



Stacy Steffensen, Commission Department Director

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STAFF REPORT:

Scheduled Agenda Items

- 9:00 AM – Provisional Budget: The provisional budget resolution must be approved on the first Tuesday in September. There is a scheduled public hearing at 9:00 AM with approval of the budget resolution.

Regular Business Items

- ❖ LEMPG Agreement: This is the annual grant renewal agreement with the SD Dept. of Public Safety – Office of Emergency Management. Bob Hill will have additional information.
- ❖ Native Unprocessed Materials Agreement: This is an agreement with Dale and Charleen Bowne for material rights to a specified pit site. Deputy State's Attorney Ben Kleinjan has reviewed this agreement and Brian Gustad is recommending approval.
- ❖ Right-of Way Agreements: There are two routine right-of-way agreements. Brian Gustad is recommending approval.
- ❖ Request to Fill Vacancies: There are two requests to fill vacancies – the first is for two more temporary election workers in the Finance Office to get through the General Election; the second is for two additional part-time membership assistants at the BCOAC due to resignations.
- ❖ Surplus Property: There was a rental gun at the BCOAC that had a broken frame. Smith & Wesson destroyed the gun, as it could not be fixed.
- ❖ Transfer: This is action to transfer several trail cameras from the BCOAC to the Sheriff's Department.

Director's Report

- The proposed SDACC resolutions are included with my report. These will be discussed and voted on at the Fall Convention in a couple of weeks.
- We put the RenoDry project on hold at the courthouse. I would like some direction/insight into what the board is thinking regarding this potential project.

Public Notices

- ✓ Offices closed, Monday, September 7, 2020 due to the Labor Day holiday
- ✓ "Resilient Communities: Brookings" Zoom meeting, Wednesday, September 9, 2020, 10:30 AM – 12:00 PM.
- ✓ SDACC Fall Convention, Sept. 13-15, 2020, Ramkota, Sioux Falls
- ✓ County Tour, 8:30 AM, Tuesday, September 29, 2020 – leave from Highway Department

A handwritten signature in black ink that reads "Stacy Steffensen". The signature is written in a cursive, flowing style.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota