

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, May 23, 2006**

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 23, 2006, with the following members present: Dennis Falken, Emil Klavetter, Deanna Santema, Mary Negstad, and Don Larson.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Motion by Larson, seconded by Negstad, to approve the Consent Agenda as amended. Roll call vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion carried. The consent agenda included the agenda for the May 23, 2006, commission meeting, adding an executive session, and the minutes from the May 16, 2006, commission meeting.

Welfare Matters: Reference #06-081 for a county burial in the amount of \$2,300.00 was approved; Reference #06-080 for Sioux Valley Electric past due bill in the amount of \$497.39 was denied, over income; Reference #06-003 HSC for admission fee to Human Service Center in the amount of \$200.00 was approved.

Travel/Education: Kristin Olsen to attend the BAHRA presentation on workers compensation presented by James Marsh of the Department of Labor on May 17, 2006 in Brookings; Stacy Steffensen to travel to White, SD, on May 24, 2006, to assist White Care Center residents in absentee voting; Jean Stoebner, Rae Lynn Maher, Chris Lilla and Matt Archer to travel to Sioux Falls, SD, on June 23, 2006 to attend the Department of Revenue and Regulation's Sales Ratio Workshop; and a request from Director of Equalization, Joyce Dragseth, to use the department's vehicles for possible transportation vehicles during the SDAAO conference.

## **ROUTINE BUSINESS**

Motion by Santema, seconded by Klavetter, to approve the following claims. Roll call vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion carried.

A&B SERVICE, REPAIRS AND MAINTENANCE \$975.50; AGFIRST FARMERS COOP,SUPPLIES & MATERIALS \$9.43; ANDERSEN, SHANE, TRAVEL & CONFERENCE \$10.24; ANDERSON OIL,SUPPLIES & MATERIALS \$1220.12; AT&T,TELEPHONE \$116.26; BOWES CONSTRUCTION,SUPPLIES & MATERIALS \$32600.00; BP OF BROOKINGS INC.,GASOLINE/VEHICLE MAINT. \$419.85; BROOKINGS AUTO MALL INC, GASOLINE/VEHICLE MAINT. \$23.45; BRKGS., CITY OF,REPAIRS AND MAINTENANCE \$47.38; BRKGS. CITY

UTILITIES, UTILITIES \$199.75; BROOKINGS UTILITIES, UTILITIES \$150.00; BRKGS CO TREASURER, AMOUNT HELD FOR ADVANCE T \$3318.31; BRKGS DAILY REGISTER,PUBLISHING \$1063.13; BRKGS. HOSPITAL, BLOOD TESTS \$3767.40; BUHL'S CLEANERS, RENTALS \$64.95; CDW GOVERNMENT INC,ELECTION SUPPLIES \$227.17; CARQUEST AUTO,SUPPLIES & MATERIALS \$84.90; CENTRAL BUSINESS SUPPLY,REPAIRS AND MAINTENANCE \$4563.06; COOK'S RECYCLING,TELEPHONE \$428.95; DSI AUTOMOTIVE PRODUCTS,SUPPLIES & MATERIALS \$201.09; DALE'S ALIGNMENT,SUPPLIES & MATERIALS \$558.67; DEN-WIL INC,RENTAL/COMM. HEALTH \$788.12; DIAMOND MOWERS INC,SUPPLIES & MATERIALS \$125.02; DIETRICH, DONNA K.,PROFESSIONAL SERV. & FEES \$127.99; DRAGSETH, JOYCE,TRAVEL & CONFERENCE \$27.00; DYNAMIC SOLUTIONS GROUP,DATA PROCESSING/SOFTWARE \$4856.00; ELITE BUSINESS SYSTEM INC,REPAIRS AND MAINTENANCE \$66.00; FALKEN, DENNIS,TRAVEL & CONFERENCE \$158.76; FARMER'S COOP COMPANY,SUPPLIES & MATERIALS \$362.93; FIRST DISTRICT ASSOC.,OTHERS \$6871.75; FIRST BANK & TRUST,TRAVEL \$859.09; FISHBACK INS AGENCY,PROFESSIONAL SERV. & FEES \$27.00; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$833.85; G&K SERVICES,REPAIRS & MAINT. \$500.63; GARRY, KELLY C.,ADULT DEFENSE \$480.82; GRAHAM TIRE OF SF NORTH,SUPPLIES & MATERIALS \$939.90; GRAYBAR ELECTRIC CO INC,SUPPLIES & MATERIALS \$470.08; HAROLD'S PRINTING,OFFICE SUPPLIES \$194.75; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$84.57; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$319.20; HAUFF MID-AMERICA SPORTS,PERSONAL SERVICES \$67.85; HILLYARD INC,SUPPLIES & MATERIALS \$284.94; HOGAN, TIM,ADULT DEFENSE \$1371.14; HURON CULVERT & TANK,IMPROVE OTHER THAN BUILDI \$1915.25; HY-VEE FOOD STORE,ELECTION SUPPLIES \$10745.45; HY-VEE PHARMACY,MEDICINE/RX \$439.22; IAAO,TRAVEL & CONFERENCE \$175.00; INSTY-PRINTS,ELECTION SUPPLIES \$90.52; INTAB INC,ELECTION SUPPLIES \$500.10; INTEGRATED BUSINESS SOL,DATA PROCESSING/SOFTWARE \$3730.65; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$750.00; JENSEN, RANDY J.,TRAVEL & CONFERENCE \$8.96; JOHNSON, JEROME,TRANSCRIPTS (NON) \$155.80; KIDWILER, MARY,TRAVEL & CONFERENCE \$8.00; KING CORPORATION, THE,REPAIRS AND MAINTENANCE \$120.00; KLAVETTER, EMIL,TRAVEL & CONFERENCE \$8.00; KLEINJAN, DARREL,TRAVEL & CONFERENCE \$12.16; KNUTSON, DUANE,TRAVEL & CONFERENCE \$2.88; KOOISTRA, NELVA,PROFESSIONAL SERV. & FEES \$15.00; KRATOCHVIL, WM MARK,TRAVEL & CONFERENCE \$335.43; L&L PARTS,SUPPLIES & MATERIALS \$416.41; LAUTZENHISER'S STATIONERY,SUPPLIES & MATERIALS \$115.97; LEXISNEXIS,PROFESSIONAL SERV. & FEES \$150.00; LINCOLN COUNTY TREASURER,TRAVEL & CONFERENCE \$48.00; LINWELD,SUPPLIES & MATERIALS \$266.42; MCCANN, M.E.,ADULT DEFENSE \$2790.12; MCKEEVER'S VENDING,SUPPLIES & MATERIALS \$219.20; MCLEOD'S PRINT & OFFICE,SUPPLIES & MATERIALS \$255.90; MCI,TELEPHONE \$134.93; M&M WELDING & REPAIR,REPAIRS AND MAINTENANCE \$85.00; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$278.00; MANS, BOB,TRAVEL & CONFERENCE \$5.12; MARC,SUPPLIES & MATERIALS \$768.32; MARKHURD,DATA PROCESSING/SOFTWARE \$29400.00; MARTIN'S INC.,,SUPPLIES & MATERIALS \$2378.18; MARTIN, ROBERT,AM'T HELD FOR SHERIFF TRU \$19428.09; MASTERCARD,SUPPLIES & MATERIALS \$326.80; MIDWEST ALARM CO,REPAIRS AND MAINTENANCE \$258.00; MILLS PROPERTY MANAGEMENT,RENTAL/1921 BLDG. \$4297.10; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$4200.00; MINNEHAHA CO. TREAS.,MV NOTICES/TAX NOTICES \$76.33; NAT'L 4-H COUNCIL,4-H EVENTS & LIT. \$374.65; NELSON, DARREL E.,TRAVEL & CONFERENCE \$6.08; NELSON, NANCY J.,ADULT DEFENSE \$535.80; NORTH CENTRAL RENTAL,REPAIRS AND MAINTENANCE \$950.00; NORTHWESTERN PUBLIC SERV,UTILITIES \$1174.22; NORTHWESTERN ENERGY, UTILITIES \$307.81; OFFICE DEPOT,SUPPLIES & MATERIALS \$344.52; OFFICE SYSTEMS INC,REPAIRS AND MAINTENANCE \$47.84; ORTHOPEDIC INSTITUTE, IN-PATIENT \$43.80; PENNINGTON COUNTY JAIL,TRANSPORT PRISONER \$243.15; PRAIRIE GRAPHICS,SUPPLIES & MATERIALS \$311.60;

QUALIFIED PRESORT,MV NOTICES/TAX NOTICES \$1408.01; QUINLAN PUBLISHING,DATABASE SERVICE-US WEST \$300.21; RAZOR'S EDGE LAWN CARE,REPAIRS AND MAINTENANCE \$300.00; RFD,PUBLISHING \$92.74; RAMKOTA INN,OFFICE \$584.00; REHFUSS, CAHTY,PROFESSIONAL SERV. & FEES \$15.00; RELIANCE TELEPHONE,INMATE/TELEPHONE \$1000.00; RENTAL DEPOT, THE,RENTALS \$49.90; ROBBINS, JEFF,TRAVEL & CONFERENCE \$17.28; ROCHEL, ROBERT,TRAVEL & CONFERENCE \$10.56; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$261.40; SAATHOFF, LAYNE,TRAVEL & CONFERENCE \$14.72; SANTEMA, DEANNA,TRAVEL & CONFERENCE \$24.00; SCHWENK, TERRY, RENT \$200.00; G4S JUSTICE SERVICES, INC,TRAVEL & CONFERENCE/GRANT \$108.90; SHEPHARDSON HARDWARE HANK,SUPPLIES & MATERIALS \$18.36; SHERWIN WILLIAMS,SUPPLIES & MATERIALS \$271.85; SINAI COOP. ELEVATOR,SUPPLIES & MATERIALS \$1333.50; SIOUX FALLS TWO WAY RADIO,REPAIRS AND MAINTENANCE \$105.00; SIOUX VALLEY ENERGY,UTILITIES \$38.00; SIOUX VALLEY CLEANERS INC,REPAIRS AND MAINTENANCE \$275.00; SMITH, STEVE,TRAVEL & CONFERENCE \$16.00; SONSHINE INN, RENT \$300.00; STATE OF SOUTH DAKOTA,REPAIR & MAINTENANCE \$52.96; STEFFENSEN, STACY,TRAVEL & CONFERENCE \$143.24; STOLTENBURG, MICHAEL,TRAVEL & CONFERENCE \$161.00; STRUWE, TODD,SUPPLIES & MATERIALS \$8.96; STURDEVANT'S AUTO,SUPPLIES & MATERIALS \$222.06; SWIFTEL CENTER,MULTI-PLEX UPKEEP \$2500.00; TIETJEN, STEVE,TRAVEL \$161.00; TODD, MICHAEL & COMPANY,SUPPLIES & MATERIALS \$35.86; TORGRUDE, LIONEL,TRAVEL & CONFERENCE \$458.64; TOWN & COUNTRY SHOPPER,PUBLISHING \$72.00; UBC,SUPPLIES & MATERIALS \$103.59; UNITED STATES POSTAL SER,POSTAGE REIMBURSEMENT FRO \$160.00; VANDENBERG LAW FIRM,ADULT DEFENSE \$380.00; VERIZON WIRELESS,TELEPHONE \$320.36; VLASMAN, BARRY L.,ADULT DEFENSE \$295.66; WW TIRE SERVICE INC,SUPPLIES & MATERIALS \$167.00; WAGNER REAL ESTATE,INSPECTION FEES \$400.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$8.44; WEST GROUP,AM'T HELD FOR LAW LIBRARY \$1115.86; WHITE CITY,OTHERS-SHORT \$5000.00; WINDOW WASHING & MOR,REPAIRS AND MAINTENANCE \$1600.00; YANKTON COUNTY SHERIFF,TRAVEL \$16.50; NELSON, LOUANN,JURY & WITNESS \$23.84; KREYGER, CRAIG,JURY & WITNESS \$20.00; PERRY, DEB,JURY & WITNESS \$20.00; PERRY, KEVIN,JURY & WITNESS \$20.00; MITCHELL, CURT,JURY & WITNESS \$27.68; BOGUE, RICK,JURY & WITNESS \$20.00; BRINK, SHANE,JURY & WITNESS \$20.00; SMITH, CHARLES,JURY & WITNESS \$20.00; BERREAU, MICHELLE,JURY & WITNESS \$20.00; VIRCHOW, JIM,JURY & WITNESS \$20.00; LOWE, JONATHAN,JURY & WITNESS \$55.84; HENDERSCHIEDT, DALE,JURY & WITNESS \$51.28; JACOBSON, DAVID,JURY & WITNESS \$56.40; LOBAN, DONALD,JURY & WITNESS \$56.40; MEYER, GLENDA,JURY & WITNESS \$50.64; MEYER, TAMARA,JURY & WITNESS \$51.92; STERUD, PATRICIA,JURY & WITNESS \$53.20; STORHAUG, SHAWN,JURY & WITNESS \$50.64; TORINO, STEVEN,JURY & WITNESS \$56.40; HAUG, KYLE,JURY & WITNESS \$20.00; SCOFIELD, JAMIE,JURY & WITNESS \$20.00; WHEELDON, DARYL,JURY & WITNESS \$20.00; GREENFIELD, LANDON,JURY & WITNESS \$57.12; ENGELKE, JOHN,JURY & WITNESS \$20.00; SKORDAHL, DAN,JURY & WITNESS \$20.00; NILES, JOHN,JURY & WITNESS \$32.80; AMMANN, SLADE,JURY & WITNESS \$55.20; DOCKTER, AMANDA,JURY & WITNESS \$20.00

Auditor, Janet Willmott, presented the board with the Auditor's Report. Motion by Klavetter, seconded by Negstad, to set the bond amount for township clerks at \$500.00. Roll call vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion carried.

## **REGULAR BUSINESS**

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign Abatement #06-11 from John Peck in the amount of \$818.12 for 2002, 2003, 2004 and 2005 taxes; the property described as Lot 15 & 15A & E ½ Lot 16 & E ½ Lot 16A Camara Beach 15-112-47, parcel number 09050-11247-152-24. Roll call vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion carried.

Motion by Larson, seconded by Santema, to approve Resolution 06-21; a resolution approving annexation of territories by the City of Brookings. Roll call vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion carried.

### Resolution #06-21

WHEREAS, the City of Brookings desires to annex the following described property, to wit:

W ½, NE ¼, Section 34-110-50, except the north 1350' thereof

Whereas pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territory by the City of Brookings be and the same is hereby approved.

Adopted this 23<sup>rd</sup> day of May, 2006.

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Dennis Falken, Chairperson  
Brookings County Commission

ATTEST:

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Janet Willmott, County Auditor

Zoning Director, Robert Hill, updated the board on a nuisance complaint abatement in Volga Township. Hill told the board that the landowner has begun the clean-up process and that he will continue to monitor the situation.

Human Resources/Technology Assistant, Kristin Olsen, met with the board to discuss personnel matters; the SDAAO Annual Conference banquet; newspaper articles on Amendments D and E; the county picnic on June 13<sup>th</sup>; and the Vietnam Veteran's Memorial funding request.

Be it noted: the board approved the following Personnel Action Notices: Scott Hult from \$12.31 to \$12.56; Jessica Nustad from \$12.31 to \$12.56; Mark Reif from \$12.31 to \$12.56 and Michael Stoltenburg from \$17.52 to \$17.83.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Larson discussed the joint meeting with Lincoln County, Minnesota, Commissioners, the Growth Partnership meeting and the Animal Diagnostic Lab meeting.

Commissioner Negstad discussed the joint meeting with the Lincoln County, Minnesota, Commissioners and the ICAP meeting.

Commissioner Santema discussed the joint meeting with the Lincoln County, Minnesota, Commissioners.

Commissioner Klavetter discussed the joint meeting with the Lincoln County, Minnesota, Commissioners, the BEDC meeting, and the special Planning and Zoning meeting regarding the Hilltop Dairy expansion.

Commissioner Falken discussed the joint meeting with the Lincoln County, Minnesota, Commissioners and the LEPC meeting.

In further board discussion, Commissioner Larson discussed the contract with the City of Brookings regarding the Swiftel Center. The board also discussed the future of the former Harvest Church building.

### **EXECUTIVE SESSION**

Motion by Negstad, seconded by Klavetter, to enter into executive session at 9:10 a.m. Roll call vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion carried. Chairperson Falken declared the executive session over at 9:43 a.m. Reasons - Legal and Contractual. No action at this time.

### **ADJOURNMENT**

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, May 30, 2006

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Stacy Steffensen  
Election Supervisor  
Brookings County Auditor's Office