

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MAY 24, 2022

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 24, 2022 with the following members present: Ryan Krogman, Lee Ann Pierce, Michael Bartley and Larry Jensen. Angela Boersma was absent.

CALL TO ORDER

Vice-Chairperson Krogman called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Bartley, seconded by Pierce to approve the agenda for the May 24th Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Jensen, seconded by Bartley to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Jensen "aye," Krogman "aye." Motion carried.

The consent agenda consisted of the minutes from the May 3rd Commission Meeting and the minutes from the May 6th Commission Meeting.

Travel Requests: Colby Gatzke to attend Applicator Testing on May 4th in Huron; Joseph Kretchman to attend an Instructor Development Course on May 9th-13th in Pierre; Jean Stoebner to attend Sales Ratio Training on May 10th in Sioux Falls; Kurt Pickard, Brandon Schultz, & Charles Wilderson to attend a Mental Health Training on May 11th in Watertown; Misty Moser to attend a Weed Tour on June 9th in Leola; Shawn Plowman to attend the MS-ISAC/EL-ISAC Annual Conference on August 6th-10th in Baltimore, Maryland.

Personnel Action Notices: annual review- Lisa Brutty to \$18.46, effective May 1, 2022; annual review- Jeremy Kriese to \$31.05, effective May 1, 2022; annual review- Logan Steffensen to \$17.17, effective May 1, 2022; new hire- PT Membership Assistant Pate Garrett at \$16.83, effective May 3, 2022; position change- FT Correctional Officer Leah Hendrickson at \$19.84, effective May 7, 2022; position change- FT Correctional Officer Jessica McDermott at \$20.24, effective May 7, 2022; voluntary resignation- Cole Dummermuth, effective May 8, 2022; new hire- ATV Driver Colby Gatzke at \$16.83, effective May 9, 2022; new hire- PT Correctional Officer Carter Spear at \$19.45, effective May 12, 2022; new hire- PT Correctional Officer Brennan Mudder at \$19.45, effective May 13 2022; new hire- FT Correctional Officer Sara Guest at \$19.45, effective May 18, 2022; position change- FT Correctional Officer Faith VanMeveren at \$20.24, effective May 21, 2022; annual review- Dave Bublitz, effective June 1, 2022; position change- FT Correctional Officer Jackson

VanderWindt to \$19.84, effective June 4, 2022; retirement- Jean Stoebner, effective June 17, 2022.

Cellular Authorization: Joseph Kretchman- Basic Usage at \$30/month.

Human Services: case #21-096 for mental health was approved; case #22-104 for rent was denied; case #22-105 for medical was denied; case #22-106 for vision was denied; case #22-107 for vision was denied; case #22-108 for mental health was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Bartley, seconded by Jensen to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

A&B Business Inc, Copier Contract, \$288.99; Allegra Print & Imaging, #10 Window Envelopes, \$332.42; Amazon Capital Services, Jail/Deputy Supplies, \$677.43; American Stamp & Marking, 2 Stamps, \$79.02; Aragon, Antonio, Translation Services, \$87.50; AT&T Mobility, Nighthawk MIFI Mobile WIFI, Monthly Utilities, \$440.44; Aurora Auto Body & Glass, Patrol Vehicle Maint/Repairs, \$52.11; Avera Mckennan Hospital, Annual EAP Contract Fee, \$4,480.20; Avera Occupational Medicine, TPA Services, \$146.00; Axon Enterprise Inc, Deputy Equipment, \$262.00; Jordyn Bangasser, Court Appointed Attorney, \$4,583.41; Banner Associates, Design Bridge/Structure, Volga Samara Ave Reconstruction, \$10,940.58; Beacon Hill Rifle & Pistol, Gun Club Membership Fees, \$50.00; Jennifer Beller, Spring Workshop, \$180.44; Brehmer, Jacob, Fuel Reimbursement, \$68.86; Brock White Company, Road Saver, \$3,557.33; Brookings Area Chamber, Taste Of Brookings/Post Legisl, \$450.00; Brookings Area CTC, Jail CPR Training, \$48.00; Brookings City Utilities, Phone Services, CH/Lawn Irrigation/1921 Bldg, Water For Truck Shed, Telephone&Internet Service, BCOAC, Utilities, Monthly Utilities, \$11,009.20; Brookings County Finance, Replace Plate For 2016 Freight, \$11.20; Brookings Domestic Abuse, 2022 Funding Request, \$45,000.00; Brookings Health System, April Blood Alcohol Testing, \$6,160.00; Brookings Register, Publications, \$983.86; Brookings-Deuel RWS, Invoice For Water At Bruce Shop, \$23.00; Buhls Of Brookings Cleaning, 3 Rugs, Rug Rental, Jail Janitorial Supplies, \$206.50; Capital One, Supplies, Programming Materials, \$94.38; Carquest Auto Parts Store, Shop Supplies, Hose Cutter, Oil Seal, Lube Sp, \$133.17; Century Business Products, Copier Contract, \$1,044.53; Century Link, Monthly Utilities, \$146.69; Chapman, Beverly, Travel For Spring Workshop, \$200.44; CHS, Diesel, \$5,784.40; Cintas Corporation, Uniforms, \$232.62; City Of Brookings Landfill, Tires, \$60.00; City Of Brookings, 20th St Interchange Proj, \$1,151.61; City Of White, Water/Sewer/Electric, \$87.55; Civil Design Inc, Intersection Design, \$3,885.00; Clean Slate, Front Office Supplies, \$250.00; Cook's Wastepaper & Recycling, Courthouse/BCOAC, Brookings/White, May Singlestreamservice, Garbage/Waste Utilities, \$719.28; Cummins Sales And Service, Cover, Lub Oil Pump, Seal, Oil, \$140.81; Dakota Data Shred, Paper Shredding Services, \$51.09; Dakota Fluid Power Inc, Supplies, \$27.47; Dakota Riggers & Tool Inc, Chain Sling And Shackle, \$2,040.96; Dell Marketing Lp, IT Items For Extension, \$1,080.30; Diamond Mowers Inc, Fan Assembly, \$399.20; Eidsness Funeral Home, Coroner Costs, \$345.00; Einspahr Auto Plaza, Vehicle Maint/Repairs, \$1,459.41; Election Systems & Software, Training Day-Regional Training, Ballots&Freight, \$5,829.97; Emergency Service Market, lamreponding County Contract, \$3,408.00; Empire Investments LLC, Tax Certificates, \$19,250.28; Empire Investments 7 LLC, Tax Certificates, \$1,843.30; Executive Mgmt Finance, March Bit Access, \$42.50; First Bank & Trust, Monthly Deputy FB&T Statement, \$1,862.67; First District Association, 3rd Quarter Dues,

\$12,069.15; Foerster Distributing, Items For Courthouse, Janitor Supplies, \$732.99; Foerster Testing Limited, Detention Center Work, \$700.00; Galls, Deputy Equipment, \$183.60; Governor's Inn, 2 Hotel Rooms, \$348.00; Grainger, Load Binder, \$673.84; Brian Gustad, SF Parking Convention, \$40.00; Maggie Harkness, Inmate Meal Reimbursevoided, \$7.29; Patricia J Hartsel, Transcripts, \$414.20; Henry Carlson Company, Jail Expansion&Remodel Project, \$420,770.00; Hillyard/Sioux Falls, Custodial Products, \$1,168.31; Tim Hogan, Court Appointed Attorney, \$4,321.10; Hometown Service & Tire, Oil Change, Patrol Vehicle Maint/Repairs, \$203.00; Hungerford Chiropractic, Instant Drug Testing, \$30.00; Info Cubic LLC, 2022 Employment Screenings, \$145.00; Interstate Telecom. Coop, Extension Phones, \$384.14; Intoximeters Inc, 24/7 Supplies, \$1,250.00; Kennedy Pier Knoff Loft, Caa Inv MI Hearing, \$272.70; Kibble Equipment LLC, Adaptor/Supplies, \$155.96; Kimball Midwest, Shop, \$508.50; Kingbrook Rural Water, Water Sinai, \$36.00; Kriese, Jeremy, Cell Phone Reimbursement-Replacement, \$30.00; L&L Auto & Truck Parts, Oil Bath Hub/Lamp/Filter/Exact, \$156.27; L.G. Everist Inc, Pea Rock, \$3,615.86; Kimberly Laabs, Election Training In Watertown, \$48.72; Lewis Drug Store, Inmate Liable Medications, \$1,049.87; Lincoln County Auditor, Mental Illness Expenses, \$1,841.28; Locators & Supplies, Bomber Jacket, \$70.99; Lowe's, Led 60W, Microfiber, Mop Refill, 9V Batteries, Shop, \$147.07; M&T Fire & Safety Inc, Rubber Lined Attack Hose, \$137.00; Mack, Sonia, Mileage For March/April, Regis, \$435.64; Matheson Tri-Gas Inc, Rental Invoice, \$45.85; Donald McCarty, Court Appointed Attorney, \$739.45; Mcgrath North Mullin & Kratz Pc LLO, Professional Services-April 30, \$992.00; Mcleod's Printing & Office, Patrol Citations, \$338.54; Mediacom LLC, Law Library Int Service, Courthouse WIFI, \$281.69; Midwest Design, Brushtruck Final Payment, \$18,990.00; Midwest Glass, Vestibule For Gun Range, \$7,200.00; Minnehaha County JDC, JDC Costs, \$1,799.00; Mix Dry Cleaners, Uniforms, \$36.00; National Test Systems, 24/7 Supplies, \$2,496.25; Dan C Nelson, Deadwood Conference, \$555.52; Nancy J Nelson, Court Appointed Attorney, \$2,699.73; Newegg Business Inc, IT Items, \$554.66; Northwestern Energy, Heat For Truck Shed, Natural Gas Usage, Truck/Highway Shop, Natural Gas Usage, Monthly Utilities, \$7,134.11; Office Peeps Inc, Batteries For Gov Center, Cardstock/Paper/Toner Cartridge, Chair/Folders, Jail Supplies, \$885.97; Austin Oxner, Deadwood Conference, \$196.00; Pharmchem Inc, 24/7 Supplies, \$627.70; Prairie Aquatech Manufacturing, Volga TIF Property Tax Payment, \$13,797.79; Prochem Dynamics LLC, Jail Janitorial Supplies, \$2,113.12; South Dakota Public Health, April Blood Tests, \$1,765.00; Qualified Presort Service, Mail Pick Up, \$44.71; Ramkota Hotel, Spring Workshop, \$329.97; RDO Equipment Co, Repair, Adjustment, \$50.94; Reliance Telephone, Inmate Telephone Services, \$543.50; RFD Newspapers Inc, Publications, \$2,100.85; Rick Ribstein, Court Appointed Attorney, \$2,653.48; Roto-Rooter, Jail Repairs, \$130.00; Running's Supply Inc, Shop Supplies/Bearings, Ammo, Tank Drain Valve/Shop/Mower, Emergency Management Items, \$790.55; Safe-N-Secure, Register Of Deeds Cameras, Sec Cameras Fin&Conf Room, \$1,003.76; Satellite Tracking Of People, GPS Monitoring, \$1,053.00; SD Attorney General's Office, 24/7 Participation, \$4,719.00; SD Dept Of Transportation, Progress Billing, \$237,556.66; SDACC, 2nd Quarter, \$1,872.00; SDACO, Deputy Workshop, ROD Mod&Pres Relief Fund, \$849.00; SDSU Extension, 4H Camp Registration, \$100.00; Sexauer Discount Farm Services Inc, Seed Mix, \$190.00; Sioux Valley Cleaners Inc, May Janitorial For WIC, \$460.00; Sioux Valley Energy, Electric, \$303.00; Sturdevant's Auto Parts, Parts, Rubber Drain/Fuel Fill Hose, \$22.06; Anthony Teesdale, Court Appointed Attorney, \$4,430.37; Thomson Reuters - West, West Information Charges, April Monthly Charges, \$1,548.40; Titan Machinery, Sensor, \$193.00; Town & Country Shopper, Publications, \$206.25; Town Of Sinai, Utilities, \$64.00; Trane US Inc, Alarms On Supply Fan&Gun Range, \$948.00; Transource, Battery/Mirror/O Ring, \$772.91; Trinity Services Group, LLC, Inmate Meal Services, \$6,932.56; Two Way Solutions Inc, Quarterly Maint Contract, \$780.00; Tyler Technologies, Vetraspec State Solution Renew, \$449.00; UPS Store, Packaging, 2 Books Of Stamps, \$29.49;

Walburg, Duane, Animal Control Mileage, \$160.86; Wheelco Truck & Trailer, Brake Shoes/Panel Ventilation, \$657.51; Witchey, Kristen, Travel To Watertown, \$146.16; Brian Zielinski, Court Appointed Attorney, \$1,173.15; Department Of Revenue, Monthly Fees, \$512,182.20.

Department Head Reports

Weed & Pest Supervisor Misty Moser said the overall budget is good but one of the budget lines is in the negative.

Moser said they are still spot spraying with the four wheelers and the kabota.

County Development Director Robert Hill said a storm came through Brookings County. Earlier that day, Hill said they issued a tornado watch. He said they lost power for over 28 hours in the City of Brookings. He said they set up an emergency operations center at the east fire station. Hill said the highway department did a great job opening as many roads as they could. Hill said the Equalization Office went out and did assessments.

Pierce asked if IPAWS was used for the storm event. Hill said no. He said the only time they use IPAWS is for blizzard warnings and hazard material spills.

Highway Superintendent Brian Gustad said they began asphalt patching on the chip seal routes. Gustad said he attended the groundbreaking for the 20th Street interchange project.

Gustad said his crew was in to remove trees on roads after the storm. Gustad said they lost two buildings: the east shed of the main shop and the Bruce shop.

Sheriff Marty Stanwick said there are 29 inmates in jail. Stanwick said he had three vehicles damaged in the storm. Stanwick commended the volunteer fire departments and the highway department for all their work during the storm.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board held the second reading and public hearing on Ordinance #2022-02: an ordinance providing for the amendment of Ordinance 2018-03.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Ordinance #2022-02: an ordinance providing for the amendment of Ordinance 2018-03.

Vice-Chairperson Krogman opened the public hearing and called for proponents and opponents. Hearing none, Vice-Chairperson Krogman closed the public hearing.

Roll call vote: Jensen "aye," Pierce "aye," Bartley "aye," Krogman "aye." Motion carried.

BROOKINGS COUNTY ORDINANCE NO. 22-02

AN ORDINANCE PROVIDING FOR THE AMENDMENT OF ORDINANCE 2018-03

WHEREAS, the Brookings County, South Dakota, Board of County Commissioners deems it necessary, for the purpose of promoting the health, safety, and the general welfare of the County, to amend Ordinance 2018-03 by amending Article IV Zoning Districts: Chapter 4.06. - Aquifer Protection: Section 4.06.03 Establishment and Delineation of Aquifer Protection Overlay Zones; To Amend map 3, by removing the lower portion of said "Map-marked Zone "A" as the noted "Water Right" for the well was cancelled on May 4, 2006, by the South Dakota Department of Environment and Natural Resources and adding Map page 11 to the Well head Protection Area Maps dated "April, 2013" as drawn by "Liesch Companies, 13400 15th Ave North, Minneapolis, MN 55441" for Lincoln-Pipestone Rural Water 415 E Benton St, Lake Benton, MN 56149; Section

4.06.06 Performance Standards-1) Change “State Department of Environment and Natural Resources” to “South Dakota Department of Agricultural and Natural Resources”; 3) “South Dakota Engineering Standard, Waste Management Ponds 425 (see Appendix 1)” to “Conservation Practice Standard Waste Storage Facility Code 313”; 5) Change “State Department of Environment and Natural Resources” to “South Dakota Department of Agricultural and Natural Resources”; 7d) Change “DENR” to “South Dakota Department of Agriculture and Natural Resources”.

THEREFORE, BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA, that Ordinance 2018-03 is hereby amending by the following Chapter 4.06. - Aquifer Protection and the repealing of conflicting ordinances.

Adopted this 24th day of May 2022.

BROOKINGS COUNTY:

Ryan Krogman
Vice-Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Lori Schultz
Brookings County Finance Officer

Department Head Reports Continued

Finance Officer Lori Schultz said the motor vehicle department decided to cancel their new motor vehicle software program. Schultz said new plates will be issued January 2023.

Schultz said delinquent letters for unpaid property tax have been mailed to property owners.

Schultz said early voting is underway for the June 7th Primary Election. She said sample ballots are available on first floor of the city/county building.

Pierce asked why they are over budget on blood tests. Schultz said she will follow up on that.

Finance Officer’s Report

The Finance Officer’s Report for the month of March 2022 and April 2022 were presented to the board.

March 2022

<i>Total amount of deposits in bank.....</i>	<i>\$28,165,208.63</i>
<i>Total amount of actual cash: Currency.....</i>	<i>\$5,366.00</i>
<i>Total amount of coins.....</i>	<i>\$.625</i>
<i>Total amount of checks in Treasurer’s possession not exceeding 3 days....</i>	<i>\$197,248.31</i>
<i>Itemized list of all other items.....</i>	<i>\$235,880.93</i>
<i>TOTAL.....</i>	<i>\$28,603,710.12</i>

Commission/HR/Veterans: \$35,711.24; Finance Office: \$30,274.36; States Attorney/Welfare: \$45,749.33; Equalization: \$27,160.20; Register of Deeds: \$13,719.20; Sheriff’s Office: \$171,462.96; Coroner: \$683.86; Community Health: \$2,381.34; Extension: \$3,036.80; Weed: \$4,446.94;

Planning/Zoning: \$10,797.40; Highway: \$83,468.96; Emergency Management: \$6,292.40; BCOAC: \$13,176.22; Technology: \$13,929.82.

AFLAC: \$3,532.14; Avesis: \$1,584.14; Office of Child Support: \$399.00; Delta Dental: \$7,121.58; Flex One: \$1,655.00; Principal Life Insurance: \$1,627.35; Local Teamsters: \$833.00; SDRS: \$53,549.58; SDRS Supplemental: \$3,960.00; EFTPS: \$101,101.84; Wellmark: \$110,036.36; AFLAC Group/CAIC Primary: \$215.54.

Be it noted, the expenditure adjustments for the month of March 2022 were presented to the board. \$11,890.13 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of March 2022 in the amount of \$44,139.00 was presented to the board.

April 2022

<i>Total amount of deposits in bank.....</i>	<i>\$46,615,600.89</i>
<i>Total amount of actual cash: Currency.....</i>	<i>\$7,309.00</i>
<i>Total amount of coins.....</i>	<i>\$3.20</i>
<i>Total amount of checks in Treasurer’s possession not exceeding 3 days....</i>	<i>\$1,729,759.67</i>
<i>Itemized list of all other items.....</i>	<i>\$23,102.78</i>
<i>TOTAL.....</i>	<i>\$48,375,775.54</i>

Commission//HR/Veterans: 53,833.75; Elections: \$504.00; Finance Office: \$46,262.19; States Attorney/Welfare: \$68,374.01; Equalization: \$40,810.71; Register of Deeds: \$20,423.82; Sheriff’s Office: \$271,419.34; Coroner: \$1,010.79; Community Health: \$3,636.62; Extension: \$4,733.44; Weed: \$6,432.91; Planning/Zoning: \$14,034.12; Highway: \$123,124.82; Emergency Management: \$9,341.10; BCOAC: \$17,331.19; Technology: \$20,812.23.

Be it noted, the expenditure adjustments for the month of April 2022 were presented to the board. \$8,641.75 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of April 2022 in the amount of \$33,793.50 was presented to the board.

Be it noted, Wind Farm Revenues in 2021 were presented to the board.

REGULAR BUSINESS

The board held the First Reading of Ordinance #2022-03: an Ordinance Amending 2007-02 Revised Subdivision Ordinance for Brookings County, South Dakota, and Providing for the Administration, Enforcement, and Amendment Thereof, Pursuant to SDCL 11-2, and Amendments Thereof.

The Second Reading of Ordinance #2022-03 will be Tuesday, June 21, 2022 at 9:00 a.m.

Motion by Pierce, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Resolution #22-17: a resolution to rescind the burn ban enacted on April 19, 2022.

Background information as provided by County Development Director Robert Hill.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

RESOLUTION #22-17
A RESOLUTION TO RESCIND THE BURN BAN
ENACTED ON APRIL 19, 2022

WHEREAS, due to extremely dry conditions in Brookings County, the Brookings County Commission enacted a resolution declaring a fire danger emergency in Brookings County and prohibited open burning as defined by Brookings County Ordinance #2009-02;

WHEREAS, the rural fire departments and law enforcement have observed that conditions in Brookings County have improved due to recent precipitation;

WHEREAS, Resolution #22-12 enacting the fire danger emergency remains in place until rescinded by the Brookings County Board of County Commissioners;

THEREFORE BE IT RESOLVED, that the Brookings County Commission rescinds the declaration of a fire danger emergency and ban on open burning.

Passed and approved this 24th day of May 2022.

Ryan Krogman
Vice-Chairperson
Brookings County
Board of County Commissioners

ATTEST:

Lori Schultz
Finance Officer
Brookings County

Motion by Bartley, seconded by Jensen to approve for recording purposes and authorize Vice-Chairperson Krogman to sign Resolution #22-18: a plat of Tract 1 in the SE ¼ of Section 34, Township 112 North, Range 48 West of the 5th P.M., Brookings County, South Dakota.

Background information as provided by County Development Director Robert Hill.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve for recording purposes and authorize Vice-Chairperson Krogman to sign Resolution #22-19: a plat of Lot 1 of Lucinda Olson Addition in the SE ¼ of the SE ¼ of Section 17-T112N-R49W of the 5th P.M., Brookings County, South Dakota.

Background information as provided by County Development Director Robert Hill.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve for recording purposes and authorize Vice-Chairperson Krogman to sign Resolution #22-20: a plat of Lots 19A & 20A DeWitts Subdivision, being a replat of the South ½ of Lot 16 and all of Lots 17, 18, 19, & 20 of DeWitts Subdivision of Government Lots 3 and 4 of Section 33, T109N, R50W of the 5th P.M., Brookings County, South Dakota.

Background information as provided by County Development Director Robert Hill.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve Abatement #22-38: an abatement application made by Walter Osterberg, Jr. for parcel #22995-00004-209-00 in the amount of \$111.38.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-49: an agreement by and between Teamsters Local Union No. 120 Affiliated with the International Brotherhood of Teamsters and the Brookings County Sheriff’s Department. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-50: an agreement by and between Teamsters Local Union No. 120 Affiliated with the International Brotherhood of Teamsters and the Brookings County Highway Department.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-51: a Letter of Understanding regarding Article 22- Work Week and Article 47 - Wages, amending Agreement #19-45 - an agreement between Teamsters Local Union No. 120 Affiliated with the International Brotherhood of Teamsters and the Brookings County Sheriff’s Department. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-52: a Letter of Understanding regarding Article 22- Work Week and Article 47 - Wages, amending Agreement #19-45 - an agreement between Teamsters Local Union No. 120 Affiliated with the International Brotherhood of Teamsters and the Brookings County Highway Department.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-53: an application for occupancy of right of way of county highways made by East River Electric Power Cooperative, Inc. in Brookings Township.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-54: an application for occupancy of right-of-way of county highways made by Rick Even in Richland Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:15 a.m., the board held a public hearing and action on a one-day special events license for Andrea Diedrich (Jay Street Pub) at Bennett Barn on July 9, 2022.

Motion by Pierce, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign a one-day special events license for Andrea Diedrich (Jay Street Pub) at Bennett Barn on July 9, 2022.

Vice-Chairperson Krogman opened the public hearing and called for proponents. Owner of Jay Street Pub Andrea Diedrich said they will be bartending at a wedding on July 9, 2022 at Bennett Barn.

Vice-Chairperson Krogman called for opponents. Hearing none, Vice-Chairperson Krogman closed the public hearing.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

REGULAR BUSINESS

Motion by Jensen, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-55: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Trenton Township.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-56: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Preston Township.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-57: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Brookings Township.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-58: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Brookings Township.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:20 a.m., the board held a public hearing and action on a retail on/off sale malt beverage and SD farm wine license for SVK Properties (Midway Camp).

Motion by Pierce, seconded by Jensen to remove this item from the table. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Krogman to approve and authorize Vice-Chairperson Krogman to sign a retail on/off sale malt beverage and SD farm wine license for SVK Properties (Midway Camp).

Vice-Chairperson Krogman opened the public hearing and called for proponents. Owner Todd Voss apologized for what happened and has strict policies in place going forward. Vice-Chairperson Krogman called for opponents.

Pierce asked if the employees have completed the state training. Voss said yes, some of the employees have taken the state training.

Roll call vote: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

REGULAR BUSINESS

Motion by Jensen, seconded by Bartley to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-59: an agreement with the South Dakota Department of Transportation to provide for the striping and continuing maintenance of county roads within Brookings County. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Vice-Chairperson Krogman to sign Agreement #22-60: a State of South Dakota Joint Powers Financial and Maintenance Agreement between the Department of Transportation and Brookings County, South Dakota for Project #PH 0010(157) PCN 06U8 on 476th Avenue adjacent to US 14 and 212th Street adjacent to 486th Avenue. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Pierce to approve a 2022 Bridge Improvement Grant Project - BRF 6361(00)22-5, Brookings County, PCN 08WY Letting Authorization. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve a retail on/off sale malt beverage and SD farm wine license for Beach, Bums, Inc. (Danceland Campground).

Background information was provided by Senior Finance Assistant Jenna Byrd.

All members voted “nay.” Motion denied.

Motion by Pierce, seconded by Bartley to approve the purchase of trees for the courthouse grounds. Pierce said they spent some money last year to have the courthouse trees cleaned up and the recommendation was to put in some additional trees. Pierce asked the board to authorize her to spend some money for trees.

Motion by Pierce, seconded by Jensen to amend the motion to authorize Commissioner Pierce to spend up to \$4,000 to purchase trees and have them installed on the courthouse grounds.

Voice vote on amendment: All members voted “aye.” Amendment carried.

Roll call vote on motion as amended: Bartley “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to approve a request for \$500 from the Elkton Special Days Committee for their annual fireworks display. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman sign a Request to Fill vacancy for an Administrative Assistant in the Equalization Office.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to approve and authorize Vice-Chairperson Krogman to sign a Request to Fill Vacancy for two full-time Correctional Officers in the Sheriff's

Department. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Jensen to continue the Medary Township drainage study. Background information was provided by County Development Director Robert Hill. Hill said they received a quote from Banner Associates to continue to the study. He said they are ready to contact the landowners. He said the quote is \$26,909.00.

Roll call vote: Pierce “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

The board discussed adding the Pandemic Planning and Coordination Committee/Points of Dispensing financials to the Emergency Management budget. Background information was provided by Hill.

Motion by Jensen, seconded by Bartley to add the Pandemic Planning and Coordination Committee/Points of Dispensing financials to the Emergency Management budget.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Bartley to waive building permit fees for buildings damaged from the May 12, 2022, storm event. County Development Director Robert Hill said in 2002 the county waived building permit fees due to tornado damage. Hill said they are looking for guidance on what they should do for this storm event. Hill said there is about \$1 million dollars’ worth of damage. Pierce asked how much the building permit fees would be. Hill said roughly \$250,000. He said a \$50,000 pole barn would cost \$148 for a permit. Hill said there will be a cost no matter what for a person. He said there will still be inspection fees. Hill said they still have to be built to code.

Bartley said he’s worried if they waive the building permit fees, people will not get them inspected. He said he’d like to approve waiving building permit fees today and then have additional discussion when they figure out how they’ll handle the inspections. He’d like to figure out how they can handle it as a county expense. Krogman asked if there should be a time limit. Hill said yes, there needs to be a time limit.

Motion by Pierce, seconded by Jensen to amend the motion to waive building permit fees for damaged caused by the storm as long as the application for the permit is filed on or before December 31, 2023.

Voice vote on amendment: All members voted “aye.” Motion carried.

Voice vote on motion as amended: All members voted “aye.” Main motion carried.

Motion by Pierce, seconded by Jensen to remove the Brookings County grants policy from the table. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Krogman to approve the Brookings County Grants Policy. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

By consensus, the board agreed to approve the Detention Center Inmate Housing Contract Language.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen presented the Veteran’s Service Officer’s report.

Steffensen said with the approval of union contracts, they can make the announcement about the July 1, 2022, pay plan adjustment for all employees. She said the board will officially approve the adjusted pay plan at the June 9th meeting. Steffensen said she needs time to draft a pay plan amending resolution.

Steffensen said Nancy Stewart with the Medary Chapter of the Daughters of the American Revolution sent photos of the bench that was installed at the Medary Monument site.

IT Specialist Shawn Plowman said he was contacted by Brookings Municipal Utilities about doing a supplemental fly over to assess the damage from the storm. He said they'd be looking at 72 square miles of area that would be re-flown at a cost of approximately \$15,000. Krogman asked who the other entities they partner with when doing flyovers. Plowman said the City of Brookings, BMU and E-911. Plowman said the county would pay a portion of the total cost if the other entities wanted to partner. Bartley asked when they'd do the flyover. He said most of the damage will already be picked up.

Pierce said they would benefit from the flyover and thinks the county should do it. Krogman said if the other entities are willing to participate then the county should participate, but if they don't want to participate then the county won't participate.

By consensus, the board agreed to move forward with asking the other entities if they'd be willing to participate in a supplemental flyover to assess the damage from the storm.

Deputy States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Special Commission Meeting. Pierce said she's been working on the courthouse trees and helping with ballot publications.

Commissioner Bartley attended the County Planning & Zoning Meeting; attended the Optimist Club breakfast; helped in the Emergency Operations Center; and attended the Jail Meeting.

Commissioner Jensen attended the Special Commission Meeting; attended the groundbreaking for the 20th Street interchange project; helped in the Emergency Operations Center; and attended the NACo Western Interstate Region Conference in Alaska.

Commissioner Krogman attended the groundbreaking for the 20th Street Interchange project; helped in the Emergency Operations Center; attended the Optimist Club breakfast; attended an E-911 Meeting; attended the BCOAC Meeting.

EXECUTIVE SESSION

Motion by Jensen, seconded by Bartley to enter into Executive Session at 10:40 a.m., in accordance with SDCL 1-25-2(1)(4)(6), personnel, contract negotiations and security. All members voted "aye." Motion carried.

Motion by Bartley, seconded by Jensen to come out of Executive Session at 11:10 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Bartley, seconded by Pierce to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, June 9th at 8:30 a.m.

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Brookings County

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