

April 2016

Register of Deeds Strategic plan

Short range goals

1. Technology – For 2016 the technology in our office is focused on DocPro. The conversion from Incode, learning the new program and implementing the use into our daily routine
2. Equipment – I will continue to upgrade equipment as needed.
3. Travel/ training – The spring Workshop, Fall Convention and 8 county meetings are training opportunities that are worthwhile to attend. I start my 2nd year on the SDACO Resolutions Board I am excited to have an input in the Resolutions that will affect the South Dakota Officials and their offices. Having served a term on the Continuing Ed Board I feel it is essential we continue training to better serve our citizens.

Long Range Goals

Are similar to the short range

1. Equipment –
Replace computers, printers and monitors as needed. The copier/fax/scanner will need replacing in 6 or 7 years.
2. Travel/training – State Workshops. State Conventions and the 8 County meetings as stated in the short range goals. I would like to attend the National Recordors convention again in the future

Bev Chapman

Brookings County Register of Deeds