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**December 15th, 2015 Minutes**

Brookings County Planning & Zoning Commission  
December 15<sup>th</sup>, 2015 – 1:00 PM  
Brookings City & County Government Center  
310 Chambers

Chair Robbins called the meeting to order at 1:03 PM. Commission members present were: Lee Ann Pierce, Darrell Nelson, Darrel Kleinjan, Terrell Spence, Randy Jensen, Laurie Nichols and alternate board members Roger Erickson and Tom Davis. Absent were: Robert Rochel, Kimberly Elenkiwich

Chair Robbins stated “We are acting as the Brookings County Planning and Zoning Commission”, read the opening statement and **agenda item # 2: Items to be added to agenda by commission members or staff.** No items were added by staff.

Chair Robbins read **agenda item # 3: Invitation for citizen to schedule time on the commission agenda for an item not listed. Time limited to 5 minutes per person to address the board.** No one scheduled time to address the board.

Chair Robbins read **agenda item # 4: Approval of Agenda.** Darrel Kleinjan moved to approve the agenda. Terrell Spence second. Chair Robbins called for a voice vote. 7 -eyes and 0-nays, motion carried.

\* Board members Tom Davis and Laurie Nichols joined the meeting. \*

Chair Robbins read, **agenda item #5: NOTICE OF PUBLIC HEARING ORDINANCE 2015-03, AN ORDINANCE PROVIDING FOR THE RE-ADOPTION OF THE 1997 REVISED ZONING ORDINANCE AND ALL AMENDMENTS THERETO.** The Brookings County Planning and Zoning Commission will hold a public hearing on Tuesday, December 15th, 2015 at 1:00 PM in the Brookings City and County Government Center, Chambers, Room 310, 520 3<sup>rd</sup> Street Brookings, South Dakota. All interested persons are encouraged to attend and comment on Ordinance 2015-03, an ordinance re-adopting the 1997 Revised Zoning Ordinance and all amendments thereto, thereby establishing zoning regulations for Brookings County, South Dakota, and providing for the administration, enforcement, and amendment thereof, in accordance with the provisions of Chapters 11-2, 1967 SDCL, and amendments thereof, and for the repeal of

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all resolutions and ordinances in conflict therewith. The Planning and Zoning Commission may make recommendation, with or without amendments, to the Brookings County Board of Commissioners. The proposed Ordinance 2015-03 will be made available for public inspection during normal business hours at the Brookings County Development Office, Suite 200, 520 3<sup>rd</sup> Street Brookings, South Dakota or online at [www.brookingscountysd.gov](http://www.brookingscountysd.gov) (Pursuant to SDCL Section 11-2 and amendments thereto). It is the policy of Brookings County, South Dakota not to discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service. Chair Robbins then read the entire proposed Ordinance 2015-03. Laurie Nichols moved to adopt the ordinance. Randy Jensen second. Richard Haugen noted that the notice was published incorrectly in the newspaper, stating, "The meeting is to readopt the current zoning ordinance, not change anything as the newspaper implied." Chair Robbins opened up for questions or comments from the board. Board member Pierce asked a question regarding dates mentioned in notice Mr. Haugen noted the documents are the same as board members received earlier. Chair Robbins then opened it up to the board for additional questions or discussion, seeing none, he then opened up the public hearing portion, asking individuals to come forward identify themselves and address the board. Catherine Carter came forward identified herself as a Brookings County resident. Ms. Carter then stated, "I understand there was an error in the timeline of public notice in September due to publication date error thus the need for this meeting. At the September reading I had presented the board with documents listing possible changes to county ordinances and would like to make sure that is still being considered." Mr. Haugen stated and showed documents in question were still on file. Chair Robbins asked for more questions or concerns from the audience, seeing none, he closed the public portion. Chair Robbins asked for further discussion from the board, seeing none, he asked for a roll call vote: Erickson-aye, Davis-aye, Nelson-aye, Kleinjan-aye, Nichols-aye, Spence-aye, Jensen-aye, Pierce-aye, Robbins-aye. 9-ayes, 0-nays, motion carried.

Chair Robbins read **agenda item #6: Department Report**. Chair Robbins asked Mr. Haugen if he had anything to report. Richard Haugen noted, he had nothing to report. Chair Robbins asked for any further questions or comments from the board. Board member Laurie Nichols stated, "I would like to ask Luke Muller a question regarding the Comprehensive Plan and public hearing dates." Chair Robbins asked Mr. Muller to come forward, identify himself and address the board. Mr. Muller identified himself as Luke Muller from First District Association of Governments. Mr. Muller noted that he had received some comments from board members and would continue to collect and make changes to the draft. A public hearing date of January 26, 2016 at 6 PM is tentatively set.

Chair Robbins adjourned the meeting at 1:17 PM.