

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 10, 2007

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 10, 2007 with the following members present: Mary Negstad, Deanna Santema, Dennis Falken, Don Larson and Emil Klavetter.

CALL TO ORDER

Chairperson Klavetter called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the April 10, 2007 Commission Meeting and the minutes from the April 3, 2007 Commission Meeting.

Travel/Education: Rose Stee to attend a Program Planning Meeting on April 20, 2007; Rose Stee to attend a Career Fair on April 27, 2007; Rose Stee to attend Save Our Farm Youth on May 9, 2007; Rose Stee to collect 4-H Judging Kits on March 26, 2007; Mel Kloster to attend a Field Unit Board Meeting on March 29, 2007; Mel Kloster to attend Educator Training on April 4-5, 2007; Wm. Mark Kratochvil to attend oral argument before Supreme Court regarding State vs. Holsing on April 24-25, 2007; Jon Pike to attend NASRO School Law Update on June 14, 2007; and Jim Hagedorn to attend the IGIC Biennial GIS Conference on April 23-26, 2007.

REGULAR BUSINESS

Motion by Negstad, seconded by Falken to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion carried.

A&B BUSINESS, REPAIRS AND MAINTENANCE \$100.89; ACHIEVEMENT CENTER, THE, SUPPLIES & MATERIALS \$379.00; AGFIRST FARMERS COOP, FUEL/GASOLINE \$9.43; ALCOPRO, INC., SUPPLIES & MATERIALS \$114.50; ALLIED OIL & SUPPLY, SUPPLIES & MATERIALS \$318.06; ALLTEL, UTILITIES \$145.61; AFLAC-FLEX ONE, PERSONAL SERVICES \$85.00; ANDERSON OIL, FUEL/GASOLINE \$1273.30; AVERA BROOKINGS MEDICAL, MEDICAL SERVICE/LIENABLE \$100.00; BOYER TRUCKS, REPAIRS & MAINT. \$5081.18; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$84.00; BRKGS. CITY UTILITIES, OFFICE MAINTENANCE & UTIL \$11211.16; BROOKINGS UTILITIES, UTILITIES \$162.93; BRKGS CO TREASURER, SUPPLIES & MATERIALS \$265.00; BEDC, ECONOMIC DEVE/BECD \$20000.00; BROOKINGS ENGRAVING, SUPPLIES & MATERIALS \$50.00; BRKGS. HOSPITAL, BLOOD TESTS \$5151.00; BROWN AND SAENGER, SUPPLIES & MATERIALS \$705.40; BRUGGER, SUSAN, ADULT DEFENSE \$207.96; BUTLER MACHINERY CO., SUPPLIES & MATERIALS \$216.00; CECIL, CHUCK, PROFESSIONAL SERV. & FEES \$1020.00; CAREER LEARNING CENTER, REPAIRS AND MAINTENANCE \$225.00; CENTRAL BUSINESS

SUPPLY,SUPPLIES & MATERIALS \$1629.92; CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$58.31; CHAPMAN, BEVERLY,TRAVEL & CONFERENCE \$11.00; COURTESY PLUMBING,REPAIRS AND MAINTENANCE \$80.00; COVER TO COVER,SUPPLIES & MATERIALS \$23.30; DALE'S ALIGNMENT,REPAIRS & MAINT. \$1029.76; DEN-WIL INC,RENTAL/COMM. HEALTH \$835.00; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$1103.40; EGGEBRAATEN, THEODORE V.,SUPPLIES & MATERIALS \$110.29; G&K SERVICES,REPAIRS & MAINT. \$559.59; GLOVER, ALAN,ADULT DEFENSE \$728.80; GROUP II ARCHITECTS PA,PROFESSIONAL SERV. & FEES \$3457.00; HAROLD'S PRINTING,SUPPLIES & MATERIALS \$67.60; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$17.60; HELDT, GARY,SUPPLIES & MATERIALS \$56.32; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$19.86; INSTY-PRINTS,SUPPLIES & MATERIALS \$149.28; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$750.00; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; KENNEDY,ROKAHR,PIER,KNOFF,CRT APPORT. ATT'Y/M.I. \$157.30; KLAVETTER, EMIL,TRAVEL & CONFERENCE \$37.12; KLOSTER, MEL,TRAVEL & CONFERENCE \$326.86; KNIGHT'S DEFENSE,SUPPLIES & MATERIALS \$195.91; LINCOLN COUNTY AUDITOR,PROFESSIONAL SERV. & FEES \$16.00; LOCATORS & SUPPLIES,SUPPLIES & MATERIALS \$36.37; LOWE'S,SUPPLIES & MATERIALS \$85.88; LYLE SIGNS, INC.,SUPPLIES & MATERIALS \$2020.00; MCCANN, M.E.,ADULT DEFENSE \$1357.73; MCCARTY, DONALD,JUVENILE DEFENSE \$935.90; MCI WORLDCOM,UTILITIES \$296.39; MAS MEDIA,DATA PROCESSING/SOFTWARE \$240.00; MASTERCARD,TRAVEL & CONFERENCE \$871.50; MIKE'S PRO CARPET CLEANIN,REPAIRS AND MAINTENANCE \$85.00; MOTOROLA INC.,DOJ/OJP \$70958.23; NACE,TRAVEL & CONFERENCE \$425.00; NELSON, NANCY J.,ADULT DEFENSE \$210.60; O'BRIEN, SEAN M.,ADULT DEFENSE \$285.19; OFFICE SYSTEMS INC,SUPPLIES &N MATERIALS \$195.24; OLSON & JOHNSON INTL INC,SUPPLIES & MATERIALS \$178.13; QUILL CORP.,SUPPLIES & MATERIALS \$1263.07; RFD,PUBLISHING \$1902.71; RAMKOTA INN, DIRECTOR/TRAVEL \$300.00; RELIABLE CORP.,OFFICE SUPPLIES \$59.78; REVENUE, S.D. DEP'T.,BLOOD TESTS \$242474.49; RONNING, JESSE,ABUSE & NEG.CHILD DEFENSE \$1458.60; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$48.10; SDAAO,TRAVEL & CONFERENCE \$360.00; SCHNEIDER CORPORATION HFH,DATA PROCESSING/SOFTWARE \$2205.00; SD CONTINUING LEGAL,SUPPLIES & MATERIALS \$275.00; SD ASSOC CO HWY SUPERINT,TRAVEL & CONFERENCE \$130.00; SD SHERIFF'S ASS'N,TRAVEL & CONFERENCE \$50.00; G4S JUSTICE SERVICES, INC,TRAVEL & CONFERENCE/GRANT \$60.06; SIOUX FALLS TWO WAY RADIO,DOJ/OJP \$16614.00; SMITH, JODY O.,ADULT DEFENSE \$234.00; SPAN PUBLISHING INC,SUPPLIES & MATERIALS \$125.10; SPRINT,TELEPHONE \$420.39; SPRINT,DISABILITY PAYMENT \$27.14; STATE OF SOUTH DAKOTA,SUPPLIES & MATERIALS \$50.00; STEE, ROSE MARIE,TRAVEL & CONFERENCE \$522.68; TANGEN, LAURIE,TRAVEL & CONFERENCE \$206.44; TODD, MICHAEL & COMPANY,SUPPLIES & MATERIALS \$686.51; TORGRUDE, LIONEL,SUPPLIES & MATERIALS \$318.72; TRANA, KRISTIN,TRAVEL & CONFERENCE \$139.24; UNITED STATES POSTAL SER,POSTAGE REIMBURSEMENT FRO \$300.00; VANDENBERG LAW FIRM,ADULT DEFENSE \$234.00; VANDERWAL, SUSAN,TRAVEL & CONFERENCE \$51.92; VERIFICATIONS INC,PERSONAL SERVICES \$40.00; WW TIRE SERVICE INC,REPAIRS AND MAINTENANCE \$15.00; WAGNER REAL ESTATE,INSPECTION FEES \$600.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$196.09; WEST GROUP,AM'T HELD FOR LAW LIBRARY \$877.00; WHITE, CITY OF,UTILITIES \$120.08; REHLING, KATIE,JURY & WITNESS \$20.00; GLEASON, DENA,JURY & WITNESS \$20.00; KUHN, JUSTIN,JURY & WITNESS \$20.00; LIBBY, JESSE A,JURY & WITNESS \$20.00; BLACKTHUNDER, ASHLEY,JURY & WITNESS \$20.00; SCHROEDER, RON,JURY & WITNESS \$20.00; BUSHRUD, ALAN,JURY & WITNESS \$20.00; HOFFMAN, BEN,JURY & WITNESS \$20.00; HEIER, TROY,JURY & WITNESS \$20.00; JANISH, KARI,JURY & WITNESS \$20.00; RASMUSSEN, E.A.,JURY & WITNESS \$32.80.

Highway Superintendent Ted Eggebraaten met with the board to update them on County Road #35 Bridge Emergency Funding coming through. Also, he discussed with the board: Interstate 29 reconstruction involving haul road agreements for County Road #77 and County Road #38;

Summer Hours starting in his office on April 30, 2007; and the South Dakota DOT selected a site in Sherman Township to remodel for the Topeka Shiner project which will replace culverts on Deer Creek to be funded through the State requiring an agreement to use Brookings County bids.

Planning, Zoning, & Drainage Director Robert Hill met with the board to discuss the Zoning Board Meeting scheduled for April 11, 2007 regarding a conditional use permit for the Interstate 29 Reconstruction project. Also, he updated the board that the Zoning Board will be hearing the wind energy system in May for an additional 12 Megawatts. He discussed the FEMA National Flood Insurance Map Modernization project and hearing to be scheduled in May; and also that the Zoning office will be assisting the Census Bureau in determining that every house is counted in the 2010 Census.

Equalization Director Joyce Dragseth met with the board to discuss the Equalization Board Meeting to be held on April 11, 2007.

Emergency Management Director Todd Struwe met with the board to discuss the State and Local Agreement Quarterly Activity Report; discuss pandemic planning meetings; POD meetings; discussions with the South Dakota Emergency Management Office; a federal funding discussion with Senator Johnson's office; the CERT class that recently started; "Preparing to be Instructors" training his office attended; the Severe Weather Awareness campaign; speaking to the Railroad Committee for the City of Brookings regarding hazardous materials; and Skywarn training scheduled for May 2, 2007.

Be it noted, the Commission Chair signed the State and Local Agreement to be submitted to the South Dakota Office of Emergency Management.

Deputy Director, Commission/Human Resources Kristin Trana presented the Auditor's Report.

Be it noted, the highway transfers for March 2007 were presented to the board.

Motion by Santema, seconded by Negstad to authorize the chair to sign the statement of Core Service Agency Services for Brookings County for the East Central Mental Health and Chemical Dependency Center FY08 Request for Funds Material. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel met with the board to discuss correspondence received including a dues schedule for First District and a request for support of animal control from the South Dakota Game, Fish & Parks, and Personnel Action Notices,

Motion by Negstad, seconded by Santema to approve a GIS Memorandum of Understanding with Xcel Energy. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye." Motion carried.

Motion by Falken, seconded by Larson to approve a GIS Memorandum of Understanding with the Brookings Economic Development Corporation. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion carried.

Be it noted, the Board approved the following Personnel Action Notices: Routine Step Increases: Anne Hovey \$13.51. New Hire: Dawn McKinney, Part Time Correctional Officer, \$12.93; Whitney Deighton, Part Time Correctional Officer, \$12.93. Termination: Nikki Chapman. Voluntary Resignation: Ben Quam; Kelly Bakken.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Santema reported on the Brookings Chamber of Commerce Legislative Wrap-Up and the Software Committee meetings and tours to Codington County and Yankton County.

Commissioner Negstad had no report.

Commissioner Larson reported on the Software Committee Reports, the Growth Partnership Innovation Campus, the Legislative Caucus, and commented on the dues for First District, and the Game, Fish, & Parks' animal control services.

Commissioner Falken reported on a Public Hearing to be held for the Brookings City Planning Commission for the Growth Partnership Innovation Campus application for TIF District.

Commissioner Klavetter reported on the Planning/Zoning Meeting, the Brookings Chamber of Commerce Legislative Wrap-Up, and space needs options.

During open discussion, the board discussed space needs options.

EXECUTIVE SESSION

Motion by Falken, seconded by Santema to enter into executive session at 9:40a.m. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion carried. Chairperson Klavetter declared the executive session over at 10:30a.m. Reason - Personnel and Legal. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, April 17, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kristin Trana
Deputy Director
Brookings County Commission/Human Resources Office