

RESOLUTION 2016-4
A RESOLUTION TO FORMALLY ESTABLISH THE LAKE COUNTY
PUBLIC SAFETY BUILDING ADVISORY COMMITTEE

1. The Committee will be called the Lake County Public Safety Building Advisory Committee, (hereafter referred to as "LCPSBAC"). It is created by the Lake County Board of Commissioners (hereafter referred to as "the Commissioners") and will serve at the pleasure of the same. The Commissioners may amend this resolution at their discretion.

2. Purposes

In light of South Dakota Codified Laws including, but not limited to 24-11-2, 24-11-23, 34-45-3, 7-8-20 and 7-25, the LCPSBAC shall provide information and offer recommendations to the Commissioners regarding the current Public Safety Building facilities and the needs of the county departments currently housed in those facilities.

3. Scope

The LCPSBAC shall:

- Review the previous work done by the informal building committee and determine the need for further analysis;
- As necessary, further analyze or recommend to the Commissioners ways to obtain the needed analysis; and
- Recommend to the Commissioners options to resolve building systems, structural, security, and spacing needs.

The Commissioners may refer specific questions or issue further instructions to the LCPSBAC at its discretion.

4. Relationship of LCPSBAC to the Commissioners

The LCPSBAC shall offer recommendations and provide relevant information. The LCPSBAC has no authority to expend funds beyond what is authorized by the Commissioners or to make decisions on behalf of the Commissioners.

5. Membership

Composition: The LCPSBAC shall consist of up to eleven members. Of these, up to nine members shall be voting members and shall include:

- Up to two members of the public appointed by the Commissioners
- Two County Commissioners, to be appointed by the Commissioners
- The Buildings and Grounds Superintendent
- The Lake County Sheriff
- The Lake County Emergency Manager
- The Lake County State's Attorney
- The Lake County 9-1-1 Director

The two non-voting ex officio members shall include:

- The City of Madison Chief of Police
- The Lake County Jail Administrator

6. Organizational Structure

The LCPSBAC will have a chair and vice chair. The LCPSBAC will also have a recording secretary who need not be a LCPSBAC member.

7. Procedural Rules

By-Laws: The LCPSBAC will operate according to Roberts Rules of Order. The LCPSBAC may adopt by-laws at its discretion to further govern committee operation. By-laws shall require that two-thirds of the voting members of the LCPSBAC vote to approve adoption or change. All meetings shall be public and shall be held in compliance with South Dakota public meeting laws (South Dakota Codified Law, Chapter 1-25). Notices of upcoming meetings will be communicated to members and to the public sufficiently in advance to allow members and the public to make plans to attend.

Meetings: The LCPSBAC will make best efforts to meet at least quarterly. A quorum must be present in order for the LCPSBAC to vote on any matters. A quorum shall be a simple majority of voting members.

Minutes: Minutes of each meeting shall be kept. Copies will be filed with the County Auditor and made available to the public in accordance with South Dakota public meeting laws.

Dismissal: Appointed members who are absent without reasonable cause from two successive meetings will be considered to have resigned their seat. The Commissioners will move to fill the position.

Compensation of members of the public: The Commissioners may decide to compensate members of the public for their service as members of the LCPSBAC.

Voting aye: Bohl, Golden, Hageman, Pedersen, and Wollmann **Voting nay:** none

Dated this 5th day of January 2016.

LAKE COUNTY BOARD OF COMMISSIONERS



Chairman, Lake County Commission

ATTEST:



Lake County Auditor

