

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JUNE 16, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 16, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Jensen, seconded by Pierce to approve the agenda for the June 16, 2020 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(1), personnel was added to the Executive Session.

CONSENT AGENDA

Motion by Boersma, seconded by Jensen to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the June 4, 2020 Commission Meeting.

Travel Requests: Robert Hill to attend MGT 381: Business Continuity Planning on July 15th in Pierre.

Personnel Action Notices: voluntary resignation- Daniel Fraser, effective February 24, 2020; annual review- James Gay to \$18.70, effective May 1, 2020; annual review- Margaret Harkness to \$19.08, effective May 1, 2020; annual review- Chris Heismeyer to \$18.70, effective May 1, 2020; annual review- Connor Thompson to \$18.70, effective May 1, 2020; termination- William Hazzard II, effective May 29, 2020; new hire- Full-time Finance Assistant Christine Kreutner at \$17.06, effective June 1, 2020; annual review- Chris Mulhair to \$22.64, effective June 1, 2020; annual review- Tiffany Sylvers to \$19.46, effective June 1, 2020; voluntary resignation- Holly Peterson, effective June 5, 2020; job title change- Full-time Highway Shop Foreman David Publitz at \$22.78, effective June 8, 2020; annual review- Carlee Fletcher to \$16.19, effective July 1, 2020; annual review- Abigail Jensen to \$18.70, effective July 1, 2020.

Human Services Report: case #20-054 for utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$300.53; Action Target, Invoice 0449554/0450492, \$89.20; Alphamedia Usa LLC, Sales Blitz Package, \$420.00; American Stamp & Marking, Stamps, \$98.80; Anthony Teesdale, Court Appointed Attorney, \$1,338.00; Aurora Auto Body & Glass, Patrol Vehicle Fuel, \$469.76; Avera Mckennan Hospital, Mental Health Holds, \$2,142.00; Avera Sacred Heart Hosp, Mental Health Hold, \$714.00; B&B Auto Service, 2017 Ford F350 Parts, \$3,387.00; B&H Contractors Of South, Asphalt, \$2,892.60; Banner Associates, Design Services, \$10,663.60; Bob Barker Company, Pants, \$39.70; Bowes Construction, Asphalt/Patching, \$22,024.91; Boyer Trucks, Parts, \$228.40; Bratland Law, Court Appointed Attorney, \$462.40; Brookings Area Ctc, Jail CPR Cert Cards, \$252.00; Brookings City Utilities, Water For Truck Shed, Irrigation, Utilities-Swiftel Upgrade, Courthouse/1921/Comm Health, \$7,148.06; Brookings County Finance, Delinquent Taxes, \$467.15; Brookings Domestic Abuse, Revenues Jan-May, \$1,071.33; Brookings Health System, May Blood Alcohol Testing/Blood Sample Withdrawal, \$464.62; Brookings Register, Publications, \$2,163.96; Brookings-Deuel Rws, Water In Bruce Shop, \$23.40; Buhls Of Brookings Cleaning, Supplies/Rugs, \$149.20; Butler Machinery Co, Cutting Edge, \$3,732.48; C&R Supply Inc, Ford Replacement Parts, \$40.91; Carquest Auto, Parts And Key, \$726.57; Century Business Products, Copier Contract, \$1,029.32; CHS, Diesel, \$19,918.81; Cintas Corporation, Parts/Materials, \$126.66; City Of Aurora, COP Utilities, \$588.68; City Of Brookings, Unclaimed Pet Fees, \$60.00; City Of Brookings Landfill, Emergency Management, \$78.33; City Of White, White Utilities, \$84.25; Clean Slate, Letterhead, \$96.00; Compass Counseling & AS, Psychosexual Assessment, \$1,800.00; Concrete Materials Inc, Pea Rock, \$10,530.48; Convergint Technologies, Safe Annual Maintenance, \$245.94; Cook's Wastepaper & Rec, Standard/Cardboard/Commercial Fees/June Courthouse, \$680.86; Courtesy Plumbing Inc, Repairs, \$150.00; Darcy Lockwood, MI Hearing J.K., \$6.00; Den-Wil Inc, Community Health Rent, \$960.00; Dept Of Legislative Aud, Final Bill For Audit 2018, \$4,647.50; Department Of Revenue, \$530,556.15; Diamond Mowers Inc, Mower Blades/Repair Parts, \$3,612.82; Einspahr Auto Plaza, Socket, \$32.06; Empire Investments LLC, Tax Certificates, \$11,608.28; First Bank & Trust, May Gas, \$2,707.99; Fishback Ins Agency, Notary Renewal -Vicki Buseth, \$50.00; Foerster Distributing, Janitor Supplies, Tissue Supplies, Towels/Kleenex, \$426.50; Hill, Robert, Reimbursements, \$160.01; Hillyard/Sioux Falls, Gloves, \$104.70; Hometown Service & Tire, 2004 Suburban Battery, \$113.59; Hungerford Chiropractic, Instant Drug Test, \$60.00; Hy-Vee Food Store, Clorox Wipes, \$27.97; Indeed Inc, Job Postings, \$315.96; Info Cubic LLC, Background Checks, \$253.40; Interstate Telecom. Co, Phones/Domain/Advertising, \$357.32; Jackrabbit Sports Prope, Sponsorship, \$1,000.00; Jennifer Goldammer, Court Appointed Attorney, \$3,584.95; Katterhagen, Mark, MI Hearing J.K., \$6.00; Kimball Midwest, Repairs/Parts, \$530.03; Kingbrook Rural Water, Sinai Water, \$37.20; L. G. Everist, Inc, Quartzite, \$4,180.58; Lewis Drug Store, May Bills, \$406.98; Lewno, Lucy, MI Hearing J.K., \$136.50; Locators & Supplies, Safety Shirts, \$38.89; Lyle Signs Inc, Street Signs, \$178.79; M&M Service, Patrol Vehicle Repairs, \$74.13; Maci Law, Mileage For Election Day, \$21.84; Mckeever's Vending, Inmate Commisary, \$383.60; Mediacom LLC, Law Library Internet Serv-June, \$136.90; Midwest Glass, Jail Vehicle Repairs, \$90.00; Minnehaha County Jdc, Jdc Costs, \$1,421.40; National Safety Council, Membership Renewal, \$650.00; Newegg Business Inc, Scanners/Hp Laserjet, \$5,024.80; Northwestern Energy, Natural Gas Usage/Truck Shop/Highway Shop/Gas Service/Heat For Truck Shed, \$701.41; Office Peeps Inc, Toner For Vital Printer/Batteries/Bus. Cards/Supplies/Sneeze Guards/Toner, \$3,471.07; Patricia J Hartsel, Transcriptions, \$272.60; Pitney Bowes, Printer Rental, \$303.18; Prochem Dynamics LLC, Sanitizer/Hoover Filtration, \$850.79; Prussman Contracting Co, Culvert Replacement, \$3,791.85; Quadiant Leasing Usa, Postage Machine Ink, \$139.73; Qualified Presort Servi, 5/1-5/29, \$77.93; Razors Edge Grounds Kee,

Mowing/Landscape Maint, \$850.00; Rc First Aid, First Aid Kit Refills, \$103.00; Rdo Equipment Co, Motor Grader, \$340.00; Reed T Mahlke, Court Appointed Attorney, \$2,230.90; RFD Newspapers Inc, Publications, \$9,386.89; Riverside Hydraulics In, Hydraulics, \$3,668.38; Rounds Construction, Base Course, \$5,575.17; Running's Supply Inc, Fencing Mat/Tape/Tools, \$1,204.13; Running's Supply Inc, Supplies/Sprayer Parts/Rugs For Vote Area, \$272.51; Sanford Health, Invoice#308162281, \$647.00; Satellite Tracking Of P, Blutag, \$1,582.75; Schaffer Law Office, Pr, Professional Services 5/7-5/29, \$2,940.00; Schneider Geospatial Ll, Quarterly Billing Thru 9/30/20, \$2,910.00; SD Attorney General's Office, 24/7 Sobriety Program, \$4,149.00; SD Dept Of Transportation, Inspections, \$21,870.17; SD Police Chiefs' Assoc, Deputy Testing, \$315.00; SDACC, 2nd Quarter Clerp Payment, \$14,111.00; SDACO, Relief Fund, \$1,206.00; Secretary Of State, Notary Renewal-Vicki Buseth, \$30.00; Sioux Falls Crane & Hoi, Inspection Of Overhead Crane, \$355.00; Sioux Valley Energy, Electric, \$269.00; Special Days Committee, Elkton Fireworks Display Donat, \$500.00; Sterzinger Construction, Crushed Gravel, \$130,000.00; Steven Ust, Inspections, \$1,000.00; Sturdevant's Auto Parts, Hub Cap/Car Kit/Tire Repair Kit/Wipers/Degreaser/Gas Can Spout, \$396.30; Swiftel Directory, Telephone & Internet Service/Fire Alarm/Elev Phone/Emg Mgmt, \$3,205.48; Terry D Wiczorek Pc, Court Appointed Attorney, \$802.86; Thomas Chester, Boot Reimbursement, \$100.00; Thomson Reuters - West, Inv#842412579 May 1-31, \$360.50; Tim Hogan, Court Appointed Attorney, \$1,289.20; Titan Machinery, Hydraulic Tube/Blade Scraper, \$523.97; Town & Country Shopper, Ads For Taxes/Mv/Voting, \$400.00; Trane Us Inc, Filters And Parts, \$607.61; Truenorth Steel, Culverts, \$40,038.90; Uncle Sam Jam, Uncle Sam Jam Sponsorship, \$1,500.00; Vander Haag's Inc, Rear Differential, \$1,945.00; Verizon Wireless, Verizon Wireless Apr 8-May 7, \$40.01; Walburg, Duane, Animal Control Mileage, \$71.82; Walmart Community, Mechanic Box/Office Supplies, \$59.70; Wheelco Truck & Trailer, Lube/Toggle Switch/Repair Part, \$475.30; Yankton County Sheriff, Service Of Process J.K./D.M., \$100.00; Primary Election Workers: Ahartz, Kenneth, \$126.50; Cherie Anderson, \$74.00; Delana Bovero, \$74.00; Brotsky, Eleda, \$74.00; Clark, Tanya, \$278.75; Dusharm, Carol, \$214.00; Julie Erickson, \$214.00; Even, Anna, \$264.25; Foerster, Marilyn, \$238.50; Foster, Dianne, \$242.50; Hannah Hanson, \$203.00; Hanson, Kathy, \$83.00; Herrboldt, Ellen, \$264.25; Barbara Hillestad, \$235.00; Ishol, Dorothy, \$214.00; Georgianna Jensen, \$256.00; Kampmann, Linda, \$242.00; Knutson, Doris, \$74.00; Knutzen, Sue, \$264.25; Kruse, Nelva, \$249.00; Dawne Lamp, \$74.00; Kali Lamp, \$74.00; Linn, Norma, \$228.00; Barbara Meyer, \$214.00; Charlotte Mickelson, \$235.00; Miller, Stephne, \$74.00; Myers, Vikkie, \$242.00; Irene Pierce, \$74.00; Pike, Gloria, \$242.00; Reppe, Adelpha, \$214.00; Sapp, Ruth, \$52.50; Connie Seward, \$81.00; Kim Steffensen, \$214.00; Stuefen, Lois, \$256.00; Austin Taylor, \$74.00; Thaden, Ronald, \$242.50; Nancy Thompson, \$221.00; Tolrud, Deanna, \$249.00; Jamie Tucker, \$74.00; Vaughn, Betty, \$74.00; Vrchota, Kathleen A, \$81.00; Kathy Waddell, \$221.00; Wiskur, Devona, \$221.00; Witchey, Greg, \$35.00.

Department Head Reports

Highway Superintendent Brian Gustad said work continues on the bridges on County Road 77. Gustad said they began milling on County Road 6 and will pave it tomorrow.

Gustad thanked the Weed Department for stepping in to help the Highway Department.

Pierce asked Gustad if the completion date for the river bridges will still be August 15th.

Gustad said it will be really close, but because the river was so high for so long they were not able to work everyday.

Finance Officer Vicki Buseth said her office continues to stay busy.

Finance Officer's Report

Finance Officer Vicki Busth presented to the Finance Officer's Report for May 2020.

May 2020

Total amount of deposits in banks.....\$33,186,029.55
Total amount of actual cash: Currency.....\$1,871.00
Coins.....\$0.71
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...\$648,447.46
Itemized list of all other items.....\$16,703.34
TOTAL.....\$33,853,052.06

Commission/HR: \$31,460.74; Elections: \$5,404.73; Finance Office: \$30,030.39; States Attorney: \$42,824.82; Equalization: \$29,414.36; Register of Deeds: \$13,682.79; Veterans/Welfare: \$9,890.98; Sheriff's Office: \$150,012.02; Coroner: \$639.33; Community Health: \$5,536.41; Extension: \$4,092.69; Weed: \$10,817.84; Planning/Zoning: \$9,401.29; Highway: \$77,244.98; Emergency Management: \$6,104.22; BCOAC: \$10,255.95; Technology: \$10,678.86.

AFLAC: \$4,028.24; Avesis: \$1,348.57; Office of Child Support: \$2,762.00; Delta Dental: \$5,816.88; Flex One: \$1,942.96; Principal Life Insurance: \$1,736.06; Local Teamsters: \$1,108.00; SDRS: \$68,972.12; SDRS Supplemental: \$1,825.00; EFTPS: \$137,838.64; Wellmark: \$98,018.66; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$22,520.87.

Be it noted, the expenditure adjustments for the month of May 2020 were presented to the board. \$2,160.32 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of May 2020 in the amount of \$34,774.00 was presented to the board.

Weed & Pest Supervisor Misty Moser said they've only been able to spray four days out of the past ten days because of the wind.

Sheriff Marty Stanwick said anyone that goes back into the jail has to wear a mask. Stanwick said visitation is still not open.

Stanwick discussed his Use of Force Policy. He said they will be reviewing it again to see if they need to add anything to it. Jensen asked if there is any special equipment needed to arm the deputies to be able to deal with people. Stanwick said they will need to look at riot type of equipment. He said he will discuss that more in detail during the budget hearings.

County Development Director Robert Hill said he came into the office one evening at the request of the 911 Center as a series of severe storms came up.

Hill said he participated in a COVID-19 conference call. He said a Health and Safety Task Force has been formed and they plan to meet on Wednesdays after the regularly scheduled Wednesday Community COVID-19 meeting.

Hill said a Flood Plain Administrator meeting was held as part of the 20th Street South interchange project. He said there are plans to put in a 50 foot box culvert on the east side of the proposed I-29 Interchange. Hill suggested that the board keep an eye on that.

Hill said he attended the PPCC/POD Meeting. He said a new chairperson was selected.

Pierce asked Hill to update everyone on the census. Hill said they are looking to hire people and to start up again in August. Pierce suggested they brainstorm ideas on how to get a better response rate.

SCHEDULED AGENDA ITEM

Aurora Events Committee Chairman Pat Tingle asked the board for permission to block off Broadway Avenue for Gala Days. He said he has spoken to Ag First, Valero and Novita about the detour route for that particular day.

Motion by Jensen, seconded by Krogman to approve the request to shut down a portion of Broadway Avenue in Aurora for Gala Days, August 1, 2020 at 6:00 a.m. to August 2, 2020 at 3:00 a.m.

All members voted “aye.” Motion carried.

SCHEDULED AGENDA ITEM

Preston Township Supervisor Barry Loomis was present to request funding for a portion of a township road affected by the Big Sioux River. Loomis said the road/intersection being discussed is near the Brookings County/Hamlin County line at 465th Avenue and 196th Street. Loomis said the river bank two years ago was 25 feet away and now it’s within 10 feet of the road. He said if they don’t do something soon that road will have to be rebuilt instead of just trying to project it.

Loomis said the township has taken advantage of the culvert grant program the county offers, but said this project is above and beyond what the township can handle financially. Loomis said they do have aggregate in the township from several different farmers and asked the board if they have a program set up to assist them with the cost of contractors to shore up those areas or use some of the leftover money from the culvert grant program to help assist with these types of projects.

Loomis said he didn’t receive any bids for it. He first reached out to Highway Superintendent Brian Gustad. Jensen asked Loomis if FEMA looked at this area. Loomis said no, they wouldn’t have been able to.

Gustad said he has looked at the area and has been monitoring it. He said the decision to make is whether they do something now or do something later. Bartley asked what “later” looked like. Gustad said it could be relocating the entire road. Bartley asked what they would be allowed to do with this situation. Gustad said to protect public infrastructures, county’s can act in an emergency. He said you can put in riprap to protect it.

Boersma said it’s important to look at this as a protection of the infrastructure and as they go into budgets for next year they should be considering looking at what the townships’ needs are.

Bartley suggested that Loomis go back and get cost estimates for the board and they will consider it.

Department Head Reports Continued

Veterans & Human Services Director Michael Holzhauser said the commissioner had approved the installation of a bench on the courthouse lawn which will be put in soon. Holzhauser said they've been busy assisting veterans. He said the welfare side of things have been slower.

BCOAC Director Dustin Huber discussed BCOAC attendance numbers with the board. Huber said Ban-Koe is putting an output transmitter in the fire alarm so Safe-N-Secure can monitor the facility.

REGULAR BUSINESS

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-34: a resolution establishing a discretionary formula for reduced taxation of new commercial residential structures and additions in the County of Brookings, South Dakota and amending Resolution #95-16. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-34

A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR REDUCED TAXATION OF NEW COMMERCIAL RESIDENTIAL STRUCTURES AND ADDITIONS IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA AND AMENDING RESOLUTION #95-16

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (5), the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new commercial residential structures and additions:

- 1) For five (5) years following construction, all new commercial residential structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
 - a. First year following construction, 25% of true and full value;
 - b. Second year following construction, 50% of true and full value;
 - c. Third year following construction, 75% of true and full value;
 - d. Fourth year following construction, 100% of true and full value;
 - e. Fifth year following construction, 100% of true and full value.
- 2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.
- 3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020

Michael Bartley
Chairperson

Attest:

Vicki Buseth
Finance Officer

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #20-35: a resolution establishing a discretionary formula for reduced taxation of new industrial structures and additions in the County of Brookings, South Dakota and amending Resolution #96-52.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-35

**A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR
REDUCED TAXATION OF NEW INDUSTRIAL STRUCTURES AND ADDITIONS
IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA AND AMENDING
RESOLUTION #96-52**

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (2), the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new industrial structures and additions:

- 1) For five (5) years following construction, all new industrial structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
 - a. First year following construction, 20% of true and full value;
 - b. Second year following construction, 40% of true and full value;
 - c. Third year following construction, 60% of true and full value;
 - d. Fourth year following construction, 80% of true and full value;
 - e. Fifth year following construction, 100% of true and full value.
- 2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.
- 3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020

Michael Bartley
Chairperson

Attest:

Vicki Buseth
Finance Officer

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign Resolution #20-36: a resolution establishing a discretionary formula for reduced taxation of new nonresidential agricultural structures and additions in the County of Brookings, South Dakota and amending Resolution #96-53.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye."
Motion carried.

RESOLUTION #20-36

**A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR
REDUCED TAXATION OF NEW NONRESIDENTIAL AGRICULTURAL STRUCTURES
AND ADDITIONS IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA AND
AMENDING RESOLUTION #96-53**

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (3), the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new nonresidential agricultural structures and additions:

- 1) For five (5) years following construction, all new nonresidential agricultural structures, or additions to existing structures, which have a true and full value of ten (10) thousand dollars or more, added to real property shall be assessed as follows:
 - a. First year following construction, 20% of true and full value;
 - f. Second year following construction, 40% of true and full value;
 - g. Third year following construction, 60% of true and full value;
 - h. Fourth year following construction, 80% of true and full value;
 - i. Fifth year following construction, 100% of true and full value.
- 2) Any structure that is partially constructed on the assessment date shall be assessed using the same percentage as used for completed construction as set forth in this resolution.
- 3) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020

Michael Bartley
Chairperson

Attest:

Vicki Buseth
Finance Officer

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign Resolution #20-37: a resolution establishing a discretionary formula for reduced taxation of new commercial structures and additions in the County of Brookings, South Dakota and amending Resolution #00-48.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”
Motion carried.

RESOLUTION #20-37
A RESOLUTION ESTABLISHING A DISCRETIONARY FORMULA FOR
REDUCED TAXATION OF NEW COMMERCIAL STRUCTURES
AND ADDITIONS IN THE COUNTY OF BROOKINGS, SOUTH DAKOTA AND
AMENDING RESOLUTION #00-48

BE IT RESOLVED that pursuant to SDCL 10-6-35.2 (4), the County of Brookings, South Dakota, hereby establishes the following discretionary formula for reduced taxation of new commercial structures and additions, except commercial residential structures:

- 1) For five (5) years following construction, all new nonresidential agricultural structures, or additions to existing structures, which have a true and full value of thirty (30) thousand dollars or more, added to real property shall be assessed as follows:
 - a. First year following construction, 20% of true and full value;
 - b. Second year following construction, 40% of true and full value;
 - c. Third year following construction, 60% of true and full value;
 - d. Fourth year following construction, 80% of true and full value;
 - e. Fifth year following construction, 100% of true and full value.

2) All resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Approved this 16th day of June, 2020

Michael Bartley
Chairperson

Attest:

Vicki Buseth
Finance Officer

Motion by Pierce, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-38: a plat of Block 1, Elenkiwich Addition in the Northeast ¼ of Section 10, T110N, R50W of the 5th P.M., Brookings County, South Dakota.

Background information was provided by County Development Director Robert Hill.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”

Motion carried.

Motion by Jensen, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-39: a plat of Block 1, Ommen Second Addition in Government Lot 8 and 9 in the Northeast ¼ of Section 12, T112N, R48W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”

Motion carried.

Motion by Pierce, seconded by Jensen to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-40: a plat of Block 1, Intermill-Misar Addition in the Southeast ¼ of Section 12, T110N, R51W of the 5th P.M., Brookings County, South Dakota and Block 2, Intermill-Misar Addition in the Northeast ¼ of Section 13, T110N, R51W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”

Motion carried.

Motion by Boersma, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-41: a plat of Block 1, Jensen Addition in the Northeast ¼ of the Northwest ¼ of Section 32, T110N, R48W of the 5th P.M., Brookings County, South Dakota.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”

Motion carried.

Motion by Pierce, seconded by Boersma to approve Abatement #20-30: an application for abatement made by Broadacre Mobile Homes for parcel #40999-00001-020-00 in the amount of \$21.79. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”

Motion carried.

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-26: a letter of contract for engineering and environmental services - feasibility memo between Brookings County and Banner Associates, Inc. for an amount not to exceed \$40,000.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-27: an agreement between Brookings County and TopKote Inc. for the 2020 Brookings County chip seal project.

Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”
Motion carried.

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-28: an application for occupancy of right-of-way of county highways made by Double D Gravel in Elkton Township.

Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”
Motion carried.

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-29: an application for occupancy of right-of-way of county highways made by Marvin O. Rentsch in Oakwood Township.

Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”
Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Bartley to sign Agreement #20-30: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy in Richland Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #20-31: an application for occupancy of right-of-way of county highways made by Victor Construction in Lake Hendricks Township.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Boersma to approve a culvert grant application made by Oak Lake Township in the amount of \$5,127.00. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

Motion by Krogman, seconded by Jensen to approve a culvert grant application made by Volga Township in the amount of \$5,408.13. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”
Motion carried.

The board discussed generator needs at the Brookings County Outdoor Adventure Center.

BCOAC Director Dustin Huber said County Development Director Robert Hill has a generator that is 70 amps. He said they received a quote from two different electricians. Huber asked the board if they wanted to accept one of the quotes, purchase and install a permanent generator that could power more of the building, or do nothing. Huber said they are not required to have a generator for the facility in order for it to be used as a Red Cross Shelter.

Hill said the 70 amp generator would power a very minimal portion of the building. He said if you are going to purchase a generator, do it so it covers the entire building. Hill said a 300 amp would power the entire building except for the gun range.

Krogman asked if there is a real need for a “what if”. He said they don’t need a generator to do business when the electricity is out. Krogman said the City/County building and Sheriff’s Office need a generator because they have to continue business. Hill said the cost for a 300 amp generator would be \$55,000 plus the cost to hook it up and preventive maintenance. Hill said it would roughly cost \$100,000.

Bartley asked what other facilities are Red Cross shelters. Hill said each community has a location that could be used; churches and the school districts. Hill said there isn’t a Red Cross Shelter facility in Brookings County that has a generator.

Hill said having the hookups for a generator is the main point for any facility, not necessarily having a generator on hand. Hill said his recommendation is to have hookups that would power the entire building. Krogman asked if Hill’s 70 amp generator could be hooked up to the 300 amp hookups. Huber said that is something they would need to check into. Hill said he will check around to see if they would had access to a 300 amp generator.

Motion by Krogman, seconded by Jensen to have Huber go back to the two contractors to get quotes to install a hookup for a 300 amp generator,

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.” Motion carried.

Motion by Pierce, seconded by Boersma to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County for reimbursement for the Pre-Disaster Mitigation Plan in the amount of \$11,283.75, receipt #511829, to Emergency Management GL line 226-4-222-4290. Background information was provided by Hill.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a full-time correctional officer in the Sheriff’s Office.

All members voted “aye.” Motion carried.

Motion by Jensen, seconded by Boersma to approve the Commission’s citizen board appointment policy. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen updated the board on the work plan.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report.

Steffensen said budget hearings will be held on Thursday, June 18th at 8:00 a.m.

Steffensen said the steel cell demonstration will be held on Wednesday, June 24th at 9:00 a.m.

Steffensen said the Jail Expansion Bid Opening will be held on Thursday, July 2nd at 2:00 p.m.

Steffensen said County Offices will be closed on Friday, July 3rd in honor of Independence Day.

Steffensen said Safety Week will be held July 20th-24th. By consensus the board approved \$100 for a prize for those who attend the safety picnic.

States Attorney Dan Nelson said Brookings County was awarded the Juvenile Detention Alternative Grant in the amount of \$70,000. He said that money will be used to fund a position at the Boys & Girls Club that will be tasked with expanding diversion programs.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce attended the Public Affairs Meeting via Zoom; attended the Protest March; and attended the Leader Round Table.

Commissioner Boersma attended the Brookings Health & Wellness Meeting.

Commissioner Krogman met with BCOAC Director Dustin Huber about the generator and attended a Growth Partnership Meeting via Zoom.

Commissioner Jensen received compliments from the traveling public on the rights-of-way being mowed.

Commissioner Bartley attended a couple of COVID-19 Meetings; attended a PPCC/POD Meeting; and attended a BEDC Meeting

EXECUTIVE SESSION

Motion by Boersma, seconded by Krogman to enter into Executive Session at 10:55 a.m., in accordance with SDCL 1-25-2(1), personnel. All members voted "aye." Motion carried.

Motion by Pierce, seconded by Krogman to come out of Executive Session at 11:16 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Pierce, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, July 7, 2020 at 8:30 a.m.

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Senior Finance Assistant
Brookings County

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