RESOLUTION #16-____

A RESOLUTION TO FORMALLY ESTABLISH THE BROOKINGS COUNTY JAIL EXPANSION ADVISORY COMMITTEE

1. The Committee will be called the Brookings County Jail Expansion Advisory Committee (hereafter referred to as "Committee"). It is created by the Brookings County Board of County Commissioners (hereafter referred to as "Commissioners") and will serve at the pleasure of the same. The Commissioners may amend this resolution at their discretion.

2. Purposes

   In accordance with South Dakota Codified Laws, including, but not limited to, 24-11-2, 24-11-23, 34-45-3, 7-8-20 and 7-25, the Committee shall provide information and offer recommendations to the Commissioners regarding the current jail facility.

3. Scope

   The Committee shall:

   - Review the previous work done by Group II Architects and James Rowenhorst and determine the need for further analysis;
   - As necessary, further analyze or recommend to the Commissioners ways to obtain the needed analysis;
   - Recommend to the Commissioners options to resolve building systems, and structural, security, and space needs.

   The Commissioners may refer specific questions or issue further instructions to the Committee at their discretion.

4. Relationship of the Committee to the Commissioners

   The Committee shall offer recommendations and provide relevant information. The Committee has no authority to expend funds beyond what is authorized by the Commissioners or to make decisions on behalf of the Commissioners.

5. Membership

   Composition: The Committee shall consist of up to eleven members and shall include:
   - Up to two members of the public appointed by the Commissioners.
   - Two County Commissioners appointed by the Commissioners.
   - The Brookings County Sheriff
   - The Brookings County Assistant Sheriff
   - The Brookings County Jail Administrator
   - The Deputy State's Attorney
   - A Third Circuit Judge
   - The Brookings County Commission Department Director

6. Procedural Rules

Meetings: The Committee will make best efforts to meet at least quarterly. A quorum must be present in order for the Committee to vote on any matters. A quorum shall be a simple majority of the members.

Dismissal: Appointed members who are absent without reasonable cause from two successive meetings will be considered to have resigned their seat. The Commissioners will move to fill the position.

Dated this _____ day of _____, 2016

ATTEST:

_____ _____

Brookings County Finance Officer Chairperson, Brookings County Commission