



Stacy Steffensen, Commission Department Director
Brookings County
520 3rd St., Suite 210
Brookings, SD 57006
605-696-8205
ssteffensen@brookingscountysd.gov

STAFF REPORT:

Scheduled Agenda Items

- 9:00 AM – Samara Avenue: Volga City Administrator Jameson Berreth, along with a couple council members, will be in attendance. Berreth would like direction on what the Commission's stance is on this project – county maintaining ownership of Samara Avenue through Volga or transferring ownership to the city. They feel this would help with their decision on how the proposed street improvements will look.
- 9:30 AM – Public Hearing – Highway 5-Year Plan: The Commission initially saw this plan at budget hearings. This is the official approval of the 5-Year plan, which needs to be approved and submitted to receive Bridge Improvement Grant (BIG) funding.
- 9:45 AM – Wellmark Update: Sherri Matthews Senior Account Manager with Wellmark Blue Cross and Blue Shield will be calling in to review the progress of the county's health insurance plan now that we're nearing the end of the first year with the new HRA.

Regular Business Items

- ❖ Elkton Railroad Crossing: A representative from the City of Elkton was at the last meeting seeking permission from the Commission to proceed with adding crossing arms at the railroad crossing on County Road 13 in town. This is official action to allow the City of Elkton to proceed with that installation.
- ❖ Bid Award: This is the bid award for the Bruce bridge that received Bridge Improvement Grant funding. The County is paying 50% of the costs. The bid came in just over \$500,000 under the engineer's estimate.
- ❖ Appointment: This is action to appoint Lori Schultz as the Interim Finance Officer starting November 16, 2020. Vicki Buseth is retiring and her last day is Friday, November 13, 2020. Lori is running unopposed for the Finance Officer's position – which will become official on January 1, 2021.
- ❖ Vacancy: This vacancy is for Lori's current position. She would like to start the process of filling that position, as soon as possible.
- ❖ Surplus: Misty said this has been repaired several times and it still leaks. It is not used at all and all the plumbing parts have been removed.

Director's Report

- Commissioner Boersma and I will have an update on the Finance Office project.
- An "Executive Summary" from Henry Carlson Construction is included with my report. This summarizes what has been done at the jail as of 09/29/20.

Public Notices

- ✓ County Tour, 8:30 AM, Friday, October 2, 2020 – leave from the Government Center
- ✓ Jail Expansion & Remodel Groundbreaking, 4:00 PM, Friday, October 2, 2020 – 315 7th Ave., Brookings
- ✓ Monday, October 12, 2020 – Offices closed in honor of the Native American Day holiday.
- ✓ Department Head Reviews, Tuesday, October 27, 2020, 8:00 AM in the Chambers of the Brookings City & County Government Center
- ✓ Wednesday, November 11, 2020 – Offices closed in honor of the Veterans Day holiday.
- ✓ Retirement Open House for Finance Officer, Vicki Buseth, Friday, November 13, 2020, 2:00 PM – 4:00 PM – with a short program at 3:00 PM.
- ✓ Thursday & Friday, November 26-27, 2020 – Offices closed in honor of the Thanksgiving Day holiday.



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Brookings County, South Dakota