



Stacy Steffensen, Commission Department Director
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STAFF REPORT:

Scheduled Agenda Items

- 9:00 AM – Supplemental Budget Public Hearing: This action would move money from the building fund (301) fund balance back into the FY2020 building fund budget to reimburse the City for the costs of the new parking lot at the Government Center. This was a budgeted item in FY2019.
- 9:05 AM – Liquor License Public Hearing: Meadow Creek Golf Course was recently annexed into the City of Volga. Because of that, it freed up an on-sale liquor license for an establishment located in the County. The available license was advertised and the Finance Office received one application from SVK Properties (Todd Voss). The license will be used at 46564 US Highway 14, Volga, SD, also known as the Midway Camp, located between Volga and Brookings on Highway 14.
- 9:10 AM – Farmer’s Market Request: This is the annual request from the Farmer’s Market to close 6th Avenue between the courthouse and library. Louise Snodgrass, the Market Manager, will be available to answer questions.

Regular Business Items

- ❖ Vote Center Resolution: Jenna Byrd updated the board at the last meeting regarding the issue she was having trying to find workers for the Vote Center location in Arlington due to the COVID-19 pandemic. She has not been successful in finding workers. This resolution would close that Vote Center site for the June 2, 2020 Primary Election only.
- ❖ Highway Resolution: This resolution was submitted by Brian Gustad. This would allow the Highway Department to purchase a truck off the Spink County bid.
- ❖ Striping Agreement: This is an annual agreement with the SDDOT. The State covers 60% of the costs associated with the striping project, which includes 143 miles of county roads this year.
- ❖ Weed Spraying Agreement: The County was the low bidder to provide weed spraying services along State highway rights-of-way. This is the associated agreement.
- ❖ WIC Agreement: This is the annual agreement with the Department of Health for our Community Health Services. The amount granted by the State is \$30,162, down from \$31,763 last year.
- ❖ Right of Way Agreement: These are a routine right of way agreements that have been approved by Brian Gustad.
- ❖ Surplus: The Highway Department is asking to surplus a truck to be sold via online auction.
- ❖ Reopening of County Facilities: Commissioner Mike Bartley and I met with department heads on April 29th to review what reopening county offices will look like and what protocols need to be in place prior to that happening. The Commission will need to discuss a potential date and we can also provide an overview of the discussions that were had.

Director's Report

- ✓ Budget hearings take place in middle of June. I would like to get that date on everyone's calendar now. Last year we were able to get through everything in one day and had a review date during a regular meeting in July to address any needed changes.

A handwritten signature in black ink, reading "Stacy Steffensen". The signature is written in a cursive, flowing style with a large loop at the end.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota