Brookings County

Travel/Education Request Form

Name(s) Commissioners, Stacy Steffensen, Vicki Buseth

Department Commission & Finance Position _____

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
December 5, 2016			Swiftel Center, Brookings

Reason for Travel:

Chamber's Legislative Preview Luncheon

Passengers: _____

Estimated Expenses:

•Method of Travel: ☐ County Vehicle ☐ Private Auto ☐ Air

_____ Miles $ _____ /mile =$ 0.00

•Meals:

_____ Breakfast @ $ _____ =$ 0.00

_____ Lunch @ $ _____ =$ 0.00

_____ Dinner @ $ _____ =$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):

Please list _____ =$ _____

•Lodging: _____ Estimated number of days/nights =$ _____

•Registration: $25 Estimated Cost =$ 175.00

Total Cost Estimate =$ 175.00

•Department Head designated mileage rate: $ _____ /mile

•A travel advance form is attached to this request ☐ Yes ☐ No

Stacy Steffensen

Department Head Signature

12-9-16

Date

Brookings County

Travel / Education Request Form

Name(s): Sean Doremus

Department Sheriffs Office. Position(s) Deputy Sheriff

Travel/Education

Date(s)	*Beginning Odometer*	*Ending Odometer*	*Destination*
01/16/17 to 01/27/17			Aberdeen, SD

Reason for Travel Drug Recognition Expert (DRE)

Passengers _____

Estimated Expenses

- *Method of Travel: X County Vehicle* ____ *Private Auto*

  ____ miles @ *$____/per mile* = $ _____

- *Meals:* *10 Breakfast* *@ $ 6.00* = $ 60.00
  10 Lunch *@ $11.00* = $110.00
  10 Dinner *@ $15.00* = $150.00

- *Additional Expenses (taxi, parking, etc)*
  Please list _____ = $ _____

- *Lodging:* *10* *Estimated number of days/ nights* = $1,000.00

- *Registration* *$0.00* *Estimated cost* = $0.00

Total Cost Estimate = $ 1,320.

Department Head designated mileage rate: $ ____/per mile

Martin R. Hamm

Department Head Signature

11-28-16

Date

SOUTH DAKOTA DRUG RECOGNTION EXPERT SCHOOL APPLICATION

Name: Sean Doremus
Agency: Brookings County Sheriff's Office
Law Enforcement Certification Date: February 2016
Current Assignment: Deputy Sheriff
Mailing Address: 2301 Dean Court Brookings, SD 57006
Phone Number:307-214-4589
Email address: sdoremus@brookingscountysd.gov

The Drug Evaluation and Classification (DEC) Program has received national acclaim for its success in identifying the drug-impaired driver. Officers trained as drug recognition experts (DREs) are frequently called upon to differentiate between drug influence and medical and/or mental disorders and their training is an extremely valuable tool in combating the adverse impact of drug- and alcohol-impaired driving in our communities.
The DRE School is extremely demanding. To receive certification as a DRE, two phases of training must be completed. The following summarizes each phase:

ACADEMIC TRAINING: This phase is typically conducted over nine days (72 hours). It includes courses in physiology, vital signs, standardized field sobriety testing (SFST), and extensive information on each of the seven categories of the drugs of abuse. The training includes three written examinations, an SFST proficiency examination and five written quizzes. Students must achieve a minimum of 80% on the three examinations, and must demonstrate proficiency in administering the SFST in order to progress to the certification phase.

CERTIFICATION PHASE: After successfully completing the academic portion, the students must complete the certification phase. It is the student's responsibility to complete the certification requirements within **six months** following the DRE School. These requirements include conducting a minimum of 12 drug influence evaluations while under the supervision of a DRE instructor; identifying subjects under the influence of three of the seven drug categories; and attaining a 75% toxicological confirmation rate. In addition, the student must maintain a progress log, rolling log and submit a curriculum vitae (CV). Finally, the student must pass a comprehensive final knowledge examination, and obtain the written endorsement of two certified DRE instructors.
DRE certification is valid for two years. In order to maintain certification, DREs must conduct a minimum of six evaluations every two years, submit an updated rolling log, an updated CV, and attend eight hours of approved recertification training.

To be considered for DRE training, the applicant *must* meet the following criteria:
- Must have a minimum of two years of law enforcement service
- Must have attended ARIDE Training
- Must have a minimum of two years of law enforcement service
- Must be off probation with your agency
- Must be working in patrol with your agency
- Must be SFST trained and proficient in its use
- Must have a reasonable background and experience level of making DWI arrests.
- Must have an endorsement/recommendation from your local prosecutor.
- Must submit a minimum of two actual DWI arrest reports for review.

To assist in the selection of quality personnel for the DEC Program, please complete the following information:

Date of SFST training (Date): May 2015, Feb 2016, & Summer 2016 ☐16 hours ☐ 24 hours of training.

Date/Location of ARIDE Training: Summer of 2016 at SDSU Brookings, SD

Number of DWI arrests in the last 2 years: 19

Number of Search Warrant Affidavits:10

Summarize your prior assignments related to, or of interest to, the DEC Program:
I have been averaging about (1) drug only arrest per month over the last six month from traffic stops. This doesn't include DUIs or other arrests where drugs were located and added for additional charges.

Summarize your formal education, work or practical experience, and training that may be related to, or may be of interest to, the DEC Program (EMT training, college, etc.):
I have an Associate's Degree in Engineering Technology from Laramie County Community College in Cheyenne, WY and additional credits from South Dakota State University (SDSU) located in Brookings, SD in Construction Management. I am approximately (1) year out from obtaining my Bachelor's Degree in Construction Management from SDSU. I believe the DEC program to be a type of science which all of my education being engineering based relies heavily on mathematics and science.

How do you expect DRE training to benefit you and your department?
I believe me becoming a DRE would be a great benefit to the Brookings County Sheriff's Office. The Brookings County Sheriff's Office does not currently have a DRE. I would like to become a greater assist to the department and with DUIs and Drug arrests on the rise in 2016 from 2015 I feel this is a great opportunity for me to have a large positive impact on the department as I am young and looking to make a career with the Brookings County Sheriff's Office.

I have a high interest in making DUI and Drug arrests and believe this gives me the ability to specialize in drug recognition and the side effects of drugs on people. This would give me the ability to better read people on traffic stops and calls for service hopefully allowing me to make more drug arrests and locate more drugs which in return helps improve the overall quality and safety of Brookings County.

Anything else who you think would assist in your selection as a DRE?
I am very aggressive leading the Brookings County Sheriff's Office in traffic stops with 526 so far in 2016. I believe I have the aptitude and attitude to excel in DUI and Drug interdiction and feel that drugs are becoming the new DUI. I think there is a lot to learn and more importantly teach and feel this would give me the ability to not only assist the Brookings County Sheriff's

Brookings County

Travel/Education Request Form

Name(s) Robert W. Hill

Department County Development Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
3/06-08/2017			Sioux Falls, SD

Reason for Travel:

Attend the Louisiana State University (LSU) PER 222 Public Safety WMD Response- Sampling Techniques and Guidelines class on March 6-8, 2017 in Sioux Falls, SD.
The plan is to drive back and forth to attend this class. If inclinment weather prohibits travel I may have to obtain a room forone night.

Passengers: 1

Estimated Expenses:

•Method of Travel: ☑ County Vehicle ☑ Private Auto ☐ Air

110 Miles $ 0.42 /mile =$ 46.20

•Meals:

0 Breakfast @ $ 6.00 =$ 0.00
0 Lunch @ $ 11.00 =$ 0.00
0 Dinner @ $ 15.00 =$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
Please list =$

•Lodging: Estimated number of days/nights =$

•Registration: Estimated Cost =$

Total Cost Estimate =$ 46.20

•Department Head designated mileage rate: $ 0.00 /mile

•A travel advance form is attached to this request ☐ Yes ☑ No

Department Head Signature *Date*

The **National Center for Biomedical Research and Training (NCBRT)** at **Louisiana State University** invites you to join us for a unique training opportunity. The NCBRT is offering the following Department of Homeland Security (DHS) certified course:

Public Safety WMD Response- Sampling Techniques and Guidelines

PER-222

This course addresses specific fundamentals and skills associated with an emergency response to a WMD incident. As such, it provides detailed technical information and includes hands-on practice of actions required of emergency responders in such situations.

Participants are provided the opportunity to perform public safety sampling techniques required in the response to a WMD event. Of special interest is the course's emphasis on collecting forensically valid samples, which is accomplished through maintaining a secure chain-of-custody for the sample from the time of collection through laboratory analysis. This process is consistent with the FBI 12-step process for managing a crime scene, including those involving a WMD.

Professional Disciplines: Law Enforcement, Fire Service, Hazardous Materials Personnel, Public Health

The target audience for the **Direct Delivery** version of this course includes:

- Emergency responders most likely to be called upon to operate within the exclusion zone of a WMD incident involving hazardous materials
- Responders able to utilize personal protective equipment (PPE) at Level C or higher, employ monitoring and detection devices and procedures and obtain samples from the scene for analysis
- Responders who work with HazMat teams in roles that do not require exclusion zone entry
- Personnel responsible for receiving and transporting a public safety sample from the HazMat team to a laboratory

Date: March 6, 7, and 8

Location: Sioux Falls Regional Training Center
3401 N Western Ave (Air Guard Base)

How to Register: Contact Battalion Chief Steve Brunette to register for class
605-367-7171
sbrunette@siouxfalls.org

All participants are required to have a **FEMA SID** prior to enrolling in this training. Please visit cdp.dhs.gov/femasid to register for a **FEMA SID**.

NCBRT
PER-222

The National Center for Biomedical Research and Training at Louisiana State University offers DHS-certified courses covered under the NCBRT's Homeland Security National Training Program Cooperative Agreement. As a DHS primary training provider, the NCBRT can offer this vital training at no direct cost to your agency. Please contact us at info@ncbrt.lsu.edu or 1-877-829-8550 to schedule a course through your state administrative agency , or visit www.ncbrt.lsu.edu to learn more about the NCBRT's training opportunities. Remember, the time to prepare is now!

Brookings County

Travel/Education Request Form

Name(s) Robert W. Hill

Department County Development Position Director

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
3/28-31/2017			Rapid City, SD

Reason for Travel:

Attend the 2017 South Dakota/North Dakota/Wyoming Pipeline Safety Operator Training Conference in Rapid City, SD

Passengers: 1

Estimated Expenses:

•Method of Travel: ☑ County Vehicle ☑ Private Auto ☐ Air

		Miles	$ 0.42	/mile	=$ 0.00
•Meals:	3	Breakfast @	$ 6.00		=$ 18.00
	4	Lunch @	$ 11.00		=$ 44.00
	3	Dinner @	$ 15.00		=$ 45.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
Please list =$

•Lodging: 3 Estimated number of days/nights =$ 300.00

•Registration: 50.00 Estimated Cost =$ 50.00

Total Cost Estimate =$ 457.00

•Department Head designated mileage rate: $ 0.00 /mile

•A travel advance form is attached to this request ☐ Yes ☑ No

Robert W. Hill
Department Head Signature

12/08/2016
Date

Robert Hill

From: SD Pipeline Safety Conference <SDPIPELINESAFETYCONF@LISTSERV.SD.GOV> on behalf of Olson, Brittany <Brittany.Olson@STATE.SD.US>
Sent: Thursday, December 08, 2016 10:50 AM
To: SDPIPELINESAFETYCONF@LISTSERV.SD.GOV
Subject: 2017 SD/ND/WY Pipeline Safety Operator Training Conference, Register Today

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To unsubscribe from the SDPIPELINESAFETYCONF list, click the following link:
http://listserv.sd.gov/scripts/wa.exe?TICKET=NzM2MzM2IHJoaWxsQEJST09LSU5HU0NPVU5UWVNELkdPViBTRFBJUEVMSU5FU0FGRVRZQ09ORqbmM%2B4VMgR%2B&c=SIGNOFF

PRINT

2017 SOUTH DAKOTA/NORTH DAKOTA/WYOMING PIPELINE SAFETY OPERATOR TRAINING CONFERENCE ATTENDEE REGISTRATION FORM

March 29-30, 2017
Ramkota Hotel & Conference Center, Rapid City, S.D.

There is a $50 per person registration fee. This fee covers print materials, lunch on Wednesday and refreshments both days. An exhibitor-hosted reception will be held the evening of March 29.

All attendees **MUST** pre-register. **On-site registration will not be available.** Please complete the registration form below, print and submit via U.S. mail with full payment.

Registration deadline is March 15, 2017.

COMPANY INFORMATION

Company Name: Brookings County

Address: 520 3rd ST., STE 210 (Street or P.O. Box) Brookings (City) SD (State) 57006 (ZIP Code)

Please register the following persons:

	Name	Title
1	Robert W. Hill	Emergency Manager
	Phone Number	**Email Address**
	605-690-5041	rhill@brookingscountysd.gov

	Name	Title
2		
	Phone Number	**Email Address**

	Name	Title
3		
	Phone Number	**Email Address**

	Name	Title
4		
	Phone Number	**Email Address**

Mail completed registration form and payment to:

Pipeline Conference
SD PUC
500 E. Capitol Ave.
Pierre, SD 57501

*Payment must be received to validate registration. Payment by check is required, made out to Pipeline Conference. The SD PUC is unable to accept payment by credit card.

Contact the South Dakota Public Utilities Commission at PUC@state.sd.us, (605) 773-3201 with questions.

Rev. 09/16/2016

Brookings County

Travel/Education Request Form

Name(s) Michael Holzhauser

Department Veterans Affairs Position Service Officer

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
12/2/2016			Sioux Falls, SD

Reason for Travel:

To renew my PIV Badge

Passengers: _____

Estimated Expenses:

•Method of Travel: ☐ County Vehicle ☑ Private Auto ☐ Air

120 Miles $ 0.42 /mile =$ 50.40

•Meals:

_____ Breakfast @ $ _____ =$ 0.00

_____ Lunch @ $ _____ =$ 0.00

_____ Dinner @ $ _____ =$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):

Please list _____ =$ _____

•Lodging: _____ Estimated number of days/nights =$ _____

•Registration: _____ Estimated Cost =$ _____

Total Cost Estimate =$ 50.40

•Department Head designated mileage rate: $ _____ /mile

•A travel advance form is attached to this request ☐ Yes ☐ No

Department Head Signature *Date* 12-9-16

UNITED STATES
DEPARTMENT OF VETERANS AFFAIRS

Skip To Main Content

Home Review Appointments Make Appointment Update Account Change Password Help Sign-Out Michael

VA Appointment Scheduling for PIV Cards :: Applicant Account - Appointment Review

The Following **Updated Appointment** Has Been **Successfully Confirmed.**

Your Appointment Details are Displayed Below.

You may **Cancel** or **Modify** this Appointment.

Updated Appointment Details

Location:	Sioux Falls VA Health Care System 2501 West 22nd Street Sioux Falls, SD 57105
Activity:	PIV Badge - Take Photo
Date:	Friday, December 2nd, 2016
Time:	1:40 PM
Confirmation:	VS17F238

Cancel Appointment | Modify Appointment

Appointment VS17F238 successfully updated for Michael Holzhauser (mholzhauser@brookingscountysd.gov).

Email Confirmation Successfully Sent.

Previous Appointment Successfully Canceled.