

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, July 29, 2008**

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 29, 2008, with the following members present: Deanna Santema, Donald Larson, Mary Negstad, Emil Klavetter and Dennis Falken.

## **CALL TO ORDER**

Chairperson Santema called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the July 29, 2008 commission meeting, and the minutes from the July 22, 2008 commission meeting.

## **ROUTINE BUSINESS**

Deputy Finance Officer, Stacy Steffensen, presented the Finance Officer's Report. Be it noted, Chairperson Santema signed claims for June 2008 Payroll Additives: AFLAC, insurance: \$2477.48; Aveis Incorporated, insurance: \$1118.05; Office of Child Support Enforcement, child support: \$1,369.50; Delta Dental, insurance: \$3111.16; Flex One, reimbursement medical: \$1959.90; Fort Dearborn Life, life insurance: \$343.85; Fort Dearborn Life, basic life insurance: \$387.40; Garnishment: \$386.81; Local Teamsters, union dues: \$1004.50; SDRS, retirement: \$33,533.62; SDRS Supplemental, retirement: \$1,545.00; EFTPS, payroll taxes: \$77,490.00; Wellmark Blue Cross, insurance: \$55,702.97.

Be it noted, Chairperson Santema signed claims for July 2008 Payroll Additives: AFLAC, insurance: \$2477.48; Aveis Incorporated, insurance: \$1096.56; Office of Child Support Enforcement, child support: \$1,096.56; Delta Dental, insurance: \$3246.16; Flex One, reimbursement medical: \$1959.90; Fort Dearborn Life, life insurance: \$677.80; Fort Dearborn Life, basic life insurance: \$378.35; Garnishment: \$1,033.71; Local Teamsters, union dues: \$977.00; SDRS, retirement: \$30,567.36; SDRS Supplemental, retirement: \$1,545.00; EFTPS, payroll taxes: \$59,620.64; Wellmark Blue Cross, insurance: \$54,411.69.

## **REGULAR BUSINESS**

Motion by Klavetter, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: States Attorney; Amount: \$4,679.00, receipt #104711; Reason: Juvenile Block Grant funds reimbursed from line 101-3-335-0600 back into 101-4-151-4262. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

The board heard from members of the Oak Lake Township board requesting to have the county assume ownership of the one mile stretch of 483<sup>rd</sup> Avenue, between 196<sup>th</sup> and 197<sup>th</sup> Streets. Norris Patrick, Edward Hulsebus, David Hicks, Dewayne Jurrens and Steven Smith informed the board that the township is having financial difficulty maintaining the road at the level that it needs to be maintained. They say that the road is often in poor condition due to the increase in agricultural traffic and school district traffic traveling from Astoria to White. The board requested that Highway Superintendent, Larry Jensen, look at the road and do a traffic count. The board also suggested that the township board post a load limit and have law enforcement patrol that area more often. No action was taken at this time.

The board listened to a request from Brookings Area Transit Authority Executive Director, Brenda Schweitzer, for financial assistance to help cover a projected shortfall in their fuel budget. Schweitzer says they're looking at a \$25,000 shortfall, but believes the state may be able to pick up half of that. Her request is for \$12,500. The board said they would like to visit with the City of Brookings since public transportation has been a joint effort in the past, looking at both the current needs and what future needs may be. No action was taken.

Motion by Falken, seconded by Klavetter to appoint Gary Heldt to the Brookings County Weed and Pest Board to fill the unexpired term from August 2008 through March 2009. Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel presented the Commission Assistant/Human Resources report.

Be it noted, the board approved the following Personnel Action Notices: routine step increases for Jeff Anderson from \$17.44 to \$17.75; Dan Houglund from \$18.75 to \$19.08; and Toby Zimmerman from \$14.44 to \$14.73.

Vogel also discussed the fiber optic connection between the courthouse and the 1921 Building; the Design Arc open house invitation; Chamber of Commerce business workshop; a copy of the letter to the PUC regarding the commission's support of Excel Energy's application for a permit to construct transmission lines; an invitation to the Brookings County K9 Search and Rescue demonstration; an upcoming Chamber luncheon featuring Senator John Thune; the Notice of Public Hearing of the City of Brookings Planning Commission on the creation of a tax increment district; the County Planning and Zoning agenda; the final plans for the parking lot east of the Sheriff's Department totaling \$19,269; an update on budget hearings; and an update on the software conversion and implementation and the need to restructure how payroll is processed.

#### **COMMISSIONER'S REPORTS AND DISCUSSION**

Commissioner Falken had nothing to report.

Commissioner Klavetter had nothing to report.

Commissioner Negstad reported on the Domestic Abuse Shelter meeting and a meeting with County Extension.

Commissioner Larson reported on several Research Park meetings and a BEDC luncheon.

Chairperson Santema reported on the BEDC reception for Kim Olson and the East Central Mental Health board meeting.

## **ADJOURNMENT**

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, August 5, 2008.

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Stacy Steffensen  
Deputy Finance Officer  
Brookings County Finance Office