

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, August 12, 2008**

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 12, 2008, with the following members present: Deanna Santema, Mary Negstad, Emil Klavetter and Dennis Falken.

## **CALL TO ORDER**

Chairperson Santema called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the August 12, 2008 Commission meeting, the minutes from the August 5, 2008 Commission meeting and the August 5, 2008 Drainage Board meeting.

Welfare Matters: case #08-024 for Avera McKennan was approved; case #08-070 for rent was approved; case #08-071 for Northwest Energy was denied; case #08-073 for Brookings Hospital was denied; case #08-074 for rent was approved.

Travel/Education: Department Heads to attend the Chamber Luncheon on August 7, 2008; Department Heads, Linda Gross and Stacy Steffensen to attend the 8-County Meeting in Madison, SD on August 25, 2008; and Lionel Torgrude and Irene Pierce to attend the annual CVSO training in Pierre, SD, August 25-28, 2008.

## **ROUTINE BUSINESS**

Motion by Falken, seconded by Negstad to approve the following claims. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

A&B BUSINESS, COPIER MAINTENANCE, \$1,279.50; ADKINS, CHRISTINE, JUROR, \$335.52; AFLAC-FLEX ONE, FLEX-ONE SERVICE FEES/JULY 08, \$85.00; AGFIRST FARMERS COOP, DISTRIBUTOR LP GAS, \$18.40; AHO, MARVIN, JUROR FEES, \$111.84; ALLTEL, CELL SERVICE, \$484.92; AMERICAN STAMP & MARKING, SELF INKING STAMPS, \$134.06; ANDERSON OIL, DIESEL FUEL/WHITE SHOP, \$1,987.20; ANDERSON, ANNA, JUROR, \$17.40; ANDERSON, NORMA, HONORARIUM & MILEAGE/CAT SHOW, \$64.80; APPELT, ARNIE, HONORARIUM/DOG SHOW, \$50.00; ARREOLA, THOMAS, WITNESS FEES, \$20.00; AT&T, TELEPHONE, \$199.15; AUSTIN, JENNIFER, JUROR, \$10.74; AVERA BROOKINGS MEDICAL, PRISONER MEDICAL, \$146.28; BARG, VERLIE M., HONORARIUM/CHILD DEVELOPMENT, \$25.00; BISCHOFF, JILL, JUROR, \$10.74; BOB BARKER COMPANY, SHOWER CURTAINS, \$41.13; BOHN, MARY, HONORARIUM & MILEAGE/DOG SHOW, \$101.80; BOWES CONSTRUCTION, ROCK AND ASPHALT, \$439,786.57; BOYER TRUCKS, FUEL CAP & RELAY, \$38.14; BOZIED SERVICE, CAR WASHES/MARCH - JUNE 08, \$637.53; BRKGS AREA CHAMBER, MEMBERSHIP FEE/YOUNG PROFESSIONALS, \$7.50; BRKGS CO TREASURER, POSTAGE, \$314.00; BRKGS DAILY REGISTER, SUBSCRIPTION RENEWAL, \$163.55; BRKGS. CITY UTILITIES, TELEPHONE, \$14,836.02; BRKGS., CITY OF, REIMB/DISPATCHER

TRAINING, \$31,987.07; BROOKINGS AUTO MALL INC, REAR HEATER CONTROL, \$160.99; BROOKINGS HEALTH SYSTEM, BLOOD TESTS, \$3,401.93; BROOKINGS POLICE DEPT., E911 SUBSIDY/3RD QTR, \$42,500.00; BRUGGER, SUSAN, CAA, \$400.00; BRUNS, MICHAEL, JUROR FEES, \$64.80; BUSBY, CLAYTON, WITNESS, \$109.54; BUSK, SUSAN, HONORARIUM & MILEAGE/DOG SHOW, \$101.80; BUTLER MACHINERY CO., PARKING & TURN SIGNAL LIGHTS, \$56.47; C&R SUPPLY, INC., TRIGGER HANDGUN, \$109.51; CALLIES, BARRY, HONORARIUM & MILEAGE/BEEF SHOW, \$195.88; CAREY, AMANDA, WITNESS FEES, \$20.00; CARLSON, DR. DAN, PRISONER DENTAL, \$107.73; CARLSON, SUSAN, JUROR, \$12.22; CARSON, PAUL L., JUROR, \$10.74; CENTRAL BUSINESS SUPPLY, COVER FOLDERS, \$2,862.86; CENTURY BUSINESS PRODUCT, COPIER MAINTENANCE, \$58.14; CHEMCO INC, LAUNDRY SANITIZER, \$260.60; CHRISTIANSON, MARLYS, HONORARIUM & MILEAGE/CLOTHING, \$65.54; CODINGTON COUNTY SEARCH &, GAS REIMB/WHITE CITY ASSIST, \$54.87; COE, CINDY, WITNESS FEES, \$110.79; COLBECK, LOREN, JUROR, \$388.80; CONNECTING POINT, SUPPORT CONTRACT/7-08 THROUGH 6-09, \$1,253.40; CONRAD, KELLY, JUROR, \$304.44; COOK'S RECYCLING, COMMERCIAL SERVICE, \$505.17; DAHL, ERIK, JUROR, \$10.74; DELL MARKETING LP, MONITOR & VIDEO CARD, \$4,372.81; DEN-WIL INC, DUMPSTER, LAWN & SNOW SERVICES/2ND QTR, \$1,210.51; DEPT OF LABOR, UNEMPLOYMENT INSURANCE PYMT, \$692.70; DEPT. OF TRANSPORTATION, PRELIM, CONTRACTS & CONSTRUCTION, \$12,452.37; DIETRICH, DONNA K., INV MI HEARING, \$436.76; DIRECT CHECK, SHERIFF'S TRUST, \$734.00; DRAGSETH, JOYCE, MEALS/PRO-MAP CONFERENCE, \$55.00; DUNLAP, DALE DYLAN, WITNESS, \$20.00; EGEBERG, GARY, MILEAGE/JULY 08, \$74.00; EIGHMY, CINDY, JUROR, \$19.62; EINSPAHR AUTO PLAZA, OIL CHANGE & AC LINES REPAIR, \$979.00; ELECTION SYSTEMS & SOFTWARE, JUNE PRIMARY BALLOTS, \$3,120.26; EMMETT, GARY, JUROR, \$21.10; FALKEN, DENNIS, MEALS & MILEAGE/KANSAS CITY, \$250.55; FARM & HOME PUBLISHERS, PLAT BOOKS, \$50.00; FARMER'S IMP & IRRIG, SOLENOID REPLACEMENT, \$137.92; FEDEX, EVIDENCE SHIPPING, \$159.97; FIRST BANK & TRUST, GAS, TRAINING & PRISONER TRANSPORTS, \$550.24; FLASKEY, JENNY, WITNESS, \$150.22; FLINT HILLS RESOURCES, LP, ROAD OIL, \$341,463.44; FLORIDA MICRO, LLC, LASERJET PRINTERS, \$2,508.30; FRANKLIN, SEAN, JUROR, \$11.48; FRERICHS, ALLYN, HONORARIUM/POULTRY SHOW, \$50.00; G&K SERVICES, LAUNDRY SERVICE, \$636.65; GILBARCO INC, GAS PUMPS SERVICE CONTRACT, \$175.00; GREAT PLAINS INT'L TRUCKS, STEERING DRAG LINK, \$149.99; GREEN, JAMES, JUROR, \$326.64; GREEN, SARAH, JUROR, \$308.88; HANSEN, MALORIE, HONORARIUM/FASHION REVUE, \$50.00; HANSON, WENDY, JUROR, \$308.88; HARDIN, WILLIAM, JUROR, \$11.48; HAROLD'S PHOTO CENTERS, DIGITAL PRINTS, \$67.80; HAROLD'S PRINTING, VISITOR CARDS, \$66.90; HARTSEL, PATRICIA J., TRANSCRIPT, \$375.80; HAVREVOLD, WADE, JUROR, \$13.70; HEIMAN FIRE EQUIPMENT INC, NOZZLE, APPLICATOR & MISC, \$3,785.00; HOMESTEAD DO-IT CENTER, PAINT, \$10.79; HORNICK, ANNICA, JUROR, \$379.92; HY-VEE FOOD STORE, PURIFIED WATER/HORSE SHOW, \$10,031.31; HYDE, LOIS, HONORARIUM & MILEAGE/POSTERS, \$58.33; INNOVATION CAMPUS, GROWTH PARTNERSHIP FUNDING/08, \$50,000.00; INTER-LAKES COMM. ACTION, SUPPORT WORKER/AUGUST 08, \$750.00; INTERSTATE TELECOM. COOP, DATABASE/ITC, \$713.45; JAYCOX, EUGENE, HONORARIUM & MILEAGE/RABBIT SHOWMANSHIP, \$83.33; JCL SOLUTIONS, BUFFER PADS, \$475.70; JEPPESEN, JANET, JUROR, \$308.88; JOHNSON CONTROLS, THERMOSTAT REMOVAL & REMOUNT, \$594.02; JOHNSON, JEROME, TRANSCRIPT, \$353.60; JOHNSON, LINDA, JUROR, \$12.96; JORENBY, ARLYS, WITNESS, \$19.62; JORGENSEN, CHAD, JUROR, \$11.48; JULIUS, LAURA, JUROR, \$11.48; KENNEDY,ROKAHR,PIER,KNOFF, INV MI HEARING CAA, \$142.00; KERRY'S SPRINKLERS INC, SERVICE CALL & HEAD ROTORS, \$75.80; KIECKHEFER, JON, REGISTRATION & MILEAGE/JULY 08, \$374.28; KINGS INN HOTEL/CONFERENCE, LODGING/USPAP CONFERENCE, \$139.90; KNAPP ELECTRIC, WIRE REPAIR, \$120.10; KNIGHT'S DEFENSE, HOLSTER, \$20.99; KOESELL, DELORES, JUROR, \$304.44; KOOISTRA, NELVA, INV MI HEARING, \$45.00; KRESS, AUDREY, JUROR, \$10.74; KRUGER, NATHAN S, WITNESS, \$20.00; L&L PARTS, FILTERS, OIL, TOOLS & MISC, \$400.28; LAKE COUNTY AUDITOR, REGISTRATIONS/WIND ENERGY CONFERENCE, \$85.00; LANDES, MARTHE, HONORARIUM & MILEAGE/VISUAL ARTS, \$30.92; LARSON, MICHAEL, JUROR, \$15.92; LEITE, KRISTEN, HONORARIUM & MILEAGE/FASHION REVUE, \$56.66; LEWNO, KRISTINA, JUROR FEES, \$61.84; LYLE SIGNS, INC., SIGN, \$26.27; M&T FIRE & SAFETY INC., SUPPLIES & TRUCK REPAIR, \$3,210.88; MARTIN'S INC., OIL, \$33,468.92; MASTERCARD, GAS, LODGING & TRAINING, \$5,043.59; MATSON, MARILYN, HONORARIUM & MILEAGE/VISUAL ARTS, \$54.60; MCCARTY, DONALD, CAA, \$1,469.54; MCGILL, GRANT, JUROR, \$388.80; MCI, TELEPHONE, \$179.10; MCKEEVER'S VENDING, INMATE COMMISSARY, \$362.10; MCLEOD'S PRINT & OFFICE, CARD STOCK, \$138.04; MCMULLEN, MARK, JUROR, \$24.80; MEDICAL X-RAY CENTER, PRISONER MEDICAL, \$28.22; MEDRANO, KATHLEEN, JUROR, \$21.10; MERGEN, NANCY, JUROR FEES, \$51.48; MIDWEST ALARM CO, INSTALL ALARMS & REPAIR, \$834.09; MILLER, AMBER, JUROR FEES, \$50.74; MILLER, KENT, HONORARIUM/WELDING JUDGE, \$25.00; MINNEHAHA CO. JUVENILE, FOSTER CARE, \$1,170.00; MISAR, AMBER, HONORARIUM & MILEAGE/VISUAL ARTS, \$50.90; MR. V'S PROFESSIONAL BODY, CAR REPAIR/FRONT END, \$1,340.20; NATIONAL ASSOCIATION OF TO, T-SHIRTS, HANDBOOKS & MISC, \$747.06; NELSON, JARED, WITNESS, \$25.55; NESS, JODY, JUROR, \$11.48; OFFICE

SYSTEMS INC, ERASERS, \$4.28; OHLENKAMP, PEGGY, JUROR, \$15.92; OLD DOMINION BRUSH, POLY & WIRE WAFER, \$990.70; PAGE, MICHAEL, JUROR FEES, \$51.48; PAPA JOHNS, JURY MEALS, \$65.42; PAYMASTER, 2 YR RENEWAL, \$799.50; PERRY, RONALD, JUROR, \$15.92; PETERSON, MICHAEL, JUROR, \$11.48; PIKE, JON, MEALS/SAFETY CONFERENCE & DARE INSERVICE, \$64.00; PITNEY-BOWES INC., POSTAGE MACHINE RENT/2ND QTR, \$186.00; PITNEY-BOWES INC., E-Z SEAL, \$185.41; PRAIRIE GRAPHICS, EMPLOYEE SHIRTS, \$743.00; QWEST, DATABASE/QWEST, \$431.76; RAMSDALL'S F&M LTD, HEATING PROPANE PREPAY/WHITE SHOP, \$2,255.00; REED, SANDRA, JUROR, \$304.44; REHFUSS, CATHY, INV MI HEARING, \$45.00; RELIABLE OFFICE SUPPLIES, RECEIPT BOOK & POP UP PADS, \$110.86; RELIANCE TELEPHONE, INMATE PHONE CARDS, \$2,000.00; RFD, PUBLISHING/ELKTON RECORD, \$918.09; ROBBINS CONSTRUCTION INC, WALL REMOVAL, PAINTING & MISC, \$3,801.03; ROBINSON, CHAD, JUROR, \$10.74; ROE, CRYSTAL, WITNESS FEES, \$20.00; RUNNING'S BIG "R", BATTERIES, FITTINGS & MISC, \$358.05; SANTEMA, DEANNA, MEALS/NACO CONFERENCE, \$160.00; SCHNEIDER CORPORATION HFH, WEB HOSTING/1ST, 2ND & 3RD QTRS, \$6,795.00; SCHWEER, RANDY, HONORARIUM & MILEAGE/DAIRY SHOW, \$133.30; SD DEPT OF REVENUE, MONTHLY MV, \$269,279.52; SIMMONS, MATTHEW, JUROR, \$12.22; SIOUX FALLS TWO-WAY RADIO, RADIO REPAIRS & INSTALLATION, \$401.66; SIOUX VALLEY ENERGY, ELECTRICITY/SINAI SHOP, BRUCE SHOP & SANDPILE, \$95.00; SLOCUM, IDA, HONORARIUM & MILEAGE/VISUAL ARTS, \$28.70; SLOWEY CRT REPORTING, INV MI HEARINGS, \$187.50; SNEER, ADREY, JUROR, \$10.74; SNEESBY, MEGAN, HONORARIUM & MILEAGE/SWINE SHOW, \$79.60; SOFTWARE SERVICES INC., SOFTWARE SUPPORT, \$2,420.00; SOLBERG, KAY, HONORARIUM & MILEAGE/PHOTOGRAPHY, \$69.44; SORLIE, SHAY, JUROR, \$10.74; SOUTH DAKOTA STATE FAIR, GATE PASS & PARKING STICKER, \$35.00; SPRINT, CELL SERVICE, \$522.30; SPRINT, CELL SERVICE, \$37.02; STANGELAND, JASON, JUROR FEES, \$51.48; STATE OF SOUTH DAKOTA, NETWORK TECH FEES, \$47.00; STATE RADIO COMMUNICATION, TELETYPE SERVICE/JULY - DEC 08, \$1,800.00; STEE, ROBYN, HONORARIUM/RABBIT SHOWMANSHIP, \$50.00; STEE, ROSE MARIE, MILEAGE, MEALS, LODGING & MISC, \$315.74; STURDEVANT'S AUTO, DUAL TERMINAL, FUSES & MISC, \$351.62; SUNDE, BARBARA, JUROR, \$17.40; SVEC, HARRIET, HONORARIUM & MILEAGE/GRAPHIC ARTS, \$34.25; TANGEN, LAURIE, MILEAGE, JAR LIFTER & MISC, \$93.21; TEE'S PLUS, D.A.R.E. T-SHIRTS & MEDALS, \$555.16; THEUNISSEN, LORAN, JUROR, \$11.48; TUCHSCHERE, ANN, HONORARIUM & MILEAGE/VISUAL ARTS, \$80.50; UHING, MIKE, HONORARIUM & MILEAGE/ELECTRIC JUDGE, \$41.65; VAN DIEST SUPPLY COMPANY, MOSQUITO CONTROL SPRAY, \$3,877.50; VANDENBERG LAW FIRM, CAA, \$1,100.00; VANDERWAL, GINA, HONORARIUM & MILEAGE/CONSTRUCTED CLOTHING JUDGE, \$51.85; VANTEK COMMUNICATIONS INC, PAGERS & CHARGERS/BRUCE FIRE DEPT, \$1,130.50; VERIZON BUSINESS, TELEPHONE, \$642.61; VERIZON WIRELESS, CELL SERVICE, \$242.80; VILHAUER, MITCH, GAS REIMB/PRISONER TRANSPORT, \$105.00; VRCHOTA, KATHLEEN A, WITNESS, \$20.00; WADSWORTH, ROCHELLE, JUROR, \$15.18; WAGNER REAL ESTATE, INSPECTION FEES, \$2,400.00; WALDNER, CASSANDRA, WITNESS, \$20.00; WALDNER, MELANIE, WITNESS, JUROR, \$30.74; WALMART COMMUNITY, BATTERIES & NOTE CARDS, \$414.24; WEST GROUP, LAW BOOKS/SD CODIFIED LAW UPDATES, \$1,365.00; WHEELCO TRUCKS & TRAILER, BELTS, \$70.55; WHEELDON'S, IGNITION KEY, \$10.00; WHITE CITY, BULK WATER, \$79.84; WHITMORE, JAMI, JUROR, \$348.84; WIECZOREK, TERRY, CAA, \$1,295.74; WILLMOTT GRAVEL, ROCK & OVERSIZED ROCK, \$117.00; WW TIRE SERVICE INC, TUBE & TIRES, \$847.63; YANKTON COUNTY SHERIFF, SERVICE FEES, \$50.00; YONKOVICH, JOHN, JUROR, \$308.88.

Commissioner Donald Larson arrived.

Motion by Klavetter, seconded by Negstad to approve for recording purposes and authorize Chairperson Santema to sign Resolution 08-28: a plat of lots 1,2 & 3 Rust Addition of Gov't Lots 3 & 4 and the S ½ of the NW ¼ of Section 3, Township 112 North, Range 51 West of the 5<sup>th</sup> P.M., Brookings County, South Dakota. Roll call vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: County Detention; Amount: \$3,612.16, receipt #104866; Reason: courthouse security grant, from line 101-3-3421900 to line 101-4-212-4260. Roll call vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: States Attorney; Amount: \$271.87, receipt #104900; Reason: matching funds received for Block Grant from the City of Brookings from line 101-3-3350600 to line 101-4-151-4262. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

## **REGULAR BUSINESS**

Motion by Klavetter, seconded by Falken, to approve and authorize Chairperson Santema to sign Agreement #08-47, an Animal Control Enforcement Agreement between the City of Brookings and Brookings County. Sheriff Marty Stanwick and the board discussed the changes and the new fees that this agreement sets out. They instructed Sheriff Stanwick to further discuss these changes with city personnel. Motion by Klavetter, seconded by Negstad, to delay action for one week on the original motion. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel presented the Commission Assistant/Human Resources report.

Be it noted, the board approved the following Personnel Action Notice: new hire Blake Tangen as full time correctional officer at \$13.44/hr. Vogel told the board that she will be bringing personnel action notices for a new hire in the Finance Office and the voluntary resignation of GIS Coordinator, Allan Janus, to the board next week. Vogel also discussed how she would like to post the GIS opening.

Vogel reported on an invitation the board received to attend the tour of the new SDSU Wellness Center; the BATA funding request; a concerned citizen's letter regarding a mobile home park on South Main Avenue, Brookings; the Open House for Pat Duggan; information on an on-line grant writing workshop; the Plain Green conference; the SDACC proposed resolutions for the 2008 convention; an email updating the board on Basin Electric Power Cooperative's proposed Deer Creek station near White, SD; and budget hearings. The board also received a press release announcing the launch of Beacon Web Portal.

Deputy State's Attorney, Wm. Mark Kratochvil, updated the board on a lawsuit.

## **COMMISSIONER'S REPORTS AND DISCUSSION**

Commissioner Klavetter reported on the Planning and Zoning meeting, the Chamber Luncheon, and a speak-out in the Brookings Register by U.S. Representative Stephanie Herseth-Sandlin.

Commissioner Falken reported on the Chamber Luncheon and discussed the phone lines in the Finance Office and the SDACC's proposed resolutions.

Be it noted, Chairperson Santema appointed Commissioner Falken and herself as a 2-person subcommittee to look into alternative locations for the county's space needs.

Commissioner Negstad reported on the Chamber Luncheon and an Extension meeting in Madison, SD.

Commissioner Larson reported on the "YES" program meeting, the Chamber Luncheon and the SDACC's proposed resolutions. Commissioner Larson also requested that the possibility of implementing a wheel tax ordinance be placed on next week's agenda.

Chairperson Santema reported on the Chamber Luncheon, and the SDACC's proposed resolutions; specifically, a resolution that refers to publishing minutes in newspapers.

The board also discussed court appointed attorney's fees.

#### **ADJOURNMENT**

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, August 19, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

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Stacy Steffensen  
Deputy Finance Officer  
Brookings County Finance Office