



Stacy Steffensen, Commission Department Director
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STAFF REPORT:

Regular Business Items

- ❖ Abatements: Vicki Buseth provided a staff report on several abatement requests.
- ❖ Ad Hoc Committee: As part of the drainage board meeting held on 01/21/2020, there was discussion on forming a committee to look into drainage concerns in the county. This action would be to officially create that committee.
- ❖ Requests to Fill Vacancies: There are two requests on the agenda. Both are budgeted and established positions on the county's 2020 pay plan.
- ❖ Surplus: There are several items 4-H would like to surplus. We will donate the Restore. If they do not want the items, they will be disposed of.
- ❖ Strategic Plan: The Strategic Plan is to be reviewed in February each year. I have no updates at this time.
- ❖ Work Plan: Updates to the Work Plan are noted in red.

Director's Report

- The agenda for the Towns & Townships Meeting, Tuesday, March 5, 2020 is included with my report.
- Also included with my report is information on storm spotter training on March 24, 2020.
- I am working on a year-end report. But, as is similar to the Finance Office doing the annual report for auditing purposes, I need to wait until 2019 is officially closed out. I think we're getting close to that. I'm hoping to have something to you by the second meeting in February or the first meeting in March.

Upcoming Dates

- Wednesday, February 5: SD Resilient Community working meeting, 8:30 AM, Research Park
- Tuesday, February 11: Youth in Government Day, breakfast at 7:00 AM at Prairie Café
- Saturday, February 15: District 7 Legislative Forum, 9:00 AM, Chambers of the Government Center
- Monday, February 17: County offices closed in honor of the President's Day holiday
- Tuesday, February 18: Meeting with Russian delegation, 1:30-3:00 PM, Community Room of the Government Center
- Saturday, February 22: District 4 & 7 Legislative Forum, 9:00 AM, Chambers of the Government Center.
- Saturday, February 29: District 7 Legislative Forum, 9:00 AM, Chambers of the Government Center
- Thursday, March 5: Towns & Townships Annual Meeting, 10:00 AM, BCOAC



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Brookings County, South Dakota