

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, SEPTEMBER 20, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 20, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the September 20, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Yseth, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the September 6, 2016 Commission Meeting and the minutes from the September 14, 2016 Commission Meeting.

Travel Requests: Robert Hill to attend a Tri-State Emergency Management Association meeting on August 17th in Sioux Falls; Robert Hill to attend FEMA'S Emergency Management Institute E0197: Integrating Access and Functional Needs into Emergency Planning on August 29th-September 1st in Emmitsberg, MD; Laura Littlecott to attend the New Overtime Rule Discussion on September 22nd in Brookings; Jon Pike & Kathy Hanson to attend a Highway Safety Grant reimbursement training on September 22nd in Sioux Falls; Laura Littlecott to attend a South Dakota Safety & Health Conference on October 5th at the Sioux Falls Convention Center; Richard Birk to attend the 31st Annual North Regional LTAP Conference on October 18th-20th in Rapid City; Robert Hill, Richard Haugen, Rae Lynn Maher, and Planning Board Members to attend the South Dakota Planners Association Conference on October 26th-27th in Sioux Falls; Robert Hill to attend Incident Command training on November 6th-12th in Anniston, AL; Stacy Steffensen, Laura Littlecott, Dick Birk, and Dennis Miller to attend a Safety & Loss Control Training Conference on November 9th-10th in Pierre; Robert Hill to attend the Gas Pipeline Advisory Committee Meeting on December 6th-8th in Washington, DC; Michael Gengler to attend an Active Shooter Response Training Instructor Course on January 9-10th, 2017 in Sturgis; Susan Taylor to attend Motor Vehicle training at the SDACO Annual Convention on September 12th in Sioux Falls; Richard Birk to attend the SD Highway Superintendent Short Course 2017 on March 28-30th, 2017 in Deadwood.

Personnel Action Notices: routine step increase- Mike Erickson to \$22.26, effective September 1, 2016; routine step increase- Kristen Witchey to \$23.30, effective September 1, 2016; routine step increase- Jackie Rippert to \$18.51, effective August 1, 2016.

Human Services Report: case #15-146A for Avera Heart was approved; case #16-069 for Brookings Health System was approved; case #16-145 for Avera Heart was denied; case #16-149 for Brookings Health Systems was denied; case #16-162 for City of Aurora was approved; case #16-163 for Brookings Municipal Utilities was approved; case #16-164 for rent was approved; case #16-165 for rent was approved; case #16-166 for Brookings Municipal Utilities was approved; case #16-168 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Jensen to approve the following claims. Motion carried.

A&B Business Inc, Copier Maintenance Contract, \$64.63, Copier Maintenance Contract, \$55.44, Copier Maintenance Contract, \$54.84, Copier Maintenance Contract, \$54.47, Copier Maintenance Contract, \$87.57, Copier Maintenance Contract, \$349.25, Smartsearch 5 User License, \$8,370.00; AgFirst Farmers Coop, Element 5 Gallons, \$310.75; Airgas USA LLC, Safety Glasses, \$26.40; Aragon, Martha A, Translation Services 8/30, \$50.00; Auto Body Specialists, Undercoat-Weed 0294, 0584, \$36.00; Avera Heart Hospital of SD, COP, \$10,744.79; Avera Medical Group, Inmate Medical, \$1,537.98; Banner Associates, Engineering Services 240-092, \$4,117.70; Bauer, Tim, Weed Brd Mtg Mileage 9/12, \$9.24; Best Western of Huron, Lodging-SD State Fair 8/30-9/5, \$468.00; Bowes Construction, Asphalt Pick Up, Gravel, \$34,705.75; Boyer Trucks, Repair 0598, Bearing 0260, \$7,473.94; Brookings Auto Mall Inc, 6A2 Oil Change, \$63.95; Brookings City Utilities, Local Phones, Alarms, \$443.24, Commercial Utilities, \$2,710.16, Phone Service, \$1,100.68, Utilities, \$4,175.53, Truck Shed Water, \$93.55, Phone & Internet Service, \$78.64, Utilities, \$791.37, Phone Service, \$328.25, COP Utilities, \$400.39, COP Utilities, \$146.19; Brookings County States Attorney, Replenish Petty Cash, \$129.00; Brookings Health System, COP, \$5,052.01, Inmate Medical, \$171.22, August Blood Alcohol Tests, \$4,964.00; Brookings Register, Back to School Ad, \$30.00, Legal Notices, \$30.50, Minutes, Budget Publishing, \$898.65; Brothers Pharmacy, Inmate Medical, \$4,326.94; Buffalo Ridge Newspapers LLC, Public Notices, \$47.30; Butler Machinery Co, Parts, Supplies, \$5,785.77; C&W Repair, Engine Repair, \$103.50; Carquest Auto, Parts, Supplies, \$197.39; Cedar Shore Resort, Lodging for SDACES, \$284.85; Central Business Supply, Index Cards, Paper, Lamination, \$159.58, Dividers, Pockets, Clipboards, \$13.89, Supplies, \$116.27; Century Business Products, Copier Maintenance, \$47.28, Copier Maintenance Contract, \$110.74, Copier Maintenance, \$433.72; Certified Laboratories, Soap, \$132.77; City of Aurora, COP Utilities, \$400.00; City of White, Water & Permit, \$10.95; Cook's Wastepaper & Recycling, Commercial Service, \$182.28, Sept Service, Extra Achievement Days, \$94.22, Sept Service, \$136.58, Sept Service, \$234.46; Courtesy Plumbing Inc, Repairs In Jail, \$1,156.59; Creative Product Sourcing, DARE Supplies, \$1,159.05; Dakota Fluid Power Inc, Seal Kit 2804, \$62.08; DeJong, Darren J., Boot Reimbursement, \$100.00; First Bank & Trust, Supplies, Registration, Mail, \$371.96; First District Association, 4th Qtr Dues, \$10,107.82; Fite, Pierce & Ronning Law, CAA, \$349.60, CAA, \$340.40, CAA, \$442.40, CAA, \$662.40, CAA, \$613.60, CAA, \$230.00, CAA, \$294.40, CAA, \$2,046.40; Flint Hills Resources, LP, Asphalt, \$374,342.13; Foerster Office & Supply, Jail Supplies, \$732.35; Forterra Pipe and Precast, Box Culvert 124-110u, \$1,258.00; G&K Services, Laundry Services, \$425.79; Jennifer

Goldammer, CAA, \$736.00; GP Auto, Floor Liner 0385, \$106.13; Graham Tire North, Tires 0581, \$1,109.94; Patricia J Hartsel, Transcripts, \$79.80, Transcripts, \$121.60, Transcripts, \$125.40; Tim Hogan, CAA, \$934.40; Homestead Do-It Center, Paint-Jail, \$8.58; Hometown Service & Tire, LLC, Balance Tires, Sheriff A12, \$40.00; I State Truck Center, Pneumatic ABS, Reflector, \$188.54; Inter-Lakes Community Action, 3rd Qtr Payment, \$3,034.25; IPMA-HR, IPMA-HR Membership, \$149.00; Jackrabbit Tire & Service, ATV Tires, \$136.94; Kirkvold Oil Company, Tractor Repair 0613, \$1,496.00; L&L Auto & Truck Parts, Adhesive, \$25.00, Supplies & Parts, \$798.07; Lewis & Clark Behavioral Health, Behavioral Mental Illness, \$320.00; L. G. Everist, Inc, Red Rock & Rip Rap 124-110u, \$2,899.59; Lincoln County Auditor, Mental Illness Expenses, \$2,249.01; Locators & Supplies, Orange Nitrile Gloves, \$23.48; Lowe's, Wood, \$6.60, Paint Supplies, \$18.18; Mack, Sonia, April-Sept Travel, \$535.46; Martin's Inc, Hose, Diesel, \$13,870.50; Matheson Tri-Gas Inc, Oxygen Welding Supplies, \$31.30; McKeever's Vending, Inmate Commissary, \$805.24; Mcleod's Printing & Office, Poll Book Seals, \$13.25, Evidence Inventory Forms, \$159.05; Medtox Laboratories, Inc, Labs, \$105.00; Minnehaha County Auditor, Inv Mental Illness Reimburse, \$324.00; Minnehaha County JDC, JDC Costs Inv #4241a, \$5,600.00; Moser, Misty, Mileage, Weed & Pest Tour 9/6, \$32.76; NAMI Sioux Falls, Crisis Intervention Confrence, \$240.00; Nancy J Nelson, CAA, \$469.20, CAA, \$853.76; Newegg Business Inc, Courthouse WIFI, \$340.85; North Central International, Dip Stick, Weed 0284, \$58.14; Northwestern Energy, COP Utilities, \$106.12, Truck Shed Heat, \$10.00, Hwy & Truck Shop Utilities, \$20.00; Office Peeps Inc, Calendars, Paper, \$76.27, Office Supplies, \$11.28, Desk Calendars, \$13.92, Supplies, \$282.16; Olson, Steve, Mileage Week & Pest Mtg 9/6, \$16.80; One Office Solution, Paper, Toner, \$553.21; One Source, Background Checks, \$112.25; Party Depot, Fashion Revue Decorations, \$23.94; Prochem Dynamics LLC, Set Up Washer, Inmate Supplies, \$631.07; Qualified Presort Service, Work from 8/16-8/31, \$21.84; Ramsdell's F&M Ltd, 2-4, D Amine, \$2,909.70; Razor's Edge Lawncare, Mowing, Landscaping, \$1,600.00; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Legal Notices, \$58.07; Rick Ribstein, CAA, \$1,018.23, CAA, \$673.75, CAA, \$977.13, CAA, \$591.13, CAA, \$1,991.25, CAA, \$2,287.20, CAA, \$9,294.53; Richard-Ewing Equip Inc, Washer & Dryer, \$12,250.00; Running's Supply Inc, Jail Supplies, \$54.45, Sealant, Gutter/Flashing Aluminum, \$9.18, Parts, \$1.40, Achievement Days Supplies, \$207.43, Supplies, \$170.75; Schneider Corporation HFH, Beacon Hosting 10/1-12/31, \$2,565.00; Schuneman Equipment Co, Parts, Supplies, \$1,194.44; SD Attorney General's Office, 24/7 Participation Fee 8/1-31, \$248.00, 24/7, SCRAM Fees 8/1-31, \$5,375.00; SD Dept of Transportation, Bridge Inspections 2016, \$1,150.48; SDACO, ROD Relief Fund Aug 2016, \$1,034.00; Sheehan Mack Sales, V Ribb, Packing Ring, Gasket, \$206.13; Sinai City, Utilities, \$64.00; Sturdevant's Auto Parts, Parts, Supplies, \$80.27, Shop Supplies, Parts, \$42.37; Swiftel Center, September Facility Maintenance, \$1,577.00; Susan Taylor, Mileage, MV Convention, \$48.72; Anthony Teesdale, CAA, \$960.63, CAA, \$951.81, CAA, \$568.60; Steven Ust, Building Inspections, \$200.00, Building Inspections, \$500.00, Building Inspections, \$600.00; Vandenberg Law, CAA, \$828.00, CAA, \$253.00; Blaine Vandevendel, COP Rent, \$650.00; Verizon Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$27.30; Wheelco Truck & Trailer, Filters, Shop Lubricant, \$393.99; Terry D Wiczorek PC, CAA, \$260.85, CAA, \$166.47; Yankton County Sheriff, Service of Process, \$150.00; Yankton County Treasurer, MI Hearings, \$232.50; SD Department of Revenue, September Remittance, \$528,974.06.

Department Head Reports

County Development Deputy Director Richard Haugen said the States Attorney's office has reviewed the timeframe for approving the updated zoning ordinances.

Veterans & Human Services Director Michael Holzhauser said he was elected to be President of the South Dakota Welfare Director Association. He also said he was asked to be on the board of the Enlisted Association.

Holzhauser asked the board if they would be willing to present six Korean Peace Medals for the veterans who served in Korea during an upcoming meeting.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Finance Officer Vicki Buseth said Finance Assistant Susan Taylor attended the Motor Vehicle training during the SDACO Annual Convention. She said they will be changing the trailer license plates and commercial license plates in the future.

Finance Office Report

Finance Officer Vicki Buseth presented the Finance Office report for August 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

August 2016

Total amount of deposits in bank.....	\$17,537,540.83
Total amount of actual cash: Currency.....	\$10,683.00
Coins.....	\$2.32
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	\$53,898.83
Itemized list of all other items.....	\$8,053.34
TOTAL.....	\$17,610,178.32

Be it noted, the Payroll & Additives for August 2016 were presented to the board.

Commissioner/HR: \$15,715.99; Technology: \$5,587.60; Finance Office: \$18,966.53; States Attorney: \$25,341.83; Equalization: \$16,821.62; Register of Deeds: \$7,750.64; Veterans/Welfare: \$5,928.39; Sheriff's Office: \$79,994.38; Coroner: \$355.20; Community Health: \$3,198.61; Extension: \$2,295.72; Weed: \$7,430.15; Planning/Zoning: \$5,706.10; Highway: \$46,214.59; Emergency Management: \$3,480.44.

ALFAC: \$2,802.76; Aveis: \$1,257.93; Office of Child Support: \$200.00 Delta Dental: \$4,731.54; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,244.10; Local Teamsters: \$1,210.00; SDRS: \$41,504.69; SDRS Supplemental: \$1,638.00; EFTPS: \$84,502.36; Wellmark: \$88,750.71; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of August 2016 were presented to the board. \$8,712.49 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of August 2016 in the amount of \$37,844.00 was presented to the board.

Sheriff Martin Stanwick said his department helped with the Jack's Bash concert. He said nine individuals came to jail that night.

Stanwick said the DCI has secured funds to build an impound area out at DOT, so they no longer need the space at the highway department.

Jail Administrator Bart Sweebe discussed monthly inmate averages with the board. Currently, Sweebe said the jail houses roughly 40 inmates per day. Sweebe said they have two inmates with medical conditions that have to go to Sioux Falls doctors for follow-ups. Sweebe also said they will be extraditing a female from Pennsylvania on a felony warrant. At the time of extradition, Sweebe said she will be 38 weeks pregnant, so they are working with the States Attorney's Office to release her as soon as possible.

Sweebe said they've finished the pilot program on GPS monitoring, and it went over really well.

Sweebe said they recently switched to a new GPS company. He said the cost is a lot cheaper and there is no fee paid to the company unless the device is activated and on an individual.

Miller asked if the state still reimburses the counties for the average overage that are in jail. Sweebe said he thought 2016 was the last year they would reimburse the counties.

Sweebe said he is on a Data Collection Committee, and they are looking into how Senate Bill 70 has affected the increase of inmates in jail. Krogman said the trend has been changing. He said the problem isn't having enough bed space for the inmates; the biggest problem is separating those inmates. He said the jail is filling up with more felons, juveniles, and people who have mental illnesses, and you cannot put them all together. Stanwick said it is definitely a challenge.

Sweebe said he and Sheriff Stanwick will be at the Sheriff's Conference and will discuss the concerns.

Highway Superintendent Richard Birk updated the board on the bridge projects. Birk said he and Lead Foreman Jeff Anderson are working on a drainage and apron to handle the drainage at the yard.

Birk said Banner Associates has finished the hydrology for the 213th Street project. Birk said he will keep the board updated on that.

Birk said they continue to mow, and will start replacing culverts for next years' projects.

Birk discussed bridge grants for the 5-Year plan. Birk suggested that they start thinking about potential projects to apply for soon. Krogman said that's a great planning point.

Birk discussed the 468th Northern Sky Dairy project. Birk said the county could apply for grant money to help cover the costs of the project or the county could make an in-kind donation and put in a gravel lift.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., the board discussed a Special Event Retail On-Sale Liquor License for Jay Street Pub hosting an event at Oakwood Lakes Lodge on November 19, 2016.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign a Special Event Retail On-Sale Liquor License for Jay Street Pub hosting an event at Oakwood Lakes Lodge on November 19, 2016. Andrea Diedrich, owner of Jay Street Pub explained what the event is.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."
Motion carried.

Department Head Reports Continued

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES for Brookings County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of Brookings County, South Dakota, this 20th day of September, 2016. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Brookings County, South Dakota. The accompanying taxes are levied by Brookings County for the year January 1, 2017 through December 31, 2017.

<u>COUNTY LEVIES</u>	<u>DOLLARS</u>	<u>\$1,000</u>
General Fund	\$11,312,676	\$3.971
County Building Fund	\$ 288,548	\$.101
TOTAL	\$11,601,224	\$4.072

BOARD OF COUNTY COMMISSIONERS OF BROOKINGS COUNTY, SOUTH DAKOTA

<u>Ryan Krogman</u>	Chairperson
<u>Larry Jensen</u>	Vice-Chairperson
<u>Stephne Miller</u>	Commissioner
<u>Lee Ann Pierce</u>	Commissioner
<u>Tom Yseth</u>	Commissioner

ATTEST:

Vicki Buseth

Brookings County Finance Officer

Annual Budget for Brookings County, South Dakota

For Year January 1, 2017 through December 31, 2017

GOVERNMENTAL FUNDS

		General Fund 101	Road & Bridge Fund 201	E-911 Fund 207	Emergency Mgmt Fund 226	Domestic Abuse Fund 229	Sobriety Fund 248	ROD Relief Fund 250	County Building Fund 301	TIF Debt Service Fund 401
General Government										
110	Legislative									
111	Board of County Commissioners	426,325.00								
112	Contingency	613,213.00								
120	Elections	37,326.00								
130	Judicial	600,000.00								
140	Financial Administration									
143	Finance	578,767.00								
150	Legal Services									
151	States Attorney	635,782.00								
153	Law Library									
154	Teen Court	25,000.00								
160	Other Administration									
161	General Government Building	449,289.00							19,840.00	
162	Director of Equalization	519,433.00								
163	Register of Deeds	222,650.00						6,000.00		
165	Veteran's Service Officer	79,666.00								
166	Predatory Animal (GFP)	7,825.00								
171	Technology	314,569.00								
172	Human Resources	108,241.00								
Total General Government		4,618,086.00	-	-	-	-	-	6,000.00	19,840.00	-
Public Safety										
210	Law Enforcement									
211	Sheriff	1,433,151.00								
212	County Jail	1,278,666.00							64,095.00	
213	Coroner	32,069.00								
214	Juvenile Detention	200,000.00								
215	Contract Law Enforcement									
219	Humane Society	10,000.00								
220	Protective and Emergency Services									
221	Fire Department Trust	110,000.00								
222	Emergency & Disaster Services				106,225.00					
223	Drainage Commission	1,600.00								
225	Enhanced 911	96,500.00		308,200.00						
Total Public Safety		3,161,986.00	-	308,200.00	106,225.00	-	64,095.00	-	-	-

Public Works

310	Highways and Bridges									
311	Highway		6,431,852.00							
Total Public Works		-	6,431,852.00	-	-	-	-	-	-	-

Health and Welfare

410	Economic Assistance									
411	Welfare	235,195.00								
420	Health Assistance									
416	Food Pantry	6,000.00								
421	Community Health	67,389.00								
423	Hospital Funding									
427	Women, Infants, & Children (WIC)	19,347.00								
430	Social Services									
432	Bkgs Area Transit Authority	50,000.00								
433	Community Action	12,522.00								
434	Domestic Abuse	40,000.00				9,300.00				
439	211 Call Center	2,500.00								
440	Mental Health Services									
441	Behavioral Health	80,000.00								
442	ADVANCE	35,000.00								
444	ECBHCD	55,000.00								
Total Health and Welfare		602,953.00	-	-	-	9,300.00	-	-	-	-

Culture and Recreation

510	Culture									
511	Public Library	23,450.00								
512	Historical Museum	5,000.00								
521	Boys & Girls Club									
526	Youth Mentoring Program	5,000.00								
520	Recreation									
525	Senior Companion	2,300.00								
Total Culture and Recreation		35,750.00	-	-	-	-	-	-	-	-

Conservation of Natural Resources

610	Soil Conservation									
611	4-H	152,872.00								
612	Soil Conservation	25,000.00								
615	Weed Control	313,139.00								
625	Wetland									
Total Conservation of Natural Resources		491,011.00	-	-	-	-	-	-	-	-

Urban and Economic Development

710	Urban Development									
711	Planning & Zoning	182,918.00								

712	First District Planning	41,644.00								
720	Economic Development									
721	Economic Development	65,000.00								
729	Other Economic Development	600.00								
Total Urban and Economic Development		290,162.00	-	-	-	-	-	-	-	-
Intergovernmental Expenditures										
750	Wheel Tax to Townships/Cities	108,000.00								
Total Debt Service		-	108,000.00	-	-	-	-	-	-	-
Debt Service										
810	Principal								121,648.00	-
820	Bond Interest Payments									
Total Debt Service		-	-	-	-	-	-	-	121,648.00	-
Capital Outlay										
890	Administrative Building Project									
Total Capital Outlay		-	-	-	-	-	-	-	-	-
Other Uses										
910	Other Financing Uses									
911	Operating Transfers Out									
	County Building Fund									
	Emergency Management	62,125.00								
	Hwy & Bridge 201	3,000,000.00								
	ROD Relief Fund									
	Administrative Building Project Fund									
Total Other Uses		3,062,125.00	-	-	-	-	-	-	-	-
Total Appropriations		12,262,073.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-
Cash Balance Applied		(454,065)	(24,140.00)				(1,905)	(10,500)	(160,053)	-
311	Current Property Tax Levy	11,312,676.00							288,548.00	0.00
	Less 25% to Cities	(4,701.00)								
312/319	-- Other Taxes	35,800.00	600,000.00						740.00	
Net Total Taxes		11,343,775.00	600,000.00	-	-	-			289,288.00	-
320	Licenses and Permits	56,300.00	10,000.00			7,300.00				
330	Intergovernmental Revenue	727,375.00	2,790,992.00	308,000.00	44,000.00		33,000.00		9,700.00	

340	Charges for Goods & Services & Fees	1,100,312.00	45,000.00			2,000.00	33,000.00	16,500.00		
350	Fines and Forfeits	56,500.00	-							
360	Miscellaneous Revenue	71,248.00	18,000.00	200.00	100.00				10,000.00	0.00
370	Other Financing Resources	6,000.00	3,100,000.00		62,125.00					
Subtotal		12,907,445.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	148,935	-
Less 5% (SDCL 7-21-18)		645,372.00							7,447	-
Net Means of Finance		12,262,073.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-
Total Appropriations		12,262,073.00	6,539,852.00	308,200.00	106,225.00	9,300.00	64,095.00	6,000.00	141,488.00	-

COUNTY LEVIES	Dollars	\$1,000
General Fund	11,312,676.00	3.971
County Building Fund	288,548.00	0.101
	11,601,224	4.072

REGULAR BUSINESS

Motion by Pierce, seconded by Miller to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-28: a plat of Tract 3 and Tract 4 of Lass Addition in the Northwest Quarter of Section 14, Township 109 Range 50 West of the 5th PM, Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Motion by Pierce, seconded by Miller to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-29: a plat of Block 1, Danielsen’s Subdivision being located in the Northeast quarter of the Northeast quarter of Section 5, T111N, R50W of the 5th PM, Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to declare the following items as surplus county property: Melroe Angle Broom Care to be used for parts; 2000 Ford F150 pickup to be sold at auction; and Gas Dispenser to be sold on surplus sale.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”
Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-91: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”
Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-92: a Standard Form of Architect’s Services Agreement between Brookings County and BKV Group for architectural services for the proposed jail expansion.

Background information was provided by Commissioners Miller and Jensen.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.”
Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

IT Specialist Shawn Plowman discussed with the board how the State’s Attorney’s office and the Sheriff’s Department could be able to share video files.

Steffensen discussed the cost of flu shots.

Steffensen said the Health Fair is October 27th. She said for the past several years, employees can earn up to \$100 of incentive pay for taking part in the health screening and if they have positive results in a number of different areas. Steffensen asked the board if they could continue with that. By consensus, the board gave their approval to continue with the incentive pay.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard attended and discussed the Novita Tour. Howard said the Drug Court team will be presenting to the City Council at their next meeting. Howard said she interviewed law students for the possible intern position. Howard said the courthouse continues to work on a safety plan.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended and discussed the Planning & Zoning Meeting; attended and discussed the South Dakota Association of County Commissioners Convention; attended the Sioux Valley Energy Grass Roots Annual Meeting; attended and discussed the City Master Plan Advisory Committee Meeting; attended a meeting on East Central Behavioral Health; attended the Woman & Leadership Kickoff Meeting; and attended the City of Brookings Bike Advisory Meeting.

Yseth said County Development Director Robert Hill's report says the Zoning Ordinance is progressing and that a decision needs to be made on how to proceed in getting it adopted. In the report, Hill said there are two distinct ways of adopting the ordinance; one is to do it in sections and the other is to adopt a single document.

Chief Deputy States Attorney Abigail Howard said the issue has been resolved unless the board feels strongly one way or the other. Howard said they will do the administrative section first and then look at the rest of the ordinance together.

Commissioner Jensen attended the Conservation District Board Meeting and attended the South Dakota Association of County Commissioners Convention.

Commissioner Miller attended the Executive Session; attended the Annual Weed Tour; attended the South Dakota Association of County Commissioners Convention; and attended the Domestic Abuse Meeting.

Commissioner Yseth attended the Executive Session; attended the BioTech Conference; and attended the Cow-Calf Dedication.

Commissioner Krogman attended a PPCC Meeting; attended the South Dakota Association of County Commissioners Convention; attended a BEDC Meeting; and attended the East Central Behavioral Health Meeting.

EXECUTIVE SESSION

Motion by Miller, seconded by Yseth to enter into Executive Session at 10:45 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. Motion carried. The board came out of Executive Session at 12:59 p.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, October 4, 2016 at 8:30 a.m.

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Jenna Peterson
Finance Assistant II
Brookings County

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