



**STAFF REPORT:**

**Scheduled Agenda Items**

- ❖ 8:55 AM: David Weidler with Legislative Audit will be at the meeting to discuss the engagement letter for the FY20 audit.
- ❖ 9:00 AM: This is the public hearing and approval of the Highway Road & Bridge 5-Year Plan. Brian Gustad presented this during budget hearings in June.
- ❖ 9:30, 9:45 & 10:00 AM: These are the second reading times for the three medical cannabis-related ordinances. The first two require public hearings. The 10:00 AM zoning ordinance does not require a public hearing, as this was held at the joint meeting on 9/7/21.
- ❖ 10:30 AM: This is the time for the public hearing and action to approve the FY22 Annual budget. There are two action items. The first is for the changes to the provisional budget. The second action is the resolution approving the annual budget.

**Regular Business Items**

- Plats: There are three resolutions approving plats. All three were unanimously approved by the Planning & Zoning Commission at their September 7, 2021 meeting.
- First District Resolution: This is an annual resolution of support for the First District Association of Local Governments. This amount is budgeted for in FY22.
- BIG Preliminary Engineering Grant Agreements: The County was awarded four BIG program preliminary engineering grants. These are agreements for those grants.
- Right of Way Agreements: There are five routine right of way agreements with Sioux Valley Energy.
- Joint Powers Agreement: This state project is located at the corner of 220<sup>th</sup> Street and 464<sup>th</sup> Avenue – which is also on the Lake County line. It includes grading, asphalt concrete surfacing, gravel surfacing, pavement marking and signage. The cost to Brookings County is \$11,500.
- Application for Payment #1: This is a deduction to the contract with ASTECH for 2021 micro-surfacing in the amount of \$32,889.15.
- Mutual Aid Agreement: This is an updated emergency management mutual aid agreement for Region 6, adding Aurora County.
- Amendment 1: This amends agreement #21-77 with Community Health. I believe this changes the Federal Award Information Number (FAIN).
- Construction Change Order: This is the final change order for the South Highway 77 bridges in the amount of \$9,306.25.
- Migration to Office 365: Shawn Plowman has provided a staff report.
- Cybersecurity Grant: Shawn Plowman has provided a staff report.
- Vacancy Requests: These are both for deputy sheriff positions in the Sheriff's Department.

## Director's Report

- The General Fund surplus analysis information for August is attached to my report. We are at 26%, just above the 22.4% 10-year average.
- The Commission received an invitation to attend a "State Bridge Naming Ceremony" on Friday, October 8<sup>th</sup> at 11:00 AM at DePuy Military Hall. Additional information is attached to my report.
- The Commission received a response from the SDDOT's Dan Martell regarding the intersection of County Rd 23 and Highway 14 north of Aurora. That letter is included with my report.

## Public Notices

1. Thursday, September 23, 2021 – First District Open House & Picnic, 418 18<sup>th</sup> Ave. NE, Watertown
  - i. Ribbon Cutting & Open House from 11:00 AM – 1:00 PM
  - ii. Social Hour at 5:00 PM, Picnic at 6:00 PM
2. Thursday, September 30, 2021 – National Preparedness Month Event, 12:00 PM – 4:00 PM at the City & County Government Center.
3. Tuesday, October 5, 2021 – Chamber Luncheon with Representative Dusty Johnson, 11:30 AM – 1:00 PM, Swiftel Center.
4. Wednesday, October 6, 2021 – County Road Tour, 8:00 AM – 12:00 PM
5. Friday, October 8, 2021 – State Bridge Naming Ceremony, 11:00 AM, DePuy Military Hall.
6. Monday, October 11, 2021 – Offices closed in honor of the Native American Day holiday
7. Saturday, October 23, 2021 – Hobo Day Parade & Events
8. Tuesday, November 9, 2021 – Commission Planning Retreat, 8:00 AM – 4:00 PM, Community Room, Government Center
9. Wednesday, November 10, 2021 – Sioux Valley Commissioner's Meeting, Brookings County is hosting.
10. Thursday, November 11, 2021 – Offices closed in honor of the Veterans Day holiday



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