

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JANUARY 18, 2022

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 18, 2022, with the following members present: Angie Boersma, Ryan Krogman, Lee Ann Pierce, Michael Bartley and Larry Jensen.

CALL TO ORDER

Chairperson Boersma called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Pierce, seconded by Krogman to approve the agenda for the January 18, 2022, Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Krogman, seconded by Jensen to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye," Boersma "aye." Motion carried.

The consent agenda consisted of the minutes from the January 4, 2022, Commission Meeting.

Travel Requests: Sonia Mack to attend NEA4-H Work Days on January 19th, February 16th and March 9th in Watertown; Misty Moser to attend a Weed and Pest Conference on February 15th-18th in Huron; Misty Moser to help at an ag booth at the Sioux Falls Farm and Home Show on February 26th in Sioux Falls; two highway employees to attend the 61st Annual Asphalt Conference on February 16th-17th in Pierre; Robert Hill to attend the International Association of Emergency Managers Board Retreat on March 7th-10th in Long Beach, CA.

Personnel Action Notices- annual review- Amy Christensen to \$23.86, effective January 1, 2022; voluntary resignation without notice- Jeff Conrad, effective January 3, 2022; new hire- Part-time Correctional Officer Tracy Johnson at \$19.45, effective January 3, 2022; position change- Full-time Correctional Officer Kalea VandeWiele at \$19.45, effective January 15, 2022; new hire- Deputy Sheriff Anna Sells at \$25.22, effective January 24, 2022; annual review- Lisa Radtke to \$24.82, effective February 1, 2022.

Human Services Report- case #22-001 for rent was approved; case #22-004 for utilities was approved; case #22-005 for vision was approved; case #22-018 for medical was denied.

Cellular Authorizations: Terry Heidemann- High usage at \$45/month.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Bartley to approve the following claims. Commissioner Krogman said there are some balances that are zero. Steffensen said it's a timing issue. She said the 2022 budget didn't roll over into the software until late Wednesday last week and that was after Finance Assistant Kimberly Laabs processed the claims. Steffensen said the Finance Office must do a number of things at year-end before the new budget can roll over into the software.

Steffensen said if they ran the report now it would look very different because the budget is now there. Pierce asked if they could see an updated report before taking action.

Motion by Pierce, seconded by Boersma to table approving the claims until later in the meeting. All members voted "aye." Motion carried.

Department Head Reports

BCOAC Director Dustin Huber updated the board on attendance and events held at the facility. Huber said they changed their hours to better accommodate the general public. He said the doors open at 3:00 p.m. during the week.

Huber said an invoice will be coming from Trane. He said that's the service agreement and the electronic filters. Huber said the board will see some unexpected expenses. He said they had a pipe break in the facility.

Pierce said the numbers are fantastic and thanked Huber for the great job he is doing.

County Development Director Robert Hill said the Department of Health is going to send COVID-19 rapid test kits to each county and citizens will be able to get them as soon as the kits are available. Hill said if a county has a Department of Health office, they will be the central point to distribute the kits to the public. Hill said all county employees will receive a test kit.

Hill discussed upcoming dates.

Highway Superintendent Brian Gustad said in between snow falls, they've been busy doing riprap work. Gustad said they've also been doing some crack sealing.

Sheriff Marty Stanwick thanked Highway Superintendent Brian Gustad and his crew for removing the snow pile off of the handicapped parking spots over at the Presbyterian Church.

Stanwick said they have 23 inmates in jail and said they've had zero incident reports since moving the inmates to the bigger cells.

Stanwick said one issue they do have is that they've lost communications with the front office to the new jail because of the demolition. Stanwick said he is working on that. Because of the demolition and the new space not being ready yet, Stanwick said they've shut down the twice-a-day breathalyzer tests, church services and AA meetings. Stanwick said they're also limiting the hours of fingerprinting.

Boersma asked Stanwick if he has an anticipated idea of what the 24/7 protocols will look like and where it will function once they get thru the COVID-19 spike. Stanwick said it will be on the northwest side.

Weed & Pest Supervisor Misty Moser said sealed bids for chemical will be opened on Wednesday, January 26th at 9:00 a.m. Moser said the Towns and Township Meeting will be held at the BCOAC on February 14th at 10:00 a.m.

Finance Officer Lori Schultz gave the board an updated claims report. Schultz said the deadline for filing nominating petitions is coming up. She said to contact the office for those deadlines.

Schultz said by February 1st of each year, the Finance Officer reports to the board the number of on-sale and off-sale liquor licenses for the ensuing calendar. Schultz said Brookings County has seven (7) on-sale liquor licenses and six (6) off-sale liquor licenses.

Schultz said property tax notices have been mailed.

Finance Officer's Report

The Finance Officer's Report was presented to the board for December 2021.

December 2021

Total amount of deposits in bank.....	\$28,067,962.57
Total amount of actual cash: Currency.....	\$5,523.00
Coins.....	\$2.42
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	\$52,027.51
Itemized list of all other items.....	\$13,061.58
TOTAL.....	\$28,138,577.08

Commissioner/HR/Veterans: \$31,903.22; Finance Office: \$28,989.81; States Attorney: \$43,620.10; Equalization: \$26,236.33; Register of Deeds: \$13,259.73; Sheriff's Office: \$168,341.62; Coroner: \$683.86; Community Health: \$2,325.12; Extension: \$3,061.60; Weed: \$4,127.94; Planning/Zoning: \$9,179.71; Highway: \$79,619.63; Emergency Management: \$6,114.92; BCOAC: \$10,491.65; Technology: \$13,395.80.

ALFAC: \$3,662.84; Avesis: \$1,493.49; Office of Child Support: \$399.00; Delta Dental: \$6,671.44; Flex One: \$1,426.70; Principal Life Insurance: \$1,485.37; Local Teamsters: \$797.00; SDRS: \$51,316.10; SDRS Supplemental: \$3,185.00; EFTPS: \$97,911.62; Wellmark: \$101,209.22; AFLAC Group/CAIC Primary: \$215.54.

Be it noted, the expenditure adjustments for the month of December 2021 were presented to the board. \$4,937.84 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of December 2021 in the amount of \$39,935.50 was presented to the County Commission.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Wendy Hanson, owner of Smokins' Pub N Grub came to discuss the on-sale liquor license the commission did not approve. Hanson said there has been a mistake regarding her sales tax license for the business. She said she last filed for the season in September 2018. Hanson said she called the State Department of Revenue, and they said the sales tax license was expired. Hanson said that is not true. She said she never cancelled her sales tax license, and no one ever sent anything about it being expired.

Senior Finance Assistant Jenna Byrd said a notice of the available liquor license has been published in the newspapers. The board said Hanson should re-apply for the on-sale liquor license, and encouraged her to include her sales tax reports that shows she did business in 2021.

ROUTINE BUSINESS

Approval of Claims

Motion by Pierce, seconded by Krogman to remove the claims from the table. All members voted "aye." Motion carried.

Motion was made earlier by Krogman, seconded by Bartley to approve the claims. Roll call vote: Bartley "aye," Jensen "aye," Krogman "aye," Pierce "aye," Boersma "aye." Motion carried.

605 Custom Design LLC, Vest, \$37.00; A&B Business Inc, Copier Contract, \$149.56; ABM Manufacturing LLC, 1/8" Aluminum, \$10.00; Adair 0001/Union Bank, Tax Certificates, \$2,480.21; Adams, Jason R., Court Appointed Attorney, \$425.79; Allegra Print & Imaging, Business Cards, \$83.50; Alphamedia USA LLC, Coupon Book Package, Jail Open House Publication, \$635.00; Aragon, Antonio, Translation Services, \$50.00; AT&T Mobility, Nighthawk Mifi Mobile Wifi, Monthly Charges, \$480.48; Aurora Auto Body & Glass, 6A33 Fuel, \$89.48; Auto Body Specialties, Shop, \$73.42; Bjorklund, Tim, New Mailbox, \$41.51; Blackstrap Inc, Salt, \$2,022.98; Blair River LLC, Tax Certificates, \$2,843.03; Bobcat Of Brookings, Wiper Assembly/Gasket/Oil, \$269.83; Boys & Girls Club, 2022 Funding Request, \$25,000.00; Brookings Area Transit, Annual Payment, \$55,000.00; Brookings Area Chamber, Ag Appreciation Banquet Table, \$300.00; Brookings City Utilities, Water For Truck Shed, Telephone & Internet Service, Comm Health/1921 Bldg/Irrigat, Phone Service, Utilities, Monthly Expenditures, \$16,519.57; Brookings Co Conservation, 2022 Annual Budget, \$25,000.00; Brookings Health System, January Blood Alcohol Testing, \$4,261.75; Brookings Register, Publications, Jail Open House Ad, Notice To Bidders, \$1,913.20; Brookings-Deuel Rws, Water At Bruce Shop, \$23.50; Brost, Todd, COP Rent, \$600.00; Brothers Pharmacy, Employee Flu Shots, \$28.00; Brutty's Underground Sprinklers, Sprinkler Maint & Blowout, \$675.50; Buhls Of Brookings Cleaning, 3 Rugs, Monthly Floor Mats/Mop Heads, \$180.60; Canine Country Club, K9 Boarding Fees, \$274.61; Capital One, Office Supplies, \$88.10; Carquest Auto Parts Store, Oil Filter, \$542.74; Century Business Products, Copier Contract, \$11,495.19; CHS, Diesel, \$22,499.48; Cintas Corporation, Uniforms, \$228.18; City Of Brookings Landfill, Tires, Mattress, Trees, \$684.44; City Of White, Water/Sewer/Electric, \$92.54; Clean Slate, Patrol Accident Short Forms, \$248.00; Cook's Wastepaper & Recycling, Jan Singlestream Service, Monthly Fees, CH/BCOAC Service, \$522.46; Dakota Data Shred, 2021 Equipm Rental 10/1-12/31, \$16.00; Dakota Housing LLC, COP Rent, \$615.00; Dean Schaefer Court Reporting, Inv MI Hearings Court Reporting, \$138.00; Dell Marketing Lp, It Items, \$37,569.76; Den-Wil Inc, Jan Comm Health Rent, \$960.00; Department Of Health, December Blood Tests, \$2,660.00; Department Of Revenue, \$330,286.81; Diamond Mowers Inc, Parts, \$2,240.06; Dr Mark Bontreger Inc, Psychological Evaluation, \$590.00; DVL Fire And Safety, Fire Ext Annual Inspection, Fire Extinguisher Recharge, \$735.25; Eidsness Funeral Home, Coroner Fees, \$540.00; Election Source, "I Voted" Stickers, \$98.11; Empire Investments 2 LLC, Tax Certificates, \$9,675.04; Empire Investments LLC, Tax Certificates, \$1,969.27; Empire Investments 7 LLC, Tax Certificates, \$4,150.37; Executive Mgmt Finance, Microfilm Storage, \$9.18; First Bank & Trust, Monthly Charges, \$2,903.71; First District Association, 2nd Quarter Dues, \$12,069.15; Fishback Ins Agency, Notary Renewal-Byrd, \$50.00; Fite, Pierce & Ronning, Court Appointed Attorney, \$722.70; Foerster Distributing, Items For CH/Gov Center, Jail Supplies, Janitor Supplies, \$621.99; Forrest Holdings Inc, Tax Certificates, \$8,489.84; Glacial Lakes Radiator, Pressure Washer Parts, \$77.50; Guardian Tax SD, LLC, Tax Certificates, \$2,062.29; Hawk Equipment Company,

Trailer, \$91,950.00; Henry Carlson Company, Jail Exp & Remodel Project, \$214,062.00; Tim Hogan, Court Appointed Attorney, \$1,409.07; Hometown Service & Tire, Oil Change, Tire Repair, SO/Jail Vehicle Maint, \$817.56; Hungerford Chiropractic, Instant Drug Testing, \$30.00; Husker Partners/Union Bank, Tax Certificates, \$1,535.84; Hyvee, Employee Flu Shots, \$517.86; Idemia Identity & Security, Yearly Contract, \$5,446.00; Indeed Inc, December Job Listings, \$50.99; Info Cubic LLC, December Employment Screenings, \$408.70; Interstate Telecom. Coop, Extension Phones, \$376.50; Jensen, Jimmy III, 1275 Ton Rock, \$1,593.75; Katterhagen, Mark, Inv MI Hearing, \$21.00; Kimball Midwest, Shop Parts, \$201.77; Kingbrook Rural Water, Sinai Water, \$36.00; Koletzky Law Office, Prof Llc, Caa Inv Mi Hearing, \$224.80; L&L Auto & Truck Parts, Mirror, Lamp, Fan, Patrol Batteries/Fob Batteries, Front Office Equipment, \$684.84; L.G. Everist Inc, Crushed Quartzite, \$690.33; Lewis Drug Store, Inmate Rx Costs, \$1,156.10; Lewno, Lucy, Inv MI Hearing, \$278.78; Light & Siren, Oval Mount Light, \$556.00; Locators & Supplies, Coats, \$139.73; Darcy Lockwood, Inv MI Hearing, \$21.00; Lowe's, Shop, Batteries, Snow Rake, Credit, \$425.10; Martin Oil Company, Grease, \$543.00; Master Blaster Inc, Spray Tip, \$139.18; Matheson Tri-Gas Inc, Gloves, Welding Supplies, \$611.76; Mediacom LLC, January Law Library, \$136.90; Mike's Professional Carpet Cleaning, Carpet/Water Cleanup, \$1,515.00; Minnehaha County JDC, JDC Costs, \$1,952.00; Nancy J Nelson, Court Appointed Attorney, \$869.35; Newegg Business Inc, IT Items, \$1,295.46; Northwestern Energy, Natural Gas Usage, Heat For Truck Shed, \$2,024.40; Office Peeps Inc, Toner Cartridge, Paper, File Folders, Envelopes, Dater/Message Stamper, Chair, Folder, Paper, Calendar, Batteries, Front Office Supplies, CH Security Desk Chair Repairs, \$830.17; Otis Elevator Company, Maint Service-Courthouse Elev, \$7,309.54; Pennington County Jail, Inmate Shuttle Transports, \$375.05; Pitneybowes, Postage, \$4,100.00; Prochem Dynamics LLC, Jail Supplies, \$790.85; Qualified Presort Service, Mail Pick-Up, \$28.19; Razors Edge Grounds Keeping, Dec Courthouse Grounds Maint, Snow Removal, Ice Melt, \$7,915.00; Research Park At SDSU, 2022 Non-Mandated Request, \$65,000.00; RFD Newspapers Inc, Publications, \$2,783.94; Rick Ribstein, Court Appointed Attorney, \$4,414.54; Ron's Saw Shop, Chain Saw, \$78.34; Running's Supply Inc, Tubes, Items For CH/Gov Center, \$189.91; Ryde Investment Group LLC, Tax Certificates, \$3,839.10; Schultz, Lori, Disposable Gloves, \$27.98; SD Assn Of Co Weed & Pest, Membership Payment, \$50.00; SD Sheriff's Association, Annual Dues, \$1,458.95; SDACHS, Short Course, \$100.00; SDACO, ROD Mod & Preserv Relief Fund, \$864.00; SDSU Extension Service, 2022 Calendar Year 4H Advisor, \$21,136.53; Secretary Of State, Notary Renewal-Byrd, \$30.00; Silver State Consulting, Deputy Online Training, \$125.00; Sioux Valley Energy, 34th Ave Project Remaining Cost, \$25,840.44; Sioux Valley Energy, Electric, \$268.00; Sturdevant's Auto Parts, 7 Way Connector, Socket, Tools, \$72.90; Anthony Teesdale, Court Appointed Attorney, \$1,029.60; Thomson Reuters - West, West Information Charges, \$371.32; Tiger Medical, Jail Medical Equipment, \$1,362.05; Titan Machinery, Spider Assembly/Excavator, \$160,133.99; Town & Country Shopper, Gopher Publications, \$240.00; Town & Country Shopper, Detention Center Tour, \$98.00; Transource, Floor Mat, Window Regulator, \$1,648.72; Two Way Solutions Inc, Adaptor/Antenna, \$205.89; Uline, 3 Mobile Shelving Units, \$845.56; Steven Ust, Inspections, \$2,000.00, \$900.00; Vandenberg Law, Court Appointed Attorney, \$1,214.75; Walburg, Duane, Animal Control Mileage, \$162.54; White Veterinary, K9 Vet Bill, \$61.72; Yankton County Sheriff, Service Of Process, \$100.00; Yankton County Treasurer, Mental Illness Charges, \$335.40; Brian Zielinski, Court Appointed Attorney, \$336.60.

Be It Noted Items

The following individuals are members of the Brookings Radio Club, trained as Severe Weather Spotters for Brookings County, and are listed in the minutes for work comp purposes: Bruce Bortnem, Dick Canaday, Tony Chmelar, Rebecca Chmelar, Don DeGreef, Harlan Feldhus,

Matthew Holden, Perry Johnson, Allan Jones, Dave Larson, Aiden Moechnig, Greg Moir, Darel Palm, Dave Peterson, Todd Smetana, Keaton Spence, Rollie Thompson, George White, Dave Wiesner, Art Wilber and Wayne Williams.

The following individuals are BCOAC volunteers and are listed in the minutes for work comp purposes: Adam Steinhauer, Arden Sigl, Bob Ohlsen, Brandon Schultz, Don Dolence, David Clark, Don Langum, Dennis Hetrick, Gary Englund, Bruce Olson, Jon Anderson, Ken Spence, Leo Stirling, Lindsay Wollmann, Luke Dailey, Marilyn Bombeck, Kelly Harmelink, Mike Kilmer, Randy McLagan, Rex Weimer, Ross McDougall, Shari Layman, Steve Haskell, Troy White, Matt Olson, Jason Overby, Monte Vandekomp, Randy Fuecht, Paul Wiese, Madison Overby, Brian Shatswell, Lisa Shatswell, Mike Eichelberg, Dave Miller.

The following is the list of wages for Brookings County employees as of January 1, 2022 and are listed in accordance with SDCL 6-1-10.

2022 Brookings County Employee Wages - January 1, 2022						
Anderson, Jeffery G.	\$32.95		Hieb, Richard S.	\$8,500.18	Sweebe, Bart M.	\$79,201.20
Andresen, Michael J.	\$19.84		Hill, Luke P.	\$19.45	Taylor, Susan H.	\$20.79
Austin, Johnathon J.	\$22.48		Hill, Robert W.	\$79,201.20	Terwey, Travis J.	\$19.45
Bartley, Michael D.	\$19,389.76		Hofman, Braxton M.	\$19.45	Thompson, Jack D.	\$20.91
Beller, Jennifer J.	\$26.50		Huber, Dustin J.	\$65,421.20	Thor, Danica A.	\$19.84
Berg, Jordyn C.	\$18.89		Jensen, Abigail R.	\$20.24	Thornton, Tonia A.	\$22.35
Berkness, Alexander M.	\$23.09		Jensen, Larry D.	\$19,389.76	Vander Windt, Jackson H.	\$19.45
Biteler, David D.	\$33.38		Jessen, Morgan E.	\$19.84	VandeWiele, Kalea M.	\$19.45
Biteler, Rebecca D.	\$16.83		Kindt, Melanie K.	\$18.46	VanMeveren, Faith A.	\$19.84
Bjordal, Suzanne M.	\$30.02		Kleinjan, Benjamin L.	\$98,391.02	VanSurksum, Vanessa A.	\$19.45
Boersma, Angela R.	\$19,389.76		Kneebone, Dale L.	\$26.52	VanZanten, Courtney M.	\$24.17
Brandsrud, Rusty A.	\$21.76		Knight, Jackson D.	\$19.45	Walburg, Duane H.	\$25.83
Brehmer, Jacob E.	\$66,271.14		Knutson, David K.	\$22.19	Walsh, Melissa J.	\$21.21
Brueggeman, Mark P.	\$25.98		Kortan, Alycia N.	\$19.45	Walterman, Lisa M.	\$19.84
Brutty, Lisa M.	\$18.10		Kreutner, Christine A.	\$22.48	Wilderson, Charles A.	\$25.98
Bublitz, David T.	\$24.65		Kriese, Jeremy	\$30.44	Wiles, Kirk A.	\$16.83
Buchholtz, Dennis H.	\$19.84		Krogman, Ryan	\$19,389.76	Witchey, Kristen L.	\$30.05
Byrd, Jenna L.	\$22.93		Kruger, Samantha J.	\$19.84	Wulf, Jay R.	\$19.84
Chapman, Beverly K.	\$79,201.20		Kruse, Kristi M.	\$19.21		
Chapman, Craig M.	\$24.99		Laabs, Kimberly L.	\$19.84		
Chester, Thomas J.	\$26.50		Langstraat, Manuel J.	\$32.08		
Christensen, Amy L.	\$23.86		Larsen, Dane D.	\$27.57		

Christensen, Matt	\$24.67	Lenander, Shelly L.	\$11.50		
Cofell, Richard P.	\$24.67	Maher, Angie D.	\$18.10		
Collins, Riley J.	\$18.89	Maher, Rae Lynn	\$24.67		
Conrad, Jeffrey L.	\$27.03	McDermott, Jessica L.	\$19.84		
Cramer, Lynn	\$26.87	Mette, Eric W.	\$24.17		
Cramer, Mandi L.	\$23.39	Miller, Randy L.	\$19.45		
DeJong, Darren J.	\$25.98	Moser, Misty D.	\$53,715.22		
Delaney, Michelle L.	\$23.25	Mulhair, Christopher A.	\$24.50		
Dummermuth, Cole A.	\$17.17	Murfield, Heather R.	\$22.19		
Ellingson, Kimberly J.	\$19.84	Murfield, Kevin M.	\$30.84		
Enz, Gregory J.	\$24.67	Nelson, Daniel C.	\$122,969.08		
Erickson, Andrew	\$20.79	Ness, Paul R.	\$22.79		
Erickson, Michael A.	\$26.52	Oxner, Austin J.	\$73,611.20		
Fee, Matthew D.	\$19.84	Pierce, Lee Ann	\$19,389.76		
Fischer, Mikala A.	\$16.83	Pink, Ally M.	\$19.45		
Friedrich, Clifford A.	\$30.65	Plowman, Shawn R.	\$35.88		
Fronk, Brandon V.	\$25.98	Radtke, Lisa M.	\$24.34		
Gabel, Kenneth L.	\$21.76	Rentsch, Benjamin J.	\$19.45		
Gay, James P.	\$20.24	Rodriguez, Tara	\$30.00		
Gebers, Marci A.	\$25.98	Rue, Devlin M.	\$25.98		
Giegling, Michael L.	\$32.95	Schulte, Jon M.	\$16.83		
Glover, Daniel M.	\$19.45	Schultz, Brandon L.	\$25.98		
Gross, Linda E.	\$24.67	Schultz, Lori A.	\$68,475.16		
Gustad, Brian D.	\$82,898.14	Sebring, Scott N.	\$85,141.16		
Hafenbreidel, David A.	\$16.83	Sells, Anna P.	\$19.84		
Hansen, Jessica L.	\$19.84	Squires, Reid H.	\$27.03		
Hanson, Tammy L.	\$26.52	Stanwick, Martin E.	\$105,770.08		
Harkness, Margaret E.	\$20.65	Steen, Peggy J.	\$22.95		
Hatlestad, Taylor J.	\$16.83	Steffensen, Logan M.	\$16.83		
Haug, Tim A.	\$19.45	Steffensen, Stacy P.	\$86,247.20		
Haugen, Richard L.	\$29.26	Stoebner, B. Jean	\$22.95		
Heidemann, Terrance L.	\$19.45	Strohfus, Angela L.	\$19.84		
Hendrickson, Leah M.	\$19.45	Sunderland, Cody J.	\$27.03		

Chairperson Boersma is authorized to sign the report for the 1st quarter 2022 - State and Local Agreement for Emergency Management.

REGULAR BUSINESS

The board held the first reading of Ordinance #2022-01: an ordinance authorizing rezoning of “Outlet C & D of NE ¼ SE ¼ in Section 11, T109N, R50W (Medary Township)”.

The second reading and public hearing will be held on Tuesday, February 22, 2022 at 9:00 a.m.

Motion by Jensen, seconded by Krogman to approve for recording purposes and authorize Chairperson Boersma to sign Resolution #22-03: a plat of Tract 1, Oien Addition in the East ½ of the Southwest ¼ of Section 20, T112N, R47W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.”
Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Resolution #22-04: a resolution setting weight limit enforcements on Brookings County Highways. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye,” Boersma “aye.”
Motion carried.

RESOLUTION #22-04

**A RESOLUTION SETTING WEIGHT LIMIT ENFORCEMENTS
ON BROOKINGS COUNTY HIGHWAYS**

WHEREAS, seasonal climatic changes can be detrimental to our highways; and

WHEREAS, the Brookings County Board of County Commissioners desires the enforcement of weight limitations on Brookings County roads as set forth by the Brookings County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED, the limit on Brookings County highways shall be set as seven (7) ton per axle on all asphalt surface roads when limit signs are in place; and

The South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Brookings County highways.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Vote of the Brookings County Board of County Commissioners: 5 Yea 0 Nay

Dated this 18th day of January 2022.

Angela Boersma
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign Agreement #22-03: a Brookings County Detention Center Inmate Housing Contract Between Brookings County and Moody County. Background information was provided by Sheriff Marty Stanwick.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Chairperson Boersma to sign Agreement #22-04: a State of South Dakota Joint Powers Financial and Maintenance Agreement between the SD Department of Transportation and Brookings County, SD for project #PH 0010(155) PCN 06TV. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Bartley “aye,” Jensen “aye,” Krogman “aye,” Pierce “aye,” Boersma “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-05: a voluntary right of way donation agreement between Brookings County and Frederick and Mary Meyer, Brookings, SD.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign Agreement #22-06: a voluntary right of way donation agreement between Brookings County and Terry Wick, et al, Nunda, SD.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Boersma to sign a Utilities Certificate for a Bridge Improvement Grant project, structure #06-150-215. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Boersma to sign a Right of Way Certificate for a Bridge Improvement Grant project, structure #06-150-215.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve Change Order 010 for the Brookings County Detention Center Project in the amount of \$16,707.

Commission Department Director Stacy Steffensen said there was discussion at the jail meeting last week about removing the \$3,216 for the relocation of the transformer box for portable generator.

Motion by Bartley, seconded by Jensen to amend the main motion to exclude \$3,216 adjusting the amount to \$13,491. All members voted “aye.” Amendment carried.

Roll call vote on the main motion as amended: Jensen “aye,” Krogman “aye,” Pierce “aye,” Bartley “aye,” Boersma “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to set the value of a 2013 CAT AWD Motor Grader at \$118,000. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve a late elderly tax freeze application. Background information was provided by Finance Officer Lori Schultz.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Krogman to approve a request to fill vacancy for a full-time Deputy Sheriff.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve a request to fill vacancy for a full-time correctional officer.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve a request to fill vacancy for a temporary full-time Deputy Sheriff.

All members voted “aye.” Motion carried.

By consensus, the board agreed to publish a notice of supplemental budget public hearing.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen said there has been some emailing back and forth with ICAP regarding the terms they’ve established for their board and those terms aligning with our county commissioner appointee’s term in office. Steffensen said both she and Commissioner Boersma have reached out and said that there needs to be some leniency with elected officials, as terms will probably never match up perfectly. Steffensen said she has yet to hear back.

Steffensen said attached to her report was an email that County Development Director Robert Hill had forwarded regarding the NACo Legislative Conference, as well as final rules on ARPA funds. Steffensen asked if the commission wants to schedule more discussion on use of ARPA funds now that the rules have been finalized. Bartley suggested they wait until after the Legislative Conference and until Eide Baily and First District studies it. Pierce said she would really like to try and help an entity with mental health issues.

States Attorney Dan Nelson provided 2021 statistics on felony convictions, DWI convictions, Class 1 misdemeanor convictions and class 2 misdemeanor convictions.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce attended the Medary Township Drainage meeting; attended the Local Government Luncheon; attended a JDAI meeting; and attended Bart Sweebe’s Retirement Party.

Commissioner Bartley attended a Detention Center Meeting; attended a Joint Planning Commission meeting; attended the Volga Fire Department Feed; and attended Bart Sweebe’s Retirement Party.

Commissioner Jensen attended the Medary Township Drainage meeting; attended the Conservation District meeting; and attended Bart Sweebe’s Retirement Party.

Commissioner Krogman attended a couple BATA Meetings and thanked Bart Sweebe for his service to Brookings County.

Commissioner Boersma attended a BEDC Executive Session meeting; started the next session for NACo High Performance Leadership Academy; attended a PPCC/POD Zoom meeting; attended Bart Sweebe's Retirement Party; and attended an East Central Behavioral Health board meeting.

EXECUTIVE SESSION

Motion by Pierce, seconded by Jensen to enter into Executive Session at 10:26 a.m., in accordance with SDCL 1-25-2(1), personnel. All members voted "aye." Motion carried.

Motion by Pierce, seconded by Bartley to come out of Executive Session at 12:11. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, February 1, 2022, at 8:30 a.m.

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Jenna Byrd
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Brookings County

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