



Stacy Steffensen, Commission Department Director
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STAFF REPORT:

Agenda Items:

- Pup Trailer—this item was declared surplus on August 23rd, but the means of disposal was listed as “sell”. We need to update that to note that we would like to dispose of it via auction for clarification purposes. The board has to take this action prior to approving the agreement with Purple Wave.
- Purple Wave—Dick would like to utilize Purple Wave’s services to sell the three items noted via auction.
- Request to Fill Vacancy—Dick has discussed this change with you at a past meeting. This would take one of the current Equipment Operator positions and turn it into a permanent part-time position with similar duties. This position would be advertised and treated like any other county opening.
- 468th funding—the board discussed this option at the last meeting and gave consensus to move in this direction. This action would allow the highway department to move forward with the proposed project.
- 468th grants—The County would be declining the grants and doing the 6-inch lift to that road instead.
- Work Session—Discussion on the 5-Year Bridge Improvement Plan and other matters.

Director’s Report:

- Department Head Reviews—we need to set dates and the process. The board will have 6 reviews for the appointed department heads.
- Information on the South Dakota Planners Association Conference is included with my report. The conference is Wednesday, October 26 and Thursday, October 27 at the Holiday Inn City Centre in Sioux Falls. Please let me know if you plan to attend.
- Attached to my report is a letter from NACo President Bryan Desloge confirming Bob Hill’s nomination as a member of the Justice and Public Safety Steering Committee.
- The General Fund Surplus Analysis, updated through August 2016, is included with my report.

Upcoming Dates:

- October 5, Wednesday: Brookings County Conservation District Board of Supervisors Meeting at the Conservation District Office in Brookings at 8:15 a.m.
- October 10, Monday: County Offices will be closed in honor of Native American Day.
- October 18, Tuesday: The board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- October 20, Thursday: Brookings Chamber of Commerce Think Local Showcase, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- October 22, Saturday: Hobo Day Parade and Festivities

Thank you,

A handwritten signature in blue ink that reads "Stacy Steffensen". The signature is fluid and cursive, with the first name "Stacy" being larger and more prominent than the last name "Steffensen".

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota