



Stacy Steffensen, Commission Department Director
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STAFF REPORT:

Scheduled Agenda Items

- 9:00 AM – Public Hearing-Jay Street Pub: This is a request from Jay Street Pub (Bruce, SD) for a one-day special event beverage license to bartend at a wedding on August 29th at the Bennett Barn. Jenna Byrd provided a staff report.
- 9:05 AM – Public Hearing – SVK Properties: Todd Voss with SVK Properties is applying for a malt beverage and South Dakota farm wine license for the Midway Camp near Volga. Jenna Byrd provided a staff report.

Regular Business Items

- ❖ HVAC Resolution: This resolution allows us to purchase off of Sourcewell's bid for HVAC equipment. The quote from Johnson Controls is \$98,693.15. We do have \$100,000 budgeted this year. I have worked with Dan Nelson on this process and he approved the resolution.
- ❖ Juvenile Liens Resolution: From the 1990s to 2012 there were liens recorded against juveniles due to court-appointed attorney's fees, juvenile detention or other costs totaling over \$816,000. Liens on juveniles are not collectable. The Finance Office is requesting that these liens be forgiven and removed from their system, as well as the Register of Deeds lien listing.
- ❖ Distress Warrants Resolution: Vicki provided a staff report. This resolution is declaring mobile homes as uncollectable for tax purposes.
- ❖ CARES Act Resolution & Agreement: This resolution and agreement need to be adopted by the Commission in order for the county to be eligible for reimbursement from the federal funds the state has received for COVID-related expenses.
- ❖ Amending Agreement (WIC): The FY21 contracts need to be amended to include a 2% increase in the participant rate and travel/training rate as of July 1, 2020. This increased the county's grant amount by \$544.
- ❖ ISS Bid & Contract: ISS Facility Services submitted the low bid for custodial services at the Government Center. They have been the contracted cleaning service for a number of years. The contract is for 2 years with the option to extend the contract for two additional 1-year terms (maximum of 4 years). This is on the City Council's June 30th agenda for approval.
- ❖ ES&S Agreement: This is a 3-year contract with Election Systems & Software to provide ballot layout, coding and programming services for countywide elections. The county has been using ES&S since I started doing elections in 2002. Jenna Byrd provided a staff report.
- ❖ Southpaw Agreement: This is updated agreed with Southpaw Defense to conduct firearms safety instruction and training at the BCOAC.
- ❖ Right of Way Agreements: There are three routine right-of-way agreements – two with Sioux Valley Energy and one with BMU.
- ❖ General Fund Transfer: This is the transfer from General Fund to Emergency Management Fund for the remaining budgeted balance for FY2020.
- ❖ Malt Beverage License: This is a renewal of a retail on-off sale malt beverage and SD farm wine license for Smokin's Pub & Grub.
- ❖ Buttresses: These are buttresses from the BCOAC that will be given to Deuel County for use in their 4-H shooting sports program.

- ❖ Fireworks Display: Julie Meyer made the request for her family to conduct a fireworks display near The Boathouse (formerly Arlington Beach Resort) on Lake Poinsett on Saturday, August 22nd at dusk. This would be part of a family reunion event. Meyer said, if allowed, they would use the beach at The Boathouse to shoot off the fireworks, otherwise there are three family members that own property near The Boathouse where they would shoot off the fireworks. She did say that the fireworks will be purchased from area fireworks stands. I did tell Ms. Meyer that, if approved, we would need the exact location to let the fire department and Sheriff know.
- ❖ NACo Voting Credentials: The board needs to assign someone to be the voting delegate for the NACo Virtual Annual Business Meeting on July 20, 2020.

Director's Report

- The county did receive one of the six Local Federal Bridge grants we applied for. The county's portion will be \$80,322. The list of recipients is included with my report. The bridge that received the grant is located southwest of White on 475th Avenue over Six Mile Creek.
- Commissioner Boersma and I met with Rick Niklason at the Medary Monument site. He provided an updated quote of approximately \$6800 to do the repairs, which we hope to have done yet this year.
- The Commission discussed the county's Chamber membership level during budget hearings. The benefit levels are included with my staff report. Currently – the county is at the Sustainer level.
- Also included with my report is information on the SDACC elections that will take place at Fall Convention this September.
- There is information on the SDDOT upcoming STIP meetings is included with my report.
- You may have received a 'save the date' for a virtual conference called "Mission: Possible – Reducing the Impact of Substance Abuse and Mental Illness in Our Communities" from SDACC President Cindy Heiberger. The conference will be August 19-20, 2020.

Public Notices

- ✓ County offices will be closed on Friday, July 3, 2020 in honor of the Independence Day holiday.
- ✓ Rolling Thunder dedication of POW/MIA memorial bench, Saturday, July 4, 2020 at 10:00 AM on the west side of the courthouse grounds.
- ✓ Budget hearings, Tuesday, July 7, 2020 at 1:00 PM, Brookings City & County Government Center, Community Room (Room 300).
- ✓ Jail Expansion Bid Opening, Thursday, July 9, 2020 at 2:00 PM, Chambers of the Brookings City & County Government Center, 520 3rd Street (Room 310).
- ✓ Safety week – July 20-24, 2020
 - Safety Picnic, Thursday, July 23, 2020, 11:00 AM – 2:00 PM at the BCOAC.



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Brookings County, South Dakota