

# BROOKINGS COUNTY COMMISSION MEETING

**Tuesday, October 21, 2008**

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 21, 2008 with the following members present: Deanna Santema, Donald Larson, Mary Negstad, Emil Klavetter and Dennis Falken.

## **CALL TO ORDER**

Chairperson Santema called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved as amended, with no objection from the board. The Consent Agenda consisted of the agenda for the October 21, 2008 Commission meeting, the minutes from the October 14, 2008 Commission meeting, personnel action notices, and scheduling citizen comments to the board.

Commission Assistant, Stephanie Vogel, announced that the executive session was not needed on the agenda, and the Highway Transfers for the Month of September 2008 were not in the packet so would be discussed at next week's meeting.

Travel/Education: Robert Hill to attend South Dakota Planning Association training, October 8 in Sioux Falls, SD.

The board approved the following personnel action notices: Sara Moore, promotion from Finance Assistant \$12.50 to Finance Assistant II \$13.44; Darren DeJong, routine step increase \$16.84 to \$17.14.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Falken to approve the following claims. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

A&B Business, Main Cont 9/18 - 10/17, \$12,608.90; Action Process Serving, State V Xxxxxxx, \$38.10; Anderson Oil, White Diesel, \$1,902.70; At&T, At&T, \$290.66; Aurora Auto Body & Glass, 9/26 Tow Durango & Xxxxx, \$236.00; Availability Employment, Susan Hanson Temp Pay, \$938.25; Best Western Ramkota Inn, Sdacc Annual Convention, \$1,275.00; Bierschbach Equipment, Inv #698605 & #508912, \$686.80; Bob Barker Company, Inmate Supplies, \$636.57; Brevik Law Office, Mi Hearing Xxxxx, \$184.35; Brkgs Area Chamber, Leadership Brkgs/Tricia Squash, \$430.00; Brkgs Daily Register, Various Legals, \$1,017.98; Brkgs Medical Clinic, Xxxxxxxxxxxxxxx, \$448.54; Brkgs. City Utilities, Monthly Statement, \$8,936.46; Brookings County Highway, Monthly Fuel & Repairs, \$5,055.89; Brugger, Susan, Cr08-482 Xxxxxxxxxxxxx, \$113.01; Burghardt Amateur Center, Multiple Invoices, \$287.80; Buseth, Vicki, 116 Miles @ .37/Sfalls, \$42.92; Central Business Supply, Film For Sharp Fax Machine, \$1,280.60; Chapman, Beverly, 58 Miles@.37/Sfalls, \$42.92; City Of Brookings, Landfill Fees, \$870.40; Clark Printing Co Inc, Public Notice21st&28th/Reding, \$35.56; Cook's Recycling, Monthly Charge, \$475.17; Cover To Cover, Binder/Card Holder, \$6.88; Dale's Alignment,

Dot Inspections, \$499.15; Den-Wil Inc, Rent, \$835.00; Dietrich, Donna K., Inv Mi Hearing/Xxxxxxx/Xxxxxxx, \$188.34; Einspahr Auto Plaza, 6-1r & 6-1c, \$106.05; Elite Business System Inc, Monthly Maintenance Sept 08, \$76.00; Everist, L.G. Inc., Inv #122643 & #123004, \$1,134.33; Exchange, The, Gun, \$285.00; Fastenal Company, Inv #66254 Lag Bolts, \$30.56; Festival Of Lights, Sponsorship For 08 Parade, \$500.00; First Bank & Trust, Credit Card, \$483.42; Fite, Robert G, Cr 08-402 Xxxxx, \$384.00; Flex One, August 2008 Dep To Wrong Acct, \$1,909.90; Foerster Wholesale Supply, Supplies, \$1,286.00; Forney-Eide, Jennifer, Witness/Juror Payment, \$20.00; Gile, Judith, Witness/Juror Payment, \$20.00; Glover, Alan, Cr 08-481 Xxxxx, \$648.00; Hennepin County Sheriff, Suboena State V Xxxxx, \$71.00; Homestead Do-It Center, Wood Blinds For Treas Vault, \$262.00; I-90 Fuel Services Inc, Motorcycle Fuel, \$14.62; Ibm Corporation, Software & Hardware Maint, \$711.48; Integrated Business Soluti, Auditor/Emer Mgmt/Gis/St Atty, \$555.00; Inter-Lakes Comm. Action, Comm Service Funds For Oct, \$750.00; Interstate Telecom. Coop, E911database/Itc, \$713.45; Jensen, Randy J., Zoning Mtg Mileage 29mi@.37, \$10.73; Johnson, Miner, Marlow, Wo, Mi Hearing Xxxxx, \$153.77; Kerry's Sprinklers Inc, Sprinkler System Shut Down, \$90.00; Kidwiler, Mary, Zoning Mtg Mileage 6mi@.37, \$2.22; Kleinjan, Darrel, Zoning Mtg Mileage 40mi@.37, \$14.80; Knutson, Duane, Zoning Mtg Mileage 9mi@.37, \$3.33; Kooistra, Nelva, Inv Mi Hearings/Xxxxxxx/Xxxxxxx, \$30.00; L&L Parts, Battery, \$1,378.84; Lati/Bit, Reg. Red Flag Rules Training, \$79.00; Lexisnexis, Monthly Fee, \$150.00; Lilla, Christopher L., Proval Conference, \$80.00; Linweld, Inv #368136, \$33.66; Loomis, Robb, Zoning Mtg Mileage 44mi@.37, \$16.28; M&T Fire & Safety Inc., Inv #25597 Fire Ext. Checks, \$764.00; Martin's Inc., , Inv #25060 & #25025, \$1,969.48; Mastercard, Mastercard, \$1,016.02; Matthew Bender & Co., Lexis Sd Court Rules 08-2vols, \$51.80; Matt's Auto Detailing, 1-X Interior Cleaned In Tahoe, \$85.00; Mccarty, Donald, Juv 08-63 XXXXXXXXXXXXXXX, \$2,215.47; Midwest Glass, Multiple Invoices, \$2,706.60; Mikelson, Gary E., Inv Mi Hearing/Xxxxxxx, \$40.00; Mills Property Management, 1921 Building Rental November, \$4,641.39; Minnehaha Co. Juvenile, Juvenile Detention(4), \$3,380.00; Mix Dry Cleaners, Invoice #41476, \$70.10; Nada Appraisal Guides, Used Car Guide, \$66.00; Nat'l 4-H Council, Small Meeting Folders, \$481.50; Nat'l Cattlemen's Beef, Wo #Cso0040933, \$17.50; Nelson, Darrel E., Zoning Mtg Mileage 18mi@.37, \$6.66; Nelson, Nancy J., 08-492 / Xx Xxxxx, \$974.40; Nielsen's, Inv #210751 & 210781, \$278.80; Northwestern Energy, Extension/Courthouse Nat Gas, \$233.01; Office Systems Inc, Election Supplies, \$258.48; Pankratz, Jeremy J., 08-507 Xxxxx, \$152.00; Pheasantland Industries, Freight On Sofy T-Shirts, \$51.88; Pitney-Bowes Inc., Adhesive Roll Tape, \$92.98; Pollard, Jerry, Inv Mi Hearing/ Xx Xxxx, \$40.00; Porter, Patricia, Rent Xxxxx, \$350.00; Prairie Graphics, Inv #0044945 Employee Shirts, \$164.00; Printrak International, Maint Afis Finger Print Machin, \$445.83; Prostrollo General Motors, Brkgs Fire Dept Deal #42969, \$17,766.00; Qualified Presort, Mv Renewal Cards, \$579.94; Razor's Edge Lawncare, Sept Services, \$1,240.00; Reh fuss, Cathy, Inv Mi Hearing/Xxxxx/Xxxxxxx, \$30.00; Rental Depot, The, Multiple Invoices, \$232.30; Rfd, Various Invoices(9), \$2,375.94; Ribstein, Rick, Cri 08-321 Xxxxx, \$963.92; Risty, Carol, Past Due Rent Xxxxx, \$350.00; Robbins, Jeff, Mnthly Planning Mtg Mileage, \$26.27; Rochel, Robert, Zoning Mtg Mileage 39mi@.37, \$14.43; Ron Smith & Associates, In, Prof Serv/Evidence Exam Xxxxx, \$1,800.00; Running's Farm & Fleet, Inv #2530550 Barbed Wire, \$72.99; Safety Benefits Inc, Safety & Loss Control Training, \$60.00; Santema, Deanna, Mileage Sdacc & Green Planning, \$133.76; Sd Dept Of Transportation, Multiple Invoices, \$4,351.54; Sd Human Services Center, Psych Eval/Xxxxxxx, \$400.00; Sdsa Fall Conference, Registration Fee, \$65.00; Sinai City, Inv #3859 Water/Sewer, \$35.00; Sioux Falls Two Way Radio, Quarterly Maint Contract, \$490.05; Software Services Inc., Auditor/Equalization/Other, \$1,520.00; Steffensen, Stacy, Sdacc Conf Travel, \$42.92; Sturdevant's Auto, Inv #61143 #61388 #61577, \$42.67; Sween, Karen, Witness/Juror Mileage, \$15.54; Sween, Waylon, Juror/Witness Payment, \$20.00; Swiftel Center, Multiplex Upkeep, \$2,500.00; Twedt, Michael, Past Due Rent Xxxxx, \$300.00; Tyler Technologies, Inv0070510 & Inv0070511, \$333.75; Velvet Uniforms, Badges/Hostler, \$86.36; Verizon Wireless, Long Distance, \$761.63; Wagner Real Estate, Multiple Invoices, \$1,200.00; West Payment Center, N.W. Reporter(4), \$638.00; Wiczorek, Terry, 4 Files Xxxxx, \$229.26; Winter Inc, Inv #23492 #23519 #23533, \$1,246.38; Ww Tire Service Inc, Tires, \$505.76; Xerox Corp, Quarterly Maint Agreement, \$65.67; Yankton County Sheriff, Service Of Process Xxxxx, \$50.00.

## **REGULAR BUSINESS**

Commission Assistant/Human Resources Director Stephanie Vogel presented the Commission Assistant/Human Resources report.

Vogel announced that Teresa McKnight has asked to move the SDSU Innovation Campus funding request to the October 28<sup>th</sup> meeting.

Vogel discussed the 2008 Adopted Resolutions and Policy Statements from the South Dakota Association of County Commissioner's annual convention, correspondence from Xcel Energy, information about the South Dakota Cooperative Extension Service's upcoming educational plans, correspondence from the South Dakota Division of Veterans Affairs, and information from the ag task force study. She discussed emails from Zoning Director, Robert Hill, regarding the Participant Statistical Areas Program and the South Dakota Public Utilities Commission Meeting and an email from Emergency Management Department Head, Todd Struwe, regarding the Statewide Incident Management Assistance Team meeting. She also informed the board of a complaint received by the Zoning Office.

Vogel also informed the board of the increased cost of the County insurance plan. Due to some larger, ongoing claims, the proposed cost increase is 25%. If approved, the additional amount will need to come out of contingency funds.

## **COMMISSIONER'S REPORTS AND DISCUSSION**

Commissioner Falken reported on the Children's Museum groundbreaking.

Commissioner Klavetter reported on the Children's Museum groundbreaking, and the BEDC meeting.

Commissioner Negstad reported on the Children's Museum groundbreaking.

Commissioner Larson reported on the Rural Action Caucus retreat, the BEDC meeting, and a conference call with White House Staff.

Chairperson Santema reported on the Children's Museum groundbreaking, the Housing meeting and the East Central Mental Health meeting.

The board also discussed a conversation Commissioner Falken had with Zeno Wicks from SDSU. Wicks complimented the county on the student absentee voting that took place at the courthouse and also stated that they would like the County to arrange to have voting available on campus in future years.

## **SCHEDULED AGENDA ITEMS**

As scheduled at 9:15 a.m., the board acted to award the bid for Brookings County Detention Center Food Service. One bid was received from the Brookings HyVee in the amount of \$12.75 per inmate per day for year one, \$13.15 per inmate per day for year two, and \$13.60 per inmate per day for year three.

Jail Administrator, Bart Sweebe, informed the board of the price of the current contract with HyVee.

Motion by Falken, seconded by Klavetter to accept the bid for Brookings County Detention Center Food Service from HyVee.

Commissioner Falken asked if there was any way to change the contract so that it would end when the fiscal year ends in order to make budgeting easier. State's Attorney, Mark Kratochvil, said that the term would have needed to be changed when the County asked for bids. Commission Assistant, Stephanie Vogel pointed out that bids would need to be received in June or July in order to have the numbers ready when working on the budget. Sweebe reported that the Detention Center was very satisfied with the food service from HyVee over the past three years.

Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye," Larson "Aye."  
Motion carried.

### **ADJOURNMENT**

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, October 28, 2008.

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Sara Moore  
Finance Assistant II  
Brookings County Finance Office