



Stacy Steffensen, Commission Department Director

Brookings County

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STAFF REPORT:

Agenda Items:

- 9:00 a.m.-Korean War Medal Presentation (as of the time of this report, I hadn't been given any additional information on this presentation)
- 1:00 p.m.—Executive Session for Department Head Reviews
- Life Insurance—This action is to get official approval from the board to change life insurance companies for the county-paid and employee's voluntary life insurance premiums.
- “Christmas, Kids & Cops”—The commission approved \$500 last year. The commission's public relations line has approximately \$200 left in it for 2016. However, the overall budget is fine. If the board wishes to make a similar contribution, the budget is available to do so.
- Volunteer Board Appointments: There are several positions where there are more applicants than openings. This is the case for a Weed & Pest Board (non-city) position, the Extension Board and the Human Rights Commission. We did receive at least one applicant for each available position.

Director's Report:

- ❖ The draft 2017 Commission Calendar is attached to my report. In the past, we have avoided holding meetings on Tuesdays following Monday holidays. The board had indicated that they didn't believe this was an issue, so I tried to schedule meetings on the first and third Tuesdays as much as possible. It gets off a little during July, August and September due to the 4th of July falling on a Tuesday and due to a later SDACC Convention next year.
- ❖ The dates that I had emailed out to try to schedule a meeting with HDR and the Brookings City Council regarding the 20th St. S. Interstate Access Study will not work. I'm continuing to work with City Manager Jeff Weldon to try to find a date/time that will work for the majority of the group.
- ❖ I have included an invitation to the 4-H Recognition Event on Monday, November 7th starting at 5:00 p.m. at the Brookings County Resource Center.
- ❖ I have included an invitation to the Mayor's Awards Reception on Thursday, November 10th from 5:00 p.m. to 7:00 p.m. at the Swiftel Center.
- ❖ I have included an invitation to “What Works and What Doesn't Work in Reducing Recidivism” presentation on Monday, November 7th and Tuesday, November 8th at the University Center Room FADM 145 in Sioux Falls.
- ❖ Included is information the Court Security Grant Money that Commissioner Yseth received.

Upcoming Dates:

- November 1, Tuesday: The Board has been invited to attend a tour of the Novita facility at 6:00 p.m.
- November 7, Monday: 4H Recognition Event at the Brookings County Resource Center, 5:00 p.m.-6:15 p.m.-supper; 6:30 p.m.-awards ceremony.
- November 7, Monday: The Board has been invited to attend the Prairie Nightingale Society's event-dinner and tours of the new Brookings Health System Medical Plaza from 6:00 p.m.-8:00 p.m.
- November 10, Thursday: Commission will meet at 8:30 a.m. to canvas the votes from the General Election.
- November 10, Thursday: Mayor's Awards Reception, 5:00 p.m.-7:00 p.m. at Swiftel Center.
- November 11, Friday: County Offices will be closed in honor of the Veterans Day holiday.
- November 16, Wednesday: Sioux Valley Commissioner's Meeting (8-County) in DeSmet at 12:00 p.m.

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is written in black ink and is positioned above the printed name and title.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota