

REQUEST TO FILL VACANCY

Position Vacancy SERGEANT INVESTIGATIONS
Department SHERIFF 211
Vacancy Result of: RESIGNATION / RETIREMENT

Please respond to each of the following or provide the requested item. Attach additional sheets if necessary.

- 1. Job Description
- 2. Departmental Organizational Chart
- 3. Severance Payout Calculations for Terminating Employee

Vacation	\$	_____
Sick Leave	\$	_____
Employee Retirement Recognition	\$	_____
Other	\$	_____
Total	\$	_____

4. Explain the effects of leaving the vacancy until severance is accumulated.

5. Explain the effects of leaving the vacancy permanent or discussion of alternatives.

THIS POSITION CONDUCTS OR OVERSEES ALL CRIMINAL INVESTIGATIONS. MANY TIMES THE FIELD DEPUTY DOES NOT HAVE TIME TO CONDUCT INVESTIGATIONS ON REPORTED CRIMES.

6. Provide description of departmental discussions about the vacancy.

7. Estimated length of time to fill the position after approval. *Two Weeks*

8. Any additional comments?

Martin S. Stanwick
Department Manager

1-6-21
Date

Request for filling of vacancy: _____ Approved _____ Denied

Chairman, Brookings County Commission

Date