

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, JUNE 18, 2019**

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 18, 2019 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

### **CALL TO ORDER**

Chairperson Bartley called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

Motion by Krogman, seconded by Jensen to approve the agenda for the June 18, 2019 Commission Meeting. All members voted "aye." Motion carried.

### **CONSENT AGENDA**

Motion by Boersma, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the June 4, 2019 Commission Meeting.

Travel Requests: Mandi Cramer to attend a Sexual Assault Task Force Meeting on June 13<sup>th</sup> in Chamberlain; Sonia Mack to attend the Special Foods Contest on June 17<sup>th</sup> in Flandreau; Martin Stanwick and Bart Sweebe to attend a Mental Health Issues Meeting on June 27<sup>th</sup> in Pierre.

Personnel Action Notices: routine step increase- Andrew Erickson to \$18.34, effective May 1, 2019; new hire- Part-time Correctional Officer Connor Thompson at \$17.80, effective May 28, 2019; new hire- Part-time Correctional Officer Riley Schott at \$17.80, effective May 28, 2019; routine step increase- Kevin Murfield to \$22.56, effective June 1, 2019; voluntary resignation- Vance Jones, effective June 4, 2019; promotion- to Victim/Witness Assistant Mandi Cramer at \$20.57, effective June 10, 2019; routine step increase- Laura Littlecott to \$27.50, effective July 1, 2019; voluntary resignation- Michael Taylor, effective July 5, 2019.

Human Services Report: case #19-073 for rent was approved; case #19-075 for rent was approved; case #19-076 for rent was approved; case #19-077 for rent was approved; case #19-078 for medical was denied; case #19-079 for utilities was approved; case #19-080 for utilities was approved; case #19-081 for utilities was approved; case #19-082 for utilities was approved.

### **ROUTINE BUSINESS**

*Approval of Claims*

Motion by Boersma, seconded by Krogman to approve the following claims. Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$295.35; AgFirst Farmers Coop, LP, \$2,414.71; AMP Electric Construction, Chiller Repair, \$72.70; Anderson Oil, White Diesel, \$1,283.43; Aragon, Antonio, Translation Services, \$75.00; AT&T Mobility, Wireless Services, \$360.36; Avera McKennan Hospital, Annual EAP Contract, \$3,830.40; Avera Occupational Medicine, TPA Services, \$121.10; Ban-Koe Systems Inc, Replaced Batteries, \$150.00; Bierschbach Equipment, Rammer, Jumping Jack, \$2,999.00; Bobcat of Brookings, Carbide Tooth, \$634.80; Boyer Trucks, Gear, Kit Input, Core Return, \$713.06; Brock White Company, Alternator, Wand Harness, \$1,008.15; Brookings City Utilities, Utilities, Phone, COP, \$7,870.18; Brookings County Finance, Delinquent Taxes, \$1,692.57; Brookings Health System, May Blood Alcohol Tests, \$5,938.50; Brookings Health System, Inmate Medical, \$682.44; Brookings Regional Humane Society, 2019 Budget Allocation, \$10,000.00; Brookings Register, Legal Notices, Publications, \$1,100.53; Brookings-Deuel RWS, Bruce Shop Water Utilities, \$21.30; Brothers Pharmacy, Inmate Medical, \$2,342.73; Buffalo Ridge Newspapers, Public Notice Publishing, \$43.00; Buhls of Brookings Cleaners, Jail Supplies, Rug Rental, \$196.60; BX Civil & Construction Inc, Construction, \$184,812.76; C&R Supply Inc, Spraying Supplies, Speed Sensor, \$436.16; Carquest Auto, Vehicle, Shop Supplies, \$489.34; Century Business Products, Copier Contract, \$1,171.47; Chapman, Beverly, SDACO Travel Reimbursement, \$165.48; Cintas Corporation, Laundry Service, \$446.14; City of Brookings, Joint Building Expenses, \$10,629.79; City of Brookings, Animal Control, \$324.00; City of White, White Shop Utilities, \$82.78; Cook's Wastepaper & Recycling, Commercial Service, \$822.91; Courtesy Plumbing Inc, Repair Bathroom Toilet, \$113.22; Dakota Data Shred, Pickup, \$56.16; Days Inn Brookings, Care of Poor Lodging, \$159.99; Department of Health, Lab Testing, \$100.00; Department of Health, Ethyl Alcohol Lab Test, \$40.00; Einspahr Auto Plaza, Vehicle Maintenance, \$423.57; Emergency Service Marketing, Subscription Renewal White FD, \$305.00; Executive Mgmt Finance Office, May Tech Access Fee, \$54.50; First Bank & Trust, FB&T Credit Card Charges, \$461.43; Fite, Pierce & Ronning Law Office, Crt Appt Attorney, \$3,264.80; Foerster Office & Supply, Paper Towels, \$64.00; Geotek Engineering Inc, Geotechnical Exploration Jail, \$5,200.00; Graves Construction, Construction, \$161,601.75; Gross, Linda, Per Diem-Pierre Workshop, \$36.00; Patricia J Hartsel, Transcripts, \$136.80; Konard O Hauffe DDS PC, Inmate Medical, \$248.00; Hillyard/Sioux Falls, Supplies, \$345.77; Homestead Do-It Center, Supplies, \$69.23; Hometown Service & Tire, Patrol Vehicle Repair, \$65.00; Indeed Inc, Job Postings, \$55.04; Interstate Telecom. Coop, Phone Service, \$381.48; Jackrabbit Tire & Service, Tires, \$456.00; Johnson Controls, Service Agreement, \$16,049.70; Jurgens Printing Inc, State Fair 4-H Books, \$348.25; Karl's, TV for Classroom, \$1,018.88; Katterhagen, Mark, Inv Mental Illness Hearings, \$57.00; Kennedy Pier Knoff Loftus, CAA Inv Mental Illness Hearing, \$107.50; Kimball Midwest, Shop, \$146.49; Kingbrook Rural Water, Water Utilities, \$37.10; Benjamin L. Kleinjan, Crt Appt Attorney, \$3,629.00; L&L Auto & Truck Parts, License Renewal, Supplies, \$2,084.79; Lewis & Clark Behavioral, Behavioral Metal Illness Intake, \$712.00; Lewno, Lucy, Inv Mental Illness Hearings, \$686.00; Lincoln County Auditor, Mental Illness Charges, \$671.40; Littlecott, Laura, HR Conf Per Diem, Mileage, \$190.76; Locators & Supplies, Lathe, \$204.38; Darcy Lockwood, Inv Mental Illness Hearing, \$57.00; Lodge at Deadwood, Lodging, \$897.00; Lowe's, Supplies, \$389.52; Lyle Signs Inc, Object Markers & Firemarkers, \$348.03; M&T Fire & Safety Inc, Safety Light 2019 Ford, \$519.00; Reed T Mahlke, Crt Appt Attorney, \$1,583.50; Marshall & Swift/Boeckh, LLC, M&S Residential Cost Handbook, \$729.90; Martin's Inc, Diesel -Bruce Shop, \$1,032.94; Matheson Tri-Gas Inc, Matheson Tri-Gas, \$388.76; Donald McCarty, Crt Appt Attorney, \$1,518.90; McKeever's Vending, Inmate Commissary, \$1,205.73; Medary Acres Greenhouse, Courthouse Flowers, \$50.04; Mediacom LLC,

Law Library Internet Service, \$144.79; Angela Sofia Mitzel, Translator Fees, \$50.00; Nancy J Nelson, Crt Appt Attorney, \$2,037.75; Newegg Business Inc, Projector, Cables, \$1,400.89; Northwestern Energy, Natural Gas Utilities, \$741.21; Office Peeps Inc, Office Supplies/Furniture, \$3,907.75; One Source, Background Checks, \$391.25; Outlaw Graphics, Decals & Signs, \$330.00; Pharmchem Inc, Patch Kits, Analysis, \$1,062.30; Pitney Bowes Global Finance, Mail Meter Rental, \$303.18; Prochem Dynamics LLC, Jail Supplies, \$177.64; Prochem Dynamics LLC, Jail Supplies, \$102.76; Qualified Presort Service, Mail Service, \$61.78; Razors Edge Grounds Keeping, Mowing, Dethatching, Fertilize, \$1,100.00; RC First Aid, First Aid Kit Refills, \$69.25; RDO Equipment Co, Repair, \$846.30; Rick Ribstein, Crt Appt Attorney, \$758.75; Running's Supply Inc, Supplies, \$792.10; Sanford Health, Autopsy, \$2,122.00; Satellite Tracking of People, GPS, \$279.50; The Schneider Corporation, Quarterly Billing, \$2,565.00; SDAAO, SDAAO School Registration, \$1,050.00; SDACC, 2nd Qtr CLERP Payment, \$9,130.00; SDACO, ROD Relief Fund, \$906.00; Sinai Coop Elevator, Diesel, \$1,266.70; Sioux Valley Energy, Electric Utilities, \$278.00; Snap-On Industrial, Lamp and Bulb, \$213.69; Sturdevant's Auto Parts, Shop/Vehicle Supplies, \$326.79; TB Partnership, Care of Poor Rent, \$650.00; Anthony Teesdale, Crt Appt Attorney, \$1,372.17; Town & Country Shopper, Advertising, \$160.00; Town of Sinai, Utilities, \$64.00; Transource, Gasket, \$37.20; Tri Technical Systems, Service Contract, \$576.00; Truenorth Steel, Culvert, \$4,045.44; Two Way Solutions Inc, Radio Coverage Map, \$834.00; UPS Store, Shipping, \$16.34; US Records Midwest, Num Index Mortgages Lot Book, \$348.72; Steven Ust, Building Inspections, \$500.00; Valley Motorsports, Spark Plugs, \$9.57; Valley Village, Care of Poor Rent, \$650.00; Vandenberg Law, Crt Appt Attorney, \$1,615.00; Vander Haag's Inc., Steering Pump, \$663.12; Verizon Wireless, Deputy Tablets, \$320.08; Walburg, Duane, Animal Control Mileage, \$19.74; Walmart Community, Supplies, \$150.01; Watertown Box Corporation, Cardboard Target Pads, \$791.70; Wheelco Truck & Trailer, Parts, Supplies, \$2,850.19; Kristin A Woodall, Grand Jury Transcripts, \$546.00; Yankton County Sheriff, Service of Process, \$200.00; Yankton County Treasurer, Mental Illness Charges, \$249.50; Young Door Service Inc, Repair Overhead Door, \$217.03; SD Dept of Revenue, June Remittance, \$598,053.82.

### ***Recognition of Employees' Anniversaries***

Deputy Manny Langstraat- 5 years of service; Correctional Officer Greg Enz- 10 years of service; Appraiser Jere Hieb- 10 years of service; Deputy Register of Deeds Tammy Hanson- 15 years of service; Assistant Sheriff Scott Sebring- 20 years of service; Road Foreman Cliff Friedrich- 20 years of service.

### ***Department Head Reports***

Highway Superintendent Brian Gustad said the SDDOT and the BNSF Railroad closed down US Highway 14 between Volga and Arlington for a week to work on the railroad crossing west of Volga.

Gustad said he, Commission Department Director Stacy Steffensen and Commissioners Jensen and Krogman met to look at the township funding requests for culverts.

Gustad said Bowes Construction completed the paving on Brookings County Road 8 and began work on Brookings County Road 46.

Gustad said he met with the City of Elkton for their request to put an overflow drainage across Brookings County Road 33, which will be bored and cased underneath the road. Gustad said he also met with Colin Zwachka with Banner & Associates and looked at three SDDOT Big Grant Preservation projects that are substantially completed.

Gustad said the SDDOT will be holding stakeholder meetings in regards to the US14-US14 Bypass corridor study. Pierce asked Gustad which meeting he will be attending. Gustad said he will be attending the Volga and Rural US14 meeting on Wednesday, June 26<sup>th</sup> at 3:00 p.m.

Gustad informed the board that the highway department will be purchasing a skid loader that has already been budgeted for. He said this item would not need to be set out for a bid due to the State of South Dakota currently having an agreement with Clark Equipment Company thru NASPO ValuePoint. Gustad said the Bobcat Skid Loader is \$70,664.46.

Sheriff Martin Stanwick said there are 39 inmates in jail. Stanwick discussed the Aurora corner with the board. Krogman said maybe the state would extend the US14-US14 Bypass corridor study to the Aurora corner.

Stanwick said the City of Volga is looking at reducing the speed limit on the north side of Samara Avenue. Currently, Stanwick said the speed limit is 55 mph within city limits. Stanwick asked if the Commission is okay with reducing the speed limit from 55 mph to 35 mph from the city limits north on Samara past the VanderWal operation. By consensus, the board agreed to move forward with drafting an ordinance.

Veterans/Human Services Director Michael Holzhauser said he had a presentation with the veterans who work at 3M. Holzhauser discussed the FY2018 Geographic Distribution of VA Expenditures.

County Development Director Robert Hill said the tornado sirens went off two times on Saturday. He said local law enforcement individuals saw a funnel cloud in the City of Brookings and called dispatch.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., the board held a public hearing on a Supplemental Budget Appropriation.

Motion by Pierce, seconded by Boersma to approve and authorize Chairperson Bartley to sign Resolution #19-17: a Supplemental Budget Resolution.

Chairperson Bartley opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Bartley closed the public hearing.

Commission Department Director Stacy Steffensen said this is the supplemental budget hearing for the E911 budget. She said the city's funding request wasn't for the full amount budgeted last year; this would allow us to remit the full FY2018 budgeted amount.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

### **RESOLUTION #19-17 SUPPLEMENTAL BUDGET RESOLUTION**

WHEREAS, the Brookings County Board of County Commissioners did authorize the County Finance Officer to publish a notice of hearing for the consideration of a proposed supplemental budget, and

WHEREAS, the time and place for consideration of such supplemental budget was given, and

WHEREAS, the adoption of said proposed supplemental budget was duly considered by the Board of County Commissioners on the 18<sup>th</sup> day of June, 2019, at 9:00 AM in the County Commission Chambers in a regularly scheduled meeting and any objections having been made before said Board to the adoption of such supplemental budget.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following supplemental budget be, and the same is, hereby approved for the purposed of providing budget to conduct the indispensable functions of government.

FROM: 101-2-27-0000: 2019 General Fund Unassigned Fund Balance for \$32,000  
TO: 101-4-225-4290: E911 for \$32,000

Dated this 18<sup>th</sup> day of June, 2019

Chairperson: Michael Bartley  
Vice Chairperson: Larry Jensen  
Commissioner: Lee Ann Pierce  
Commissioner: Angela Boersma  
Commissioner: Ryan Krogman

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:05 a.m., Janet Gritzner and Nancy Stewart, Daughters of the American Revolution of Brookings, discussed the Medary Monument, which is owned by Brookings County.

Stewart said in 1929 the founding chapter helped build the Medary Monument and now it is in disrepair. Stewart said they have wanted to restore the monument and have raised funds to help with the cost. Stewart said they received a quote from Niklason Masonry of \$5,800.

Commission Department Director Stacy Steffensen said they've raised \$3,000 to help cover the cost of repairing it. Steffensen said Brookings County does own the monument.

Bartley said he believes it's a good project and believes the county should participate. Pierce also agrees that the county should participate in the project, but wants to make sure it's historically correct. Boersma said it is the county's responsibility to not only support the project and help provide funding, but also enter into a longer term Memorandum of Understanding. Jensen said he has no problem supporting the project and believes that Niklason Masonry is more than qualified.

Motion by Krogman, seconded by Jensen to move forward with the project with the bid from Niklason Masonry, and the board would come up with the remainder of the funds.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."  
Motion carried.

### ***Department Head Reports Continued***

County Development Director Robert Hill said the June 4<sup>th</sup> County Planning & Zoning Meeting was rescheduled to June 20<sup>th</sup> at 7:00 p.m. Hill said he attended the CRMCS Training; attended budget hearings; attended a Joint Jurisdiction Meeting; and attended a PPCC/POD Meeting.

Hill discussed upcoming dates with the board.

Hill said he received a call from a citizen south of town; they recommended that the city and county form a task force to study the drainage going south, similar to what occurred a few years ago.

**SCHEDULED AGENDA ITEM**

As scheduled at 9:30 a.m., City Engineer Jackie Lanning discussed the BCOAC parking lot with the board. Lanning said there are two options based on recommendations from GeoTek.

Lanning said option one would be to use 6” of gravel and 6” of reinforced concrete. Lanning said option two would be to use 12” of gravel and 4” of asphalt. Lanning said she could bid the project out using both options and then the board could choose which material based on what’s been budgeted for.

Krogman asked if maintenance can be done using concrete. Highway Superintendent Brian Gustad said they can do maintenance on asphalt, but not on concrete because they don’t have the correct equipment.

Bartley said he likes the idea of using concrete because it’s more maintenance free. Jensen said he would be happy using either material. Krogman said he is leaning towards asphalt because there would be more parking. Pierce said she is fine with either material but would like Lanning to bid both alternates.

By consensus, the board agreed to bid the project using both alternates.

***Department Head Reports Continued***

Finance Officer Vicki Buseth said her office has been attending training on the new motor vehicle system.

***Finance Officer’s Report***

Finance Officer Vicki Buseth presented the Finance Officer’s Report for May 2019.

***May 2019***

Total amount of deposits in banks.....	\$30,707,493.61
Total amount of actual cash: Currency.....	\$12,762.00
Coins.....	\$2.32
Total amount of checks/drafts in Treasurer’s possession not exceeding 3 days...	\$125,764.82
Itemized list of all other items.....	(103,115.45)
TOTAL.....	\$30,742,907.30

Commission/HR: \$39,626.21; Finance Office: \$31,684.58; States Attorney: \$37,165.20; Equalization: \$26,284.52; Register of Deeds: \$13,203.38; Veterans/Welfare: \$9,522.29; Sheriff’s Office: \$143,377.83; Coroner: \$639.33; Community Health: \$5,493.24; Extension: \$3,806.27; Weed: \$8,148.48; Planning/Zoning: \$8,849.15; Highway: \$76,175.43; Emergency Management: \$5,909.48; BCOAC: \$9,517.95.

AFLAC: \$3,342.80; Avesis: \$1,395.77; Office of Child Support: \$1,473.50; Delta Dental: \$5,808.96; Flex One: \$1,708.56; Principal Life Insurance: \$1,784.76; Local Teamsters: \$1,226.00;

SDRS: \$65,728.75; SDRS Supplemental: \$1,666.00; EFTPS: \$129,717.07; Wellmark: \$110,073.03; AFLAC Group/CAIC Primary: \$295.78.

Be it noted, the expenditure adjustments for the month of May 2019 were presented to the board. \$6,763.99 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of May 2019 in the amount of \$40,074.00 was presented to the board.

## **REGULAR BUSINESS**

Motion by Pierce, seconded by Boersma to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #19-18: a Plat of Lucas Addition in the NW ¼ of Section 11-T111N-R49W of the 5<sup>th</sup> P.M., Brookings County, South Dakota.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.” Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Bartley to sign Agreement #19-37: an application for occupancy of right-of-way of county highways made by the City of Elkton, in Elkton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve the low bid for lawn care and snow removal services to Razor’s Edge. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve a petition creating the Bortnem Beach Road District.

All members voted “aye.” Motion carried.

Motion by Pierce, seconded by Boersma to approve spending \$5,000 toward a cost/benefit survey for the 2019 20<sup>th</sup> Street Interchange grant application.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for an Equipment Operator in the Highway Department.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Pierce to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for an Office Coordinator in the State’s Attorney’s Office.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a part-time Membership Assistant at the Brookings County Outdoor Adventure Center.

All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to approve the appointment of Holly Liles to the Housing & Redevelopment Commission to a 5-year position ending December 31, 2023.

All members voted "aye." Motion carried.

The board discussed the purchase of two repeaters. County Development Director Robert Hill said they received a quote from Two Way Solutions, Inc. for \$38,814.57, which includes battery backups, antennas, feedline and installation on the water tower in White and on the grain elevator in Bruce.

Commission Department Director Stacy Steffensen asked if this would be an emergency expenditure that would come out of the E-911 budget or if it's the county's responsibility to pay for it. Hill said the other county repeaters are under the county's budget. Jensen said E-911 is county communications and would like to see the funds come from the E-911 budget. Hill said it would be up to the E-911 board on whether or not they want to fund the repeaters. Steffensen said the E-911 board meets July 18<sup>th</sup>.

Motion by Boersma, seconded by Jensen to approve the bid from Two Way Solutions, Inc. at a cost of \$38,814.57.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye." Motion carried.

The board discussed approving township culvert grant applications for Eureka Township, Oslo Township, Preston Township, Trenton Township and Volga Township.

Highway Superintendent Brian Gustad said they kept SDCL 31-14-27 in mind while making the recommendations. He recommended denying one of the requests made by Eureka Township because the culvert does not meet the 16 square foot opening criteria. Steffensen said on another request made by Eureka Township they thought the county would cover 100% due to the size, but that is not the case.

Motion by Pierce, seconded by Jensen to approve township culver grant applications for Eureka Township, Oslo Township, Preston Township, Trenton Township and Volga Township as follows: Eureka - 1/8 mile west of the intersection of 471<sup>st</sup> Ave and 200<sup>th</sup> St. - \$0; Eureka - 1/2 mile west of the intersection of 470<sup>th</sup> Ave and 200<sup>th</sup> St. - \$3,670; Eureka - 1/8 mile east of the intersection of 468<sup>th</sup> Ave and 199<sup>th</sup> St. - \$3,050; Oslo - 1/4 mile south and 1/8 mile north of the corner of 218<sup>th</sup> St and 463<sup>rd</sup> Ave. - \$4,490.80 & \$5,228.50; Preston - Intersection of 465<sup>th</sup> Ave and 201<sup>st</sup> St - \$4,441; Preston - Intersection of 463<sup>rd</sup> Ave and 199<sup>th</sup> St. - \$4,441; Trenton - \$4,283.15; Volga - \$30,481.81.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Commission Department Director Stacy Steffensen said the state per diem rates are going up starting July 1, 2019. Steffensen discussed the Notice of Public Information Meeting for the US14-US14 Bypass Corridor Study on Thursday, June 27<sup>th</sup> at 5:30 p.m.

Steffensen discussed upcoming dates with the board.



Deputy States Attorney Dan Nelson had nothing to report.

## **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended a Joint Powers Board Meeting; attended a Governmental Affairs Meeting; attended budget hearings; attended a Joint Jurisdiction Area Meeting; and attended a BEDC Investment Committee Meeting.

Commissioner Boersma attended the Mental Health Task Force Presentation; attended the budget hearings; and attended an East Central Behavioral Health Meeting.

Commissioner Krogman attended the Mental Health Task Force Presentation; attended a meeting with Commission Department Director Stacy Steffensen, Highway Superintendent Brian Gustad and Commissioner Jensen to discuss the township grant applications; and attended the budget hearings.

Commissioner Jensen attended the Mental Health Task Force Presentation; attended the township grant applications meeting; and attended budget hearings.

Commissioner Bartley attended the Mental Health Task Force Presentation; attended the Joint Powers Board Meeting; attended budget hearings; attended the Joint Jurisdiction Area Meeting; and attended the PPCC/POD Meeting.

Chairperson Bartley declared a 5 minute recess.

## **SCHEDULED AGENDA ITEM**

Bruce Schwartzman, partner with BKV Group, updated the board on the Jail Expansion project. Schwartzman said he will be working with Sheriff Martin Stanwick and Jail Administrator Bart Sweebe on the details on the inter-functions of the facility.

Schwartzman said the next update will be August 6<sup>th</sup>. Bartley suggested that there be some public comment at the August 6<sup>th</sup> Meeting.

## **EXECUTIVE SESSION**

Motion by Krogman, seconded by Boersma to enter into Executive Session at 10:38 a.m., in accordance with SDCL 1-25-2(4), contract negotiations. All members voted "aye." Motion carried.

Motion by Boersma, seconded by Krogman to come out of Executive Session at 11:53 a.m. All members voted "aye." Motion carried. No action was taken.

## **ADJOURNMENT**

Motion by Boersma, seconded by Krogman to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, July 2, 2019 at 8:30 a.m.

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Jenna Byrd  
Finance Assistant II  
Brookings County

Published once at the approximate cost of \_\_\_\_\_.