



Stacy Steffensen, Commission Department Director

Brookings County

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STAFF REPORT:

Agenda Items:

- Badger Fire Dept. Request: Brookings Fire Chief Darrell Hartmann will be in to address the request from the Badger Fire Department. They would like to use their entire reserve fund of \$16,000 to purchase a truck—a picture of which is included in the packet.
- Tyler Tech Agreement: Bev will address this amendment. In November last year, the county signed an agreement with Tyler Technologies to purchase the Document Pro software for the Register of Deeds office. I included the detailed listing of what that agreement involved in the packet. After a year of working on the implementation of this software, Bev realized that there are a number of items that the office doesn't need and won't utilize. Those items include the Data Export Utility, the Workflow function and the Historical Index. Bev will be able to explain what each of those functions does and why she doesn't believe they are necessary. The cost savings is \$8,240 from the initial purchase, in addition to \$1,272 annually for maintenance.
- Delinquent Tax Payment Agreement: Vicki will address this agreement.
- Right of Way: routine right-of-way agreement with Sioux Valley Energy.
- Plat: Richard provided a staff report and Bob will be present to address any questions.

Director's Report:

- The next 8-County Meeting will be Wednesday, November 16th in DeSmet. An agenda will be coming soon, but I wanted to make sure you all had this date. The meeting was originally scheduled for November 9th—but with that being the day after the election, the Auditor's wouldn't have been able to attend.
- Brookings Health System Foundation Director Barbara Anderson asked that I pass along the Save the Date information for the next Prairie Nightingale Society's event, Monday, November 7th from 6:00 p.m. to 8:00 p.m.—dinner and tours of the new Brookings Health System Medical Plaza on the west side of the hospital. Additional details will be coming.
- General Fund Surplus Analysis history is included with my report through September 2016.

Upcoming Dates:

- October 18, Tuesday: The Board has been invited to attend the Brookings City Council's study session at 5:00 p.m. at the Brookings City & County Government Center.
- October 18, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.

- October 20, Thursday: Brookings Chamber of Commerce Think Local Showcase, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- October 22, Saturday: Hobo Day Parade and Festivities
- October 27, Thursday: Brookings City & County Wellness Fair, 7:00 a.m.-11:00 a.m. at the Brookings City & County Government Center.
- November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical Plaza from 6:00 p.m.-8:00 p.m.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is written in black ink and is positioned above the typed name.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota