

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, February 24, 2020 at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, February 24, 2020 at 12:00 PM with the following members present: Arden Sigl, Larry Jensen, Andy Dupraz, Paul Wiese, Terry Wendt, Ryan Krogman and Marty Stanwick. Others present: Sonia Mack and Stacy Steffensen. Board members Tim Reed and Rocco Murano were absent.

1. Call to Order

Chairperson Krogman called the meeting to order at 12:03 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Jensen, seconded by Sigl. Motion carried.

4. Approval of Minutes

Minutes for the January meeting were not available. January and February minutes will be approved at the March meeting.

5. Financial Report

Commission Department Director Stacy Steffensen presented the year-to-date revenue and expenditure reports. Krogman explained the advertising expenses. Motion to approve the report made by Dupraz, seconded by Sigl. Motion carried.

6. Reports

a. Director's Report by Steffensen

- i. Ongoing events: 4-H Shooting Sports, gun leagues-Monday nights, JOAD, Big Sioux Bowman, Midwest Maidens – Sunday nights, Free Range Sundays
- ii. Other events: VA qualification on February 6th, Volunteer Appreciation February 14th, Frost Fest, January 15th
- iii. Electronic filters have been shipped to Trane. Hoping to have them installed the week of March 2nd.
- iv. Discussion on Free Range Sundays. Will keep the last Sunday in March as Free Range Sunday, but will discontinue the event after that date.
- v. Discussion on selling 3-month memberships. Review the overall membership plan cost matrix to determine a price.

b. Pistol Range Committee Report by Sigl

- i. Review of volunteer RSO hours and RSO list.
- ii. Steffensen will work with Sigl to determine if all RSOs have been accounted for in the Commission minutes for work comp purposes.
- iii. RSOs volunteered 3,384 hours in 2019.
- iv. Membership Assistant Alex Luke will call Midwest Glass to get an update on a new door for the gun range.

c. Archery Range Committee Report by Wiese

- i. Currently working on ARC members. The current committee is Wiese, Jason Overby and Monte VandeKop.
- ii. JOAD provided an activities report.
- iii. Wiese observed a couple of Tuesday 4-H archery nights. He did not see any issues with open lanes, although there were no non-4-H shooters those evenings either.

- iv. Big Sioux Bowman are holding a Vegas-style shoot on March 21st. The ARC volunteers will be repairing buttresses before that date. There is a question about liability coverage. Wiese will submit a list of names to Steffensen to get them noted in the Commission minutes for work comp purposes.
- v. Wiese spoke to BCOAC staff about broken and damaged bows. Staff has since repaired the bows.
- vi. Wiese asked about access to the garage on the south side of the building. Steffensen said he would contact the snow removal service to clear a path.

d. 4-H Youth Program Advisor's Report by Mack

- i. Mack said she has noticed the signs on the exterior of the building on the north side, specifically the SDSU Extension sign, have not been lit at night.
- ii. Mack updated the board on 4-H Shooting Sports and a 'virtual' Daisy Shoot on March 7th.

7. Regular Business

- a. The board discussed transferring some of the older buttresses to Deuel County for use with their 4-H Shooting Sports program. Wiese said he will check with JOAD to see if there are any that could be surplus. Motion by Wendt to recommend declaring spare buttresses as surplus property to transfer to Deuel County, seconded by Stanwick. Motion carried.
- b. The board discussed hours of operation on certain holidays. Motion by Dupraz to close the Brookings County Outdoor Adventure Center on New Year's Day, Independence Day, Thanksgiving Day and Christmas Day; all other holidays will have open range hours to be determined, seconded by Wendt. Motion carried.
- c. Stanwick discussed the purchase of three pistols from The Exchange to add to the rentals. There was consensus to purchase the pistols and review if there are guns that could be surplus and traded in due to low usage.

8. Adjournment

- a. Motion to adjourn by Stanwick, seconded by Wendt. Motion carried.

9. Next Meeting Date

- a. The next meeting is Monday, March 30th at 12:00 PM at the BCOAC.