

Brookings County Finance Office

Jenna Byrd, Finance Assistant II
520 3rd Street Suite 100
Brookings, SD 57006
Phone: 605-696-8250
Jbyrd@brookingscountysdg.gov



July 10, 2019

Stacy-

The Finance Office had a brochure holder to surplus and the Extension Office had 22 metal folding chairs to surplus. The commission board approved those two surpluses and to be sold on the online auction at their last meeting, however, it was okay'd by the department heads to transfer those items to different departments after the fact. The Commission Office would like the brochure holder and Emergency Management would like the 22 folding chairs. Could this change just be noted in the minutes at the next meeting on July 23rd?

Thank you,

A handwritten signature in blue ink that reads "Jenna Byrd". The signature is written in a cursive, flowing style.

Jenna Byrd
Finance Assistant II
Brookings County