Brookings County

Travel / Education Request Form

Name(s): Reid Squires

Department: Equalization **Position(s):** Deputy Director

Date(s)	Beginning Odometer	Ending Odometer	Destination
July 30, 2020			Aberdeen, SD

Reason for Travel:
Ag Land Adjustments Workshop

Passengers:

Estimated Expenses:

- Method of Travel: ⦿ County Vehicle ○ Private Auto

  _____ Miles @ $ _____ /per mile = $ 0.00

- Meals: _____ Breakfast(s) @ $ _____ = $ 0.00

  1 Lunch(s) @ $ 14.00 = $ 14.00

  _____ Dinner(s) @ $ _____ = $ 0.00

- Additional Expenses (taxi, parking, etc.):

  Please list: _____ = $ _____

- Lodging (Estimated number of nights): _____ = $ _____

- Registration (Estimated cost): _____ = $ _____

Total Cost Estimate: = $ 14.00

Department Head designated mileage rate: $ /per mile

Department Head Signature

July 17, 2020
Date

Ag Adjustment WORKSHOP

SD DOR DEPARTMENT OF REVENUE

July 8

Mitchell

Davison County Extension Office
3200 W Haven

July 17

Rapid City

Pennington County Admin Bldg.
1300 Kansas City St.

Lower Level

July 20

Sturgis

Meade County Admin Bldg.
1300 Sherman St.

Commission Room - 2nd Floor

July 30

Aberdeen

Brown County Court House
25 Market St.

Community Room
Basement of West Annex

August 7

Pierre

Mathews Training Center
523 E Capital Ave.

Ground Floor of Foss Building