

BROOKINGS COUNTY PLANNING & ZONING COMMISSION
MINUTES OF NOVEMBER 2, 2020 REGULAR PLANNING & ZONING MEETING

The Brookings County Planning & Zoning Commission met at their regular meeting on Tuesday, November 2, 2020. Modified meeting practices were used due to the global pandemic of COVID-19. Attendance for meetings to be via phone or for those in attendance the CDC recommended guidelines were followed in the Commission Chambers. The following members were present: Chad Ford, Tom Davis, and alternate Roger Erickson. Members that phoned in were: Michael McHugh, Darrell Nelson, Darrel Kleinjan, and Kyle Vanderwal. Absent were: Mike Bartley, Randy Jensen, Terrell Spence alternate Spencar Diedrich and Senior Planner from First District Association of Local Governments Luke Muller. Also present was: Deputy Director Richard Haugen and also phoning in: County Development Director/Emergency Manager Robert Hill.

CALL TO ORDER

Chair Ford called the meeting to order at 7:03 PM

APPROVAL OF MINUTES

(Erickson/ Davis) Motion to approve the October 6, 2020 Meeting Minutes. Roll call vote: McHugh-aye, Davis-aye, Nelson-aye, Kleinjan-aye, Vanderwal-aye, Erickson-aye, Ford-aye. **MOTION CARRIED.**

ITEMS TO BE ADDED TO AGENDA BY COMMISSION MEMBERS OR STAFF.

None added.

INVITATION FOR CITIZENS TO SCHEDULE TIME ON AGENDA FOR ITEM NOT LISTED. *Time limited to 5 minutes per person to address the board.*

No one scheduled time to address the board.

DISCLOSURE OF CONFLICTS OF INTEREST

None.

APPROVAL OF AGENDA

(Erickson/Davis) Motion to approve the agenda for the November 2, 2020 Meeting. Roll call vote: Davis-aye, Nelson-aye, Kleinjan-aye, Vanderwal-aye, Erickson-aye, McHugh-aye, Ford-aye. **MOTION CARRIED.**

CONVENE AS BROOKINGS COUNTY PLANNING & ZONING COMMISSION

CONSIDERATION OF PLATS

2020PLAT024

For property described as "Plat of Tract 1 of Rasmussen's Addition in the SE1/4 of Section 34, T109N, R49W of the 5th P.M., Brookings County, South Dakota." Submitted by Troy and Shannon Rasmussen to plat off 6.60 acres of an existing building site from the 160 acres they own. The building site consists of a detached garage, silo, grain bins,

November 2, 2020

Meeting Minutes APPROVED – **correction: approval pending 2-2-2021**

a Quonset building and smaller outbuilding. They will use the existing driveway on 476th Avenue for access.

(Erickson/Davis) Motion to approve the plat. Roll call vote: Kleinjan-aye, McHugh-aye, Vanderwal-aye, Erickson-aye, Davis-aye, Nelson-aye, Ford-aye. **MOTION CARRIED.**

DEPARTMENT REPORTS

Hill noted that he was calling in and was watching via YouTube with SDSU class of 5 students.

Haugen update the board on progress of ~~2020var004~~ **2019var001** (Jacob Crevier) noting wet conditions delayed the project but that the site preparation was underway and that the variance was still in effect.

ADJOURN

(Erickson/Davis) Motion to adjourn. Roll call vote: Kleinjan-aye, Vanderwal-aye, Erickson-aye, McHugh-aye, Davis-aye, Nelson-aye, Ford-aye. **MOTION CARRIED.**
Chair Ford adjourned the meeting at 7:12 PM.

Rae Lynn Maher
Brookings County
Development Department