

Brookings County

Travel/Education Request Form

Name(s) Sonia Mack

Department Extension/4-H Position: 4-H Youth Program Advisor

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4/25/2016			Watertown, SD
10/8-14/2016			New Orleans, LA

Reason for Travel: Watertown-Fair Entry Update/Final Set Up

New Orleans - 2016 NAE4-HA Annual Conference and Award Ceremony

Passengers:

- Estimated Expenses:**
- Air \$450.00
 - Method of Travel: County Vehicle Private Auto
 Watertown and Sioux Falls airport
232 Miles @ \$.42 /per mile = \$ 97.44
 - Meals: 5 Breakfast @ \$ 10.00 = \$ 50.00
5 Lunch @ \$ 14.00 = \$ 70.00
5 Dinner @ \$ 21.00 = \$ 105.00
Employees will not be reimbursed for meals that are included in the registration fee.
 - Additional Expenses (taxi, parking, etc):
 Please list Luggage-\$50; Parking-\$50, Taxi-\$50 = \$ 150.00
 - Lodging: 6 Estimated number of days/nights = \$ 1374.00
 - Registration Estimated cost = \$ 450.00

Total Cost Estimate = \$2746.44

Department Head designated mileage rate: \$.42 /per mile

- A travel advance form is attached to this request yes _____ no X



 Department Head Signature

April 19, 2016

 Date



Bayous and Byways
2016 NAE4-HA National Conference
New Orleans, Louisiana
October 9-13, 2016

Tentative Schedule

(Last update: March 21, 2016)

Saturday, October 8, 2016

8 am - 5 pm	Operations Center Open
8 am - 5 pm	NAE4-HA National Board Meeting
8 am - 6 pm	Pre-Conference Tours and Workshops
3 pm - 6 pm	Conference Registration and Welcome Center
9:00 PM	Host State Committee Meeting

Sunday, October 9, 2016

7 am - 5 pm	Volunteer Headquarters
7 am - 5 pm	Conference Registration & Welcome Center
8 am - 4 pm	Pre-Conference Tours and Workshops
8 am - 5 pm	Operations
8 am - 12 pm	NAE4-HA Board Meeting
1 pm - 2 pm	NAE4-HA Committee Leadership Team <ul style="list-style-type: none">- Member Recognition- Member Services- Policy and Resolutions- Professional Development- Programs
2 pm - 3:30 pm	State Officers Leadership Workshop
3 pm - 4 pm	First Timers Orientation
4 pm - 5 pm	Committee Meetings
5:30 pm - 10 pm	Opening Event
11:00 PM	Host State Committee Meeting

Monday, October 10, 2016

7 am - 5 pm	Operations
7 am - 5 pm	Volunteer Headquarters
7:30 am - 5 pm	Conference Registration and Welcome Center
8:00 am - 11:30 am	Commercial Exhibit Set-Up
8:30 am - 11:15 am	Conference Grand Opening Session <ul style="list-style-type: none">- Welcome and Entertainment- Business Meeting- Entertainment- Keynote Speaker - Jeanne Robertson (http://www.jeannerobertson.com)- Announcements
12:00 pm - 5:00 pm	Commercial Exhibits Open
12:00 pm - 1:30 pm	State & National Staff Luncheon
12:00 pm - 1:30 pm	Lunch in the Exhibit Hall
1 pm - 5:00 pm	State 4-H Program Leaders Workshop
1 pm - 1:30 pm	Retirees & Family Welcome

<http://www.nae4ha.com/2016-national-conference>



Bayous and Byways

Tentative Schedule of Events, Page 2

1:00 - 3:00 pm	Poster Showcase #1 (Staffed 1:00 pm to 2:00 pm)
1:30 - 3:00 pm	Seminars Session #1
3:00 - 5:00 pm	Poster Showcase #2 (Staffed 3:00 pm to 4:00 pm)
3:30 - 5:00 pm	Exhibit Showcase in Exhibit Hall
3:30 - 5:30 pm	Committee Meetings
6:00 pm	States' Night Out
9:00 PM	Host State Committee Meeting

Tuesday, October 11, 2016

7:00 am - 6:00 pm	Operations
7:00 am - 5:00 pm	Volunteer Headquarters
7:30 am - 8:30 am	Past Presidents Breakfast
8:00 am - 5:00 pm	Conference Registration and Welcome Center
8:00 am - 3:00 pm	State 4-H Program Leaders Workshop, continued from Monday
8:00 am - 5:00 pm	Commercial Exhibits Open
8:30 am - 10:30 am	Poster Showcase #3 (Staffed 9:30 am to 10:30 am)
8:30 am - 10:00 am	Seminars #2
10:00 am - 2:00 pm	Life Member New Orleans Tour and Lunch
10:30 am - 12:00 pm	Seminars #3
10:30 am - 12:30 pm	Poster Showcase #4 (Staffed 11:30 am to 12:30 pm)
12:00 pm - 1:30 pm	Lunch in the Exhibit Hall
12:00 pm - 1:30 pm	Global Citizenship Luncheon (by invitation only)
12:30 pm - 2:30 pm	Poster Showcase #5 (Staffed 12:30 pm to 1:30 pm)
1:00 pm - 5:00 pm	Life Member/Family Tours and Activities
1:30 pm - 3:00 pm	Seminars #4
2:30 pm - 4:30 pm	Poster Showcase #6 (Staffed 2:30 pm to 3:30 pm)
3:30 pm - 5:30 pm	General Session <ul style="list-style-type: none">- Opening- State of the 4-H Program- Entertainment- NAE4-HA Business Meeting
6:00 pm - 8:00 pm	Sports of the South in the New Orleans Super Dome
10:30 PM	Host State Committee Meeting

Wednesday, October 12, 2016

7:00 am - 6:00 pm	Operations
7:00 am - 5:00 pm	Volunteer Headquarters
8:00 am - 5:00 pm	Conference Registration
8:00 am - 12:00 pm	Commercial Exhibits Open
8:00 am - 9:00 am	Committee/Task Force Meetings
9:15 am - 11:30 am	Regional Brunch
12:00 pm - 1:30 pm	Seminars #5
2:00 pm - 5:00 pm	Seminars on Wheels
2:00 pm - 5:00 pm	Super Seminars
4:00 pm - 5:00 pm	Conference Debriefing w/ Future Conference Committees
5:30 PM	Dinner on your Own
11:00 PM	Host State Committee Meeting



Bayous and Byways
Tentative Schedule of Events, Page 3

Thursday, October 13, 2016

7:00 am - 5:00 pm	Operations
8:00 am - 5:00 pm	Conference Registration
8:30 am - 10:45 am	Closing Assembly <ul style="list-style-type: none">- Entertainment- NAE4-HA Business Meeting- Entertainment- Cap Note Speaker- Closing and Announcements
11:30 am - 2:30pm	NAE4-HA Transition Board Meeting
12:00 pm	Lunch on your own and Self Tours of New Orleans
1:00 pm - 3:00 pm	Awards Rehearsal
5:00 pm	Award Winners & Donor Reception
6:00 pm	Ballroom Doors Open
6:30 pm - 9:00 pm	NAE4-HA Awards Banquet

Travel / Education Request Form

Name(s) Gary Egeberg & Mike Andresen

Department Weed & Pest Department Position _____

Travel / Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
4-28-16			Mitchell

Reason for Travel Mosquito calibration work shop

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 106 miles @ \$____/per mile = \$_____
- Meals: Breakfast @ \$_____ = \$_____
- Lunch @ \$_____ = \$_____
- Dinner @ \$_____ = \$_____
- Additional Expenses (taxi, parking, etc):
 Please list _____ = \$_____
- Lodging: _____ Estimated number of days/nights = \$_____
- Registration: _____ Estimated cost = \$_____
- Total Cost Estimate = \$_____

Department Head designated mileage rate: \$_____/per mile

Mike Mor Department Head Signature 4-18-16 Date

Travel / Education Request Form

Name(s) Scott Sebring / MATT CHRISTENSEN
 Department SHERIFF 511 Position(s) Asst Sheriff / Admin Asst

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
MAY 10, 2016	-	-	Sioux Falls

Reason for Travel TRAINING Generald weapon Reports
- PROCESSING Rpt

Passengers MATT CHRISTENSEN Admin Asst

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 50.00
 - Meals: — Breakfast @ \$ — = \$ —
2 Lunch @ \$ 11.10 = \$ 22.00
— Dinner @ \$ — = \$ —
 - Additional Expenses (taxi, parking, etc)
 Please list N/A = \$ —
 - Lodging: — Estimated number of days/nights = \$ —
 - Registration — Estimated cost = \$ —
- Total Cost Estimate = \$ 72.00

Department Head designated mileage rate: \$ _____ / per mile

[Signature]
 Department Head Signature

4-14-16
 Date

Gun Permits

Martin Stanwick

From: Staci Ackerman <admin@southdakotasheriffs.org>
Sent: Tuesday, April 12, 2016 12:25 PM
To: 'Andy Howe'; 'Barry Hillestad'; 'Bill Stahl'; 'Boll, Josh'; 'Bon Homme County Sheriff'; 'Brad Rathbun'; 'Brian Dean'; 'Bvron Noelmeier'; 'ccs161'; 'Curt Hambraer'; 'Dale Elsen'; 'Dan Limoges'; 'Darrell Miller'; 'Dave Ackerman'; 'Dave Solem'; 'David Fink'; 'Dawn Lake'; 'Dennis Johnson'; 'Doug DeBoer'; 'Doug Solem'; 'Fall river County Sheriff's Office'; 'Fred Koester'; 'Fred Lamphere'; 'Garv Cudmore'; hvdesheriff@venturecomm.net; 'Jasonweber'; 'Jav Tasa'; 'Jim Vlahakis'; 'Jim Zeeb'; 'Jody Hauge'; 'Joe Farmer'; 'John Weber'; 'Jon Coler'; 'Keith Gall (Corson County Sheriffs Office)'; 'Kelly Serr'; 'Kevin Owen'; 'Kevin Schurch'; kevin.thom@co.pennington.sd.us; kinasburvso@mchsi.com; 'Les Maver'; 'Lucas Hamar'; 'Mark Milbrandt'; 'Mark Norris'; 'Martin Stanwick'; 'Mike Blom'; 'Mike Bucholz'; 'Mike Leidholt'; 'Mike Milstead'; minerso@alliancecom.net; 'Randy Bartlett'; rbclements@goldenwest.net; 'Rex Conrov'; 'Rick Wheeler'; rmerwin@meadecountv.org; 'Rob McGraw'; 'Shawn Pettif'; 'Sheriff Hall'; 'Sheriff Randy L. Thaler'; 'Sheriff Schlotterbeck'; 'Sheriff Tim Walburg'; 'Steve Brink'; 'Steve Manger'; 'Tim Drey'; 'Todd Holtz'; 'Tom Fridley'; 'Tom Schmitt'; 'Troy Wellman'; twishard@codington.org; 'Wayne Willman'; 'Wvatt Sabo'; 'Wvatt Sabo'
Subject: RE: Concealed Permit Training

I forgot to mention we are working on a date for training in Pierre as well.

From: Staci Ackerman [mailto:admin@southdakotasheriffs.org]
Sent: Tuesday, April 12, 2016 11:33 AM
Subject: Concealed Permit Training

Good morning,

We have just booked the date for the Sioux Falls training. It will be **May 10th at 10:00 am** at the Law Enforcement Center in their training room. This is open to any law enforcement as well as your staff who assist you in processing the permits.

In speaking with Teresa Bray about our upcoming training in Deadwood she shared with me some things they are hearing as Secretary Krebs travels around the state as well as some issues they are seeing in their office.

1. She said they are hearing from some of your staff they do not receive all the updates and notifications either I have sent out or the Secretary of State's Office has sent to me to forward. I have created a "Concealed Weapons Permit" distribution list for emails. Some of you already have a 2nd staff person on our regular distribution list. If you would like me to add anyone who assists you with the permit process please send me their name and email. I will ONLY put them on the concealed permit list unless you tell me you want all correspondence to go to them also.
2. Most important message she asked for me to pass along is under South Dakota law. their office **MUST** receive the permits within 7 days of you signing it. They have confirmed with the AGO staff who work in this area this interpretation of statute. She said they have been working with the sheriff's offices as they see this occur but said they are still seeing them come as late as 2-3 weeks after being signed.
3. Another point they visited with the AGO staff about is the keeping and maintain of names. They said statute is very clear about this and they are NOT to be kept at all. Teresa said I should visit with our sheriffs as she thought there are some things for accounting purposes you may need to keep them. However, under the AGO staff opinion nothing should be kept. She thought our association look into this ourselves and see if there is anything we need to try to address in statute.

Thank you!
Staci

Travel / Education Request Form

+ Temp Absentee Workers

Name(s) Kristen Witchey, Vicki Buseth, Jennifer Beller, Jenna Peterson
 Department Co. Finance Position(s) elections/Finance

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
5-1-16 thru 11-10-16			Election related travel

Reason for Travel deliver/pick up election equipment + supplies and travel to nursing homes.

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$.42 /per mile = \$ _____
- Meals: _____ Breakfast @ \$ _____ = \$ _____
 _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/ nights = \$ _____
- Registration _____ Estimated cost = \$ _____
- Total Cost Estimate = \$ _____

Department Head designated mileage rate: \$ _____ / per mile

Vicki Buseth

Department Head Signature

4/12/16

Date

Travel/Education Request Form

Name(s) Jackie Rippert

Department Finance Position Finance Assistant

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
5/11/2016			Pierre

Reason for Travel:

To attend MV training during the Spring Workshop

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 382 Miles \$ 0.42 /mile =\$ 160.44

•Meals: _____ Breakfast @ \$ _____ =\$ 0.00
 1 Lunch @ \$ 11.00 =\$ 11.00
 _____ Dinner @ \$ _____ =\$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ =\$ _____

•Lodging: _____ Estimated number of days/nights =\$ _____

•Registration: _____ Estimated Cost =\$ _____

Total Cost Estimate =\$ 171.44

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No

Jackie Rippert
 Department Head Signature

4/13/16
 Date

Travel/Education Request Form

Name(s) Michael Holzhauser

Department Veterans Affairs Position Service Officer

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
May 14, 2016			Myrtle Beach SC
May 20, 2016			Brookings, SD

Reason for Travel:

To attend NACVSO Training

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 1 _____ Miles \$ 1,000.00 /mile =\$ 1,000.00

•Meals: 7 _____ Breakfast @ \$ 10.00 =\$ 70.00
 7 _____ Lunch @ \$ 14.00 =\$ 98.00
 7 _____ Dinner @ \$ 21.00 =\$ 147.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list Taxi, Parking, and other fee's =\$ 100.00

•Lodging: 7 _____ Estimated number of days/nights =\$ 1,000.00

•Registration: 300.00 Estimated Cost =\$ 300.00

Total Cost Estimate =\$ 2,715.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No


 Department Head Signature

4-14-16
 Date



NACVSO 2016 ANNUAL TRAINING CONFERENCE

Myrtle Beach South Carolina

AGENDA (Tentative)

Saturday, May 14, 2016 through Sunday May 15, 2016

Saturday, May 14, 2016

- 8:00am Time and Place, Conference Director
- 8:30am Budget/Finance, Vendor, Product Sales, Awards and Citations, Audit
- 9:00am Website, Membership
- 9:15am Scholarships
- 9:30am National Service Director, CEUs
- 10:00am Education, Contract Training
- 10:30am Legislative Committee, Washington Liasion
- 11:00am Judge Advocate, Constitution & ByLaws, Policy and Procedures
- 11:30am Women Veterans
- LUNCH**
- 1:00pm Newsletter, Chaplain
- 1:30pm Delegates and Protocol
- 2:00pm Executive Board Meeting

Sunday, May 15, 2016

- 10:00am Memorial Service and Fellowship Breakfast
- 3:00pm Opening Ceremonies, Beach Club Hilton Hotel
- 6:00pm President's Reception, Beach Club Hilton Hotel
- 10:00pm Closing, Beach Club Hilton Hotel



NACVSO 2016 ANNUAL TRAINING CONFERENCE

Myrtle Beach South Carolina

CEU TRAINING CLASS AGENDA (Tentative)

Monday May 16, 2016 to Friday May 20, 2016

MONDAY

7:00 – 8:00	Delegates Meeting	NSD Rich Dumancas
8:00 – 11:00	General Business	President Golgart
11:00 – 12:30	LUNCH	
12:30 – 1:20	MyHealtheVet	Susan Hadairy
1:30 – 2:20	SEP	Frank B/Chris H
2:30 – 3:20	D2D Update/Status	Chief, Web Self Service
3:30 – 4:30	State Veteran Homes	Nat Assoc of State Vet Homes

TUESDAY

8:00 – 8:50	BVA Issues	Judge Cheryl Mason
9:00 – 9:50	BVA Issues	Judge Cheryl Mason
10:00 – 10:50	Ethics	Katrina Eagle
11:00 – 12:30	LUNCH	
12:30 – 1:20	Women's Issues	Helen Mosely Brown
1:30 – 2:00	MST	TBA
2:00 – 2:20	Education	VAZCO - TBA
2:30 – 3:20	Debt Management Issues	St Paul DMC
3:30 – 4:20	Semper Fi Association	TBA

WEDNESDAY

8:00 – 10:00	NACVSO Elections	President Golgart
10:10 – 11:00	FDC Issues	VACO
11:00 – 12:30	LUNCH	
12:30 - 1:20	Pension/Fiduciary	Dave McLenachen
1:30 -2:20	Pension/Fiduciary	Dave McLenachen
2:30 – 3:20	Consumer Protection	TBA
4:00 – 5:00	Medicare	TBA

THURSDAY

8:00 – 8:50	Special Case Issues	TBD
9:00 – 9:50	VHA –Healthcare Updates	TBD
10:00 – 11:00	VHA – Specific Issues	TBD
11:00 – 12:30	LUNCH	
12:30 - 1:20	CRSC/CRDP	Detroit VARO
1:30 – 2:20	Case Studies	Katrina Eagle/Amy
2:30 – 3:20	Case Studies	Katrina Eagle/Amy
3:30 – 4:00	Case Studies	Katrina EagleAmy
6:00 – 11:00	BANQUET/AUCTION	

FRIDAY

8:00 – 8:50	VA Central Office Updates	Tom Murphy
9:00 – 9:50	VA Central Office Updates	Tom Murphy
10:00 – 11:00	VA Info	Danny Pummell
11:00 – 12:30	LUNCH	
12:30 – 1:30	TBD	
1:30 – 2:30	General Business Meeting	President
2:30 – 4:30	Accreditation Class Graduation	E-Board/Education Committee

** Each class will be 50 minutes followed by a 10-minute break ** Lunches will be 1½ hours
(This schedule is subject to change at anytime throughout conference)

National Association of County Veterans Service Officers, Inc
26th Annual Training Conference and Business Meeting
May 14th to May 20th 2016

The Kingston Plantation Hilton
10000 Beach Club Drive
Myrtle Beach, SC 29572

Conference Registration Form and Payment
Must be received by May 1, 2016
THERE WILL BE NO REGISTRATIONS ALLOWED AT THE CONFERENCE

PLEASE PRINT LEGIBLY OR TYPE

NAME: Michael Holzhauser

ADDRESS: 520 3rd Street Suite 210 County Brookings

CITY: Brookings State SD Zip Code 57006

EMPLOYER: Brookings County PHONE NUMBER (605) 6968260

Conference Registration Fees (make checks payable to NACVSO)

<input checked="" type="checkbox"/> NACVSO Member	\$300.00	<input type="checkbox"/> NACVSO Member	\$350.00 (after April 15th)
<input type="checkbox"/> Non-Member	\$400.00	<input type="checkbox"/> Non-Member	\$450.00 (after April 15th)

Meal Choices for Banquet on Thursday Evening. Put the number of meals needed

Beef Chicken Special Diet (Please Specify) _____

****Mail this form with Registration Fees to:**

Hennepin County Veterans Service Office
Sarah McGinty, NACVSO Treasurer
300 S 6th St
Minneapolis, MN 55487-0013

TRAINING CLASSES OFFERED – CHOOSE ONLY ONE

- Accreditation Training (32 hours mandatory) (Class size limited to first 150 people)
Attendance is mandatory from 8 a.m. Monday thru 4 p.m. on Friday – No exceptions granted.
- Continuing Education Training (CEU) (Maintaining Accreditation)
- Certified Veterans Advocate (CVA)
(Class limit 35 students) (Contact: Clark Barnes at 309-944-3674)

NACVSO will **NOT** refund registration fees after May 1st, 2016.

Current Association Membership and Accreditation Training is mandatory for NACVSO accreditation

Any questions please contact Sarah McGinty at nacvso.treasurer@gmail.com for payment issues

Any conference/hotel questions please contact Julia Encalade, Conference Director at 228-236-7391 or vetoff2@co.harrison.ms.us

Travel / Education Request Form

Name(s) Charles Umbarger

Department Sheriff's Dept. Position(s) Investigator

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
<u>June 12-17</u>			<u>Aberdeen</u>

Reason for Travel Interview & Interrogation Class

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$____/per mile = \$ 100.00
- Meals: _____ Breakfast @ \$ _____ = \$ _____
 _____ Lunch @ \$ _____ = \$ _____
 _____ Dinner @ \$ _____ = \$ _____
- Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
- Lodging: _____ Estimated number of days/nights = \$ —
- Registration _____ Estimated cost = \$ —
- Total Cost Estimate = \$ _____

Department Head designated mileage rate: \$ _____/per mile

Mark E Stamm
 Department Head Signature

4-22-16
 Date

Matt Christensen

From: Charles Umberger
Sent: Friday, April 22, 2016 12:02 PM
To: Matt Christensen
Subject: Re: Upcoming Interview & Interrogation Courses

Sent from my Sprint phone.

Jon Pike <JPike@brookingscountysd.gov> wrote:

Sent from my iPhone

Begin forwarded message:

From: Martin Stanwick <MStanwick@brookingscountysd.gov>
Date: April 22, 2016 at 9:06:18 AM CDT
To: Jon Pike <JPike@brookingscountysd.gov>
Subject: FW: Upcoming Interview & Interrogation Courses

From: O'Conner, Taunya [mailto:Taunya.O'Conner@state.sd.us]
Sent: Friday, April 22, 2016 8:39 AM
Subject: Upcoming Interview & Interrogation Courses

INTERVIEW & INTERROGATION

Date: June 13 – 17, 2016

Location: Aberdeen - Lodging will be provided/meals reimbursed.

Date: October 24 – 28, 2016

Location: Pierre – Lodging & meals will be provided at the academy.

This 40 hour course instructed by IPTM is intended to equip those involved in all aspects of police work with the ability to extract information from witness, victims and suspects. Topics include: Phases of Interrogation, Behavior Index Analysis, Interview of Rape Victim, Criminal Personality Profiling and Interviews, etc.

You will receive an email confirmation, so please be sure to use a good email address.



MARTY J. JACKLEY
ATTORNEY GENERAL

STATE OF SOUTH DAKOTA
LAW ENFORCEMENT STANDARDS AND TRAINING COMMISSION

DIVISION OF CRIMINAL INVESTIGATION
GEORGE S. MICKELSON CRIMINAL JUSTICE CENTER
1302 E. HIGHWAY 14, STE. 5
PIERRE, SOUTH DAKOTA 57501-8505

APPLICATION TO ATTEND

SOUTH DAKOTA LAW ENFORCEMENT OFFICERS TRAINING COURSES

Type of Course Interview + Interrogation

Course Date June 13 - 17, 2016

Name Umberger Charles Robert Junod
(Last) (First) (Middle) (Please print or type)

Date of Birth 11/27/78 SSN 503 963957 Circle: M or F Law Enforcement Service 10 yrs. 6 Mos.

Email address cumberger@brookingscountysd.gov Cell Phone # 605-690-4346

Name of Department Brookings County Sheriff's Dept. Phone # 605-696-8300

Department Mailing Address 315 7th Ave. Brookings 57006
Address City Zip

I request that you accept this nominee as the official representative of the Law Enforcement Agency headed by me. I do hereby agree that this representative will abide by all such rules and regulations pertaining to classroom and dormitory conduct and any serious breach of same may result in the dismissal of the violator. I further agree that the Law Enforcement Training Center, either individually or collectively, shall in no way be responsible for any accidents while this representative is en route to, attending any session of, or returning to their department. In addition, I agree that this representative shall attend the full course of instruction. **Application should be made no later than 45 days prior to the course.**

Due to the nature of some of the training offered, enrollment in a school may be limited. **Please do not assume that the applicant has been accepted for this school until you have received official confirmation from the Law Enforcement Training Office.**

[Signature]
(Signature of Applicant)

[Signature]
(Department Head Signature)

Investigator
(Title of Applicant)

SHERIFF
(Title)

4-22-16
(Date)

04-22-16
(Date)

This application form must be completed in its entirety and forwarded to the Law Enforcement Training Office.

Return this Application to:
Law Enforcement Training
Criminal Justice Center
1302 E. Hwy 14, Ste. 5
Pierre SD 57501-8505
Phone: 605-773-3584
Fax: 605-773-7203

Travel / Education Request Form

Name(s) Scott SEBRING / MATT CHRISTENSEN

Department SHERIFF Position(s) Asst Sheriff /

Asst Office Manager

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
5-10-16			Spoux Falls

Reason for Travel TRAINING ENHANCED concealed
Weapon Permits

Passengers _____

Estimated Expenses

- Method of Travel: County Vehicle Private Auto
 _____ miles @ \$_____/per mile = \$ 50.00
 - Meals: Breakfast @ \$ _____ = \$ _____
2 Lunch @ \$ 11.00 = \$ 22.00
 Dinner @ \$ _____ = \$ _____
 - Additional Expenses (taxi, parking, etc)
 Please list _____ = \$ _____
 - Lodging: _____ Estimated number of days/ nights = \$ _____
 - Registration _____ Estimated cost = \$ _____
- Total Cost Estimate = \$ 72.00

Department Head designated mileage rate: \$ _____ / per mile

Matt Christensen
 Department Head Signature

4-27-16
 Date

Martin Stanwick

From: Staci Ackerman <admin@southdakotasheriffs.org>
Sent: Wednesday, April 27, 2016 2:03 PM
To: Martin Stanwick
Subject: RE: Sioux Falls & Pierre Concealed Permit Training

Thank you! I have them registered. Training is being held at the Law Enforcement Center at 320 W. 4th in their training room. I will leave the class roster at the front desk of the PD and the officer will help direct them where to go from there.

Thanks again,
Staci

From: Martin Stanwick [mailto:MStanwick@brookingscountysd.gov]
Sent: Wednesday, April 27, 2016 11:53 AM
To: Staci Ackerman <admin@southdakotasheriffs.org>
Subject: RE: Sioux Falls & Pierre Concealed Permit Training

Staci,

Scott Sebring and Matt Christensen will be attending the training in Sioux Falls on May 10th.

Marty

From: Staci Ackerman [mailto:admin@southdakotasheriffs.org]
Sent: Tuesday, April 26, 2016 3:54 PM
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Subject: Sioux Falls & Pierre Concealed Permit Training

There are some people who have contacted me and said they are not able to view the attachment. With the number of changes which have taken place regarding concealed weapons permits over the past couple of years, SDSA Executive Director, Staci Ackerman and Deputy Secretary of State, Teresa Bray will give an overview of the new permits and how the process works. They will also be available to answer questions you and your staff may have.

The additional concealed permit trainings will be held:

- Sioux Falls, May 10th beginning at 10:00 am at the Law Enforcement Center located at 320 W. 4th Street.
- Pierre, May 25th beginning at 1:00 pm at the George S. Mickelson Law Enforcement Training Center in the amphitheater.

There is no cost to attend but please RSVP to me with names of those attending so we can give the staff at the main entrance a roster of who will be attending.

Thank you,
Staci

From: Staci Ackerman [<mailto:admin@southdakotasheriffs.org>]

Sent: Tuesday, April 26, 2016 10:10 AM

Subject: Sioux Falls Concealed Weapons Permit Training

Good morning,

I thought I would send out a reminder about the upcoming concealed weapons permit training May 10th in Sioux Falls. This is being offered to law enforcement only. No enhanced permit instructors at this time. At this time I think we can communicate with them by mail or email. The first one was held last week in Deadwood. We had 26 people in attendance. It went over very well and the discussion and questions helped to benefit all the stakeholders (sheriffs, SOS, & DCI) in the permitting process. We also had several law enforcement who are not directly involved in the permit process but have received questions about the two new types of permits.

If you are sending staff we would appreciate an RSVP to admin@southdakotasheriffs.org with their names so we can provide a list of attendees to the front desk.

As with anything new there will be adjustments which need to be made. One item which was identified in the training last week was in regards to the fingerprint cards. Currently some applicants are mailing their fingerprint cards to DCI. This has created a few problems on their end as well as some on the end of the sheriff who must process that application. We were able to look at the statute and it clearly states, the "Sheriff" shall mail the fingerprints to DCI. An email has been sent out to all the instructors asking them to help articulate to the applicants they are not to mail them in themselves. Any new material sent out will have that step articulated more clearly as well. We did hear from one instructor who said his sheriff is refusing to pay postage to mail the finger print card. If this is occurring please review the statute. The fee negotiated in the bill's passage was to offset your costs.