● = SET IRON PIN W/CAP #14420
▨ = PRIVATE ROADWAY EASEMENT

VICINITY MAP



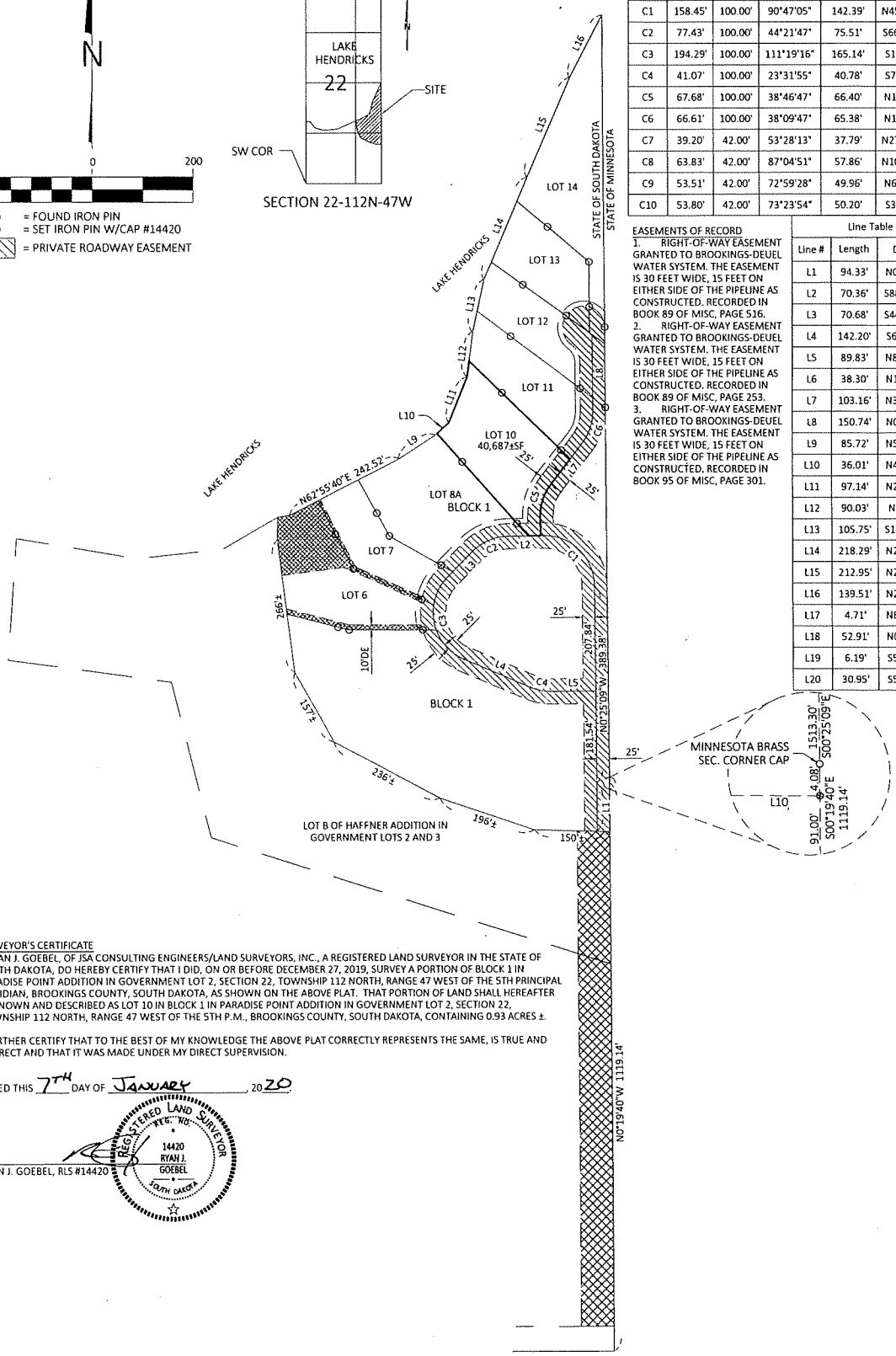
SECTION 22-112N-47W

Curve Table					
Curve	Length	Radius	Delta	Chord Distance	Chord Bearing
C1	158.45'	100.00'	90°47'05"	142.39'	N45°48'41"W
C2	77.43'	100.00'	44°21'47"	75.51'	S66°36'53"W
C3	194.29'	100.00'	111°19'16"	165.14'	S11°13'39"E
C4	41.07'	100.00'	23°31'55"	40.78'	S78°39'14"E
C5	67.68'	100.00'	38°46'47"	66.40'	N18°21'16"E
C6	66.61'	100.00'	38°09'47"	65.38'	N18°39'46"E
C7	39.20'	42.00'	53°28'13"	37.79'	N27°09'14"W
C8	63.83'	42.00'	87°04'51"	57.86'	N10°20'55"W
C9	53.51'	42.00'	72°59'28"	49.96'	N69°41'14"E
C10	53.80'	42.00'	73°23'54"	50.20'	S37°07'05"E

EASEMENTS OF RECORD

1. RIGHT-OF-WAY EASEMENT GRANTED TO BROOKINGS-DEUEL WATER SYSTEM. THE EASEMENT IS 30 FEET WIDE, 15 FEET ON EITHER SIDE OF THE PIPELINE AS CONSTRUCTED. RECORDED IN BOOK 89 OF MISC, PAGE 516.
2. RIGHT-OF-WAY EASEMENT GRANTED TO BROOKINGS-DEUEL WATER SYSTEM. THE EASEMENT IS 30 FEET WIDE, 15 FEET ON EITHER SIDE OF THE PIPELINE AS CONSTRUCTED. RECORDED IN BOOK 89 OF MISC, PAGE 253.
3. RIGHT-OF-WAY EASEMENT GRANTED TO BROOKINGS-DEUEL WATER SYSTEM. THE EASEMENT IS 30 FEET WIDE, 15 FEET ON EITHER SIDE OF THE PIPELINE AS CONSTRUCTED. RECORDED IN BOOK 95 OF MISC, PAGE 301.

Line Table		
Line #	Length	Direction
L1	94.33'	N0°19'40"W
L2	70.36'	S88°47'46"W
L3	70.68'	S44°26'00"W
L4	142.20'	S66°53'17"E
L5	89.83'	N89°34'48"E
L6	38.30'	N1°02'07"W
L7	103.16'	N37°44'40"E
L8	150.74'	N0°25'07"W
L9	85.72'	N56°57'40"E
L10	36.01'	N47°45'07"E
L11	97.14'	N22°02'17"E
L12	90.03'	N7°00'30"E
L13	105.75'	S12°16'39"W
L14	218.29'	N23°08'08"E
L15	212.95'	N23°14'59"E
L16	139.51'	N27°44'25"E
L17	4.71'	N88°47'46"E
L18	52.91'	N0°25'07"W
L19	6.19'	S54°19'18"E
L20	30.95'	S54°19'18"E



SURVEYOR'S CERTIFICATE

I, RYAN J. GOEBEL, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE DECEMBER 27, 2019, SURVEY A PORTION OF BLOCK 1 IN PARADISE POINT ADDITION IN GOVERNMENT LOT 2, SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH PRINCIPAL MERIDIAN, BROOKINGS COUNTY, SOUTH DAKOTA, AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT 10 IN BLOCK 1 IN PARADISE POINT ADDITION IN GOVERNMENT LOT 2, SECTION 22, TOWNSHIP 112 NORTH, RANGE 47 WEST OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA, CONTAINING 0.93 ACRES ±.

I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS 7TH DAY OF JANUARY 2020

REGISTERED LAND SURVEYOR REG. NO. 14420 RYAN J. GOEBEL SOUTH DAKOTA

RYAN J. GOEBEL, RLS #14420

PREPARED BY: JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., 6810 S. LYNCREST AVE SUITE 101, SIOUX FALLS, SOUTH DAKOTA, 57108 605-367-1036

LAND / 70065-PHASE2-PLAT-3D-LOT 10_BLK 1

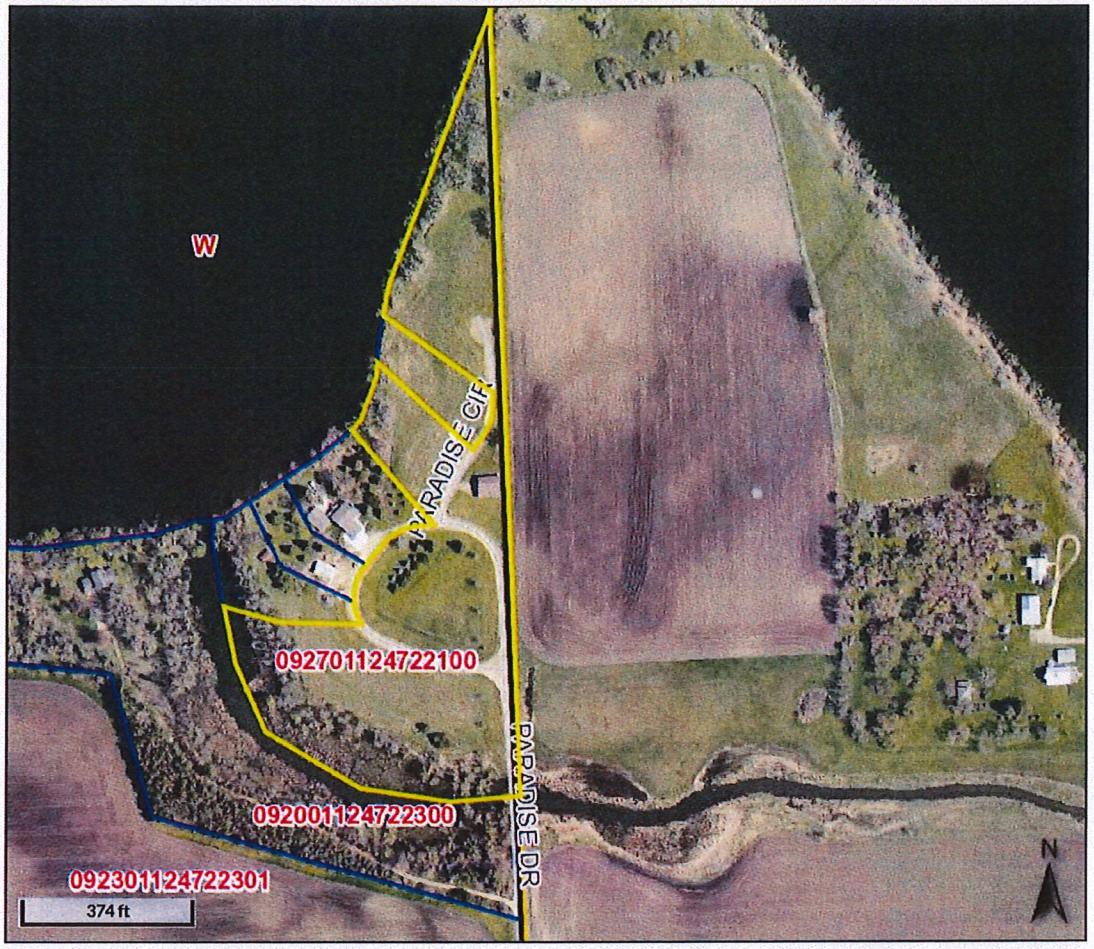
N

Lot 10, Block 1 - Paradise
Point Addition

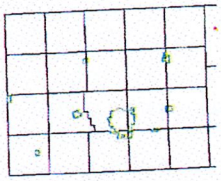
Brookings County South Dakota

Beacon™ Brookings County, SD

2020 plat 001



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	092701124722100	**Alternate ID**	n/a	**Owner Address**	LAKE DREAMS LLC
Sec/Twp/Rng	22-112-47	**Class**	NAC		2809 E 51ST ST
Property Address		**Acreage**	n/a		SIOUX FALLS SD 57103
District	091025				

Brief Tax Description PARADISE POINT ADDN, BLOCK 1 EXC LOTS 6,7,8A & 11,12,13 & 14 IN GOVT LOT 2 SEC 22-1 4.52 ACRES

(Note: Not to be used on legal documents)

Date created: 1/23/2020
Last Data Uploaded: 1/23/2020 8:05:22 AM

Developed by Schneider GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
February 18, 2020 meeting.

February 5, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat004 with a unanimous vote of 9-ayes and 0-nays, at their February 4, 2020 meeting.

Brookings County Planning and Zoning Commission
February 4, 2020 – 7:30 PM meeting

2020plat004 – February 4, 2020

Prepared by Richard Haugen

Applicant/Owner: Gordon Converse, 45486 203rd St, Arlington, SD 57212

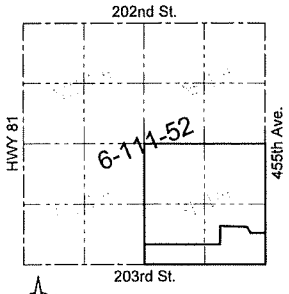
Legal Description: "Plat of Lots 1 and 2 Converse Addition in the SE1/4 of Section 6, T111N, R52W, of the 5th P.M., Brookings County, South Dakota."

2020plat004: Gordon Converse is platting off, Lot 1 an existing building site containing 34 acres and Lot 2 containing the balance of the farmland containing 126 acres that he owns. Lot 1, the existing building site will have access off of 203rd St and Lot 2, the 126 acres farm land will have access off of 455th Ave a Winsor Township road.

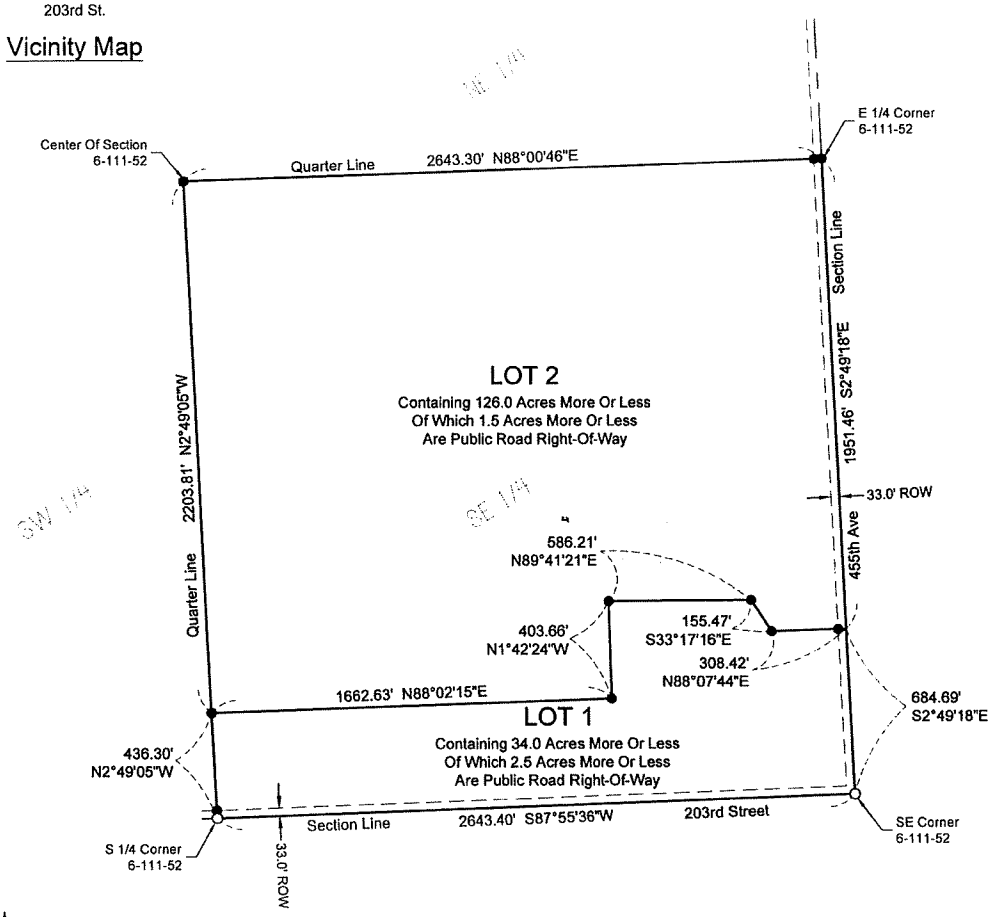
The plat meets the platting requirements for the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

PLAT OF

LOTS 1 AND 2 OF CONVERSE ADDITION IN THE SE ¼ OF SECTION 6, T111N, R52W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA.



Vicinity Map



January, 2020
Scale: 1" = 500'
○ Monument Recovered
● Monument Set
(⅝" x 18" Capped Rebar RLS 10400)
Bearings are Based on Assumed Datum

SURVEYOR'S CERTIFICATE

I, Andrew E. Kangas, a Registered Land Surveyor of the State of South Dakota, do hereby certify that on or before the 16th day of January, 2020 and at the request of the owner of the real property hereinafter described, surveyed and platted a portion of the SE ¼ of Section 6, Township 111 North, Range 52 West of the 5th P.M. Brookings County, South Dakota, as shown on the plat, and marked upon the ground boundaries thereof in the manner shown on the plat, and that the attached plat is a true and correct representation of said survey and that the parcel of land so platted contains: **"PLAT OF LOTS 1 AND 2 OF CONVERSE ADDITION IN THE SE ¼ OF SECTION 6, T111N, R52W OF THE 5TH P.M., BROOKINGS COUNTY, SOUTH DAKOTA".**

IN WITNESS WHEREOF, I have executed this Surveyor's Certificate this 16th day of January, 2020.

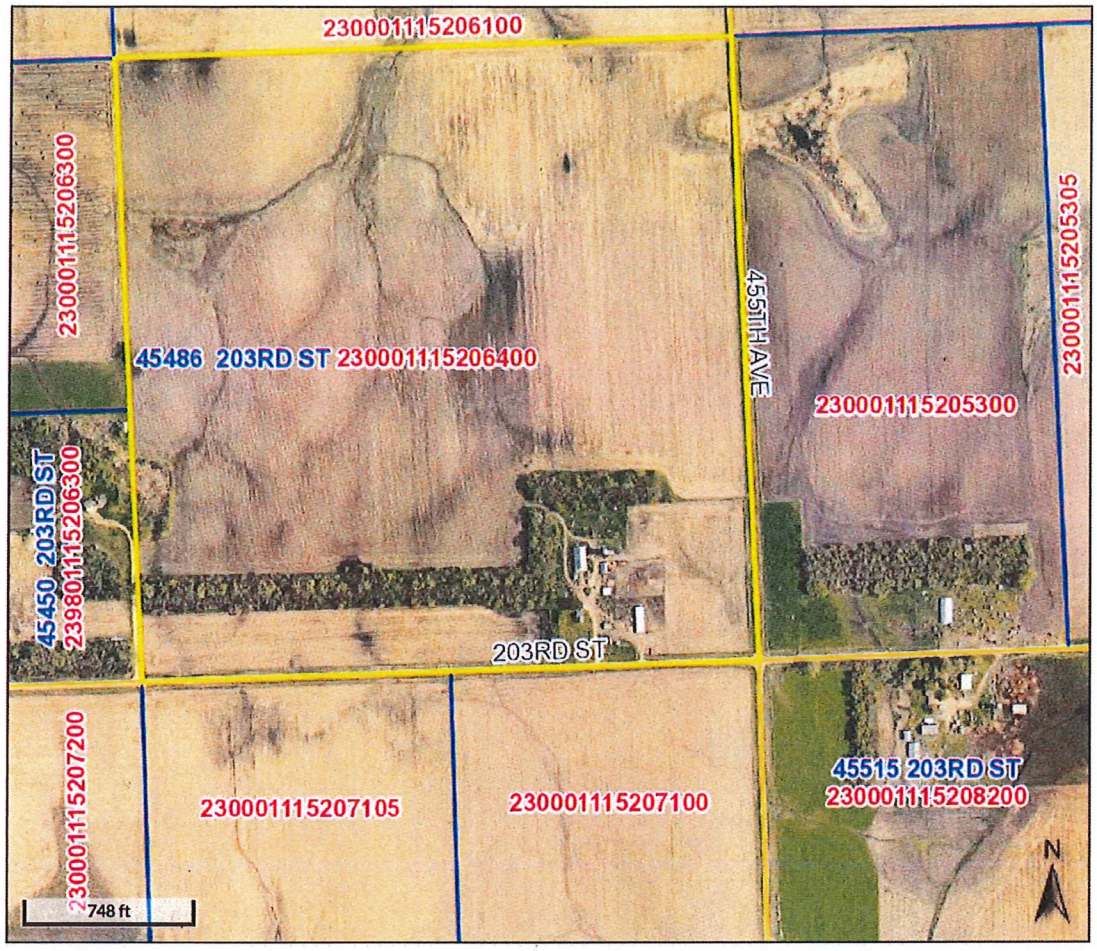
Prepared By:

CDI CIVIL DESIGN INC
Civil Engineers & Land Surveyors
Brookings, South Dakota
Ph. 605-696-3200

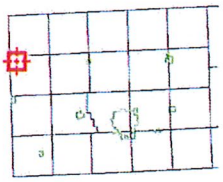
Lots 1 and 2 - Converse Addition

2020plat004

Beacon™ Brookings County, SD



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	230001115206400	**Alternate ID**	n/a	**Owner Address**	CONVERSE, GORDON ET UX
Sec/Twp/Rng	6-111-52	**Class**	AGA		45486 203RD ST
Property Address	45486 203RD ST	**Acreage**	160		ARLINGTON SD 57212
	ARLINGTON				
District	2309				
Brief Tax Description	SE 1/4 SEC 6-111-52 160.0 AC				
	(Note: Not to be used on legal documents)				

Date created: 1/14/2020
Last Data Uploaded: 1/14/2020 8:07:15 AM

Developed by Schneider GEOSPATIAL

RESOLUTION NO. 20-____

A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS

WHERASE, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2020;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 7, 2020;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA. A copy of the County of Beadle, South Dakota, bid specifications and prices are available in Brookings County Finance Office.

Adopted this _____ day of February, 2020

_____
Chairperson, Brookings County
Board of County Commissioners

_____
Brookings County Finance Officer

Brookings County Finance Office
Vicki Buseth, Finance Officer
520 3rd Street Suite 100◆Brookings, SD 57006
Phone: (605) 696-8250
vbuseth@brookingscountysd.gov

February 11, 2020

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Tax Abatements

The following Tax Abatements are on the February 18th agenda.

- **Abatement 20-14** Lawrence Jensen applied for abatement because of loss of building 3/15/2019. Amount **$181.70**

- **Abatement 20-17** Elkton City applied for this abatement and they are tax exempt this was the lot the County took tax deed to the property in 2019 and deeded it over to the city of Elkton. Amount **$655.78**

- **Abatement 20-19** Elkton City applied for an abatement and they are tax exempt purchased 8/30/2019. Amount $**60.77**

- **Abatement 20-20** Elkton City applied for an abatement they are tax exempt purchased 8/30/2019. Amount **$54.90**

- **Abatement 20-21** Karen Baumberger applied for an abatement from a flood loss 7/1/2019. Amount **$867.44**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-14 **Assessment year** 2019 **Payable Year** 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Lawrence M & Patricia J Jensen

MAILING ADDRESS 47927 213th St

CITY Aurora State SD Zip Code 57002

Legal Description of Property 1.21 Acres of SW'/4 NE'/4, All NW'/4 Except S 1210' of W 1320' & Except NE'/4 NW'/4 Sec 32-110-48

Parcel # 02000-11048-322-00

Amount of abatement being requested $181.70

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The property is exempt from the tax;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

X A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss 3-15-2019

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed ____

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

____ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Other / Comments ____

Assessor Recommendation: (Approve) **Deny** **Signature** [signature]

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

[signature]
Applicant's Signature

Subscribed and sworn to, before me this 30th day of January, 2020

[signature]
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office ____ Received by ____

Total Valuation ____ Total Taxes on Property ____

Amount Abated ____ Amount Refunded ____

Date Approved ____ Check Number ____

$25,200 Building value lost

Ag Factor

25,200 / 1,000 = 25.2 x .85 =

Levy

21.42 x 10.64 = $227.91 / 365 days =

$0.6244 per day tax X 291 days = $181.70

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-17 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME City of Elkton

MAILING ADDRESS PO Box 308

CITY Elkton State SD Zip Code 57026

Legal Description of Property Lots 4, 7, 8 Block 22 in Subdivision of Blocks 14-26 & Outlots

Parcel # 34425-02200-004-00

Amount of abatement being requested $655.78

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

X The property is exempt from the tax;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed _____

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

____ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Other / Comments _____

Assessor Recommendation: Approve Deny Signature Jacob Blum

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 4th day of February, 2020

Applicant's Signature

Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____ Received by _____

Total Valuation _____ Total Taxes on Property _____

Amount Abated _____ Amount Refunded _____

Date Approved _____ Check Number _____

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-19 **Assessment year** 2019 **Payable Year** 2020

Board of County Commissioners of _Brookings_____ County, South Dakota

NAME City of Elkton

MAILING ADDRESS PO Box 308

CITY Elkton State SD Zip Code 57026

Legal Description of Property Original Plat, N 1/2 of Lot 21, All of Lot 22, Blk 3
Parcel # 34250-00300-021-00

Amount of abatement being requested $ 60.77

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

_____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

_____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

X The property is exempt from the tax; Elkton city purchase 8-30-2019

_____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

_____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

_____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

_____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

_____ Structures have been removed after the assessment date (upon verification by the director of equalization)
Date structures removed _____

_____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

_____ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

_____ Other / Comments _____

Assessor Recommendation: Approve Deny **Signature** [signature]

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

[signature]
Applicant's Signature

Subscribed and sworn to, before me this 4th day of February, 2020

[signature]
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____ Received by _____

Total Valuation _____ Total Taxes on Property _____

Amount Abated _____ Amount Refunded _____

Date Approved _____ Check Number _____

City of Elkton acquired 8-30-2019

Total Tax

$180.32 / 365 = $.494 per day tax X 123 days = $60.77

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-20 **Assessment year** 2019 **Payable Year** 2020

Board of County Commissioners of Brookings County, South Dakota

NAME City of Elkton

MAILING ADDRESS PO Box 308

CITY Elkton State SD Zip Code 57026

Legal Description of Property Original Plat, Lot 23, S 18' of Lot 24, Block 3
Parcel # 34250-00300-023-00

Amount of abatement being requested $54.90

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

X The property is exempt from the tax; Elkton city purchase 8-30-2019

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

____ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss _____

____ Structures have been removed after the assessment date (upon verification by the director of equalization)
Date structures removed _____

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

____ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Other / Comments _____

Assessor Recommendation: **Approve** **Deny** **Signature** [signature]

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

[signature]
Applicant's Signature

Subscribed and sworn to, before me this 4th day of February, 2020

[signature]
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office _____ Received by _____

Total Valuation _____ Total Taxes on Property _____

Amount Abated _____ Amount Refunded _____

Date Approved _____ Check Number _____

City of Elkton purchase 8-30-19

Total Tax

$162.92 / 365 = $.4464 per day tax x 123 = $54.90

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-21 **Assessment year** 2019 **Payable Year** 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Baumberger, Karen Et AL

MAILING ADDRESS 5719 E 9th St

CITY Sioux Falls State SD Zip Code 57110

Legal Description of Property C.M. Christensen Subdivision, Lots 7 + 8 in NE 1/4 Exc. SE 10' of Lot 8 + Lot A of County Highway Addition Sec 6-112-52 Parcel # 11025-11252-061-25

Amount of abatement being requested $867.44

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

____ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

____ The property is exempt from the tax;

____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

____ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

X A loss occurred because of (flood), fire, storm, or other unavoidable casualty; Date of Loss 7-1-2019

____ Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed ____

____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

____ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

____ Other / Comments ____

Assessor Recommendation: (Approve) **Deny** **Signature** Jacob B[illegible]

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Karen A. Baumberger
Applicant's Signature

Subscribed and sworn to, before me this 4th day of February, 2020

[illegible]
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office ____ Received by ____

Total Valuation ____ Total Taxes on Property ____

Amount Abated ____ Amount Refunded ____

Date Approved ____ Check Number ____

Taxes on Cabin

$1,730.14 / 365 = $4.74 per day

x 183 days = $867.44 Abatement

Cabin torn down 7-1-2019

damaged - flood

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Ronald Langner for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Aurora, Section: 6 Quarter Section: NE NW (SE) SW

Street/Avenue of Construction: 209th St, Nearest Intersection: 473rd ave

Distance from nearest intersection: 1500 ft. est. North South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage tile drainage
2. Cable Type plastic tile
3. Outside Diameter or Pipe Size 12"
4. Method of Installation boring
5. Crossing Bituminous Roads yes ✓

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Ronald Langner Date: 2-2-20

Applicant Address: 904 Parkway Bld. Brookings S.D.

Phone: 605-692-5450 Fax: _____

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: See Attached

Phone: _____ Fax: _____

Recommended for Approval:
By: _____ Date: 2/11/2020
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by _____ for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: _____, Section: _____ Quarter Section: **NE** **NW** **SE** **SW**

Street/Avenue of Construction: _____, Nearest Intersection: _____

Distance from nearest intersection: _____ **North** **South** **East** **West**

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage _____
2. Cable Type _____
3. Outside Diameter or Pipe Size _____
4. Method of Installation _____
5. Crossing Bituminous Roads _____

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: _____ Date: _____

Applicant Address: _____

Phone: _____ Fax: _____

I Approve of this Application:
Signature of Adjacent Landowner: Rita M Barnett Date: 2-4-20
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: 3933 34th Ave, Brookings, SD 57006

Phone: 605-693-3396 or 605-695-0944 Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by _____ for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: _____, Section:_____ Quarter Section: **NE** **NW** **SE** **SW**

Street/Avenue of Construction: _____, Nearest Intersection: _____

Distance from nearest intersection: _____ **North** **South** **East** **West**

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage _____
2. Cable Type _____
3. Outside Diameter or Pipe Size _____
4. Method of Installation _____
5. Crossing Bituminous Roads _____

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: _____ Date: _____

Applicant Address: _____

Phone: _____ Fax: _____

I Approve of this Application:
Signature of Adjacent Landowner: Roy Cole Date: 2-3-20
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: 47519 214th St Aurora SD 57002

Phone: 605 695 1128 Fax: _____

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by _____ for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: _____, Section:_____ Quarter Section: **NE** **NW** **SE** **SW**

Street/Avenue of Construction: _____, Nearest Intersection: _____

Distance from nearest intersection: _____ **North** **South** **East** **West**

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage _____
2. Cable Type _____
3. Outside Diameter or Pipe Size _____
4. Method of Installation _____
5. Crossing Bituminous Roads _____

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: _____ Date: _____

Applicant Address: _____

Phone: _____ Fax: _____

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: Feb. 3, 2020
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: 3211 34th Ave. Brookings, SD. 57006

Phone: 605-693-2691 ~~Fax:~~ cell phone 605-690-5098

Recommended for Approval:

By: _____ Date: _____
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____
(Commission Chairman)

473rd Ave
473rd Ave
Outlet
25

Ramsdell's

Service to you is #1

- Propane
- Heat N Glo Fireplaces
- Producers Hybrids
- Gas Grills & Accessories
- Liquid Suspension & Dry Fertilizer
- Chemicals
- Ag Leader Dealer - GPS Lightbars & Yield Monitors

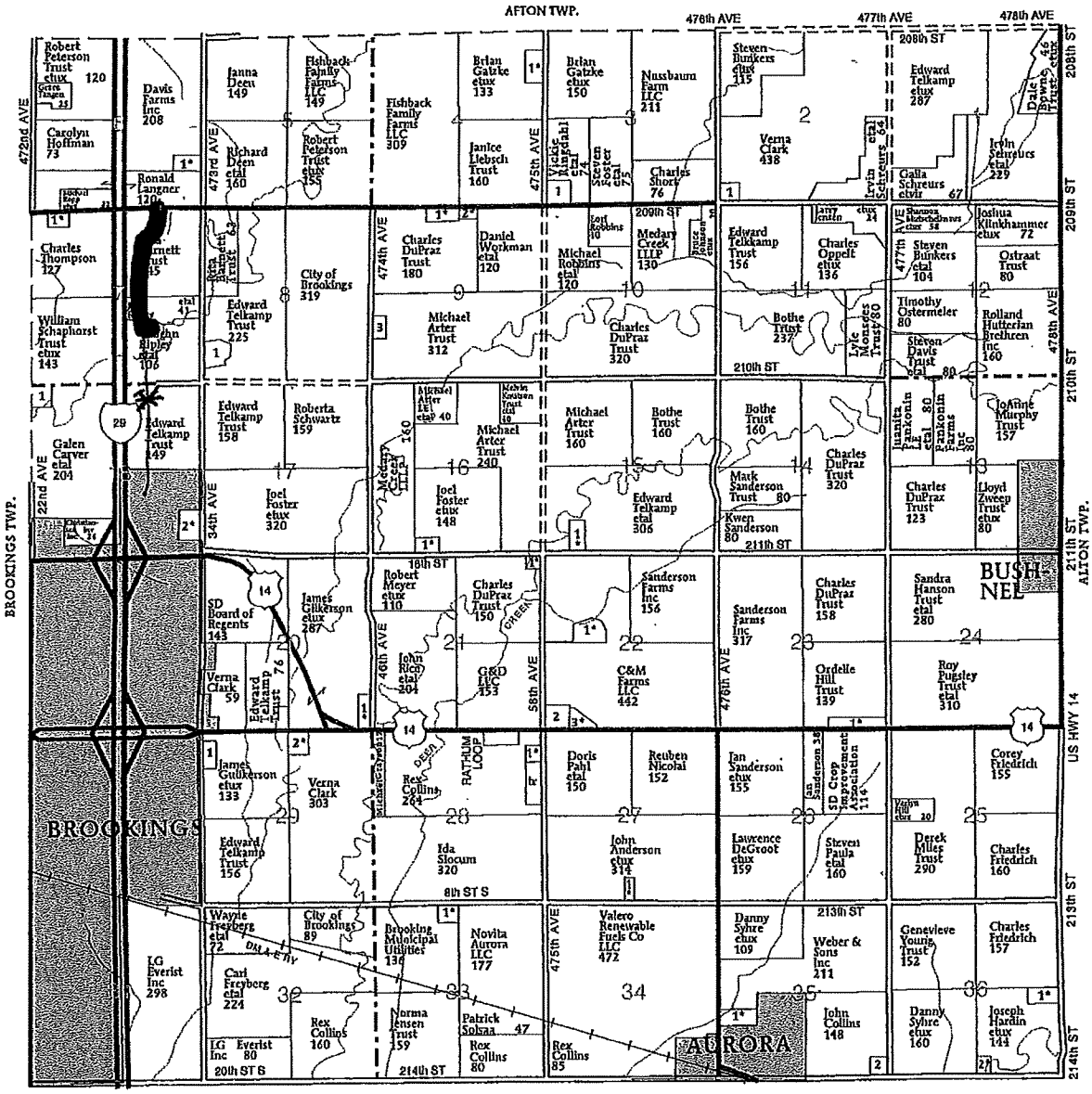
RAMSDELL'S
Flandreau, SD 57028
605.997.3704
Brookings, SD 57006
605.692.8323

T-110-N

AURORA PLAT

(Landowners)

R-49-W



AURORA TOWNSHIP

SECTION 2
1. Garrelts, Justin 5

SECTION 3
1. Ringdahl, Vickie 12

SECTION 4
1. Slyter Trust, A etux 17

SECTION 6
1. Erickson, Rachel etvir 9

SECTION 7
1. Patrick, Dale etux 8

SECTION 8
1. Barnett Trust, Lawrence 22

SECTION 9
1. Elschens, Daniel etux 15
2. Kapperman, Kris etux 6
3. Nordbye Jr, Donald 6

SECTION 15
1. Ishmael, Robert etux 14

SECTION 16
1. Bloke, Jan etux 12

SECTION 18
1. NCWPCS MPL 35-YR S T HOLD LLC 10
2. Foster, Joel etal 15

SECTION 20
1. Whaley, Mark etux 10

SECTION 21
1. Kindt, Cory etux 10

SECTION 22
1. Fix, Richard etux 12
2. Brookings County Conservation League 14
3. Thooft, Rodney etux 5

SECTION 23
1. Hill, Terrance etux 15

SECTION 27
1. Mettler, Cory etux 6

SECTION 28
1. Behrend, Mark etux 6

SECTION 29
1. Jerseydale Farms Inc 16
2. Moxon, Steven etux 12

SECTION 33
1. Smith, Robert etux 10

SECTION 35
1. Evers Trust, Norman etux 6
2. Fairlawn Cemetery 5

SECTION 36
1. Jaacks, Shawn etux 11
2. Sewerd, John etux 5

Automatic Supplement

To automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County.

Department -	SHERIFF 211
Amount $$ -	30,500
Reason -	REIMB. FROM INSURANCE TOTALED-PATROL CAR
Receipt # -	00490902
Line # -	101-4-211-4310

Department Head Signature

2-12-2020
Date

NOTE: REPLACE PATROL CAR WHICH WAS TOTALED.

BROOKINGS CO FINANCE OFFICE

REC#: 00490902 12/11/2019 9:32 AM
OPER: SHOM TERM: 021
REF#: 40423

TRAN: 400.0000 Misc Receipts
RECEIPT# 2031 CLAIMS ASSOCIATES
INSURANCE REIMBURSEMENT
ACCOUNT 1013-3730000 $31500.00
INSUR INSURANCE PROCEEDS

TENDERED:	30,500.00	CHECK
	1,000.00	CHECK
APPLIED:	31,500.00-	
CHANGE:	0.00	

DELUXE FOR BUSINESS 1-800-888-6327

Ref. No: G 60510:

CLAIMS ASSOCIATES, INC.
SDPAA CLAIMS ACCOUNT
P.O. BOX 1898
SIOUX FALLS, SD 57101

40403

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Physical Damage/Coll/Comprehensi				$1,000.00	$1,000.00

Claim Number: GC2019098916 Claimant: Brookings County Payee:Brookings County
Check Number: 40403 Total Check Amt: $1,000.00 Event Date: 2/28/2019 Department: SD0054-2 Police Department
Check Memo: DEDUCTIBLE REIMBURSEMENT - '14 FORD EXPLORER #9844

DELUXE FOR BUSINESS 1-800-888-6327

Ref. No: G 60510:

CLAIMS ASSOCIATES, INC.
SDPAA CLAIMS ACCOUNT
P.O. BOX 1898
SIOUX FALLS, SD 57101

40423

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Physical Damage/Coll/Comprehensi				$30,500.00	$30,500.00

Claim Number: GC2019102207 Claimant: Brookings County Payee:Brookings County
Check Number: 40423 Total Check Amt: $30,500.00 Event Date: 11/15/2019 Department: SD0054-2 Police Department
Check Memo: COMP (DEER) - '16 DODGE DURANGO #5321 LESS $1,000 DEDUCTIBLE

Martin E. Stanwick

Brookings County Sheriff's Office

315 7th Avenue
Brookings, SD 57006

Phone: 605-696-8300
Fax: 605-696-8330

Feb. 12, 2020

Please appoint the following:

Dr. Richard Hieb Coroner

Deputy Coroner:

Martin E. Stanwick
Scott Sebring
Jon Pike
Darin Haider
Mike Giegling
Jeremy Kriese
Manny Langstraat
Dane Larsen
Kevin Murfield
Jeff Conrad
Cody Sunderland
Bryan Schreur

Thank you,

Martin E. Stanwick
Brookings County Sheriff

REQUEST TO CREATE & FILL VACANCY

Position Vacancy Truck Driver (Weed-Pest/Highway

Department Weed-Pest/Highway

Vacancy Result of: Promotion of Cameron Smith to Equipment Operator

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description

2. Departmental Organizational Chart

3. Severance Payout Calculations for Terminating Employee (if applicable) n/a

Vacation	$
Sick Leave	$
Employee Retirement Recognition	$
Other	$
Total	$

4. Explain the effects of leaving the vacancy until severance is accumulated.

n/a

5. Explain the effects of not filling the position or discussion of alternatives.

Will result in shortage in two departments

6. Provide description of departmental discussions about the position.

7. Estimated length of time to fill the position after approval.

30-45 days

8. Any additional comments?

Department Manager Date

Request for creating & filling of vacancy: _____Approved _____Denied

Chair, Brookings County Commission Date

POSITION TITLE: Truck Driver
DEPARTMENT: Highway/Weed & Pest
REPORTS TO: Superintendent
FLSA STATUS: Non-Exempt
WAGE GRADE: 3

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this classification exists is to operate safely and efficiently automotive equipment for the County Highway and Weed & Pest Department. Truck Driver is responsible to drive truck and perform unskilled construction, maintenance, and repair work on county roadways, grounds and facilities primarily during the six-month season of October through March. Perform spraying of public and private lands related to the control of weeds and noxious weeds during the six-month season of approximately April through September. Work in progress is often performed without immediate supervision. Work is evaluated based on the care exercised in driving and the degree of effectiveness in spraying, loading, transporting, and unloading materials. The Road Foreman will work as a lead to the Truck Driver during the Fall and Winter months and the Weed & Pest Supervisor will work as lead during the Spring and Summer months. General supervision is received from the Highway Superintendent and/or Assistant Superintendent.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade.)

Weed & Pest Duties

- Mix and apply pesticides to weeds. Lift all chemicals to treat weeds and pests.
- Operate and maintain trucks with tanks filled with chemicals and water.
- Drive assigned vehicles to perform general weed spraying for the eradication of noxious weeds.
- Assess weather conditions for determination of chemical applications.
- Provide accurate record keeping of areas sprayed.
- Calibrate equipment to ensure proper application.
- Assist with education of general public as it relates to the noxious weed program.
- Assist state and federal authorities with the control of marijuana as necessary.

Highway Duties

- Operate and maintain light to medium duty capacity trucks, tractors, and trailers used in the performance highway repair work.
- Operate truck mounted snowplows and other snow removal equipment.
- Perform service and minor repairs to equipment to include maintenance, tire repair, etc.
- Assist in snow and ice removal, culvert and bridge construction and repair, and hauling dirt, rocks, gravel, snow, and other materials.
- Assist the Mechanic/Fabricator, Heavy Equipment Operators, and Equipment Operators when not performing Truck Driving duties.
- Operate power driven machinery such as jackhammer or other similarly sized equipment.
- Install and/or replace road signs. Cut and remove brush from ditches. Clean, paint, and perform other general custodial duties on County property.
- Attend special training and familiarization workshops dealing with innovations in light to medium equipment operations, repairs, and maintenance.

Other Duties

- Communicate any unsafe conditions or accidents/injuries in a timely manner to the Supervisor in order to facilitate prompt correction or reporting.
- Prepare and keep records related to work order requests, labor expenditures, job status, estimates, and proposed or completed projects.
- Attend training sessions and meetings as required.
- Perform work in a manner consistent with safe practices.
- Wear Personal Protective Equipment when required.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Ability to drive trucks and operate light equipment and tools associated with construction.
- General knowledge of procedures, techniques, and standards applicable to highway and roadway maintenance and construction.
- Ability to perform manual labor, withstand variable weather conditions, and work extended hours if necessary.
- Ability to understand and follow both written and verbal instructions.
- Valid driver's license.
- Possession or ability to possess within six months of hire a valid South Dakota Class A Commercial Driver's License (CDL).
- Ability to obtain the Commercial Pesticide Applicators License with at least the following categories; G,1a, 1b, 7, 9 and 12.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to communicate with co-workers, supervisory staff, citizens, etc.
- The employee is regularly required to sit and use hands to finger, handle, or feel.
- The employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds with assistance.
- Ability to work during emergencies. Ability to work as needed and to be available for on-call shifts.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles; toxic or caustic chemicals; employee is exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Examination, Testing, and Certification

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid Driver's License.
- Valid South Dakota Commercial Driver's License – Class A.
- Ability to obtain valid Commercial Pesticide Applicators License
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Superintendent and/or County.

Education

- High School Diploma or GED Certificate preferred

Any equivalent combination of education and experience as is acceptable to the hiring authority.

_____ _____

Commission Chairperson *Date*

REQUEST TO CREATE & FILL VACANCY

Position Vacancy PT Weed Enforcement/Bio Control Officer

Department Weed

Vacancy Result of: Position has remained vacat for 3 years

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description

2. Departmental Organizational Chart

3. Severance Payout Calculations for Terminating Employee (if applicable) n/a

Vacation	$_____
Sick Leave	$_____
Employee Retirement Recognition	$_____
Other	$_____
Total	$_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

n/a

5. Explain the effects of not filling the position or discussion of alternatives.

Weed Supervisor would continue to take over duties

6. Provide description of departmental discussions about the position.

7. Estimated length of time to fill the position after approval.

45-60 days

8. Any additional comments?

_____ _____

Department Manager Date

Request for creating & filling of vacancy: _____Approved _____Denied

_____ _____

Chair, Brookings County Commission Date

POSITION TITLE: Weed Enforcement & Bio Control Officer
DEPARTMENT: Weed and Pest
REPORTS TO: Weed and Pest Supervisor
FLSA STATUS: Non Exempt
WAGE GRADE: N-4

DESCRIPTION OF WORK

General Statement of Duties

Under the direct supervision of the Weed & Pest Supervisor. Performs duties consistent with the eradication of noxious weeds throughout Brookings County.

Examples of Duties:

Performs duties and tasks as assigned including, but not limited to:

- Broad knowledge of and ability to identify and understand a wide variety of noxious weeds and thistles.
- Ability to perform medium level vehicle and sprayer maintenance.
- Responsible for updating and maintaining the countywide Bio Control and mapping system.
- Ensures compliance by county residents with the county noxious weed eradication program.
- Assists the Weed & Pest Supervisor in educational training for county residents and other weed department personnel.
- Assists department personnel in the countywide eradication of noxious weeds on both private and public lands as necessary.
- Provides assistance to state and federal agencies in the control of marijuana as necessary.
- Responsible for SD gypsy moth control; provides rodent control operations, assists other counties in the instruction and use of strychnine for pocket gopher control.
- Responsible for inspection of approximately 42,000 acres of CRP and subsequent enforcement of noxious weed infestations.
- Responsible for all biological control of leafy spurge, Canadian thistle, and musk thistle sites.
- Regular written and/or verbal reports to Weed & Pest Supervisor concerning problems and progress in conducting duties of position.
- Attends training sessions and meetings as required.
- Performs work in a manner consistent with safe practices.
- Develops and maintains positive, professional relationships with the general public and other employees.
- Performs other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Education or farm background experience as appropriate and acceptable to the hiring authority.
- Physically able to meet the requirements of the job. (Able to walk one mile)
- Ability to run truck sprayer.
- Ability to follow written and verbal instructions.
- Broad knowledge of, and ability to identify and understand, a wide variety of noxious weeds would be desirable.
- Ability to obtain a CDL—Commercial Driver's License.
- Ability to obtain a Commercial Pesticide Applicator's License with at least the following categories: 1a, 1b, 7, 9, and 12.
- Ability to work with the public and present a positive image.
- Ability to read a county Plat map, and interpret.

_____ _____

Commission Chairperson *Date*

REQUEST TO CREATE & FILL VACANCY

Position Vacancy: ATV Driver (3) Seasonal

Department: Weed

Vacancy Result of: Previous employees not returning for this summer

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description

2. Departmental Organizational Chart

3. Severance Payout Calculations for Terminating Employee (if applicable) n/a

Vacation	$
Sick Leave	$
Employee Retirement Recognition	$
Other	$
Total	$

4. Explain the effects of leaving the vacancy until severance is accumulated.

n/a

5. Explain the effects of not filling the position or discussion of alternatives.

Weed Supervisor needs multiple seasonal personnel to manage spraying and mowing

6. Provide description of departmental discussions about the position.

7. Estimated length of time to fill the position after approval.

30-45 days

8. Any additional comments?

Department Manager _____ Date _____

Request for creating & filling of vacancy: _____Approved _____Denied

Chair, Brookings County Commission _____ Date _____

POSITION TITLE: ATV Driver
DEPARTMENT: Weed & Pest
REPORTS TO: Weed & Pest Supervisor
FLSA STATUS: Non-Exempt
WAGE GRADE: 3

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this classification exists is to **operate safely and efficiently** ATVs for the Brookings County Weed & Pest Department. Performs spraying of public and private lands related to the control of weeds and noxious weeds during the six-month season of approximately April through September. Work in progress is often performed without immediate supervision. Work is evaluated based on the care exercised in driving and the degree of effectiveness in spraying, loading, transporting, and unloading materials.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties, which may be found in positions of this grade.)

Weed & Pest Duties

- Mix and apply pesticides to weeds. Lift all chemicals to treat weeds and pests.
- Drive assigned vehicles to perform general weed spraying for the control of noxious weeds.
- Assess weather conditions for determination of chemical applications.
- Provide accurate record keeping of areas sprayed.
- Calibrate equipment to ensure proper application.
- Assist with education of public as it relates to the noxious weed program.
- Assist state and federal authorities with the control of marijuana as necessary.

Other Duties

- Communicate any unsafe conditions or accidents/injuries in a timely manner to the Supervisor in order to facilitate prompt correction or reporting.
- Prepare and keep records related to work order requests, labor expenditures, job status, estimates, and proposed or completed projects.
- Attend training sessions and meetings as required.
- Perform work in a manner consistent with safe practices.
- Wear Personal Protective Equipment when required.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Ability to safely drive All-Terrain Vehicles (ATVs)
- Ability to perform manual labor, withstand variable weather conditions, and work extended hours if necessary.
- Ability to understand and follow both written and verbal instructions.
- Valid driver's license.
- Ability to obtain the Commercial Pesticide Applicators License with at least the following categories; 1a, 1b, 7, 9 and 12.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to communicate with co-workers, supervisory staff, citizens, etc.
- The employee is regularly required to sit and use hands to finger, handle, or feel.
- The employee is frequently required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, and crouch, or crawl.
- The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds with assistance.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles; toxic or caustic chemicals; employee is exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Examination, Testing, and Certification

The Examination, Testing and Certification described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Valid Driver's License.
- Valid South Dakota Commercial Driver's License.
- Valid Commercial Pesticide Applicators License
- Successful competition in written and/or oral interviews.
- Other such examination as deemed appropriate and necessary by the Superintendent and/or County.

Education

- High School Diploma or GED Certificate preferred

Any equivalent combination of education and experience as is acceptable to the hiring authority.

_____ _____

Commission Chairperson *Date*

Brookings County
Capital Asset Form
TRANSFERS, SURPLUS & DISPOSALS

Complete this form for all capital asset Transfers, Disposals, or items declared surplus – sold, donated, salvaged, destroyed, trade-in, lost/stolen

Capital Assets include land, buildings, building improvements, machinery, equipment, computer software/hardware, and infrastructure with a **useful life greater than one year** and **original cost greater than $500.**

☐ Transfer ☐ Surplus ☒ Disposal

Asset # & Description: Quasar VM-L459 VHS-C Camera

Serial/VIN Number: D9SA12251

Model or Product: Vm-lL459

To Dispose an Asset:
Types: Sold, Donated, Trade-In, Salvage, Destroyed, Lost/Stolen

Salvage/Destroy

For Surplus: ☐ YES ☒ NO

Disposal Date:

To Transfer between Departments:

Transfer From:

Department:

Location:

Date:

Transfer To:

Department:

Location:

Finance Office Use Only

Surplus Sale Date:

Date Fixed Asset System Updated:

Asset Number:

Notes/Comments:

Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Scheduled Agenda Item:

- 9:00 AM – Second Reading & Public Hearing on Ordinance 2020-01. This was recommended for approval by the Planning Commission. The First Reading was held on January 21, 2020. The City of Brookings adopted a similar ordinance at their February 11, 2020 meeting.
- 9:15 AM – Right of Way Application, City of Elkton. Engineers SPN will be on hand to answer any questions the board may have regarding this project.

Regular Business Items

- *Plats:* There are two plats. Both are recommended for approval by the Planning Commission. Richard Haugen provided staff reports.
- *Highway Resolution:* This resolution will allow the Highway Department to purchase items off of Beadle County's bid.
- *Abatements:* There are several abatements. Vicki Buseth provided a staff report.
- *ROW Application:* This is an application is made by Ronald Langner and has been approved by Brian Gustad.
- *Automatic Supplement:* This is an insurance reimbursement for a patrol car that was totaled.
- *Coroner Appointments:* These appointments have been approved along with the list of appointments made at the first meeting of each year. However, since the Coroner is an elected position, this separate action makes that appointment clearer. Also, the Assistant Sheriff was not listed as a Deputy Coroner and this clarifies that, as well. Moving forward, this action will take place along with the full list of appointments at the first meeting of each year.
- *Requests to Fil Vacancies:* The Truck Driver position is open due to an internal promotion. This is a 50/50 split position between the Highway & Weed Departments. The other vacancies are part-time, seasonal positions in the Weed Department.
- *Surplus:* This is an Emergency Management item.

Director's Report

Upcoming Dates

- Monday, February 17: County offices closed in honor of the President's Day holiday
- Tuesday, February 18: Meeting with Russian delegation, 3:15 – 4:30 PM, Community Room of the Government Center
- Saturday, February 22: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Government Center.
- Saturday, February 29: District 7 Legislative Forum, 9:00 AM, Chambers of the Government Center
- Thursday, March 5: Towns & Townships Annual Meeting, 10:00 AM, BCOAC
- Tuesday, March 10-Thursday, March 12: SDACC Spring Workshop, Pierre, SD
- Thursday, March 19: Brookings Area Chamber of Commerce Annual Meeting
- Tuesday, March 24: Storm Spotter Training, 7:00 PM, East Fire Station, 607 20th Ave., Brookings

Stacy Steffensen

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

BROOKINGS COUNTY DEVELOPMENT DEPARTMENT
Planning, Zoning and Drainage
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
Email:zoning@brookingscountysd.gov

ROBERT W. HILL
COUNTY DEVELOPMENT DEPARTMENT DIRECTOR
TELEPHONE: (605) 696-8350
FAX: (605) 696-8355
E-MAIL: rhill@brookingscountysd.gov

December 31, 2019

2019 Report – January 1 – December 31, 2019

Planning and Zoning Board Report:

Chairperson: Robert Rochel (Jan-July) & Kimberly Elenkiwich (Acting Aug, Elected: Sept-Dec)
Vice Chairperson: Kimberly Elenkiwich (Jan-Aug) & Chad Ford (Elected: Sept-Dec)
Secretary : Development Department Staff

Zoning Meetings Conducted:
12 regularly scheduled meetings
1 Joint City/County Planning Commission Meeting – a Rezoning & work on Review of Draft Zoning Ordinance of the Joint Jurisdiction Area
1 Special Meeting - June 20, 2019

Conditional Uses (12) - 10–conditional uses were granted, **0**–were denied and **2**–withdrawn by applicant. (Note: 2 approved were in Joint Jurisdiction Area)

Variance Requests (11) – 9–variances were granted, **1**–was denied, **1**-withdrawn by applicant.

Plats (18) – **18**– plats were approved

Rezoning (1) – **1**– rezoning request was approved (Joint Jurisdiction)

Appeals – **0**

Development Department Report:

Planning, Zoning and Drainage Division:

- Zoning Ordinance update is ongoing.

- First District Association of Local Governments provided assistance throughout the year.
- All office staff and 2 Board members (Nelson & Bartley) - attended SD Planners Association Conference held in Brookings, SD – Oct. 16 & 17, 2019.

Building Permits:

123 building permits were issued by Brookings County Zoning.

Construction Cost - $24,781,803.00
Building Permit fees - $34,605.00
Inspection fees - $18,900.00

Here is the breakdown of the permits that were issued;

1) Additions – **12** residential, construction cost - $766,920.00 permit fees - $1748.00 inspection fees - $3,400.00.
2) Attached Garages – **4**, construction cost - $384.456.00, permit fees - $752.00, inspection fees - $1,000.00.
3) Barns – **3**, construction cost - $3,719,000.00, permit fees - $4,013.00, inspection fees - $700.00.
4) Decks – **3**, construction cost - $14,947.00, permit fees - $158.00, inspection fees - $300.00.
5) Garages-Detached – **7**, construction cost - $175,640.00, permit fees - $652.00, inspection fees - $700.00.
6) Grain Bins – **4** *(4-New/0-Used),* construction cost - $303,000.00, permit fees - $673.00, inspection fees – $0.00.
7) Hoop Barns – **2** *(2-New/0-Used)*, construction cost - $104,000.00, permit fees - $262.00, inspection fees – no inspection required.
8) Manufactured Home – **2**, construction cost - $21,000.00, permit fees - $125.00, inspection fees - $200.00.
9) Foundation – 1, construction cost - $50,000.00, permit fees - $148.00, inspection fees - $100.00.
10) Other – **13**, construction cost - $10,701,433.00, permit fees - $11,541.00, inspection fees - $500.00.
11) Shoreline Modification – **4**, construction cost - $56,500.00, permit fees - $286.00, inspection fee - $0.00.
12) Residence – **22**, construction cost - $5,957,491.00, permit fees - $8,288.00, inspection fee - $6,200.00.
13) Roof – 1, construction cost - $5,400.00, permit fees - $45.00, inspection fee - $100.00.
14) Shed – **39**, construction cost - $2,330,016.00, permit fees - $5,428.00, inspection fees - $5,000.00.
15) Shed Addition – **6**, construction cost - $191,700.00, permit fees - $486.00, inspection fees - $700.00.

Outstanding Building Inspections for 2006-2010

2008 – 3 Open Inspections x $100.00 = $300.00 (BP - 2)
2010 – 3 Open Inspections x $100.00 = $300.00 (BP's - 3)
Total – 6 Open Inspections = $600.00

Outstanding Building Inspections for 2011-2015

2011 – 2 Open Inspections x $100.00 = $200.00 (BP's – 1)

2012 – 0 Open Inspections x $100.00 = $000.00 (BP's – 0)
2013 – 1 Open Inspections x $100.00 = $100.00 (BP's – 1)
2014 – 0 Open Inspections x $100.00= $000.00 (BP's – 0)
2015 – 3 Open Inspections x $100.00 = $300.00 (BP's – 3)
Total – 6 Open Inspections = $600.00

Outstanding Building Inspections for 2016-2020

2016 – 2 Open Inspections x $100.00 = $200 (BP"s – 2)
2017 – 15 Open Inspections x $100.00 = $1,500.00 (BP's - 12)
2018 – 30 Open Inspections x $100.00 = $3,000.00 (BP's - 23)
2019 – 99 Open Inspections x $100.00 = $ 9,900.00 (BP's – 70)
Total – 146 Open Inspections = $14,600.00

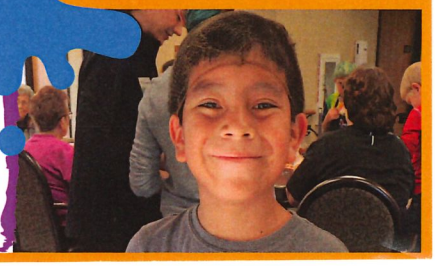
Total – 158 Open Inspections 2008 to 2018 x $100.00 = $15,800.00

Historical Data:

192 building permits were issued by Brookings County Zoning for 2018, for a total **construction cost** of $142,674,575.00.
163 building permits were issued by Brookings County Zoning for 2017, for a total **construction cost** of $35,354,473.00.
172 building permits were issued by Brookings County Zoning for 2016, for a total **construction cost** of $29,392,485.00.
173 building permits were issued by Brookings County Zoning for 2015, for a total **construction cost** of $14,271,403.00.
154 building permits were issued by Brookings County Zoning for 2014, for a total **construction cost** of $20,549,040.00.
156 building permits were issued by Brookings County Zoning for 2013, for a total **construction cost** of $32,551,082.89.
174 building permits were issued by Brookings County Zoning for 2012, for a total **construction cost** of $21,029,569.00.
160 building permits were issued by Brookings County Zoning for 2011, for a total **construction cost** of $18,714,755.00.
232 building permits were issued by Brookings County Zoning for 2010, for a total **construction cost** of $167,697,944.00.
200 building permits were issued by Brookings County Zoning for 2009, for a total **construction cost** of $138,327,316.00.
190 building permits were issued by Brookings County Zoning for 2008, for a total **construction cost** of $10,585,454.00.
209 building permits were issued by Brookings County Zoning for 2007, for a total **construction cost** of $64,053,445.70.

BOYS & GIRLS CLUB
OF THE NORTHERN PLAINS

Thank you!



BOYS & GIRLS CLUB
OF THE NORTHERN PLAINS

Brookings County,

I writing this note to thank the Brookings County Commissioners for their ongoing support of the Brookings Club and Teen Center! We appreciate how each of you know the positive impact that our Clubs have on our youth!

Tim Lease
CEO
Boys & Girls Club
of the Northern Plains

Helping People. Changing Lives.
community Action PARTNERSHIP
AMERICA'S POVERTY FIGHTING NETWORK

INTER-LAKES COMMUNITY ACTION PARTNERSHIP

PO Box 268 • 111 N Van Eps Ave • Madison, SD 57042 • 605-256-6518 • Fax 605-256-2238 • www.interlakescap.com

ICAP Offices

601 4th St Ste 108
Brookings, SD 57006
692-6391

116 N Commercial
PO Box 119
Clark, SD 57225
532-3722

7 - 8th Ave SE
Watertown, SD 57201
886-7674

Courthouse
PO Box 616
Clear Lake, SD 57226
874-2062

Courthouse
210 E 5th Ave
Milbank, SD 57252
432-6571

Courthouse
PO Box 237
Hayti, SD 57241
783-3867

Courthouse
PO Box 254
DeSmet, SD 57231
854-3701

111 N Van Eps Ave
PO Box 268
Madison, SD 57042
256-6518

104 N Main Suite 140
Canton, SD 57013
940-1909

Courthouse
PO Box 190
Salem, SD 57058
425-2271

108 E Hwy 34
PO Box 2
Howard, SD 57349
772-5712

505 N Western Ave
Sioux Falls, SD 57104
334-2808

112 E Pipestone
Flandreau, SD 57028
997-2824

Courthouse
PO Box 370
Parker, SD 57053
940-1909

MEMO

To: Our Associates and Friends

From: Inter-Lakes Community Action Board of Directors

Date: February 2020

It is our pleasure to present Inter-Lakes Community Action Partnership's 2019 Annual Report. The report includes brief descriptions of all programs along with a listing of the Board of Directors, a summary of fiscal information, and an area map.

The Report provides detail as to the programs and services available in the 14-county area of Brookings, Clark, Codington, Deuel, Grant, Hamlin, Kingsbury, Lake, Lincoln, McCook, Miner, Minnehaha, Moody and Turner counties in eastern South Dakota. ***Please feel free to share it with others in your office, or with someone you think may benefit from some of these services.*** Feel free to call or email (nkasuske@interlakescap.com) the Madison office if we can provide you more copies of the report or make any necessary changes to addresses or names.

ICAP is an equal opportunity provider and employer.

EQUAL HOUSING OPPORTUNITY

Inter-Lakes Community Action Partnership

2019 Annual Report

Helping People. Changing Lives.

A Message from the Board Chairman & Executive Director

The 2019 Annual Report illustrates how Community Action works in response to locally identified needs. For over 53 years, Inter-Lakes Community Action Partnership, Inc. (ICAP) has been committed to assessing our communities and meeting the necessities of low-income families, youth and seniors.

ICAP recently completed a 3-year Strategic Plan. During this process, affordable housing, mental health services, affordable healthcare including medicine, affordable childcare and jobs with good pay and benefits were identified as the top needs in our communities. Keeping all of these specific needs in mind, a comprehensive plan was developed by the Board of Directors and staff driven by our core values, in guiding ICAP to measureable results in the lives of families. It also delivers a road map to systematically evaluate agency programs and processes to ensure high quality services and positive outcomes are obtained.

Housing insecurity continues to be a significant need in our service area. The evident relationship between substance abuse and homelessness has been recognized and ICAP has partnered with the Drug Court System, Brothers and Sisters Behind Bars, Watertown Community Foundation, Department of Social Services Division of Behavioral Health and Codington County Court Services to provide Transitional Housing in the community of Watertown. Participants identified as having a Substance Use Disorder and in need of a stabilized housing environment are provided case management services, rental assistance and security deposit assistance. A Housing Stabilization Coach assists participants in developing a Housing Stabilization Plan with the goal of obtaining and maintaining permanent housing, increasing their overall income and accessing the necessary supportive services within the community.

The anticipation for 2020 is we will see many changes, continued development of programs/policies, and challenges for ICAP. We are looking forward to the year ahead and reporting on the positive impacts that will occur.

Sincerely,

Annette Mitchell
Board Chairman

Cindy Dannenbring
Executive Director

Mission Statement

Inter-Lakes Community Action Partnership
empowers people to live, not just survive.

Office & Program Locations

Main Office Location

Lake County
111 N Van Eps
Madison, SD 57042
605-256-6518

Office Sites

Brookings County
601 4th St Suite 105
Brookings, SD 57006
605-692-6391

Clark County
116 N Commerical - PO Box 119
Clark, SD 57225
605-532-5156

Codington County
7 - 8th Avenue SE
Watertown, SD 57201
605-886-7674

Deuel County
County Courthouse - PO Box 616
Clear Lake, SD 57226
605-874-2062

Grant County
210 E 5th Avenue
Milbank, SD 57252
605-432-6571

Hamlin County
County Courthouse - PO Box 237
Hayti, SD 57241
605-783-3867

Kingsbury County
Courthouse
202 2nd St. SE
DeSmet, SD 57231
605-854-3701

Lincoln County
104 N Main Suite 140
Canton, SD 57013
605-940-1909

McCook County
Courthouse - 130 W Essex
PO Box 190
Salem, SD 57058
605-425-2271

Miner County
108 E Hwy 34 - PO Box 2
Howard, SD 57349
605-772-5712

Minnehaha County
505 N Western Avenue
Sioux Falls, SD 57104
605-334-2808

Moody County
112 E Pipestone
Flandreau, SD 57028
605-997-2824

Turner County
Courthouse - PO Box 370
Parker, SD 57053
605-940-1909

Early Head Start HomeBase

ICAP
601 4th St Suite 104
Brookings, SD 57006
605-692-6391

ICAP
106 S Van Eps
Madison, SD 57042
605-556-0186

ICAP
505 N Western Ave
Sioux Falls, SD 57104
605-334-2808

ICAP
7 - 8th Avenue SE
Watertown, SD 57201
605-886-7674

Early Head Start Centers

ICAP Child Development Center
106 S Van Eps
Madison, SD 57042
605-556-0186

ICAP Child Development Center
505 N Western Ave
Sioux Falls, SD 57104
605-334-2808

Head Start Centers

Baltic School
1 Bulldog Avenue
Baltic, SD 57003
605-529-5464

Brookings
United Methodist Church
625 5th St
Brookings, SD 57006
605-692-7472

Flandreau
500 1st Ave West
Flandreau, SD 57208

Garretson School
505 2nd St
Garretson, SD 57030
605-594-3453

Madison Head Start
106 S Van Eps Avenue
Madison, SD 57042
605-556-0186

Milbank Head Start
410 E 10th Ave
Milbank, SD 57252
605-432-6615

Watertown Head Start
710 10th St SW
Watertown, SD 57201
605-882-5965

Rapid Rehousing

Heartland House
Sioux Falls, SD
605-334-2808

Thrift Stores

Encore Family Store
209 S Egan Ave
Madison, SD 57042
605-556-3100

Nearly New Shop
108 E Hwy 34
Howard, SD 57349
605-772-4280

The Closet
112 E Pipestone
Flandreau, SD 57028
605-997-2824

Used 2 B New
116 N Commercial St
Clark, SD 57225

60's Plus - Nutrition

Avantara Arlington
120 Care Center Road
Arlington, SD 57212
605-854-3701

Brookings Activity Center
516 4th Street
Brookings, SD 57006
605-692-1407

Hy-Vee
490 22nd Ave S
Brookings, SD 57006
605-692-1407

Prairie Cafe
722 Western Ave
Brookings, SD 57006
605-692-1407

Brookings Health System
300 22nd Ave
Brookings, SD 57006
605-692-1407

The Ridge
919 Jay Street
Box 262
Bruce, SD 57220
605-692-1407

Wards Store
102 S Hill
PO Box 307
Bryant, SD 57221
605-854-3701

Fairchild's Creamery
108 Main Ave.
Bryant, SD 57221
605-854-3701

Animal's Bar and Grill
PO Box 104
113 Main
Canova, SD 57321
605-256-6518

Carpenter Café
PO Box 141
Carpenter, SD 57322
605-854-3701

Prairie Inn
131 Main St W
Box 118
Carthage, SD 57323
605-854-3701

Ships Inn Bar and Grill
105 Main Street
Castlewood, SD 57223
605-692-1407

Heather's Bistro
101 N Commercial St.
Clark, SD 57225
605-854-3701

Corner Diner
100 N Commercial St.
Clark, SD 57225
605-854-3701

Faye Wookey Assisted Livi
700 N Smith St
Clark, SD 57225
605-854-3701

Pizza & Burger Shack
406 3rd Ave S
Clear Lake, SD 57226
605-692-1407

August 17th
213 3rd Avenue S
Clear Lake, SD 57226
605-692-1407

The Norseman Café
103 SE 3rd St
Colman, SD 57017
605-997-2824

Wards Store and Bakery
127 Calumet Ave SW
DeSmet, SD 57231
605-854-3701

Blue Jays
407 Bill Davis St #34
Egan, SD 57024
605-997-2824

Main Street Café
112 Main St N
Estelline, SD 57234
605-692-1407

Riverview Health Care
611 E 2nd Ave
Flandreau, SD 57028
605-997-2824

The Alibi
219 1st Ave
Gary, SD 57237
605-692-1407

Hazel Community Café
16 W William St
Hazel, SD 57242
605-854-3701

Good Samaritan Center
300 W Hazel Ave
Howard, SD 57349
605-854-3701

Labolt Mini Mall
PO Box 17
109 Main St
LaBolt, SD 57246
605-882.2166

The Bullpen
511 Main Street
Lake Norden, SD 57248
605-854-3701

J&M Café
306 Main Street
Lake Preston, SD 57249
605-854-3701

Head Start Building
106 S Van Eps Ave
Madison, SD 57042
605-256-6645

Sunflower Café
(Madison Regional Health)
323 SW 10th St
Madison, SD 57042
605-256-6645

St. William's Care Center
103 N Viola St
Milbank, SD 57252
605-882-2166

Alice's Restaurant
202 N Main
PO Box 96
Stockholm, SD 57264
605-882.2166

Rufer's General Store
123 S Main
PO Box 14
Strandburg, SD 57265
605-882-2166

Volga Westside Apts.
601 Samara Ave
Volga, SD 57071
605-692-1407

Watertown Senior Center
301 E Kemp
Watertown, SD 57201
605-882-2166

Hy-Vee
1320 9th Ave SE
Watertown, SD 57201
605-882-2166

Stockholm's Cafe
825 10th St NW
Watertown, SD 57201
605-882-2166

The Rusty Nail
221 Garfield Ave
Willow Lake, SD 57278
605-854-3701

Star Card Site

Home Delivered Meals

Please call your local ICAP office for additional services.

Community Services

Community Services Block Grant (CSBG)

The Community Services Block Grant (CSBG) is a federally-funded antipoverty program. It provides the core funding for ICAP and other Community Action Agencies (CAAs). With these funds, the agency is able to identify causes and conditions of poverty, assist eligible participants in a variety of ways and help individuals and families move toward greater self-sufficiency.

Case Management, Emergency Services, Information & Referrals

It's been said before that Community Action Agencies (CAAs) offer a hand up, not a hand-out. On any given day, ICAP's Community Service Workers are meeting with local residents in our 14-county service area to do just that. By assessing needs, setting goals and identifying resources, Community Service Workers help guide participants toward greater stability in their lives.

ICAP provides assistance for emergency needs, focusing primarily on utility and housing. ICAP receives funds for emergency needs from MidAmerican Energy's ICARE program, Emergency Food & Shelter and from the Community Services Block Grant (CSBG).

Homelessness is often viewed as a problem happening only in big cities. However, we know that homelessness can occur in cities and towns of all sizes. ICAP uses funding from the SD Housing Development Authority to provide security deposit assistance to homeless families throughout the service area. Eligible applicants are offered case management to create a self-sufficiency plan with the goal of participants attaining permanent housing.

Through their knowledge of federal, state, local and private programs and services, Community Service Workers are able to link participants with appropriate resources. These include ICAP's programs, and, when appropriate, referrals to other providers, thus avoiding duplication.

In 2018-2019:

- Information and referrals were provided to 6,420 people.
- 720 homeless or near-homeless people received assistance to enter permanent housing.
- Rent or mortgage assistance helped 189 people.
- 3,970 people received food supplies.
- 876 people were assisted with utility expenses.

Volunteers

Volunteers provided **119,749** hours of assistance to ICAP's programs.

Community Services

Volunteer Income Tax Assistance (VITA)

ICAP partnered with Dacotah Bank - Clark & Watertown, Dakota State University, Grant County Combined Appeal, Interlakes Area United Way, Internal Revenue Service, Watertown Area United Way and Brookings Area United Way to provide assistance to low-income and elderly people in filing their income tax returns. Through this valuable service, **837** households filed returns, resulting in **$1,413,133** in refunds in 2018. Of these refunds, **$535,946** were earned income tax credits. As part of the program, ICAP Community Service Workers often counsel families to use these funds to pay down debt as a step toward greater self-sufficiency.

Local Projects and Services

ICAP's service area of 14 eastern South Dakota counties includes cities and towns of all sizes, large and small. With such varied population levels come varied needs. One size **does not** fit all! Inter-Lakes Community Action Partnership exists to meet the needs of each county. In many smaller communities, the local ICAP office is the only readily accessible comprehensive service provider. In these areas, ICAP partners with service groups, churches and volunteer organizations to coordinate and provide needed services and supplies. Some programs are offered once per year, while others function year-round.

Holiday Activities:	**681**	**people received gifts**
School Supplies:	**857**	**students received supplies**
Gardens:	**181**	**people participated**

Deuel Elementary School's 'Sock"-tober. Students brought in 1,200 pairs of socks.

Community Services

Thrift Stores

As daily living expenses continue to increase, more shoppers are turning to alternative sources for their clothing and household shopping needs. ICAP's thrift stores accept donations of used items and offer them to the public at a low cost. Staffed largely by volunteers, the stores are able to keep expenses down while providing this service. ICAP's Community Service Workers in these areas are also able to issue vouchers to people in need.

ICAP currently operates these thrift stores:

- Encore Family Store in Madison
- The Closet in Flandreau
- The Nearly New Shop in Howard
- Used 2B New in Clark

Transportation

Public Transit

Public transit systems operated by ICAP provided **45,186** rides to **1,361** people in **2018-2019**. ICAP administers and operates Public Transit systems in Deuel, Miner and Moody counties. ICAP also manages the East Dakota Transit program in Madison and the city transit services in Brandon, Dell Rapids and Hartford.

Rides are available on a demand-response basis to all people, regardless of age or income level. Riders over age 60 are asked for a donation, while those under age 60 are charged a fare, which varies by location. ICAP buses promote self-sufficiency and independence to many riders by offering them a reliable mode of transportation. Busy parents depend on ICAP transit to transport their children to preschools and daycares. Rides to medical appointments, worship services, stores and more are made possible with the services of ICAP's transit systems.

Housing Programs

Weatherization Assistance Program

While many programs exist to help those in need pay heating costs, ICAP's Weatherization Assistance Program takes aim directly at the source of higher heating bills. With high prices of energy, it only makes sense to make a home as energy efficient as possible. Each home to be weatherized is audited to determine the areas in need of attention. Applicants must meet eligibility criteria.

Weatherization Works

Weatherization program services may include:

- Installation of weather-stripping and caulking
- Addition of insulation
- Health and safety measures
  - Installation of exhaust fans for continuous ventilation to help with mold issues
  - Carbon Monoxide detectors
  - Smoke Alarms

In 2018-2019, 73 homes received these weatherization services.

Weatherization program services also include the repair and replacement of malfunctioning or non-working furnaces. In 2018-2019, **85** furnaces were repaired, while **50** homes received new furnaces.

HOME Rehab/Repair Program

The HOME Rehabilitation program focuses on the needs of people with disabilities, in addition to the low-income and elderly, to provide home repair and modification services. This program is funded by the South Dakota Housing Development Authority (SDHDA) with HOME program funds allocated to the state by HUD. These HOME funds are used throughout the service area with the exception of Sioux Falls and are made available to qualified applicants on a zero-interest, 5-year decreasing balance forgivable loan.

HOME Rehab helped 4 homeowners modify and repair their homes for health, safety and code compliance in 2018-2019.

Housing Programs

Mutual Self-Help Housing Program

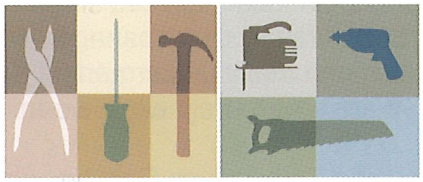
The Mutual Self-Help Housing Program provides eligible participants an opportunity to build themselves new homes by contributing 65% of the labor necessary for the job in exchange for "sweat equity" in the property. An ICAP program coordinator works with applicants to determine eligibility and secure a construction loan from USDA- Rural Development. Additionally, ICAP receives funds from the Housing Assistance Council under the Self-help Housing Opportunities Program (SHOP) to use in developing building lots for participants.

Once a group of 3-8 builders have qualified for their loans, they work together under the guidance of a construction supervisor to construct all homes of the group. No participant may move into his/her home until all homes are completed and have passed final inspections. Once all construction is complete, the construction loans are converted into standard 30 or 33 year mortgages.

In 2018-2019, 4 families completed new, affordable high-quality homes through the Mutual Self-Help Housing Program.

Housing Programs

Self-Help Housing Rehabilitation Program



In communities and rural areas across our service area, residents have identified housing rehabilitation as a need. Homes may have fallen into disrepair and living in them may even be hazardous. In response, ICAP, in cooperation with the U.S. Department of Agriculture - Rural Development, has created a self-help rehab program to work with low-income homeowners to improve their living conditions.

ICAP representatives meet with homeowners to design a plan of action which may include helping residents find a loan or grant funding, selecting proper supplies for the project and guiding homeowners to complete the necessary work themselves. Some aspects of the work may require licensed professionals to meet local and state codes and may be contracted out.

The Self-Help Housing Rehab program helped 8 low-income homeowners make needed repairs during the 2018-2019 program year.

Homeownership Education Program

Homeownership has long been a key factor in the self-sufficiency of American families. Unfortunately, in recent years many families have struggled with housing issues due to challenging economic conditions. ICAP's Homeownership Education Program includes three components to help these individuals.

Homebuyer Education (HBE) offers potential homeowners information and knowledge to help determine home-buying readiness. Through **Pre-Purchase Services**, ICAP's Homeownership Education Program Coordinator helps guide clients through the buying process. Once an individual or couple purchases a home, ICAP's Homeownership Education Program Coordinator may provide **Post-Purchase Services**.

In program year 2018-2019, 48 households received one or more services from the Homeownership Education Program.

Rapid Re-Housing

Heartland House

Heartland House, located in Sioux Falls, is recognized for providing high quality intensive family case management services for homeless families with children to obtain and maintain permanent housing stabilization. By working with participants, staff are able to help eligible participants move toward better lives.

Housing Stabilization Coaches work with each family to design and implement a personalized housing stabilization plan to maintain housing by furthering education, job search and placement, money management, budgeting, parenting skills, health issues and more. Families involved in the Heartland House Program must follow the terms of their housing stabilization plan and participate in case management services. Failure to comply has consequences, up to and including removal from the program. This accountability helps participants develop a sense of greater discipline and find greater success.

In 2018-2019, 125 adults and 267 children were served.

Bright Futures

Bright Futures is a comprehensive program in Sioux Falls which helps eligible homeless families with children enter permanent housing, become successful renter and move toward self-sufficiency. ICAP collaborates with the Sioux Falls Housing and Redevelopment Commission to provide Tenant Based Rental Assistance (TBRA), thus allowing each agency to utilize their strengths. The program is funded by the City of Sioux Falls through the Community Development Department.

There are several components to the program, including Security Deposit Assistance, Tenant Education/Case Management, and, if needed, a rent/damage guarantee with the participating landlord. Income-eligible participants work with ICAP Housing Stabilization Coaches with issues ranging from education and training, job search and placement to general living and parenting skills. Participants are held accountable and must follow rules to stay in the program for up to two years.

In program year 2018-2019, 90 adults and 114 children were served.

Emergency Solutions Grant

The Emergency Solutions Grant program (ESG) provides funding for two major service components: Homeless Prevention and Rapid Rehousing. Homeless Prevention serves households that are at great risk of becoming homeless and Rapid Rehousing Services are provided for households that have already become homeless. All program recipients are required to participant in case management, to help them move toward self-sufficiency.

In 2018-2019, 70 people received ESG services.

Child Development

Head Start Pre-Birth to Five

Head Start is a federally funded program which promotes school readiness through a series of options available to pregnant women, children and their families. With early intervention, Head Start is able to help young children on a path to successful transition to kindergarten. In accordance with Federal law, each Inter-Lakes Community Action Partnership Head Start site has a transition agreement with the local school district.

The Head Start Pre-Birth to Five program provides the environment and teaching to help children acquire the skills, knowledge and attitudes necessary for success in school and for later learning in life. With a strong focus on all aspects of healthy development, including physical, cognitive, social and emotional development, the program includes the whole family in an effort to ensure that children are ready for kindergarten.

Head Start and Early Head Start Outcomes

Head Start uses a system to monitor a child's progress toward school readiness. Objectives are utilized which measure expected knowledge, skills and abilities needed for school entry. Head Start's approach to School Readiness is three-fold:

- Children are ready for school.
- Families are ready to support their children's learning
- Schools are ready for children.

ICAP used the Teaching Strategies Gold assessment system for all children. In the fall, winter, and spring the teachers compare each child's skills and behaviors to research-based indicators of learning and development. Early Head Start staff complete a fourth assessment in the summer for the 0 to 3 year olds. These comparisons indicate for each domain, whether a child's skills and behaviors are below, at, or above expectations for their age. The graph below shows the percentage of children meeting or exceeding expectation in areas of targeted skills when they started Head Start in the fall of 2018 and where they were in the spring of 2019. Children in all categories showed improvement across the school year and there was significant growth in children exceeding expectation overall. Numbers of children meeting and exceeding expectations showed significant growth in all domains by spring; social/emotional, physical, literacy, approaches to learning and cognitive. The significant growth in all areas proves the effectiveness of the program's positive impact on children's development and kindergarten readiness.

Inter-Lakes Community Action Partnership
Schedule of Findings and Questioned Costs
Year Ended September 30, 2019

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weakness identified?	No
Significant deficiency identified?	Yes
Noncompliance material to financials statements noted?	No

Federal Awards

Internal control over major federal programs:	
Material weakness identified?	No
Significant deficiency identified?	No
Type of auditor's report issued on compliance for major program	Unmodified
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance [2 CFR 200.516(a)]?	No
Name of Federal Major Programs	CFDA No.
U.S. Department of Health and Human Services	
Low-Income Home Energy Assistance	93.568
Head Start	93.600
Dollar threshold used to distinguish between Type A and Type B programs:	$750,000
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

Finding: Development Fee Adjustment (2019-001)

Condition: During our audit Wipfli LLP proprosed a significant adjustment to properly reflect the development fee activity related to Horizon Place Apartments Limited Partnership, which we deem significant in relation to the financial statements. Since the internal controls of Inter-Lakes Community Action Partnership, Inc. did not include the adjustment as described above prior to the audit, a significant deficiency exists in the Organization's internal controls over this transaction in accordance with the accounting principles generally accepted in the United States.

Agency Financial Report

Inter-Lakes Community Action Partnership
Schedule of Findings and Questioned Costs
Year Ended September 30, 2019 Continued...

Criteria: 45 CFR Part 75 302, Uniform Administrative Requirements, and Audit Requirements for Financial Management and Standards for Financial Management Systems requires effective control over, and accountability for all funds, property, and other assests. The non-Federal entity must adequately safeguard all assets and assure that they are used soley for the authorized purposes.

Cause: The internal controls of Inter-Lakes Community Action Partnership, Inc. did not identify the adjustment described above prior to the audit.

Effect: As a result of the financial reporting matter identified in the condition paragraph, a significant deficiency exists in Inter-Lakes Community Action Partnership, Inc.'s internal control over financial reporting.

Recommendation: We recommend Inter-Lakes Community Action Partnership, Inc. implement procedures to provide sufficient internal control so that this type of activity is reviewed so that these transactions are recorded appropriately in accordance wiht accounting principles generally accepted in the United States.

View of responsible officials: Management agrees with the assessment and has committed to a corrective action plan.

Section III - Federal Award Findings and Questioned Costs

None.

Section IV - Status of Prior Year Findings and Questioned Costs

None.

Head Start and Early Head Start Accountablility - Monitoring Review

There was no Federal monitoring review.

History of Community Action

The community action movement formally began in 1964 with the passage of the Equal Opportunity Act, the legislative core of President Johnson's War on poverty. However, the program had its roots in the Ford Foundation's "Gray Areas" programs of the mid-1950s. The Equal Opportunity Act created the Office of Equal Opportunity (OEO), directed by R. Sargent Shriver, and that office distributed federal funds directly to local groups who were then responsible to work with those in poverty to improve their lives.

The original Equal Opportunity Act established several programs, some of which still exist today. Head Start, the Legal Services Corporation, and Community Action Programs (CAPs) were the first OEO programs. Many CAPs have evolved into Community Action Agencies over the years, although their mission and roles have remained fairly stable.

ICAP's service area originally consisted of Lake and Miner counties. As anti-poverty programs evolved at the federal and state levels, local service areas were rearranged several times, so that by 1983 ICAP included Brookings, Clark, Codington, Deuel, Grant, Hamlin, Kingsbury, Lake, Miner, and Moody counties. After the dissolution of one of the other Community Action Agencies in the state, ICAP was requested to add McCook and Minnehaha counties to its service area. The agency accepted, and this grew to 12-county area. In 2006, ICAP added community service projects in Lincoln and Turner counties, bringing the total coverage area to 14 counties.

Community action, while having changed in its years of existence, is still focused on the empowerment of low-income and elderly persons to help themselves move from poverty toward their maximal level of self-sufficiency. This philosophy is best described by the phrase "a hand up, not a handout." To assure that low-income populations of the service area have a say in the operations of the agency, one-third of ICAP's Board of Directors consists of representatives of the low-income, who are elected by the low-income population in each county. Public officials (county commissioners) and private-sector representatives make up the other two-thirds of the Board. Thus, each county in the service area has an equal voice on the Board, as do each of the three sectors (public, private and low-income).

Helping People. Changing Lives.

Inter-Lakes Community Action®

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DEPARTMENT of ENVIRONMENT and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

February 11, 2020

Edward Kavanagh
KC Dairies, LLP
48612 212th Street
Elkton, SD 57026-6716

Re: Manure Spill – February 9, 2020

Dear Mr. Kavanagh:

The purpose of this letter is to follow-up on the phone call that Department of Environment and Natural Resources (DENR) staff received from you about a process wastewater spill that occurred on February 9, 2020, when a hose on the flush pump by the south settling pond came off. You estimated approximately 14,000 gallons of recycled flush water leaked from the hose before you were able to stop it.

KC Dairies, LLP currently has coverage under the 2013 General Water Pollution Control Permit for Concentrated Animal Feeding Operations (the general permit) for its dairy feeding operation (**permit number SDG-0100031**). The general permit requires you to report any manure discharge as soon as possible, but no later than twenty-four hours from the time you first became aware of the discharge.

You indicated the process wastewater flowed south through a culvert under the road and spread out in a field to the south of the dairy. You indicated you had contacted the landowner and would be contacting the county. Please remember to document the manure spill and your response. You indicated you would attempt to clean up as much of the spill as possible.

You must send a letter to the department by February 25, 2020, detailing the process wastewater spill and your response to it and indicating how this kind of discharge will be prevented from happening again in the future.

Additionally, this process wastewater spill (discharge) will need to be reported on your 2020 annual report. DENR normally sends out the annual report forms, for the previous year, in January. The completed annual report is to be submitted to DENR on or before March 28th.

If you have any questions regarding this letter, please feel free to contact me at (605) 773-3351. Thank you for your cooperation and assistance in this matter.

Sincerely,

Ben Myers
Feedlot Permit Program
Department of Environment and Natural Resources

cc: Brookings County Commissioners
Brookings County Planning & Zoning