

BROOKINGS COUNTY COMMISSION MEETING

THURSDAY, JUNE 4, 2020

The Brookings County Board of County Commissioners met in regular session on Thursday, June 4, 2020 with the following members present: Michael Bartley, Larry Jensen, Angela Boersma and Ryan Krogman. Lee Ann Pierce was present via telephone.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Jensen to approve the agenda for the June 4, 2020 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(1)(6), personnel and security was added to the Executive Session.

CONSENT AGENDA

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

The consent agenda consisted of the minutes from the May 19, 2020 Commission Meeting.

Personnel Action Notices: voluntary resignation- Anna Sells, effective April 24, 2020; voluntary resignation- Taylor Geerdes, effective May 3, 2020; voluntary resignation- Joseph Kretchman, effective May 18, 2020; new hire- Part-time Correctional Officer Angela Strohfus at \$18.34, effective May 22, 2020; annual review- Rae Lynn Mayher to \$22.80, effective June 1, 2020.

Human Services Report: case #20-047 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$424.38; Agfirst Farmers Coop, Patrol Car Maintenance, \$36.36; Allegra Print & Imaging, Envelopes, \$524.11; Anthony Teesdale, Crt Appt Atty, \$6,510.80; AT&T Mobility, Mobile Wifi, \$440.44; Aurora Auto Body & Glass, Patrol Vehicle Repairs, \$92.87; Avera Mckennan Hospital, EAP Contract Fee, \$4,240.80; Bauer, Tim, Mileage, \$9.24; Beacon Hill Rifle & Pistol, Deputy Range Dues, \$50.00; Boarman Kroos Vogel Group, Det Center Expansion, \$11,288.34; Bob Barker Company, Supplies, \$88.70; Brookings Area Chamber, Legislative Luncheon,

\$60.00; Brookings Area CTC, CPR Cert Cards, \$140.00; Brookings County Finance, Delinquent Taxes, \$2,448.75; Brookings Health System, Brookings Health System MH, Inmate Medical, Sane Kit, \$7,341.80; Buhls Of Brookings Cleaner, Jail Supplies, \$81.80; C&R Supply Inc, Water Pump Seal Kit, \$606.53; Century Business Products, Copier Contract, \$123.30; Century Link, May Bill, \$127.20; Charm-Tex, Jail Supplies, \$1,007.82; City Of Brookings, Citco Admin Building Utilities, E911, \$84,960.92; Dakota Service, Towing, \$230.00; Dale's Alignment, Alignment And Control Arm, \$390.49; Donald Mccarty, Crt Appt Atty, \$305.10; Eidsness Funeral Home, Coroner Fees, \$100.00; Einspahr Auto Plaza, Patrol Vehicle Maint, \$69.45; Election Systems & Software, Ballots, \$7,325.90; Empire Investments LLC, Tax Certificates, \$8,315.84; Executive Mgmt Finance Off, Technology Access Fee-April, \$55.00; Farm & Home Publishers, Publisher Books, \$582.00; First Bank & Trust, General Obligation Certificate, \$60,823.51; Fite, Pierce & Ronning Law, Crt Appt Atty, \$504.40; Foerster Distributing, Paper, Janitorial Supplies, \$364.45; Gass Law, PCc, Crt Appt Atty, \$1,756.80; Heath Nopens, Refund Crt Appt Atty Payment, \$100.00; Heritage Condos, Rent, \$475.00; Hometown Service & Tire, L, Alignment/Balance Tires, \$562.73; Hy-Vee Food Store, Zoning Mtg Refreshments, Inmate Meals, \$13,064.55; Innovative Office Solution, Labels & Pens, \$56.08; Inter-Lakes Community Acti, 2nd Qtr Community Service Wrkr, \$4,048.25; Jordyn Bangasser, Crt Appt Atty, \$2,570.50; Knight's Defense, Scanner/Belt/Shirt, \$850.90; L&L Auto & Truck Parts, Patrol Vehicle Parts, \$55.64; Lewis Drug Inc, March/April Bills, \$1,297.17; Light And Siren, Patrol Vehicle Equipment, \$10,650.20; Lincoln County Auditor, Lincoln Co Mental Illness Exp, \$1,184.90; Marshall & Swift/Boeckh, L, M&S Residential Cost Handbook, \$743.90; Mckeever's Vending, Inmate Commisary, \$435.84; Midwest Glass, Windshield, \$584.10; Moser, Misty, Replacement Check, \$75.00; Nancy J Nelson, Crt Appt Atty, \$953.51; National 4-H Council, 4-H Materials And Merchandise, \$358.44; Northwestern Energy, Natural Gas Usage, \$10.00; Northwestern Energy, Northwestern Energy Bill, \$772.31; Office Peeps Inc, Paper & Dvds, Pens, Cloths, \$353.81; Olson, Steve, Mileage For Weed&Pest Board Mtg, \$16.80; Patricia J Hartsel, Transcripts, \$210.80; Prairie Aquatech Manufacturing, Volga TIF Property Tax, \$21,465.01; Prochem Dynamics LLC, Cleaning Supplies, \$226.67; RC First Aid, First Aid Supplies, \$17.00; Reed T Mahlke, Crt Appt Atty, \$8,267.85; Reliance Telephone, Phone Card Transactions, \$2,000.00; Rick Ribstein, Crt Appt Atty, \$923.70; Rude's Funeral Home Inc, Coroner, \$480.00; Ryde Investment Group LLC, Tax Certificate, \$9,559.95; Sanford Health, Sane Kit, \$534.18; Schultz, Lori, Gloves, \$22.19; SD Newspaper Service, Job Postings, \$1,239.05; Sioux Valley Cleaners Inc, WIC Janitorial, \$442.00; Steven Ust, Inspections, \$700.00; Teree A Nesvold, Crt Appt Atty, \$1,787.80; Terry D Wiczorek PC, Crt Appt Atty, \$2,345.48; Thomson Reuters - West, 4/1/20-4/30/20 Bill, \$1,005.83; Tim Hogan, Crt Appt Atty, \$3,871.40; Van Diest Supply Company, Altosid/Garlon, \$624.63; Vandenberg Law, Crt Appt Atty, \$388.00; Walburg, Duane, Animal Control, \$75.60; Walmart Community, Webcam/Signholder, \$72.54; Water Works LLC, 50 Bags Of Salt, \$99.80; Wells Fargo, Handicap Stand/Google Cloud, \$125.72; White Fire Dept, 2015 Ford F350, \$33,389.00; June Cell Phone Reimbursements: Thomas Chester, \$30.00; Jennifer Beller, \$150.00; Dennis Carmichael, \$60.00; Bartley, Michael, \$75.00; Eileen Aberle, \$45.00; Anderson, Jeffrey G, \$75.00; Biteler, David, \$30.00; Suzanne Bjordal, \$30.00; Angela Boersma, \$75.00; Rusty Brandsrud, \$30.00; Brehmer, Jacob, \$105.00; Dave Bublitz, \$45.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Jeffrey Conrad, \$30.00; Friedrich, Cliff, \$45.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Brian Gustad, \$105.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Heidemann, Terrance, \$30.00; Hieb, Jere, \$30.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Holzhauser, Michael, \$105.00; Huber, Dustin, \$105.00; Jensen, Larry, \$75.00; Justin Johnson, \$30.00; Benjamin Kleinjan, \$105.00; Larry Klingbile, \$30.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Dane Larsen, \$30.00; Mccrea, Don, \$15.00; Eric Mette, \$75.00; Misty Moser, \$75.00; Kevin Murfield, \$30.00; Dan C Nelson,

\$105.00; Paige Petersen, \$105.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Tara Rodriguez, \$30.00; Bryan Schreur, \$30.00; Sebring, Scott, \$105.00; Reid Squires, \$30.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Cody Sunderland, \$30.00; Sweebe, Bart, \$105.00; Witchey, Kristen, \$45.00.

Recognition of Employees' Anniversaries

The board recognized Jennifer Beller, Finance Office for 5 years of service; Michael Andresen, Highway/Weed Departments for 5 years of service; Jenna Byrd, Finance Office for 5 years of service; Kevin Murfield, Sheriff's Office for 5 years of service; Mike Holzhauser, Veterans & Human Services for 10 years of service; Richard Haugen, County Development for 15 years of service; Mitchel Lang, Highway Department for 5 years of service; Matt Christensen, Sheriff's Office for 10 years of service.

Department Head Reports

Highway Superintendent Brian Gustad said they've had several bridges, particularly along the Big Sioux River, where the materials have washed out. He said they've been working with the engineers to properly backfill those areas.

Gustad updated the board on the structures south on Highway 77. Krogman asked when it will be completed. Gustad said the completion date is August 15th.

Finance Officer Vicki Buseth said their office did 1,028 title transfers for the month of May. Buseth said they continue to work on budgets.

Buseth said the Primary Election went well. Buseth thanked her staff, the poll workers, the three temporary workers who worked Absentee Voting and the IT staff for their hard work on running the election.

County Development Director Robert Hill attended an LEPC Meeting; attended an E-911 Meeting; and attended the City of Sinai City Council Meeting. Hill said they conducted a county siren test. He said all of the sirens in the small towns work.

Hill said he attended the County Planning & Zoning Meeting.

Hill said he attended a meeting with Banner Associates and several other people to discuss the drainage pattern south of the county road known as the Sinai road. Hill said he has them working on a quote for a Feasibility Study. He said it would benefit Medary Township and the county highway system. Hill said there will be more discussion in detail on that matter at the June 16th Commission Meeting.

Pierce asked Hill about the census. Hill said they are about 67% for responses.

BCOAC Director Dustin Huber said they are starting to pick up at the BCOAC. Huber updated the board on upcoming events. He said there will be a blood drive on June 29th.

REGULAR BUSINESS

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-23: a resolution authorizing the purchase of snow and ice handling equipment, supplies, and accessories through the Sourcewell, formerly National Joint Powers Alliance, bid process. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”
Motion carried.

RESOLUTION #20-23

**A RESOLUTION AUTHORIZING THE PURCHASE OF SNOW AND ICE
HANDLING EQUIPMENT, SUPPLIES, AND ACCESSORIES THROUGH THE
SOURCEWELL, FORMERLY NATIONAL JOINT POWERS ALLIANCE, BID PROESS**

WHEREAS, Brookings County Highway Department will need one PLOW, WING, SPREADER, DUMP BODY AND HYDRAULIC SYSTEM; and

WHEREAS, SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, has recently gone through a competitive bidding process for SNOW REMOVAL EQUIPMENT, SUPPLIES, AND ACCESSORIES with such bidding process culminating in the bids being opened on OCTOBER 29, 2018 WITH THE BID CONTRACT BEING EXTENDED TO OCTOBER 29, 2022;

WHEREAS, HENKE MANUFACTURING AND SANITATION PRODUCTS INC., was the lowest responsible bidder under such SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, bid process and HENKE MANUFACTURING AND SANITATION PRODUCTS INC., is willing to provide equipment to BROOKINGS COUNTY under the same terms and options as available to SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase supplies or services from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that Brookings County Highway Department is hereby authorized and directed to contract for the purchase of a PLOW, WING, SPREADER, DUMP BODY, and HYDRAULIC SYSTEM, based upon the bid price, or less, as established through the competitive bidding process of SOURCEWELL, formerly NATIONAL JOINT POWERS ALLIANCE.

Passed this 4th day of June, 2020.

Michael Bartley
Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-24: a Bridge Improvement Grant Program resolution authorizing 5 year County Plan amendments. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

RESOLUTION #20-24

A BRIDGE IMPROVEMENT GRANT PROGRAM RESOLUTION

AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS

WHEREAS, Brookings County wishes to amend their previously approve 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

- Addition: 06-220-089 1.4 S and 2.0 W of White Preliminary Grant
- Addition: 06-301-110 10.0 N and 1.9 W of Elkton Preliminary Grant
- Addition: 06-306-110 10.0 N and 1.4 W of Elkton Preliminary Grant

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 06/04/2020.

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-25: a Bridge Improvement Grant Program Resolution authorizing submission of applications for structure 06-220-089.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-25
BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

- 06-220-089
- 1.4 S and 2.0 W of White Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-26: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-301-110.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-26
BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-301-110
10.0 N and 1.9 W of Elkton Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-27: a Bridge Improvement Grant Program resolution authorizing submission of applications for structure 06-306-110.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”
Motion carried.

RESOLUTION #20-27
BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Brookings County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):
06-306-110
10.0 N and 1.4 W of Elkton Preliminary Grant

And WHEREAS, Brookings County certifies that the project(s) are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Brookings County agrees to pay 20% match on the Bridge Improvement Grant funds;

And WHEREAS, Brookings County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-28: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-141-090. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

RESOLUTION #20-28

FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, Brookings County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: SN 06-141-090
Approx. 7.0 N and 2.9 W of Brookings on 205th Street (44.41318N,-96.84616W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
James and Suzanne Hegg, 46765 205th St., Bruce, SD 57220; John and Linda Vandeweerd,
46833 205th St., Bruce, SD 57220.

AND WHEREAS, Brookings County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Brookings County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route X, a mail route X, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$840,000
Federal Share (81.95%):	\$688,680
Local Share (18.05%):	\$151,620

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Don Brown and Michael Clancy from RenoDry USA gave a presentation on a product they use that dehydrates old buildings.

Brown said many historic buildings have a case of rising damp and salt penetrating the limestone walls. He said rising damp erodes the structural integrity of the foundation causing severe damage to the fabric of the building.

Brown said there isn't a solution for rising damp except their product. He said it's the only green product made in the world.

Clancy presented to the board how they install the product.

Steffensen said the air conditioning system over at the courthouse continues to fail and needs to be replaced very soon. She said they do have a substantial budget for the courthouse this year but wants to see what the quote is first on a new air conditioner. Steffensen asked the board to give her some time to see where they are at with the air conditioning system and said if there is budget available they could move forward with this project.

REGULAR BUSINESS

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-29: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-198.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-29 FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-098**
Approx. 2.3 S and 3.0 W of White on 475th Avenue (44.40005N,-96.70702W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Klint and April Willert, 20577 475th Ave., Aurora, SD 57002; Crystal Pochardt, et al, 20547 475th Ave., Aurora, SD 57002.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.

3. The bridge is located on a Federal Aid Route____, a school bus route ____, a mail route _X_, a field to farm to market route____, a lake or recreation access route____, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ____or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the “Local Roads Plan” and the State’s “Standard Specifications for Roads and Bridges,” the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$700,000
Federal Share (81.95%):	\$573,650
Local Share (18.05%):	\$126,350

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-30: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-170-101.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-30
FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: SN 06-170-101
Approx. 5.9 N of Brookings on 471st Avenue/CR 77 (44.39726N,-96.78756W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
 Jeanne Kneeland, PO bOx 542016, Omaha, NE 68154; James Deniger, 20621 471st Ave., Brookings, SD 57006; Karen Ruth Trust, 2842 Mt. Olive-Agosta Rd., New Bloomington, OH 43341.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, **Brookings County** is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route X, a school bus route X, a mail route X, a field to farm to market route____, a lake or recreation access route____, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$1,600,000
Federal Share (81.95%):	\$1,311,200
Local Share (18.05%):	\$288,800

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-31: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-190-041.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-31
FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, **Brookings County** desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-190-041**
Approx. 3.4 N and 5.0 W of White on 473rd Avenue (44.48352N,-96.74709W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):

Red Willow Hutter Brethren, Inc., 20019 474th Ave., White, SD 57276.

AND WHEREAS, Brookings County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Brookings County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route X, a mail route X, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$680,000
Federal Share (81.95%):	\$577,260
Local Share (18.05%):	\$122,740

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-32: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-209-100.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-32
FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, Brookings County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: SN 06-209-100
Approx. 2.5 S and 3.1 W of White on 206th Street (44.39808N,-96.70799W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Klint and April Willert, 20577 475th Ave., Aurora, SD 57002; Charles and Diane Culver Family Trust, 20751 475th Ave., Aurora, SD 57002.

AND WHEREAS, Brookings County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Brookings County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route ____, a mail route __X__, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot _X_ be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$920,000
Federal Share (81.95%):	\$753,940
Local Share (18.05%):	\$166,060

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-33: a Federal Aid Bridge Replacement Program resolution for county and urban projects for structure 06-210-098.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.” Motion carried.

RESOLUTION #20-33
FEDERAL AID BRIDGE REPLACEMENT PROGRAM RESOLUTION
FOR COUNTY AND URBAN PROJECTS

WHEREAS, Brookings County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION: **SN 06-210-198**
Approx. 1.8 S and 1.0 W of Aurora on 475th Avenue (44.25559N,-96.70742W)

LIST OF CURRENT LADOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES):
Robert and Anite Wells, 4025 44th St. South, Brookings, SD 57006; Rex Collins, 47519 214th St., Aurora, SD 57002.

AND WHEREAS, Brookings County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Brookings County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is poor.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route___, a school bus route ____, a mail route ____, a field to farm to market route___, a lake or recreation access route___, or other (please specify)_____.
4. The load carrying capacity of the existing bridge can ___or cannot X be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the “Local Roads Plan” and the State’s “Standard Specifications for Roads and Bridges,” the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	\$1,450,000
Federal Share (81.95%):	\$1,188,275
Local Share (18.05%):	\$261,725

Vote of Commissioners/Council: Yes 5 No 0

Dated at Brookings, SD, this 4th day of June, 2020.

Michael Bartley
Chairman

ATTEST:

Vicki Buseth
County Auditor

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-25: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Oakwood Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted "aye." Motion carried.

Motion by Jensen, seconded by Boersma to approve an expense from the Fire Department Long Term Fund in the amount of \$33,389.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Pierce, seconded by Boersma to approve a funding request in the amount of \$1,500 from the Uncle Sam Jam for the annual 4th of July fireworks display in Brookings.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve a funding request in the amount of \$500 from the Elkton Special Days Committee for the annual 4th of July fireworks display in Elkton.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve a fireworks display at the driving range at Meadow Creek Golf Course near Volga on June 12, 2020 at dusk.

All members voted "aye." Motion carried.

The board held the Canvas of June 2, 2020 Primary Election in Brookings County.

Motion by Boersma, seconded by Jensen to approve the results from the June 2, 2020 Primary Election.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen said she attended the E-911 Meeting and the Safety Committee Meeting. Steffensen said Safety Week will be July 20th-24th.

Steffensen asked the board for their permission to do a Request to Fill Vacancy for a full-time correctional officer. By consensus, the board agreed.

Steffensen said they only received two applications for the culvert grant program. She asked the board for direction. Commissioner Jensen said a possible reason for only having two applications could be because it's planting season. Pierce said they were very clear about the process at the township meeting. She suggested they fund the two applicants that applied and be

done for the rest of the year. Highway Superintendent Brian Gustad said his opinion is to open the program back up. He said the money is there. Krogman agreed and said to send another letter and set another deadline, possibly the end of the July. Boersma said she also supports holding a second round. By consensus, the board agreed to move forward with a second round of applications for the culvert program.

Steffensen discussed upcoming dates with the board.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Jensen said he listened to the jail hearing.

Commissioner Krogman attended a BATA Meeting; attended and discussed a meeting he had with Banner Associates regarding the Feasibility Study Memo.

Commissioner Boersma attended an ICAP Board of Director's Meeting; attended the NACo Next Gen Meeting; and attended a Domestic Abuse Shelter Meeting.

Commissioner Pierce attended the BEDC Meeting and listened to the jail hearing.

Commissioner Bartley participated in Governor Noem's Call-in; attended a meeting at the Courthouse on IT issues; listened to the jail hearing; attended the County Planning & Zoning Meeting; attended an E-911 Meeting; and attended a meeting with Banner Associates

EXECUTIVE SESSION

Motion by Krogman, seconded by Boersma to enter into Executive Session at 10:31 a.m., in accordance with SDCL 1-25-2(1)(6), personnel and security. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 11:27 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, June 16, 2020 Commission Meeting.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Brookings County
Senior Finance Assistant