



Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Regular Business Items

- ❖ Plats: Richard Haugen submitted four plats for approval. All were approved unanimously by the Planning Commission at their April 7, 2020 meeting.
- ❖ Abatements: There are two abatements, both for Dustin Nelson. Vicki Buseth provided a staff report.
- ❖ Right of Way Applications: There are two routine right-of-way applications.
- ❖ Requests to Fill Vacancies:
 - The Highway Department is asking for two temporary seasonal laborers for the summer months. They did have one position last year and due to a National Guard deployment, they are asking for a second position this summer.
 - The Finance Office has three requests. These are positions that are being advertised due to reorganization in the Finance Office and the upcoming Primary Election.

Director's Report

- ✓ The March month-end surplus information is included with my report. At approximately 9% we are lower than the 10-year average, which is closer to 12%. I anticipate that getting closer to average in April after first-half taxes have come in.
- ✓ Also attached to my report is an update on how departments are being staffed during this time.

A handwritten signature in black ink that reads "Stacy Steffensen". The signature is written in a cursive, flowing style.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota