



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

*If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.*

**1. 8:30 AM Call to Order on Tuesday, August 4, 2020**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

*Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.*

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[07-21-2020 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 20200804.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

Documents:

## 6. Routine Business

### A. Approval of claims

*Action: Motion to Approve, Comments, Roll Call*

Documents:

[8.4.2020 CLAIMS.pdf](#)  
[July Department of Revenue.pdf](#)  
[August Cell Phones 8.4.2020.pdf](#)

### B. Department Head reports

#### i. Highway Department

Documents:

[Highway Dept Report.pdf](#)

## 7. Scheduled Agenda Items

### A. 9:00 AM - Jackie Lanning: update on 20th Street South BUILD project.

Documents:

[City Engineering Memo.pdf](#)

#### i. Discussion and possible action on pavement type for the County's portion east of I-29 to 34th Avenue.

*Action: Motion to Approve, Comments, Roll Call*

## 8. Regular Business

### A. Action to approve Agreement #20-41: an Easement for Use of County Road Right-of-Way made by Golden Dakota Farms, LLC in Parnell Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 20-41 Easement Parnell Twp.pdf](#)

### B. Action to approve Agreement #20-42: an Easement for Use of County Road Right-of-Way made by Golden Dakota Farms, LLC in Elkton Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 20-42 Easement Elkton Twp.pdf](#)

### C. Action to approve Agreement #20-43: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Oslo Township.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[Agr 20-43 ROW Sioux Valley Energy.pdf](#)

- D. Action to approve a Request to Fill Vacancy for an Equipment Operator in the Highway Department.

*Action: Motion to Approve, Comments, Voice Vote*

Documents:

[RFV - Equipment Operator.pdf](#)

- E. Action to declare items as surplus property to sell, transfer or destroy.

Documents:

[Surplus List.pdf](#)

## **9. Commission Department Director's Report**

Documents:

[Commission Dept Director Report.pdf](#)  
[2020 County Convention.pdf](#)  
[Reducing Impact of Substance Abuse and Mental Illness Conference.pdf](#)  
[Mental Illness Informational Picnic.pdf](#)  
[US14 Bypass Corridor Study Online Info Release.pdf](#)

## **10. States Attorney's Office Report**

### **11. Commissioner Reports and Discussion Items**

- A. Correspondence received

Documents:

[SDML Election Notice.pdf](#)  
[SDPAA Election Notice.pdf](#)  
[Boys Girls Club Thank You.pdf](#)  
[DENR to Norfeld Hutterian Brethren.pdf](#)  
[DENR to Norfeld Hutterian Brethren.pdf](#)  
[DENR to Richard Debra Ford Swine Operation - 2017 General Permit.pdf](#)  
[DENR to Richard Debra Ford Swine Operation - State Gen Permit.pdf](#)

## **12. Executive Session**

*Action: Motion to Enter Into Executive Session, Voice Vote*

*Action: Motion to Come Out of Executive Session, Voice Vote*

## **13. Adjournment**

*Action: Motion to Approve, Voice Vote*

## **14. Public Notices**

- *August 3-6: Brookings County 4-H Achievement Days*
  - *August 10, Monday: Brookings Empowerment Project Picnic. 5:30-7:30 p.m. Pioneer Park, Brookings*
  - *August 13, Thursday: CDI Golf Outing at the Brookings Country Club*
  - *September 7, Monday: County offices closed due to the Labor Day holiday.*
  - *September 13-15: SDACC Fall Convention. Ramkota, Sioux Falls.*
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**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.