



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you would like to attend this meeting, please come to the west doors of the Government Center where a staff member will be stationed to allow you entry to the building. If you would like to call in, dial 605-697-8255 and enter code 6056968205 when prompted. Please, if you have any symptoms of COVID-19 or believe you may have been exposed, consider watching the Commission meeting from home broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel, and call in if you have any comments or questions.

1. 8:30 AM Call to Order on Tuesday, April 7, 2020

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[03-24-2020 Minutes.pdf](#)

[03-25-2020 Minutes.pdf](#)

B. Approval of travel & education requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04072020.pdf](#)

- D. Approval of cellular authorizations
- E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

- A. Approval of claims

Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 4.7.20.pdf](#)
[April Cell Phones 4.7.20.pdf](#)

- B. Department Head reports

7. Regular Business

- A. Action to approve Resolution #20-13: a bridge inspection program resolution for use with SDDOT retainer contracts.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 20-13 Brige Inspection.pdf](#)

- B. Action to transfer a 2015 Chevrolet Traverse from the Commission Department to the Sheriff's Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Transfer - Traverse.pdf](#)

- C. Discussion on FY2018 audit report.

Documents:

[Audit Report.pdf](#)
[Audit Letter.pdf](#)

8. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

9. States Attorney's Office Report

10. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

DENR to Hammink Dairy.pdf
DENR to Valley View Dairy.pdf
DENR to Dr. Minion.pdf

11. Executive Session - in accordance with SDCL §1-25-2(1)(3): Personnel, Consulting with Legal Counsel

Action: Motion to Enter Into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

12. Adjournment

Action: Motion to Approve, Voice Vote

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.