



Stacy Steffensen, Commission Department Director

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STAFF REPORT

Agenda Items:

- Purchase agreement—The board needs to discuss and possibly take action on entering into a purchase agreement with the city for the land under the OAC and, in return, the city's purchase of the County Resource Center.
- Maintenance Agreement: We have never had a maintenance contract for the emergency generator the services the courthouse and Sheriff's Department. This agreement would be paid between the Sheriff's Department and the General Fund building budgets.
- GOED grant application-Ted Haeder with First District asked that the board take action to resubmit the LIIP grant application.
- BIG grants: We were awarded 4 preliminary engineering grants through the BIG program with the state. Dick will provide additional information.
- Engineering Service Agreements: We have 3 engineering services agreements with Banner Associates for bridge work. Dick will provide additional information.
- Surplus—The Highway Department has several items they would like to declare as surplus property to either be sold or salvaged.

Director's Report:

- The 8-County Meeting Agenda is attached.
- I have included an email from Joan Crooks with the Conservation District. They are trying to schedule a tour in August and would like to know which date works best for the commission—August 17th, 18th, 24th or 25th.
- Misty received a letter from a citizen regarding weed control in Brookings County versus other places they have recently traveled to.
- The problem with the courthouse air conditioning was a bad solenoid. They were able to bypass it until a new solenoid could be installed, so the AC has been working.
- We received a letter regarding the Juvenile Justice Reinvestment Initiative Fiscal Incentive Diversion Program.
- I have included the General Fund Surplus analysis information with my report.

Upcoming Dates:

- Monday, August 1st-Thursday, August 4th—4-H Achievement Days at County Resource Center and Swiftel Center.
- Thursday, August 4th, 5:00-7:00 p.m.—4-H BBQ at Swiftel Center.
- Wednesday, August 10th, 12:00 p.m.—8-County Meeting at Nicky's Restaurant in Madison, SD.
- Thursday, August 11th at 10:00 a.m.—8th Annual CDI Golf Outing at Brookings Country Club.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is written in a dark ink and is positioned above the typed name.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota