

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, SEPTEMBER 6, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 6, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the September 6, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Miller, seconded by Yseth to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the August 23, 2016 Commission Meeting and the minutes from the August 31, 2016 Commission Meeting.

Travel Requests: Stacy Steffensen, Laura Littlecott, & Michelle Delaney to attend the Brookings Chamber of Commerce WILL Luncheons September 2016-May 2017; Martin Stanwick & Bart Sweebe to attend a Sheriff's Conference on September 27th-30th in Pierre.

Personnel Action Notices: routine step increase- Alex Berkness to \$17.67, effective August 1, 2016; routine step increase- Susan Rennich to \$23.77, effective August 1, 2016; routine step increase- Colleen Poindexter to \$21.25, effective August 1, 2016; routine step increase- Lynn Cramer to \$21.25, effective August 1, 2016; routine step increase- Amber Morlock to \$20.42, effective September 1, 2016.

Human Services Report: case # 16-066 for Brookings Hospital; case #16-066 for Avera McKennan was approved; case #16-066 for Avera McKennan was approved; case #16-080A for Avera McKennan was approved; case #16-121A for Avera McKennan was approved; case #16-136 for Brookings Hospital was denied; case #16-141 for Brookings Utilities was denied; case #16-152 for Avera McKennan was denied; case #16-161 for Northwestern Energy was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Jensen to approve the following claims. Motion carried.

Alertsense Inc, Alertsense Ipaws 2yr 9/16-8/18, \$1,750.00; Allegra Print & Imaging, Business Cards 6A3 & 6A4, \$176.26; AMP Electric Construction, Install Ceiling Fans in Lobby, \$832.15; Aragon, Antonio, Two Hours Translation Services, \$100.00; Avera Mckennan Hospital, Mental Health Hold, \$636.00, Mental Health Hold, \$636.00, Mental Health Hold, \$1,272.00; Avera Medical Group, Inmate Medical, \$207.34; Avera Medical Group Radiology, Inmate Medical, \$303.00; Avera Queen of Peace, Drug Testing, \$56.90; Benjamin L. Kleinjan, CAA, \$312.80; Best Western of Huron, Lodging 4-H Horse Show, \$85.00; Bozied Oil Co Inc, Car Washes, \$151.00; Brookings Area Chamber, One WILL Punchcard, \$99.00; Brookings Chiropractic Center, Copies of Medical Records, \$24.50; Brookings Health System, COP Medical, \$2,269.58; Brookings Register, Publishing, Minutes, Notices, \$517.61; Buhls of Brookings Cleaner, Rug Rental Service, \$35.80; Buseth, Vicki, Per Diem-SDACES, \$21.00; Catherine Sarris-Nelson, Collection, \$3,041.55; Central Business Supply, Clorox Wipes, \$41.89, Copy Paper, \$71.90, Office Supplies, Paper, \$21.16, Paper, Ink, Office Supplies, \$427.90; Century Business Products, Sharp Copier Maintenance, \$99.00; Century Link, Long Distance Phone, \$161.05; Chief/Law Enforcement Supply, Cameras, \$391.49; Christopher Lilla, Advance Per Diem-Proval Conf, \$207.00; City of Brookings, Reimburse for Pmt in Error, \$380.00; City of White, Shop Utilities, \$50.55; Corbel Solutions, LLC, Laptops, \$1,855.75; Dell Marketing LP, Laptop Computer, \$749.10; Donald McCarty, CAA, \$407.56; Ed M. Feld Equipment Company, Bauer Service Air Compressor, \$1,500.00; Emergency Service Marketing, Yr One of 5yr Subscription, \$660.00; Erickson Trucks N Parts, Backhoe Bucket 0612, \$800.00; Executive Mgmt Finance Office, Tech Access Fee July 2016, \$59.00; Foerster Office & Supply, Floor Pads, \$26.00; Gass Law, PC, CAA, \$550.49, CAA, \$612.40; Halme Inc, 3rd Payment 240-092, \$43,719.12; Hauptert, Shiann, Uniform Boot Reimbursement, \$100.00; Hawley Insurance Services, Notary Application Murfield, \$50.00; Horn Law Office, Prof. LLC, CAA Inv Mental Illness, \$160.40; Howard, Abigail A., Mileage-Drug Court Training, \$97.44, Per Diem, Lodging- SA Conf, \$140.45; Hy-Vee Food Store, Jury Meals, \$13.86, Refreshments, \$27.87, Refreshments OAC Meeting, \$33.54; Ina Group LLC, Tax Certificate, \$3,285.11; Inmate Services Corporation, Transport, \$526.00; Intoximeters Inc, Repair PBTs, \$489.00; Kingbrook Rural Water, Water, \$33.00; Konard O Hauffe DDS PC, Inmate Medical, \$137.02, Inmate Medical, \$201.20; Larry Klingbile, Advance Per Diem-Assessor School, \$145.00; M&T Fire & Safety Inc, First Aid Kit Refills, \$104.00, Hazardous Bags, Sharps Container, \$44.00, TNT Pump & Tool Service, \$295.00; McGrath North Mullin & Kratz PC, Professional Services Thru 7/31, \$551.00; MCI, Long Distance-July/Aug 2016, \$78.54; McKeever's Vending, Inmate Commissary, \$830.60; Mediacom LLC, Law Library Internet-Sept, \$75.90; Midwest Glass, Door/Frame Installation, \$3,330.62; Minnehaha County Auditor, Inv MI Cost Reimbursement, \$452.50; Nancy J Nelson, CAA, \$271.40, CAA, \$644.00; Nat'l Assoc of County Planners, 1yr Membership-Hill & Haugen, \$80.00; Newegg Business Inc, Dell Computer, \$549.99; Office Peeps Inc, Toner, Tape, \$251.49; Outlaw Graphics, 6A25 Unit Number Decals, \$10.00; Patricia J Hartsel, Transcripts, \$6.00, Transcripts, \$8.40; Prevention Resource Center, Mental Health First Aid Training, \$200.00; Prochem Dynamics LLC, Floor Cleaning Supplies, \$290.99; Qualified Presort Service, Work from 8/1-8/15, \$12.02; Ramsdell's F&M Ltd, 24, D Amine Inv#402939 &402938, \$5,819.40; Reed T Mahlke, CAA, \$690.00, CAA, \$818.80, CAA, \$680.80; RFD Newspapers Inc, Commission Mtg Minutes, \$428.90, Achievement Day Ad, \$200.00, Commission Mtg Minutes, \$857.80; Rude's Funeral Home Inc, Transports, \$625.00, Blood Draw, \$100.00; Savage, Robin, RSVP Car Wash, \$10.00; SD Attorney General's Office, 24/7 Participation Fee 7/16-31, \$98.00, 24/7, SCRAM 7/16-31, \$1,784.00; SD Dept of Revenue, Ethyl Alcohol Test, \$35.00; SD Sheriff's Association, Conf Registration 6A1 & 6a9, \$170.00; Secretary of State, Notary Application- Murfield, \$30.00; Sioux Falls Two Way Radio, Four Motorola XPR 3500, \$2,346.28; Sioux Valley Cleaners Inc, Aug WIC Janitorial, \$478.00; Sioux Valley Energy, Electric Utilities, \$223.00; Span Publishing Inc, 2017 Ntnl Directory Law Enforcement, \$149.00; Steven Ust,

Building Inspections, \$1,600.00; Tammy Hanson, Per Diem/Mileage -SDACES, \$165.48; Thomson Reuters - West, West Info Charges, NW Reporter, \$1,322.00; Tim Hogan, CAA, \$1,659.07; Tyler Technologies, Project Mngmt Stage 3, \$70.00, Recording Project Mngmt, \$175.00, Staging Services, \$900.00; UPS Store, PBT Shipping for Repairs, \$11.16; Vandenberg Law, CAA, \$552.00, CAA, \$529.00; Vantek Communications Inc, North Repeater Fee-Sept, \$100.00; Verizon Wireless, Wireless, \$40.01; Walburg, Duane, Animal Cntrl Mileage 8/6-8/19, \$50.40; Walmart Community, Dehumidifiers, Fans, Sharpener, \$509.29, Office & Programming Supplies, \$177.48, Office Supplies, \$33.23; Wells Fargo, Wells Fargo CC Charges, \$2,867.64; Witchey, Kristen, Per Diem-SDACES, \$21.00; Yankton County Sheriff, Service of Process, \$50.00

Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J., \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A., \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Christopher Lilla, \$105.00; Littlecott, Laura, \$45.00; Mccrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Zach Page, \$30.00; Pierce, Irene, \$45.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00

Department Head Reports

County Development Director Robert Hill discussed a Functional Needs & Emergency Management Planning Meeting that he attended in Maryland last week.

Hill discussed upcoming dates. He also thanked the community for participating in the 6th Annual 727 Disabled American Veterans Charity Poker Run.

Veterans & Human Services Director Michael Holzhauser said he attended the ceremony for Don Bren at the State Fair.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth said they received the centrally assessed utilities, so there will be a few changes in the 2017 budget. She said the utilities increased, but the growth decreased. Buseth said the levy will drop to 4.072, which is good news. Buseth said she and Commission Department Director Stacy Steffensen will work on updating the budget for the September 20th meeting.

Buseth discussed two discretionary formulas that are on centrally assessed utilities with the board.

Sheriff Martin Stanwick said 38 out of the current 39 inmates are felons, so the jail has been busy. He said they also had two emergency committals.

Stanwick discussed the fire that happened at the Brookings County Highway yard. He said one of the vehicles they towed from an accident west of Volga started on fire. He said he's been asking the state to create an impound for their vehicles. Stanwick asked the board for their

thoughts on the idea of making space for impounded vehicles. Miller suggested that Stanwick talk with the state and see if they can move their vehicles. Stanwick said the police department doesn't have a place to put impounded vehicles either.

Highway Superintendent Richard Birk gave the board bridge updates. Birk said he hasn't heard anything about the bridge north of Bruce.

Birk discussed the bridge demonstration he attended near Aberdeen. Birk said they are going to pave and install a drainage swale between BATA and the new truck shed.

Birk discussed the fire that happened at the Brookings County Highway yard. He thanked his crew for keeping the yard clean and organized. Birk said it could have been a lot worse.

REGULAR BUSINESS

Motion by Miller, seconded by Pierce to declare the following items as surplus county property: a Snow Wing model 140H, to be surplus for parts and three used broom cores, to sell in-house.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen and the board discussed the 2016 proposed Resolutions and Policy Statements that will be voted on during the SDAAC Convention next week.

Steffensen discussed the Hobo Day Parade. Because it's an election year, Commissioner Krogman said he is going to go on his own.

Steffensen said they received a letter from Kiwanis International wondering if Brookings County would have any interest in becoming a member. Miller said it should be the individual's choice whether or not to join. Krogman said they shouldn't use taxpayers' dollars to pay for a corporate membership.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Active Shooter Training; attended the Conservation Tour; attended the Executive Session; attended and discussed the Lake Park District Subcommittee Meeting; toured the Animal Science building at SDSU; attended the City Comprehensive Master Plan Advisory Meeting; and attended the Governmental Affairs Meeting.

Commissioner Jensen attended the Active Shooter Training; attended the Conservation Tour; attended a BATA Meeting; toured the Animal Science building at SDSU; attended the Jail Expansion Meeting; and toured the 4-H hall at the State Fair.

Commissioner Miller attended the Active Shooter Training; attended the Conservation Tour; attended the Domestic Abuse Meeting; attended the Jail Expansion Meeting; attended the Executive Session; toured the 4-H hall at the State Fair; and attended the ceremony for Veteran Don Bren.

Commissioner Yseth attended the Active Shooter Training; attended the Conservation Tour; attended the Diagnostic Tour; attended the Executive Session; attended a Hospital Board Meeting.

Commissioner Krogman attended the Active Shooter Training; attended the Conservation Tour; toured the Animal Science building at SDSU; attended the Executive Session, and toured the 4-H hall at the State Fair.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., the board held a public hearing on the 2017 Provisional Budget. Chairperson Krogman opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Krogman closed the public hearing.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Resolution #16-25: a resolution approving the 2017 Provisional Budget for Brookings County, SD. Commission Department Director Stacy Steffensen said the Provisional Budget needs to be approved as published. Steffensen said she and Finance Officer Vicki Buseth will be working on the changes that have been discussed. She asked the board when they would like to discuss those changes. The board agreed to discuss changes before going into Executive Session.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

RESOLUTION #16-25

ADOPTION OF THE 2017 PROVISIONAL BUDGET FOR BROOKINGS COUNTY, SOUTH DAKOTA

WHEREAS, SDCL 7-21-5 through 13 provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all charges, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE PROVISIONAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES for Brookings County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of Brookings County, South Dakota, this 6th day of September, 2016. The Provisional Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Brookings County, South Dakota. The accompanying taxes are levied by Brookings County for the year January 1, 2017 through December 31, 2017.

COUNTY LEVIES	DOLLARS	\$1,000
General Fund	\$11,319,512	\$4.023
County Building Fund \$	288,723	\$0.102
TOTAL	\$11,608,235	\$4.125

BOARD OF COUNTY COMMISSIONERS OF BROOKINGS COUNTY, SOUTH DAKOTA

Ryan Krogman

Chairperson

Larry Jensen

Vice-Chairperson

Stephne Miller

Commissioner

Lee Ann Pierce

Commissioner

Tom Yseth

Commissioner

ATTEST:

Vicki Buseth

Brookings County Finance Officer

Provisional Budget for Brookings County, South Dakota

For Year January 1, 2017 through December 31, 2017

GOVERNMENTAL FUNDS

		General Fund 101	Road & Bridge Fund 201	E-911 Fund 207	Emergency Mgmt Fund 226	Domestic Abuse Fund 229	Sobriety Fund 248	ROD Relief Fund 250	County Building Fund 301	TIF Debt Service Fund 401
General Government										
110	Legislative									
	111 Board of County Commissioners	426,325.00								
	112 Contingency	633,720.00								
120	Elections	37,326.00								
130	Judicial	548,000.00								
140	Financial Administration									
	143 Finance	578,767.00								
150	Legal Services									
	151 States Attorney	635,782.00								
	153 Law Library									
	154 Teen Court	25,000.00								
160	Other Administration									
	161 General Government Building	449,289.00							19,840.00	
	162 Director of Equalization	519,433.00								
	163 Register of Deeds	222,650.00						6,000.00		
	165 Veteran's Service Officer	79,666.00								
	166 Predatory Animal (GFP)	7,825.00								
	171 Technology	314,569.00								
	172 Human Resources	108,241.00								
Total General Government		4,586,593.00	-	-	-	-	-	6,000.00	19,840.00	-
Public Safety										
210	Law Enforcement									
	211 Sheriff	1,433,151.00								
	212 County Jail	1,238,666.00							64,095.00	
	213 Coroner	32,069.00								
	214 Juvenile Detention	94,000.00								
	215 Contract Law Enforcement									
	219 Humane Society	10,000.00								
220	Protective and Emergency Services									
	221 Fire Department Trust	110,000.00								
	222 Emergency & Disaster Services				106,225.00					
	223 Drainage Commission	1,600.00								
	225 Enhanced 911	96,500.00		308,200.00						
Total Public Safety		3,015,986.00	-	308,200.00	106,225.00	-	64,095.00	-	-	-

Public Works

310	Highways and Bridges								
311	Highway		6,431,852.00						

Total Public Works		-	6,431,852.00	-	-	-	-	-	-
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Health and Welfare

410	Economic Assistance								
411	Welfare	235,195.00							
420	Health Assistance								
416	Food Pantry	6,000.00							
421	Community Health	68,139.00							
423	Hospital Funding								
427	Women, Infants, & Children (WIC)	19,347.00							
430	Social Services								
432	Bkgs Area Transit Authority	50,000.00							
433	Community Action	12,522.00							
434	Domestic Abuse	40,000.00			9,300.00				
439	211 Call Center	2,500.00							
440	Mental Health Services								
441	Behavioral Health	62,000.00							
442	ADVANCE	35,000.00							
444	ECBHCD	55,000.00							

Total Health and Welfare		585,703.00	-	-	-	9,300.00	-	-	-
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Culture and Recreation

510	Culture								
511	Public Library	23,450.00							
512	Historical Museum	5,000.00							
521	Boys & Girls Club								
526	Youth Mentoring Program	5,000.00							
520	Recreation								
525	Senior Companion	2,300.00							

Total Culture and Recreation		35,750.00	-	-	-	-	-	-	-
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Conservation of Natural Resources

610	Soil Conservation								
611	4-H	152,872.00							
612	Soil Conservation	25,000.00							
615	Weed Control	313,139.00							
625	Wetland								

Total Conservation of Natural Resources		491,011.00	-	-	-	-	-	-	-
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Urban and Economic Development

710	Urban Development								
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711	Planning & Zoning	182,918.00								
712	First District Planning	41,644.00								
720	Economic Development									
721	Economic Development	65,000.00								
729	Other Economic Development	600.00								
Total Urban and Economic Development		290,162.00	-	-	-	-	-	-	-	-

Intergovernmental Expenditures

750	Wheel Tax to Townships/Cities	108,000.00								
Total Debt Service		-	108,000.00	-	-	-	-	-	-	-

Debt Service

810	Principal							121,648.00	-	
820	Bond Interest Payments									
Total Debt Service		-	-	-	-	-	-	-	121,648.00	-

Capital Outlay

890	Administrative Building Project									
Total Capital Outlay		-	-	-	-	-	-	-	-	-

Other Uses

910	Other Financing Uses									
911	Operating Transfers Out									
	County Building Fund									
	Emergency Management	62,125.00								
	Hwy & Bridge 201	3,000,000.00								
	ROD Relief Fund									
	Administrative Building Project Fund									
Total Other Uses		3,062,125.00	-	-	-	-	-	-	-	-

Total Appropriations

		12,067,330.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-
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Cash Balance Applied

		(666,522)	(24,140.00)				(1,905)	(10,500)	(160,228)	-
311	Current Property Tax Levy	11,319,512.00							288,723.00	0.00
	Less 25% to Cities	(4,701.00)								
	312/319 -- Other Taxes	35,800.00	600,000.00						740.00	
Net Total Taxes		11,350,611.00	600,000.00	-	-	-			289,463.00	-

320	Licenses and Permits	56,300.00	10,000.00			7,300.00				
330	Intergovernmental Revenue	727,375.00	2,790,992.00	308,000.00	44,000.00		33,000.00		9,700.00	

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340	Charges for Goods & Services & Fees	1,100,312.00	45,000.00			2,000.00	33,000.00	16,500.00		
350	Fines and Forfeits	56,500.00	-							
360	Miscellaneous Revenue	71,350.00	18,000.00	200.00	100.00				10,000.00	0.00
370	Other Financing Resources	6,000.00	3,100,000.00		62,125.00					
Subtotal		12,701,926.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	148,935	-
Less 5% (SDCL 7-21-18)		634,596.00							7,447	-
Net Means of Finance		12,067,330.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-
Total Appropriations		12,067,330.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-

COUNTY LEVIES	Dollars	\$1,000
General Fund	11,319,512.00	4.023
County Building Fund	288,723.00	0.102
	11,608,235	4.125

RESOLUTION #16-25

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Brookings County will meet at the Brookings City & County Government Center, 520 3rd St., Suite 310, Brookings, South Dakota, on Tuesday, September 6, 2016 at 9:30 a.m. for the purpose of foregoing Provisional Budget for the year 2017 and the various items, schedules, amounts, and appropriations set forth therein many days thereafter as is deemed necessary until the final adoption of the budget on the 20th day of September, 2016. At such time interested person may appear either in person or by a representative and will be given the opportunity for a full and complete discussion of purposes, objectives, items, schedules, appropriations, estimates, amounts, and matters set forth and contained in the Provisional Budget.

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all

Vicki Buseth

Brookings County Finance Officer
Brookings, South Dakota

Chairperson Krogman declared a 15 minute recess.

The board discussed potential budget changes to the Provisional Budget.

EXECUTIVE SESSION

Motion by Miller, seconded by Yseth to enter into Executive Session at 10:14 a.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 12:17 p.m. No action was taken.

ADJOURNMENT

Motion by Miller, seconded by Pierce to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, September 20, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson
Finance Assistant II
Brookings County

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