Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. **8:30 AM Call to Order on Tuesday, June 16, 2020**

2. **Pledge of Allegiance**

3. **Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

   Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. **Approval of Agenda**

   Action: Motion to Approve, Request Comments, Voice Vote

5. **Consent Agenda Items**

   Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

   A. Approval of minutes

      Documents:

      06-04-2020 Minutes.pdf

   B. Approval of travel requests

      Documents:

      Travel Requests.pdf

   C. Approval of personnel action notices

      Documents:

      Personnel Action Notice Report 06162020.pdf

   D. Approval of cellular authorizations

   E. Approval of the Human Services report

      Documents:

Human Services Report.pdf

6. **Routine Business**

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

CLAIMS 6.16.2020.pdf
DEPARTMENT OF REVENUE CLAIM 6.10.2020.pdf

B. Department Head reports

i. BCOAC

Documents:

BCOAC Report.pdf

C. Finance Officer's Report

Be it Noted Items:

- *Auditor's Account with the Treasurer*
- *Payroll Additives and Totals*
- *Highway Expenditures Report*
- *Register of Deeds Statement of Fees Collected*
- *Quarterly Investment Report*

Documents:

Finance Officer Report.pdf

7. **Scheduled Agenda Items**

A. 9:00 AM - Action to approve an annual request to shut down a portion of Broadway Avenue in Aurora for Gala Days, August 1, 2020 at 6:00 AM to August 2, 2020 at 3:00 AM.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Gala Days Detour.pdf

B. 9:05 AM - Preston Township, Barry Loomis - request for funding for a portion of a township road affected by the Big Sioux River.

Documents:

Road Pics.pdf

i. Discussion and possible action on a potential funding request.

Action: Motion to Approve, Comments, Roll Call

8. **Regular Business**

A. Action to approve Resolution #20-34: a resolution establishing a discretionary formula for reduced taxation of new commercial residential structures and additions in the County of Brookings, South Dakota and amending Resolution #95-16.

Action: Motion to Approve, Comments, Roll Call

Documents:

House Bill 1259.pdf
Res 20-34 Discretionary Formula.pdf

B. Action to approve Resolution #20-35: a resolution establishing a discretionary formula for reduced taxation of new industrial structures and additions in the County of Brookings, South Dakota and amending Resolution #96-52.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-35 Discretionary Formula.pdf

C. Action to approve Resolution #20-36: a resolution establishing a discretionary formula for reduced taxation of new nonresidential agricultural structures and additions in the County of Brookings, South Dakota and amending Resolution #96-53.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-36 Discretionary Formula.pdf

D. Action to approve Resolution #20-37: a resolution establishing a discretionary formula for reduced taxation of new commercial structures and additions in the County of Brookings, South Dakota and amending Resolution #00-48.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-37 Discretionary Formula.pdf

E. Action to approve Resolution #20-38: a plat of Block 1, Elenkiwich Addition in the Northeast ¼ of Section 10, T110N, R50W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-38 2020plat010.pdf

F. Action to approve Resolution #20-39: a plat of Block 1, Ommen Second Addition in Government Lot 8 and 9 in the Northeast ¼ of Section 12, T112N, R48W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-39 2020plat011.pdf

G. Action to approve Resolution #20-40: a plat of Block 1, Intermill-Misar Addition in the Southeast ¼ of Section 12, T110N, R51W of the 5th P.M., Brookings County, South

Dakota and Block 2, Intermill-Misar Addition in the Northeast ¼ of Section 13, T110N, R51W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-40 2020plat012.pdf

H. Action to approve Resolution #20-41: a plat of Block 1, Jensen Addition in the Northeast ¼ of the Northwest ¼ of Section 32, T110N, R48W of the 5th P.M., Brookings County, South Dakota.

Action: Motion to Approve, Comments, Roll Call

Documents:

Res 20-41 2020plat013.pdf

I. Action to approve Abatement #20-30: an application for abatement made by Broadacre Mobile Homes for parcel #40999-00001-020-00 in the amount of $21.79.

Action: Motion to Approve, Comments, Roll Call

Documents:

Abatement 20-30 Broadacre Mobile Homes.pdf

J. Action to approve Agreement #20-26: a letter of contract for engineering and environmental services – feasibility memo between Brookings County and Banner Associates, Inc. for an amount not to exceed $40,000.

Action: Motion to Approve, Comments, Roll Call

Documents:

County Dev Report.pdf
Agr 20-26 Engineering Services, Banner.pdf

K. Action to approve Agreement #20-27: an agreement between Brookings County and TopKote Inc. for the 2020 Brookings County chip seal project.

Action: Motion to Approve, Comments, Roll Call

Documents:

Agr 20-27 TopKote Inc.pdf

L. Action to approve Agreement #20-28: an application for occupancy of right-of-way of county highways made by Double D Gravel in Elkton Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-28 ROW Double D Gravel.pdf

M. Action to approve Agreement #20-29: an application for occupancy of right-of-way of county highways made by Marvin O. Rentsch in Oakwood Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-29 ROW Rentsch.pdf

N. Action to approve Agreement #20-30: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Richland Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-30 ROW Sioux Valley Energy.pdf

O. Action to approve Agreement #20-31: an application for occupancy of right-of-way of county highways made by Victor Construction in Lake Hendricks Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Agr 20-31 ROW Victor Construction.pdf

P. Approval of grant applications for culvert replacements:

Documents:

Township Grant Info.pdf

i. Action to approve an application made by Oak Lake Township in the amount of $5,127.

Action: Motion to Approve, Comments, Roll Call

Documents:

Culvert Assistance - Oak Lake Township.pdf

ii. Action to approve an application made by Volga Township in the amount of $5,408.13.

Action: Motion to Approve, Comments, Roll Call

Documents:

Culvert Assistance - Volga Township.pdf

Q. Discussion and possible action on generator needs at the Brookings County Outdoor Adventure Center.

Action: Motion to Approve, Comments, Roll Call

R. Action to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County for reimbursement for the Pre-Disaster Mitigation Plan in the amount of $11,283.75, receipt #511829, to Emergency Management GL line 226-4-222-4290.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Automatic Supplement - County Dev.pdf

S. Action to approve a Request to Fill Vacancy for a full-time male correctional officer in the Sheriff's Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

RFV - FT Correctional Officer.pdf

T. Action to approve the Commission's citizen board appointment policy.

Action: Motion to Approve, Comments, Voice Vote

Documents:

Board, Commission, Committees Policy.pdf

U. Work Plan Update

Documents:

Work Plan Topics.pdf

9. Commission Department Director's Report

Documents:

Commission Dept Report.pdf
Surplus Cash Analysis.pdf

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

A. Correspondence received

Documents:

DENR to Bobcat Farms.pdf

12. Executive Session

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *June 18, Tuesday: FY2021 budget hearings, 8:00 AM in the Community Room (Rm 300) of the Brookings City & County Government Center.*
- *June 24, Wednesday: Steel cell demonstration, 9:00 AM west of the courthouse along 6th Avenue.*
- *July 2, Thursday: Jail Expansion bid opening, 2:00 PM in Suite 210 of the Brookings City & County Government Center.*
- *July 3, Friday: County offices will be closed in honor of the Independence Day holiday.*
- *July 20-24: Safety Week.*
    - *Safety Picnic: Thursday, July 23, 11:00 AM - 2:00 PM at the BCOAC.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the

Americans with Disabilities Act.

BROOKINGS COUNTY COMMISSION MEETING
THURSDAY, JUNE 4, 2020

The Brookings County Board of County Commissioners met in regular session on Thursday, June 4, 2020 with the following members present: Michael Bartley, Larry Jensen, Angela Boersma and Ryan Krogman. Lee Ann Pierce was present via telephone.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Jensen to approve the agenda for the June 4, 2020 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(1)(6), personnel and security was added to the Executive Session.

CONSENT AGENDA

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

The consent agenda consisted of the minutes from the May 19, 2020 Commission Meeting.

Personnel Action Notices: voluntary resignation- Anna Sells, effective April 24, 2020; voluntary resignation- Taylor Geerdes, effective May 3, 2020; voluntary resignation- Joseph Kretchman, effective May 18, 2020; new hire- Part-time Correctional Officer Angela Strohfus at $18.34, effective May 22, 2020; annual review- Rae Lynn Mayher to $22.80, effective June 1, 2020.

Human Services Report: case #20-047 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, $424.38; Agfirst Farmers Coop, Patrol Car Maintenance, $36.36; Allegra Print & Imaging, Envelopes, $524.11; Anthony Teesdale, Crt Appt Atty, $6,510.80; AT&T Mobility, Mobile Wifi, $440.44; Aurora Auto Body & Glass, Patrol Vehicle Repairs, $92.87; Avera Mckennan Hospital, EAP Contract Fee, $4,240.80; Bauer, Tim, Mileage, $9.24; Beacon Hill Rifle & Pistol, Deputy Range Dues, $50.00; Boarman Kroos Vogel Group, Det Center Expansion, $11,288.34; Bob Barker Company, Supplies, $88.70; Brookings Area Chamber, Legislative Luncheon,

$60.00; Brookings Area CTC, CPR Cert Cards, $140.00; Brookings County Finance, Delinquent Taxes, $2,448.75; Brookings Health System, Brookings Health System MH, Inmate Medical, Sane Kit, $7,341.80; Buhls Of Brookings Cleaner, Jail Supplies, $81.80; C&R Supply Inc, Water Pump Seal Kit, $606.53; Century Business Products, Copier Contract, $123.30; Century Link, May Bill, $127.20; Charm-Tex, Jail Supplies, $1,007.82; City Of Brookings, Citco Admin Building Utilities, E911, $84,960.92; Dakota Service, Towing, $230.00; Dale's Alignment, Alignment And Control Arm, $390.49; Donald Mccarty, Crt Appt Atty, $305.10; Eidsness Funeral Home, Coroner Fees, $100.00; Einspahr Auto Plaza, Patrol Vehicle Maint, $69.45; Election Systems & Software, Ballots, $7,325.90; Empire Investments LLC, Tax Certificates, $8,315.84; Executive Mgmt Finance Off, Technology Access Fee-April, $55.00; Farm & Home Publishers, Publisher Books, $582.00; First Bank & Trust, General Obligation Certificate, $60,823.51; Fite, Pierce & Ronning Law, Crt Appt Atty, $504.40; Foerster Distributing, Paper, Janitorial Supplies, $364.45; Gass Law, PCc, Crt Appt Atty, $1,756.80; Heath Nopens, Refund Crt Appt Atty Payment, $100.00; Heritage Condos, Rent, $475.00; Hometown Service & Tire, L, Alignment/Balance Tires, $562.73; Hy-Vee Food Store, Zoning Mtg Refreshments, Inmate Meals, $13,064.55; Innovative Office Solution, Labels & Pens, $56.08; Inter-Lakes Community Acti, 2nd Qtr Community Service Wrkr, $4,048.25; Jordyn Bangasser, Crt Appt Atty, $2,570.50; Knight's Defense, Scanner/Belt/Shirt, $850.90; L&L Auto & Truck Parts, Patrol Vehicle Parts, $55.64; Lewis Drug Inc, March/April Bills, $1,297.17; Light And Siren, Patrol Vehicle Equipment, $10,650.20; Lincoln County Auditor, Lincoln Co Mental Illness Exp, $1,184.90; Marshall & Swift/Boeckh, L, M&S Residential Cost Handbook, $743.90; Mckeever's Vending, Inmate Commisary, $435.84; Midwest Glass, Windshield, $584.10; Moser, Misty, Replacement Check, $75.00; Nancy J Nelson, Crt Appt Atty, $953.51; National 4-H Council, 4-H Materials And Merchandise, $358.44; Northwestern Energy, Natural Gas Usage, $10.00; Northwestern Energy, Northwestern Energy Bill, $772.31; Office Peeps Inc, Paper & Dvds, Pens, Cloths, $353.81; Olson, Steve, Mileage For Weed&Pest Board Mtg, $16.80; Patricia J Hartsel, Transcripts, $210.80; Prairie Aquatech Manufacturing, Volga TIF Property Tax, $21,465.01; Prochem Dynamics LLC, Cleaning Supplies, $226.67; RC First Aid, First Aid Supplies, $17.00; Reed T Mahlke, Crt Appt Atty, $8,267.85; Reliance Telephone, Phone Card Transactions, $2,000.00; Rick Ribstein, Crt Appt Atty, $923.70; Rude's Funeral Home Inc, Coroner, $480.00; Ryde Investment Group LLC, Tax Certificate, $9,559.95; Sanford Health, Sane Kit, $534.18; Schultz, Lori, Gloves, $22.19; SD Newspaper Service, Job Postings, $1,239.05; Sioux Valley Cleaners Inc, WIC Janitorial, $442.00; Steven Ust, Inspections, $700.00; Teree A Nesvold, Crt Appt Atty, $1,787.80; Terry D Wieczorek PC, Crt Appt Atty, $2,345.48; Thomson Reuters - West, 4/1/20-4/30/20 Bill, $1,005.83; Tim Hogan, Crt Appt Atty, $3,871.40; Van Diest Supply Company, Altosid/Garlon, $624.63; Vandenberg Law, Crt Appt Atty, $388.00; Walburg, Duane, Animal Control, $75.60; Walmart Community, Webcam/Signholder, $72.54; Water Works LLC, 50 Bags Of Salt, $99.80; Wells Fargo, Handicap Stand/Google Cloud, $125.72; White Fire Dept, 2015 Ford F350, $33,389.00; June Cell Phone Reimbursements: Thomas Chester, $30.00; Jennifer Beller, $150.00; Dennis Carmichael, $60.00; Bartley, Michael, $75.00; Eileen Aberle, $45.00; Anderson, Jeffrey G, $75.00; Biteler, David, $30.00; Suzanne Bjordal, $30.00; Angela Boersma, $75.00; Rusty Brandsrud, $30.00; Brehmer, Jacob, $105.00; Dave Bublitz, $45.00; Buseth, Vicki, $105.00; Chapman, Beverly, $105.00; Jeffrey Conrad, $30.00; Friedrich, Cliff, $45.00; Giegling, Mike, $30.00; Gross, Linda, $30.00; Brian Gustad, $105.00; Haider, Darin, $60.00; Richard Haugen, $45.00; Heidemann, Terrance, $30.00; Hieb, Jere, $30.00; Hieb, Richard, $30.00; Hill, Robert, $105.00; Holzhauser, Michael, $105.00; Huber, Dustin, $105.00; Jensen, Larry, $75.00; Justin Johnson, $30.00; Benjamin Kleinjan, $105.00; Larry Klingbile, $30.00; Kriese, Jeremy, $30.00; Krogman, Ryan, $75.00; Langstraat, Manual, $30.00; Dane Larsen, $30.00; Mccrea, Don, $15.00; Eric Mette, $75.00; Misty Moser, $75.00; Kevin Murfield, $30.00; Dan C Nelson,

$105.00; Paige Petersen, $105.00; Lee Ann Pierce, $75.00; Jon Pike, $60.00; Plowman, Shawn, $90.00; Tara Rodriguez, $30.00; Bryan Schreur, $30.00; Sebring, Scott, $105.00; Reid Squires, $30.00; Stanwick, Martin, $105.00; Steffensen, Stacy, $105.00; Cody Sunderland, $30.00; Sweebe, Bart, $105.00; Witchey, Kristen, $45.00.

Recognition of Employees' Anniversaries

The board recognized Jennifer Beller, Finance Office for 5 years of service; Michael Andresen, Highway/Weed Departments for 5 years of service; Jenna Byrd, Finance Office for 5 years of service; Kevin Murfield, Sheriff's Office for 5 years of service; Mike Holzhauser, Veterans & Human Services for 10 years of service; Richard Haugen, County Development for 15 years of service; Mitchel Lang, Highway Department for 5 years of service; Matt Christensen, Sheriff's Office for 10 years of service.

Department Head Reports

Highway Superintendent Brian Gustad said they've had several bridges, particularly along the Big Sioux River, where the materials have washed out. He said they've been working with the engineers to properly backfill those areas.

Gustad updated the board on the structures south on Highway 77. Krogman asked when it will be completed. Gustad said the completion date is August 15th.

Finance Officer Vicki Buseth said their office did 1,028 title transfers for the month of May.

Buseth said they continue to work on budgets.

Buseth said the Primary Election went well. Buseth thanked her staff, the poll workers, the three temporary workers who worked Absentee Voting and the IT staff for their hard work on running the election.

County Development Director Robert Hill attended an LEPC Meeting; attended an E-911 Meeting; and attended the City of Sinai City Council Meeting. Hill said they conducted a county siren test. He said all of the sirens in the small towns work.

Hill said he attended the County Planning & Zoning Meeting.

Hill said he attended a meeting with Banner Associates and several other people to discuss the drainage pattern south of the county road known as the Sinai road. Hill said he has them working on a quote for a Feasibility Study. He said it would benefit Medary Township and the county highway system. Hill said there will be more discussion in detail on that matter at the June 16th Commission Meeting.

Pierce asked Hill about the census. Hill said they are about 67% for responses.

BCOAC Director Dustin Huber said they are starting to pick up at the BCOAC. Huber updated the board on upcoming events. He said there will be a blood drive on June 29th.

REGULAR BUSINESS

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-23: a resolution authorizing the purchase of snow and ice handling equipment, supplies, and accessories through the Sourcewell, formerly National Joint Powers Alliance, bid process. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-23

A RESOLUTION AUTHORIZING THE PURCHASE OF SNOW AND ICE HANDLING EQUIPMENT, SUPPLIES, AND ACCESSORIES THROUGH THE SOURCEWELL, FORMERLY NATIONAL JOINT POWERS ALLIANCE, BID PROESS

WHEREAS, Brookings County Highway Department will need one PLOW, WING, SPREADER, DUMP BODY AND HYDRAULIC SYSTEM; and

WHEREAS, SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, has recently gone through a competitive bidding process for SNOW REMOVAL EQUIPMENT, SUPPLIES, AND ACCESSORIES with such bidding process culminating in the bids being opened on OCTOBER 29, 2018 WITH THE BID CONTRACT BEING EXTENDED TO OCTOBER 29, 2022;

WHEREAS, HENKE MANUFACTURING AND SANITATION PRODUCTS INC., was the lowest responsible bidder under such SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, bid process and HENKE MANUFACTURING AND SANITATION PRODUCTS INC., is willing to provide equipment to BROOKINGS COUNTY under the same terms and options as available to SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHERAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase supplies or services from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that Brookings County Highway Department is hereby authorized and directed to contract for the purchase of a PLOW, WING, SPREADER, DUMP BODY, and HYDRAULIC SYSTEM, based upon the bid price, or less, as established through the competitive bidding process of SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE.

Passed this 4th day of June, 2020.

Michael Bartley
Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-24: a Bridge Improvement Grant Program resolution authorizing 5 year County Plan amendments. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-24

A BRIDGE IMPROVEMENT GRANT PROGRAM RESOLUTION

AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS

WHEREAS, Brookings County wishes to amend their previously approve 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

Addition: 06-220-089 1.4 S and 2.0 W of White Preliminary Grant
Addition: 06-301-110 10.0 N and 1.9 W of Elkton Preliminary Grant
Addition: 06-306-110 10.0 N and 1.4 W of Elkton Preliminary Grant

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 06/04/2020.

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-25: a Bridge Improvement Grant Program Resolution authorizing submission of applications for structure 06-220-089.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

RESOLUTION #20-25

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-220-089
1.4 S and 2.0 W of White Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-26: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-301-110.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

RESOLUTION #20-26

BRIDGE IMPROVEMENT GRANT PROGRAM

RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-301-110
10.0 N and 1.9 W of Elkton Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-27: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-306-110.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

RESOLUTION #20-27

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-306-110
10.0 N and 1.4 W of Elkton Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:
That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-28: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-141-090. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

RESOLUTION #20-28

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-141-090**
Approx. 7.0 N and 2.9 W of Brookings on 205th Street (44.41318N,-96.84616W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
James and Suzanne Hegg, 46765 205th St., Bruce, SD 57220; John and Linda Vandeweerd, 46833 205th St., Bruce, SD 57220.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route _X_, a mail route _X_, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$840,000
Federal Share (81.95%):	$688,680
Local Share (18.05%):	$151,620

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Don Brown and Michael Clancy from RenoDry USA gave a presentation on a product they use that dehydrates old buildings.

Brown said many historic buildings have a case of rising damp and salt penetrating the limestone walls. He said rising damp erodes the structural integrity of the foundation causing severe damage to the fabric of the building.

Brown said there isn't a solution for rising damp except their product. He said it's the only green product made in the world.

Clancy presented to the board how they install the product.

Steffensen said the air conditioning system over at the courthouse continues to fail and needs to be replaced very soon. She said they do have a substantial budget for the courthouse this year but wants to see what the quote is first on a new air conditioner. Steffensen asked the board to give her some time to see where they are at with the air conditioning system and said if there is budget available they could move forward with this project.

REGULAR BUSINESS

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-29: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-198.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

RESOLUTION #20-29

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-098**
Approx. 2.3 S and 3.0 W of White on 475th Avenue (44.40005N,-96.70702W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Klint and April Willert, 20577 475th Ave., Aurora, SD 57002; Crystal Pochardt, et al, 20547 475th Ave., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.

3. The bridge is located on a Federal Aid Route___, a school bus route ___, a mail route _X_, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$700,000
Federal Share (81.95%):	$573,650
Local Share (18.05%):	$126,350

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-30: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-170-101.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

RESOLUTION #20-30

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-170-101**
Approx. 5.9 N of Brookings on 471st Avenue/CR 77 (44.39726N,-96.78756W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Jeanne Kneeland, PO bOx 542016, Omaha, NE 68154; James Deniger, 20621 471st Ave., Brookings, SD 57006; Karen Ruth Trust, 2842 Mt. Olive-Agosta Rd., New Bloomington, OH 43341.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route_X_, a school bus route _X__, a mail route _X_, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$1,600,000
Federal Share (81.95%):	$1,311,200
Local Share (18.05%):	$288,800

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-31: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-190-041.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

RESOLUTION #20-31

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-190-041**
Approx. 3.4 N and 5.0 W of White on 473rd Avenue (44.48352N,-96.74709W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):

Red Willow Hutter Brethren, Inc., 20019 474th Ave., White, SD 57276.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route _X__, a mail route _X_, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$680,000
Federal Share (81.95%):	$577,260
Local Share (18.05%):	$122,740

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-32: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-209-100.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

RESOLUTION #20-32

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-209-100**
Approx. 2.5 S and 3.1 W of White on 206th Street (44.39808N,-96.70799W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Klint and April Willert, 20577 475th Ave., Aurora, SD 57002; Charles and Diane Culver Family Trust, 20751 475th Ave., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route ___, a mail route __X_, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$920,000
Federal Share (81.95%):	$753,940
Local Share (18.05%):	$166,060

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-33: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-098.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

RESOLUTION #20-33
FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-198**
Approx. 1.8 S and 1.0 W of Aurora on 475th Avenue (44.25559N,-96.70742W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Robert and Anite Wells, 4025 44th St. South, Brookings, SD 57006; Rex Collins, 47519 214th St., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route ___, a mail route ___, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	$1,450,000
Federal Share (81.95%):	$1,188,275
Local Share (18.05%):	$261,725

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-25: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Oakwood Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Boersma to approve an expense from the Fire Department Long Term Fund in the amount of $33,389.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Pierce, seconded by Boersma to approve a funding request in the amount of $1,500 from the Uncle Sam Jam for the annual 4th of July fireworks display in Brookings.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve a funding request in the amount of $500 from the Elkton Special Days Committee for the annual 4th of July fireworks display in Elkton.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve a fireworks display at the driving range at Meadow Creek Golf Course near Volga on June 12, 2020 at dusk.

All members voted "aye." Motion carried.

The board held the Canvas of June 2, 2020 Primary Election in Brookings County.

Motion by Boersma, seconded by Jensen to approve the results from the June 2, 2020 Primary Election.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said she attended the E-911 Meeting and the Safety Committee Meeting. Steffensen said Safety Week will be July 20th-24th.

Steffensen asked the board for their permission to do a Request to Fill Vacancy for a full-time correctional officer. By consensus, the board agreed.

Steffensen said they only received two applications for the culvert grant program. She asked the board for direction. Commissioner Jensen said a possible reason for only having two applications could be because it's planting season. Pierce said they were very clear about the process at the township meeting. She suggested they fund the two applicants that applied and be

done for the rest of the year. Highway Superintendent Brian Gustad said his opinion is to open the program back up. He said the money is there. Krogman agreed and said to send another letter and set another deadline, possibly the end of the July. Boersma said she also supports holding a second round. By consensus, the board agreed to move forward with a second round of applications for the culvert program.

Steffensen discussed upcoming dates with the board.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Jensen said he listened to the jail hearing.

Commissioner Krogman attended a BATA Meeting; attended and discussed a meeting he had with Banner Associates regarding the Feasibility Study Memo.

Commissioner Boersma attended an ICAP Board of Director's Meeting; attended the NACo Next Gen Meeting; and attended a Domestic Abuse Shelter Meeting.

Commissioner Pierce attended the BEDC Meeting and listened to the jail hearing.

Commissioner Bartley participated in Governor Noem's Call-in; attended a meeting at the Courthouse on IT issues; listened to the jail hearing; attended the County Planning & Zoning Meeting; attended an E-911 Meeting; and attended a meeting with Banner Associates

EXECUTIVE SESSION

Motion by Krogman, seconded by Boersma to enter into Executive Session at 10:31 a.m., in accordance with SDCL 1-25-2(1)(6), personnel and security. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 11:27 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, June 16, 2020 Commission Meeting.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

_____

Jenna Byrd
Brookings County
Senior Finance Assistant

Published once at the approximate cost of___.

Brookings County

Travel / Education Request Form

Name(s): Robert W. Hill

Department: County Development **Position(s):** Director

Date(s)	Beginning Odometer	Ending Odometer	Destination
7/15/2020			Pierre, SD

Reason for Travel:

Attend • MGT 381 Business Continuity Planning. The class is being presented by SDOEM.
July 15, 2020 8:30 am to 5:00 pm. Plan to drive to the class on the morning of the 15th and return same day.

Passengers:

None

Estimated Expenses:

- Method of Travel: ⦿ County Vehicle ○ Private Auto

  382 Miles @ $ _____ /per mile = $ 0.00

- Meals: 0 Breakfast(s) @ $ 6.00 = $ 0.00

  0 Lunch(s) @ $ 11.00 = $ 0.00

  0 Dinner(s) @ $ 15.00 = $ 0.00

- Additional Expenses (taxi, parking, etc.):

  Please list: None = $ _____

- Lodging (Estimated number of nights): None = $ _____

- Registration (Estimated cost): None = $ _____

Total Cost Estimate: = $ 0.00

Department Head designated mileage rate: $ /per mile

Robert W. Hill
Department Head Signature

6/08/2020
Date

Robert Hill

From: EventSmart.com <orders@eventsmart.com>
Sent: Monday, June 8, 2020 11:17 AM
To: Robert Hill
Subject: Registration Not Approved

SOUTH DAKOTA OFFICE OF EMERGENCY MANAGEMENT

Hello, Robert:

Your registration(s) are awaiting approval by the event manager. You will be notified when the status of your registration changes.

Event Name:
MGT 381 Business Continuity Planning -- Pierre

Registrant(s):

Robert Hill

Registration Code: 5465-178-1-711c
Tickets:

MGT 381 Business Continuity Planning -- Pierre
July 15, 2020 8:00 am - July 15, 2020 5:00 pm

Connect with Us:

Contact Info:

Phone: **605-773-3231**
Email: Dustin.Hight@state.sd.us

Event Smart

Need to organize an event? Create your events registration and ticketing website today!

Personnel Action Notice Summary

Commission Meeting: June 16, 2020

Employee Name:	Daniel Fraser				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	02/24/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	James Gay				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	05/01/2020		**Salary/Wage:**	$	18.70
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Margaret Harkness				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	05/01/2020		**Salary/Wage:**	$	19.08
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Chris Heismeyer				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	05/01/2020		**Salary/Wage:**	$	18.70
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 16, 2020

Employee Name:	Connor Thompson				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	05/01/2020		**Salary/Wage:**	$	18.70
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	William Hazzard II				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	05/29/2020		**Salary/Wage:**	$	19.08
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Christine Kreutner				
Department:	Finance		**Position:**	Finance Assistant	
Effective Date:	06/01/2020		**Salary/Wage:**	$	17.06
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Chris Mullhair				
Department:	Highway		**Position:**	Heavy Equipment Operator	
Effective Date:	06/01/2020		**Salary/Wage:**	$	22.64
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 16, 2020

Employee Name:	Tiffany Sylvers				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	06/01/2020		**Salary/Wage:**	$	19.46
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Holly Peterson				
Department:	Sheriff's Office		**Position:**	Correctional Officer	
Effective Date:	06/05/2020		**Salary/Wage:**	$	18.34
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	David Bublitz				
Department:	Highway		**Position:**	Shop Foreman	
Effective Date:	06/08/2020		**Salary/Wage:**	$	22.78
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:	Carlee Fletcher				
Department:	BCOAC		**Position:**	Membership Assistant	
Effective Date:	07/01/2020		**Salary/Wage:**	$	16.19
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Personnel Action Notice Summary

Commission Meeting: June 16, 2020

Employee Name:	Abigail Jensen				
Department:	State's Attorney		**Position:**	Office Coordinator	
Effective Date:	07/01/2020		**Salary/Wage:**	$ 18.70	
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

Employee Name:					
Department:			**Position:**		
Effective Date:			**Salary/Wage:**		
Status:	Full Time	Part Time	Temp / Seasonal	Exempt	Non Exempt
Reason:	Performance Review	New Hire	Resignation or Termination	Status Change	

For Commission Use Only

Date Submitted to Board of County Commissioners: June 16, 2020

Reference #: 20–054

Request: Utilities

Amount: $ 588.68

Recommendation of County Assistance Officer: Paid disconnect amount

Reference #: 20-

Request: Rent

Amount:

Recommendation of County Assistance Officer: Approved Rent/Past Due Eviction Status

Reference #: 20-026

Request: Rent

Amount:

Recommendation of County Assistance Officer:

Reference #: 20-0

Request:

Amount:

Recommendation of County Assistance Officer:

Reference #: 20-0

Request:

Amount:

Recommendation of County Assistance Officer:

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202006086439	101-4-111-4230	PUBLICATIONS		595.02
01-10796	DEPT OF LEGISLATIVE AUD	I-202006096465	101-4-111-4220	FINAL BILL FOR AUDIT 2018		4,647.50
01-12261	OFFICE PEEPS INC	I-202006096559	101-4-111-4260	BUS CARDS/COFFEE/PAPER/BRACKE		235.12
01-12503	QUALIFIED PRESORT SERVI	I-202006096567	101-4-111-4267	5/1-5/29		77.93
01-12991	SPECIAL DAYS COMMITTEE	I-202006096594	101-4-111-4231	ELKTON FIREWORKS DISPLAY DONA		500.00
01-13237	UNCLE SAM JAM	I-202006096607	101-4-111-4231	UNCLE SAM JAM SPONSORSHIP		1,500.00
01-21891	NATIONAL SAFETY COUNCIL	I-202006096551	101-4-111-4220	MEMBERSHIP RENEWAL		650.00
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-111-4230	PUBLICATIONS		1,910.22
01-22073	RFD NEWSPAPERS INC	I-202006096574	101-4-111-4230	PUBLICATIONS		1,728.64
01-22184	SCHAFFER LAW OFFICE, PR	I-202006096583	101-4-111-4220	PROFESSIONAL SERVICES 5/7-5/2		2,940.00
01-22658	QUADIENT LEASING USA, I	I-202006096566	101-4-111-4267	POSTAGE MACHINE INK		139.73

DEPARTMENT 111 COMMISSIONERS TOTAL: 14,924.16

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02288 6.16.2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10371	BROOKINGS REGISTER	I-202006086439	101-4-120-4230	PUBLICATIONS		1,462.65
01-11282	HANSON, KATHY	I-202006096499	101-4-120-4210	PRIMARY ELECTION WORKER		83.00
01-11679	KNUTSON, DORIS	I-202006096500	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-12261	OFFICE PEEPS INC	I-202006096561	101-4-120-4260	SNEEZE GUARDS/PAPER		2,002.00
01-12399	IRENE PIERCE	I-202006096504	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-12695	SAPP, RUTH	I-202006096510	101-4-120-4210	PRIMARY ELECTION WORKER		52.50
01-13185	TOWN & COUNTRY SHOPPER	I-202006096605	101-4-120-4230	ADS FOR TAXES/MV/VOTING		64.00
01-13642	ISHOL, DOROTHY	I-202006096476	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-14525	CLARK, TANYA	I-202006096467	101-4-120-4210	PRIMARY ELECTION WORKER		278.75
01-15306	BROTSKY, ELEDA	I-202006096497	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-15542	STUEFEN, LOIS	I-202006096488	101-4-120-4210	PRIMARY ELECTION WORKER		256.00
01-15594	AHARTZ, KENNETH	I-202006096494	101-4-120-4210	PRIMARY ELECTION WORKER		126.50
01-16841	DUSHARM, CAROL	I-202006096468	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-16847	EVEN, ANNA	I-202006096470	101-4-120-4210	PRIMARY ELECTION WORKER		264.25
01-16855	FOERSTER, MARILYN	I-202006096471	101-4-120-4210	PRIMARY ELECTION WORKER		238.50
01-16858	FOSTER, DIANNE	I-202006096472	101-4-120-4210	PRIMARY ELECTION WORKER		242.50
01-16872	HERRBOLDT, ELLEN	I-202006096474	101-4-120-4210	PRIMARY ELECTION WORKER		264.25
01-16912	KNUTZEN, SUE	I-202006096479	101-4-120-4210	PRIMARY ELECTION WORKER		264.25
01-16923	KRUSE, NELVA	I-202006096480	101-4-120-4210	PRIMARY ELECTION WORKER		249.00
01-16935	LINN, NORMA	I-202006096481	101-4-120-4210	PRIMARY ELECTION WORKER		228.00
01-16964	PIKE, GLORIA	I-202006096485	101-4-120-4210	PRIMARY ELECTION WORKER		242.00
01-17005	TOLRUD, DEANNA	I-202006096491	101-4-120-4210	PRIMARY ELECTION WORKER		249.00
01-17017	VAUGHN, BETTY	I-202006096498	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-17034	WISKUR, DEVONA	I-202006096493	101-4-120-4210	PRIMARY ELECTION WORKER		221.00
01-17193	KAMPMANN, LINDA	I-202006096478	101-4-120-4210	PRIMARY ELECTION WORKER		242.00
01-17764	VRCHOTA, KATHLEEN A	I-202006096508	101-4-120-4210	PRIMARY ELECTION WORKER		81.00
01-19919	THADEN, RONALD	I-202006096489	101-4-120-4210	PRIMARY ELECTION WORKER		242.50
01-20164	MYERS, VIKKIE	I-202006096484	101-4-120-4210	PRIMARY ELECTION WORKER		242.00
01-20259	MILLER, STEPHNE	I-202006096503	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-21628	REPPE, ADELPHA	I-202006096486	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-21630	WITCHEY, GREG	I-202006096509	101-4-120-4210	PRIMARY ELECTION WORKER		35.00
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-120-4230	PUBLICATIONS		156.38
01-22073	RFD NEWSPAPERS INC	I-202006096574	101-4-120-4230	PUBLICATIONS		4,112.67
01-22155	JULIE ERICKSON	I-202006096469	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-22360	NANCY THOMPSON	I-202006096490	101-4-120-4210	PRIMARY ELECTION WORKER		221.00
01-22361	KATHY WADDELL	I-202006096492	101-4-120-4210	PRIMARY ELECTION WORKER		221.00
01-22438	BARBARA MEYER	I-202006096482	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-22669	HANNAH HANSON	I-202006096473	101-4-120-4210	PRIMARY ELECTION WORKER		203.00
01-22670	BARBARA HILLESTAD	I-202006096475	101-4-120-4210	PRIMARY ELECTION WORKER		235.00
01-22671	GEORGIANNA JENSEN	I-202006096477	101-4-120-4210	PRIMARY ELECTION WORKER		256.00
01-22672	CHARLOTTE MICKELSON	I-202006096483	101-4-120-4210	PRIMARY ELECTION WORKER		235.00
01-22673	KIM STEFFENSEN	I-202006096487	101-4-120-4210	PRIMARY ELECTION WORKER		214.00
01-22674	CHERIE ANDERSON	I-202006096495	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-22675	DELANA BOVERO	I-202006096496	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-22676	KALI LAMP	I-202006096501	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-22677	DAWNE LAMP	I-202006096502	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-22678	CONNIE SEWARD	I-202006096505	101-4-120-4210	PRIMARY ELECTION WORKER		81.00
01-22679	AUSTIN TAYLOR	I-202006096506	101-4-120-4210	PRIMARY ELECTION WORKER		74.00
01-22680	JAMIE TUCKER	I-202006096507	101-4-120-4210	PRIMARY ELECTION WORKER		74.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22683	MACI LAW	I-202006096534	101-4-120-4270	MILEAGE FOR ELECTION DAY		21.84
				DEPARTMENT 120 ELECTIONS	TOTAL:	15,471.54

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02288 6.16.2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10390	BROOKINGS HEALTH SYSTEM	I-202006086436	101-4-130-4230	MAY BLOOD ALCOHOL TESTING		345.00
01-10390	BROOKINGS HEALTH SYSTEM	I-202006096618	101-4-130-4230	BLOOD SAMPLE WITHDRAWAL		119.62
01-11300	PATRICIA J HARTSEL	I-202006096520	101-4-130-4226	TRANSCRIPTION		40.80
01-11300	PATRICIA J HARTSEL	I-202006096521	101-4-130-4224	TRANSCRIPTIONS		231.80
01-12746	SDACC	I-202006096586	101-4-130-4210	2ND QUARTER CLERP PAYMENT		14,111.00
01-13370	THOMSON REUTERS - WEST	I-202006096602	101-4-130-4340	INV#842412579 MAY 1-31		360.50
01-13389	TERRY D WIECZOREK PC	I-202006096615	101-4-130-4222	CAA CRI20-134		383.10
01-13389	TERRY D WIECZOREK PC	I-202006096616	101-4-130-4223	CAA JUV18-188; JUV19-50		155.20
01-13389	TERRY D WIECZOREK PC	I-202006106625	101-4-130-4222	CAA CRI20-244		264.56
01-17926	TIM HOGAN	I-202006096622	101-4-130-4222	CAA CRI19-1169; MAG20-43		590.80
01-17926	TIM HOGAN	I-202006096623	101-4-130-4222	CAA CRI19-1173		698.40
01-19561	BRATLAND LAW	I-202006086425	101-4-130-4222	CRI19-923		462.40
01-19694	REED T MAHLKE	I-202006096544	101-4-130-4222	CAA CRI19-1297		1,430.75
01-19694	REED T MAHLKE	I-202006096545	101-4-130-4222	CAA CRI18-860		800.15
01-20548	COMPASS COUNSELING & AS	I-202006086457	101-4-130-4290	PSYCHOSEXUAL ASSESSMENT		1,800.00
01-22039	JENNIFER GOLDAMMER	I-202006096519	101-4-130-4222	CAA CRI18-1168		2,750.75
01-22039	JENNIFER GOLDAMMER	I-202006096619	101-4-130-4222	CAA CRI20-35		834.20
01-22102	ANTHONY TEESDALE	I-202006106624	101-4-130-4222	CAA CRI18-1155		1,338.00

DEPARTMENT 130 JUDICIAL SYSTEM TOTAL: 26,717.03

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 143 FINANCE OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10541	CENTURY BUSINESS PRODUC	I-202006086448	101-4-143-4250	COPIER CONTRACT		283.19
01-11060	FISHBACK INS AGENCY	I-202006096515	101-4-143-4220	NOTARY RENEWAL -VICKI BUSETH		50.00
01-12261	OFFICE PEEPS INC	I-202006096561	101-4-143-4260	SNEEZE GUARDS/PAPER		90.50
01-12864	SECRETARY OF STATE	I-202006096593	101-4-143-4220	NOTARY RENEWAL-VICKI BUSETH		30.00
01-13185	TOWN & COUNTRY SHOPPER	I-202006096605	101-4-143-4230	ADS FOR TAXES/MV/VOTING		336.00
01-22008	NEWEGG BUSINESS INC	I-202006096552	101-4-143-4260	SCANNERS/HP LASERJET		169.00
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-143-4230	PUBLICATIONS		825.00
01-22092	CONVERGINT TECHNOLOGIES	I-202006086459	101-4-143-4250	SAFE ANNUAL MAINTENANCE		245.94

DEPARTMENT 143 FINANCE OFFICE TOTAL: 2,029.63

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202006096562	101-4-151-4260	BATTERIES&TONER		309.65
01-19603	MEDIACOM LLC	I-202006096547	101-4-151-4260	LAW LIBRARY INTERNET SERV-JUN		136.90
01-19958	CLEAN SLATE	I-202006086456	101-4-151-4260	LETTERHEAD		96.00
01-22008	NEWEGG BUSINESS INC	I-202006096552	101-4-151-4260	SCANNERS/HP LASERJET		299.00
				DEPARTMENT 151 STATES ATTORNEY	TOTAL:	841.55

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 161 COUNTY BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202006086438	101-4-161-4280	COURTHOUSE/1921/COMM HEALTH		1,161.33
01-10354	BROOKINGS CITY UTILITIE	I-202006086438	101-4-161-4282	COURTHOUSE/1921/COMM HEALTH		43.83
01-10354	BROOKINGS CITY UTILITIE	I-202006086438	101-4-161-4283	COURTHOUSE/1921/COMM HEALTH		200.20
01-10670	COOK'S WASTEPAPER & REC	I-202006086462	101-4-161-4250	JUNE COURTHOUSE		251.42
01-10792	DEN-WIL INC	I-202006096464	101-4-161-4241	COMMUNITY HEALTH RENT		960.00
01-11078	FOERSTER DISTRIBUTING	I-202006096518	101-4-161-4243	TOWELS/KLEENEX		132.50
01-12236	NORTHWESTERN ENERGY	I-202006096553	101-4-161-4280	NATURAL GAS USAGE		10.00
01-12236	NORTHWESTERN ENERGY	I-202006096555	101-4-161-4280	GAS SERVICE		90.75
01-12666	RUNNING'S SUPPLY INC	I-202006096580	101-4-161-4243	RUGS FOR VOTE AREA		53.98
01-22471	RC FIRST AID	I-202006096569	101-4-161-4243	FIRST AID KIT REFILLS		40.00
01-22525	SWIFTEL DIRECTORY	I-202006096599	101-4-161-4280	FIRE ALARM/ELEV PHONE/EMG MGM		1,169.00

DEPARTMENT 161 COUNTY BUILDING TOTAL: 4,113.01

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202006086412	101-4-162-4260	COPIER CONTRACT		64.76
01-20016	HOMETOWN SERVICE & TIRE	I-202006096524	101-4-162-4250	2004 SUBURBAN BATTERY		113.59
01-22008	NEWEGG BUSINESS INC	I-202006096552	101-4-162-4260	SCANNERS/HP LASERJET		883.92
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-162-4230	PUBLICATIONS		327.00

DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL: 1,389.27

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 163 REGISTER OF DEEDS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202006096557	101-4-163-4260	TONER FOR VITAL PRINTER		119.00
				DEPARTMENT 163 REGISTER OF DEEDS	TOTAL:	119.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 171 INFORMATION TECHNOLOGY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12714	SCHNEIDER GEOSPATIAL LL	I-202006096601	101-4-171-4221	QUARTERLY BILLING THRU 9/30/2		2,910.00
01-22008	NEWEGG BUSINESS INC	I-202006096552	101-4-171-4260	SCANNERS/HP LASERJET		3,272.89
				DEPARTMENT 171 INFORMATION TECHNOLOGY TOTAL:		6,182.89

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 172 HUMAN RESOURCES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202006096559	101-4-172-4260	BUS CARDS/COFFEE/PAPER/BRACKE		8.30
01-19570	HUNGERFORD CHIROPRACTIC	I-202006096525	101-4-172-4220	INSTANT DRUG TEST		60.00
01-21523	SD POLICE CHIEFS' ASSOC	I-202006096592	101-4-172-4260	DEPUTY TESTING		315.00
01-22334	INDEED INC	I-202006096527	101-4-172-4230	JOB POSTINGS		315.96
01-22588	INFO CUBIC LLC	I-202006096528	101-4-172-4220	BACKGROUND CHECKS		253.40

DEPARTMENT 172 HUMAN RESOURCES TOTAL: 952.66

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 211 SHERIFF'S OFFICE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10153	AURORA AUTO BODY & GLAS	I-202006086416	101-4-211-4265	PATROL VEHICLE FUEL		469.76
01-10541	CENTURY BUSINESS PRODUC	I-202006086446	101-4-211-4250	COPIER CONTRACT		188.14
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-211-4265	MAY GAS		1,777.09
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-211-4260	MAY GAS		166.62
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-211-4230	MAY GAS		325.00
01-11078	FOERSTER DISTRIBUTING	I-202006096517	101-4-211-4260	TISSUE SUPPLIES		210.00
01-18134	WALBURG, DUANE	I-202006096612	101-4-211-4221	ANIMAL CONTROL MILEAGE		71.82
01-20143	CITY OF BROOKINGS	I-202006086454	101-4-211-4221	UNCLAIMED PET FEES		60.00
01-22525	SWIFTEL DIRECTORY	I-202006096598	101-4-211-4280	INV# 2786302		2,002.06
01-22551	M&M SERVICE	I-202006096543	101-4-211-4250	PATROL VEHICLE REPAIRS		74.13
01-22651	THOMAS CHESTER	I-202006086449	101-4-211-4260	BOOT REIMBURSEMENT		100.00

DEPARTMENT 211 SHERIFF'S OFFICE TOTAL: 5,444.62

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10272	BOB BARKER COMPANY	I-202006086422	101-4-212-4260	PANTS		39.70
01-10350	BROOKINGS AREA CTC	I-202006086427	101-4-212-4220	JAIL CPR CERT CARDS		252.00
01-10354	BROOKINGS CITY UTILITIE	I-202006086437	101-4-212-4280	acct#000138-000		1,879.87
01-10541	CENTURY BUSINESS PRODUC	I-202006086446	101-4-212-4250	COPIER CONTRACT		208.32
01-10670	COOK'S WASTEPAPER & REC	I-202006086461	101-4-212-4280	CARDBOARD/COMMERCIAL SERVICE		273.70
01-10684	COURTESY PLUMBING INC	I-202006086463	101-4-212-4250	REPAIRS		150.00
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-212-4260	MAY GAS		290.30
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-212-4265	MAY GAS		50.00
01-11038	FIRST BANK & TRUST	I-202006096514	101-4-212-4271	MAY GAS		98.98
01-11790	LEWIS DRUG STORE	I-202006096537	101-4-212-4262	MAY BILLS		342.48
01-11790	LEWIS DRUG STORE	I-202006096537	101-4-212-4261	MAY BILLS		64.50
01-11855	MCKEEVER'S VENDING	I-202006096546	101-4-212-4260	INMATE COMMISARY		383.60
01-12002	MIDWEST GLASS	I-202006096548	101-4-212-4250	JAIL VEHICLE REPAIRS		90.00
01-12236	NORTHWESTERN ENERGY	I-202006096555	101-4-212-4280	GAS SERVICE		30.25
01-12666	RUNNING'S SUPPLY INC	I-202006096578	101-4-212-4260	SUPPLIES		64.45
01-19149	SANFORD HEALTH	I-202006096581	101-4-212-4263	INVOICE#308162281		647.00
01-21803	BUHLS OF BROOKINGS CLEA	I-202006086441	101-4-212-4250	SUPPLIES		81.80
01-22002	PROCHEM DYNAMICS LLC	I-202006096563	101-4-212-4260	SANITIZER		787.44
01-22002	PROCHEM DYNAMICS LLC	I-202006096564	101-4-212-4260	HOOVER FILTRATION		63.35
01-22141	SATELLITE TRACKING OF P	I-202006096582	101-4-212-4273	BLUTAG		1,582.75

DEPARTMENT 212 COUNTY JAIL TOTAL: 7,380.49

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 214 JUVENILE DETENTION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12037	MINNEHAHA COUNTY JDC	I-202006096549	101-4-214-4291	JDC COSTS		1,421.40
				DEPARTMENT 214 JUVENILE DETENTION	TOTAL:	1,421.40

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 223 DRAINAGE COMMISSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202006086413	101-4-223-4250	COPIER CONTRACT		20.29
				DEPARTMENT 223 DRAINAGE COMMISSION TOTAL:		20.29

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 411 WELFARE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10154	CITY OF AURORA	I-202006086452	101-4-411-4252	COP UTILITIES		588.68
				DEPARTMENT 411 WELFARE	TOTAL:	588.68

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 421 COMMUNITY HEALTH NURSE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12261	OFFICE PEEPS INC	I-202006096559	101-4-421-4350	BUS CARDS/COFFEE/PAPER/BRACKE		339.00
01-12261	OFFICE PEEPS INC	I-202006096560	101-4-421-4350	FABRIC OFFICE PANEL/BRACKET		339.00
				DEPARTMENT 421 COMMUNITY HEALTH NURSE TOTAL:		678.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-11788	LEWIS & CLARK BEHAVIORA	I-202006096536	101-4-441-4220	BMI INTAKE-J.K.		178.00
01-13441	YANKTON COUNTY SHERIFF	I-202006096617	101-4-441-4270	SERVICE OF PROCESS J.K.		50.00
01-13441	YANKTON COUNTY SHERIFF	I-202006096620	101-4-441-4270	SERVICE OF PROCESS J.K.		50.00
01-20516	AVERA MCKENNAN HOSPITAL	I-202006086417	101-4-441-4221	MENTAL HEALTH HOLDS		2,142.00
01-20920	LEWNO, LUCY	I-202006096538	101-4-441-4220	MI HEARING J.K.		136.50
01-21547	AVERA SACRED HEART HOSP	I-202006086418	101-4-441-4221	MENTAL HEALTH HOLD		714.00
01-21605	KATTERHAGEN, MARK	I-202006096531	101-4-441-4220	MI HEARING J.K.		6.00
01-22147	DARCY LOCKWOOD	I-202006096541	101-4-441-4220	MI HEARING J.K.		6.00

DEPARTMENT 441 BEHAVIORAL HEALTH TOTAL: 3,282.50

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 528 BCOAC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202006086433	101-4-528-4280	IRRIGATION		1,190.66
01-11371	HILLYARD/SIOUX FALLS	I-202006096523	101-4-528-4260	GLOVES		104.70
01-11498	INTERSTATE TELECOM. COO	I-202006096529	101-4-528-4280	PHONES/DOMAIN/ADVERTISING		178.32
01-12236	NORTHWESTERN ENERGY	I-202006096553	101-4-528-4280	NATURAL GAS USAGE		455.73
01-21803	BUHLS OF BROOKINGS CLEA	I-202006086442	101-4-528-4250	RUGS		67.40
01-22221	ALPHAMEDIA USA LLC	I-202006086414	101-4-528-4230	SALES BLITZ PACKAGE		420.00
01-22283	TRANE US INC	I-202006096606	101-4-528-4250	FILTERS AND PARTS		607.61
01-22327	ACTION TARGET	I-202006096535	101-4-528-4260	INVOICE 0449554/0450492		89.20
01-22431	RAZORS EDGE GROUNDS KEE	I-202006096568	101-4-528-4250	MOWING/LANDSCAPE MAINT		850.00
01-22459	JACKRABBIT SPORTS PROPE	I-202006096530	101-4-528-4230	SPONSORSHIP		1,000.00
				DEPARTMENT 528 BCOAC	TOTAL:	4,963.62

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 611 COUNTY EXTENSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10541	CENTURY BUSINESS PRODUC	I-202006086447	101-4-611-4250	COPIER CONTRACT		349.67
01-11498	INTERSTATE TELECOM. COO	I-202006096529	101-4-611-4280	PHONES/DOMAIN/ADVERTISING		179.00
01-12410	PITNEY BOWES	I-202006086424	101-4-611-4261	PRINTER RENTAL		303.18
				DEPARTMENT 611 COUNTY EXTENSION	TOTAL:	831.85

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 615 WEED CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10354	BROOKINGS CITY UTILITIE	I-202006086432	101-4-615-4260	WATER FOR TRUCK SHED		116.18
01-10469	C&R SUPPLY INC	I-202006086444	101-4-615-4360	FORD REPLACEMENT PARTS		40.91
01-11815	LOCATORS & SUPPLIES	I-202006096540	101-4-615-4250	SAFETY SHIRTS		38.89
01-12236	NORTHWESTERN ENERGY	I-202006096556	101-4-615-4260	HEAT FOR TRUCK SHED		49.23
01-12666	RUNNING'S SUPPLY INC	I-202006096579	101-4-615-4260	SPRAYER PARTS		154.08
01-13089	STURDEVANT'S AUTO PARTS	I-202006096597	101-4-615-4260	WIPERS/DEGREASER/GAS CAN SPOU		154.85
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-615-4230	PUBLICATIONS		67.95
01-22525	SWIFTEL DIRECTORY	I-202006096600	101-4-615-4280	TELEPHONE & INTERNET SERVICE		34.42

DEPARTMENT 615 WEED CONTROL TOTAL: 656.51

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 101 GENERAL FUND

DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202006086413	101-4-711-4250	COPIER CONTRACT		60.88
01-10371	BROOKINGS REGISTER	I-202006086440	101-4-711-4230	PUBLICATIONS		106.29
01-12261	OFFICE PEEPS INC	I-202006096558	101-4-711-4260	BATTERIES		28.50
01-21401	HILL, ROBERT	I-202006096522	101-4-711-4270	REIMBURSEMENTS		125.00
01-21502	STEVEN UST	I-202006096608	101-4-711-4221	INSPECTIONS		1,000.00
01-22073	RFD NEWSPAPERS INC	I-202006096572	101-4-711-4230	PUBLICATIONS		95.47
01-22073	RFD NEWSPAPERS INC	I-202006096573	101-4-711-4230	PUBLICATIONS		163.56

DEPARTMENT 711 PLANNING & ZONING TOTAL: 1,579.70

FUND 101 GENERAL FUND TOTAL: 99,588.40

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID
PACKET: 02288 6.16.2020 CLAIMS
FUND : 201 ROAD & BRIDGE FUND
DEPARTMENT: 311 HIGHWAY ADMINISTRATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202006086410	201-4-311-4250	COPIER CONTRACT		99.81
01-10204	BANNER ASSOCIATES	I-202006086421	201-4-311-4220	DESIGN SERVICES		10,663.60
01-10303	BOYER TRUCKS	I-202006086426	201-4-311-4260	PARTS		228.40
01-10307	BOWES CONSTRUCTION	I-202006086423	201-4-311-4260	ASPHALT		2,897.91
01-10307	BOWES CONSTRUCTION	I-202006086423	201-4-311-4250	PATCHING		19,127.00
01-10354	BROOKINGS CITY UTILITIE	I-202006086434	201-4-311-4280	UTILITIES-SWIFTEL UPGRADE		2,555.99
01-10372	BROOKINGS-DEUEL RWS	I-202006086435	201-4-311-4280	WATER IN BRUCE SHOP		23.40
01-10457	BUTLER MACHINERY CO	I-202006086443	201-4-311-4260	CUTTING EDGE		3,732.48
01-10508	CARQUEST AUTO	I-202006086445	201-4-311-4260	PARTS AND KEY		726.57
01-10664	CONCRETE MATERIALS INC	I-202006086458	201-4-311-4260	PEA ROCK		10,530.48
01-10670	COOK'S WASTEPAPER & REC	I-202006086460	201-4-311-4250	STANDARD/COMMERCIAL FEES		155.74
01-10799	SD DEPT OF TRANSPORTATI	I-202006096591	201-4-311-4221	INSPECTIONS		21,870.17
01-10815	DIAMOND MOWERS INC	I-202006096550	201-4-311-4260	MOWER BLADES/REPAIR PARTS		3,612.82
01-10918	EINSPAHR AUTO PLAZA	I-202006096466	201-4-311-4260	SOCKET		32.06
01-10985	L. G. EVERIST, INC	I-202006096539	201-4-311-4290	QUARTZITE		4,180.58
01-11078	FOERSTER DISTRIBUTING	I-202006096516	201-4-311-4260	JANITOR SUPPLIES		84.00
01-11439	TRUENORTH STEEL	I-202006096621	201-4-311-4260	CULVERTS		40,038.90
01-11453	HY-VEE FOOD STORE	I-202006096526	201-4-311-4260	CLOROX WIPES		27.97
01-11842	LYLE SIGNS INC	I-202006096542	201-4-311-4260	STREET SIGNS		178.79
01-12236	NORTHWESTERN ENERGY	I-202006096554	201-4-311-4280	TRUCK SHOP/HIGHWAY SHOP		65.45
01-12484	PRUSSMAN CONTRACTING CO	I-202006096565	201-4-311-4250	CULVERT REPLACEMENT		3,791.85
01-12650	ROUNDS CONSTRUCTION	I-202006096576	201-4-311-4260	BASE COURSE		5,575.17
01-12666	RUNNING'S SUPPLY INC	I-202006096577	201-4-311-4260	FENCING MAT/TAPE/TOOLS		1,204.13
01-12915	SIOUX VALLEY ENERGY	I-202006096585	201-4-311-4280	ELECTRIC		269.00
01-13089	STURDEVANT'S AUTO PARTS	I-202006096596	201-4-311-4260	HUB CAP/CAR KIT/TIRE REPAIR K		241.45
01-13291	VERIZON WIRELESS	I-202006096611	201-4-311-4280	VERIZON WIRELESS APR 8-MAY 7		40.01
01-13328	WALMART COMMUNITY	I-202006096613	201-4-311-4260	MECHANIC BOX/OFFICE SUPPLIES		59.70
01-13375	WHEELCO TRUCK & TRAILER	I-202006096614	201-4-311-4260	LUBE/TOGGLE SWITCH/REPAIR PAR		475.30
01-13379	CITY OF WHITE	I-202006086455	201-4-311-4280	WHITE UTILITIES		84.25
01-19285	VANDER HAAG'S INC	I-202006096609	201-4-311-4260	REAR DIFFERENTIAL		1,945.00
01-19515	CITY OF BROOKINGS LANDF	I-202006086453	201-4-311-4250	EMERGENCY MANAGEMENT		78.33
01-20236	RDO EQUIPMENT CO	I-202006096571	201-4-311-4250	MOTOR GRADER		340.00
01-20512	CHS	I-202006086450	201-4-311-4265	DIESEL		19,918.81
01-20514	KINGBROOK RURAL WATER	I-202006096533	201-4-311-4280	SINAI WATER		37.20
01-20715	SIOUX FALLS CRANE & HOI	I-202006096584	201-4-311-4250	INSPECTION OF OVERHEAD CRANE		355.00
01-21421	STERZINGER CONSTRUCTION	I-202006096595	201-4-311-4260	CRUSHED GRAVEL		130,000.00
01-21561	TITAN MACHINERY	I-202006096603	201-4-311-4260	HYDRAULIC TUBE/BLADE SCRAPER		523.97
01-22342	CINTAS CORPORATION	I-202006086451	201-4-311-4250	PARTS/MATERIALS		126.66
01-22469	KIMBALL MIDWEST	I-202006096532	201-4-311-4260	REPAIRS/PARTS		558.13
01-22471	RC FIRST AID	I-202006096570	201-4-311-4260	FIRST AID KITS		63.00
01-22535	B&H CONTRACTORS OF SOUT	I-202006086419	201-4-311-4260	ASPHALT		2,892.60
01-22681	RIVERSIDE HYDRAULICS IN	I-202006096575	201-4-311-4250	HYDRAULICS		3,668.38
01-22682	B&B AUTO SERVICE	I-202006086420	201-4-311-4260	2017 FORD F350 PARTS		3,387.00

DEPARTMENT 311 HIGHWAY ADMINISTRATION TOTAL: 296,467.06

FUND 201 ROAD & BRIDGE FUND TOTAL: 296,467.06

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 226 EMERGENCY MANAGEMENT

DEPARTMENT: 222 EMERGENCY & DISASTER SERV BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21401	HILL, ROBERT	I-202006096522	226-4-222-4293	REIMBURSEMENTS		35.01
				DEPARTMENT 222 EMERGENCY & DISASTER S TOTAL:		35.01
				FUND 226 EMERGENCY MANAGEMENT TOTAL:		35.01

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 229 DOMESTIC ABUSE FUND

DEPARTMENT: 434 DOMESTIC ABUSE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10374	BROOKINGS DOMESTIC ABUS	I-202006086430	229-4-434-4290	REVENUES JAN-MAY		1,071.33
				DEPARTMENT 434 DOMESTIC ABUSE	TOTAL:	1,071.33
				FUND 229 DOMESTIC ABUSE FUND	TOTAL:	1,071.33

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 250 ROD RELIEF FUND

DEPARTMENT: 163 ROD Relief Fund BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10012	A&B BUSINESS INC	I-202006086411	250-4-163-4250	COPIER CONTRACT		54.79
01-10091	AMERICAN STAMP & MARKIN	I-202006086415	250-4-163-4260	STAMPS		98.80
01-22008	NEWEGG BUSINESS INC	I-202006096552	250-4-163-4260	SCANNERS/HP LASERJET		399.99
				DEPARTMENT 163 ROD Relief Fund	TOTAL:	553.58
				FUND 250 ROD RELIEF FUND	TOTAL:	553.58

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 735 DELINQUENT TAXES

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-10367	BROOKINGS COUNTY FINANC	I-202006086428	735-2-2090000	DELINQUENT TAXES		367.15
01-10367	BROOKINGS COUNTY FINANC	I-202006086429	735-2-2090000	DELINQUENT TAXES		100.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	467.15
				FUND 735 DELINQUENT TAXES	TOTAL:	467.15

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 768 STATEWIDE 24/7 SOBRIETY

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-21563	SD ATTORNEY GENERAL'S O	I-202006096588	768-2-2091000	24/7 SOBRIETY PROGRAM		3,270.00
01-21563	SD ATTORNEY GENERAL'S O	I-202006096589	768-2-2090000	24/7 SOBRIETY PROGRAM		136.00
01-21563	SD ATTORNEY GENERAL'S O	I-202006096590	768-2-2092000	24/7 SOBRIETY PROGRAM		743.00

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 4,149.00

FUND 768 STATEWIDE 24/7 SOBRIET TOTAL: 4,149.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 770 TAX SALE REDEMPTION

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22448	EMPIRE INVESTMENTS LLC	I-202006096511	770-2-2090000	CERT19-4 RED 1508		1,157.13
01-22448	EMPIRE INVESTMENTS LLC	I-202006096512	770-2-2090000	CERT#19-43 RED#1507		2,118.39
01-22448	EMPIRE INVESTMENTS LLC	I-202006096513	770-2-2090000	CERT#19-127 RED#1506		3,015.44
01-22448	EMPIRE INVESTMENTS LLC	I-202006106626	770-2-2090000	CERT#19-26 RED#1509		5,317.32

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 11,608.28

FUND 770 TAX SALE REDEMPTION TOTAL: 11,608.28

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02288 6.16.2020 CLAIMS

FUND : 775 ROD Relief Flow-Thru Fund

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12747	SDACO	I-202006096587	775-2-2090000	RELIEF FUND		1,206.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	1,206.00
				FUND 775 ROD Relief Flow-Thru F	TOTAL:	1,206.00
					REPORT GRA TOTAL:	415,145.81

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-4-111-4220	PROFESSIONAL SERV. & FEES	8,237.50	45,000	19,830.90				
	101-4-111-4230	PUBLISHING	4,233.88	40,000	24,985.99				
	101-4-111-4231	PUBLIC RELATIONS	2,000.00	4,000	2,000.00				
	101-4-111-4260	SUPPLIES & MATERIALS	235.12	4,000	2,947.58				
	101-4-111-4267	POSTAGE	217.66	32,500	13,783.87				
	101-4-120-4210	ELECTION WORKER'S	7,652.00	22,000	14,348.00				
	101-4-120-4230	PUBLISHING	5,795.70	18,000	12,020.45				
	101-4-120-4260	ELECTION SUPPLIES	2,002.00	15,000	7,385.84				
	101-4-120-4270	TRAVEL & CONFERENCE	21.84	1,500	1,425.24				
	101-4-130-4210	CATASTROPHIC LEGAL	14,111.00	48,000	19,778.00				
	101-4-130-4222	ADULT DEFENSE	9,553.11	525,000	238,131.98				
	101-4-130-4223	JUVENILE DEFENSE	155.20	30,000	11,850.90				
	101-4-130-4224	TRANSCRIPTS (LIENABLE)	231.80	5,000	4,537.80				
	101-4-130-4226	TRANSCRIPTS (NON)	40.80	9,000	6,555.60				
	101-4-130-4230	BLOOD TESTS	464.62	95,000	50,192.38				
	101-4-130-4290	COURT CASE EXPENSE	1,800.00	40,000	27,887.00				
	101-4-130-4340	LAW LIBRARY	360.50	20,000	18,554.50				
	101-4-143-4220	PROFESSIONAL SERV. & FEES	80.00	3,500	1,578.30				
	101-4-143-4230	PUBLISHING	1,161.00	4,500	2,198.48				
	101-4-143-4250	REPAIR & MAINT.	529.13	3,400	2,306.63				
	101-4-143-4260	SUPPLIES & MATERIALS	259.50	15,000	8,346.26				
	101-4-151-4260	SUPPLIES & MATERIALS	841.55	30,000	19,412.21				
	101-4-161-4241	RENTAL/COMM. HEALTH	960.00	11,000	6,070.00				
	101-4-161-4243	ADMIN BUILDING OPERATION E	226.48	200,000	156,185.70				
	101-4-161-4250	REPAIRS AND MAINTENANCE	251.42	90,000	49,587.03				
	101-4-161-4280	UTILITIES/COURTHOUSE	2,431.08	53,000	34,147.86				
	101-4-161-4282	UTILITIES/1921 BLDG.	43.83	725	344.44				
	101-4-161-4283	UTILITIES/COMM. HEALTH	200.20	3,000	1,592.40				
	101-4-162-4230	PUBLISHING	327.00	1,800	375.02				
	101-4-162-4250	REPAIRS AND MAINTENANCE	113.59	2,500	1,461.92				
	101-4-162-4260	SUPPLIES &N MATERIALS	948.68	8,500	6,182.43				
	101-4-163-4260	SUPPLIES & MATERIALS	119.00	1,500	989.69				
	101-4-171-4221	DATA PROCESSING/SOFTWARE	2,910.00	212,955	60,955.30				
	101-4-171-4260	SUPPLIES	3,272.89	28,300	2,462.32				
	101-4-172-4220	PROFESSIONAL SERVICES	313.40	18,000	4,913.55				
	101-4-172-4230	PUBLISHING	315.96	7,000	2,065.58				
	101-4-172-4260	SUPPLIES & MATERIALS	323.30	1,000	263.40				
	101-4-211-4221	ANIMAL CONTROL	131.82	5,000	4,177.06				
	101-4-211-4230	PUBLISHING	325.00	1,500	575.42				
	101-4-211-4250	REPAIRS AND MAINTENANCE	262.27	42,000	23,767.63				
	101-4-211-4260	SUPPLIES & MATERIALS	476.62	20,000	17,716.11				
	101-4-211-4265	FUEL/GASOLINE	2,246.85	52,000	38,272.40				
	101-4-211-4280	UTILITIES	2,002.06	20,000	8,745.36				
	101-4-212-4220	PROFESSIONAL SERV. & FEES	252.00	4,000	1,664.41				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	101-4-212-4250	REPAIRS AND MAINTENANCE	530.12	40,000	26,283.08				
	101-4-212-4260	SUPPLIES & MATERIALS	1,628.84	45,000	13,608.07				
	101-4-212-4261	MEDICAL (PRISONERS)	64.50	3,000	2,307.47				
	101-4-212-4262	MEDICINE/RX	342.48	24,000	19,019.44				
	101-4-212-4263	MEDICAL SERVICE/LIENABLE	647.00	34,000	23,589.02				
	101-4-212-4265	FUEL/GASOLINE	50.00	12,000	9,752.84				
	101-4-212-4271	TRANSPORT PRISONER	98.98	8,000	7,754.86				
	101-4-212-4273	ELECTRONIC MONITOR	1,582.75	12,000	6,081.75				
	101-4-212-4280	UTILITIES	2,183.82	42,000	25,490.17				
	101-4-214-4291	JDC-MINNEHAHA COUNTY	1,421.40	100,000	87,681.20				
	101-4-223-4250	REPAIRS AND MAINTENANCE	20.29	200	87.46				
	101-4-411-4252	UTILITIES	588.68	8,000	6,197.58				
	101-4-421-4350	FURNITURES AND MINOR EQUIP	678.00	7,000	6,322.00				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	326.50	50,000	26,073.80				
	101-4-441-4221	MENTAL ILLNESS MEDICAL	2,856.00	20,000	1,117.11				
	101-4-441-4270	TRAVEL	100.00	1,200	750.00				
	101-4-528-4230	PUBLISHING	1,420.00	20,000	10,230.00				
	101-4-528-4250	REPAIR & MAINT	1,525.01	45,000	35,184.64				
	101-4-528-4260	SUPPLIES & MATERIALS	193.90	35,000	28,406.13				
	101-4-528-4280	UTILITIES	1,824.71	40,000	26,007.49				
	101-4-611-4250	REPAIRS AND MAINTENANCE	349.67	6,000	5,004.47				
	101-4-611-4261	POSTAGE REIMBURSEMENT FROM	303.18	2,500	1,893.64				
	101-4-611-4280	UTILITIES	179.00	3,500	2,254.90				
	101-4-615-4230	PUBLISHING	67.95	1,100	403.17				
	101-4-615-4250	REPAIRS AND MAINTENANCE	38.89	17,500	16,988.22				
	101-4-615-4260	SUPPLIES & MATERIALS	474.34	60,000	43,163.16				
	101-4-615-4280	TELEPHONE	34.42	2,500	1,817.90				
	101-4-615-4360	MACHINERY AND TRUCKS	40.91	0	647.44-	Y			
	101-4-711-4221	INSPECTION FEES	1,000.00	20,430	13,030.00				
	101-4-711-4230	PUBLISHING	365.32	2,300	1,239.46				
	101-4-711-4250	REPAIRS & MAINTENANCE	60.88	2,160	1,787.57				
	101-4-711-4260	SUPPLIES & MATERIALS	28.50	3,915	932.07				
	101-4-711-4270	TRAVEL & CONFERENCE	125.00	7,300	7,167.78				
	201-4-311-4220	PROFESSIONAL SERVICES	10,663.60	250,000	199,995.10				
	201-4-311-4221	BIG MATCHING GRANT	21,870.17	2,146,739	1984,623.24				
	201-4-311-4250	REPAIRS & MAINT.	27,742.77	2,000,000	1883,397.47				
	201-4-311-4260	SUPPLIES & MATERIALS	209,015.83	1,100,000	682,051.99				
	201-4-311-4265	FUEL/GASOLINE	19,918.81	200,000	133,441.87				
	201-4-311-4280	UTILITIES	3,075.30	30,000	15,071.58				
	201-4-311-4290	SNOW REMOVAL	4,180.58	60,000	1,794.42				
	226-4-222-4293	DISASTER RECOVERY	35.01	16,310	12,133.35				
	229-4-434-4290	OTHERS	1,071.33	12,000	10,928.67				
	250-4-163-4250	REPAIRS & MAINTENANCE	54.79	2,500	1,717.24				
	250-4-163-4260	SUPPLIES	498.79	7,000	5,608.05				
	735-2-2090000	AM'T HELD FOR DEL. TAXES	467.15						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	768-2-2090000	AM'T HELD FOR STATEWIDE 2	136.00						
	768-2-2091000	AM'T HELD FOR 24/7 SCRAM F	3,270.00						
	768-2-2092000	AMT HELD FOR 24/7 RBT FEES	743.00						
	770-2-2090000	DUE TO CERTIFICATE HOLDER	11,608.28						
	775-2-2090000	Amt Held for ROD Relief Fu	1,206.00						
		** 2020 YEAR TOTALS	415,145.81						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	14,924.16
101-120	ELECTIONS	15,471.54
101-130	JUDICIAL SYSTEM	26,717.03
101-143	FINANCE OFFICE	2,029.63
101-151	STATES ATTORNEY	841.55
101-161	COUNTY BUILDING	4,113.01
101-162	DIRECTOR OF EQUALIZATION	1,389.27
101-163	REGISTER OF DEEDS	119.00
101-171	INFORMATION TECHNOLOGY	6,182.89
101-172	HUMAN RESOURCES	952.66
101-211	SHERIFF'S OFFICE	5,444.62
101-212	COUNTY JAIL	7,380.49
101-214	JUVENILE DETENTION	1,421.40
101-223	DRAINAGE COMMISSION	20.29
101-411	WELFARE	588.68
101-421	COMMUNITY HEALTH NURSE	678.00
101-441	BEHAVIORAL HEALTH	3,282.50
101-528	BCOAC	4,963.62
101-611	COUNTY EXTENSION	831.85
101-615	WEED CONTROL	656.51
101-711	PLANNING & ZONING	1,579.70
101 TOTAL	GENERAL FUND	99,588.40
201-311	HIGHWAY ADMINISTRATION	296,467.06
201 TOTAL	ROAD & BRIDGE FUND	296,467.06

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
226-222	EMERGENCY & DISASTER SERV	35.01
226 TOTAL	EMERGENCY MANAGEMENT	35.01
229-434	DOMESTIC ABUSE	1,071.33
229 TOTAL	DOMESTIC ABUSE FUND	1,071.33
250-163	ROD Relief Fund	553.58
250 TOTAL	ROD RELIEF FUND	553.58
735	NON-DEPARTMENTAL	467.15
735 TOTAL	DELINQUENT TAXES	467.15
768	NON-DEPARTMENTAL	4,149.00
768 TOTAL	STATEWIDE 24/7 SOBRIETY	4,149.00
770	NON-DEPARTMENTAL	11,608.28
770 TOTAL	TAX SALE REDEMPTION	11,608.28
775	NON-DEPARTMENTAL	1,206.00
775 TOTAL	ROD Relief Flow-Thru Fund	1,206.00
	** TOTAL **	415,145.81

NO ERRORS

** END OF REPORT **

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02296 Department of Revenue 6.1

FUND : 101 GENERAL FUND

DEPARTMENT: 130 JUDICIAL SYSTEM BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202006106627	101-4-130-4230	BLOOD TESTS		1,165.00
				DEPARTMENT 130 JUDICIAL SYSTEM	TOTAL:	1,165.00

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02296 Department of Revenue 6.1

FUND : 101 GENERAL FUND

DEPARTMENT: 166 PREDATORY ANIMAL CONTROL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202006106627	101-4-166-4290	PREDATORY ANIMAL CONTROL		3,529.46
				DEPARTMENT 166 PREDATORY ANIMAL CONTR TOTAL:		3,529.46

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02296 Department of Revenue 6.1

FUND : 101 GENERAL FUND

DEPARTMENT: 441 BEHAVIORAL HEALTH BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202006106627	101-4-441-4220	DEVELOPMENTAL/HS CENTER		768.37
				DEPARTMENT 441 BEHAVIORAL HEALTH	TOTAL:	768.37
				FUND 101 GENERAL FUND	TOTAL:	5,462.83

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02296 Department of Revenue 6.1

FUND : 742 MOTOR VEHICLE

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202006106627	742-2-2090000	MONTHLY MV		523,813.32
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	523,813.32
				FUND 742 MOTOR VEHICLE	TOTAL:	523,813.32

VENDOR SET: 01 Brookings County ITEMS PRINTED: PAID, UNPAID

PACKET: 02296 Department of Revenue 6.1

FUND : 763 REGISTER OF DEEDS

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-12761	SD DEPT OF REVENUE	I-202006106627	763-2-2090000	BIRTH & DEATH FEES		1,280.00
				DEPARTMENT 0000 NON-DEPARTMENTAL	TOTAL:	1,280.00
				FUND 763 REGISTER OF DEEDS	TOTAL:	1,280.00
					REPORT GRA TOTAL:	530,556.15

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2020	101-4-130-4230	BLOOD TESTS	1,165.00	95,000	49,492.00				
	101-4-166-4290	OTHER	3,529.46	7,825	4,295.54				
	101-4-441-4220	PROFESSIONAL SERV. & FEES	768.37	50,000	25,631.93				
	742-2-2090000	AMOUNT HELD FOR MOTOR VEHI	523,813.32						
	763-2-2090000	AMOUNT HELD FOR REGISTER	1,280.00						
		** 2020 YEAR TOTALS	530,556.15						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-130	JUDICIAL SYSTEM	1,165.00
101-166	PREDATORY ANIMAL CONTROL	3,529.46
101-441	BEHAVIORAL HEALTH	768.37
101 TOTAL	GENERAL FUND	5,462.83
742	NON-DEPARTMENTAL	523,813.32
742 TOTAL	MOTOR VEHICLE	523,813.32
763	NON-DEPARTMENTAL	1,280.00
763 TOTAL	REGISTER OF DEEDS	1,280.00
	** TOTAL **	530,556.15

NO ERRORS

** END OF REPORT **

Commission Meeting
June 16, 2020 @ 8:30am

1.) Attendance for BCOAC

2.) Monitoring Service

   a. Ban-Koe putting in an output transmitter so Safe-N-Secure can Monitor

3.) Generator

   a. What do we want out of the OAC

   b. Have two quotes but offer different options as far as what we wanted

Brookings County Finance Office
Vicki Buseth, Finance Officer
520 3rd Street Suite 100◆Brookings, SD 57006
Phone: (605) 696-8250
vbuseth@brookingscountysd.gov

May 9, 2020

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Finance Officers Report May 2020

Table of Contents:

- Auditors Account with the Treasurer (Be it Noted Item)
- Payroll and Additive Totals (Be it Noted Item)
- Highway Expenditure Report (Be it Noted Item)
- Register of Deeds Statement of Fees Collected (Be it Noted Item)
- Cash Balances Report
- Fund Balances Report
- General Fund Surplus Analysis
- Motor Vehicle Collections and Breakdowns
- Tax Collections and Breakdowns
- Revenue vs Expense Report
- Aged Accounts Receivable Report

Also attached is the Quarterly Investment Report listing all monies the County has in checking, money markets, and CD's. It also includes interest rates and maturity dates. (Be it Noted Item)

Thank you,

Vicki Buseth
Brookings County Finance Officer

Auditor's Account with the Treasurer

May 31, 2020

Auditor's Statement

General Fund	$	18,309,285.95
Road & Bridge	$	6,849,529.22
County Building	$	3,493,315.62
Debt Service/TIF	$	21,465.01
Total Major Funds	$	28,673,595.80
Non-Major County Funds	$	983,667.20
Agency Funds	$	4,195,789.06
Outstanding Credit Cards		
Reconciling Items:		
Reconciling Items:	$	-
GRAND TOTAL	$	**33,853,052.06**

Treasurer's Statement

Total Amount of Deposits in Banks	$	33,186,029.55
Checking Account Balance		
1st Bank & Trust, Brookings (AP/PR)	$	8,128.61
1st Bank & Trust, Brookings (daily)	$	28,638.81
Money Market Accounts		
1st Bank & Trust, Brookings (Daily)	$	11,840,085.17
Other Money Markets	$	9,641,795.63
Fiscal Agent/TIF/Verasun	$	-
HVAC	$	-
Investment Money Market	$	8,663,381.33
CD's - Certificates of Deposit	$	3,004,000.00
Currency	$	1,871.00
Coins	$	0.71
Checks Not Exceeding 3 days	$	648,447.46
Change Funds	$	3,905.00
Subtotal (total in Red Book)	$	33,840,253.72
Reconciling Items - Outstanding Deposit		
Reconciling Item - Treasurer Check Error		
Reconciling Item - Treasurer Check Error		
Reconciling Items-interest	$	12,846.82
Reconciling Item-charges	$	(48.48)
GRAND TOTAL	$	**33,853,052.06**

MAY 2020 ADDITIVES		
AFLAC		$4,028.24
AVESIS		$1,348.57
OFFICE OF CHILD SUPPORT		$2,762.00
DELTA DENTAL		$5,816.88
FLEX ONE		$1,942.96
PRINCIPAL LIFE INSURANCE		$1,736.06
GARNISHMENTS		$0.00
LOCAL TEAMSTERS		$1,108.00
SDRS		$68,972.12
SDRS SUPPLEMENTAL		$1,825.00
EFTPS		$137,838.64
WELLMARK		$98,018.66
SDRS SPECIAL PAY PLAN FEE		$45.00
SDRS SPECIAL PAY PLAN		$22,520.87
AFLAC GROUP/CAIC PRIMARY		
TOTAL:		**$347,963.00**

MAY 2020 PAYROLL		
COMMISSION/HR		$31,460.74
ELECTIONS		$5,404.73
FINANCE OFFICE		$30,030.39
STATES ATTORNEY		$42,824.82
EQUALIZATION		$29,414.36
REGISTER OF DEEDS		$13,682.79
VETERANS/WELFARE		$9,890.98
SHERIFF'S OFFICE		$150,012.02
CORONER		$639.33
COMMUNITY HEALTH		$5,536.41
EXTENSION		$4,092.69
WEED		$10,817.84
PLANNING/ZONING		$9,401.29
HIGHWAY		$77,244.98
EMERGENCY MANAGEMENT		$6,104.22
BCOAC		$10,225.95
TECHNOLOGY		$10,678.86
TOTAL:		**$447,462.40**

Be it noted, the expenditure adjustments for the month of May 2020 were presented to the board.

$2160.32 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Brookings County Highway
Expenditure Corrections May 2020

Weed	426.5/fuel	426/supply	411/salaries	425/equip	Totals	$ Per Gal
Misc Expenses					$ -	$1.77/gas
Trailer					$ -	$1.089/diesel
258	$ 168.58				$ 168.58	
259	$ 27.60				$ 27.60	
260					$ -	
265					$ -	
284	$ 5.34		$ 60.56		$ 65.90	
289	$ 35.18				$ 35.18	
290	$ 156.72				$ 156.72	
291	$ 210.72				$ 210.72	
292	$ 190.58				$ 190.58	
293	$ 30.18				$ 30.18	
294	$ 101.10				$ 101.10	
299	$ 37.84		$ 30.28		$ 68.12	
TOTAL	**$ 963.84**	**$ -**	**$ 90.84**	**$ -**	**$ 1,054.68**	

Sheriff	426.5/fuel	426supply	411/salaries	425/equip	Totals	$ Per Gal
A1	$ 77.97				$ 77.97	$1.77/gas
A2	$ 28.32				$ 28.32	
A3					$ -	
A6					$ -	
A9					$ -	
A12					$ -	
A14					$ -	
A25					$ -	
A26					$ -	
A27					$ -	
A28	$ 34.84				$ 34.84	
A29					$ -	
A30	$ 29.22				$ 29.22	
A31					$ -	
A32					$ -	
A33					$ -	
A34					$ -	
A35	$ 84.01				$ 84.01	
A37	$ 281.83				$ 281.83	
A36					$ -	
AE	$ 41.45				$ 41.45	
AF	$ 202.70				$ 202.70	
UTV					$ -	
TOTAL	**$ 780.34**	**$ -**	**$ -**	**$ -**	**$ 780.34**	

Zoning	426.5/fuel	426/supply	411/salaries	425/equip	Totals	$ Per Gal
Vehicle #0187	$ 20.72				$ 20.72	$1.77/gas
TOTAL	**$ 20.72**	**$ -**	**$ -**	**$ -**	**$ 20.72**	

Emergency Man	426.5/fuel	426/supply	411/salaries	425/equip	Totals
Vehicle #0186		$ 50.00	$ 176.00		$ 226.00
TOTAL	**$ -**	**$ 50.00**	**$ 176.00**	**$ -**	**$ 226.00**

Emergency Man	426.5/fuel	426/supply	411/salaries	425/repairs	Totals
CERT trailer					$ -
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Commission	426.5/fuel	426/supply	411/salaries	425/equip	Totals	$ Per Gal
#17 commission van					$ -	$1.77/gas
#84 janitor pick up					$ -	
Court House	426.5/fuel	426/supply	411/salaries	425/equip	Totals	
Court house bld/yd	$ -				$ -	
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

Brookings County Highway
Expenditure Corrections May 2020

Finance	**426.5**	**426/supply**	**411/salaries**	**425/equip**	**Totals**	**$ Per Gal**
Misc work					0	$1.77/gas
#17 commission van					$ -	
TOTAL	$ -	$ -	$ -	$ -	$ -	
Equalization	**426.5/fuel**	**426/supply**	**411/salaries**	**425/equip**	**Totals**	**$ Per Gal**
0116					$ -	$1.77/gas
0122	$ 17.80				$ 17.80	
0123	$ 29.84				$ 29.84	
0124	$ 30.94				$ 30.94	
0125					$ -	
TOTAL	**$ 78.58**	$ -	$ -	$ -	**$ 78.58**	

States Attorney	**426.5/fuel**	**426/supply**	**411/salaries**	**425/equip**	**Totals**	**$ Per Gal**
Dodge					$ -	$1.77/gas
TOTAL	$ -	$ -	$ -	$ -	$ -	

BCOAC	**426.5**	**426/supply**	**411/salaries**	**425/equip**	**Totals**	**$ Per Gal**
gravel					0	$1.77/gas
Maintenance					$ -	
TOTAL	$ -	$ -	$ -	$ -	$ -	

	426.5/fuel	**426/supply**	**411/salaries**	**425/equip**	**TOTALS**
TOTAL	**$ 1,843.48**	**$ 50.00**	**$ 266.84**	**$ -**	**$ 2,160.32**

Be it noted, the Register of Deeds Statement of Fees collected for the month of May 2020 in the amount $34,774.00 was presented to the board.

Register of Deeds' Statement of Fees Collected during the month of May, 2020

Brookings County, State of South Dakota

The sum of $34,774.00___in Fees has been collected by me as Register of Deeds during the Month as shown per Register of Deeds' Official Fee Book, Volumn._37____on pages _283___ &__301__

STATE OF SOUTH DAKOTA, *FB_282798_ - FB_283433*

County of Brookings

Beverly Chapman being duly sworn, deposes and says that she is Register of Deeds in and for Brookings County, State of South Dakota: that the foregoing statement is a true and correct report of all fees collected by her as such Register of Deeds, as required by law, during the month of __May 2020___.

Beverly Chapman

Register of Deeds

STATE OF SOUTH DAKOTA,

County of Brookings

Beverly Chapman, being first duly sworn on oath, deposes and says: That she is the duly elected, qualified and acting Register of Deeds in and for Brookings County, South Dakota. That since the date of her last report or the beginning of her term of office she has charged or received as such officer, fees in the sum of $_34,774.00_____

Dated this ____9__day of___ June___. ___2020____.

Beverly Chapman

Register of Deeds

Subscribed and sworn to before me this 9th *day of* June, *2020.*

SEAL OF COUNTY FINANCE OFFICER BROOKINGS COUNTY SOUTH DAKOTA

Vicki Buseth

Title of Officer

NO._____

Register of Deeds'

Statement of Fees

Collected during the

Month of _____

*Filed*_____ _____

_____

County Finance Officer

*By*_____

Deputy

Amount of Fees, $_____

	A	B	C	D	E	F
1		BROOKINGS COUNTY REGISTER OF DEEDS MONTHLY REPORT				
2			**MAY**	**2020**		
3						
4		TRANSFER FEE		$13,354.00		
5						
6		GENERAL FEES	$18,535.00			
7		GENERAL FEES				
8		FINANCING STATEMENT	$30.00			
9		LOCATION NOTICE	$0.00			
10		TOTAL		$18,565.00		
11						
12						
13		MARRIAGE LICENSE				
14		16 X $40.00=		$240.00		
15						
16						
17		VITAL RECORDS				
18		CERTIFIED COPIES				
19						
20		BIRTH 34 X $15=	$510.00			
21		DEATH 94 X $15=	$1,410.00			
22		MARRIAGE 10 X $15=	$150.00			
23		TOTAL		$2,070.00		
24						
25						
26		XEROX COPIES & DISC		$575.00		
27						
28						
29						
30		**GRAND TOTAL**		**$34,774.00**		

BROOKINGS COUNTY
CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
101-GENERAL FUND				
101-1-1010001	CLAIM ON CASH	18,581,248.31	(280,507.36)	18,300,740.95
101-1-1020000	CASH CHANGE/ROD	45.00	0.00	45.00
101-1-1021000	CASH CHANGE/24-7 SOBRIETY	50.00	0.00	50.00
101-1-1022000	CASH CHANGE/SHERIFF COMMISSARY	200.00	0.00	200.00
101-1-1023000	cashchange/sheriff front offic	60.00	0.00	60.00
101-1-1024000	CASH CHANGE/BCOAC	650.00	0.00	650.00
101-1-1030000	PETTY CASH/ZONING	100.00	0.00	100.00
101-1-1031000	PETTY CASH/SHERIFF	100.00	0.00	100.00
101-1-1032000	Petty Cash/States Attorney	200.00	0.00	200.00
101-1-1033000	PETTY CASH/WAGE WORKS	7,140.00	0.00	7,140.00
101-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 101-GENERAL FUND	18,589,793.31	(280,507.36)	18,309,285.95
201-ROAD & BRIDGE FUND				
201-1-1010001	CLAIM ON CASH	5,587,756.53	1,261,772.69	6,849,529.22
201-1-1070000	RESTRICTED CASH/ROAD & BRIDGE	0.00	0.00	0.00
	TOTAL 201-ROAD & BRIDGE FUND	5,587,756.53	1,261,772.69	6,849,529.22
202-SNOW REMOVAL				
202-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 202-SNOW REMOVAL	0.00	0.00	0.00
203-HIGHWAY & BRIDGE RESERVE				
203-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 203-HIGHWAY & BRIDGE RESERVE	0.00	0.00	0.00
205-WHEEL TAX				
205-1-1010001	CLAIM ON CASH	0.00	0.00	0.00
	TOTAL 205-WHEEL TAX	0.00	0.00	0.00
207-E-911 FUND				
207-1-1010001	CLAIM ON CASH	27,504.39	54,448.30	81,952.69
207-1-1070000	RESTRICTED CASH IN BANKS	0.00	0.00	0.00
	TOTAL 207-E-911 FUND	27,504.39	54,448.30	81,952.69
226-EMERGENCY MANAGEMENT				
226-1-1010001	CLAIM ON CASH	(50,114.70)	14,904.15	(35,210.55)
226-1-1070000	RESTRICTED CASH	0.00	0.00	0.00
	TOTAL 226-EMERGENCY MANAGEMENT	(50,114.70)	14,904.15	(35,210.55)
229-DOMESTIC ABUSE FUND				
229-1-1010001	CLAIM ON CASH	3,240.00	229.83	3,469.83
	TOTAL 229-DOMESTIC ABUSE FUND	3,240.00	229.83	3,469.83

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
231-WIC FUND			
231-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 231-WIC FUND	0.00	0.00	0.00
237-CONTRACT LAW ENFORCE			
237-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 237-CONTRACT LAW ENFORCE	0.00	0.00	0.00
248-24/7 PROGRAM			
248-1-1010001 CLAIM ON CASH	80,518.52	(5,089.78)	75,428.74
248-1-1020000 CASH CHANGE	0.00	0.00	0.00
TOTAL 248-24/7 PROGRAM	80,518.52	(5,089.78)	75,428.74
250-ROD RELIEF FUND			
250-1-1010001 CLAIM ON CASH	86,167.52	(13,599.89)	72,567.63
TOTAL 250-ROD RELIEF FUND	86,167.52	(13,599.89)	72,567.63
251-VOLGA TOWNSHIP TIF			
251-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 251-VOLGA TOWNSHIP TIF	0.00	0.00	0.00
301-COUNTY BUILDING FUND			
301-1-1010001 CLAIM ON CASH	3,557,866.66	(64,551.04)	3,493,315.62
301-1-1060000 CASH WITH FISCAL AGENT	0.00	0.00	0.00
301-1-1070000 RESTRICTED CASH	0.00	0.00	0.00
TOTAL 301-COUNTY BUILDING FUND	3,557,866.66	(64,551.04)	3,493,315.62
302-ADM BLDG PROJECT FUND			
302-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 302-ADM BLDG PROJECT FUND	0.00	0.00	0.00
303-TIF CAPITAL PROJECT FUND			
303-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 303-TIF CAPITAL PROJECT FUND	0.00	0.00	0.00
304-DETENTION CNTR EXPANSION			
304-1-1010001 CLAIM ON CASH	828,804.66	(43,345.80)	785,458.86
304-1-1060000 Cash with Fiscal Agent	0.00	0.00	0.00
TOTAL 304-DETENTION CNTR EXPANSION	828,804.66	(43,345.80)	785,458.86
401-DEBT SERVICE			
401-1-1010001 CLAIM ON CASH	21,465.01	0.00	21,465.01
401-1-1060000 CASH WITH FISCAL AGENT	0.00	0.00	0.00
TOTAL 401-DEBT SERVICE	21,465.01	0.00	21,465.01

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
701-BROOKINGS SCHOOL (5-1)			
701-1-1010001 CLAIM ON CASH	7,477,987.13	(6,536,434.88)	941,552.25
TOTAL 701-BROOKINGS SCHOOL (5-1)	7,477,987.13	(6,536,434.88)	941,552.25
702-SIOUX VALLEY SCHOOL 5-5			
702-1-1010001 CLAIM ON CASH	1,428,665.78	(1,202,161.34)	226,504.44
TOTAL 702-SIOUX VALLEY SCHOOL 5-5	1,428,665.78	(1,202,161.34)	226,504.44
703-DEUBROOK (5-2)			
703-1-1010001 CLAIM ON CASH	717,784.87	(454,135.69)	263,649.18
TOTAL 703-DEUBROOK (5-2)	717,784.87	(454,135.69)	263,649.18
704-LAW LIBRARY - NOT USED			
704-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 704-LAW LIBRARY - NOT USED	0.00	0.00	0.00
705-ELKTON (5-3)			
705-1-1010001 CLAIM ON CASH	1,444,974.60	(1,224,432.79)	220,541.81
TOTAL 705-ELKTON (5-3)	1,444,974.60	(1,224,432.79)	220,541.81
706-LAKE HENDRICKS (5-4)			
706-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 706-LAKE HENDRICKS (5-4)	0.00	0.00	0.00
707-ASTORIA (19-1)			
707-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 707-ASTORIA (19-1)	0.00	0.00	0.00
708-ESTELLINE (28-2)			
708-1-1010001 CLAIM ON CASH	100,381.07	(45,625.83)	54,755.24
TOTAL 708-ESTELLINE (28-2)	100,381.07	(45,625.83)	54,755.24
709-ARLINGTON (38-1)			
709-1-1010001 CLAIM ON CASH	453,954.98	(321,194.80)	132,760.18
TOTAL 709-ARLINGTON (38-1)	453,954.98	(321,194.80)	132,760.18
711-WETLAND PMT TRUST			
711-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 711-WETLAND PMT TRUST	0.00	0.00	0.00
712-ARLINGTON CITY			
712-1-1010001 CLAIM ON CASH	3,297.32	(2,421.09)	876.23
TOTAL 712-ARLINGTON CITY	3,297.32	(2,421.09)	876.23
713-AURORA CITY			
713-1-1010001 CLAIM ON CASH	106,420.91	(102,101.91)	4,319.00
TOTAL 713-AURORA CITY	106,420.91	(102,101.91)	4,319.00

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
714-BROOKINGS CITY			
714-1-1010001 CLAIM ON CASH	2,514,593.94	(2,292,980.38)	221,613.56
TOTAL 714-BROOKINGS CITY	2,514,593.94	(2,292,980.38)	221,613.56
715-BRUCE CITY			
715-1-1010001 CLAIM ON CASH	32,617.03	(8,894.21)	23,722.82
TOTAL 715-BRUCE CITY	32,617.03	(8,894.21)	23,722.82
716-BUSHNELL CITY			
716-1-1010001 CLAIM ON CASH	4,268.15	(3,625.04)	643.11
TOTAL 716-BUSHNELL CITY	4,268.15	(3,625.04)	643.11
717-ELKTON CITY			
717-1-1010001 CLAIM ON CASH	151,915.47	(145,210.11)	6,705.36
TOTAL 717-ELKTON CITY	151,915.47	(145,210.11)	6,705.36
718-SINAI CITY			
718-1-1010001 CLAIM ON CASH	17,457.13	(15,094.80)	2,362.33
TOTAL 718-SINAI CITY	17,457.13	(15,094.80)	2,362.33
719-VOLGA CITY			
719-1-1010001 CLAIM ON CASH	336,856.60	(323,901.07)	12,955.53
TOTAL 719-VOLGA CITY	336,856.60	(323,901.07)	12,955.53
720-WHITE CITY			
720-1-1010001 CLAIM ON CASH	45,120.29	(35,167.55)	9,952.74
TOTAL 720-WHITE CITY	45,120.29	(35,167.55)	9,952.74
721-AFTON TOWNSHIP			
721-1-1010001 CLAIM ON CASH	9,084.29	(6,914.26)	2,170.03
TOTAL 721-AFTON TOWNSHIP	9,084.29	(6,914.26)	2,170.03
722-ALTON TOWNSHIP			
722-1-1010001 CLAIM ON CASH	18,768.51	(10,910.22)	7,858.29
TOTAL 722-ALTON TOWNSHIP	18,768.51	(10,910.22)	7,858.29
723-ARGO TOWNSHIP			
723-1-1010001 CLAIM ON CASH	5,732.55	(2,485.64)	3,246.91
TOTAL 723-ARGO TOWNSHIP	5,732.55	(2,485.64)	3,246.91
724-WATER CONSERVANCY			
724-1-1010001 CLAIM ON CASH	29,993.05	(24,982.79)	5,010.26
TOTAL 724-WATER CONSERVANCY	29,993.05	(24,982.79)	5,010.26
725-ADVANCE TAXES			
725-1-1010001 CLAIM ON CASH	2,122.51	(433.36)	1,689.15
TOTAL 725-ADVANCE TAXES	2,122.51	(433.36)	1,689.15

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
726-FLEX ONE			
726-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 726-FLEX ONE	0.00	0.00	0.00
727-AURORA TOWNSHIP			
727-1-1010001 CLAIM ON CASH	25,240.69	(21,745.16)	3,495.53
TOTAL 727-AURORA TOWNSHIP	25,240.69	(21,745.16)	3,495.53
728-BANGOR TOWNSHIP			
728-1-1010001 CLAIM ON CASH	18,299.81	(12,119.03)	6,180.78
TOTAL 728-BANGOR TOWNSHIP	18,299.81	(12,119.03)	6,180.78
729-BROOKINGS TOWNSHIP			
729-1-1010001 CLAIM ON CASH	25,603.02	(20,417.15)	5,185.87
TOTAL 729-BROOKINGS TOWNSHIP	25,603.02	(20,417.15)	5,185.87
730-ELKTON TOWNSHIP			
730-1-1010001 CLAIM ON CASH	11,161.16	(10,407.92)	753.24
TOTAL 730-ELKTON TOWNSHIP	11,161.16	(10,407.92)	753.24
731-U & B SANITARY			
731-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 731-U & B SANITARY	0.00	0.00	0.00
732-BIG SIOUX WATERSHED			
732-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 732-BIG SIOUX WATERSHED	0.00	0.00	0.00
733-LP SANITARY SEWER			
733-1-1010001 CLAIM ON CASH	8,467.88	(3,389.62)	5,078.26
TOTAL 733-LP SANITARY SEWER	8,467.88	(3,389.62)	5,078.26
734-L.P. WATER			
734-1-1010001 CLAIM ON CASH	2,330.26	(1,445.28)	884.98
TOTAL 734-L.P. WATER	2,330.26	(1,445.28)	884.98
735-DELINQUENT TAXES			
735-1-1010001 CLAIM ON CASH	2,227.91	1,099.74	3,327.65
TOTAL 735-DELINQUENT TAXES	2,227.91	1,099.74	3,327.65
736-MUNICIPALITIES 5%			
736-1-1010001 CLAIM ON CASH	(35,836.95)	10.00	(35,826.95)
TOTAL 736-MUNICIPALITIES 5%	(35,836.95)	10.00	(35,826.95)
737-EUREKA TOWNSHIP			
737-1-1010001 CLAIM ON CASH	11,101.55	(7,029.04)	4,072.51
TOTAL 737-EUREKA TOWNSHIP	11,101.55	(7,029.04)	4,072.51

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
738-LAKE HENDRICKS TOWNSHIP			
738-1-1010001 CLAIM ON CASH	8,926.69	(6,710.67)	2,216.02
TOTAL 738-LAKE HENDRICKS TOWNSHIP	8,926.69	(6,710.67)	2,216.02
739-LAKE SINAI TOWNSHIP			
739-1-1010001 CLAIM ON CASH	10,385.61	(7,811.92)	2,573.69
TOTAL 739-LAKE SINAI TOWNSHIP	10,385.61	(7,811.92)	2,573.69
740-LAKETON TOWNSHIP			
740-1-1010001 CLAIM ON CASH	13,388.69	(8,449.61)	4,939.08
TOTAL 740-LAKETON TOWNSHIP	13,388.69	(8,449.61)	4,939.08
741-MEDARY TOWNSHIP			
741-1-1010001 CLAIM ON CASH	37,251.25	(32,506.95)	4,744.30
TOTAL 741-MEDARY TOWNSHIP	37,251.25	(32,506.95)	4,744.30
742-MOTOR VEHICLE			
742-1-1010001 CLAIM ON CASH	1,467,429.61	269,061.88	1,736,491.49
TOTAL 742-MOTOR VEHICLE	1,467,429.61	269,061.88	1,736,491.49
743-LK HENDRICKS SANITARY			
743-1-1010001 CLAIM ON CASH	2,027.45	(1,668.94)	358.51
TOTAL 743-LK HENDRICKS SANITARY	2,027.45	(1,668.94)	358.51
744-OAKLAKE TOWNSHIP			
744-1-1010001 CLAIM ON CASH	1,932.43	(1,448.03)	484.40
TOTAL 744-OAKLAKE TOWNSHIP	1,932.43	(1,448.03)	484.40
745-OAKWOOD TOWNSHIP			
745-1-1010001 CLAIM ON CASH	13,208.09	(10,378.02)	2,830.07
TOTAL 745-OAKWOOD TOWNSHIP	13,208.09	(10,378.02)	2,830.07
746-OSLO TOWNSHIP			
746-1-1010001 CLAIM ON CASH	11,097.08	(9,542.12)	1,554.96
TOTAL 746-OSLO TOWNSHIP	11,097.08	(9,542.12)	1,554.96
747-PARNELL			
747-1-1010001 CLAIM ON CASH	14,696.53	(13,122.53)	1,574.00
TOTAL 747-PARNELL	14,696.53	(13,122.53)	1,574.00
748-PRESTON TOWNSHIP			
748-1-1010001 CLAIM ON CASH	11,161.48	(5,151.56)	6,009.92
TOTAL 748-PRESTON TOWNSHIP	11,161.48	(5,151.56)	6,009.92
749-RICHLAND TOWNSHIP			
749-1-1010001 CLAIM ON CASH	5,905.74	(3,454.45)	2,451.29
TOTAL 749-RICHLAND TOWNSHIP	5,905.74	(3,454.45)	2,451.29

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
750-STATE FINES			
750-1-1010001 CLAIM ON CASH	42,335.86	(18,696.92)	23,638.94
TOTAL 750-STATE FINES	42,335.86	(18,696.92)	23,638.94
751-CONTRACT LAW FUND			
751-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 751-CONTRACT LAW FUND	0.00	0.00	0.00
752-CONTRACT LAW FUND			
752-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 752-CONTRACT LAW FUND	0.00	0.00	0.00
753-SHERMAN TOWNSHIP			
753-1-1010001 CLAIM ON CASH	7,041.19	(5,586.82)	1,454.37
TOTAL 753-SHERMAN TOWNSHIP	7,041.19	(5,586.82)	1,454.37
754-BIG SIOUX			
754-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 754-BIG SIOUX	0.00	0.00	0.00
755-SALES TAX			
755-1-1010001 CLAIM ON CASH	28.50	324.17	352.67
TOTAL 755-SALES TAX	28.50	324.17	352.67
756-FIRE INSURANCE			
756-1-1010001 CLAIM ON CASH	0.04	0.00	0.04
TOTAL 756-FIRE INSURANCE	0.04	0.00	0.04
757-SPECIAL HIWAY (14%)			
757-1-1010001 CLAIM ON CASH	(107,682.60)	18,413.20	(89,269.40)
TOTAL 757-SPECIAL HIWAY (14%)	(107,682.60)	18,413.20	(89,269.40)
758-UPPER DEER			
758-1-1010001 CLAIM ON CASH	554.64	(432.24)	122.40
TOTAL 758-UPPER DEER	554.64	(432.24)	122.40
759-BROOKINGS FIRE ASSOC			
759-1-1010001 CLAIM ON CASH	367,229.20	(81,288.00)	285,941.20
TOTAL 759-BROOKINGS FIRE ASSOC	367,229.20	(81,288.00)	285,941.20
760-STERLING TOWNSHIP			
760-1-1010001 CLAIM ON CASH	26,279.08	(21,731.79)	4,547.29
TOTAL 760-STERLING TOWNSHIP	26,279.08	(21,731.79)	4,547.29
761-SHERIFF TRUST			
761-1-1010001 CLAIM ON CASH	3,444.58	0.00	3,444.58
TOTAL 761-SHERIFF TRUST	3,444.58	0.00	3,444.58

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
762-WETLAND			
762-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 762-WETLAND	0.00	0.00	0.00
763-REGISTER OF DEEDS			
763-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 763-REGISTER OF DEEDS	0.00	0.00	0.00
764-TRENTON TOWNSHIP			
764-1-1010001 CLAIM ON CASH	23,227.18	(21,596.91)	1,630.27
TOTAL 764-TRENTON TOWNSHIP	23,227.18	(21,596.91)	1,630.27
765-VOLGA TOWNSHIP			
765-1-1010001 CLAIM ON CASH	45,025.64	(40,076.26)	4,949.38
TOTAL 765-VOLGA TOWNSHIP	45,025.64	(40,076.26)	4,949.38
766-LAW LIBRARY FUND			
766-1-1010001 CLAIM ON CASH	25,550.78	204.00	25,754.78
TOTAL 766-LAW LIBRARY FUND	25,550.78	204.00	25,754.78
767-WINSOR TOWNSHIP			
767-1-1010001 CLAIM ON CASH	19,575.82	(12,915.24)	6,660.58
TOTAL 767-WINSOR TOWNSHIP	19,575.82	(12,915.24)	6,660.58
768-STATEWIDE 24/7 SOBRIETY			
768-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 768-STATEWIDE 24/7 SOBRIETY	0.00	0.00	0.00
769-BANK FRANCHISE			
769-1-1010001 CLAIM ON CASH	1,397.35	0.00	1,397.35
TOTAL 769-BANK FRANCHISE	1,397.35	0.00	1,397.35
770-TAX SALE REDEMPTION			
770-1-1010001 CLAIM ON CASH	57,351.54	(36,460.31)	20,891.23
TOTAL 770-TAX SALE REDEMPTION	57,351.54	(36,460.31)	20,891.23
771-WIND TOWERS			
771-1-1010001 CLAIM ON CASH	900,624.32	(900,624.32)	0.00
TOTAL 771-WIND TOWERS	900,624.32	(900,624.32)	0.00
775-ROD Relief Flow-Thru Fund			
775-1-1010001 Claim on Cash	0.00	0.00	0.00
775-1-1010010 Claim on Cash	0.00	0.00	0.00
TOTAL 775-ROD Relief Flow-Thru Fund	0.00	0.00	0.00

CASH BALANCES REPORT
AS OF: MAY 31ST, 2020

FUND ACCOUNT# ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
780-DAKOTACARE			
780-1-1010001 CLAIM ON CASH	0.00	0.00	0.00
TOTAL 780-DAKOTACARE	0.00	0.00	0.00
781-River Ridge			
781-1-1010001 claim on cash	4,268.86	(4,128.62)	140.24
TOTAL 781-River Ridge	4,268.86	(4,128.62)	140.24
782-Meyer's Second Addition			
782-1-1010001 Claim on Cash	3,394.76	(3,394.76)	0.00
TOTAL 782-Meyer's Second Addition	3,394.76	(3,394.76)	0.00
783-BRIDLE ESTATES SANT			
783-1-1010001 CLAIM ON CASH	995.00	(510.75)	484.25
TOTAL 783-BRIDLE ESTATES SANT	995.00	(510.75)	484.25
784-Lake Hendricks Road			
784-1-1010001 Claim on Cash	7,509.60	(6,254.10)	1,255.50
TOTAL 784-Lake Hendricks Road	7,509.60	(6,254.10)	1,255.50
785-Bortnem Beach Road Dist			
785-1-1010001 CLAIM ON CASH	8,017.91	(7,856.80)	161.11
TOTAL 785-Bortnem Beach Road Dist	8,017.91	(7,856.80)	161.11
990-TREASURER'S CHECKS			
990-1-1010001 CLAIM ON CASH	38.26	(74.00)	(35.74)
TOTAL 990-TREASURER'S CHECKS	38.26	(74.00)	(35.74)
TOTAL CASH BALANCES	46,737,211.57	(12,884,159.51)	33,853,052.06

*** END OF REPORT ***

Fund Balance

May, 2020

101-General Fund	
Nonspendable Fund Balance-Inventory	$139,574.60
Restricted Fund Balance-Debt Service	$0.00
Committed Fund Balance	$0.00
Operating Transfer In	$0.00
Assigned Fund Balance-Subsequent Year's Budget	$0.00
Assigned Fund Balance	$0.00
Assigned Fund Balance-Admininstration Building	$500,000.00
Assigned Fund Balance-Highway Projects	$614,101.00
Assigned Fund Balance-Econ Dvlpmnt Hwy Prjcts	$3,750,000.00
20th Street overpass/interchange	$2,000,000.00
Assigned Fund Balance-Detention Center	$5,470,000.00
Assigned Sheriff Radios	$30,000.00
Unassigned Fund Balance	$3,794,659.36
Total	$16,298,334.96

201-Road & Bridge Fund	
"Big" River Bridge	$1,300,000.00
"Big" Sinai Bridge	$800,000.00
Basin Bridge	$660,000.00
Nonspendable Fund Balance-Inventory	$221,186.13
Restricted Fund Balance-Road Purposes	$360,421.40
Restricted Fund Balance-Snow Removal	$0.00
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Road Purposes	$2,149,943.87
Total	$5,491,551.40

207-E911 Fund	
Restricted Fund Balance-911 Purposes	$34,117.94
Assigned Fund Balance-911 Purposes	
Total	$34,117.94

226-Emergency Management	
Restricted Fund Balance-Emergency Management	-$30,809.90
Assigned Fund Balance-Subsequent Year's Budget	
Assigned Fund Balance-Emergency Management	$6,149.18
Total	-$24,660.72

229-Domestic Abuse Fund	
Restricted Fund Balance-Domestic Abuse	$2,398.50
Assigned Fund Balance-Domestic Abuse	$0.00
Total	$2,398.50

248-24/7 Program	
Restricted Fund Balance-24/7 Sobriety	$89,363.40
Assigned Fund Balance-24/7 Sobriety	$0.00
Total	$89,363.40

250-Register of Deeds Relief Fund	
Restricted for ROD Relief Fund	$ 71,945.55
Assigned Fund Balance	$12,957.00
Total	$84,902.55

301-County Building Fund	
Restricted Fund Balance-County Building	$924,323.22
Assigned Fund Balance-Courthouse Building Purposes	$0.00
Assigned Fund Balance-Administration Building	$0.00
Assigned Fund Balance-Bata Garage	$200,000.00
Assigned Fund Balance-Detention Center	$2,463,985.00
Total	$3,588,308.22

304-Detention Center Expansion	
Restricted Fund Balance-Projects	$718,428.85
Assigned Fund Balance-Courthouse Building Purposes	$0.00
Assigned Fund Balance-Administration Building	$0.00
Assigned Fund Balance-Future 4-H	$0.00
Assigned Fund Balance-Detention Center	
Total	$718,428.85

BROOKINGS COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE May 31, 2020

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:

Assets:

10100	Cash	$ 18,300,740.95
10200	Cash Change	$ 355.00
10300	Petty Cash	$ 8,190.00
10400	Interest Bearing Accounts	
10500	Savings Certificates	
10600	Cash with Fiscal Agent	
10700	Restricted Cash in Banks	
10800	Taxes Receivable--Current	$ 5,820,777.62
11000	Taxes Receivable--Delinquent	$ 18,500.29
11XXX	Other Receivables	$ 142,994.03
12800	Notes Receivable	
13100	Due from Other fund	
13200	Due from Other Government	$ (218,076.16)
13300	Advance to Other Fund	
14100	Inventory of Supplies	
15100	Investments	
1XXXX	Other Assets	

Deferred Outflows of Resources:

19800	Other Deferred Outflows of Resources	

TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES $ 24,073,481.73 *

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:

Liabilities:

20100	Claims Payable	
20200	Accounts Payable	
20800	Due to Other Funds	
20900	Due to Other Governments	

GENERAL FUND SURPLUS ANALYSIS

21600	Accrued Wages Payable		
21700	Payroll Withholding Payable	$ 30.96	
22300	Unearned Revenue		
2XXXX	Other liabilities		
Deferred Inflows of Resources:			
25000	Unavailable Revenue--Property Taxes	$ 5,820,777.62	
25100	Unavailable Revenue--Special Assessments		
25200	Other Deferred Inflows of Resources		
Fund Balances:			
27300	Nonspendable	$ 139,574.60	
27400	Restricted		
27500	Committed		
27600	Assigned	$ 12,364,101.00	
27601	Subsequent Year's Budget (GF Budget's Cash Applied amount) *(choose one of the following amounts based on filing date)*		
	March = 75% of GF's cash applied in current budget		
	September = 25% of GF's cash applied in current budget + 100% of GF's cash applied in next year's budget.	$ (49,679.00)	
	December = 100% of GF's cash applied in next year's budget.		
27602	Capital Outlay Accumulations		
276XX			
276XX			
27700	Unassigned	$ 5,798,676.55	**
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES		$ 24,073,481.73	*
Following Year's General Fund Budget (use current year for March analysis)		$ 14,233,683.00	
The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage		40.74%	

*Note: Total Assets and Deferred Outflows of Resources has to be equal to Total Liabilities, Deferred Inflows of Resources, and Fund Balances. Boxed #'s have to be the same.

**Note: Assigned F/B should not cause a negative unassigned fund balance. If so, may need to reevaluate assignments and/or reduce assignments to eliminate negative unassigned. Restricted fund balance can cause a negative unassigned fund balance as restrictions can not be reduced.

May 2020 MOTOR V COLLECTIONS AND BREAKDOWNS

Grand Total MV Collected	**$752,295.96**
Motor Vehicle Monies Sent to State	$523,813.32
Monies That Get Apportioned	$228,482.64

Breakdown of MV Fees within the County

	County	Townships	Towns	Total
Wheel Tax	$50,768.57	$6,346.07	$6,346.07	**$63,460.71**
14% Special Highway to Townships		$48,760.61		**$48,760.61**
5% Muncipal to Cities			$16,476.24	**$16,476.24**
22.5% MV to County Road & Bridge Fund	$88,747.91			**$88,747.91**
Title Fees	$4,860.00			**$4,860.00**
Lien Fees And Misc Fees to County General Fund	$6,177.17			**$6,177.17**
63.75% Mobile Home Revenue				**$0.00**
Total	$150,553.65	$55,106.68	$22,822.31	$228,482.64

May Internet/Terminal Renewals	Collected	County's Portion
664 Internet Renewals & SS Terminals (included in totals above)	$59,548.83	$32,113.53

OTHER MONIES FROM STATE THAT WERE APPORTIONED OUT

	Quarterly MV			
County	$453,448.62			
Townships	$18,413.21			
Cities				
School Districts				
Water District				
TOTALS	$471,861.83	$0.00	$0.00	$0.00

Fine Monies	**$23,258.63**	Divided among schools based on enrollment

May 2020 Tax Breakdowns

Tax Dollars Stay With County	$876,461.49
Distress Warrant Fees	$1,300.00
Advertising & Tax Cert Fees	$257.50
Total County	$878,018.99
Townships	$81,522.86
Cities	$202,471.87
Schools	$1,840,923.81
East Dakota Water	$5,012.87
Special Assessments	$83,901.87
TIF Collections	$6,076.44
GRAND TOTAL TAX $$ COLLECTED	**$3,097,928.71**

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

101-GENERAL FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	12,523,676.00	824,333.60	6,685,458.36	53.38	5,838,217.64
LICENSES & PERMITS	71,300.00	5,300.00	14,872.00	20.86	56,428.00
INTERGOVERNMENTAL	869,660.93	365,833.44	464,300.73	53.39	405,360.20
CHARGES FOR GOODS & SERV	1,243,499.00	115,609.82	448,342.28	36.05	795,156.72
FINES & FORFEITS	50,000.00	4,214.38	25,541.06	51.08	24,458.94
MISC. REVENUE	226,350.00	13,853.10	149,924.11	66.24	76,425.89
OTHER FINANCING SOURCES	36,500.00	0.00	4,571.00	12.52	31,929.00
TOTAL REVENUES	15,020,985.93	1,329,144.34	7,793,009.54	51.88	7,227,976.39
EXPENDITURE SUMMARY					
COMMISSIONERS	615,667.78	40,945.67	220,890.05	35.88	394,777.73
CONTINGENCY	730,000.00	0.00	0.00	0.00	730,000.00
ELECTIONS	163,702.56	10,540.43	22,772.45	13.91	140,930.11
JUDICIAL SYSTEM	813,000.00	54,851.95	347,291.88	42.72	465,708.12
FINANCE OFFICE	627,743.56	59,237.11	236,428.30	37.66	391,315.26
STATES ATTORNEY	736,519.98	71,578.87	262,111.33	35.59	474,408.65
TEEN COURT	25,000.00	0.00	25,000.00	100.00	0.00
COUNTY BUILDING	459,562.23	35,388.74	130,058.54	28.30	329,503.69
DIRECTOR OF EQUALIZATION	594,464.01	54,836.04	225,226.47	37.89	369,237.54
REGISTER OF DEEDS	233,517.86	24,846.44	96,106.38	41.16	137,411.48
VETERAN'S SERVICE	103,829.02	8,870.57	42,026.40	40.48	61,802.62
PREDATORY ANIMAL CONTROL	7,825.00	0.00	0.00	0.00	7,825.00
INFORMATION TECHNOLOGY	477,894.94	39,514.04	261,130.05	54.64	216,764.89
HUMAN RESOURCES	114,494.91	6,218.74	42,757.69	37.34	71,737.22
SHERIFF'S OFFICE	1,725,663.16	146,557.89	724,594.94	41.99	1,001,068.22
COUNTY JAIL	1,449,815.55	151,026.01	609,359.96	42.03	840,455.59
CORONER	32,069.00	3,605.29	9,052.73	28.23	23,016.27
JUVENILE DETENTION	118,000.00	0.00	10,897.40	9.24	107,102.60
CRIME STOPPERS	500.00	0.00	500.00	100.00	0.00
HUMANE SOCIETY	10,000.00	0.00	10,000.00	100.00	0.00
FIRE DEPARTMENT TRUST	110,000.00	3,758.00	9,473.00	8.61	100,527.00
DRAINAGE COMMISSION	1,300.00	25.51	554.07	42.62	745.93
E-911	144,865.00	0.00	144,865.00	100.00	0.00
POOR RELIEF	229,753.24	9,354.50	47,605.38	20.72	182,147.86
FOOD PANTRY	6,000.00	0.00	0.00	0.00	6,000.00
COMMUNITY HEALTH NURSE	76,347.08	8,455.14	27,565.01	36.10	48,782.07
WIC	24,712.24	2,946.50	9,148.54	37.02	15,563.70
MOSQUITO DEPARTMENT	0.00	0.00	0.00	0.00	0.00
BATA	55,000.00	0.00	55,000.00	100.00	0.00
ICAP	16,193.00	0.00	4,048.25	25.00	12,144.75
DOMESTIC ABUSE	45,000.00	0.00	45,000.00	100.00	0.00
211 CALL CENTER	2,500.00	0.00	2,500.00	100.00	0.00
BEHAVIORAL HEALTH	91,200.00	6,171.06	37,780.22	41.43	53,419.78
ADVANCE	35,000.00	0.00	35,000.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

101-GENERAL FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
ECMH-CD	150,000.00	0.00	150,000.00	100.00	0.00
BROOKINGS EMPOWERMENT	500.00	0.00	0.00	0.00	500.00
PUBLIC LIBRARIES	23,700.00	0.00	7,575.00	31.96	16,125.00
HISTORICAL MUSEUM	5,000.00	0.00	5,000.00	100.00	0.00
SENIOR COMPANION	2,300.00	0.00	2,300.00	100.00	0.00
MENTORING	5,000.00	0.00	5,000.00	100.00	0.00
BCOAC	330,145.13	25,301.01	89,338.41	27.06	240,806.72
COUNTY EXTENSION	131,154.90	21,269.06	59,210.98	45.15	71,943.92
BROOKINGS CONS DISTRICT	25,000.00	0.00	25,000.00	100.00	0.00
WEED CONTROL	295,294.68	36,024.43	78,693.43	26.65	216,601.25
PLANNING & ZONING	205,201.63	17,614.70	77,037.91	37.54	128,163.72
1ST DISTRICT	45,506.00	0.00	34,129.02	75.00	11,376.98
ECONOMIC DEVELOPMENT	85,600.00	0.00	85,600.00	100.00	0.00
OTHER ECONOMIC DEVELOPME	600.00	0.00	600.00	100.00	0.00
TRANSFERS OUT	3,085,000.00	771,250.00	1,542,500.00	50.00	1,542,500.00
TOTAL EXPENDITURES	14,267,142.46	1,610,187.70	5,856,728.79	41.05	8,410,413.67
REVENUES OVER/(UNDER) EXPENDITURES	753,843.47	(281,043.36)	1,936,280.75		(1,182,437.28)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

201-ROAD & BRIDGE FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	600,000.00	31,366.29	225,556.43	37.59	374,443.57
LICENSES & PERMITS	8,000.00	0.00	2,010.00	25.13	5,990.00
INTERGOVERNMENTAL	2,753,597.93	739,171.64	1,388,031.08	50.41	1,365,566.85
CHARGES FOR GOODS & SERV	1,186,609.00	0.00	311.42	0.03	1,186,297.58
MISC. REVENUE	90,000.00	3,157.16	30,172.07	33.52	59,827.93
OTHER FINANCING SOURCES	3,045,000.00	750,000.00	1,500,000.00	49.26	1,545,000.00
TOTAL REVENUES	7,683,206.93	1,523,695.09	3,146,081.00	40.95	4,537,125.93
EXPENDITURE SUMMARY					
HIGHWAY ADMINISTRATION	8,033,345.93	255,649.15	1,521,805.81	18.94	6,511,540.12
	125,000.00	6,273.25	45,111.26	36.09	79,888.74
TOTAL EXPENDITURES	8,158,345.93	261,922.40	1,566,917.07	19.21	6,591,428.86
REVENUES OVER/(UNDER) EXPENDITURES	(475,139.00)	1,261,772.69	1,579,163.93		(2,054,302.93)

207-E-911 FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	340,000.00	54,411.21	128,904.23	37.91	211,095.77
MISC. REVENUE	1,000.00	37.09	38.62	3.86	961.38
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	341,000.00	54,448.30	128,942.85	37.81	212,057.15
EXPENDITURE SUMMARY					
911 SERVICES	341,000.00	0.00	81,108.10	23.79	259,891.90
TOTAL EXPENDITURES	341,000.00	0.00	81,108.10	23.79	259,891.90
REVENUES OVER/(UNDER) EXPENDITURES	0.00	54,448.30	47,834.75		(47,834.75)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

226-EMERGENCY MANAGEMENT
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
INTERGOVERNMENTAL	43,715.00	11,942.84	14,032.69	32.10	29,682.31
CHARGES FOR GOODS & SERV	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	100.00	0.00	0.00	0.00	100.00
OTHER FINANCING SOURCES	85,000.00	21,250.00	42,500.00	50.00	42,500.00
TOTAL REVENUES	128,815.00	33,192.84	56,532.69	43.89	72,282.31
EXPENDITURE SUMMARY					
EMERGENCY & DISASTER SERV	128,815.41	18,288.69	67,082.52	52.08	61,732.89
TOTAL EXPENDITURES	128,815.41	18,288.69	67,082.52	52.08	61,732.89
REVENUES OVER/(UNDER) EXPENDITURES	(0.41)	14,904.15	(10,549.83)		10,549.42

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

229-DOMESTIC ABUSE FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
LICENSES & PERMITS	8,500.00	90.00	510.00	6.00	7,990.00
CHARGES FOR GOODS & SERV	3,500.00	139.83	561.33	16.04	2,938.67
TOTAL REVENUES	12,000.00	229.83	1,071.33	8.93	10,928.67
EXPENDITURE SUMMARY					
DOMESTIC ABUSE	12,000.00	0.00	0.00	0.00	12,000.00
TOTAL EXPENDITURES	12,000.00	0.00	0.00	0.00	12,000.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	229.83	1,071.33		(1,071.33)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

248-24/7 PROGRAM
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
CHARGES FOR GOODS & SERV	60,000.00	824.00	16,815.00	28.03	43,185.00
MISC. REVENUE	0.00	35.13	459.01	0.00	(459.01)
TOTAL REVENUES	60,000.00	859.13	17,274.01	28.79	42,725.99
EXPENDITURE SUMMARY					
COUNTY JAIL	111,785.00	5,948.91	31,208.67	27.92	80,576.33
TOTAL EXPENDITURES	111,785.00	5,948.91	31,208.67	27.92	80,576.33
REVENUES OVER/(UNDER) EXPENDITURES	(51,785.00)	(5,089.78)	(13,934.66)		(37,850.34)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

250-ROD RELIEF FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
CHARGES FOR GOODS & SERV	20,500.00	1,626.00	4,629.00	22.58	15,871.00
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	20,500.00	1,626.00	4,629.00	22.58	15,871.00
EXPENDITURE SUMMARY					
ROD RELIEF FUND	32,500.00	15,225.89	16,963.92	52.20	15,536.08
TOTAL EXPENDITURES	32,500.00	15,225.89	16,963.92	52.20	15,536.08
REVENUES OVER/(UNDER) EXPENDITURES	(12,000.00)	(13,599.89)	(12,334.92)		334.92

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

301-COUNTY BUILDING FUND
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	318,667.00	20,887.89	169,690.78	53.25	148,976.22
INTERGOVERNMENTAL	111,800.00	6,304.37	6,304.37	5.64	105,495.63
MISC. REVENUE	46,002.00	1,623.24	17,934.35	38.99	28,067.65
OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	476,469.00	28,815.50	193,929.50	40.70	282,539.50
EXPENDITURE SUMMARY					
COUNTY BUILDING	422,893.64	93,366.54	94,496.54	22.35	328,397.10
DEBT SERVICE	121,647.02	0.00	0.00	0.00	121,647.02
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	544,540.66	93,366.54	94,496.54	17.35	450,044.12
REVENUES OVER/(UNDER) EXPENDITURES	(68,071.66)	(64,551.04)	99,432.96		(167,504.62)

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

304-DETENTION CNTR EXPANSION
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
TAXES	0.00	32,797.50	266,332.35	0.00	(266,332.35)
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
MISC. REVENUE	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES	7,400,000.00	0.00	0.00	0.00	7,400,000.00
TOTAL REVENUES	7,400,000.00	32,797.50	266,332.35	3.60	7,133,667.65
EXPENDITURE SUMMARY					
DETENTION CENTER BLDG	7,400,000.00	76,143.30	208,361.42	2.82	7,191,638.58
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,400,000.00	76,143.30	208,361.42	2.82	7,191,638.58
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(43,345.80)	57,970.93		(57,970.93)

Aged Accounts Receivable Report - May 2020

County Liens

7,619 Accounts in the Report

Current	$116,438.84
30 days	$53,892.35
60 days	$97,751.50
90 days	$29,537.09
over 120 days	$7,412,324.47
Total	$7,709,944.25

Court Appointed Attorney Fees	$4,496,014.47
Civil Judgement Lien	$191,625.49
Care of Poor	$2,525,581.43
Involuntary Mental Illness	$12,799.42
Voluntary Mental Illness	$313,347.34
Prisoner Meds	$146,789.82
Restitution (psycho sexual evals)	$196.00
Transcripts	$24,490.30
Other	($900.02)
Total	$7,709,944.25

Jail Costs

2,373 Accounts in the Report

Current	$4,079.58
30 days	$23,731.32
60 days	$20,441.00
90 days	$43,690.41
over 120 days	$1,447,941.52
Total	$1,539,883.83

CAA	$0.00
Jail Costs	$1,139,101.66
Prison Meds	$400,832.17
Other	($50.00)
Total	$1,539,883.83

Juvenile Detention

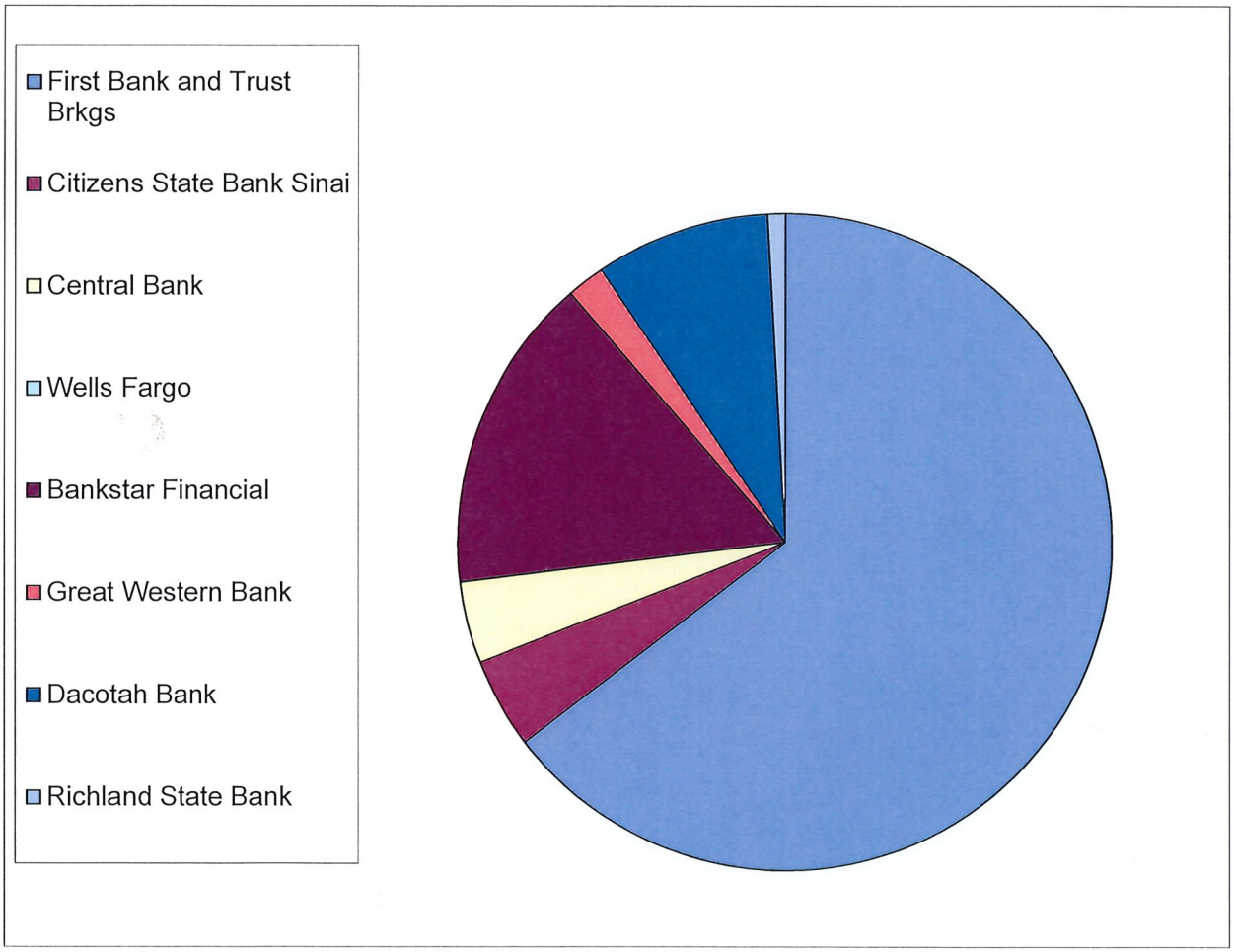
558 Accounts in the Report

Current	$0.00
30 days	$0.00
60 days	$0.00
90 days	$0.00
over 120 days	$816,176.06
Total	$816,176.06

Juveniles	$816,176.06
Other	$0.00
Total	$816,176.06

BROOKINGS COUNTY
GRAND TOTALS AND PERCENTAGES

DATE	BANKS	2020 MONEY MARKETS	2020 CD'S	TOTAL	PERCENTAGE
6/10/2020	**First Bank and Trust Brkgs**	20,503,466.50	900,000.00	21,403,466.50	0.64567
	Citizens State Bank Sinai	540,951.19	940,000.00	1,480,951.19	0.04468
	Central Bank	1,327,302.07	-	1,327,302.07	0.04004
	Wells Fargo	6,595.51	-	6,595.51	0.00020
	Bankstar Financial	4,008,414.23	1,164,000.00	5,172,414.23	0.15603
	Great Western Bank	620,233.68	-	620,233.68	0.01871
	Dacotah Bank	2,841,921.30	-	2,841,921.30	0.08573
	Richland State Bank	296,377.65	-	296,377.65	0.00894
		30,145,262.13	**3,004,000.00**	**33,149,262.13**	**1.00**



CD#	BANK	AMOUNT	MATURITY DATE	INTEREST RATE
310354	Citizens State Bank-Sinai	150,000.00	2/6/2021	2.10
310355	Citizens State Bank-Sinai	100,000.00	2/6/2021	2.10
1170137430	1st Bank and Trust	100,000.00	2/23/2021	1.50
1170137449	1st Bank and Trust	100,000.00	2/23/2021	1.50
100201	Bankstar Financial	100,000.00	2/23/2021	1.50
201411	Bankstar Financial	100,000.00	3/2/2021	1.50
100250	Bankstar Financial	100,000.00	3/14/2021	0.85
1170224007	1st Bank and Trust	100,000.00	3/16/2021	0.95
1170287556	1st Bank and Trust	100,000.00	3/27/2021	0.75
1170179915	1st Bank and Trust	100,000.00	4/7/2021	0.55
100256	Bankstar Financial	100,000.00	4/26/2021	0.50
1170207307	1st Bank and Trust	100,000.00	4/26/2021	0.50
202382	Bankstar Financial	100,000.00	5/22/2021	0.65
202384	Bankstar Financial	150,000.00	5/26/2021	0.65
201780	Bankstar Financial	100,000.00	5/26/2021	0.65
201781	Bankstar Financial	100,000.00	5/26/2021	0.65
201602	Bankstar Financial	100,000.00	5/29/2021	0.65
202175	Bankstar Financial	100,000.00	6/11/2020	2.00
202176	Bankstar Financial	114,000.00	6/11/2020	2.00
1170236862	1st Bank and Trust	100,000.00	6/20/2020	2.00
310370	Citizens State Bank-Sinai	100,000.00	7/9/2021	1.60
310372	Citizens State Bank-Sinai	150,000.00	7/9/2021	1.60
1170228479	1st Bank and Trust	100,000.00	9/5/2020	2.00
1170228487	1st Bank and Trust	100,000.00	9/5/2020	2.00
310357	Citizens State Bank Sinai	140,000.00	10/18/2020	1.84
310289	Citizens State Bank-Sinai	100,000.00	10/25/2021	0.55
310290	Citizens State Bank-Sinai	100,000.00	10/25/2021	0.55
310291	Citizens State Bank-Sinai	100,000.00	10/25/2021	0.55
		3,004,000.00		

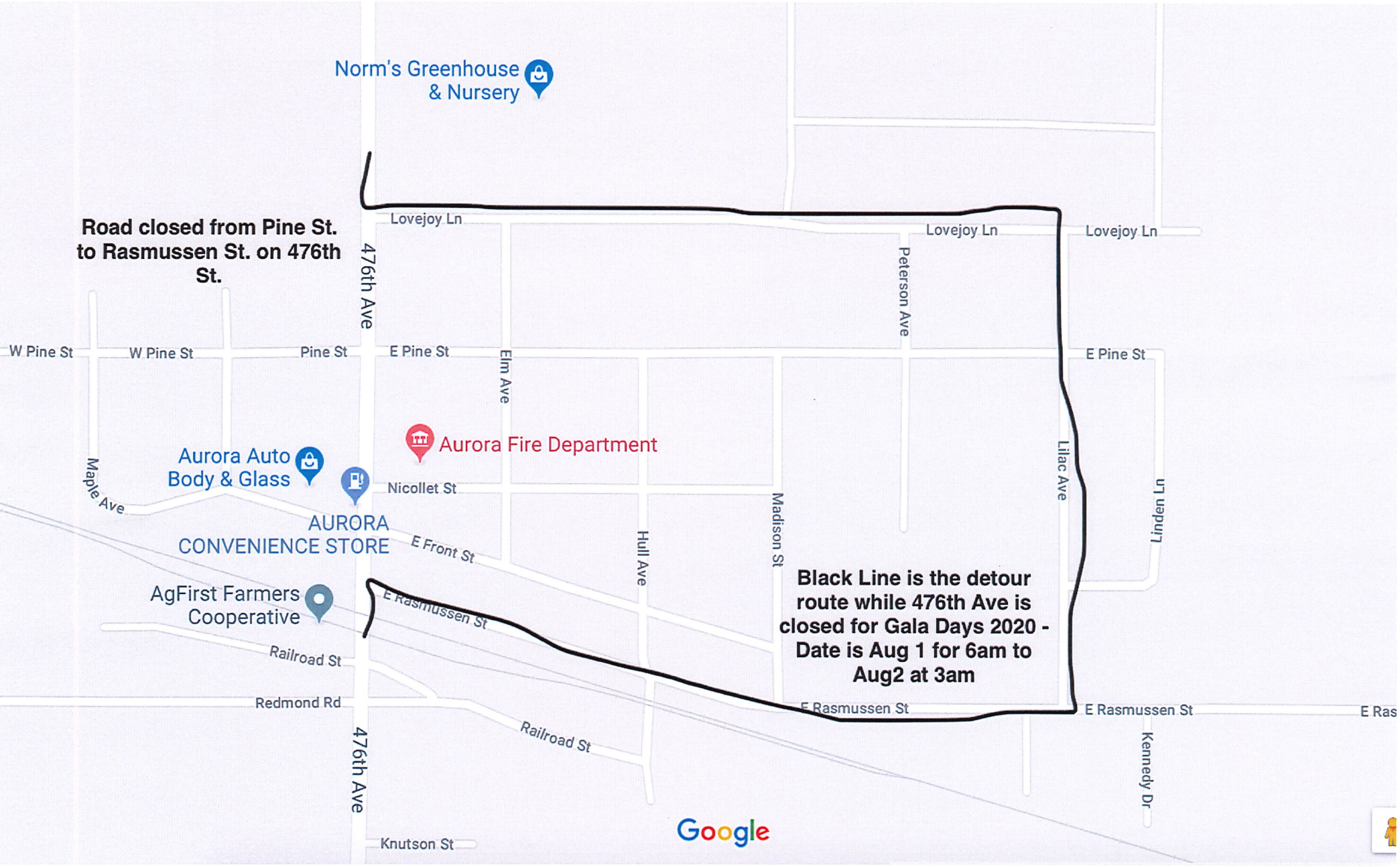
CHECKING ACCOUNT BALANCES

5/31/2020

Daily Checking	8,128.61
Refund Checking	28,638.81

MONEY MARKET INTEREST RATES AS OF 4/1/2020

0.08%


Road closed from Pine St. to Rasmussen St. on 476th St.
Norm's Greenhouse & Nursery
Lovejoy Ln
Lovejoy Ln
Lovejoy Ln
476th Ave
Peterson Ave
W Pine St
W Pine St
Pine St
E Pine St
Elm Ave
E Pine St
Aurora Fire Department
Aurora Auto Body & Glass
Maple Ave
Nicollet St
AURORA CONVENIENCE STORE
E Front St
Hull Ave
Madison St
Lilac Ave
Linden Ln
AgFirst Farmers Cooperative
E Rasmussen St
Railroad St
Redmond Rd
E Rasmussen St
E Rasmussen St
E Ras
Railroad St
476th Ave
Kennedy Dr
Knutson St
Black Line is the detour route while 476th Ave is closed for Gala Days 2020 - Date is Aug 1 for 6am to Aug2 at 3am
Google

STOP

2020 South Dakota Legislature

House Bill 1259

ENROLLED

AN ACT

ENTITLED An Act to clarify provisions regarding the discretionary formula for determining the assessed value of property for tax purposes.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

Section 1. That § 10-6-35.2 be AMENDED:

10-6-35.2. Discretionary formula for reduced taxation of new structures and additions--Partially constructed structures.

Any structure classified pursuant to this section, shall, following construction, be valued for taxation purposes in the usual manner. However, the board of county commissioners of the county where the structure is located, may adopt any formula for assessed value to be used for tax purposes. The formula may include for any or all of the five tax years following construction all, any portion or none of the assessed valuation for tax purposes. Any formula adopted shall be equally applied to specifically classified structures within a tax increment finance district. The board of county commissioners of the county where the structure is located may, if requested by the owner of the structure, not apply the discretionary formula and the full assessment shall be made without application of the formula. In waiving the formula for the structure of one owner, the board of county commissioners is not prohibited from applying the formula for subsequent new structures. The assessed valuation during any of the five years may not be less than the assessed valuation of the property in the year preceding the first year of the tax years following construction.

Any structure that is partially constructed on the assessment date may be valued for tax purposes pursuant to this section and the valuation may not be less than the assessed valuation of the property in the year preceding the beginning of construction. The period that the property is valued for tax purposes under this section may include the years when the property is partially constructed.

Following the five-year period under this section, the property shall be assessed at the same percentage as is all other property for tax purposes.

Any of the following types of real property may be specifically classified for the purpose of taxation pursuant to this section:

(1) Any new industrial or commercial structure, or any addition, renovation, or reconstruction to an existing structure, located within a designated urban renewal area as defined in § 11-8-4, if the new structure, addition, renovation, or reconstruction has a full and true value of thirty thousand dollars or more;

(2) Any new industrial structure, including a power generation facility, or an addition to an existing structure, if the new structure or addition has a full and true value of thirty thousand dollars or more;

(3) Any new nonresidential agricultural structure, or any addition to an existing structure, if the new structure or addition has a full and true value of ten thousand dollars or more;

(4) Any new commercial structure, or any addition to an existing structure, except a commercial residential structure as described in subdivision (5), if the new structure or addition has a full and true value of thirty thousand dollars or more;

(5) Any new commercial residential structure, or addition to an existing structure, containing four or more units, if the new structure or addition has a full and true value of thirty thousand dollars or more;

(6) Any new affordable housing structure containing four or more units with a monthly rental rate of the units at or below the annually calculated rent for the state's sixty percent area median income being used by the South Dakota Housing Development Authority, for a minimum of ten years following the date of first occupancy, if the structure has a full and true value of thirty thousand dollars or more;

(7) Any new residential structure, or addition to or renovation of an existing structure, located within a redevelopment neighborhood established pursuant to § 10-6-56 if the new structure, addition, or renovation has a full and true value of five thousand dollars or more. The structure shall be located in an area defined and designated as a redevelopment neighborhood based on conditions provided in § 11-7-2 or 11-7-3: or

(8) Any commercial, industrial, or nonresidential agricultural property which increases more than ten thousand dollars in full and true value as a result of reconstruction or renovation of the structure.

Section 2. That § 10-6-35.1 be REPEALED.

10-6-35.1. New industrial structures and additions specifically classified for tax purposes.

Section 3. That § 10-6-35.3 be REPEALED.

10-6-35.3. Pollution standards to qualify for construction tax incentive.

Section 4. That § 10-6-35.4 be AMENDED:

10-6-35.4. Municipal adoption of reduction for new property.

If the board of county commissioners of a county has not adopted a formula pursuant to § 10-6-35.2, the governing board of a municipality where the structures defined in § 10-6-35.2 are located, or within three miles of the corporate limits of the municipality may in the governing board's discretion adopt all or any part of the formula for assessed value pursuant to § 10-6-35.2 or 10-6-55.

Section 5. That § 10-6-35.19 be REPEALED.

10-6-35.19. Nonresidential property--Increased value due to reconstruction or renovation--Special classification.

Section 6. That §§ 10-6-35.21 to 10-6-35.22 be REPEALED.

Section 7. That § 10-6-35.23 be AMENDED:

10-6-35.23. Adoption of assessed value formula by governing board of improvement district.

If the board of county commissioners of a county has not adopted a formula pursuant to § 10-6-35.2, the governing board of an improvement district where the structures defined in subdivision 10-6-35.2(2) are located may adopt all or any part of the formula for assessed value pursuant to § 10-6-35.2.

Section 8. That §§ 10-6-35.24 to 10-6-35.26 be REPEALED.

Section 9. That §§ 10-6-54 to 10-6-55 be REPEALED.

Section 10. That § 10-6-56 be AMENDED:

10-6-56. Boundaries of redevelopment neighborhood.

The board of county commissioners or the municipal governing body that approves the adoption of a reduced valuation pursuant to subdivision 10-6-35.2(7) shall, by ordinance, identify the exact boundaries of the redevelopment neighborhood where the reduced valuation will be available.

Section 11. That § 13-13-20.4 be AMENDED:

13-13-20.4. Actual assessed valuation for certain property given reduced valuation.

For any property given a reduced valuation pursuant to § 10-6-35.2 or 10-6-67, the portion of actual assessed valuation of the property used when calculating state aid to education shall be twenty percent in the first year, forty percent in the second year, sixty percent in the third year, eighty percent in the fourth year, and one hundred percent each year thereafter. In addition, the actual assessed valuation of any property given exempt status pursuant to § 10-4-39 shall be used when calculating state aid to education.

Section 12. That § 9-54-8 be AMENDED:

9-54-8. Lease or sale payments sufficient to pay bonds and costs--Payments in lieu of property taxes.

Revenue agreements pursuant to § 9-54-3.1 shall provide for contractual payments sufficient to pay the principal, premium, if any, and interest on any bonds issued by the municipality under the resolution or ordinance or trust indenture, when due or subject to mandatory redemption, and also to pay all taxes, special assessments and other governmental charges levied or imposed with respect to the project, and to pay all costs of insurance, operation, and maintenance thereof. The agreements shall also reimburse the municipality for the cost of any other obligation assumed by the municipality in connection with the project. Revenue agreements in the form of a lease or sale contract shall further provide for payment of a sum equal to the amount of property taxes which would be due if the lessee or purchaser were the owner of the project, to be prorated among the taxing districts involved and taking into consideration reductions permitted pursuant to § 10-6-35.2 for the term of the agreement.

Section 13. That § 10-12-44 be AMENDED:

10-12-44. County auditor in school district to raise additional revenue from real property taxes to compensate for tax abatement, tax increment financing district, or discretionary formula.

The county auditor in each school district shall raise additional revenue, for the general fund and special education fund, from real property taxes to compensate for a tax abatement, a tax increment financing district, or a discretionary formula as follows:

(1) For tax increment financing districts created pursuant to chapter 11-9 the county auditor shall impose an additional tax levy for an amount not to exceed an amount equal to the sum of the levies in §§ 10-12-42 and 13-37-16 times the tax increment valuation as defined in § 11-9-1;

(2) For property subject to § 10-6-35.2 or 10-6-67, the county auditor shall impose an additional tax levy for an amount not to exceed the amount of taxes that were not collected due to the reduction in valuation based on the maximum levies pursuant to §§ 10-12-42 and 13-37-16; and

(3) For abated taxes the county auditor shall impose an additional tax levy for an amount not to exceed the amount of the school district's portion of the taxes that were abated pursuant to chapter 10-18 during the previous tax year.

The levies in this section are not subject to the referendum provision of § 10-12-43 and these levies shall maintain the same proportion to each other as represented in the mathematical relationship at the maximum levies pursuant to § 10-12-42.

Section 14. That § 11-9-20 be AMENDED:

11-9-20. Determination of tax increment base of district.

On application in writing by the municipal finance officer, on a form prescribed by the department, the department shall determine the aggregate assessed value of the taxable property in the district, which aggregate assessed value, on certification to the finance officer, shall constitute the tax increment base of the district. Except as provided for in § 11-9-20.1, the department shall use the values as last previously certified by the department adjusted for the value to the date the district was created for any buildings or additions completed or removed and without regard to any reduction pursuant to §§ 1-19A-20, 10-6-35.2, and 10-6-67.

Section 15. That a NEW SECTION be added:

10-6-35.27. Real property receiving discretionary formula prior to July 1, 2020.

Any real property receiving the benefit of a discretionary formula prior to July 1, 2020, shall continue to be assessed and taxed in the manner provided for in any county or municipal resolution adopted pursuant to this chapter and in effect prior to July 1, 2020, and shall continue to be subject to the provisions of subdivision 10-12-44(2), and §§ 11-9-20 and 13-13-20.4.

Section 16. Section 15 of this Act is repealed on June 30, 2025.

An Act to clarify provisions regarding the discretionary formula for determining the assessed value of property for tax purposes.

I certify that the attached Act originated in the:

House as Bill No. 1259

_____
Chief Clerk

_____
Speaker of the House

Attest:

_____
Chief Clerk

_____
President of the Senate

Attest:

_____
Secretary of the Senate

House Bill No. 1259
File No. ____
Chapter No. _____

Received at this Executive Office
this _____ day of _____,

2020 at _____M.

By _____
for the Governor

The attached Act is hereby
approved this _____ day of
_____, A.D., 2020

_____
Governor

STATE OF SOUTH DAKOTA,

ss.

Office of the Secretary of State

Filed _____, 2020
at _____ o'clock __M.

_____
Secretary of State

By _____
Asst. Secretary of State

RESOLUTION #20-____

A Resolution Establishing a Discretionary Formula for
Reduced Taxation of New Commercial Residential Structures and
Additions in the County of Brookings, South Dakota and
Amending Resolution #95-16

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (5), the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new commercial residential structures and additions:

1) For five (5) years following construction, all new commercial residential structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
    a. First year following construction, 25% of true and full value;
    b. Second year following construction, 50% of true and full value;
    c. Third year following construction, 75% of true and full value;
    d. Fourth year following construction, 100% of true and full value;
    e. Fifth year following construction, 100% of true and full value.

2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.

3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020

_____
Michael Bartley, Chairperson

Attest:

_____
Vicki Buseth, Finance Officer

Resolution #95-16

A Resolution Establishing a Discretionary Formula for Reduced Taxation of New Commercial Residential Structures and Additions in the County of Brookings, South Dakota

BE IT RESOLVED that pursuant to SDCL Chapter 10-6, the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new commercial residential structures and additions:

1) For five (5) years following construction, all new commercial residential structure, or additions to existing structures which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:

   a) First year following construction, 25% of true and full value;
   b) Second year following construction, 50% of true and full value;
   c) Third year following construction, 75% of true and full value;
   d) Fourth year following construction, 100% of true and full value;
   e) Fifth year following construction, 100% of true and full value.

2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this Resolution.

3) This resolution shall only apply to structures of additions to existing structures begun after November 1, 1995.

4) For purposes of determining whether or not a structure was begun prior to November 1, 1995, the following activities conducted on or before October 31, 1995, shall be considered as beginning a structure:

   a) Any site preparation such as leveling, removal of trees or brush, and filling of low areas;
   b) Any actual construction, such as paving, concrete footings or foundation; and
   c) A valid application for a building permit or other required permit actually filed with the appropriate agency on or before October 31, 1995.

5) This Discretionary Formula shall go into effect November 1, 1995.

6) All Resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

INTRODUCED, PASSED AND APPROVED this 11th day of April, 1995.

James Pickard, Chairperson

ATTEST:

Sara Kneip, County Auditor

RESOLUTION #20-___

A Resolution Establishing a Discretionary Formula for
Reduced Taxation of New Industrial Structures and
Additions in the County of Brookings, South Dakota and
Amending Resolution #96-52

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (2), the County of Brookings, South Dakota hereby establishes the following discretionary formula for reduced taxation of new industrial structures and additions:

1) For five (5) years following construction, all new industrial structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
    a. First year following construction, 20% of true and full value;
    b. Second year following construction, 40% of true and full value;
    c. Third year following construction, 60% of true and full value;
    d. Fourth year following construction, 80% of true and full value;
    e. Fifth year following construction, 100% of true and full value.

2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.

3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020.

_____
Michael Bartley, Chairperson

Attest:

_____
Vicki Buseth, Finance Officer

RESOLUTION NO. 96-52

A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR REDUCED TAXATION OF NEW INDUSTRIAL STRUCTURES AND ADDITIONS IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA:

BE IT RESOLVED that pursuant to SDCL Chapter 10-6, the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new industrial structures and additions:

1. For five (5) years following construction, all new industrial structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:

   a. First year following construction, 20 % of true and full value;

   b. Second year following construction, 40 % of true and full value;

   c. Third year following construction, 60 % of true and full value;

   d. Fourth year following construction, 80 % of true and full value;

   e. Fifth year following construction, 100 % of true and full value.

2. Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this Resolution.

3. This resolution shall only apply to structures or additions to existing structures begun and completed after the effective date of this Resolution.

4. This Discretionary Formula shall go into effect Nov 1, 1996.

INTRODUCED, PASSED AND APPROVED this 22 day of October, 1996.

James Richard
Chairman, Brookings County Board of County Commissioners

ATTEST:

Sara Kreiz
Brookings County Auditor

RESOLUTION #20-___

A Resolution Establishing a Discretionary Formula for
Reduced Taxation of New Nonresidential Agricultural Structures and
Additions in the County of Brookings, South Dakota and
Amending Resolution #96-53

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (3), the County of Brookings, South Dakota hereby establishes the following discretionary formula for reduced taxation of new nonresidential agricultural structures and additions:

1) For five (5) years following construction, all new nonresidential agricultural structures, or additions to existing structures, which have a true and full value of ten (10) thousand dollars or more, added to real property shall be assessed as follows:
    a. First year following construction, 20% of true and full value;
    b. Second year following construction, 40% of true and full value;
    c. Third year following construction, 60% of true and full value;
    d. Fourth year following construction, 80% of true and full value;
    e. Fifth year following construction, 100% of true and full value.

2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.

3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020.

_____
Michael Bartley, Chairperson

Attest:

_____
Vicki Buseth, Finance Officer

RESOLUTION NO. 96-53

A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR REDUCED TAXATION OF NEW NONRESIDENTIAL AGRICULTURAL STRUCTURES AND ADDITIONS IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA:

BE IT RESOLVED that pursuant to SDCL Chapter 10-6, the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new nonresidential agricultural structures and additions:

1. For five (5) years following construction, all new nonresidential agricultural structures, or additions to existing structures, which have a true and full value of ~~thirty~~ten (~~3~~0) thousand dollars or more, added to real property shall be assessed as follows:

   SK 11-18-96 SDCL 10-6-35.21

   a. First year following construction, 20 % of true and full value;

   b. Second year following construction, 40 % of true and full value;

   c. Third year following construction, 60 % of true and full value;

   d. Fourth year following construction, 80 % of true and full value;

   e. Fifth year following construction, 100 % of true and full value.

2. Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this Resolution.

3. This resolution shall only apply to structures or additions to existing structures begun and completed after the effective date of this Resolution.

4. This Discretionary Formula shall go into effect Nov. 1 '96.

INTRODUCED, PASSED AND APPROVED this 22 day of October.

James Richard

Chairman, Brookings County Board of County Commissioners

ATTEST:

Sara Kruse

Brookings County Auditor

RESOLUTION #20-___

A Resolution Establishing a Discretionary Formula for
Reduced Taxation of New Commercial Structures and
Additions in the County of Brookings, South Dakota and
Amending Resolution #00-48

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (4), the County of Brookings, South Dakota hereby establishes the following discretionary formula for reduced taxation of new commercial structures and additions, except commercial residential structures:

1) For five (5) years following construction, all new commercial nonresidential structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
    a. First year following construction, 20% of true and full value;
    b. Second year following construction, 40% of true and full value;
    c. Third year following construction, 60% of true and full value;
    d. Fourth year following construction, 80% of true and full value;
    e. Fifth year following construction, 100% of true and full value.

2) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020.

_____
Michael Bartley, Chairperson

Attest:

_____
Vicki Buseth, Finance Officer

resolution

RESOLUTION NO. 00-48

A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR REDUCED TAXATION OF NEW COMMERCIAL STRUCTURES AND ADDITIONS, EXCEPT COMMERCIAL RESIDENTIAL STRUCTURES IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA:

BE IT RESOLVED that pursuant to SDCL Chapter 10-6, the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new commercial structures and additions, except commercial residential structures:

1. For five (5) years following construction, all new commercial non-residential structures, or additions to existing structures which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:

   a. First year following construction, 20% of true and full value;

   b. Second year following construction, 40% of true and full value;

   c. Third year following construction, 60% of true and full value;

   d. Fourth year following construction, 80% of true and full value;

   e. Fifth year following construction, 100% of true and full value.

2. This resolution shall only apply to structures or additions to existing structures begun and completed after the effective date of this Resolution.

3. This Discretionary Formula shall go into effect as of November 1, 2000.

INTRODUCED, PASSED AND APPROVED this 19th day of December, 2000.

Ray Santema
Chairperson, Brookings County Board of County Commissioners

ATTEST:

Jane K Wilemoto
Brookings County Auditor

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
June 16, 2020 meeting.

June 3, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat010 with a unanimous vote of 9-ayes and 0-nays, at their June 2, 2020 meeting.

Brookings County Planning and Zoning Commission
June 2, 2020 – 8:00 PM meeting

2020plat010 – June 2, 2020

Prepared by Richard Haugen

Applicant/Owner: Kyle Dean Elenkiwich, 3809 Western Ave, Brookings, SD 57006

Legal Description: "Plat of Block 1, Elenkiwich Addition in the NE1/4 of Section 10, T110N, R50W, of the 5th P.M., Brookings County, South Dakota."

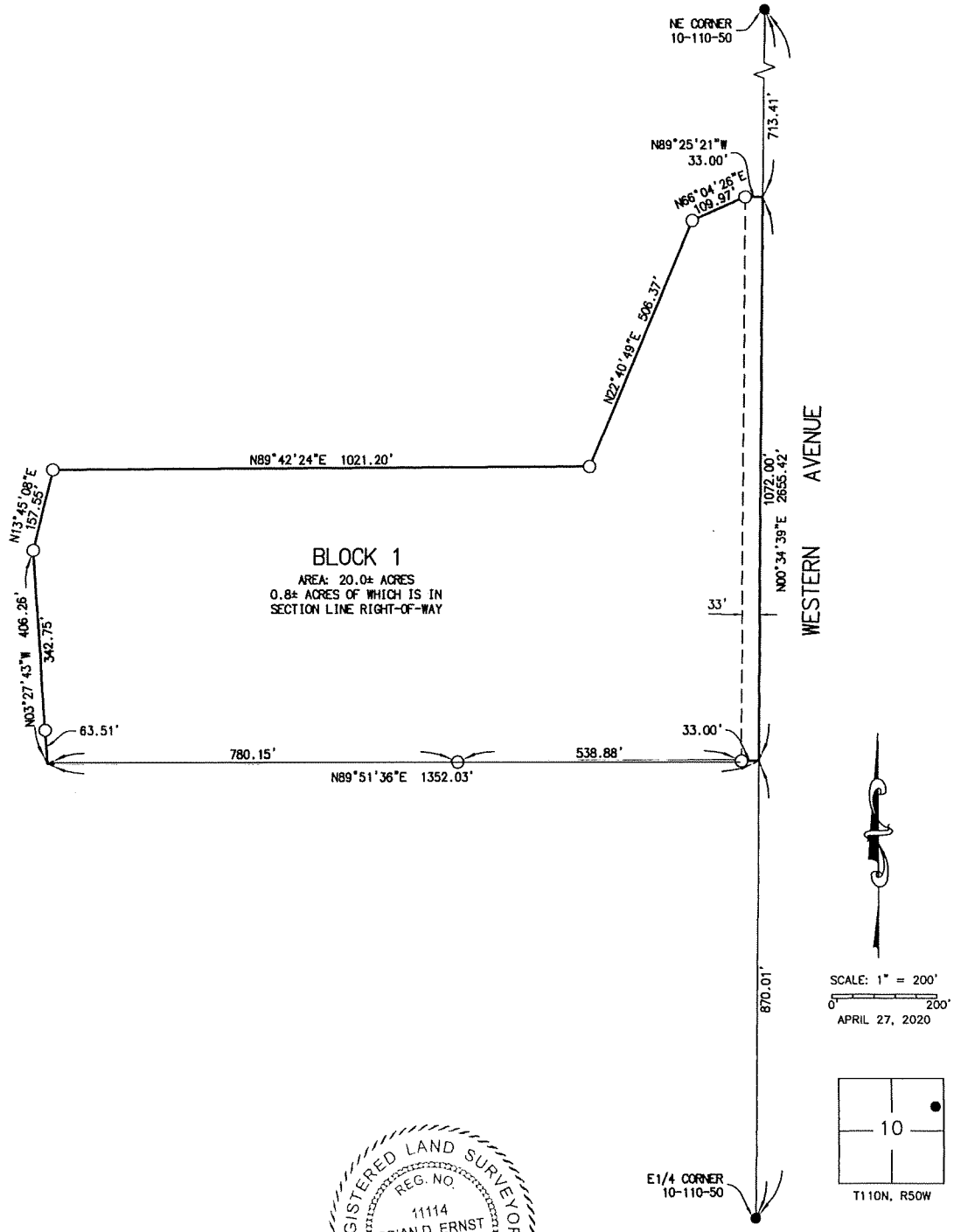
2020plat010: Kyle Elenkiwich is platting off 20.0 acres that contain a homestead, building site and pasture from the 160.0 acres he owns. The farmstead will use the existing driveway located on Western Avenue for access to the property.

The plat meets the platting requirements for the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use and the *Brookings City/Brookings County Joint Jurisdiction Ordinance Article IV - Agricultural, Residential and Floodplain and Aquifer Districts: Section 405 Agricultural District A: 407.3 - Single-family residences on less than 35 acre lots provided that such residences are on an established farm building site, abandoned school site, and further provided that the proposed site has established road access, the lot has clearly delineated boundaries and the site can meet minimum water and sewer standards*

PLAT OF

BLOCK 1, ELENKIWICH ADDITION

IN THE NORTHEAST 1/4 OF SECTION 10, T110N, R50W
OF THE 5th P.M., BROOKINGS COUNTY, SOUTH DAKOTA



REGISTERED LAND SURVEYOR
REG. NO.
11114
BRIAN D. ERNST
SOUTH DAKOTA

4/27/2020

NOTES:

BASIS OF BEARINGS ARE ASSUMED.

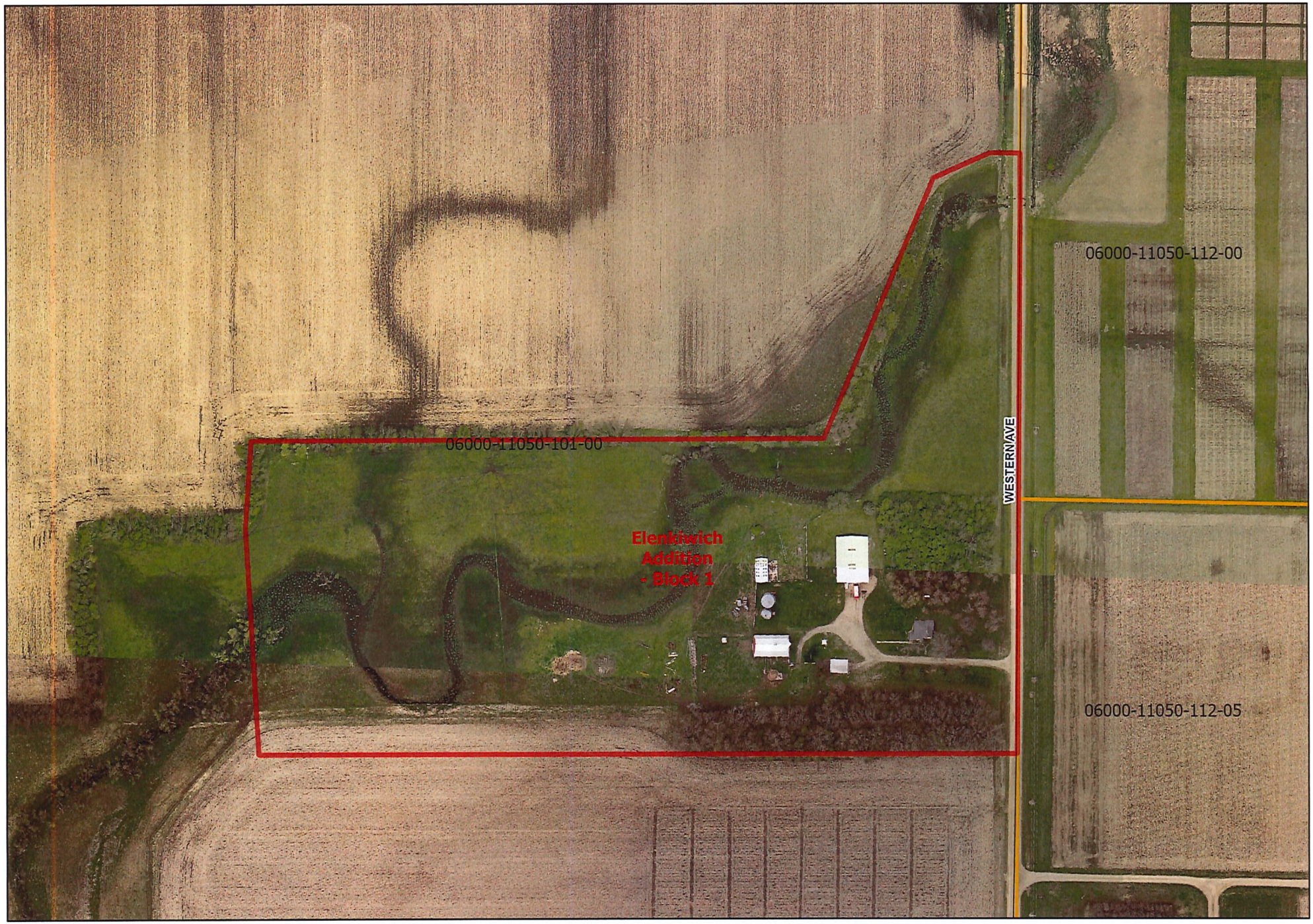
THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

LEGEND

- ● FOUND MONUMENTATION
- O SET 5/8" REBAR WITH PLASTIC CAP "PLS 11114"

PREPARED BY:

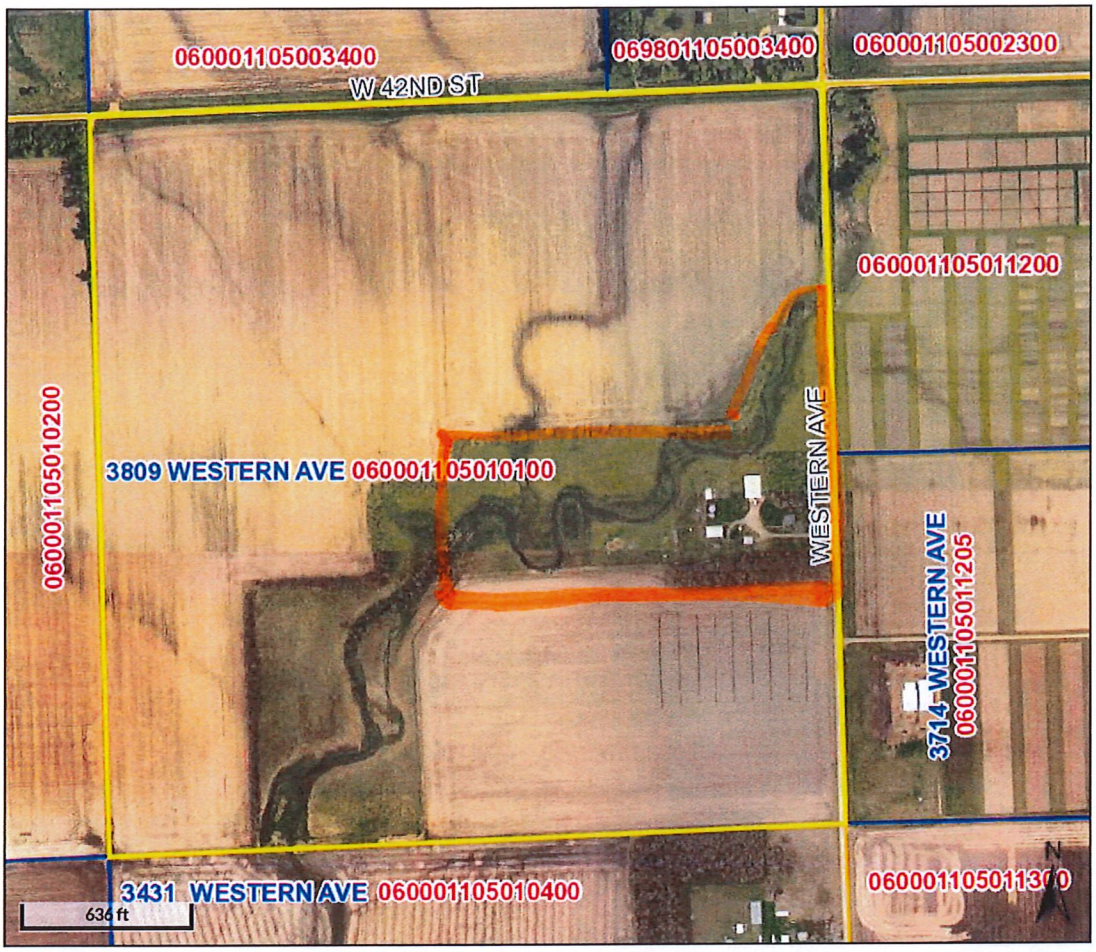
FORESIGHT
LAND SURVEYORS
1311 MAIN AVE. S, BROOKINGS, SD 57006
PHONE: 605.695.8442 Foresight@brookings.net



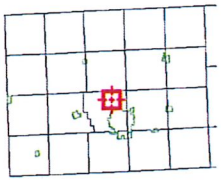
Elenkiwich Addition - Block 1

2020 plat 010

Beacon™ Brookings County, SD



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	060001105010100	**Alternate ID**	n/a	**Owner Address**	ELENKIWICH, KYLE DEAN
Sec/Twp/Rng	10-110-50	**Class**	AGA		3809 WESTERN AVE
Property Address	3809 WESTERN AVE	**Acreage**	160		BROOKINGS SD 57006
	BROOKINGS				
District	0601				
Brief Tax Description	NE 1/4 SEC 10-110-50 160.0 AC				
	(Note: Not to be used on legal documents)				

Date created: 5/13/2020
Last Data Uploaded: 5/13/2020 8:05:09 AM

Developed by Schneider GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
June 16, 2020 meeting.

June 3, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat011 with a unanimous vote of 9-ayes and 0-nays, at their June 2, 2020 meeting.

Brookings County Planning and Zoning Commission
June 2, 2020 – 8:00 PM meeting

2020plat011 – June 2, 2020

Prepared by Richard Haugen, Brookings County Development Deputy Director

Applicant/Owner: Todd P. Trooien, Treasurer for Trooien Land Co Inc, PO Box 133, Astoria, SD 57213.

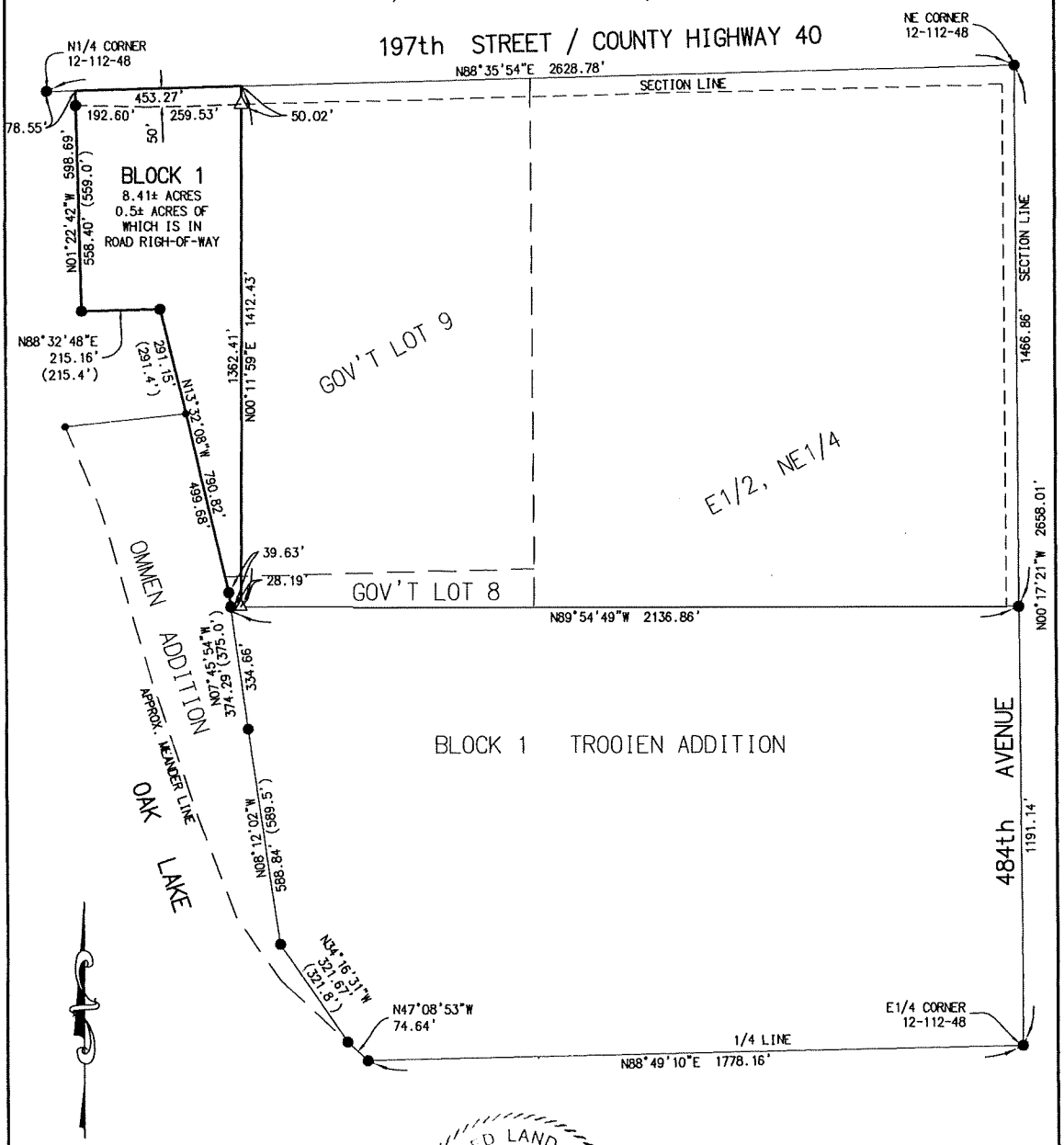
Legal Description: "Plat of Block 1, Ommen Second Addition in Govt Lot 8 & 9 in the NE1/4 of Section 12, T112N, R48W of the 5th P.M., Brookings County, South Dakota."

2020plat011: Todd Trooien of Trooien Land Co Inc. is platting off an 8.41 acre parcel. The parcel is currently in grass. No residence can be built on the parcel as it does not meet the 35 acre size requirement and it is not a historical or current building site. Accessory buildings such as grain bin or storage shed could be built on the property. Access to the property will be off Brookings County blacktop road # 42 (197th Street).

PLAT OF

BLOCK 1, OMMEN SECOND ADDITION

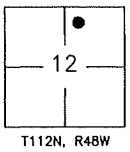
IN GOVERNMENT LOT 8 AND 9 IN THE NORTHEAST 1/4 OF SECTION 12, T112N, R48W
OF THE 5th P.M., BROOKINGS COUNTY, SOUTH DAKOTA



SCALE: 1" = 300'
0' 300'
APRIL 10, 2020

REGISTERED LAND SURVEYOR
REG. NO. 11114
BRIAN D. ERNST
SOUTH DAKOTA

4/10/2020



T112N, R48W

NOTES:

BASIS OF BEARINGS ARE ASSUMED.

THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

LEGEND

- ● FOUND MONUMENTATION
- △ SET 5/8" REBAR WITH PLASTIC CAP "PLS 11114"

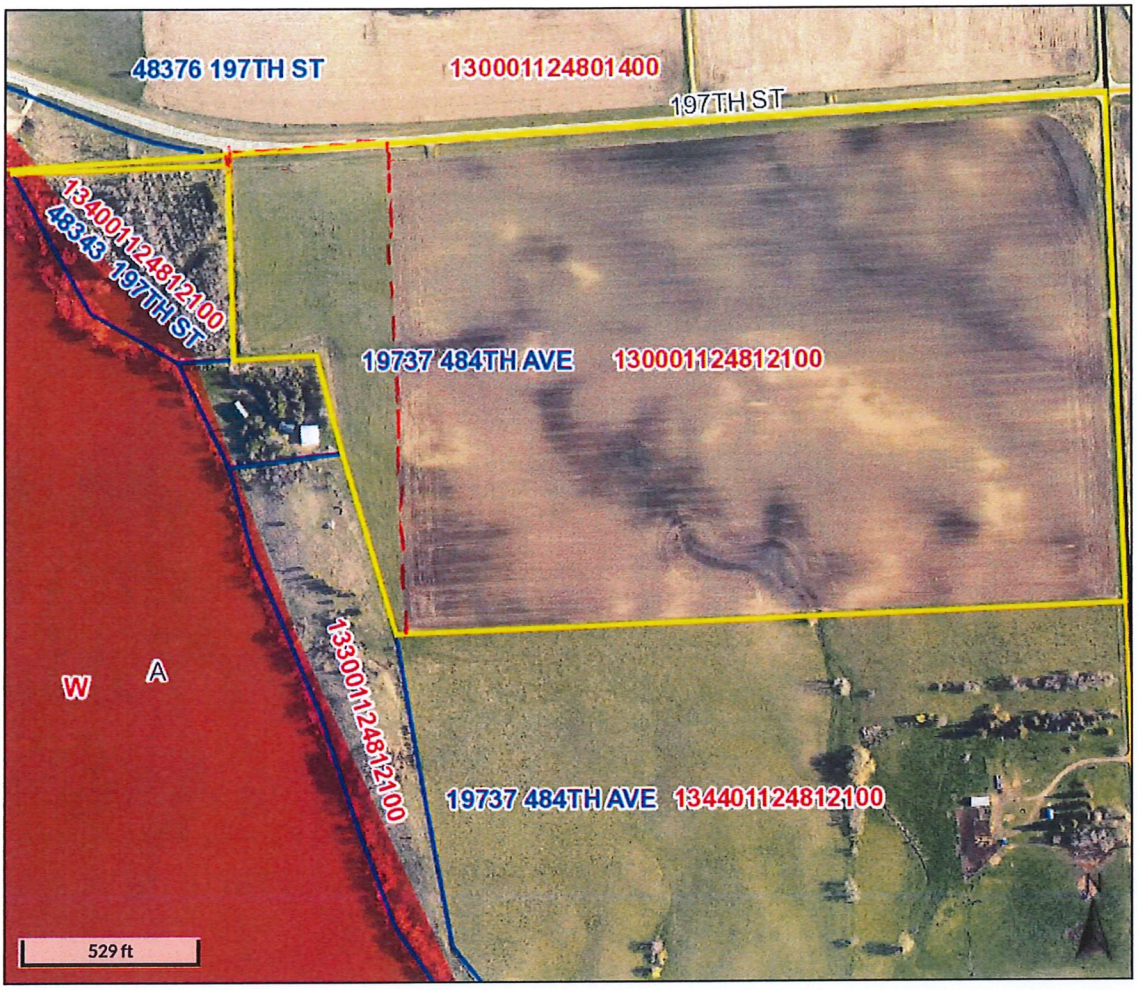
PREPARED BY:

FORESIGHT LAND SURVEYORS
1311 MAIN AVE. S, BROOKINGS, SD 57006
PHONE: 605.695.6442 Foresight@brookings.net

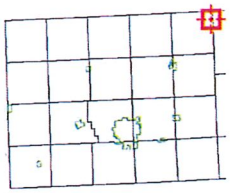
Ommen Second Addition - Block 1

2020plat 6/1

Beacon™ Brookings County, SD



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Floodplain 2008

- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
- A
- AE
- X

Parcel ID	130001124812100	**Alternate ID**	n/a	**Owner Address**	TROOIEN LAND CO INC
Sec/Twp/Rng	12-112-48	**Class**	AGA		PO BOX 133
Property Address	19737 484TH AVE ASTORIA	**Acreage**	76.31		ASTORIA SD 57213

District 1310

Brief Tax Description LOTS 8 EXC BLOCK 1 TROOIEN ADDN, LOT 9, E 1/2 NE 1/4 EXC. OLS 1-2 & LOT 3 OMMEN & EXC BLOCK 1 TROOIEN ADDN SEC 12-112-48 76.31 AC

(Note: Not to be used on legal documents)

Date created: 5/20/2020
Last Data Uploaded: 5/20/2020 8:06:40 AM

Developed by Schneider GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
June 16, 2020 meeting.

June 3, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat012 with a unanimous vote of 9-ayes and 0-nays, at their June 2, 2020 meeting.

Brookings County Planning and Zoning Commission
June 2, 2020 – 8:00 PM meeting

2020plat012 – June 2, 2020

Prepared by Richard Haugen

Applicant/Owner: Emil and Wanda Misar, 46590 210th St, Brookings, SD 57006

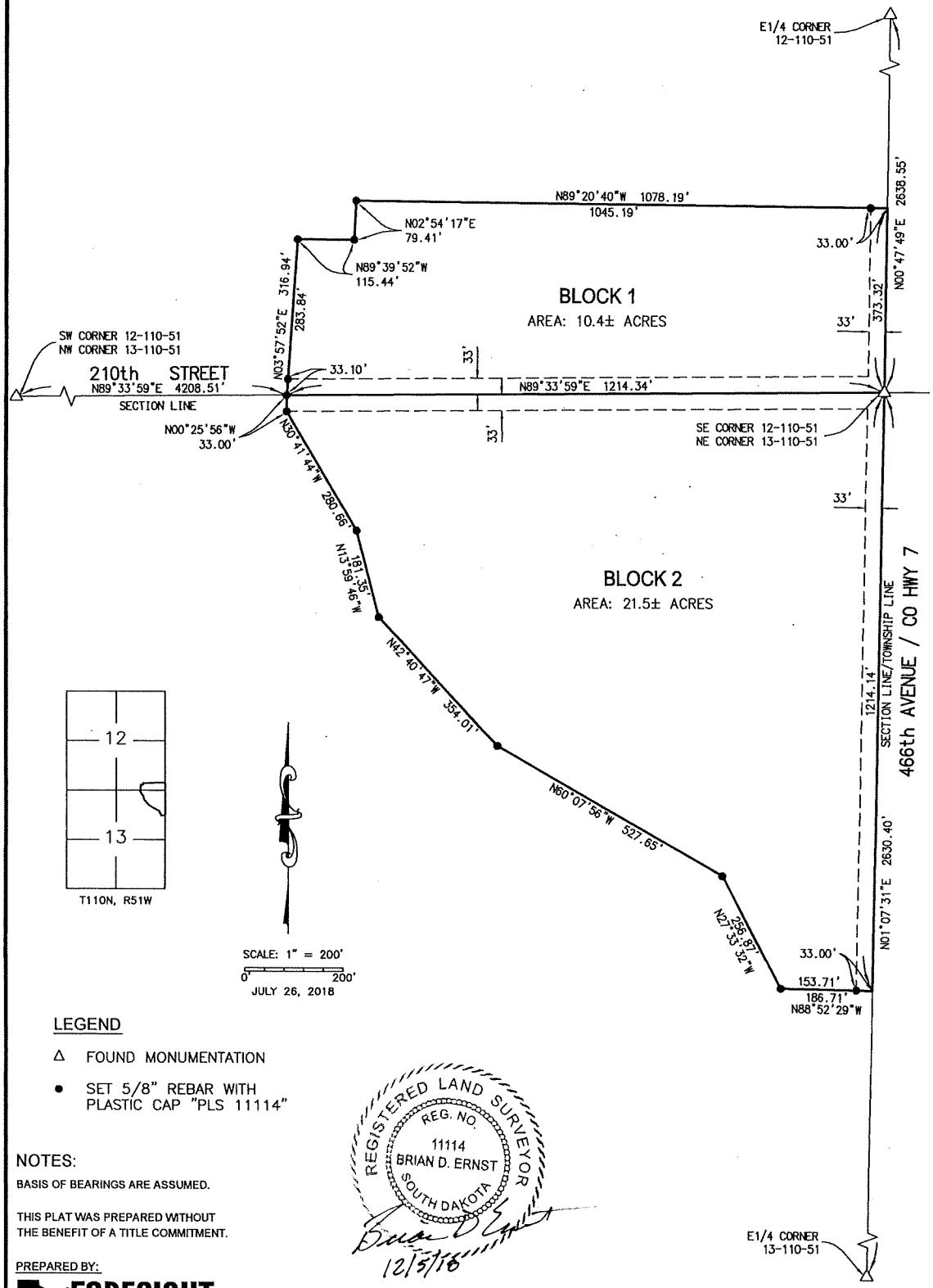
Legal Description: "Plat of Block 1, Intermill-Misar Addition in the SE1/4 of Section 12, T110N, R51W of the 5th P.M., Brookings County, South Dakota" and "Block 2, Intermill-Misar Addition in the NE1/4 of Section 13, T110N, R51W of the 5th P.M., Brookings County, South Dakota."

2020plat009: Emil and Wanda Misar are platting off 10.4 acres from the 160 acres they own in Section 12 that contains the existing homestead. The homestead will use the existing driveway located on 210th Street for access to the property. They are also platting off 21.5 acres from the 160 acres they own in Section 13, which is directly across the road to the south of the homestead. The farmstead will use the existing driveway located on 210th Street for access to the property. Block 1 contains the existing residence with no other out buildings and Block 2 contains the existing pole shed, barn, two silos, grain bins, feed lot, other miscellaneous structures and no residence. A residence could not be built in Block 2 as it does not have the required 35 acres to build to residence. Both Block 1 and Block 2 are located in the flood plain. Any future buildings will need a Brookings County Floodplain Development permit and will need to follow FEMA Guidelines for building in the Floodplain.

The plat meets the platting requirements for the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

PLAT OF

BLOCK 1, INTERMILL-MISAR ADDITION IN THE SOUTHEAST 1/4 OF SECTION 12, T110N, R51W OF THE 5th P.M., BROOKINGS COUNTY, SOUTH DAKOTA AND
BLOCK 2, INTERMILL-MISAR ADDITION IN THE NORTHEAST 1/4 OF SECTION 13, T110N, R51W OF THE 5th P.M., BROOKINGS COUNTY, SOUTH DAKOTA



LEGEND

△ FOUND MONUMENTATION

● SET 5/8" REBAR WITH PLASTIC CAP "PLS 11114"

REGISTERED LAND SURVEYOR
REG. NO.
11114
BRIAN D. ERNST
SOUTH DAKOTA
12/5/18

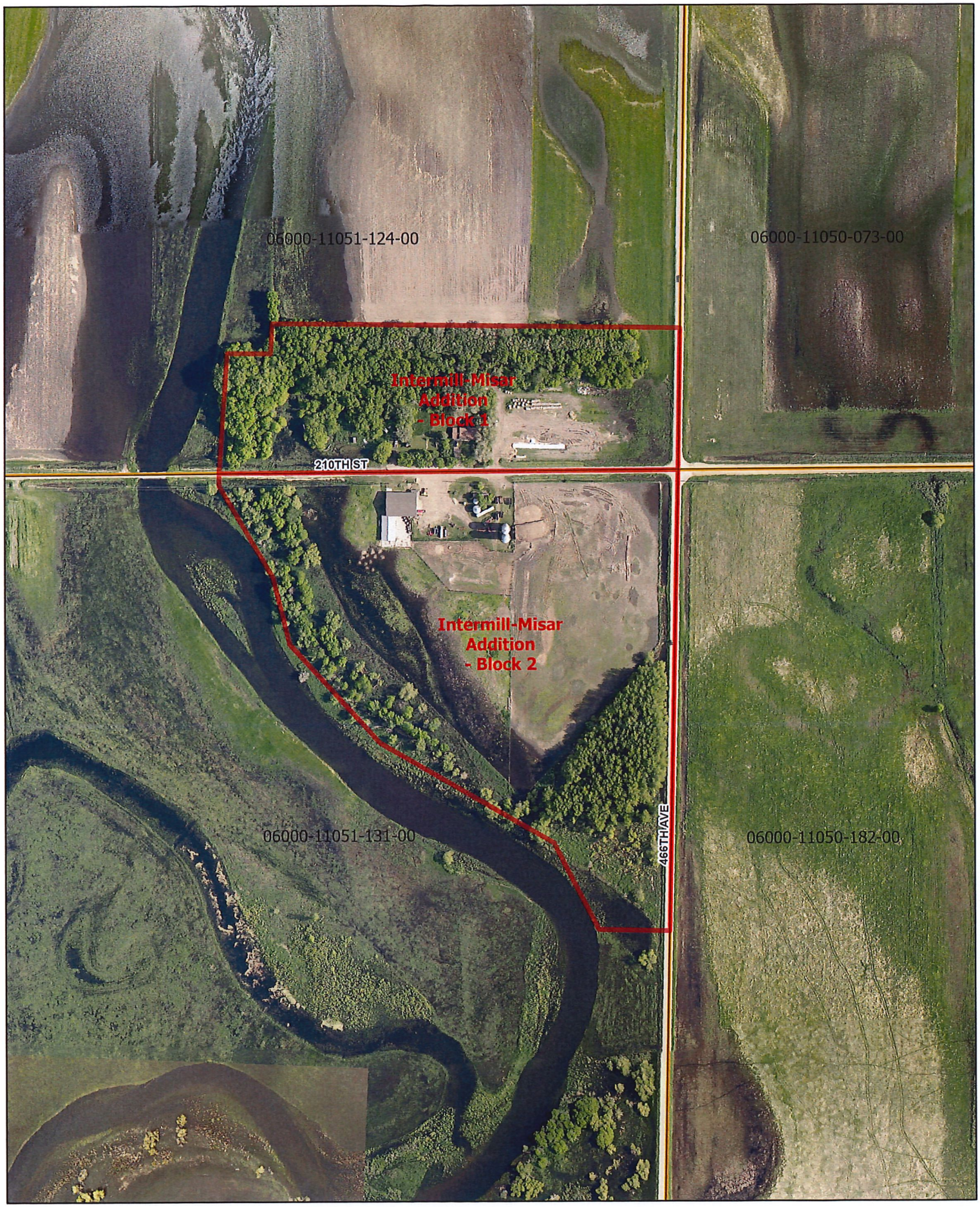
NOTES:

BASIS OF BEARINGS ARE ASSUMED.

THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

PREPARED BY:

FORESIGHT LAND SURVEYORS
1311 MAIN AVE. S, BROOKINGS, SD 57006
PHONE: 605.695.6442 FAX: 605.697.3122

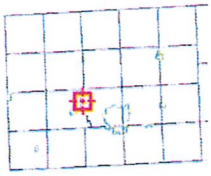


Intermill-Misar Addition - Blocks 1 & 2

2020plat 012 1of2

Beacon™ Brookings County, SD

Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

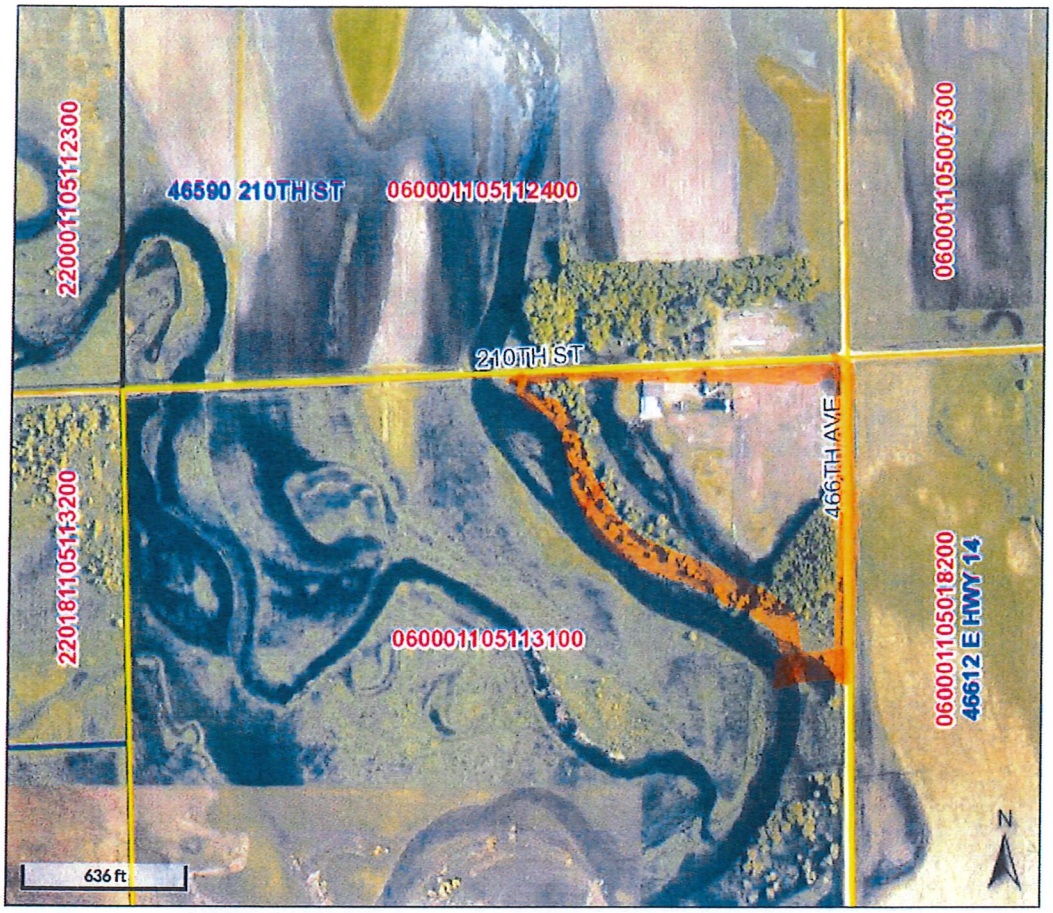
Parcel ID	060001105112400	**Alternate ID**	n/a	**Owner Address**	MISAR, EMIL L JR ET UX 46590 210TH ST BROOKINGS SD 57006
Sec/Twp/Rng	12-110-51	**Class**	AGA		
Property Address	46590 210TH ST BROOKINGS	**Acreage**	160		
District	06058				
Brief Tax Description	SE 1/4 SEC 12-110-51 160.0 AC (Note: Not to be used on legal documents)				

Date created: 5/14/2020
Last Data Uploaded: 5/14/2020 8:06:20 AM

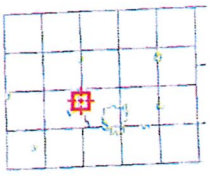
Developed by Schneider GEOSPATIAL

2020plat 012 2 of 2

Beacon™ Brookings County, SD



Overview



Legend

- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Parcel ID	060001105113100	**Alternate ID**	n/a	**Owner Address**	MISAR, EMIL L JR ET UX
Sec/Twp/Rng	13-110-51	**Class**	AGA		46590 210TH ST
Property Address		**Acreage**	160		BROOKINGS SD 57006
District	06058				
Brief Tax Description	NE 1/4 SEC 13-110-51 160.0 AC				
	(Note: Not to be used on legal documents)				

Date created: 5/14/2020
Last Data Uploaded: 5/14/2020 8:06:20 AM

Developed by Schneider GEOSPATIAL

BROOKINGS COUNTY DEVELOPMENT
Planning, Zoning and Drainage / Emergency Management
Brookings City & County Government Center
520 3rd Street, Suite 200
Brookings, SD 57006
(605) 696-8350
E-Mail: zoning@brookingscountysd.gov

Brookings County Commission
June 16, 2020 meeting.

June 3, 2020: The Brookings County Planning and Zoning Commission recommends approval of plat 2020plat013 with a unanimous vote of 9-ayes and 0-nays, at their June 2, 2020 meeting.

Brookings County Planning and Zoning Commission
June 2, 2020 – 8:00 PM meeting

2020plat013 – June 2, 2020

Prepared by Richard Haugen

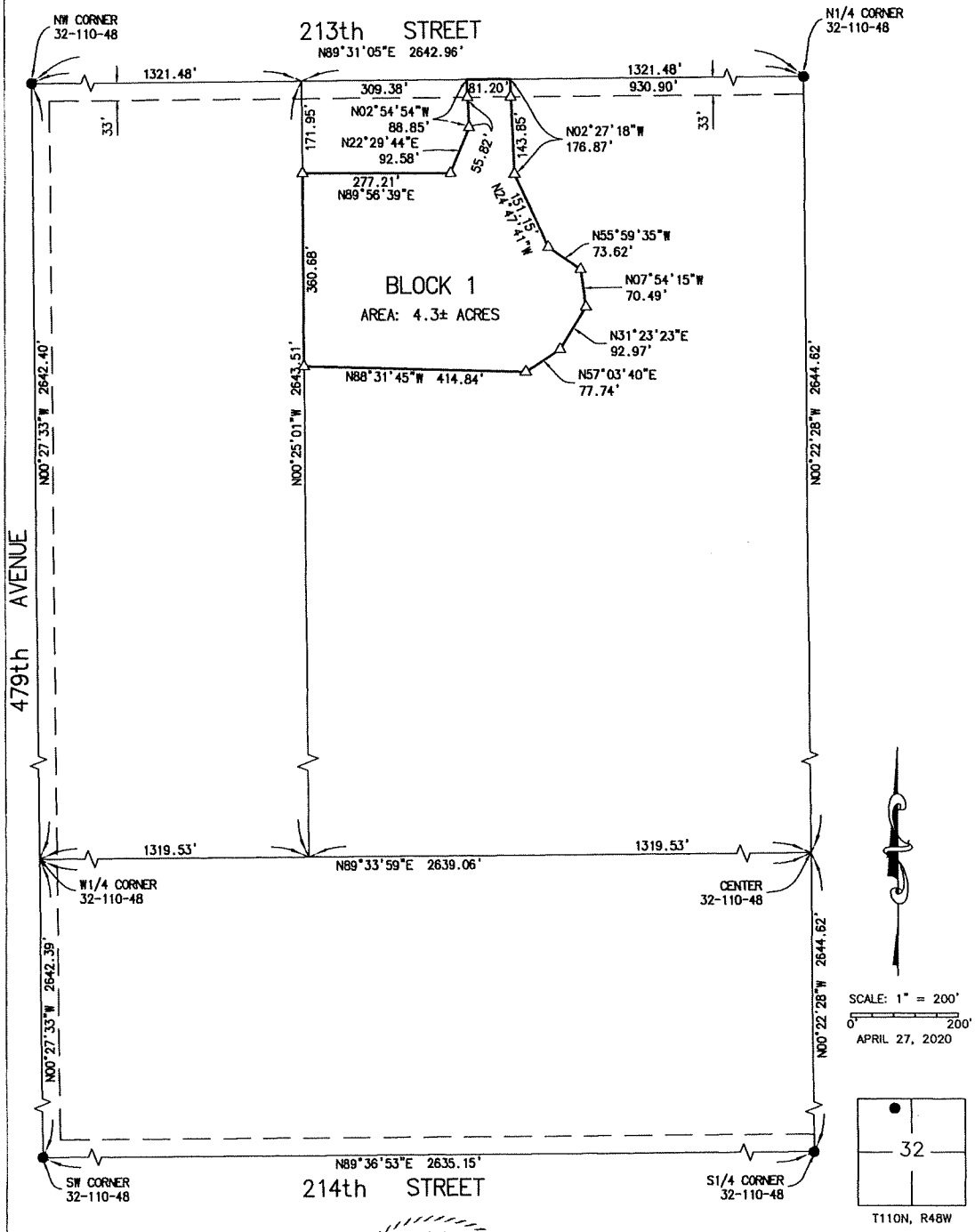
Applicant/Owner: Lawrence and Pat Jensen, 47927 213th St, Aurora, SD 57002

Legal Description: "Plat of Block 1, Jensen Addition in the NE1/4 of the NW1/4 of Section 32, T110N, R48W, of the 5th P.M., Brookings County, South Dakota."

2020plat013: Lawrence and Pat Jensen are platting off 4.3 acres that contain a residence and building site from the 40.0 acres they own. The residence was built in 2014. They will use the existing driveway located on 213th Street for access to the property. The building site needs to be excluded from the 40 acres, with a separate legal description for financial purposes. Their son is purchasing the balance 35.7 acres, along with the additional 120 acres of farmland in the quarter, to continue the family farming operation. Included in this report is a letter from the financial institution, with what is required. This plat request is quite different from other building site subdivisions in the past, where the smaller parcel is required for financing of that small parcel, in this case, the subdivision is required for the financing of the large parcel of farm ground, without the 4.3 acre building site. The current owner's will continue to live in the building site and help with the farming operation.

The plat meets the platting requirements for the 2016 Comprehensive Plan-Unincorporated Rural Area Land Use statement on page 24 for Agricultural Land Use.

PLAT OF
BLOCK 1, JENSEN ADDITION
IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, T110N, R48W OF THE 5th P.M., BROOKINGS COUNTY, SOUTH DAKOTA



NOTES:

BASIS OF BEARINGS ARE ASSUMED.

THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

REGISTERED LAND SURVEYOR
REG. NO. 11114
BRIAN D. ERNST
SOUTH DAKOTA

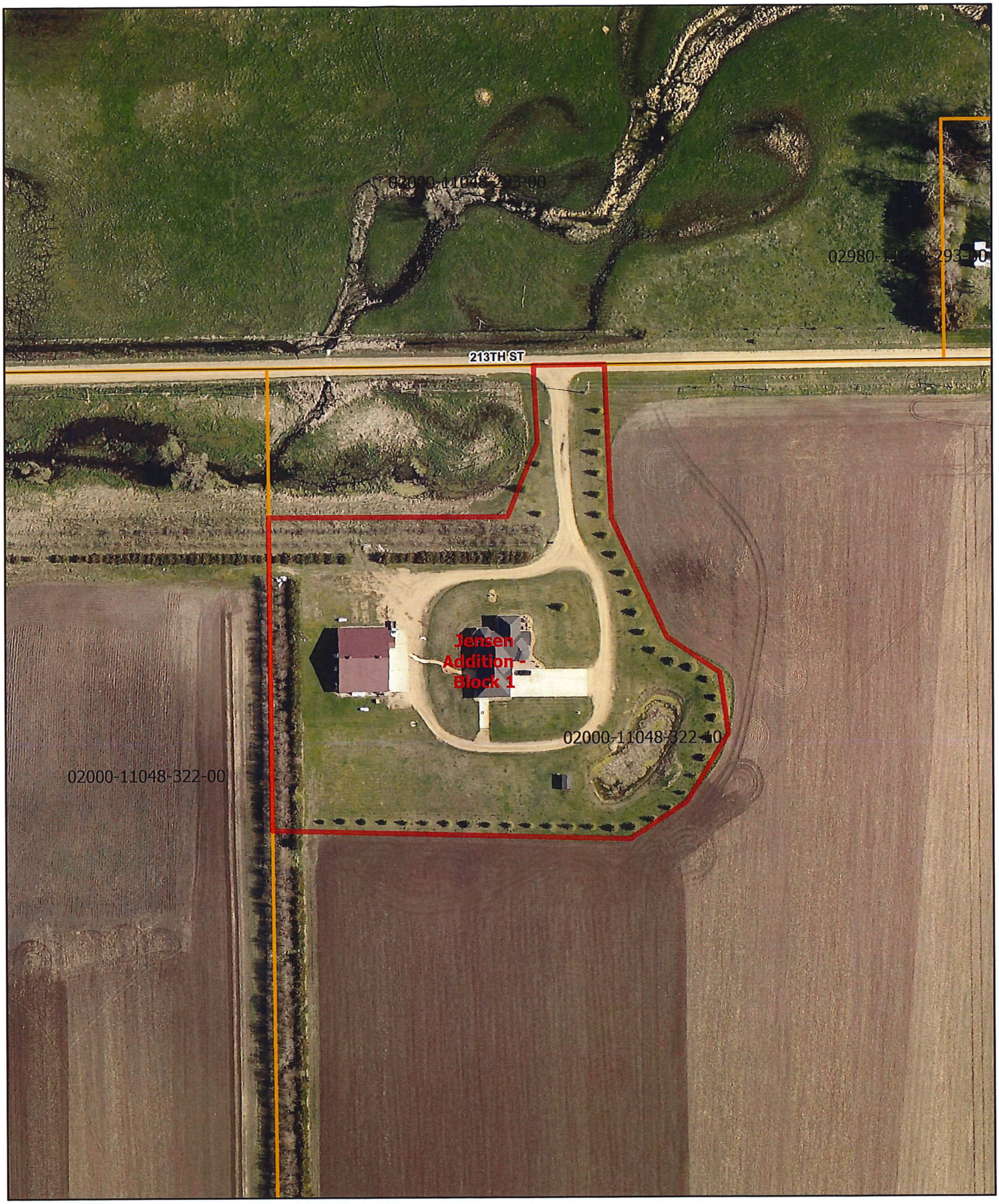
4/27/2020

LEGEND

- ● FOUND MONUMENTATION
- Δ SET 5/8" REBAR WITH PLASTIC CAP "PLS 11114"

PREPARED BY:

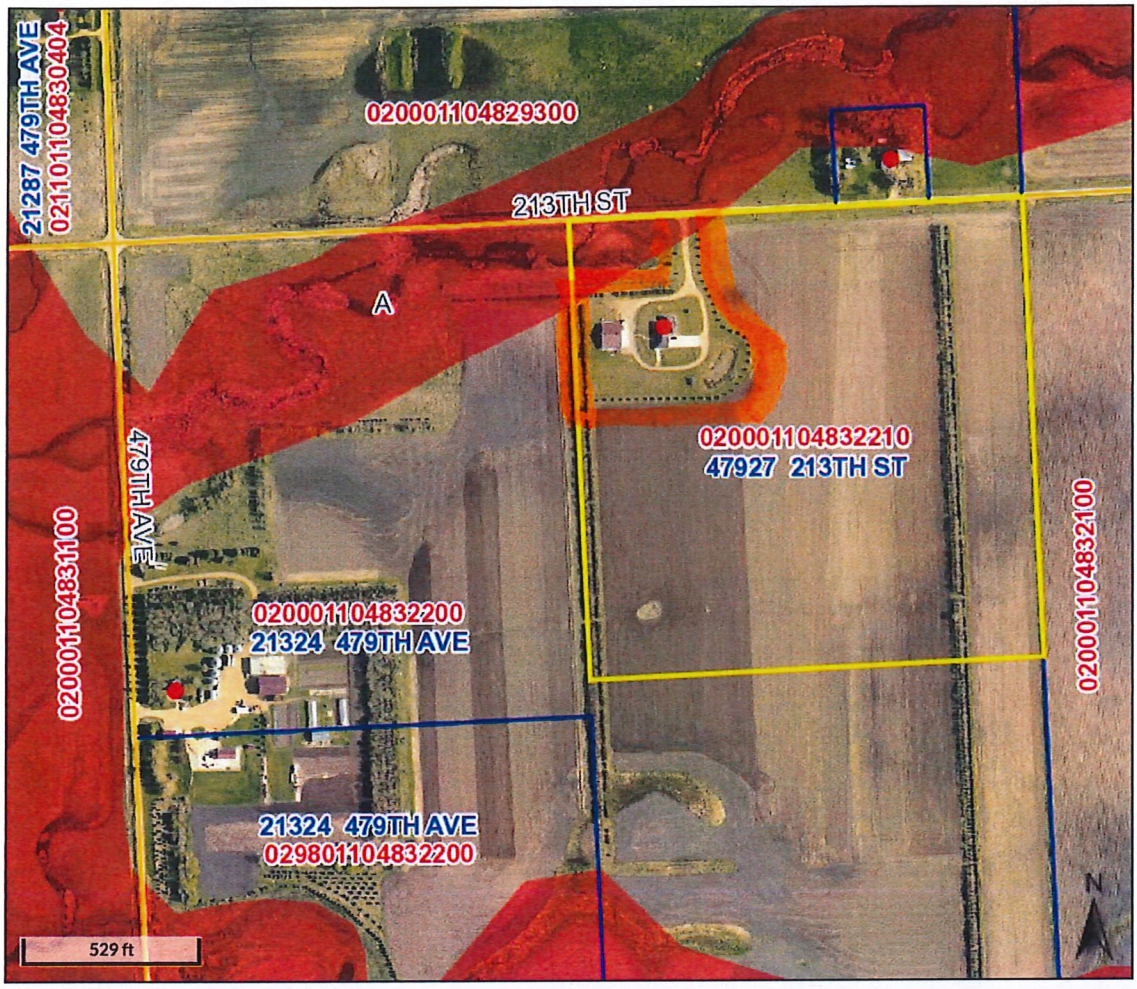
FORESIGHT LAND SURVEYORS
1311 MAIN AVE. S, BROOKINGS, SD 57006
PHONE: 605.695.8442 Foresight@brookings.net



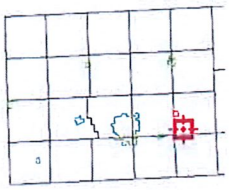
Block 1 - Jensen Addition

2020 plat 013

Beacon™ Brookings County, SD



Overview



Legend

- Address Layer
- Brookings City Limits
- City Limits
- Township Boundar
- Sections
- Parcels
- Roads

Floodplain 2008

- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
- A
- AE
- X

Parcel ID	020001104832210	**Alternate ID**	n/a	**Owner Address**	JENSEN, LAWRENCE M ET UX
Sec/Twp/Rng	32-110-48	**Class**	AGA		47927 213TH ST
Property Address	47927 213TH ST	**Acreage**	40		AURORA SD 57002
	AURORA				
District	0203				
Brief Tax Description	NE1/4 NW1/4 SEC 32-110-48 40 AC				
	(Note: Not to be used on legal documents)				

Date created: 5/21/2020
Last Data Uploaded: 5/21/2020 8:07:23 AM

Developed by Schneider GEOSPATIAL

Brookings County Finance Office
Vicki Buseth, Finance Officer
520 3rd Street Suite 100◆Brookings, SD 57006
Phone: (605) 696-8250
vbuseth@brookingscountysd.gov

June 9, 2020

TO: Brookings County Commission
FROM: Vicki Buseth, Finance Officer
RE: Tax Abatement

The following Tax Abatement is on the June 16th agenda.

- **Abatement 20-30** Broadacre Mobile Homes applied for an abatement because home was moved off the lot on 10/19/2019 **$21.79**

Jacob Brehmer Director of Equalization and Vicki Buseth, Finance Office both recommend approval on all of these abatements.

APPLICATION FOR ABATEMENT AND/OR REFUND OF PROPERTY TAXES

Abatement # 20-30 Assessment year 2019 Payable Year 2020

Board of County Commissioners of Brookings County, South Dakota

NAME Broadacre Mobile Homes

MAILING ADDRESS PO Box 3

CITY Brookings State SD Zip Code 57006

Legal Description of Property Registered Mobile Home on Leased Site - Broadacre #20

Parcel # 40999-00001-020-00

Amount of abatement being requested $21.79

Application for an abatement / refund of taxes is being presented due to the following reason (check applicable provision)

___ An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

___ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

___ The property is exempt from the tax;

___ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessments;

___ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

___ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

___ A loss occurred because of flood, fire, storm, or other unavoidable casualty; Date of Loss ___

X Structures have been removed after the assessment date (upon verification by the director of equalization) Date structures removed Oct 19, 2019

___ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4

___ Applicant, having otherwise qualified for classification of owner--occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

___ Other / Comments ___

Assessor Recommendation: (Approve) Deny Signature Jacob B[illegible]

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Melissa J. Mell
Applicant's Signature

Subscribed and sworn to, before me this 5th day of May

Kathy Millemann
Notary / Auditor / Deputy Auditor

DATE RECEIVED in the County Auditor's office ___ Received by ___

Total Valuation ___ Total Taxes on Property ___

Amount Abated ___ Amount Refunded ___

Date Approved ___ Check Number ___

Approved by City Council on June 9, 2020

Paul Briseno, City Manager

Bonnie Foster, City Clerk

CITY OF BROOKINGS CO. SOUTH DAKOTA MAR. 9 1883

Abatement Calculations

Total Billed $108.94 / 365 days = $0.2985 per day tax

X 73 days Oct 19 - Dec 31

$21.79

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: The Members of the County Commission

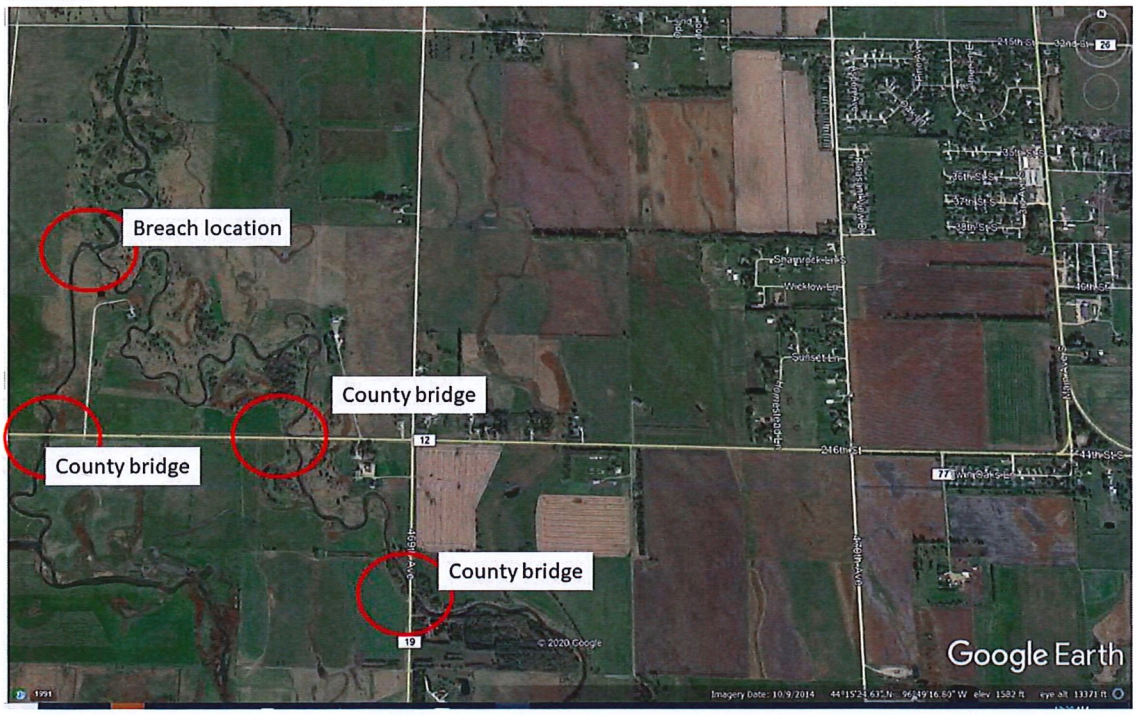
DATE: June 10, 2020

SUBJECT: Staff Report on Medary TWP / Big Sioux River Dyke for the June 16, 2020 meeting.

PREPARED BY: Robert W. Hill, County Drainage Director

The Big Sioux River is a meandering river that flows through the approximate center of Brookings County and flows southward toward the Missouri River.

In Medary Township there is a location where a breach has occurred, the actual date is not known.



The Brookings County Commission acting as the Brookings County Drainage Commission has been discussing this area since 2011. The biggest hurdle to date has been federal land easements on properties that could be affected if the breach is repaired to a previous state.

With a new emphasis on infrastructure in the county and a steady degradation of the roads in this area Banner Associates was contacted to see if they could assist the county with contacting the federal agencies involved so that we can determine what to do to remedy the issue.

The minutes from a June 3, 2020 meeting held at the City/County Building and via teleconference are as follows:

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

Brookings County City/County Building, Room 215 10:00 AM June 3, 2020

Present were Kent Johnson with Banner Associates, Brian Gustad with Brookings County Highway Department, Ryan Krogman Brookings County Commission, Mike Bartley Brookings County Commission, Robert Hill Brookings County Development Director, Richard Haugen Brookings County Development Deputy Director. Those in attendance by phone were: Becky Baker with Banner Associates, Deb Springman with East Dakota Water District and Rob Hexum with Medary Township.

Bob Hill called the meeting to order and introduced all who were in attendance. Kent Johnson discussed his recent correspondence with Natural Resources Conservation District regarding existing easements breached dike north of 216th St. They are open to discussion on repair options for the dike and would like options from the county and the township. The group discussed that Medary Township voted on March 5, 2019 at their annual Township meeting to return the River to levels it was on January 1, 2009.

Discussion was held on how the county bridges, highway and farm ground has been impacted by the majority of the river flow going to the west of the main river channel. It was determined to do a "Feasibility Memo Study" a preliminary step that would provide a lot of information with regards to flows, maintaining easements and design options. Banner's was going to prepare a cost for the Feasibility Study and get back to Bob, so he can get it scheduled on the County Commission agenda for possible action.

Richard Haugen
Brooking County Development
Deputy Director.

The quote from Banners Associates is attached and as you can see it is for $40,000.00. My whole Drainage Commission budget is $1,300.00 and I only have $169.00 in my 101-4-223-4220 Professional Services and Fees line.

I recommend that we accept the Banners Quote and then we can use that information to formulate a long term strategy for this area.

Banner Associates, Inc.
409 22nd Ave So, Box 298
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342
www.bannerassociates.com

June 9, 2020

Mr. Robert Hill, Brookings County Planning and Zoning Director
520 3rd Street, Ste 200
Brookings, SD 57006

Re: Letter of Contract - Engineering and Environmental Services – Feasibility Memo
Medary Township Big Sioux River Diversion Channel Dike Reestablishment

Dear Mr. Hill:

Banner Associates, Inc. ("Banner") is pleased to submit this letter of contract for Engineering and Environmental Services for the above referenced project within Medary Township and Brookings County, South Dakota. See Attachment 1 for the project location. It is our understanding the hydrology of the Big Sioux River changed in this area after 2011, causing flooding of farmland and concerns for the transportation infrastructure. Natural Resources Conservation Service (NRCS) wetland easements are present in the area and the wetlands and waterways are also jurisdictional under US Army Corp of Engineer (USACE) regulations.

Scope of Services:

1. A feasibility memo will be completed to determine if a feasible option is present to address the issues with the hydrology shift of the Big Sioux River in this area.
    a. Purpose and Need for the Project- Banner will work with Brookings County and Medary Township to identify the needs to consider options for a structure that would return the hydrology in this area to conditions that existed prior to the diversion channel dike washing out.
    b. Survey cross sections for the main channel and diversion channel. A limited topographical survey will be necessary in the location where a dike once existed. A structure survey of any residential and non-residential homes will also include the structures at 2502 W 44th Street South, Brookings, SD (Rolfe Behrend).
    c. Options- Banner will consider up to three options. No preliminary design will be completed, a concept for each option will be described and utilized to consider impacts to floodplain, wetlands and waterways.
        i. Option 1- Constructing an earth dike at the location noted on Attachment 1.
        ii. Option 2- Constructing a controlled outlet at the location noted on Attachment 1.
        iii. Option 3- Constructing a dike in the right-of-way of 216th Street.
    d. Impacts to Floodplain and Wetlands and Waterways. Banner will consider the impacts to these areas by each of the three options. The following further clarifies the analysis:
        i. Floodplain
            1. A 2D hydraulic model will be run to quantify the change in surface water flow and surface water elevations between the existing conditions and

options. The model will be based on 2012 LIDAR elevation information and survey data. The model terrain will be modified for each option.

2. Hydrological scenarios used for the hydraulic model input will include:
    a. A low flow as determined by NRCS methods, and
    b. 100-year rain-on-grid rainfall event.

ii. Wetlands and Waterways
1. Complete a desktop delineation to determine the areas of wetland and Ordinary High Watermark (OHWM) for the waterways. Show the boundaries on figures within the memo.
2. Review the NRCS wetland easements provided by Brookings County or Township. Will identify the requirements within the easement language and the wetland areas that are protected under the easement. Show the easements on a figure within the memo.
3. Calculate the acres of wetland and waterway impacted due to each option. The calculations will be based on the hydraulic analysis and desktop wetland delineation.

iii. Matrix that shows the impacts due to each option to floodplain and wetlands; a discussion of Banner's recommendation on if a feasible option is present and what the potential costs for wetland mitigation would be.

2. Project Coordination- Banner will complete the following coordination:
    a. Coordinate with Brookings County and Township to identify the needs for the project and gather information for reference.
    b. Coordinate with NRCS and USACE to discuss the proposed methodology to determine impacts to wetlands and waterways due to the proposed options. This will include a meeting with staff from NRCS headquarters during the project. Assumes meetings will be held via video conference.
    c. Discuss with USACE potential impacts to wetlands and waterways, discuss permitting that will be required.
    d. Coordinate with Brookings County and Medary Township to discuss results of the memo and explain the impacts each option would have on floodplain, wetlands and waterways.
    e. Meet with NRCS and discuss the recommended option and results of analysis if an option is determined to be feasible.

Submittals:
A draft feasibility memo will be provided for review by Brookings County and Township. A final feasibility memo will be provided that addresses any comments received.

Exclusions:
Based on our understanding of the project, the following items are excluded from our Scope of Services:

- Geotechnical Investigation,
- Field wetland delineation and Environmental Assessment Document

- County, State, and Federal permitting or Drainage Board approval,
- Hazardous Materials,
- Historical Records Search,
- Construction Staking,
- Construction Administration Services.

Client Obligations:

- Provide NRCS wetland easement documents.
- Obtain right-of-entry for Banner Associates staff

Engineering Services Compensation:
We are proposing to complete the above described Engineering and Environmental Services for the hourly (not to exceed) amount including reimbursable expenses of $40,000 plus applicable taxes. These fees do not include cost for any permits required by agencies for review. Any work that falls outside this scope will be billed separately based on our hourly rates in accordance with the attached fee schedule.

This Letter of Contract incorporates and includes Banner's Schedule of Labor Rates and Expenses and General Conditions.

If you have any questions regarding this contract, please do not hesitate to contact me.

Sincerely,

Gregg Jorgenson, PE
Senior Vice President
Banner Associates, Inc.

Kent R. Johnson, P.E.
Project Manager
Banner Associates, Inc.

Enclosure:

1. Attachment 1 – Project Location Map
2. Schedule of Labor Rates/General Conditions

ACKNOWLEDGMENT OF ACCEPTANCE

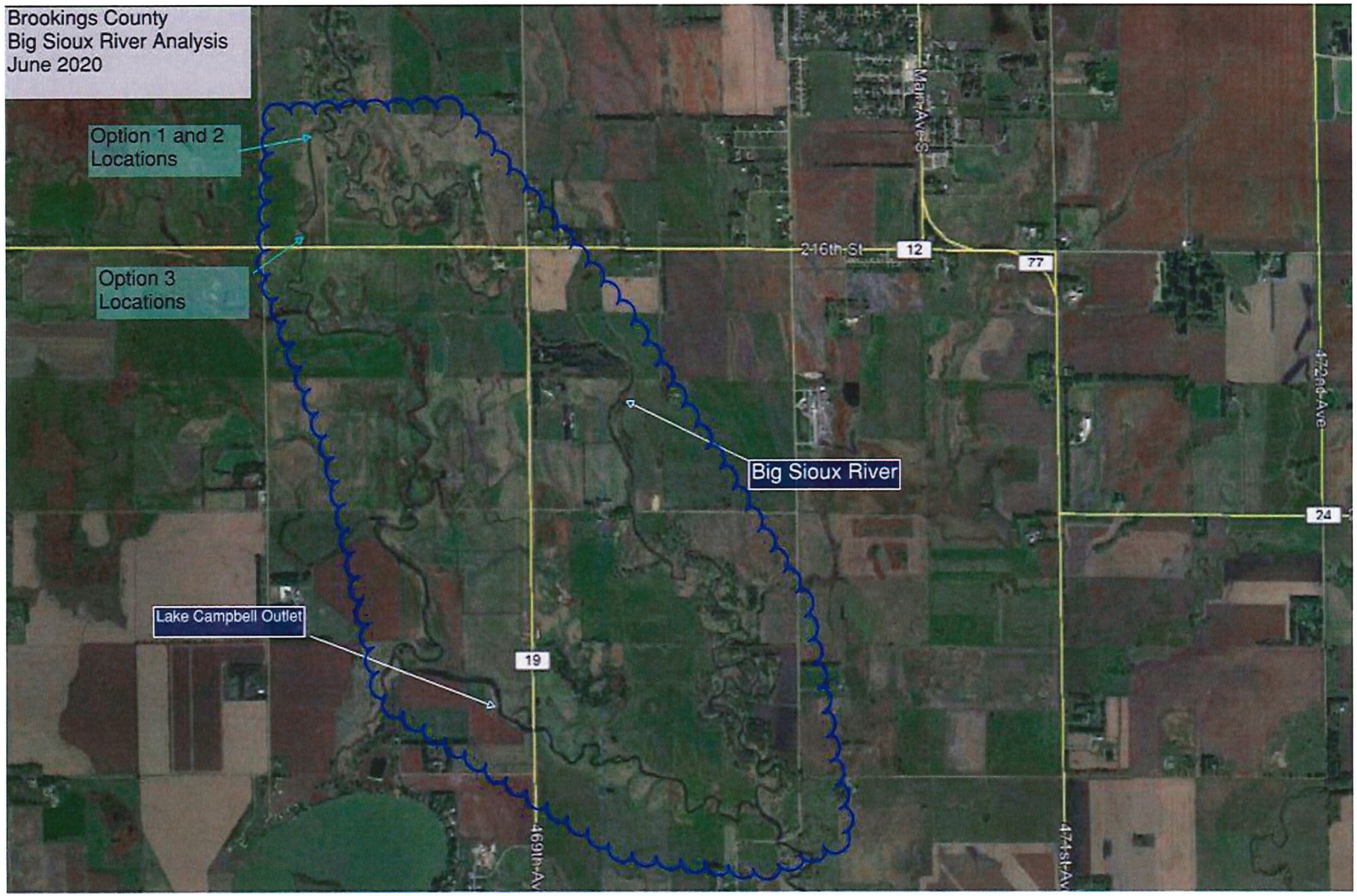
Accepted this _____ day of _____

Signature: _____

Client: Brookings County

Banner Associates, Inc.
409 22nd Ave So, Box 298
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342
www.bannerassociates.com

ATTACHMENT 1



Banner Associates, Inc.
409 22nd Ave So, Box 298
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342
www.bannerassociates.com

SCHEDULE OF LABOR RATES AND EXPENSES

January, 2020

Administrative	$55.00 to $145.00/Hour
Surveying/Geomatics	$75.00 to $130.00/Hour
Engineering Technician	$65.00 to $105.00/Hour
Engineering Intern	$65.00 to $105.00/Hour
Project Engineer	$105.00 to $145.00/Hour
Project Manager	$130.00 to $210.00/Hour

1. Meals at State Rates.
2. Lodging at actual cost.
3. Reimbursables:

Mileage	$0.55/Mile
Photocopy	0.08/Copy
Black & White 11x17 Laser Prints	0.15/Sheet

4. All other direct project expenses at actual cost of materials.

Rates are subject to change annually.

AGREEMENT

THIS AGREEMENT is by and between Brookings County ("Owner") and TopKote Inc. ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 ***The Contractor shall perform all Work associated with the construction of this Project as set forth in the Contract Documents. The scope of Work shall include all labor, materials, equipment, tools, services, and the like required by the Contract Documents or otherwise necessary for the completion of the Project. The Contract Items shall include those Bid Items indicated on the Notice of Award with the estimated quantities and unit prices listed in the accepted Bid Schedule.***

1.02 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

A. **Prepare roads immediately before chip sealing; sweep roads, clean all entrances back to grass line and beyond to ROW line if asphalt surfaced at intersecting roads, driveways and mailbox pullouts, clean any foreign properties stuck to road surface.**

B. **Provide double covered centerline marking tabs prior to asphalt surface treatment.**

C. **Provide traffic control, safety trained flagging personnel, & road work signing during the construction process.**

D. **Provide equipment for application of CRS-2P emulsion at the rate of minimum .32 up to +.06 gallon per square yard (Liquid Asphalt rate to be determined by Highway Superintendent) between grass lines; centerline to be swept back to have sufficient overlap for complete coverage; contractor to check all roadway widths; intersecting radius areas, mailbox pullouts, entrances/pullouts are to be chip sealed within the project limits—County & Contractor to coordinate.**

E. **Contractor shall be responsible for ordering liquid asphalt from Brookings County's supplier and will be responsible for demurrage charges, returned load charges, and less than minimum material delivery charges. Any freight and/or pumping charges are the responsibility of the Contractor. 1 paper copy of the bill of lading shall be provided to Brookings County upon delivery. (Liquid Asphalt provided by Brookings County)**

F. **Provide equipment to Screen (If needed), load & haul chips from chip pile locations (provided on attached map) and apply 3/8" Type 1a granite stone chips or 3/8" Type 1b natural stone chips @ the rate of 21± lbs. per sq. yd. (Chips provided by Brookings County in stock pile, pounds per sq. yd. to be determined by Highway Superintendent)**

G. **Provide equipment for rolling chips immediately after chips have been placed; rolling to conform to 2015 SD Standard Specifications for Roads & Bridges 360.3 B. 4.**

H. **Sweep chips off roads after a 24 waiting period & within 48 hours after the waiting period—roads to be swept in mornings under cooler temperatures; some sweeping will require**

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directional—one-way sweeping; no chips are to be swept onto manicured lawn areas—Brookings County & Contractor to visually inspect & coordinate before sweeping.

I. **Temperatures to be 65+ degrees & all road surfaces dry before application of liquid asphalt. Chip seal operations are allowed in daylight hours only; no operations while dark.**

J. **Contractor shall monitor project for 12 hours after completion for any oil tracking, bleeding or if wet weather is forecast— contractor will keep traffic off the project if any oil pickup is occurring; contractor will maintain this traffic control until traffic can safely travel project with no oil pickup; the contractors liability insurance will be responsible for vehicle cleaning if oil pickup occurs—contractor will monitor for oil bleeding at the same time and blot with sand if necessary.**

K. **No work will be allowed to be performed on Sunday.**

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: ***2020 Brookings County Chip Seal Project.***

ARTICLE 3 – ENGINEER

3.01

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Days and Dates*

A. The Work will be substantially completed ***on or before August 22, 2020. Furthermore, the Notice to Proceed will not be issued before June 15, 2020. The work will be*** completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions ***on or before thirty (30) calendar days have expired from the date the Owner determines the Work to be substantially complete***.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: ***The amount according to the Schedule of Liquidated Damages below shall be deducted from the amount due or that may become due the Contractor***

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for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, ***Owner shall deduct from final pay request the amount according to the Schedule of Liquidated Damages below*** for each day that expires after such time until the Work is completed and ready for final payment.

3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

B. ***Schedule of Liquidated Damage***

Original contract amount

From More Than	***To and Including***	***Amount of liquidated damages per calendar day***
$0	*$50,000*	*$300.00*
$50,000	*$100,000*	*$450.00*
$100,000	*$500,000*	*$650.00*
$500,000	*$1,000,000*	*$950.00*
$1,000,000	*$2,000,000*	*$1,250.00*
$2,000,000	*$4,000,000*	*$1,500.00*
$4,000,000	*$6,000,000*	*$1,650.00*
$6,000,000	*$8,000,000*	*$1,900.00*
$8,000,000	*$10,000,000*	*$2,150.00*
$10,000,000	*Over $10,000,000*	*$2,300.00*

4.04 *Special Damages*

A. In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.

B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in

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Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit. The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

a. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Owner, and if the character and progress of the Work have been satisfactory to Owner, ***Owner may determine that as*** long as the character and progress of the Work remain satisfactory to Owner, there will be no additional retainage; and

b. 90 percent of cost of materials and equipment not incorporated in the Work ***in accordance with paragraph 6.02.A.1.c below*** (with the balance being retainage).

c. ***If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, satisfactory to the Owner, as will establish the Owner's title to the material and equipment and protect his interest therein, including applicable insurance. Partial***

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progress payments will be made upon written request by the Contractor on specific items as listed herein which are stockpiled in a manner and location satisfactory to the Engineer. All material for which an allowance is requested shall be stored in an approved manner in areas where damage from flood waters is not likely to occur. If at any time stored materials are lost or become damaged by floods, or in any other manner, the Contractor will be responsible for repair and replacement of such damaged materials. If payment has been made prior to such damage, the amount so allowed or a proportionate part thereof shall be deducted from the next partial payment and withheld until satisfactory repairs or replacements have been made. No payment on stockpiled materials as specified herein shall be made on fuel, hardware such as bolts, plates, etc., supplies, form lumber, false work, perishable materials, or on temporary structures of any kind which will not become an integral part of the finished construction, nor on items when unit bid prices are obviously unbalanced as compared to the Engineer's estimated unit prices prepared prior to the letting.

B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to ***95*** percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less ***200*** percent of the estimated of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest ***per State of South Dakota law***.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.

B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent

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to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to ***9***, inclusive).
2. Performance bond (pages ***1*** to ***3***, inclusive).
3. Payment bond (pages ***1*** to ***3***, inclusive).
4. Other bonds.
   a. 006113.13 (pages 1 to 3, inclusive).
5. General Conditions (page i, ii, iii, iv, and v and pages 1 to 66, inclusive).
6. Supplementary Conditions (pages ***1*** to ***22***, inclusive).
7. Specifications as listed in the table of contents of the Project Manual.
8. Addenda (numbers na to na, inclusive).
9. Exhibits to this Agreement (enumerated as follows):
   a. Contractor's Bid (pages 002113-1 to 002113-12, inclusive).

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10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:

    a. Notice to Proceed.

    b. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

    1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;

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2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

A. Owner stipulates that the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and Owner is the party that has furnished said General Conditions, ***and*** Owner has plainly shown all modifications to the standard wording of such published document to the Contractor in the Supplementary Conditions.

B. ***The Contractor stipulates and agrees that it has (i) thoroughly examined and understands all the Contract Documents and other related data, (ii) investigated and become familiar with the existing conditions present at the Project Site, (iii) investigated and become familiar with all Laws and Regulation which affect the Work to be performed on this Project, AND (iv) fully correlated the information from (i), (ii), and (iii). Or, if the Contractor has not adequately performed such investigations and/or examinations that the Contractor agrees without exception to comply with all conditions, provisions, specifications, requirements, and the like set forth in the Contract Documents.***

C. ***The Contractor stipulates and agrees that the Contract Documents are generally sufficient to indicate and convey understanding of all terms, conditions, provisions, specifications, requirements, and the like as are necessary to perform the Work on this Project. The Contractor does not consider that any additional information, examinations, investigations, explorations, tests, studies, and/or data are necessary to perform the Work on this Project.***

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IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on June 16, 2020 (which is the Effective Date of the Contract).

OWNER:

Brookings County

By: _____

Title: _____

Attest: _____

Title: _____

Address for giving notices:

_____

_____

_____

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

CONTRACTOR:

TopKote Inc.

By: _____

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Title: _____

Address for giving notices:

_____

_____

_____

License No.: _____
(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

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APPLICATION FOR OCCUPANCY RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Double D Gravel for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Elkton, Section: _____ Quarter Section: NE NW SE SW

Street/Avenue of Construction: Cornell Ave / 486th Ave, Nearest Intersection: W 3rd Street

Distance from nearest intersection: 270 Feet North (South) East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage sewer and water hook-up
2. Cable Type N/A
3. Outside Diameter or Pipe Size 8" sewer + 6" water
4. Method of Installation Excavation
5. Crossing Bituminous Roads Yes

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: [signature] Date: 5/27/20

Applicant Address: 611 4th Street NE, P.O. Box 400 Pipestone, MN 56164

Phone: 507-825-5552 Fax: 507-825-4420

I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:
By: [signature] Date: 5-27-20
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)

507-825-4420 696-8278

Google Maps Elkton

Imagery ©2020 Google, Imagery ©2020 Maxar Technologies, USDA Farm Service Agency, Map data ©2020 50 ft

ELKTON
W 3rd ST
TO
W 5TH ST
ON 486TH
CORNELLE

#33

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Marvin O. Rentsch for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Bruce/Oakwood, Section: 2 Quarter Section: NE NW SE (SW)

Street/Avenue of Construction: 203rd St, Nearest Intersection: 464th Ave

Distance from nearest intersection: 981 ft North South (East) West

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage drainage
2. Cable Type ND
3. Outside Diameter or Pipe Size 6"
4. Method of Installation bore
5. Crossing Bituminous Roads N/O gravel

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Marvin O. Rentsch Date: 06/01/20

Applicant Address: 20244 464th Ave Bruce, S.D. 57220

Phone: 605-695-3489 Fax:

I Approve of this Application:

Signature of Adjacent Landowner: Justin Dale Wood Date: 6-1-20

(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: 46659 205 St Bruce

Phone: 1-605-690-4556 Fax:

Recommended for Approval:

By: _____ Date: 6/3/2020

(Brookings County Superintendent)

Approved: Board of County Commissioners

By: _____ Date: _____

(Commission Chairman)

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by Sioux Valley Energy proj 28214 for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: Richland, Section: 8 Quarter Section: **NE** **NW** X **SE** **SW**

Street/Avenue of Construction: 486 Ave, Nearest Intersection: 210 ST

Distance from nearest intersection: 133' north **North** **South** **East** **West**

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage new 3 phase underground power line for new service
2. Cable Type 4/0 3 phase
3. Outside Diameter or Pipe Size na
4. Method of Installation plowing directional bore back hoe work
5. Crossing Bituminous Roads 486 ave

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Jim Kuyper Date: 6-2-20

Applicant Address: P.O. Box216 Colman, SD 57017

Phone: 605-256-1638 Fax: na

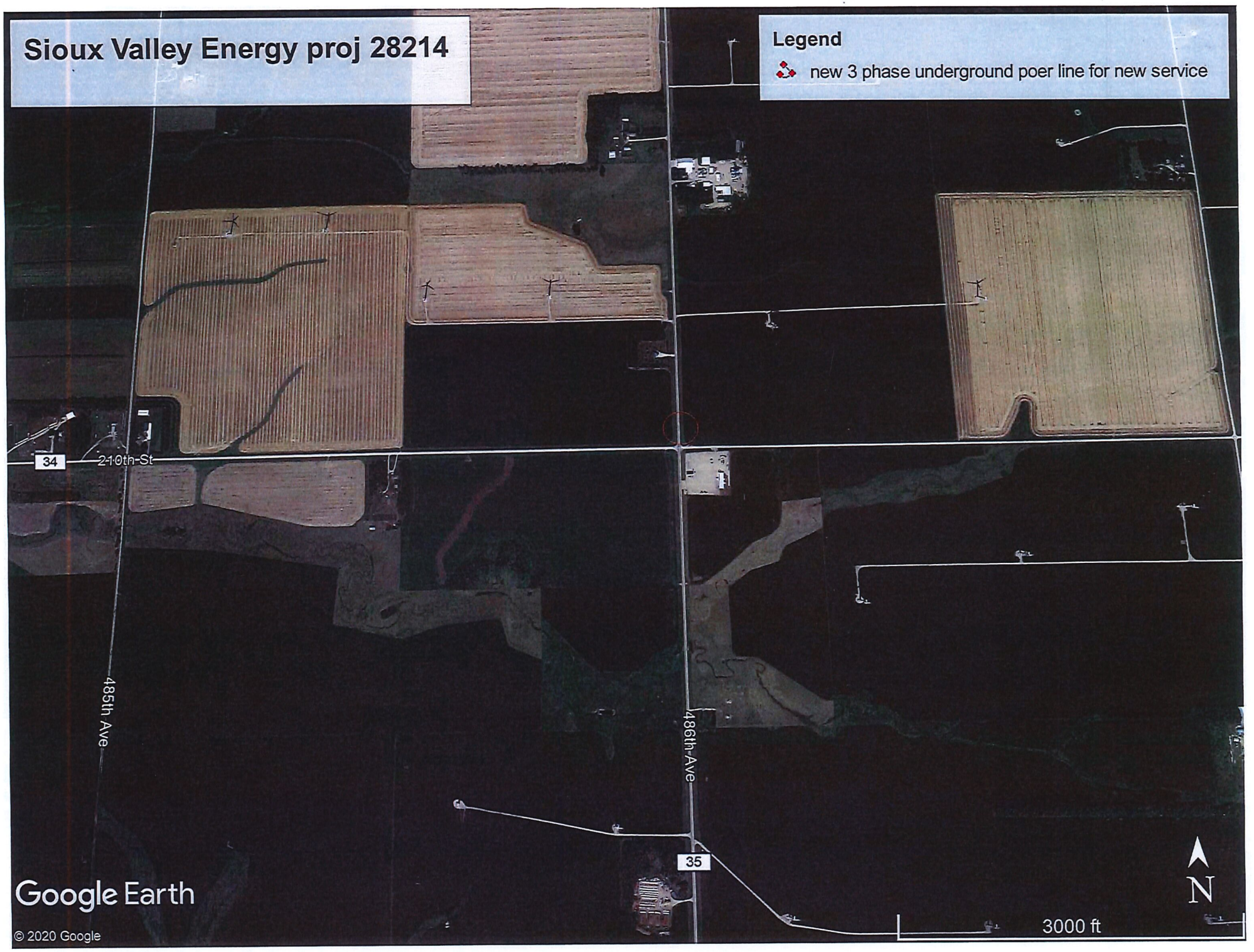
I Approve of this Application:
Signature of Adjacent Landowner: _____ Date: _____
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: _____

Phone: _____ Fax: _____

Recommended for Approval:
By: _____ Date: 06/03/2020
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)


Sioux Valley Energy proj 28214
Legend
new 3 phase underground poer line for new service
34
210th St
485th Ave
486th Ave
35
3000 ft
N
Google Earth
© 2020 Google

APPLICATION FOR OCCUPANCY
RIGHT-OF-WAY OF COUNTY HIGHWAYS
Email: highway@brookingscountysd.gov
Fax: 605-696-8278

To: The Board of County Commissioners Brookings County, South Dakota.

Application is made by VICTOR CONSTRUCTION for occupancy of Right-of-Way

ADDRESS OF PROPOSED CONSTRUCTION

City/Township Name: LAKE HENDRICKS, Section: 5 Quarter Section: NE NW SE (SW)

Street/Avenue of Construction: 485TH AVE, Nearest Intersection: HIWAY 30

Distance from nearest intersection: 1/4 MILE (North) South East West

A sketch showing the location must be attached.
The following information is pertinent to the proposed installation:

1. Intended usage CLEANING RIGHT OF WAY & WATER DRAINAGE DITCH
2. Cable Type N/A
3. Outside Diameter or Pipe Size N/A
4. Method of Installation EXCAVATOR
5. Crossing Bituminous Roads NO / WORKING ON BOTH SIDES

*This installation will comply with the National Safety Code and all Federal Guidelines.
*Warning signs will be installed where appropriate.
*Ditches will be restored back to present condition.
*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.
*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: Eddie Victor Date: 6/5/2020

Applicant Address: P.O. BOX 48 HENDRICKS, MN 56136

Phone: 605-690-4886 Fax:

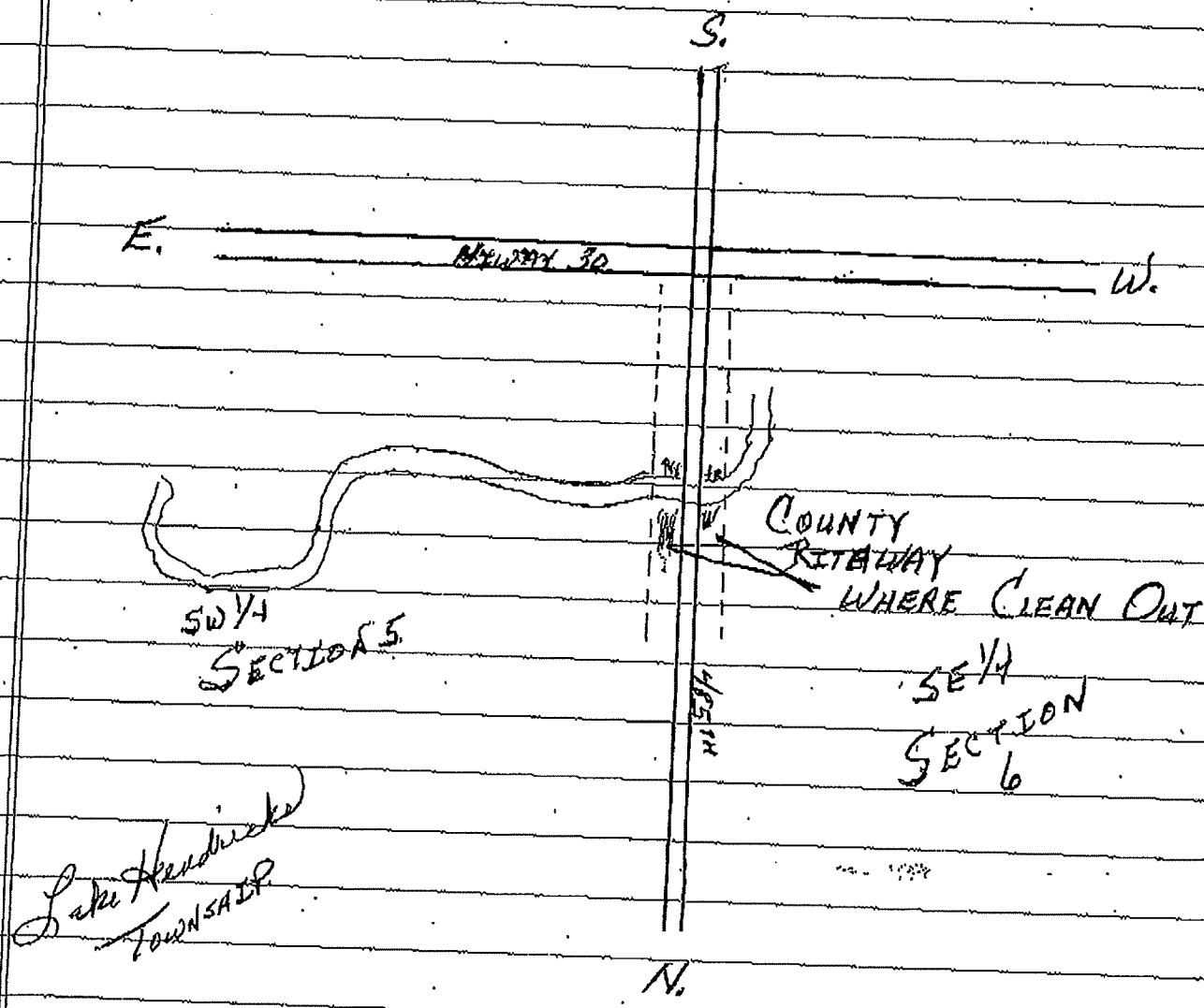
I Approve of this Application:
Signature of Adjacent Landowner: Harold L. Laake Date: 6/5/2020
(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)

Adjacent Landowner Address: 517 S. FAIRVIEW DR. LUVERNE, MN 56156

Phone: 507-283-4097 Fax:

Recommended for Approval:
By: [signature] Date: 6/8/2020
(Brookings County Superintendent)

Approved: Board of County Commissioners
By: _____ Date: _____
(Commission Chairman)


S.
E.
Highway 30
W.
COUNTY
RIGHT WAY
WHERE CLEAN OUT
SW 1/4
SECTION 5
SE 1/4
SECTION
6
Lake Hendricks
TOWNSHIP
N.

2020 Township Grant Information

Due May 29, 2020

Township	Amount Requested	Township Match	Quote Included	Date Submitted	Notes	Recommendation	Other	APPROVALS	Total Project Cost	County Paid	Pay Date
Oak Lake	$5,127.00	$5,127.00	Yes	4/7/2020	Total project = $10,254	Approve			$10,254.00		
Volga	$5,408.13	$5,408.13	Yes	4/18/2020	Total project = $10,816.26	Approve			$10,816.26		
										$0.00	
										$0.00	
										$0.00	
										$0.00	

APPROVED	$0.00
REMAINING	$100,000.00

$0.00

RECEIVED APR 07 2020

Application for Assistance with Culvert Projects

The deadline for applications will be on July 31, 2019 at 5:00 p.m. One application per project should be submitted. Funding will be granted as available, and subject to approval by the County Commission.

Applicant/Entity: Clerk Oak Lake Township **Contact Person:** Mary Brown

Address: 47881 196th St **City:** Astoria **State:** SD **Zip:** 57213

Telephone: 605·690·8231 **Email:** _____ **Date Submitted:** 4·2·2020

Describe Location of Project: 480 Ave & 198th St. Astoria SD 57213

Reason for request/describe issue: There are 2 culverts that are not long enough and therefore cause dangerous erosion on both sides of the road.

Safety/emergency implications: road is eroding from both side causing a steep drop into the ditch.

Solution for problem: We will replace with longer culverts & dig out ditchs

Number of County Residents affected: This road is traveled by farmers windtower techs and residents. **Estimated Completion Date:** Mid Summer

☒ **One time Problem** ☐ **Re-occurring Problem**

If re-occurring, state future solution for the problem: _____

Will the culvert be replaced with a like-size culvert: ☐ **Yes** ☒ **No** **If no: additional permitting may be required.**

Total Project Cost: 10,254.00 **County Assistance Requested:** max allowed $5127 **Local Match:** $5127

☐ **Bid Proposal/Estimate must be attached to this application**

Submitted By:

Mary Brown — *Printed name*

Mary Brown — *Signature*

4·2·2020 — *Date*

Office Use Only

Date Received: _____ **Board Approval Date:** _____ **Inspection Completion Date:** _____ **Date Paid:** _____

Jensen Hilltop Trucking Inc.
47157 200th St.
Brookings, SD 57006

Estimate

Name/Address
Oak Lake Township
Julie Murphy
48097-201 Street
White, SD 57276

Date	Estimate No.	Project
03/31/20	6	

Item	Description	Quantity	Cost	Total
Material Hauled	Ballast to set culverts on	15	35.00	525.00
Material Hauled	Riprap	15	35.00	525.00
Material Hauled	Fabric	1	160.00	160.00
excavator	excavator	10.5	160.00	1,680.00
Loader	Loader Work	4	140.00	560.00
Material Hauled	Gravel	200	9.25	1,850.00
2% Excise Tax		5,300	0.02	106.00

Total **$5,406.00**

Huron
220 4th Street NW
Huron, SD 57350
Phone: 605-352-8643
Fax: 605-352-8645

TrueNorth Steel

Effective Date:
1/1/2020

2020 County Price List

South Dakota

SDC

GALVANIZED CORRUGATED METAL PIPE

2 2/3"X1/2" CORRUGATIONS

ROUND

Ga.	Dia.	Helical	Annular	End Section	Bands 12" Wide	Bands 24" Wide
16 Gauge	6"**	$6.60	---	$116.70	$9.00	**Bands are 2 piece / 7" Wide and are required to attach End Section
	8"**	$9.24	---	$120.00	$10.90	
	10"**	$10.56	9.76	$123.40	$11.60	
	12"	$10.10	$12.20	$63.40	$20.20	$30.30
	15"	$12.12	$14.64	$80.00	$24.24	$36.36
	18"	$15.15	$18.30	$105.00	$30.30	$45.45
	21"	$17.17	$20.74	$128.40	$34.34	$51.51
	24"	$19.19	$23.18	$158.40	$38.38	$57.57
	30"	$24.24	$29.28	$313.40	$48.48	$72.72
	36"	$29.29	$35.38	$426.70	$58.58	$87.87
14 Gauge	18"	$18.18	$21.96	$105.00	$30.30	$45.45
	21"	$21.21	$25.62	$128.40	$34.34	$51.51
	24"	$24.24	$29.28	$158.40	$38.38	$57.57
	30"	$30.30	$36.60	$313.40	$48.48	$72.72
	36"	$36.36	$43.92	$426.70	$58.58	$87.87
	42"	$42.42	$51.24	$856.70	$68.68	$103.02
	48"	$48.48	$58.56	$998.40	$76.76	$115.14
12 Gauge	36"	$49.49	$59.78	$426.70	$58.58	$87.87
	42"	$57.57	$69.54	$856.70	$68.68	$103.02
	48"	$65.65	$79.30	$998.40	$76.76	$115.14
	54"	$73.73	$89.06	$1,156.70		$133.32
	60"	$81.81	$98.82	$1,696.70		$148.47
	72"	$97.97	$118.34	$2,023.40		$178.77
10 Gauge	48"	$82.82	$100.04	$998.40	$76.76	$115.14
	54"	$92.92	$112.24	$1,156.70		$133.32
	60"	$104.03	$125.66	$1,696.70		$148.47
	72"	$124.23	$150.06	$2,023.40		$178.77
	78"	$135.34	$163.48	$2,241.70		$233.31
	84"	$146.45	$176.90	$2,655.00		$251.49

X2 — 48" x 50' ~~ROUND~~ @ 2424.00 each

ARCHED

Ga.	Equv. Dia.	Span x Rise	Helical	Annular	End Section	Bands 12" Wide	Bands 24" Wide
16 Gauge	15"	17"X13"	$14.04	$16.20	$68.40	$28.08	$42.12
	18"	21"X15"	$17.55	$20.25	$81.70	$35.10	$52.65
	21"	24"X18"	$19.89	$22.95	$115.00	$39.78	$59.67
	24"	28"X20"	$22.23	$25.65	$115.00	$44.46	$66.69
	30"	35"X24"	$28.08	$32.40	$193.40	$56.16	$84.24
	36"	42"X29"	$33.93	$39.15	$305.00	$67.86	$101.79
14 Gauge	18"	21"X15"	$21.06	$24.30	$81.70	$35.10	$52.65
	21"	24"X18"	$24.57	$28.35	$115.00	$39.78	$59.67
	24"	28"X20"	$28.08	$32.40	$115.00	$44.46	$66.69
	30"	35"X24"	$35.10	$40.50	$193.40	$56.16	$84.24
	36"	42"X29"	$42.12	$48.60	$305.00	$67.86	$101.79
	42"	49"X33"	$49.14	$56.70	$525.00	$79.56	$119.34
	48"	57"X38"	$56.16	$64.80	$655.00	$88.92	$133.38
12 Gauge	36"	42"X29"	$57.33	$66.15	$305.00	$67.86	$101.79
	42"	49"X33"	$66.69	$76.95	$525.00	$79.56	$119.34
	48"	57"X38"	$76.05	$87.75	$655.00	$88.92	$133.38
	54"	64"X43"	$85.41	$98.55	$910.00		$154.44
	60"	71"X47"	$94.77	$109.35	$1,336.70		$171.99
	72"	83"X57"	$113.49	$130.95	$1,966.70		$207.09
10 Gauge	48"	57"X38"	$95.94	$110.70	$655.00	$88.92	$133.38
	54"	64"X43"	$107.64	$124.20	$910.00		$154.44
	60"	71"X47"	$120.51	$139.05	$1,336.70		$171.99
	72"	83"X57"	$143.91	$166.05	$1,966.70		$207.09

*** WE ARE A SOUTH DAKOTA MANUFACTURER ***
ALL PRICES ARE PER LINEAL FOOT AND INCLUDE DELIVERY TO COUNTY YARD.

For Aluminized Type 2 and Polymeric Coated Culverts Contact Our Huron Office at 605-352-8643

RECEIVED APR 18 2020

Application for Assistance with Culvert Projects

The deadline for applications will be on May 29, 2020 at 5:00 p.m. One application per project should be submitted. Funding will be granted as available, and subject to approval by the County Commission.

Applicant/Entity: Volga Township **Contact Person:** Paul Nelson

Address: 46332 213th St **City:** Volga **State:** SD **Zip:** 57071

Telephone: (605) 690-2146 **Email:** nelsonpaul1969@gmail.com **Date Submitted:** 4-18-20

Describe Location of Project: 212th St between 461st Ave and 462nd Ave in Volga Township

Reason for request/describe issue: Bad culverts, eventually sunk road, not passable.

Safety/emergency implications: Happened in the middle of the night. Was made aware of damage next morning and closed the road on 3-14-20.

Solution for problem: Replace 2 of the 3 60" culverts.

Number of County Residents affected: _____ **Estimated Completion Date:** 4-2-20

☒ **One time Problem** ☐ **Re-occurring Problem**

If re-occurring, state future solution for the problem: _____

Will the culvert be replaced with a like-size culvert: ☒ **Yes** ☐ **No** **If no: additional permitting may be required.**

Total Project Cost: $10,816.26 **County Assistance Requested:** $10,816.26 $5408.13 **Local Match:** $5408.13

☒ **Bid Proposal/Estimate from contractor must be attached to this application**
☒ **TruNorth Steel order form must be attached to this application**

Submitted By:

Danny Nelson — *Printed name*

Signature

4-18-20 — *Date*

Meyer Services Inc
260 Industrial Drive
VOLGA, SD 57071 US
(605) 627-9281
http://www.meyerservicesinc.com

PO
4/16/20
Ck# 3237

INVOICE

INVOICE # 1921
DATE 04/02/2020

TERMS Due on receipt

BILL TO
Volga Township- C
21150 461st Ave.
Volga SD 57071

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

DESCRIPTION	QTY	RATE	AMOUNT
Culvert Replacement - 212th Street between 461st and 462nd			
Excavator 2 Work (Hourly) pull out old culverts and replace with new 60"	11	170.00	1,870.00T
Skid Loader Work (Hourly)	3	120.00	360.00T
Dump Truck (Hourly) haul 5 loads of materials	5	120.00	600.00T
Crushed Gravel per ton picked up	45	7.00	315.00T
Crushed drainage rock per ton picked up	15	22.00	330.00T
Ballast rock per ton picked up	15	22.00	330.00T

Invoice are Due Upon Receipt
All unpaid accounts are subject to 1.5% per month finance charge (18% APR)

SUBTOTAL	3,805.00
TAX (2.041%)	77.66
TOTAL	3,882.66
BALANCE DUE	**$3,882.66**

Meyer Services Inc appreciates your business!

R TrueNorth Steel
E PO Box 336
M West Fargo, ND 58078
I Phone: (701) 373-7781
T
T
O

TrueNorth Steel

Invoice Number: HU0000029796
Page: 1 of 1
Date: 3/20/2020
Salesperson: David Sangster
Regular Invoice

BD 4/5/2020
CK# 3234

Currency: USD US Dollar

4516

1

B Volga TWP - Brookings County
I Treasurer: Kirk Steege
L 21150 461ST Ave
L Volga SD 57071-6312
USA
T
O

S CPU - TNS
H 220 4TH St NW
I Huron SD 57350-1555
P USA
T
O

When paying by check you authorize us to make a one-time electronic fund transfer from your account or to process payment as a check transaction. Funds may be withdrawn from your account the same day we receive payment.

Order	Purchase Order	Packages	Prepaid	Weight	Ship Via	Terms
HU00026606	-- SEE BELOW --		0.00		Customer Pickup	Net 30 Days

Line/Rel	Qty Ordered	Qty Shipped	Back Order	Unit Price	Extended Price
1	2.00000 EA	2.00000 EA	0.00000 EA	3,466.80000	6,933.60

Item: HG06012F40 CSP Helical Galv 60" 12 Ga 5X1 40'

Date Shipped: 3/19/2020

605-651-2748

Cust PO:Nathan - Meyers Services

EEO terms and conditions of FAR 52-222-26,41 CFR 60-1.4, 41 CFR 60 -250.5(a), and 41 CFR 60-741.5 are incorporated by reference. All returned checks are subject to a $30 service fee or max allowed by state.

A Service Charge of 1-3/4% per month (21% annually) is assessed on invoices that are 31 days from the invoice date.

Sales Amount	6,933.60
Misc Charges	0.00
Freight	0.00
Surcharge	0.00
Sales Tax	0.00
Prepaid Amount	0.00
Total	6,933.60

Automatic Supplement

To automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County.

Department -	County Development, Emergency Management
Amount $$ -	$11,283.75
Reason -	Pre-Disaster Mitigation Plan Reimbursement CFDA 97.047 Federal/State
Receipt # -	1950
Line # -	226-4-222-4290

Department Head Signature

6/02/2020
Date

REQUEST TO FILL VACANCY

Position Vacancy **Full-Time Male Correctional Officer**

Department **Sheriff's Office / Jail**

Vacancy Result of: **Termination**

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

1. Job Description

2. Departmental Organizational Chart

3. Severance Payout Calculations for Terminating Employee (if applicable)

Vacation	$
Sick Leave	$
Employee Retirement Recognition	$
Other	$
Total	$

4. Explain the effects of leaving the vacancy until severance is accumulated.

5. Explain the effects of not filling the position or discussion of alternatives.

   Not a newly created position. This position has recently vacated.

6. Provide description of departmental discussions about the vacancy.

   Would like to advertise in-house for one week to hire a part-time employee to the full-time position.

7. Estimated length of time to fill the position after approval.

   One week.

8. Any additional comments?

Department Manager

6/2/20
Date

Request for filling of vacancy: _____Approved _____Denied

Chairman, Brookings County Commission

Date

POSITION TITLE: Correctional Officer
DEPARTMENT: Sheriff
REPORTS TO: Jail Administrator
FLSA STATUS: Non-Exempt
WAGE GRADE: 5 (PT CO are Wage Grade 5, Steps I & II only)

DESCRIPTION OF WORK

General Statement of Duties

The fundamental reason this position exists is to perform duties assigned in the areas of the legal process to include: direct supervision and well being of prisoners in the Detention Center, ensures that all Detention Center procedures are carefully followed and monitored. Resolves prisoner complaints/requests within procedural guidelines. Transports prisoners as required and other Detention Center duties as assigned.

Note—It is the primary responsibility that all Correctional Officers ensure that the Detention Center is operating in a peaceful manner and that physical confrontation with inmates is a real possibility on any given day to ensure proper operations.

Note—Part-time Correctional Officers are hired contingent upon fulfilling the needs of the Detention Center. Incumbents are not on a set schedule but are hired to fulfill the scheduling needs as they arise. It is an essential function of the position to be able to work during all shifts, odd hours, emergency situations, holidays, etc.

Examples of Duties: (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this grade.)

- Assist with the supervision, security, and conduct of inmates at the County Correctional Detention Center including the supervision of inmates during transport to other facilities or services.
- Assist in all operations of control of the detention center.
- Admit and release prisoners to include searching inmates and property and making inventory of the personal property of the prisoners.
- Book and discharge inmates; issue clothing and supplies to new inmates; arrange for inmate transportation, if necessary; maintain inmate and detention records.
- Fingerprint and photograph inmates; type FBI and DCI fingerprint cards.
- Classify incoming inmates and place them in proper cells.
- Deliver meals and assist in meal preparation.
- Disperse medication to prisoners as directed by a medical professional.
- Assist in the cleaning of the jail areas. Ensure that cells, facilities, and grounds are kept sanitary.
- Assist with computer jail entries.
- Check on inmates on a routine and regular basis.
- Assist in jail safety and security procedures to include the control of weapons, contraband, keys, tools, doors, and other related safety and security precautions.
- Oversee the inmate's daily exercise and recreation routine.
- Promote acceptable attitudes and behaviors of inmates to assist them in adjusting to a confinement setting.
- Respond to inquiries regarding inmate detention and Correctional Facility policies within the constraints of Department regulations.
- Operate equipment and utilize teletype communications.
- Testify in court and before County Commission.
- Attend training sessions and meetings as required.
- Perform work in a manner consistent with safe practices.
- Develop and maintain positive, professional relationships with the general public and other employees.
- Perform other such duties and functions as assigned and necessary to the proper performance of the position.

QUALIFICATION FOR APPOINTMENT

Required Knowledge, Skills, and Abilities

- Extensive knowledge of the principles and procedures, codes, laws, and statues of law enforcement and security operations.
- Demonstrated ability to operate department including but not limited to multi-line telephones, computers, fax machines and other basic office equipment.
- Ability to understand and follow verbal and written instructions and to communicate effectively both verbally and in writing
- Possession of a valid South Dakota driver's license.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to communicate.
- The employee frequently is required to sit and use hands to finger, handle, or feel.
- The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to employee's own body weight.
- Ability to handle stressful situations.
- Ability to work odd shifts, holidays and during emergencies.
- Ability to work as needed and to be available for on-call shifts.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles; toxic or caustic chemicals; employees may be exposed to outside weather conditions.
- The noise level in the work environment is usually moderate but may be occasionally loud.

Education

- Graduation from high school or GED
- One (1) year of college or vocational training preferred and/or previous correctional officer training preferred;

Experience

- Certification by the SD Law Enforcement Academy and/or one (1) year law enforcement experience preferred

OR

Any equivalent combination of education and experience as is acceptable to the hiring authority.

_____ _____

Commission Chairperson *Date*

Policy for Appointments to
Boards, Commissions and Committees

The Brookings County Commission appoints citizens to the following boards, commissions, and committees:

Planning & Zoning Commission
Extension Board
Weed & Pest Board
Brookings Health System Board of Trustees
4-H Promotion & Expansion Committee
Brookings County Outdoor Adventure Center Advisory Board
Joint Jurisdiction Committee
First District Planning Board
Housing & Redevelopment Commission
Human Rights Commission

It is the policy of the Commission to advertise all positions that are at the end of a term or become vacant due to a resignation. The initial advertisement is posted for a minimum two (2) weeks. If there are no applications received, the position(s) will be re-advertised for an additional 10-14 days. If no applications are received after the second advertisement, the Commission can make an appointment whenever an application is received.

Approved this ____ day _____, 2020

_____

Michael Bartley, Commission Chairperson
Brookings County Commission

Work Plan Topics

June 2020

1. Roads & Bridges
    a. BIG/LFBR program projects
        i. River Bridges – construction continues; completion scheduled for August 15, 2020.
        ii. Sinai Bridge – bid October 2020; tentative construction beginning in spring 2021
        iii. Bruce Bridge – bid July 2020; tentative construction in fall of 2020
        iv. Amended 2020-2024 5-Year Plan to add bridges for submission of three (3) Preliminary Engineering grants
        v. Applying for replacement of 6 bridges through the Local Federal Bridge Replacement grant funding
    b. 5-year plan - 2021
        i. Brian will present the draft 2021-2025 5-year plan at budget time.
    c. Structures under 20' work order have been placed for both structures for delivery in July/August
        i. 06-100-122U, 2.8 miles north of Volga on CR 5 for construction in August 2020
        ii. 06-100-159U, 0.9 miles south of Volga on CR 5 for construction in September 2020
    d. 2020 Budget
        i. Township Grant Dollars: received two applications by May deadline. Reopened the program with a new deadline of July 31.
    e. Future planning – Review fund balance assignments at budget hearings in June 2020

2. Jail Expansion
    a. Hired Henry Carlson as CMAR for the project
    b. Bid opening for the project is July 2, 2020
    c. Waiting on court resolution on disputes with the City of Brookings

3. Joint Jurisdiction Committee
    a. Ordinance was approved by the Joint Jurisdiction Committee on 09/19/19 and sent to City & County Planning & Zoning Commissions for review and approval.
    b. City & County Planning & Zoning Commissions, in joint sessions, are reviewing the draft ordinance.

4. BCOAC
    a. Dustin Huber hired as Director
    b. Parking lot project complete

5. BATA space at Highway/storage concerns:
    a. Continue discussions on a potential new location for BATA/purchase of BATA building
    b. Commission assigned $200,000 for future purchase of BATA bus garage building.
    c. BATA is working/in discussions with the Brookings School District on finding a new, joint location for both BATA and the school's bus barn.

6. 2019 budget discussion on bike trail between Brookings and Aurora, 213th Street

7. I-29 Overpass
    a. Passed a resolution supporting the city's grant application for the project and up to $2 million in funding.
    b. Commission approved spending $5,000 toward a cost/benefit survey for the 2019 20th Street Interchange grant application on 6/18/19.
    c. BUILD grant was approved. Commissioner Jensen, Highway Superintendent Gustad, Commission Dept. Director Steffensen are attending meetings to get updates on the project. City is working with SDDOT to help administer the project. County working with city on MOU for funding the project.

d. City Engineer Jackie Lanning is sending weekly updates on the project.

8. Self-evaluation of county's organization
    a. Working through the Communities of Excellence program
    b. Stacy is now attending the Communities of Excellence weekly meetings.
    c. Stacy submitted the 2019 Year in Review

9. Drainage Concerns – Medary Township
    a. Meeting held at BCOAC February 2019
    b. Drainage meeting held on 01/21/20 – discussion on creating an ad hoc committee to look at blocked drainage-ways and other potential issues.
    c. Commission approved formation of an ad hoc committee to review drainage issues on 02/04/2020.
    d. Request for funding a Feasibility Study in Medary Township - $50,000

10. Medary Monument
    a. County owns monument and is working on repairs/maintenance and upkeep with Daughters of the American Revolution Brookings Chapter.
    b. Will conduct maintenance of the monument in 2020 and review upkeep of the site.

11. Samara Avenue – through Volga
    a. Request from City of Volga to take over a portion of Samara Avenue through the city and to do a renovation project on that stretch of road. Committee of Commissioners Bartley and Jensen, as well as Highway Superintendent Brian Gustad will continue to work with Volga city representatives.
    b. A meeting was held on 1/27/20 – discussion on county keeping the road and doing the project jointly with the City of Volga. County would pay to upgrade the road; City of Volga would pay for curb/gutter, utility, sidewalk, etc... improvements.

12. Homeless Housing
    a. Ad hoc committee has held a couple of meetings chaired by Commissioner Boersma.

Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Scheduled Agenda Items

- *9:00 AM – Aurora Gala Days:* Pat Tingle will be at the meeting to request the closure of a portion of Broadway Avenue (County Road 23) in Aurora for Gala Days on August 1st starting at 6:00 AM until August 2nd at 3:00 AM. A map of the proposed detour route is included in the packet.
- *9:05 AM – Preston Township:* Preston Township Supervisor Barry Loomis will be at the meeting to discuss and request county assistance with a township road that is being encroached upon by the Big Sioux River. There are several pictures that Mr. Loomis sent included in the packet.

Regular Business Items

- *Director of Equalization Resolutions:* There are four resolutions that speak to the discretionary formula. There are no substantive changes to theses resolutions. However, the codified law that was referenced in the previous resolutions was changed during this year's legislative session through HB 1259 and the new law goes into effect on July 1, 2020. I've included the previous resolutions and HB 1259 in the packet, as well.
- *Plats:* The Planning Commission unanimously approved these four plats at their June 3, 2020 meeting. Richard Haugen provided a staff report with each one.
- *Abatement:* There is one application for an abatement due to a home moved off the lot in question. The amount requested is $21.79.
- *Feasibility Study Memo:* This is an agreement with Banner Associates to conduct a study on the area where there was a dike breached by the Big Sioux River south of Brookings in Medary Township. The amount of the study would cost up to $40,000. Because this is a drainage issue, that is the budget that makes the most sense to code this expense out of. However, that budget has only $746 remaining. We could take it out of Commission – professional services, which has about $28,000 left in it. But that's also our budget line for paying our attorney fees. This will more than likely require contingency at year end no matter what budget is used.
- *Chip Seal Agreement:* This is an agreement with TopKote, Inc. to do the chip sealing in the county. Brian Gustad can answer questions on this. I believe it is a budgeted item.
- *Right-of-Way Agreements:* There are four routine right-of-way agreements that have been approved by Brian Gustad or Jeff Anderson.
- *Township Grants:* We had two grant applications submitted. Oak Lake and Volga Townships submitted grant applications for culverts totaling $10,535.13. Brian has been to these sites and is recommending approval. This leaves $89,464.87 in the budget for additional projects. I did send out a second round of letters to the townships with a new deadline of July 31st.
- *Generator:* In reviewing the need for a generator at the BCOAC – the small generator that Emergency Management has now would power a very minimal portion of the building. We need direction from the board if they would like us to research what it would cost to purchase and install a generator that could power more of the building, including the heating and cooling systems, if the building were to be needed as a Red Cross Shelter. More than likely, this would need to be a budgeted item in FY2021. The other options are to move forward using the current generator, or do nothing. Dustin, Bob and I hope to have additional information by Tuesday.

- *Automatic Supplement:* This is to supplement the Emergency Management budget for reimbursement for the Pre-Disaster Mitigation Plan.
- *Request to Fill Vacancy:* This is for an internal-only posting for a full-time male correctional officer.
- *Appointment Policy:* This the current policy, in written form, of what we do for citizen board appointments. I want to get this officially approved by the board.
- *Work Plan:* I have updated the Work Plan. The changes are noted in pink.

Director's Report

- The General Fund surplus comparison information is included with my report. We are right at the 10-year average at just shy of 41%.

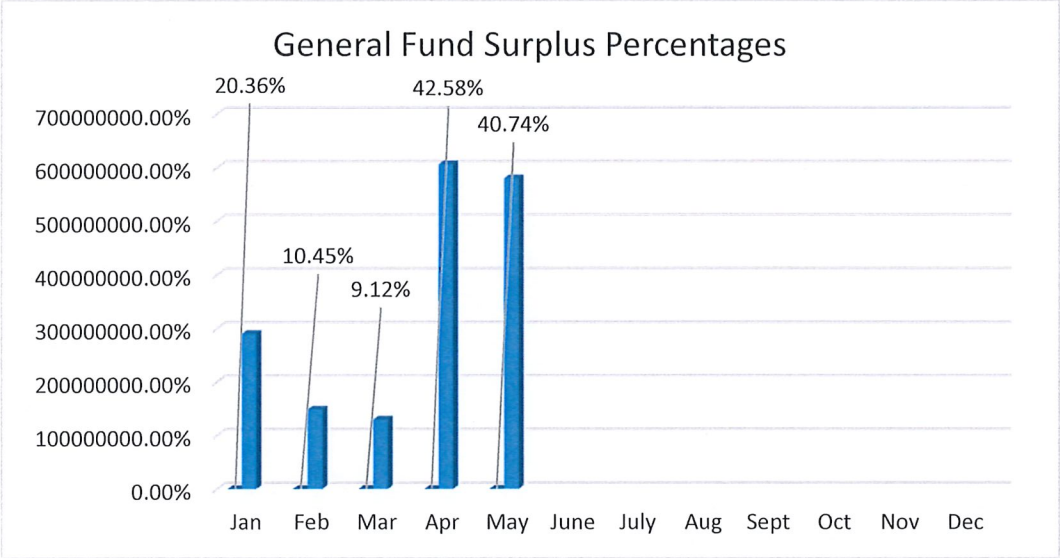
Public Notices

- ✓ FY2021 budget hearings will be held on Thursday, June 18, 2020 starting at 8:00 AM in the Community Room (Rm 300) of the Government Center.
- ✓ Steel cell demonstration on Wednesday, June 24, 2020 at 9:00 AM, west of the courthouse along 6th Avenue.
- ✓ Jail Expansion Bid Opening, Thursday, July 2, 2020 at 2:00 PM, Brookings City & County Government Center, 520 3rd Street, Suite 210.
- ✓ County offices will be closed on Friday, July 3, 2020 in honor of the Independence Day holiday.
- ✓ Safety Week – July 20-24, 2020
    - Safety Picnic, Thursday, July 23, 2020, 11:00 AM – 2:00 PM at the BCOAC.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota

Surplus Cash Analysis- 2020

Month	Percentage		Amount
Jan	20.36%	$	2,898,594.77
Feb	10.45%	$	1,487,337.70
Mar	9.12%	$	1,298,407.66
Apr	42.58%	$	6,060,846.47
May	40.74%	$	5,798,676.55
June			
July			
Aug			
Sept			
Oct			
Nov			
Dec			



General Fund Surplus Cash Analysis Yearly Comparisons

2020

Jan	20%
Feb	10%
Mar	9%
Apr	43%
May	41%
June	
July	
Aug	
Sept	
Oct	
Nov	
Dec	

2019

Jan	22%
Feb	12%
Mar	11%
Apr	42%
May	40%
June	36%
July	27%
Aug	23%
Sept	19%
Oct	46%
Nov	46%
Dec	25%

2018

Jan	24%
Feb	14%
Mar	11%
Apr	42%
May	39%
June	34%
July	34%
Aug	25%
Sept	23%
Oct	51%
Nov	46%
Dec	25%

2017

Jan	25%
Feb	16%
Mar	15%
Apr	45%
May	53%
June	42%
July	33%
Aug	29%
Sept	20%
Oct	47%
Nov	36%
Dec	23%

2016

Jan	14%
Feb	5%
Mar	5%
Apr	30%
May	36%
June	31%
July	20%
Aug	15%
Sept	21%
Oct	43%
Nov	46%
Dec	30%

2015

Jan	22%
Feb	20%
Mar	11%
Apr	25%
May	30%
June	33%
July	13%
Aug	3%
Sept	6%
Oct	48%
Nov	58%
Dec	24%

2014

Jan	25%
Feb	15%
Mar	14%
Apr	39%
May	44%
June	41%
July	30%
Aug	24%
Sept	17%
Oct	35%
Nov	37%
Dec	26%

2013

Jan	28%
Feb	17%
Mar	15%
Apr	42%
May	44%
June	45%
July	35%
Aug	28%
Sept	24%
Oct	47%
Nov	48%
Dec	28%

2012

Jan	15%
Feb	12%
Mar	10%
Apr	39%
May	38%
June	35%
July	26%
Aug	26%
Sept	21%
Oct	45%
Nov	47%
Dec	29%

2011

Jan	-
Feb	19%
Mar	18%
Apr	46%
May	43%
June	40%
July	28%
Aug	26%
Sept	19%
Oct	44%
Nov	33%
Dec	23%

DEPARTMENT of ENVIRONMENT and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

June 3, 2020

Dr. Barry Kerkaert
Bobcat Farms RE, LLC
P.O. Box 188
Pipestone, MN 56164-0188

Re: Revised Nutrient Management Plan (NMP)

Dear Dr. Kerkaert:

The Department of Environment and Natural Resources (DENR) received your request to add the field listed in the following table to your approved nutrient management plan (NMP). Your existing NMP is part of your application for state permit coverage under the 2017 *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* (general permit). Your animal feeding operation was originally approved on August 27, 2018, and permitted on 06/14/2019. You received state permit coverage under the 2017 general permit on June 14, 2019 (**State Permit # SDG-100557**).

Field Being Added to NMP						
CPA-63 Line #	**Field or Tract #**	**County**	**Legal Description**	**Available Acres**	**Soil Sampling Requirements**	
					0-2 feet	**Additional**
4	Sonnek Qtr	Brookings	S ½ of NE ¼, Section 6, T110N, R48W	60.1	Yes	No

The new field is not located within ¼ mile of a stream where Topeka shiners have been observed or have potentially occupied according to the U.S. Fish and Wildlife Service.

Currently, fields identified on CPA-63 lines *15 and 31* are identified as winter or emergency manure application areas. The winter or emergency manure application maps identify the appropriate setbacks that need to be excluded from land application when the soil is saturated, snow-covered, or frozen and land application is absolutely necessary. Please refer to Section 1.4.4.1.t., beginning on page 31 of the general permit for the requirements for manure application on saturated, snow covered, or frozen soil. **You should notify the department and review the winter/emergency field maps prior to land applying during these soil conditions.**

We are approving the modification and are including *Field 4* in your approved NMP. **Please put one copy of the approved field information in Appendix D of your copy of the permit.** You are required to comply with the terms and conditions of your permit.

You are also responsible for contacting the local planning and zoning office in the county where manure application will take place to determine if there are any local ordinances or requirements with which you need to comply.

The new field will require soil tests from zero to two feet prior to manure application.

As part of your annual nutrient management planning requirements, soil and manure tests must be analyzed by certified soil testing and manure testing labs. The laboratory analyzing the soil samples must participate in the **North American Proficiency Testing Programs' Proficiency Assessment Program** and the labs that are currently certified are listed on the following website: http://www.naptprogram.org/pap. The laboratory analyzing the manure or process wastewater must be certified by the **Manure Testing Laboratory Certification Program** and the manure testing labs that are currently certified are listed on the following website: http://www2.mda.state.mn.us/webapp/lis/manurelabs.jsp.

If you or your crop consultant sends your soil or manure samples to a lab that is not listed on either of these websites, you and/or crop consultant may want to tell them that you need to use a certified lab so they can become certified.

The land application sites must be located at least 150 feet from a private well owned by you, 250 feet from a private well not owned by you and 1,000 feet from any public supply well or other public drinking water source. These setback distances from identified wells cannot be included as part of the land application acreage. Buffer zones are also required around any natural or manmade drainages or wetlands. Please review the buffer zone requirements on the land application maps included with the nutrient management plan in Appendix D of your permit prior to land applying manure.

If a mobile land application system using temporary piping will be used for the land application of liquid manure or process wastewater, the equipment must be equipped with an on-board radio controller and flow meter that can be overseen by the applicator. See Section 1.4.4.1.m. on page 30 of the 2017 general permit for more information on this requirement.

To add fields to your approved phosphorus-based NMP, you must submit the required information for each additional field to the department for our review and approval. Information on adding fields to your approved phosphorus-based NMP may be obtained from your local Natural Resources Conservation Service (NRCS) office. You may also contact us for assistance at (605) 773-3351, or visit our website at **http://denr.sd.gov/des/fp/fieldadditions.aspx** for instructions on adding fields. **You may not apply manure to any fields not included in your approved NMP.**

If manure application will involve placing hoses or other equipment in a state highway right of way (for example, in a road ditch or through a culvert), you must first obtain a Permit to Occupy Right of Way. Application for this permit may be made through the local South Dakota Department

of Transportation area office. Contact your local SD DOT area office for more information on this permit. In addition, please contact your county highway superintendent to determine if your county has similar requirements.

One copy of the field information is being retained for our files. The attached field list is an updated listing of the fields that are currently approved for manure or wastewater application. The attached map shows the location of each field. Please review this information and notify the department if any of the information is incorrect. If the enclosed field list and map are correct, please place them in your NMP.

If you have any questions regarding the content of this letter, please feel free to contact Spencer Van Overbeke, Feedlot Permit Program at (605) 773-3351. Thank you for your cooperation.

Sincerely,

Paul N. Wegleitner
Natural Resources Project Engineer
Feedlot Permit Program

cc: Kevin Banken, Centrol, 333 Marian Ave., Brookings, SD 57006
Brookings County Commissioners

Enclosures: Field List
Field Map