

BROOKINGS COUNTY PLANNING & ZONING COMMISSION
MINUTES OF JANUARY 5, 2021 REGULAR PLANNING & ZONING MEETING

The Brookings County Planning & Zoning Commission met at their regular meeting on Tuesday, January 5, 2021. Modified meeting practices were used due to the global pandemic of COVID-19. Attendance for meetings to be via phone or for those in attendance the CDC recommended guidelines were followed in the Commission Chambers. The following members were present: Chad Ford, Mike Bartley, Spencar Diedrich, Darrel Kleinjan, Kyle Vanderwal and alternate Roger Erickson. Members that phoned in were: Randy Jensen and Senior Planner from First District Association of Local Governments Luke Muller. Absent was: Michael McHugh. Open seats to be filled yet: District 3, District 4 and Alternate. Also present were: Deputy Director Richard Haugen and County Development Director/Emergency Manager Robert Hill.

CALL TO ORDER

Chair Ford called the meeting to order at 7:05 PM. (Board member Jensen joined meeting at 7:08 PM)

APPROVAL OF MINUTES

(Diedrich/Vanderwal) Motion to approve the December 1, 2020 Meeting Minutes. Roll call vote: Bartley-aye, Diedrich-aye, Kleinjan-aye, Vanderwal-aye, Erickson-aye, Ford-aye. 6-aye, 0-nay. **MOTION CARRIED.**

ITEMS TO BE ADDED TO AGENDA BY COMMISSION MEMBERS OR STAFF.

None added.

INVITATION FOR CITIZENS TO SCHEDULE TIME ON AGENDA FOR ITEM NOT LISTED. *Time limited to 5 minutes per person to address the board.*

No one scheduled time to address the board.

DISCLOSURE OF CONFLICTS OF INTEREST

None.

APPROVAL OF AGENDA

(Vanderwal/Kleinjan) Motion to approve the agenda for the January 5, 2021 Meeting. Roll call vote: Diedrich-aye, Kleinjan-aye, Vanderwal-aye, Erickson-aye, Bartley-aye, Ford-aye. 6-aye, 0-nay. **MOTION CARRIED.**

ELECTION OF OFFICERS FOR 2021

(Diedrich/Bartley) Motion to appoint Chad Ford as Chairperson for 2021. Voice vote: 6-aye, 0-nay. **MOTION CARRIED.**

(Vanderwal/Bartley) Motion to appoint Darrel Kleinjan as Vice Chairperson for 2021. Voice vote: 6-aye, 0-nay. **MOTION CARRIED.**

Board member Jensen joined meeting at 7:08 PM

CONVENE AS BROOKINGS COUNTY BOARD OF ADJUSTMENT

2021VAR001

Application by Kleinjan Farms, Inc. for a variance. Article 11.00: Section 11.01 "A" Agricultural District: Area Regulations # 3: Side Yard – the minimum depth of the side yard shall be twenty five (25) feet. The property is described as: "N 179' of Block 2 of the Plat of Block 1 & 2 of Man's Addition in the E1/2 of Section 21, T111N, R51W (Oakwood Township)."

(Diedrich/Kleinjan) Motion to approve the Variance request.

STAFF REPORT: Applicant is requesting a variance to build a grain bin 10-15 feet from the side property line. The required side yard setback is 25 feet. The proposed bin would be the same size as the other 3 existing bins. The existing bins are 10 feet and 15 feet from the side property line, depending on the style of ventilation fan. The parcel is 179 feet wide x 1,660 feet long. Variances for the existing bins were granted in 2006, 2013 and 2016. Considerations: 1) Shape and size of lot, 2) location of electrical transformer. Public notices were published in the Brookings Register on December 22 and 29, 2020 and the Volga Tribune on December 24, 2020.

PUBLIC HEARING: Applicant Johnathon Kleinjan informed those present they wanted to locate the bin in the same row as the others to save space and allow for ease of adding a grain conveyor in the future.

Proponents: Haugen presented comments received from adjoining landowner Manny Langstraat noting no objections to the request.

Opponents: None.

DISCUSSION: Board members had no questions or comments regarding the request. Findings of Facts were reviewed and completed by the board and placed on file.

VOTE: Kleinjan-aye, Vanderwal-aye, Jensen-aye, Erickson-aye, Bartley-aye, Diedrich-aye, Ford-aye. 7-aye, 0-nay. **MOTION CARRIED.**

DEPARTMENT REPORTS

Hill noted: 1) Mike Bartley would be commission representative on the board for 2021; 2) board members would receive an increase in meeting pay from \$50 to \$75; 3) Year-end report review; 4) Categorized COVID-19 vaccinations had started in the county and plans were being made for the various categories for the community vaccination opportunities, once plans were finalized things would be advertised via newspapers, radio, Facebook, etc..

Haugen added that work would get started on the Ordinance update again and that there were already a couple of items on the February agenda.

Muller noted he had nothing to add.

ADJOURN

(Diedrich/Vanderwal) Motion to adjourn. Voice vote: 7-aye, 0-nay. **MOTION CARRIED.**
Chair Ford adjourned the meeting at 7:27 PM.

Rae Lynn Maher
Brookings County
Development Department

DRAFT 1-8-2021