

# BROOKINGS COUNTY COMMISSION MEETING

## TUESDAY, JANUARY 3, 2023

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 3, 2023 with the following members present: Ryan Krogman, Larry Jensen, Michael Bartley, Shawn Hostler and Kelly VanderWal.

### OATHS OF OFFICE

As scheduled at 8:15 a.m., Sheriff Marty Stanwick, Register of Deeds Beverly Chapman, Commissioner Larry Jensen, Commissioner Kelly VanderWal and Commissioner Shawn Hostler took their Oaths of Office.

### CALL TO ORDER

Finance Officer Lori Schultz called the meeting to order at 8:22 a.m.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

### APPROVAL OF AGENDA

Motion by Jensen, seconded by Bartley to approve the agenda for the January 3, 2023 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, the 9:00 a.m. scheduled agenda item was removed from the agenda.

### REORGANIZATION OF THE BOARD

Motion by Jensen, seconded by Bartley to appoint Ryan Krogman as Chairperson for 2023. All members voted "aye." Motion carried.

Motion by Bartley, seconded by VanderWal to appoint Larry Jensen as Vice-Chairperson for 2023. All members voted "aye." Motion carried.

### CONSENT AGENDA ITEMS

Motion by Bartley, seconded by Hostler to approve the consent agenda items. Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.

The consent agenda items consisted of the minutes from the December 20<sup>th</sup> Commission Meeting and the minutes from the December 20<sup>th</sup> Joint City and County Meeting.

Travel Requests: Commissioners, Department Heads and/or Deputies to attend Sioux Valley Commissioners/10-County Meetings for 2023 in Hamlin County, Moody County and Deuel County; Commissioners, Department Heads and/or their designees to attend the 2023 Legislative Session as needed in Pierre.

Personnel Action Notices: status change- PT Correctional Officer to FT Correctional Officer Alycia Kortan at \$20.43, effective December 15, 2022; new hire- PT Correctional Officer Jae-Lynn Stulken at \$20.43, effective December 20, 2022; status change- PT Correctional Officer to FT Correctional Officer Brennan Mudder at \$20.43, effective December 31, 2022.

## ROUTINE BUSINESS

### *Approval of Claims*

Motion by Bartley, seconded by Hostler to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Hostler "aye," VanderWal "aye," Krogman "aye." Motion carried.

605 Custom Design LLC, Ladies Jacket, \$43.00; A&B Business Inc, Copier Contract, \$536.28; Apple Grove Investments, Tax Certificates, \$189.65; Jordyn Bangasser, Court Appointed Attorney, \$7,312.82; Banner Associates, Volga Samara Ave Recontruction, Design, Professional Service, \$18,280.70; BEDC, 2023 Funding, \$35,000.00; Brookings Fire Dept, Commission Projects Partial Funding, \$5,661.21; Brookings Regional Builders Association, Exhibitor Registration, \$450.00; Buhls Of Brookings Cleaning, Jail Janitorial Supplies, \$143.90; Capital One, \$525.78; Central Salt, Several Tons Salt, \$10,964.09; Century Business Products, Copier Contract, \$513.34; Child's Voice, Expert Witness Fees, \$372.50; City Of Brookings, 20th St Interchange Proj, \$40,277.15; CNA Surety, Finance Office Bond, \$6,253.00; Dakota Mailing, Postage Machine Ink, \$153.97; DVL Fire And Safety, Annual Inspection Of Fire Ext, Fire Extinguisher Maintenance, \$775.80; Ecolab Pest Elimination, Monthly Pest Service, \$186.75; Einspahr Auto Plaza, Patrol Vehicle Maint/Repairs, \$108.06; Executive Mgmt Finance, Nov 2022 Bit, \$42.50; First District Association, 1st Quarter Dues, \$12,431.25; Fite & Pierce Law Office, Court Appointed Attorney, \$474.70; Foerster Distributing, Jail Janitorial Supplies, \$647.00; Forrest Holdings Inc, Tax Certificates, \$127.29; Jennifer Goldammer, Court Appointed Attorney, \$5,759.00; Patricia J Hartsel, Transcripts, \$323.00; Helpline Center Inc, 2023 211 Budget Allocation, \$1,000.00; Hostler, Shawn, Device Stipend, \$500.00; Hy-Vee Food Store, Jury Meals/Refreshments, Meal Supplies, Flu Shots, \$452.76; International Code Council Inc, International Building Code, \$145.00; Intoximeters Inc, 24/7 Supplies, \$325.00; Jensen, Randy J., Zoning Meeting Mileage, \$35.64; Johnson Controls, Planned Service Agreement, \$16,660.68; Kruse Law Office, CAA Inv MI Hearing, \$1,776.60; L&L Auto & Truck Parts, Patrol Vehicle/Jail Maint/Repairs, \$245.07; L.G. Everist Inc, Icing Sand, \$5,601.75; Lewis Drug Store, Inmate Liable Medications, \$1,781.79; Mcleod's Printing & Office, Blank Laser Checks, \$371.40; Minnehaha County JDC, JDC Costs, \$3,341.00; National Test Systems, 24/7 Supplies, \$2,425.00; Nancy J Nelson, Court Appointed Attorney, \$1,068.58; Teree A Nesvold, Court Appointed Attorney, \$5,025.25; North American Banking, Postage Machine Rental, \$360.00; Oaklake Township, Gopher Bounty Program, \$175.50; Office Peeps Inc, Desk Pad, Envelopes, Paper Tapes, Calculator, \$253.71; Prochem Dynamics LLC, Jail Janitorial Supplies, \$1,554.15; Prussman Contracting Co, Load Concrete In Sinai, \$765.51; Schneider Geospatial LLC, Beacon Software/Hosing, \$6,953.00; SD Dept Of Transportation, Inspections, \$192,176.53; SD Planners Association, Association Membership Dues, \$150.00; SDACC, Membership Dues, \$6,295.00; SDACHS, Dues, \$350.00; SDACO, Membership Dues, \$2,953.49; SDML Workers' Comp Fund, SDML Work Comp Insurance Renew, \$78,565.00; Sinai Fire Dept, Comm Projects Partial Funding, \$76,231.00; Southpaw Defense, Renewal Enhanced Class, \$135.00; Town Of Sinai, Sewer, \$64.00; Trane US Inc, Heat For Mau-1(Programming), \$1,828.00; Trinity Services Group, Inmate Meal Services, \$7,037.98; Tyler Technologies, Incode Maintenance & Fees, Thermal Receipts Printer Vetraspec State Solution Renew, \$82,296.76; Steven Ust, Inspections, \$700.00; Kelly Vanderwal, Device Stipend, \$500.00;

Verizon Wireless, Monthly Utilities, \$440.11; Walburg, Duane, Animal Control Mileage, \$105.42; Wells Fargo, Wells Fargo, \$1,752.43; Winter Equipment Company, Inventory Cutting Edge, \$15,444.55; Kristin A Woodall, Transcripts, \$17.60; WW Tire Service Inc, Patrol Vehicle Tires, \$941.80.

### *Department Head Reports*

Finance Officer Lori Schultz said a \$50 distress warrant fee will be added to all mobile homes that are delinquent on January 17<sup>th</sup> so if you have not paid your mobile home taxes be sure to do that.

Schultz said she's been working on finalizing the Election Agreement.

County Development Director Robert Hill said he met with John Kubel at the Brookings Register about the CO2 Pipeline.

Hill discussed upcoming dates.

Register of Deeds Beverly Chapman said they are almost done scanning the real estate books and the index books.

### **REGULAR BUSINESS**

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Resolution #23-01: a Resolution Setting Meeting Pay and Per Diem Rates for Volunteer County Boards for 2023. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen "aye," Hostler "aye," VanderWal "aye," Bartley "aye," Krogman "aye." Motion carried.

### **RESOLUTION #23-01**

#### **A RESOLUTION SETTING MEETING PAY AND PER DIEM RATES FOR VOLUNTEER COUNTY BOARDS FOR 2023**

Be it resolved by the governing body of Brookings County, South Dakota:

That the official meeting pay and per diem rates are in effect for the year 2023 and become effective January 1, 2023.

#### **Meeting Pay**

Weed Board Members	\$40 per meeting
Zoning Board Members	\$75 per meeting
Extension Board Members	\$40 per meeting

#### **Mileage**

Reimbursed according to approved county policy which follows the current state rates.

#### **Per Diem**

Reimbursed according to approved county policy which follows the current state rates.

Passed and approved this 3<sup>rd</sup> day of January 2023.

Ryan Krogman  
Chairperson  
Brookings County Commission

ATTEST:

Lori Schultz  
Finance Officer  
Brookings County

Motion by VanderWal, seconded by Bartley to approve and authorize Chairperson Krogman to sign Resolution #23-02: a Resolution Setting the Pay for Election Workers for 2023. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

**RESOLUTION #23-02**  
**A RESOLUTION SETTING THE PAY FOR ELECTION WORKERS FOR 2023**

WHEREAS, it may be necessary to appoint election officials in 2023, and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the Board of County Commissioners at its first meeting of the year.

NOW THEREFORE BE IT RESOLVED, by the Brookings County Board of County Commissioners, that for the 2023, election officials shall be paid as follows:

Precinct Deputy	\$14.00 per hour
Precinct Superintendent	\$14.50 per hour
Election School Attendance	\$25.00
“On Call” Election Officials	\$50.00

Passed and approved this 3<sup>rd</sup> day of January 2023.

Ryan Krogman  
Chairperson  
Brookings County Commission

ATTEST:

Lori Schultz  
Finance Officer  
Brookings County

Motion by Jensen, seconded by VanderWal to approve and authorize Chairperson Krogman to sign Resolution #23-03: a Resolution for Compromise and Settlement of a County Aid Lien. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

**RESOLUTION #23-03**  
**A RESOLUTION FOR COMPROMISE AND SETTLEMENT OF A COUNTY AID LIEN**

WHEREAS, a County Aid Lien in the amount of \$1,815.72 purports to exist in favor of Brookings County; and

WHEREAS, said lienee has filed an application with the County Human Services Director stating such facts as provided by law.

NOW THEREFORE BE IT RESOLVED that after due consideration of the circumstances, the Brookings County Board of County Commissioners finds it advisable and proper to authorize the Chairperson of the County Commission and the County Finance Officer to execute the following:

\_\_\_\_\_ A compromise and release of the lien in full upon payment of \$\_\_\_\_\_.

\_\_\_\_\_ Release the lien only in so far as the real property upon payment of \$\_\_\_\_\_.

Legal description of real property:

If payment is not made within one year from approval, this agreement is null and void.

Release the lien in full with no payment.

\_\_\_\_\_ Release the lien only in so far as the real property with no payment.

Legal description of real property:

Dated this 3<sup>rd</sup> day of January, 2023

APPROVED:  
Board of County Commissioners

Ryan Krogman  
Michael Bartley  
Larry Jensen  
Shawn Hostler  
Kelly VanderWal

ATTEST:

Lori Schultz  
Brookings County Finance Officer

Motion by VanderWal, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Bangor Township. Background information was provided by Commission Department Director Stacy Steffensen and Highway Superintendent Brian Gustad.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by VanderWal, seconded by Jensen to approve a Rural Access Infrastructure Funding Application for Bangor Township. Background information was provided by Commission Department Director Stacy Steffensen and Highway Superintendent Brian Gustad.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by VanderWal, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Brookings Township. Background information was provided by Highway Superintendent Brian Gustad. Gustad said the submitted quote was an estimate only and they’ll want to get a quote from a contractor.

Motion by Bartley, seconded by Jensen to amend the agreement contingent upon Brookings Township getting a quote by the next meeting.

Roll call vote on amendment: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Amendment carried.

Roll call vote on main motion as amended: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried as amended carried.

Motion by Jensen, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Eureka Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Eureka Township.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve a Rural Access Infrastructure Funding Application for Medary Township. Background information was provided by Highway Superintendent Brian Gustad. Gustad said these prices are from last year.

Motion by Bartley, seconded by Jensen to amend the agreement contingent upon Medary Township getting a quote by next meeting.

Roll call vote on amendment: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Roll call vote on main motion as amended: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by VanderWal, seconded by Bartley to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Oakwood Township.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Oslo Township.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by VanderWal, seconded by Bartley to approve a Rural Access Infrastructure Funding Application for Trenton Township.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by VanderWal, seconded by Hostler to approve a Rural Access Infrastructure Funding Application for Volga Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve a Rural Access Infrastructure Funding Application for Volga Township.

Roll call vote: Jensen “aye,” Hostler “aye,” VanderWal “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve a Rural Access Infrastructure Funding Application for Volga Township.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the Legal Papers of Brookings County for 2023. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by VanderWal to approve the Official Depositories for Brookings County Funds and Moneys for 2023 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dacotah Bank, First Interstate Bank, and Central Bank.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Hostler to approve the following Cell Phone Reimbursement for 2023. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Anderson, Jeffery- \$75.00; Chapman, Beverly- \$105.00; Friedrich, Clifford- \$45.00; Giegling, Michael- \$30.00; Gross, Linda- \$30.00; Haugen, Richard- 45.00; Hill, Robert- \$105.00; Schultz, Lori- \$105.00; Sebring, Scott- \$105.00; Stanwick, Martin- \$105.00; Steffensen, Stacy- \$105.00; Witchey, Kristen- \$45.00; Brehmer, Jacob- Thornton, Tonia- \$45.00; Kriese, Jeremy- \$30.00; Moser, Misty- \$75.00; Krogman, Ryan- \$75.00; Langstraat, Manuel- \$75.00; Plowman, Shawn- \$90.00; Jensen, Larry- \$75.00; Beller, Jennifer- \$75.00; Murfield, Kevin- \$75.00; Murfield, Heather- \$45.00; Hieb, Richard- \$30.00; Biteler, David- \$105.00; Squires, Reid- \$30.00; Bjordahl, Suzanne- \$45.00; Bartley, Michael- \$75.00; Rue, Devlin- \$30.00; Heidemann, Terrance- \$45.00; Bublitz, David- \$45.00; Gustad, Brian- \$105.00; Nelson, Daniel- \$105.00; Mette, Erin- \$75.00; Sunderland, Cody- \$75.00; Brandsrud, Rusty- \$30.00; Kleinjan, Benjamin- \$105.00; Rodriguez, Tara- \$30.00; Chester, Thomas- \$30.00; Huber, Dustin- \$105.00; Gabel, Kenneth- \$30.00; Wiles, Kirk- \$30.00; Steffen, Courtney- \$45.00; Oxner, Austin- \$105.00; DeJong, Darren- \$30.00; Sells, Anna- \$30.00; Thompson, Jack- \$30.00; Gebers, Marci- \$45.00; Wilderson, Charles- \$30.00; Brueggeman, Mark- \$30.00; Schultz, Brandon- \$30.00; Huber, Kim- \$30.00; Kretchman, Joseph- \$30.00



Motion by Jensen, seconded by Hostler to approve the following board assignments and department liaisons for 2023.

All members voted “aye.” Motion carried.

### 2023 BOARD ASSIGNMENTS

<u>COMMISSIONER</u>	<u>COMMITTEE/BOARD/DEPARTMENT</u>
VanderWal	4H Promotion & Expansion Committee
Hostler	BCOAC Advisory Board
Jensen	BCOAC Advisory Board
Krogman	Brookings Area Transit Authority
VanderWal	Brookings County Regional Railroad Authority
Jensen	Brookings County Regional Railroad Authority
Bartley	Brookings Economic Development Corporation
Hostler	Brookings Economic Development Corp. - Alternate
Jensen	Brookings County Extension Board
Hostler	Domestic Abuse Shelter
Bartley	Brookings Behavioral Health & Wellness Board
Krogman	East Central Regional Communications Council
Jensen	East Central Regional Communications Council
Bartley	First district Association of Local Governments
Krogman	Growth Partnership Board
Krogman	Hospital Board - Ex-Officio
Krogman	Housing & Redevelopment Commission
Jensen	I-29 Interchange/Overpass Committee
VanderWal	Inter-Lakes Community Action - Governing Board
Bartley	Detention Center Expansion & Remodel Project
Jensen	Detention Center Expansion & Remodel Project
Hostler	Joint Powers Board
VanderWal	Joint Powers Board
Jensen	Intergovernmental Meeting Group
Bartley	Intergovernmental Meeting Group
Krogman	Local Emergency Planning Committee
Bartley	Planning & Zoning Board Member
VanderWal	Planning & Zoning Board - Alternate
Hostler	Public Affairs Committee
VanderWal	Weed & Pest Board Member
Hostler	Youth & Family Services - Advisory Board for JDC
Hostler	Juvenile Detention Alternatives Initiative
Jensen	Medary Township Drainage
VanderWal	Medary Township Drainage
Jensen	Samara Avenue Project
Hostler	Samara Avenue Project
Jensen	214 <sup>th</sup> Street Project
VanderWal	214 <sup>th</sup> Street Project
Dr. Richard Hieb	County Coroner
Sheriff Stanwick	Deputy County Coroner
All Deputies	Deputy County Coroners
Gustad	Highway Superintendent - 2-year appointment

### DEPARTMENT LIASIONS

Jensen	BCOAC
VanderWal	Community Health/WIC
Krogman	Emergency Management
Bartley	Equalization
Jensen	Extension
Krogman	Finance Office
Bartley	Highway
Hostler	Register of Deeds
Jensen	Sheriff/Detention Center
Hostler	State's Attorney/Courthouse/Human Services
VanderWal	Weed & Pest
Bartley	Zoning/Drainage

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said General Fund surplus analysis was at 27% for 2022 year-end. Steffensen said Brookings Day at the Capitol is Wednesday, January 18<sup>th</sup> in Pierre. Steffensen discussed upcoming dates.

States Attorney Dan Nelson had nothing to report.

**COMMISSIONERS' REPORTS & DISCUSSION ITEMS**

Commissioner VanderWal had nothing to report.

Commissioner Bartley had nothing to report.

Commissioner Jensen attended a Fairwell Celebration for former Commissioners Lee Ann Pierce and Angela Boersma; attended the Joint City Council and County Commission Meeting; and attended the Samara Avenue Project Meeting.

Commissioner Hostler had nothing to report.

Commissioner Krogman attended a Fairwell Celebration for former Commissioners Lee Ann Pierce and Angela Boersma; attended the Joint City Council and County Commission Meeting; and attended a BATA Meeting.

**ADJOURNMENT**

Motion by Bartley, seconded by Hostler to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, January 17, 2023.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Jenna Byrd  
Senior Finance Assistant

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