

COUNTY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: The Members of the County Commission

DATE: May 01, 2019

SUBJECT: Departmental notes for the May 7, 2019 Brookings County Commission Meeting.

PREPARED BY: Robert W. Hill, County Development Director

April 22 to 26, 2019: Severe Weather Week was held in South Dakota.

April 24, 2019: Tornado Drill conducted in the City/County building. Individuals in the building moved down to the Severe Weather Shelter in the basement. Drill went well.

April 25, 2019: A Joint Jurisdictional Area meeting was held.

April 25, 2019: Rae Lynn Maher and Richard Haugen attended Storm Spotter training in Madison, SD.

April 29, 2019: E911 meeting was conducted.

April 30, 2019: State and Local Agreement was submitted to the SDOEM Region Six Coordinator. The signature page was submitted as a be-it-noted item.

May 9, 2019: PPCC/POD Meeting is scheduled.

May 15, 2019: Safety Committee Meeting is scheduled.

May 15, 2019: Tri-State Emergency Management Association meeting is scheduled.

May 17 to 19, 2019: Director will be on vacation.

Public Assistance data has been compiled. 19 townships submitted paperwork to the county. Package was express mailed on 5/01/2019.

STATE OF SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY - OFFICE OF EMERGENCY MANAGEMENT
2019 STATE AND LOCAL AGREEMENT

Quarterly Report Single Signature Sheet


BROOKINGS COUNTY

2nd Quarter

Quarterly Report

I certify that I have reviewed the work plan and documentation as reported in this quarterly activity report and have found it to comply with the goals, objectives and requirements as identified in the State and Local Agreement.

I further certify that the hours of the Emergency Management staff indicated on their respective time sheets are true and correct and in accordance with policy and necessary signatures are in place and complete.



County Commission Chairperson

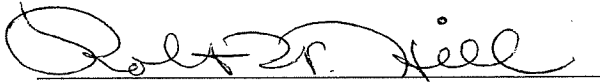
04/29/2019

Date

85-21

In submitting this claim, the claimant represents that justification to support this claim is contained in the approved jurisdictions work plan. I certify that all hours recorded on included time sheets are accurate and were worked in performance of emergency management activities.

I further certify that all claims listed on this grant reimbursement request have been paid without use of federal funds, and I allow the submitted costs to be used to match the state EMPG grant.




County Emergency Manager

04/18/2019

Date

Salary & Benefits

I certify all claims have been paid and proof of such payment is on file in the office of the County Auditor. I also certify that the emergency manager(s) has/have worked the required hours per the Schedule of Required Hours for the months that this report is produced for. These claims represent the COUNTY SHARE of emergency management salary and benefits only.



County Auditor

04/18/2019

Date

Failure of the county/district to accomplish the objective and work requirement set forth in the SLA Agreement, submit the required paperwork and documentation, and forward this report within established guidelines without adequate justification and acceptance by the State, will subject the county to the withholding of funds, from whatever source, provided under this agreement.