

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, September 16, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 16, 2008 with the following members present: Deanna Santema, Donald Larson, Mary Negstad, Emil Klavetter and Dennis Falken.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the September 16, 2008 Commission Meeting, and the minutes from the September 9, 2008 Commission Meeting.

Travel/Education: Jon Kieckhefer to attend the planning meeting for Winter Agronomy and Livestock meetings in Howard, SD on September 12, 2008 and to attend a Field Education Unit Board Meeting in Salem, SD on September 25, 2008; Clyde Calhoon and Wm. Mark Kratochvil to attend the Attorney General Impaired Driver Conference in Sioux Falls, SD October 2-3, 2008; Todd Struwe to attend the 2008 All-Hazard Incident Management Team Training and Education Conference in Chicago, IL October 14-17, 2008; Kristin Trana to attend the Annual South Dakota Safety and Health Conference in Sioux Falls, SD October 14, 2008; Stephanie Vogel to attend Internal Investigations and Psychology of Harassment Complaints in Watertown, SD November 13, 2008.

ROUTINE BUSINESS

Weed and Pest Supervisor, Gary Egeberg, reported on weed spraying of county and township roads, the annual Weed Tour, and yellow toadflax and leafy spurge issues. Commissioner Falken informed Egeberg that he received a call from a citizen concerned with department employees spraying on foggy mornings. Egeberg said that he will review the protocol in those instances with his employees.

Sheriff Marty Stanwick updated the board on the 24/7 and scam bracelet programs. Stanwick also gave the board the results from a countywide alcohol compliance check. Seven establishments outside of Brookings City limits failed: The Ridge in Bruce, Deeders in Volga, Brownies Bar & Grill in Aurora, Skyview Junction near Elkton, Elkton C-Store, Country Pump near White, and the Elkton Locker. Stanwick says the information has been sent to the States Attorneys office

Deputy Finance Officer, Stacy Steffensen, presented the Finance Officer's Report.

Be it noted, the highway transfers for the month of July were presented. \$10,157.17 was transferred for expenditures to increase the highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the highway transfers for the month of August were presented. \$10,492.00 was transferred for expenditures to increase the highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, two claims totaling \$382.00 were authorized to be paid and will be included in the claims total to be approved on September 30, 2008. The claims were to Chris Lilla and Matthew Archer, both for \$191.00 for advance meal payments.

Be it noted, Fire Insurance Premium Refund checks were issued to certified fire departments in Brookings County in accordance with SDCL 10-44-9 totaling \$80,575.64.

Brookings Fire Department	\$54,675.88
Arlington Fire Department	\$1,480.17
Astoria Fire Department	\$308.56
Aurora Fire Department	\$3,617.25
Badger Fire Department	\$308.18
Bruce Fire Department	\$2,102.38
Elkton Fire Department	\$3,971.06
Estelline Fire Department	\$1,074.93
Hendricks Fire Department	\$998.10
Sinai Fire Department	\$1,506.81
Toronto Fire Department	\$589.81
Volga Fire Department	\$6,513.33
White Fire Department	\$3,429.18
TOTAL	\$80,575.64

REGULAR BUSINESS

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Santema to sign Agreement #08-53, an easement agreement for use of county road right-of-way entered into between Brookings County, South Dakota and Norfeld Colony. Norfeld Colony operates a concentrated animal feeding operation, located in Section 23-14, of Sherman Township, Range T-111-N R-48-W in Brookings County, SD and desires to place one of its manure hoses or pipes across the right-of-way and under the road surface of Brookings County Road 36. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Falken to approve and authorize Chairperson Santema to sign Agreement #08-54, an easement agreement for use of county road right-of-way entered into between Brookings County, South Dakota and Norfeld Colony. Norfeld Colony operates a concentrated animal feeding operation, located in Section 14-15, of Sherman Township, Range T-111-N R-48-W in Brookings County, SD and desires to place one of its manure hoses or pipes across the right-of-way and under the road surface of Brookings County Road 27. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Klavetter to approve and authorize Chairperson Santema to sign Agreement #08-55, an agreement between Brookings County and Schneider Corporation for programming changes to the Beacon website. Commission Assistant, Stephanie Vogel, informed the board that this is a one-time \$3000.00 payment. Roll call vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Motion by Klavetter, seconded by Falken to reinstate MeLisa Elijah as a volunteer board member on the Brookings Housing and Redevelopment Board, term to run May 2008 through May 2013. Roll call vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

Motion by Falken, seconded by Negstad to appoint Margo Dempsey to the unexpired term, September 2008 through May 2011, as a volunteer member on the Brookings Housing and Redevelopment Board. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

The board discussed space needs. Commissioner Falken said that he received a contract for purchasing the undisclosed property the board has been looking into. He has forwarded that to the States Attorney's office. He also stated that the space needs sub-committee met with representatives of First Bank and Trust and received an appraisal on the bank's former downtown location, and that information has also been forwarded to the States Attorney's office. Falken says they hope to have more information at their September 30th meeting.

Highway Superintendent Larry Jensen met with the board to discuss a one-mile stretch of Oaklake Township road on 483rd Avenue, just south of Astoria. The board had been approached earlier to look at either helping with the road's upkeep or take it over altogether. Jensen noted that this road is not a school or mail route and that no residents live on this mile. In doing a traffic count from September 3rd through the 9th, 38.5 2-axel vehicles used the road. Jensen also estimated that to fix 1300 feet of soft spots with fabric plus 6 inches of gravel and to gravel the remaining 5480 feet with 3 inches of gravel would be approximately \$16,450.00.

Commissioner Klavetter said that the county has all the miles of roads that it can take care of and as the gas tax continues to decrease, funds to maintain county roads will continue to decrease as well. Commissioner Falken asked if the soft spots in the road are a spring issue and could be eased if trucks took a different route. Jensen said that it would still be soft, but not as bad as it currently is.

Chairperson Santema stated that the consensus of the board is to do nothing at this time. She says it isn't feasible and would set precedence. She also noted that people have access to a paved county road one mile to the east.

The board directed Commission Assistant, Stephanie Vogel, to send a letter to the Oaklake Township Board regarding the Commission's decision.

Commission Assistant/Human Resources Director, Stephanie Vogel, presented the Commission Assistant/Human Resources Report.

Be it noted, the board approved the following personnel action notice: voluntary resignation of Denise Pike.

Motion by Klavetter, seconded by Negstad to approve a Request to Fill Vacancy in the Finance Office due to Pike's resignation. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried. Finance Officer, Vicki Buseth, updated the board on how the office is functioning, both as a combined Auditor and Treasurer's office and with the new motor vehicle software.

Vogel also updated the board on the flu vaccine clinic, a letter from the Federal Emergency Management Agency regarding the National Flood Insurance Program map, an invitation to attend a ribbon cutting at Falcon Plastics, Inc., the state convention agenda, and Vogel also presented department and countywide budgets for 2008.

COMMISSIONER'S REPORTS AND DISCUSSION

Commissioner Larson reported on NACo webinars and the meth forum in Idaho.

Commissioner Negstad reported on the SDSU Innovation Campus tour.

Commissioner Klavetter reported the Zoning Meeting, and First District meetings.

Commissioner Falken reported on the SDSU Innovation Campus tour, the annual Weed Tour, a meeting with Swiftel Center Manager Tom Richter regarding the County Resource Center and future Swiftel Center plans. Falken also informed the board that he has been asked to serve as a county representative on the Law Enforcement Standards and Trainings Commission with the Attorney General's office.

Commissioner Santema reported on the 34th Avenue progress report meeting, the SDSU Innovation Campus tour, a meeting regarding the RSVP program, and a letter she received from NACo reinstating her to her position on the steering committee.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, September 30, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Stacy Steffensen
Deputy Finance Officer
Brookings County Finance Office