



Stacy Steffensen, Commission Department Director  
Brookings County  
520 3<sup>rd</sup> St., Suite 210  
Brookings, SD 57006  
605-696-8205  
ssteffensen@brookingscountysd.gov

**STAFF REPORT:**

Regular Business Agenda Items

- ❖ Meeting Pay Resolution: This resolution sets the meeting pay and per diem rates for the Planning & Zoning Commission, Weed Board and Extension Board for FY2019.
- ❖ Election Worker Pay Resolution: This resolution sets the pay rate for election workers, if needed, in FY2019.
- ❖ First District Agreement: This is an agreement to have First District assist in updating the county's Hazmat Plan.
- ❖ Vacancies: Two deputies and a full-time correctional officer submitted their resignations. These positions are in the FY2019 budget.
- ❖ Legal Papers: This is the annual designation of the four newspapers that are published in Brookings County as legal papers for 2019.
- ❖ Depositories: This is an annual listing of the official depositories of the county for 2019.
- ❖ Board Assignments: This is the list of boards, committees, and departments each commissioner will be a part of or a liaison to in 2019.

Director's Report

- The NACo Legislative Conference is in Washington DC, March 2-6, 2019. If anyone plans to attend, I will need to get registration and accommodations started.
- Brookings Day at the Legislature is Wednesday, January 16<sup>th</sup>. It would be a good idea to discuss who plans to attend and if there is a list of talking points or issues/concerns to bring from the county's perspective. The board can discuss and I can create a document and give to those planning to attend.
- The Conservation District agenda for January 10<sup>th</sup> is attached to my report. Note that this is a Thursday meeting at 1:15 p.m. at the NRCS conference room.
- Also included with my staff report is information on the 2019 election for a County Commissioner representative on the SDRS Board of Trustees. If anyone is interested, let me know.

Upcoming Dates

- Monday, January 14: Volga Fire Department County Feed, 5:30 p.m. at the Volga Fire Department.
- Wednesday, January 16: Brookings Day at the Legislature, Pierre
- Monday, January 21: County offices will be closed in honor of the Martin Luther King, Jr. Day holiday.

Stacy Steffensen  
Commission Department Director  
Brookings County, South Dakota