

Travel/Education Request Form

Name(s) Eileen Aberle

Department Veterans Affairs Position Veterans Service officer assistant

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
May 9			Sioux Falls

Reason for Travel:

VA training

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 _____ Miles \$ _____ /mile = \$ 0.00

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 1 _____ Lunch @ \$ 11.00 = \$ 11.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ _____

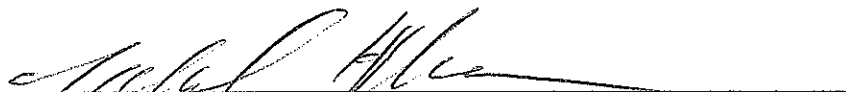
•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: _____ Estimated Cost = \$ _____

Total Cost Estimate = \$ 11.00

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No



 Department Head Signature

4/23/19

 Date

Michael Holzhauser

From: Ricketts, Audry <Audry.Ricketts@state.sd.us>
Sent: Tuesday, March 26, 2019 4:32 PM
To: Pollard, Aaron; Arnold, Guy; Aurora and Brule Counties; Beadle and Sanborn Counties; Bennett County; Bon Homme County; Eileen Aberle; Michael Holzhauser; Brown County; Butte County; Campbell County; Charles Mix County; Cheyenne River Sioux Tribe; Clark County; Clay County; Codington County; Codington County Assistant; Corson County; Courtney Van Zanten (AL DSO); Crow Creek; Custer County; Davison County; Davison County II; Day County; Deuel County; Dickerson- VA; Dickerson, Brett; Douglas County; Edmunds County; Brown, Erin (DVA); Bultje, Erin; Fall River County; Faulk County at Office; Malimanek, Scott; Gregory County; Haakon and Jackson County; Hamlin County; Hand County; Hanson County; Heather Bullerman - Federal; Bullerman, Heather; Hughes, Stanley and Sully Counties I; Hughes, Stanley and Sully Counties II; Hutchinson County; Jerauld County; Smith, Jeri; Jerry Lemme; Jones and Millette Counties; Joseph Leasure; Katherine Richardson; Bowen, Kevin; Swanson, Kevin; Kingsbury County; Krystal Taylor; Lake County; Lawrence County; Lincoln and Union Counties; Lyman County; Marshall County; McCook County; McPherson County; McPherson County; Meade County; Michelle Henderson; Miner County; Moody County; Oglala Lakota County; Oglala TVSO; Pennington County - Dodson; Pennington County - Taylor; Pennington County - Tice; Pennington County - Vallette; Perkins County; Potter County; Rebekah Bianas; Roberts County; Rosebud Sioux Tribe; Fowler, Ryan; Olivier, Shane; Shannon Phillips; Shaffer, Sheila; Sisseton-Wahpeton Oyate; Spink County; Standing Rock Sioux Tribe; Standing Rock Sioux Tribe II; Standing Rock Sioux Tribe III; Todd County; Tripp County; Turner County; Rousselle, Tyler; Walworth County; Whitlock, Greg; Huffmon, William; Yankton County; Ziebach County
Subject: Reminder - SDDVA Mini Conferences

SDDVA will be holding the annual mini conferences May 7-9 in Rapid City, Pierre and Sioux Falls respectively.

Conferences will run from 10:00 am—3:00 pm at each location.

Topics of the training include: National Guard/VA Benefits, Appeals Modernization Act, Nuts and Bolts of what is in the 38 CFR, How to use the 38 CFR, and Hot Topics.

Meeting sites are as follows:

May 7 - TREA (1981 Centre Street)—Rapid City

May 8 - Post 8 American Legion (520 S. Pierre Street)—Pierre

May 9 - VFW (3601 S. Minnesota Avenue)—Sioux Falls

Audry Ricketts
Public Information Officer
SD Department of Veterans Affairs
605-773-8242 – Office
425 E. Capitol – Soldiers and Sailors Building
Pierre, SD 57501
vetaffairs.sd.gov



Travel/Education Request Form

Name(s) Michael Holzhauser

Department Veterans Affairs Position Veterans Service officer

Travel/Education

Date(s)	Beginning Odometer	Ending Odometer	Destination
May 9			Sioux Falls

Reason for Travel:

VA training

Passengers: _____

Estimated Expenses:

•Method of Travel: County Vehicle Private Auto Air
 120 Miles \$ 0.42 /mile = \$ 50.40

•Meals: _____ Breakfast @ \$ _____ = \$ 0.00
 1 Lunch @ \$ 11.00 = \$ 11.00
 _____ Dinner @ \$ _____ = \$ 0.00

Employees will not be reimbursed for meals that are included in the registration fee.

•Additional Expenses (taxi, parking, etc.):
 Please list _____ = \$ _____

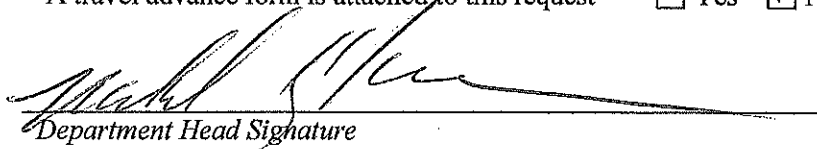
•Lodging: _____ Estimated number of days/nights = \$ _____

•Registration: _____ Estimated Cost = \$ _____

Total Cost Estimate = \$ 61.40

•Department Head designated mileage rate: \$ _____ /mile

•A travel advance form is attached to this request Yes No


 Department Head Signature

4/23/19
 Date

Michael Holzhauser

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Sent: Tuesday, March 26, 2019 4:32 PM
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Audry Ricketts

Public Information Officer

SD Department of Veterans Affairs

605-773-8242 – Office

425 E. Capitol – Soldiers and Sailors Building

Pierre, SD 57501

vetaffairs.sd.gov



Brookings County
Travel / Education Request Form

Name(s): Robert W Hill

Department: County Development (EM)

Position(s): Director

Date(s)	Beginning Odometer	Ending Odometer	Destination
5/15/2019			Sioux Falls, SD

Reason for Travel:

Attend Tri-State Emergency Management Association meeting

Passengers:

None

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto

110 Miles @ \$ _____ /per mile = \$ 0.00

- Meals: _____ Breakfast(s) @ \$ _____ = \$ 0.00

_____ Lunch(s) @ \$ _____ = \$ 0.00

_____ Dinner(s) @ \$ _____ = \$ 0.00

- Additional Expenses (taxi, parking, etc.):

Please list: None = \$ _____

- Lodging (Estimated number of nights): None = \$ _____

- Registration (Estimated cost): None = \$ _____

Total Cost Estimate: = \$ 0.00

Department Head designated mileage rate: \$ _____ /per mile



 Department Head Signature

4/30/2019

 Date

Brookings County
Travel / Education Request Form

Name(s): Rae Lynn Maher

Department: County Development

Position(s): Office Manager

Date(s)	Beginning Odometer	Ending Odometer	Destination
5/20/2019			Mitchell, SD

Reason for Travel:

Attend EM 101 class in Mitchell, SD. The class is being presented by SDOEM.

Passengers:

None

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto

200 Miles @ \$ _____ /per mile = \$ 0.00

- Meals: 1 Breakfast(s) @ \$ 6.00 = \$ 6.00

1 Lunch(s) @ \$ 11.00 = \$ 11.00

1 Dinner(s) @ \$ 15.00 = \$ 15.00

- Additional Expenses (taxi, parking, etc.):


Please list: None = \$ _____

- Lodging (Estimated number of nights): None = \$ _____

- Registration (Estimated cost): None = \$ _____

Total Cost Estimate: = \$ 32.00

Department Head designated mileage rate: \$ _____ /per mile



 Department Head Signature

5/01/2019

 Date

Brookings County

Travel / Education Request Form

Name(s): Robert W Hill

Department: County Development (EM)

Position(s): Director

Date(s)	Beginning Odometer	Ending Odometer	Destination
5/22-23/2019			Pierre, SD

Reason for Travel:

Attend Access and Functional Needs Preparedness Planning for Rural Communities class in Pierre, SD. The class being presented by SDOEM.

Passengers:

None

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto

400 Miles @ \$ _____ /per mile = \$ 0.00

- Meals: 1 Breakfast(s) @ \$ 6.00 = \$ 6.00

1 Lunch(s) @ \$ 11.00 = \$ 11.00

2 Dinner(s) @ \$ 15.00 = \$ 30.00

- Additional Expenses (taxi, parking, etc.):


Please list: None = \$ _____

- Lodging (Estimated number of nights): 1 night \$75.00 = \$ 75.00

- Registration (Estimated cost): None = \$ _____

Total Cost Estimate: = \$ 122.00

Department Head designated mileage rate: \$ _____ /per mile



Department Head Signature

4/30/2019

Date

Robert Hill

From: South Dakota Office of Emergency Management County <SDOEMCO@LISTSERV.SD.GOV>
on behalf of Hight, Dustin <Dustin.Hight@STATE.SD.US>
Sent: Monday, April 29, 2019 8:25 AM
To: SDOEMCO@LISTSERV.SD.GOV
Subject: Two Upcoming Training Opportunities

Good Morning

Here are two courses that are currently open for enrollment. Both classes are one day courses in both Pierre, and Mitchell.

EM101

Monday, May 20th 2019 (1-day course)

Mitchell 9:00 am – 3:00 pm

The South Dakota Office of Emergency Management (SDOEM) created a training for emergency managers at the state, local, and tribal levels to give them a better understanding of the concepts of the profession. The class is also pertinent to county commissioners, elected officials, organization volunteers, and first responders. This class helps to describe the important role of the emergency manager in communities.

The training lasts approximately seven hours and is designed to explore the role of the emergency manager within communities, as well as, the importance of before, during, and after an incident with local response agencies within each jurisdiction.

All four phases of Emergency Management (Preparedness, Response, Recovery, and Mitigation) and the activities of each phase are discussed to keep all of our communities safe.

Audience: Emergency managers, county commissioners, elected officials, organization volunteers, and first responders.

Access and Functional Needs Preparedness Planning for Rural Communities

Thursday, May 23, 2019 (1-day course)

Pierre, 8:00 am – 5:00 pm

This no-cost training will assist in preparing communities to meet the assistance and safety needs of older adults and people with access and functional needs during a crisis event in rural communities using an approach with the Department of Homeland Security's (DHS) Whole Community initiative. Needs and care issues of older adults will be discussed in conjunction with ICS and NIMS concepts.

Other information included in the training is short- and long-term care, pet care, medication, and the need for durable medical equipment and healthcare. The issue of individuals from assisted-living and nursing homes will be emphasized in lessons learned from various disasters.

Audience: Personnel included in the planning for access and functional needs populations, to include emergency managers, first responders, healthcare, nursing homes/assisted living, and public health.

Also don't forget to check out our training calendar at [SDOEM Training Calendar](#) for upcoming events. If there is any trainings that are not listed and you would be interested in feel free to reach out to me.

Dustin Hight
State Training Officer